

**CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, FEBRUARY 1, 2010
5:00 P.M.**

- A.1 [CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN](#)
- A.2 [PLEDGE OF ALLEGIANCE](#)
- A.3 [INVOCATION BY MAYOR BILL MAGERS](#)
- A.4 [APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JANUARY 18, 2010](#)

Proclamation

- A.5 [PROCLAMATION](#)
“Black History Month” – February 2010

Consent Agenda

- B.1 [CONSENT AGENDA](#)
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Requests to Advertise

- C.1 [* REQUEST TO ADVERTISE](#)
Park Restroom Cleaning Services
- C.2 [* REQUEST TO ADVERTISE](#)
Concession Stand(s) for the City of Sherman’s Park System
- C.3 [* REQUEST TO ADVERTISE](#)
City Right-of-Way and Property Mowing
- C.4 [* REQUEST TO ADVERTISE](#)
Travis Street Mill and Overlay Project, from Washington Street to Jones Street

Other Business

C.5 [OTHER BUSINESS](#)

Consider Mr. E. Lee Warren III's Proposal to Revise the Solid Waste, Water and Sewer Rate Structure Pertaining to Multiunit Dwellings

C.6 [OTHER BUSINESS](#)

Receive Public Works Director Jeff Miller's Update on the Brockett Street Improvement Project

C.7 [OTHER BUSINESS](#)

Receive Update on the Right-of-Way Acquisitions for the Highway 75 North Sewer, Washington Street, and Lamberth Road Capital Improvement Program (CIP) Projects

C.8 [OTHER BUSINESS](#)

Receive Briefing from Development Services Director Scott Shadden on Code Provisions: Livestock in Residential Districts

C.9 [* OTHER BUSINESS](#)

Approve Quarterly Investment Reports for Period ending December 31, 2009

C.10 [CITIZEN REQUESTS](#)

C.11 [MEDIA QUESTIONS](#)

C.12 [COUNCIL COMMENTS](#)

Executive Session

D.1 [EXECUTIVE SESSION](#)

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections"

Section 551.072

Deliberations Regarding Real Property:

- (a) Deliberate Regarding the Potential Purchase, Exchange, Lease, or Value of a Piece of Real Property:
 - (i) Blalock Fire Station in the 100 Block of Highway 1417 East

The Council reconvenes into General Session

E.1 [OPEN MEETING](#)

Reconvene into Open Meeting and consider action, if any, on items discussed in Executive Session

E.2 [ADJOURNMENT](#)

[COUNCIL CALENDAR](#)



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. A.1

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. A.2

PLEDGE OF ALLEGIANCE

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. A.3

INVOCATION BY MAYOR BILL MAGERS



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. A.4

APPROVE MINUTES
OF THE REGULAR CITY COUNCIL MEETING OF JANUARY 18, 2010

STATE OF TEXAS

§

January 18, 2010

COUNTY OF GRAYSON

§

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on January 18, 2010.

MEMBERS PRESENT: MAYOR BILL MAGERS; DEPUTY MAYOR JOE SMITH.
COUNCIL MEMBERS ADAMI, HOWETH, SOFTLY, STEELE,
WACKER.

MEMBERS ABSENT: NONE.

CALL TO ORDER

Mayor Magers called the meeting to order at 5:00 p.m. The Pledge of Allegiance and the Invocation were given by Council Member Pam Howeth.

CALL TO ORDER

APPROVE MINUTES

The Council reviewed the Minutes of the Regular City Council Meeting of December 21, 2009. Deputy Mayor Smith moved to approve the Minutes as presented; Second by Council Member Wacker. All present voted AYE.
MOTION CARRIED.

APPROVE MINUTES

PROCLAMATION

"DR. MARTIN LUTHER KING, JR. DAY" – JANUARY 18, 2010
Council Member Softly read a proclamation designating January 18, 2010 as "Dr. Martin Luther King, Jr. Day" in Sherman.

DR. MARTIN
LUTHER KING, JR.
DAY
(JAN. 18, 2010)

"NATIONAL MENTORING MONTH" – JANUARY 2010

Council Member Howeth presented a proclamation to Jada Brawner, Regional Executive Director, Big Brothers Big Sisters of Grayson County, designating January 2010 as "National Mentoring Month" in Sherman.

NATIONAL
MENTORING
MONTH
(JANUARY 2010)

Ms. Brawner thanked the City for their support of the program and said they still have over 100 children on the list awaiting mentors. She urged citizens to contact them if they wanted to participate.

SPECIAL PRESENTATION

RECOGNIZING CITY MANAGER ACCOMPLISHMENT

Mayor Magers recognized George Olson, City Manager, for his recent accomplishments. When Mr. Olson was hired as City Manager, the City Council requested that he obtain certification through the Texas Certified Public Manager Program at the University of Texas at Arlington.

RECOGNIZING
CITY MANAGER'S
ACCOMPLISHMENT

The program is designed to improve the performance of public sector managers and the organizational performance of state, local, and federal governments. Completion of the

course leads to a nationally accredited public manager certification.

Mayor Magers said Mr. Olson entered the CPM program in May 2008 and successfully completed all seven tracts by December 2009. The program is a Master Level course and requirements include writing a thesis. Texas Governor Rick Perry presented the diploma and bestowed the CPM designation during a ceremony in Austin.

Mayor Magers said rather than attend that ceremony, Mr. Olson chose to stay in Sherman and attend a local City Council Meeting. He praised Mr. Olson for his dedication to completing the program and recognized the family time he lost during the process. He recognized Mr. Olson for the great job he has done as City Manager and said it is a great honor to work with an outstanding individual like George Olson.

Council Member Adami said there are many things the City Council has accomplished of which he is proud, but the best asset they've added is Mr. Olson.

Council Member Wacker said she has had the privilege of working with Mr. Olson both as a colleague and in the current relationship and he is fair and treats everyone well and is one of the best assets the City has. She said they are very proud of the work he has done and all he has allowed the City Council to accomplish.

CONSENT AGENDA

The Council reviewed the Consent Agenda. Council Member Adami moved to approve the Consent Agenda, as presented. Second by Council Member Softly. All present voted AYE.

CONSENT AGENDA

RESOLUTIONS

RESOLUTION NO. 5453 – AUTHORIZING THE LEASE OF CERTAIN CITY-OWNED PROPERTY KNOWN AS THE KERR-EAST BUILDING, LOCATED AT 1000 EAST STREET, WITH THE N.A.A.C.P. – GRAYSON COUNTY CHAPTER 6252

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE LEASE OF CERTAIN CITY-OWNED PROPERTY KNOWN AS THE KERR-EAST BUILDING, LOCATED AT 1000 EAST STREET, WITH THE N.A.A.C.P. – GRAYSON COUNTY CHAPTER 6252.

CONSENT AGENDA.

RES 5453
NAACP LEASE OF
KERR-EAST BLDG.

RESOLUTION NO. 5454 – AUTHORIZING THE EXECUTION OF A CONTRACT WITH ROCO RESCUE FOR SPECIALIZED RESCUE TRAINING FOR THE SHERMAN FIRE DEPARTMENT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE EXECUTION OF A CONTRACT WITH ROCO RESCUE FOR SPECIALIZED RESCUE TRAINING FOR THE SHERMAN FIRE DEPARTMENT.

RES 5454
FIRE DEPT.
TRAINING

ACTION TAKEN.

Motion by Council Member Wacker to approve Resolution No. 5454, as presented. Second by Council Member Howeth.

VOTING AYE: Adami, Howeth, Smith, Softly, Steele, Wacker.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 5455 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH LYNN VESSELS CONSTRUCTION, LLC FOR SOLID WASTE TRANSFER STATION PHASE IV PAVING IMPROVEMENTS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH LYNN VESSELS CONSTRUCTION, LLC FOR SOLID WASTE TRANSFER STATION PHASE IV PAVING IMPROVEMENTS.
CONSENT AGENDA.

**RES 5455
SOLID WASTE
TRANSFER STATION
PHASE IV**

RESOLUTION NO. 5456 – APPROVING THE GREATER TEXOMA UTILITY AUTHORITY'S INTENTION TO ENTER INTO AN AGREEMENT WITH DICKERSON CONSTRUCTION CO., INC. FOR CONSTRUCTION OF THE RELIEF SEWER "C" PROJECT ALONG BRANCH STREET, BETWEEN KING STREET AND PACIFIC STREET

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING THE GREATER TEXOMA UTILITY AUTHORITY'S INTENTION TO ENTER INTO AN AGREEMENT WITH DICKERSON CONSTRUCTION CO., INC. FOR CONSTRUCTION OF THE RELIEF SEWER "C" PROJECT ALONG BRANCH STREET, BETWEEN KING STREET AND PACIFIC STREET.
CONSENT AGENDA.

**RES 5456
RELIEF SEWER "C"**

RESOLUTION NO. 5457 – ACCEPTING THE CONTRACT WITH QUALITY EXCAVATION, LTD. AS COMPLETE FOR CONSTRUCTION OF THE SHERMAN U.S. HIGHWAY 75 NORTH WATERLINE PROJECT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ACCEPTING THE CONTRACT WITH QUALITY EXCAVATION, LTD. AS COMPLETE FOR CONSTRUCTION OF THE SHERMAN U.S. HIGHWAY 75 NORTH WATERLINE PROJECT.
CONSENT AGENDA.

**RES 5457
HWY 75 NORTH
WATERLINE PROJECT**

**REQUEST TO ADVERTISE
BRENTS STREET SEWER REPLACEMENT PROJECT**

The City Council approved the request to advertise for bids for construction of the Brents Street Sewer Replacement Project, which will replace an existing sewer in an alley paralleling Brents Street, between College and Richards Streets. The existing sewer has deteriorated and requires replacement. The project is funded in this year's Capital Improvement Program.
CONSENT AGENDA.

**REQ TO ADVERTISE
BRENTS STREET
SEWER
REPLACEMENT**

PELTON STREET WATER MAIN REPLACEMENT PROJECT

The City Council approved the request to advertise for bids for the construction of the Pelton Street Water Main Replacement Project. The existing water main is deteriorated, resulting in frequent breaks and service interruptions.

The project will replace an existing six inch main on Pelton Street, between Travis and Ricketts Streets. The project is funded in this year's Capital Improvement Program.
CONSENT AGENDA.

CHANGE ORDER NO. 1

**U.S. HIGHWAY 75 NORTH WATERLINE PROJECT;
\$12,370.00, DECREASE**

The City Council approved Change Order No. 1, which is a final reconciliatory change order to adjust the final project quantities for the U.S. Highway 75 North Waterline Project.

The project was funded through debt issued by the Greater Texoma Utility Authority on the City's behalf. The change order results in a decrease of \$12,370 to the contract amount, yielding a final contract price of \$1,697,772.50.
CONSENT AGENDA.

OTHER BUSINESS

**RECEIVE QUARTERLY PROGRESS REPORT FROM
SHERMAN ECONOMIC DEVELOPMENT CORPORATION
BOARD VICE CHAIRMAN RAD RICHARDSON AND SEDCO
PRESIDENT JOHN BOSWELL**

Rad Richardson, Sherman Economic Development Corporation Vice Chairman, presented a quarterly progress report on the Corporation's activities. SEDCO's mission is to grow and diversify the economies of Sherman and the surrounding areas through new jobs and investment.

During the past quarter, SEDCO has continued to work with the Denison Development Alliance and Grayson County to promote the North Texas Regional Airport. The staff continues to meet with existing businesses to discuss development issues and how Sherman can help them grow their businesses.

SEDCO also approved a performance agreement with Mitch Bloom and Associates for the creation of 118 new full-time jobs. They also approved a performance agreement with Cooper B-Line Systems for the installation of \$3.3 million in new manufacturing equipment.

Mr. Richardson said SEDCO is currently working with several projects with new and existing businesses that will add investments and jobs to the Sherman economy.

He added that SEDCO looks forward to working with the City on the implementation of the Comprehensive Master Plan.

PELTON STREET
WATER MAIN
REPLACEMENT

CHANGE ORDER
HIGHWAY 75 NORTH
WATERLINE PROJECT

SEDCO QUARTERLY
UPDATE

RECEIVE PRESENTATION FROM DAVID BACA OF DAVID BACA STUDIOS ON RENOVATIONS IN SHERMAN TAX INCREMENT FINANCING REINVESTMENT ZONE NUMBER TWO (TIF-2)

**TIF REINVESTMENT
ZONE NUMBER TWO**

David Baca, Principal, David Baca Studio, updated the Council on proposed renovations for the Downtown area, using Tax Increment Financing Reinvestment Zone Number 2, TIF-2 funding.

He explained that the Downtown is a traditional commercial district and the most visible indicator of community pride. It can be an asset or liability in the effort to recruit new residents, new businesses, and new industries. The Downtown is also the visual representation of the community's heritage. The architecture of this district is the physical expression of the community's history. The Downtown area is a prime location for independent businesses.

Mr. Baca said the proposal includes looking at character-based ordinances to achieve three main goals; to provide clear guidelines for the development of property, to give developers a reasonable assurance of neighborhood success, and to preserve and promote the character of the existing urban fabric.

Downtown Sherman Preservation and Revitalization has already launched a collective marketing campaign targeting several audiences and a website providing information about Downtown businesses and events.

Mr. Baca said the City has previously approved the TIF financing, designating funding for benches, trash receptacles, planters, decorative lights at the Square, light pole replacement and service line relocation, and curb and sidewalk improvements. He proposed reallocation of the TIF funding, but added that the total amount of funding would not change.

The proposal also includes the addition of street trees at enlarged pedestrian plazas and single stem crepe myrtles in the existing planters. These two projects would be funded through DSP&R fundraising.

The project area for TIF funding would include Travis Street, the area around the Square, and Mulberry Street from Travis Street west to Kidd-Key Auditorium. The project would tie together with the Brockett Street renovation and the proposed Texas Department of Transportation grant for Houston and Lamar Streets.

He presented examples of curb and sidewalk improvements from other cities adding that through his research, lighting is not indicated as a contributing factor in the Downtown.

Trees and narrow crosswalks seem to be more important than changing out light fixtures. However, Sherman does have a hodgepodge of different service poles.

Mr. Baca recommended replacing the old truss-type poles along Travis Street, replacing fixture heads to be more artistic, but using many of the existing poles, and painting all poles, fixture heads, and street furniture the same color for a unifying element. The trees will provide a new focal point to hide the chaos of the overhead lines.

Mr. Baca discussed the street trees that he is recommending and added that the trees would be “pushed out” into the street so they will not be directly under the overhead lines. Mayor Magers verified that no parking spaces would be lost, but some street intersections would have an enlarged pedestrian plaza.

The tree campaign where citizens or businesses can sponsor a tree is currently underway and DSP&R has received 10 checks and have 18 more commitments. Mr. Baca said they are already one-third of the way toward the number of trees needed.

Council Member Steele verified that Mr. Baca appeared representing DSP&R and asking the City to change the allocations for the TIF funding. Mayor Magers asked for examples of specific changes they were requesting. Mr. Baca said originally about \$250,000 of the funding was allocated for light pole replacement and service line relocation. They felt there were other things that would be less expensive that would accomplish more and would allow a better look without replacing the overhead lines.

Mr. Baca recommended increasing the curb and sidewalk funding and decreasing the light pole replacement and service line relocation funding.

Deputy Mayor Smith verified that the trees would all be purchased with private money. Mr. Baca added that care and maintenance of the trees had not been worked out yet, but he felt it would be negligible.

Council Member Steele verified that DSP&R is agreeable to changing the allocation for TIF money.

FINAL PLAT APPROVAL OF THE ALEMAN FRIENDSHIP ADDITION IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION, BEING 16.3 ACRES IN THE FIELDING BACON SURVEY, ABSTRACT NO. 119 AND THE JASON STAMPS SURVEY, ABSTRACT NO. 1115; EUFRACIO ALEMAN, JR., OWNER, AND UNDERWOOD DRAFTING & SURVEYING, SURVEYORS (700 BLOCK OF NORTH FRIENDSHIP ROAD)

APPROVE FINAL PLAT
ALEMAN FRIENDSHIP
ADDITION IN ETJ

The City Council approved the Final Plat of the Aleman Friendship Addition, located in the 700 block of North Friendship Road, in the City's Extra Territorial Jurisdiction.

The Addition consists of 16.3 acres in the Fielding Bacon Survey, Abstract No. 119 and the Jason Stamps Survey, Abstract No. 1115. The owner would like to plat the property into one lot for residential development. The Planning and Zoning Commission recommended approval of the Final Plat.

CONSENT AGENDA.

CITIZENS REQUESTS

There were no citizen's requests.

MEDIA QUESTIONS

There were no media questions.

COUNCIL COMMENTS

DOWNTOWN PRESENTATION

Council Member Adami thanked Mr. Baca for his presentation concerning the Downtown area and the use of TIF funding.

DR. MARTIN LUTHER KING, JR. BREAKFAST

Council Member Wacker attended the annual Martin Luther King breakfast at Austin College this morning where former City Council Member Terrence Steele spoke. She thanked all who organized the event.

DR. MARTIN LUTHER KING, JR. PROCLAMATION

Council Member Softly recognized Janet Roy in the audience and asked her to come forward and accept the proclamation for "Dr. Martin Luther King, Jr. Day."

HAITI EARTHQUAKE

Mayor Magers mentioned the recent Haiti earthquake adding that his former Austin College fraternity brother, Clinton Rabb was in Haiti doing missionary work and was killed in the earthquake. He asked everyone to keep those touched by the earthquake in their thoughts and prayers.

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

SECTION 551.072

DELIBERATIONS REGARDING
REAL PROPERTY:
DELIBERATE REGARDING THE
POTENTIAL PURCHASE,
EXCHANGE, LEASE, OR VALUE

CITIZENS REQUESTS

MEDIA QUESTIONS

DOWNTOWN
PRESENTATION

DR. MARTIN LUTHER
KING, JR. BREAKFAST

DR. MARTIN LUTHER
KING, JR.
PROCLAMATION

HAITI EARTHQUAKE

EXECUTIVE SESSION

OF A PIECE OF REAL PROPERTY:
BLALOCK FIRE STATION IN THE
100 BLOCK OF HIGHWAY 1417
EAST

ADDENDUM:
SECTION 551.074

PERSONNEL MATTERS:
CONSIDER THE
QUALIFICATIONS,
APPOINTMENT OR REMOVAL OF
MEMBERS TO BOARDS AND
COMMISSIONS:
PLANNING AND ZONING
COMMISSION (1)

On Motion duly made and carried, the Open Meeting
recessed and reconvened in Executive Session at 5:33 p.m.

On Motion duly made and carried, the Executive Session
recessed at 6:04 p.m. and reconvened in Open Meeting.

OPEN MEETING

Reconvene into Open Meeting and take action, if any, on
items discussed in Executive Session.

OPEN MEETING

**APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO
BOARDS AND COMMISSIONS:**

PLANNING AND ZONING COMMISSION (1)

ACTION TAKEN.

Motion by Council Member Steele to appoint Lawrence
Davis as Chairman of the Planning and Zoning
Commission for a term from January 19, 2010 to January
19, 2012. Second by Council Member Smith.

VOTING AYE: Adami, Howeth, Smith, Softly, Steele, Wacker.

VOTING NAY: None.

MOTION CARRIED.

PLANNING AND
ZONING COMMISSION
CHAIRMAN

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at
6:05 p.m.

ADJOURNMENT

MAYOR

CITY CLERK

Downtown Sherman Tax Increment Financing Recommendations



david**ba**ca
STUDIO

**“Sherman must make a
deliberate choice as to the revival
and redevelopment of [downtown].”**

-Sherman Masterplan Draft
Kendig Keast Collaborative

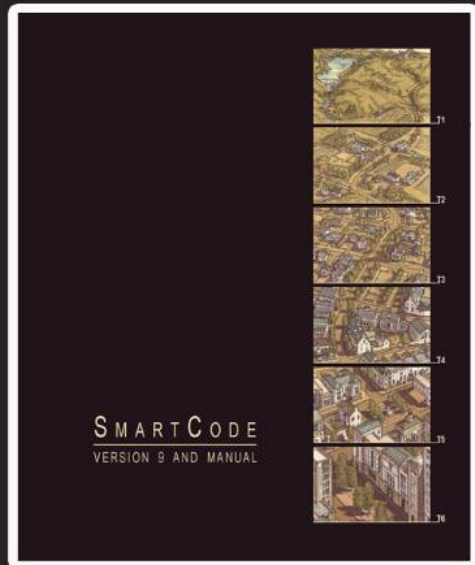


david**ba**ca
S T U D I O

**55% of Americans
prefer compact, pedestrian
oriented mixed-use
neighborhood form.**

-National Association of Realtors

Sherman's original town center has the potential to be a living, breathing, sustainable mixed-use neighborhood.



Imagine the most loved towns of North America. They were either carefully planned or they evolved as compact, mixed use places. Over the past sixty years, places have evolved in a completely different pattern. They have spread loosely along highways and haphazardly across the countryside.

The Smart Code is a form-based code that incorporates smart growth and new-urbanist principles. It is a unified development ordinance that addresses all scales of design, from regional planning to building signage.

Congress for the New Urbanism
www.cnu.org



Urban
Development





SHERMAN DOWNTOWN NOW

SHERMAN IS **fashion**

SHERMAN IS **relaxation**

SHERMAN IS **flavor**

SHERMAN
DOWNTOWN NOW

DSP&R
DESIGN STRATEGIC PARTNERS

Welcome to Downtown Sherman, Texas, host to professional services, unique retail shops, delicious cafe, salons and spas, and exceptional arts and culture. If you are a visitor, you'll find a range of attractions from retail and cafes to museums and performances by the Sherman Symphony. And if you are a developer, you'll find that city incentives combined with our ambitious capital improvement plans means that Downtown Sherman is the ideal place to invest. To find out more about what Sherman and our downtown neighborhood has to offer, call the Department of Tourism at 903.957.6310 or visit www.downtownsherman.com. We look forward to seeing you downtown.



SHERMAN DOWNTOWN NOW

WE ARE ORCHESTRATING A VIBRANT SUSTAINABLE MIXED USE URBAN NEIGHBORHOOD.

If an exciting street life, downtown shops and cafes, nightlife, year-round green spaces and opportunities for urban living appeal to you, we could use your help. Visit www.downtownsherman.com or join the Facebook cause Sherman Downtown Now! for more information.

DSP&R
DESIGN STRATEGIC PARTNERS



SHERMAN DOWNTOWN NOW





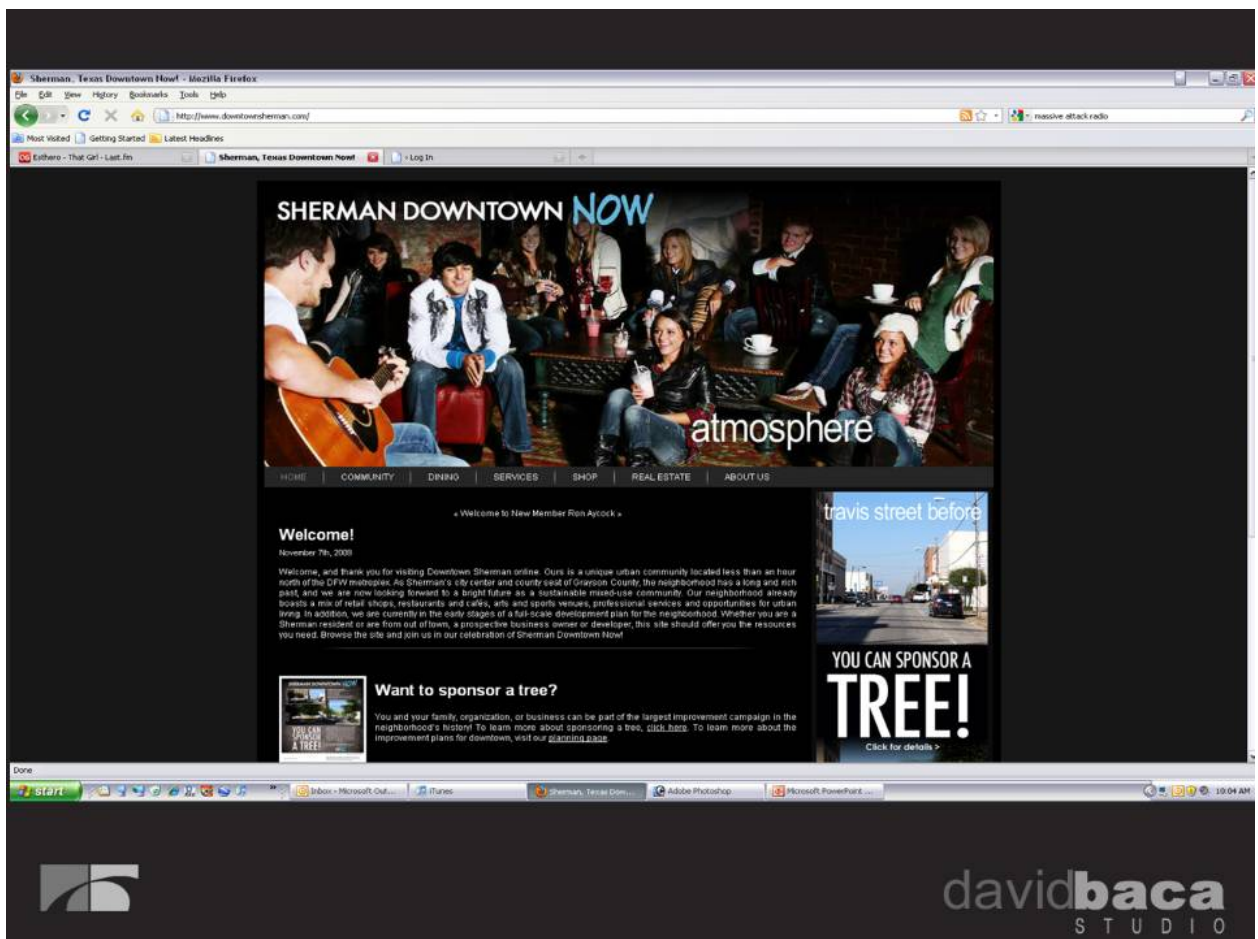
There's never been a better time to become a part of Sherman's Downtown Neighborhood. DSP&R in conjunction with generous contributions by the city is coordinating the largest capital improvement campaign in the neighborhood's history. If you are a developer, a new masterplan, proposed new ordinances, and downtown improvement grants makes this an ideal area to invest. If you are a business owner, our newly launched web site, collective marketing campaign, and programs for professional development means there's no better neighborhood in town to locate your retail shop or restaurant. And if you are a consumer, its time you discovered some of Sherman's most unique shopping, our community of salons and spas, and of course dining! If you are a concerned citizen, there are several ways to get involved, including donating a tree! To find out more about the neighborhood or to become a part of the action, visit www.downtownsherman.com or Sherman Downtown Now! on facebook.

DSP&R
DESIGN STRATEGIC PARTNERS

Are you downtown?



david **Baca**
STUDIO



Existing TIF Categories:

1. Benches (4.5%)
2. Trash Receptacles (4.0%)
3. Planters (3.8%)
4. Decorative Lights at Square (18.6%)
5. Light Pole Replacement and Service Line Relocation (50.6%)
6. Curb and Sidewalk Improvements (18.1%)

Suggested Additions from DSP&R Fundraising:

7. Street Trees at enlarged pedestrian plazas
8. Single Stem Crepe Myrtles in Planters



david**ba**ca
S T U D I O



3
CENTRAL BUSINESS DISTRICT
SATELLITE PHOTO
NO SCALE

ENHANCEMENT FUND
PROJECT SCOPE, SHOWN
HATCHED, SEE ENLARGED
PLAN

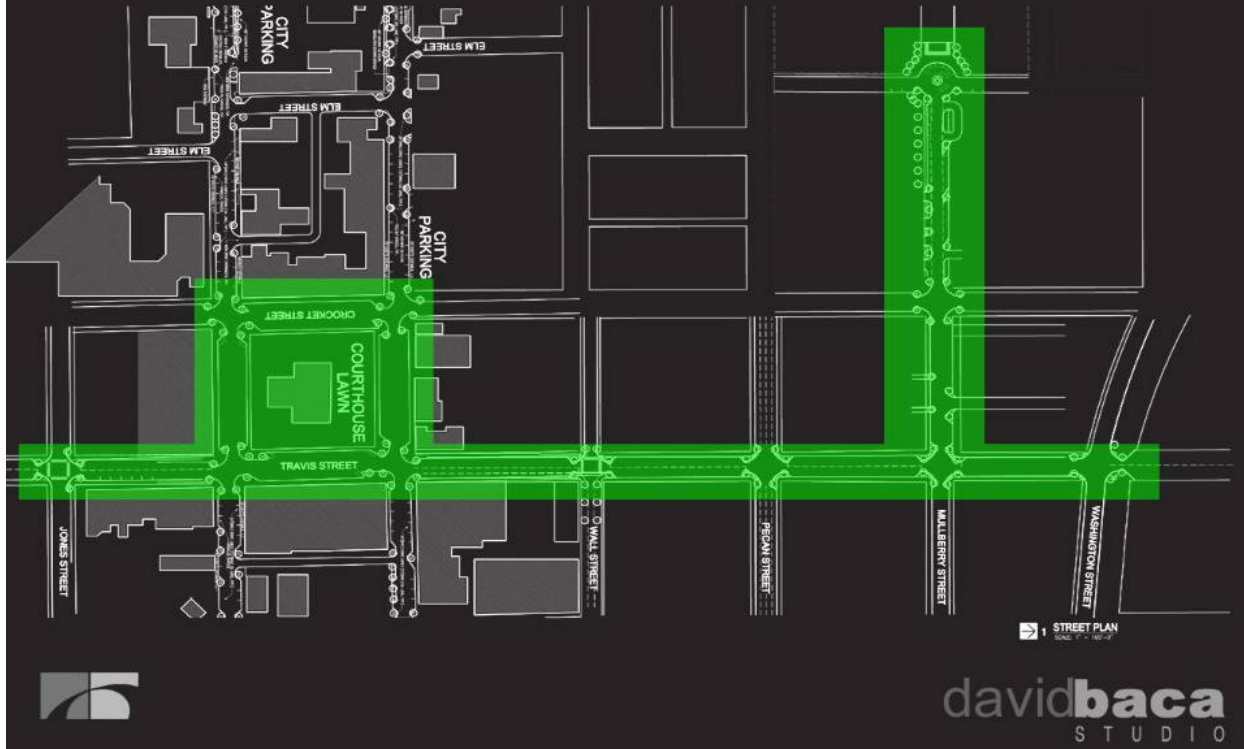


1
CENTRAL BUSINESS DISTRICT
RIGHT OF WAY MAP
NO SCALE

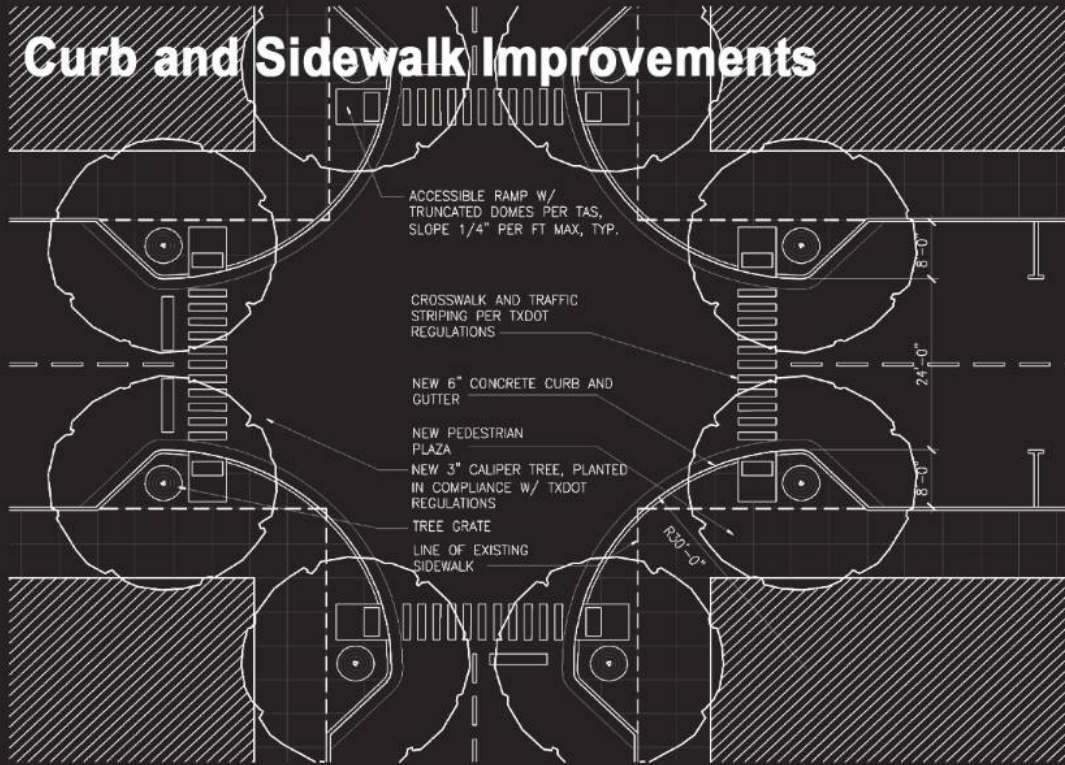


david **Baca**
STUDIO

Curb and Sidewalk Improvements



Curb and Sidewalk Improvements



1

ENLARGED PLAN AT
TYPICAL INTERSECTION



david**baca**
STUDIO

typical intersection plan

Benefits:

1. Greatest aesthetic impact relative to associated costs. Trees visually screen service lines while shading sidewalks and street. Cost relative to cost of relocating lines is staggering.
2. According to the Seaside Institute and the Congress for the New Urbanism, street trees and narrow crosswalks are among the top ten walkability factors.
3. Achieves connectivity between neighborhood improvements and districts (Brockett Street, Arts and Culture District, and TXDOT Improvement Project.)
4. Consistent with the findings of the CMP.



Curb and Sidewalk Improvements



david**baca**
STUDIO

Decorative Light Fixtures/Electrical Service



david**ba**ca
STUDIO



david **Baca**
STUDIO



david**ba**ca
STUDIO

Street Trees



david**ba**ca
STUDIO

Street Trees

Eve's Necklace



Sweet Gum



Bald Cypress



Texas Red Oak



david **Baca**
STUDIO





10
Trees Sponsored
to date with
18
More Commitments



SHERMAN DOWNTOWN NOW



travis street before

Benefits of Trees Downtown:

- Increases Walkability
- Shades Sidewalks
- Improves Aesthetics
- Visually narrows streets and calms traffic
- Makes neighborhood more desirable



travis street after

YOU CAN SPONSOR A TREE!

The City of Sherman is planning major capital improvements to downtown scheduled to begin in the spring. The work includes enhancements to sidewalks and curbs in select areas of the neighborhood. We invite you to become a part of the initiative by sponsoring a tree. A donation of \$500 will fund the planting of a 3 inch caliper canopy tree. Your contribution will be memorialized with an engraving near the tree.

Visit www.downtownsherman.com for more details about Sherman Downtown Now!



Get Here and Spend the Weekend with your Garden

Below, please place a message to commemorate your donation. For example, "The Smith Family", or "Jason Smith", or "David's Restaurant." Please restrict your message to 26 characters.

If mailing, please send to:
 DSP&R
 PO Box 2054
 Sherman, TX 75091

You will receive a receipt. Remember, DSP&R is a 501(c)(3) non-profit Organization. All donations are tax deductible to the extent the law allows. Please contact your tax advisor.

Name of Primary Contact

Name of Business or Organization

Address

City, State, Zip

Phone

E-mail

david **Baca**
STUDIO



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. A.5

PROCLAMATION

“Black History Month” – February 2010

Issue

To present a proclamation designating February 2010 as “Black History Month” in the City of Sherman and to recognize local activities honoring the event

Background

“Black History Month” has been recognized annually since 1926, when Dr. Carter G. Woodson launched the initiative to bring national attention to the contributions of Black people throughout American history. Locally, the NAACP hosts an annual Black History Month Celebration.

Origination

The request for this proclamation originated with the City Manager’s Office.

Financial Consideration

There is no financial consideration to the City.

Staff Recommendation

It is the staff’s recommendation to present a proclamation proclaiming “Black History Month.”

Alternatives

The Council could choose not to present the proclamation.

Attachments

A proclamation proclaiming “Black History Month” is attached.

Prepared by:
Linda Ashby, City Clerk

Approved by:
George Olson, City Manager

SHERMAN



Proclamation

WHEREAS, each year the local branch of the National Association for the Advancement of Colored People (NAACP), hosts the annual Black History Month Celebration, and

WHEREAS, Black History Month is a tradition of long-standing to honor persons of the Black ethnic culture as a significant and valued segment of Sherman's population, and

WHEREAS, it is proper that all citizens recognize and honor the many contributions that persons from this culture have made, and

WHEREAS, the Texomaland Black Expo will be held on Saturday, February 20, 2010, from 10 a.m. to 5 p.m., at the Sid Richardson Building at Austin College, and

WHEREAS, the NAACP "Meet and Greet" will be held on Friday, February 12, 2010, from 5 p.m. to 7 p.m., at the NAACP Headquarters at 1000 N. East Street, and will feature a book signing by African folklore author Njoki McCloy, author of "1012 Natches: A Memoir of Joy, Hardship, and Love."

NOW THEREFORE, I, Bill Magers, Mayor of the City of Sherman, Texas, by the authority vested in me, do hereby proclaim the month of February, 2010

BLACK HISTORY MONTH

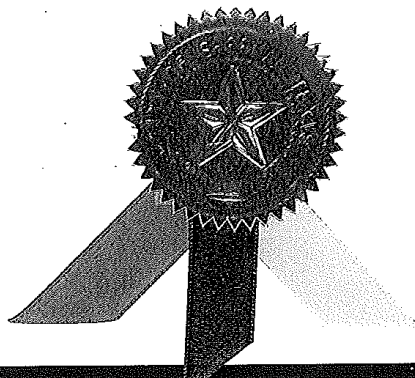
in the City of Sherman and encourage all citizens to celebrate the heritage and culture of our Black Americans.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Sherman to be affixed this 1st day of February, 2010.

Mayor

ATTEST:

Sinda Ashby
City Clerk





SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. B.1

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

C.1 * *REQUEST TO ADVERTISE*

Park Restroom Cleaning Services

C.2 * *REQUEST TO ADVERTISE*

Concession Stand(s) for the City of Sherman's Park System

C.3 * *REQUEST TO ADVERTISE*

City Right-of-Way and Property Mowing

C.4 * *REQUEST TO ADVERTISE*

Travis Street Mill and Overlay Project, from Washington Street to Jones Street

C.9 * *OTHER BUSINESS*

Approve Quarterly Investment Reports for Period ending December 31, 2009



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.1

*** REQUEST TO ADVERTISE**
Park Restroom Cleaning Services

Issue

To request permission to advertise for the private contract cleaning of eight (8) public park restrooms

Background

The City of Sherman has contracted the cleaning of its park restrooms since March of 2006. Since that time, additional restrooms have been added within the park system, with the construction of the Center Street Sports Fields and now Pecan Grove Park currently under construction. We are seeking proposals that would include cleaning and securing of the facilities seven (7) days a week for a nine (9) month period as a minimum.

Origination

Parks and Recreation Department

Financial Consideration

Funding for these services has been allocated in the City's Parks Maintenance budget for the 2009-2010 fiscal year. Advertising is expected to be about \$200.00.

Staff Recommendation

It is recommended that the Sherman City Council authorize the staff to advertise the Park Restroom Cleaning Services for bid.

Alternatives

As may be directed by the Sherman City Council

Attachments

None

Prepared by:
Kevin Winkler, Parks & Recreation Administrator

Approved by:
George Olson, City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.2

*** REQUEST TO ADVERTISE**

Concession Stand(s) for the City of Sherman's Park System

Issue

To request permission to advertise for the operation of a concession stand(s) within Fairview, Hawn and Rosedale Parks, for a twelve (12) month period

Background

Historically, the City of Sherman has contracted with an outside vendor to provide concessions within Fairview, Hawn, and Rosedale Parks to coincide with and provide concessions to the various organized youth/adult activities occurring within these parks. A concession stand has been operating under contract at these parks since 1995; and the previous two (2) year contract has expired. The new contract would include concessions for our current seasonal activities in Fairview, Hawn and Rosedale Parks, with an option to provide concessions for future activities at various locations.

Origination

Parks and Recreation Department

Financial Consideration

The City of Sherman has no financial responsibility and/or obligation under this contract arrangement. The cost of advertising is expected to be about \$200.00.

Staff Recommendation

It is recommended that the Sherman City Council authorize the staff to advertise for bid concession services within City parks.

Alternatives

As may be directed by the City Council

Attachments

None

Prepared by:
Kevin Winkler, Parks & Recreation Administrator

Approved by:
George Olson, City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.3

*** REQUEST TO ADVERTISE**

City Right-of-Way and Property Mowing

Issue

Requesting permission to advertise to contract for the annual mowing of City boulevards, islands, street right-of-ways, and other City properties

Background

City staff has contracted for various City-owned properties to be mowed on a periodic basis. The previous contracts expired in November of 2009. As an ongoing effort to increase efficiency and maintenance of City-owned properties, we request permission to advertise to bid this service.

Origination

Parks and Recreation Department

Financial Consideration

Funding for this service has been allocated in various City department budgets for the 2009-2010 fiscal year. Costs for advertising are expected to be about \$200.00.

Staff Recommendation

It is recommended that the Sherman City Council authorize the staff to advertise for bid the mowing of various City properties.

Alternatives

As may be directed by the City Council

Attachments

None

Prepared by:
Kevin Winkler, Parks & Recreation Administrator

Approved by:
George Olson, City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.4

*** REQUEST TO ADVERTISE**

Travis Street Mill and Overlay Project, from Washington Street to Jones Street

Issue

Request permission to advertise for bids to mill and overlay a section of Travis Street

Background

The 2009-2010 Capital Improvement Program (CIP) budget includes a project to improve the driving surface of Travis Street by milling and overlaying a section from Washington Street south to Jones Street. Securing Council permission to advertise for mill and overlay bids is the initial step in getting this project started. City staff will continue to coordinate with David Baca Studios on other street design issues as part of the overall Travis Street improvement project.

Origination

Department of Public Works

Financial Consideration

Funds to mill and overlay this section of Travis Street were appropriated in the 2009-2010 CIP budget. Advertising is expected to be about \$200.00.

Staff Recommendation

Appropriately time the advertising for mill and overlay bids depending on the overall project schedule

Alternatives

Those as may be recommended by the City Council.

Attachments

Aerial location map

Prepared by:
Jeff Miller, Public Works Director

Approved by:
George Olson, City Manager



City of Sherman, Texas
Engineering Department

TRAVIS STREET IMPROVEMENT PROJECT



0 65 130 260
Feet



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.5

OTHER BUSINESS

Consider Mr. E. Lee Warren III's Proposal to Revise the Solid Waste, Water and Sewer Rate Structure Pertaining to Multiunit Dwellings

Issue

Consideration of a proposal from Mr. E. Lee Warren III of Farmersville, Texas, pertaining to utility costs for multiunit properties in Sherman

Background

Mr. Warren has asked to appear before the City Council for discussion of and possible action on changing the water and sewer rate structure for multiunit properties.

Origination

Mr. E. Lee Warren III, Prospect Realty, Inc., Farmersville, Texas

Financial Consideration

A four-plex unit is billed \$18.48 X 4, or \$73.92, as the base fee plus \$2.64 per 1,000 gallons used. An individual residential unit is billed \$18.48 as the base fee plus \$2.64 per 1,000 gallons used.

Staff Recommendation

It is recommended that we leave the current utility structure for multiunit properties as is.

Alternatives

Install separate meters, one for each of Mr. Warren's four residential units in his four-plex, which could be deactivated while any individual unit is unoccupied.

Attachments

Mr. Warren's Request of January 19, 2010

Section 13.06.005, "Charges for residential refuse collection"

Section 13.08.005, "Water rates"

Section 13.08.006, "Sewer charges"

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager

E. Lee Warren
Prospect Realty, Inc.
PO Box 326
Farmersville, TX 75442
(469) 682-0341
Lee@MyProspectRealty.com



George Olson
City Manager, City of Sherman

Dear Mr. Olson,

I would like to request an item be placed on an upcoming City Council Agenda. The current water/sewer/garbage billing system by the City of Sherman bills multiunit properties as individual units regardless of any increased or decreased impact on the city's resources or infrastructure. Property owners are being asked to bear the more of the financial burden while not receiving additional benefit from it. I would like the opportunity to present my situation before the council so that we all may discuss and possibly take action on a more fair system to be put into place. Please let me know which meeting that this will be an agenda item on as soon as possible.

Sincerely,

E. Lee Warren III
Prospect Realty, Inc.

(b) Scope and effect. The provisions of this article shall apply to all territory within the existing corporate limits of the city and any additions thereto. The collection and disposal of all solid waste shall be regulated and permitted by the city, with title to and ownership of such solid waste vesting in the city at the time such waste is set out for collection by the city, by a franchisee of the city, or by a private or commercial solid waste hauler. The city retains the power and sole authority to direct the solid waste stream collected within the city limits to its final destination point.

Sec. 13.06.003 Fine and penalties

(a) Violations of this article are punishable as a class C misdemeanor as provided in section 1.01.009 of chapter 1 of the Code of Ordinances.

(b) There shall be assessed a civil fine of \$200.00 per day for each solid waste container owned, leased or used by a franchisee within the city limits, including all solid waste therein, and not removed from the city limits within fourteen (14) days from the termination or expiration of the franchise or franchise agreement unless such container is on property owned or leased by franchisee and does not interfere with city operations.

(Ordinance 5247 adopted 7/19/04)

Sec. 13.06.004 City manager authorized to promulgate rules and regulations

The city manager or his representatives are authorized to make such rules and regulations as are not inconsistent with this article. (1991 Code, sec. 30-2)

Sec. 13.06.005 Charges for residential refuse collection

Charges for automated residential solid waste collection shall be as follows beginning October 1, 2009:

- (1) Fourteen dollars and no cents (\$14.00) per month per family unit for curb or alley pickup.
- (2) Carry-out service shall be thirty-eight dollars and no cents (\$38.00) per month per family unit.
- (3) If the location of garbage for carry-out service is in excess of one hundred fifty (150) feet from the curb or alley, an additional charge of five dollars and fifteen cents (\$5.15) per month will be made for each additional one hundred fifty (150) feet or portion thereof. "Curb" is defined as being within three (3) feet of the curblane of the street.
- (4) For multiple dwellings or apartments, with four (4) or fewer units, each family unit will be considered as a single-family residence in fixing charges for services.
- (5) Residential special refuse pickups, upon customer request, will be charged four hundred twenty dollars and no cents (\$420.00) (\$28.00/cubic yard) per fifteen (15) cubic yard load with a minimum charge of forty dollars (\$40.00). All residential customers requesting roll-off service, regardless of size container, will be required to pay the first container pull charge before the first container is placed.

13.08.001. Utilities shall not be restored until all arrearage and associated fees have been paid. In the event of unauthorized use of water or a water meter, an additional fee will be charged.

(b) Payments returned to the city by the depository for any reason shall be subject to a handling fee in the amount established by ordinance. Customers tendering payment of a utility bill with a returned payment must cover such payment with a negotiable instrument or cash acceptable to the utility billing department within ten (10) days of notification of such returned payment. If payment is not received, such customer shall be subject to having the utility service terminated, resulting in additional fees for such termination.

(c) Utility accounts remaining in a disconnected status due to nonpayment may be closed after 10 business days. Service will not be reconnected until closed account balance is paid in full and applicable install fee and/or deposit is paid to re-establish a new account.

(d) Delinquent utility bills may also be collected by suit in a court of competent jurisdiction.

Sec. 13.08.003 Deposit to assure payment--Required; amount

A deposit in the amount established by ordinance shall be collected on all nonresidential accounts, multi-unit residential customers and accounts serviced outside the city limits.

Sec. 13.08.004 Same--Disposition; refunds

It shall be the duty of the utility billing department to deposit the money received under section 13.08.003 with the city treasurer to be known as water consumers deposit fund. It shall be the further duty of the utility billing department, in the manner prescribed by the city council, to refund to the consumer, the amount of the held deposit upon disconnection of service, less any amount due up to the time of disconnection. Any remaining credit amount in excess of one dollar (\$1.00) will be refunded to the customer. Any refund amount less than one dollar (\$1.00) may be collected by contacting the utility billing department.

(Ordinance 5469, sec. 5, adopted 7/16/07)

Sec. 13.08.005 Water rates

(a) Water furnished by the city to a customer, other than any customer who dwells or resides in a multiunit dwelling within the city limits shall be charged for at the following rates for the fiscal year beginning October 1, 2009 for the first fifteen hundred (1,500) gallons of water used according to meter size and unit of measurement of the meter register:

<u>Meter Sizes</u> <u>(in inches)</u>	<u>Monthly Amount</u> <u>Oct 1, 2009</u>
5/8 or 3/4	\$18.48
1	\$36.42
1-1/2	\$73.20
2	\$124.71
3	\$271.87
4	\$477.89

<u>Meter Sizes</u> <u>(in inches)</u>	<u>Monthly Amount</u> <u>Oct 1, 2009</u>
6	\$1,066.53
8	\$1,890.63
10	\$2,950.19

(b) Volume charge. Except as noted below, the charge for all water consumed in excess of the minimum fifteen hundred (1,500) gallons shall be billed at a rate of two dollars and sixty-four cents (\$2.64) per one thousand (1,000) gallons of water used for the rates beginning October 1, 2009. Water meters utilized for lawn sprinkling systems shall be charged according to meter size plus the consumption rate of two dollars and sixty-four cents (\$2.64) per one thousand (1,000) gallons of water used in excess of the minimum fifteen hundred (1,500) gallons during months of July through October, beginning October 1, 2009. During the billing months of November through June of any fiscal year, such water sprinkler meters shall be billed a minimum monthly charge as would be billed to a 5/8-inch or 3/4-inch meter.

(c) All multiunit dwellings within the city shall be charged for water consumption and availability utilizing the following formula:

Gallons Calculation Beginning October 1, 2009:

$$(\text{number of units} \times \$18.48) + \frac{(\text{gallons of water used}) - (\text{number of units} \times 1,500 \text{ gallons})}{1,000} \times \$2.64$$

(d) All customers whose combined average daily use for the past twelve (12) months exceeds 700,000 gallons per day shall be charged for water consumption at the same rates as stated in the above subsections. The customers who ~~qualify~~ ^{quality} for this subsection shall receive a rebate, to be paid annually, calculated as follows:

$$\text{Water Rebate} = \text{Total annual water revenues for previous twelve (12) months} \times .05.$$

(Ordinance 5621, sec. 1, adopted 9/8/09)

Sec. 13.08.006 Sewer charges

(a) All persons using the sanitary sewer system and lines of the city shall be charged as follows:

- (1) Sewage charges. The sewage charge will be based upon the amount of water used. Each sanitary sewer system customer, except multiunit dwelling complexes, shall be charged for sewage at the following rates:

<u>Amount</u>	<u>Minimum Charge, Whether 1,500</u> <u>Gallons of Water are Used</u> <u>Oct. 1, 2009</u>
First 1,500 gallons of water used	\$6.63

Additional charges shall be two dollars and eighty-three cents (\$2.83) for each one thousand (1,000) gallons used above the fifteen hundred (1,500) gallons minimum charge for fiscal year beginning October 1, 2009. For residential living units, the maximum sewer charge will be twenty-seven dollars and eighty-five cents (\$27.85) per residential living unit for fiscal year beginning October 1, 2009.

- (b) For multiunit dwelling complexes, the total sewage charge will be based on the amount of water used and will be the lower figure calculated from either of the two (2) following formulas:

Gallons Calculation Beginning October 1, 2009:

$$(\text{number of dwelling units} \times \$6.63) + \frac{(\text{gallons of water used}) - (\text{number of units} \times 1,500 \text{ gallons})}{1,000} \times \$2.83$$

or

$$\text{number of dwelling units} \times 27.85$$

- (c) Industrial surcharge. An additional surcharge is to be added to the above charge for the total sewage charge whenever the customer's sewage exceeds that of normal domestic wastewater, as defined in article 13.07, Water, Sewers and Sewage Disposal, section 13.07.140. The industrial waste surcharge represents an apportionment of the cost of handling the excess load imposed on the sewage treatment plant by wastes stronger than "normal domestic wastewater." The amount of surcharge shall reflect the cost incurred by the city in removing the excess BOD and TSS, as determined by regularly monitored effluent. During the fiscal year beginning October 1, 2009, industrial surcharges shall be calculated and charged for at the following rates:

$$Cu = Vu[B(Bu - 250 \text{ mg/l}) + S(Su - 250 \text{ mg/l})]$$

Where:

Cu is the surcharge for users X;

Vu is the billing volume for user X per 1,000 gallons;

Bu is the tested BOD levels for user X or 250 mg/l, whichever is greater;

B is the unit cost factor for treating one (1) unit of BOD per 1,000 gallons (\$0.003035);

Su is the tested TSS level for user X or 250 mg/l, whichever is greater;

S is the unit cost factor for treating one (1) unit of TSS per 1,000 gallons (\$0.002231).

(Ordinance 5621, sec. 2, adopted 9/8/09)



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.6

OTHER BUSINESS

Receive Public Works Director Jeff Miller's Update on the Brockett Street Improvement Project

Issue

Update on the Brockett Street Improvement Project

Background

Public Works Director Jeff Miller will present an update on the reconstruction of Brockett Street and be prepared to respond to Council and citizen comments and questions.

Origination

The Department of Public Works

Financial Consideration

None

Council Action Requested

The Council need take no action on this agenda item – information only.

Alternatives

Those as may be recommended by the City Council.

Attachments

None

Prepared by:
Jeff Miller, Public Works Director

Approved by:
George Olson, City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.7

OTHER BUSINESS

Receive Update on the Right-of-Way Acquisitions for the Highway 75 North Sewer, Washington Street, and Lamberth Road Capital Improvement Program (CIP) Projects

Issue

To receive a report from Project Manager Don Keene

Background

The presentation will be a brief progress report on the right-of-way acquisitions for the Highway 75 North Sewer, Washington Street, and Lamberth Road CIP projects.

Origination

Project Manager

Financial Consideration

None

Council Action Requested

The Council need take no action on this agenda item – information only.

Alternatives

None

Attachments

None

Prepared by:
Don Keene, Project Manager

Approved by:
George Olson, City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.8

OTHER BUSINESS

Receive Briefing from Development Services Director Scott Shadden on Code Provisions: Livestock in Residential Districts

Issue

Receive briefing from Development Services Director Scott Shadden on Sherman City Code provisions related to livestock in residential districts

Background

At the September 21, 2009 City Council meeting, Councilmember Howeth stated her concern about livestock being allowed in the residential areas of Sherman in actual neighborhoods, such as chickens that are running loose on the streets and cows, goats, sheep, etc. in residents' side and back yards. Councilmember Howeth asked staff to look into the issue and see whether we need to clarify our Code of Ordinances.

Origination

City Council

Staff Recommendation

Consider the drafting of an ordinance for Council consideration to address livestock in residential neighborhoods.

Attachments

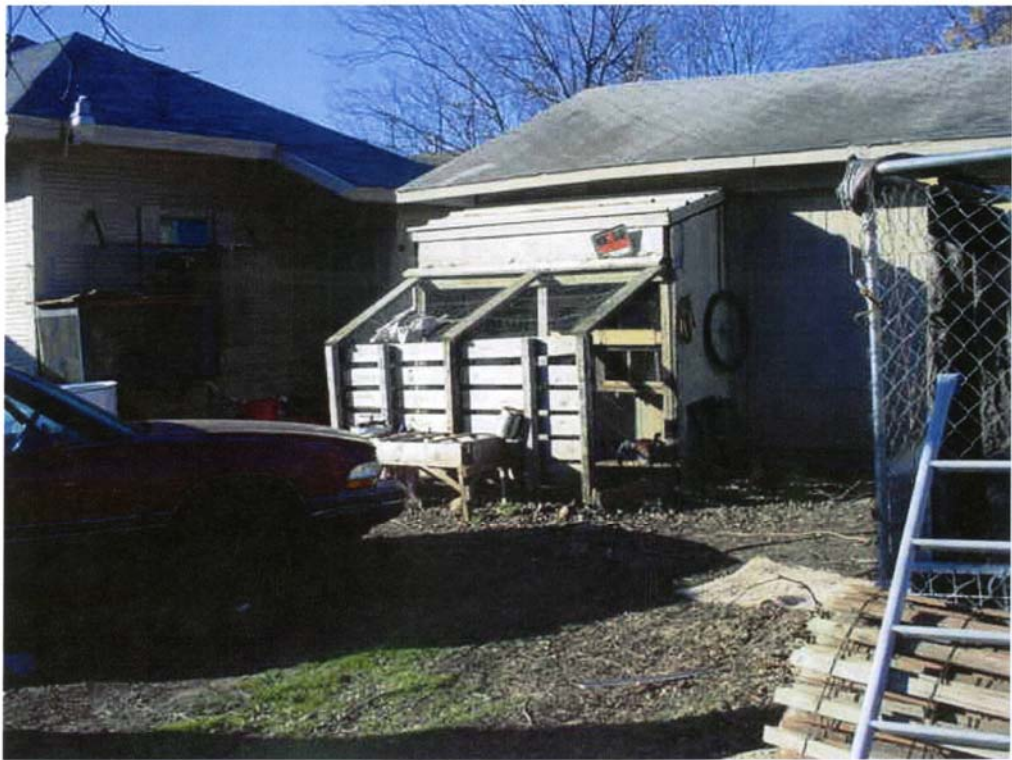
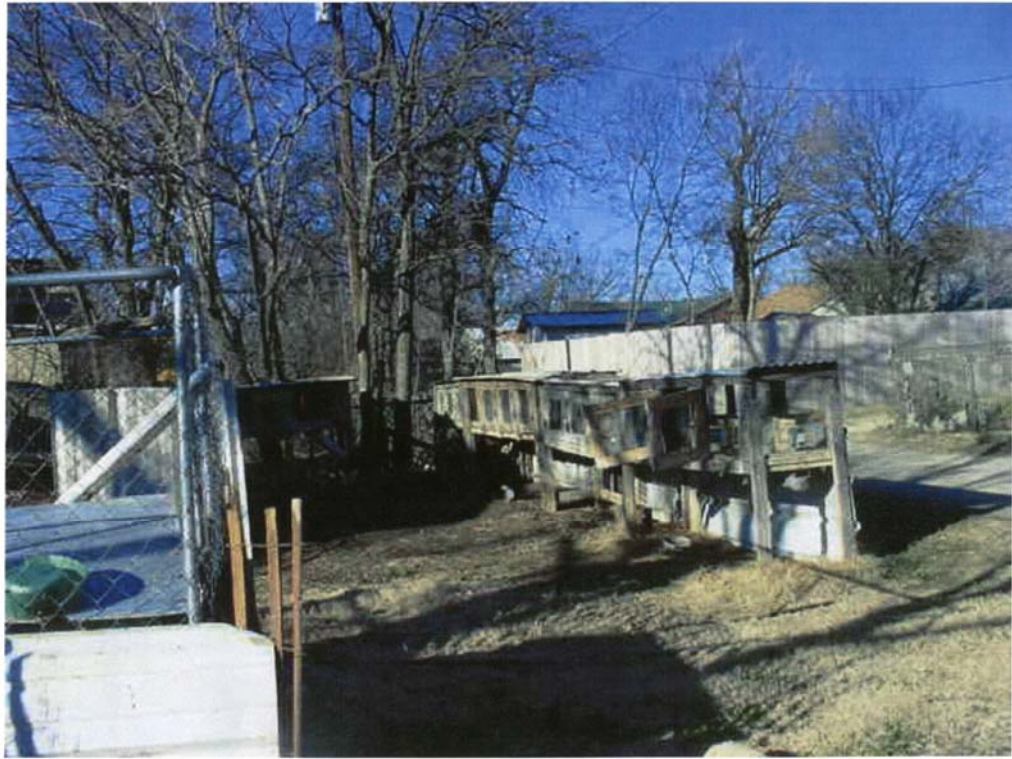
Photographs

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager











SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.9

*** OTHER BUSINESS**

Approve Quarterly Investment Reports for Period ending December 31, 2009

Issue

To approve the Investment Reports for the quarterly period ending December 31, 2009

Background

These reports are being presented in accordance with the state law that requires at least quarterly presentation to the Council. The report was given to the Investment Committee prior to submittal to the Council. Two portfolios will be addressed: Operating Portfolio and CO Debt Proceeds Portfolio.

As of December 31, 2009, all portfolios were in compliance with applicable state laws and the City's internal Investment Policy. The Operating Portfolio had a book value of about \$18.9 million, down about \$1 million from three months ago. This portfolio is appropriately liquid; and its weighted-average maturity decreased to about 47 days, from about 70 days last period, because of maturing securities during the quarter. The portfolio yield of 0.65% for the quarter is higher than the benchmark yield of 0.20%. The portfolio value on the City's books is essentially equal to the market value of the overall portfolio.

The CO Debt Proceeds Portfolio balance decreased about \$1.3 million due to payments for construction during the period. The portfolio remains appropriately liquid, with all of the funds available within one day. Its yield of 0.2% for the quarter is the same as the benchmark yield of 0.20%. Also, the portfolio value on the City's books is essentially equal to the market value of the overall portfolio.

Origination

Finance

Financial Consideration

None

Staff Recommendation

It is recommended that the Council accept the reports as presented.

Alternatives

The Council could offer suggestions for improvement or could request more frequent reporting.

Attachments

Memo to Investment Committee; Investment reports and related schedules

Prepared by:

Robby Hefton, Assistant City Manager/CFO

Approved by:

George Olson, City Manager

memorandum

DATE: Wednesday, January 27, 2010
TO: The Investment Committee
Council Members Willie Steele and Robert G. Softly
City Manager George Olson
FROM: Robby Hefton, Assistant City Manager/CFO *R*
SUBJECT: Investment Reports for Quarter ended December 31, 2009

Enclosed is a copy of the quarterly investment reports for the quarter ended December 31, 2009. Reports are included for two major portfolios: 1) operating portfolio, and 2) CO Debt portfolio. Each of these reports reflects that, as of that date, the City was in compliance with all applicable state laws as well as the City's Investment Policy.

The total operating portfolio balance of about \$18.9 million had a weighted-average maturity of about 47 days, down from 70 days last quarter due to maturing investments during the period. The portfolio yield of 0.65% was higher than our benchmark 180-day T-Bill yield, which was 0.20%, and book value closely approximates market value.

As of December 31, 2009, all of the CO Debt Proceeds was invested in pooled investments, together yielding 0.2%, the same as the benchmark 180-day T-Bill rate. The Debt Proceeds portfolio balance decreased by about \$1.3 million during the quarter because of payments related to capital construction.

This investment report will be on the February 1, 2010 City Council Agenda for their review and approval. Please call me if you have any questions about this item.

RH:pc

attachment (as stated above)



CITY OF SHERMAN, TX
Investment Report Summary
December 31, 2009

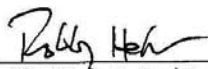
This report complies with the requirements of the public funds investment law and covers all the funds of the City of Sherman that are subject to that law. At December 31, 2009 investment book value was about \$18.9 million and had decreased by approximately \$1.0 million from three months prior. Small decreases in investment balances are customary during this quarter each year due to slow property tax collections at the beginning of the quarter but improving at the end of the quarter. The City's investment portfolio includes interest-bearing demand deposits, bank time deposits, investment pools that strive to maintain a 100% net asset value, and U.S. Agency securities.

The City was in compliance with all provisions of the investment policy and the Public Funds Investment Act as of December 31, 2009. The weighted-average maturity of the portfolio was about 47.2 days at December 31, 2009 compared to about 70 days at September 30, 2009. This decrease in weighted-average maturity occurred because of investment maturities during the period.

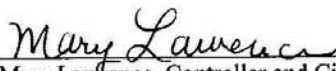
The market value of the portfolio was 100.04% of book value as of December 31, 2009. The portfolio yield of 0.65% at December 31, 2009 was higher than the benchmark yield on the 180-day T-Bill, which was 0.20%.

Two securities and a certificate of deposit matured during the quarter with a par value totaling about \$3.0 million. One certificate of deposit was purchased during the quarter with a par value of \$1.0 million. Accrued interest of about \$14,000 was added to time deposit principal. All other transactions were routine.

The following schedules are also a part of this investment report.



Robby Hefton, Assistant City Manager/CFO
and City of Sherman Investment Officer



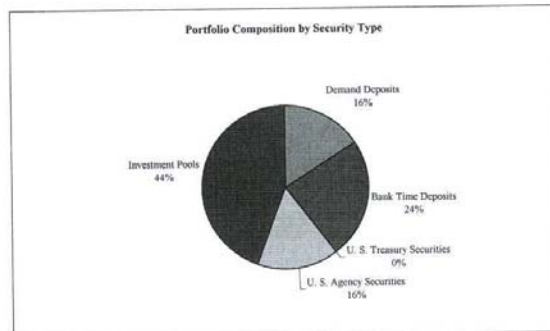
Mary Lawrence, Controller and City of
Sherman Investment Officer

CITY OF SHERMAN, TX
Detailed Investment Report
As of December 31, 2009

Investment	Par	VALUES - September 30, 2009		Book Increase/(Decrease)		Market Increase/(Decrease)		VALUES - December 31, 2009	
		Book	Market	Purchases/ (Withdrawals)	Accruals/ Amortizations	Purchases & (Withdrawals)	Change In Market Price	Book	Market
DEMAND DEPOSITS									
Depository Bank		\$ 1,447,275	\$ 1,447,275	\$ 1,063,604	\$ -	\$ 1,063,604	\$ -	\$ 2,510,879	\$ 2,510,879
Depository Bank-TIF Funds		482,780	482,780	183	-	183	-	482,963	482,963
		1,930,055	1,930,055	1,063,787	-	1,063,787	-	2,993,842	2,993,842
BANK TIME DEPOSITS									
Certificate of Deposit 1.65% 10/29/09		1,007,521	1,007,521	(1,007,521)	-	(1,007,521)	-	-	-
Certificate of Deposit 1.65% 1/29/10		1,008,290	1,008,290	4,102	-	4,102	-	1,012,392	1,012,392
Certificate of Deposit 1.51% 4/29/2010		1,505,610	1,505,610	5,692	-	5,692	-	1,511,302	1,511,302
Certificate of Deposit 1.5% 7/19/2010		1,000,000	1,000,000	3,806	-	3,806	-	1,003,806	1,003,806
Certificate of Deposit 1.5% 9/15/2010		-	-	1,000,000	-	1,000,000	-	1,000,000	1,000,000
		4,521,421	4,521,421	6,079	-	6,079	-	4,527,500	4,527,500
INVESTMENT POOLS									
Tex-Pool		3,543,774	3,545,262	-	1,876	-	1,877	3,545,650	3,547,139
TexStar		4,867,494	4,869,533	-	2,441	-	1,181	4,869,935	4,870,714
		8,411,268	8,414,796	-	4,317	-	3,057	8,415,585	8,417,853
SECURITY INVESTMENTS									
Treasury Note 4.625% 11/15/09	1,000,000	1,005,279	1,005,470	(1,000,000)	(5,279)	(1,000,000)	(5,470)	-	-
FHLB Discount Note 0.7% 12/16/09	1,000,000	994,132	999,900	(994,283)	151	(1,000,000)	100	-	-
FHLB Discount Note 0.87% 1/26/10	1,000,000	999,842	1,001,880	-	126	-	(1,570)	999,968	1,000,310
FHLB 2.75% 3/12/10	1,000,000	1,007,438	1,010,940	-	(4,173)	-	(5,940)	1,003,265	1,005,000
FHLB 2.375% 4/30/10	1,000,000	1,007,725	1,011,880	-	(3,337)	-	(4,690)	1,004,388	1,007,190
		5,014,416	5,030,070	(1,994,283)	(12,512)	(2,000,000)	(17,570)	3,007,621	3,012,500
		\$19,877,160	\$19,896,342	(\$924,417)	(\$8,195)	(\$930,134)	(\$14,513)	\$18,944,548	\$18,951,695

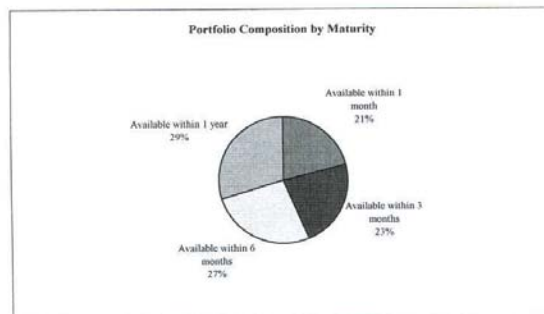
CITY OF SHERMAN, TX
Comparison of Portfolio to Policy Limits
As of December 31, 2009

<u>LIMITS ON TYPES OF SECURITIES</u>	<u>Target Investment Level</u>	<u>Portfolio Cap</u>	<u>Actual Percentage of Portfolio</u>	<u>% Variance Policy Limits</u>
Demand Deposits	100%	100%	15.80%	84.20%
Bank Time Deposits	25%	30%	23.90%	6.10%
U. S. Treasury Securities	80%	85%	0.00%	85.00%
U. S. Agency Securities	45%	50%	15.88%	34.12%
Investment Pools	45%	50%	44.42%	5.58%



<u>LIMITS ON MATURITIES</u>	<u>Minimum Allowable Percentage of Portfolio</u>	<u>Actual Percentage of Portfolio</u>	<u>% Variance Policy Limits</u>
Available within 1 month	25%	70.85%	45.85%
Available within 3 months	33%	76.14%	43.14%
Available within 6 months	45%	89.42%	44.42%
Available within 1 year	60%	100.00%	40.00%
Available within 2 years	70%	100.00%	30.00%
Available within 3 years	80%	100.00%	20.00%
Available within 4 years	90%	100.00%	10.00%
Available within 5 years	100%	100.00%	0.00%

	<u>Maximum Allowable</u>	<u>Actual Average Maturity</u>	<u>Policy Limit Days Available</u>
Weighted Average Days to Maturity	500	47.20	452.80



CITY OF SHERMAN, TX**Calculation of Weighted Average Maturity and Yield****As of December 31, 2009**

	<u>Market Value</u>	<u>Book Value</u>	<u># of Days To Maturity</u>	<u>Original Yield to Maturity</u>	<u>Percent of Portfolio</u>
Demand Deposits					
Depository Bank	\$2,510,879	\$2,510,879	0	0.15%	13.25%
Depository Bank -TIF Funds	<u>482,963</u>	<u>482,963</u>	0	0.15%	<u>2.55%</u>
	2,993,842	2,993,842			15.80%
Bank Time Deposits					
Certificate of Deposit 1.65% 1/29/10	1,012,392	1,012,392	29	1.66%	5.34%
Certificate of Deposit 1.51% 4/29/10	1,511,302	1,511,302	119	1.52%	7.98%
Certificate of Deposit 1.5% 7/19/2010	1,003,806	1,003,806	200	1.51%	5.30%
Certificate of Deposit 1.5% 9/15/2010	<u>1,000,000</u>	<u>1,000,000</u>	258	1.51%	<u>5.28%</u>
	4,527,500	4,527,500			23.90%
Investment Pools					
Tex-Pool	3,547,139	3,545,650	1	0.21%	18.72%
TexStar	<u>4,870,714</u>	<u>4,869,935</u>	1	0.20%	<u>25.71%</u>
	8,417,853	8,415,585			44.42%
Federal Securities and Notes					
FHLB Discount Note 0.87% 1/26/10	1,000,310	999,968	26	0.92%	5.28%
FHLB 2.75% 3/12/10	1,005,000	1,003,265	71	1.09%	5.30%
FHLB 2.375% 4/30/10	<u>1,007,190</u>	<u>1,004,388</u>	120	1.05%	<u>5.30%</u>
	3,012,500	3,007,621			15.88%
TOTAL	<u>\$18,951,695</u>	<u>\$18,944,548</u>			<u>100.00%</u>
Weighted Average Maturity					
Weighted Average Days to Maturity				47.20	
Weighted Average Days to Maturity-Operating (ex.depository bank-checking)				56.06	
Weighted Average Yield					
Weighted Average Yield				0.65%	
Weighted Average Yield - Operating (excluding depository bank-checking)				0.74%	
Yield to Maturity of 180 day T-Bill at December 31, 2009				0.20%	

CITY OF SHERMAN, TX
Market Value Analysis
As of December 31, 2009

CHANGES IN MARKET VALUE:

BEGINNING VALUE - September 30, 2009		\$19,896,342
<u>INVESTMENT ACTIVITY:</u>		
Purchases	1,013,600	
Maturities	(3,007,521)	
Net Changes in Market Price	<u>(17,570)</u>	
		(2,011,491)
Bank and Pooled Investment Deposits/(Withdrawals) - Net		<u>1,066,844</u>
ENDING VALUE - December 31, 2009		<u><u>\$18,951,695</u></u>

COMPARISON OF BOOK VALUE TO MARKET VALUE:
--

<u>BEGINNING VALUE - September 30, 2009</u>		
Market Value	\$19,896,342	
Book Value	\$19,877,160	
Ratio of Market Value to Book Value		100.10%
 <u>ENDING VALUE - December 31, 2009</u>		
Market Value	\$18,951,695	
Book Value	\$18,944,548	
Ratio of Market Value to Book Value		100.04%

CITY OF SHERMAN, TX
Quarter to Date Investment Transaction Report
As of December 31, 2009

PURCHASES

<u>Date</u>	<u>Type</u>	<u>Principal Purchase Price</u>	<u>Par Value</u>	<u>Yield/Int. Discount Rate</u>	<u>Maturity Date</u>
10/29/2009	CD 1.65%	\$ 4,102	\$ 4,102	1.66%	01/29/2010
10/29/2009	CD 1.51%	5,692	5,692	1.52%	04/29/2010
11/19/2009	CD 1.5%	3,806	3,806	1.51%	01/29/2010
12/15/2009	CD 1.5%	1,000,000	1,000,000	1.51%	09/15/2010
Total Purchases		\$1,013,600	\$1,013,600		

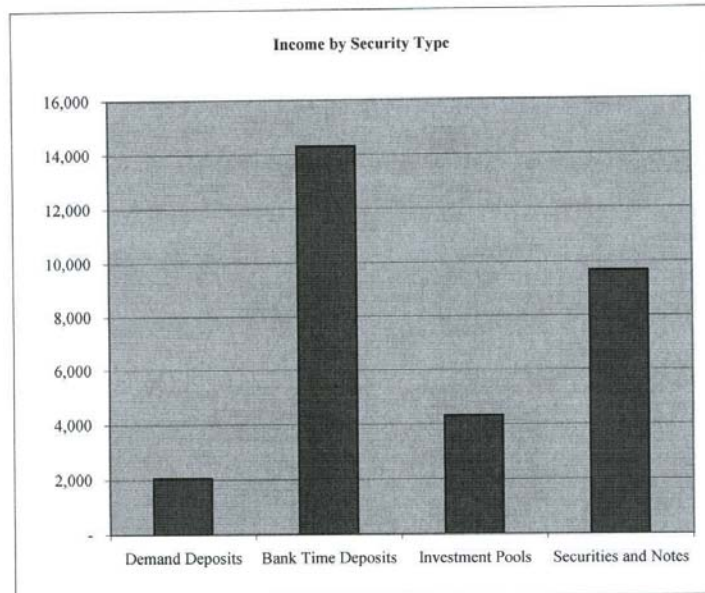
MATURITIES

<u>Date</u>	<u>Type</u>	<u>Par Value</u>	<u>Yield/Int. Discount Rate</u>
10/29/2009	CD 1.5%	\$ 1,007,521	1.51%
11/15/2009	Treasury Note 4.625%	1,000,000	0.417%
12/16/2009	FHLB Discount Note .7%	1,000,000	0.713%
Total Maturities		\$3,007,521	

CITY OF SHERMAN, TX
Interest Receivable and Earned Interest Income
December 31, 2009

Investment	Original Yield	Interest Receivable September 30, 2009	Purchased Interest	Interest Received	Coupon Interest	Interest Receivable December 31, 2009	Amortization/ Accretion	Earned Interest Income
DEMAND DEPOSITS								
Depository Bank	0.15%	\$ -	\$ -	\$ 1,875	1,875	\$ -	\$ -	\$ 1,875
Depository Bank-TIF Funds	0.15%	-	-	182	182	-	-	182
		-	-	2,057	2,057	-	-	2,057
BANK TIME DEPOSITS								
Certificate of Deposit 1.65% 1/29/10	1.66%	2,740	-	4,102	4,159	2,797	-	4,159
Certificate of Deposit 1.51% 4/29/2010	1.52%	3,947	-	5,692	5,709	3,964	-	5,709
Certificate of Deposit 1.5% 7/19/2010	1.51%	1,726	-	3,806	3,781	1,701	-	3,781
Certificate of Deposit 1.5% 9/15/2010	1.51%	-	-	-	658	658	-	658
		8,413	-	13,600	14,307	9,120	-	14,307
INVESTMENT POOLS								
Tex-Pool	0.21%	-	-	1,876	1,876	-	-	1,876
TexStar	0.20%	-	-	2,441	2,441	-	-	2,441
		-	-	4,317	4,317	-	-	4,317
SECURITY INVESTMENTS								
Treasury Note 4.625% 11/15/09	0.42%	17,529	-	23,125	5,596	-	(5,278)	318
FHLB Discount Note 0.7% 12/16/09	0.71%	4,794	-	6,271	1,477	-	151	1,628
FHLB Discount Note 0.87% 1/26/10	0.92%	1,538	-	-	2,193	3,731	126	2,319
FHLB 2.75% 3/12/10	1.09%	1,296	-	-	6,932	8,228	(4,172)	2,760
FHLB 2.375% 4/30/10	1.05%	9,827	-	11,875	5,986	3,938	(3,337)	2,649
		34,984	-	41,271	22,184	15,897	(12,510)	9,674
		\$43,397	\$0	\$61,245	\$42,865	\$25,017	(\$12,510)	\$30,355

CITY OF SHERMAN, TX
Income by Security Type
December 31, 2009



CITY OF SHERMAN, TX
CO Debt Proceeds
Investment Report Summary
December 31, 2009

This report complies with the requirements of the public funds investment law and covers the Certificate of Obligation Debt Proceeds of the City of Sherman that is subject to that law. At December 31, 2009, investment book value was about \$7.4 million and had decreased by approximately \$1.3 million from the previous quarter due to payments made for construction projects. The City's investment portfolio includes interest-bearing demand deposits and investment pools that strive to maintain a 100% net asset value.

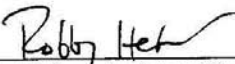
The City was in compliance with all provisions of the investment policy and the Public Funds Investment Act as of December 31, 2009. The weighted-average maturity of the portfolio was 1 day at December 31, 2009.

The market value of the portfolio was 100.02% of book value as of December 31, 2009.

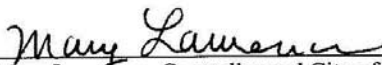
The portfolio yield of 0.20% at December 31, 2009 was the same as the benchmark yield on the 180-day T-Bill.

All other transactions were routine.

The following schedules are also a part of this investment report.



Robby Hefton, Assistant City Manager/CFO
and City of Sherman Investment Officer



Mary Lawrence, Controller and City of
Sherman Investment Officer

CITY OF SHERMAN, TX
CO Debt Proceeds
Detailed Investment Report - Debt Proceeds
As of December 31, 2009

Investment	VALUES - September 30, 2009		Book Increase/(Decrease)		Market Increase/(Decrease)		VALUES - December 31, 2009	
	Book	Market	Purchases/ (Withdrawals)	Accruals/ Amortizations	Purchases & (Withdrawals)	Change In Market Price	Book	Market
DEMAND DEPOSITS								
Depository Bank-TIF	\$ 419,420	\$ 419,420	\$ 159	\$ -	\$ 159	\$ -	\$ 419,579	\$ 419,579
INVESTMENT POOLS								
Tex-Pool-2009 Bonds	3,627,351	3,628,874	(92,874)	1,912	(92,874)	954	3,536,389	3,536,955
TexStar-2008 Bonds	1,187,230	1,187,727	(1,187,584)	354	(1,187,584)	(143)	-	-
TexStar-2009A Bonds	3,466,272	3,467,724	-	1,738	-	1,059	3,468,010	3,468,783
	8,280,853	8,284,326	(1,280,458)	4,004	(1,280,458)	1,870	7,004,399	7,005,738
	\$8,700,273	\$8,703,746	(\$1,280,299)	\$4,004	(\$1,280,299)	\$1,870	\$7,423,978	\$7,425,317

CITY OF SHERMAN, TX
CO Debt Proceeds
Comparison of Portfolio to Policy Limits
As of December 31, 2009

LIMITS ON MATURITIES	Minimum Allowable Percentage of Portfolio	Actual Percentage of Portfolio	% Variance Policy Limits
Cash Demands within 1 month	10%	100.00%	90.00%
Cash Demands within 3 months	14%	100.00%	85.96%
Cash Demands within 6 months	40%	100.00%	59.70%
Cash Demands within 1 year	77%	100.00%	23.34%
Cash Demands within 2 years	100%	100.00%	0.00%

	Maximum Allowable	Actual Average Maturity	Policy Limit Days Available
Weighted Average Days to Maturity	500	1.00	499.00

CITY OF SHERMAN, TX
CO Debt Proceeds
Calculation of Weighted Average Maturity and Yield
As of December 31, 2009

Demand Deposits					
	<u>Market Value</u>	<u>Book Value</u>	<u># of Days To Maturity</u>	<u>Original Yield to Maturity</u>	<u>Percent of Portfolio</u>
Depository Bank	419,579	419,579	0	0.15%	5.65%
Investment Pools					
Tex-Pool-2009 Bonds	3,536,955	3,536,389	1	0.21%	47.63%
Tex-Star-2009A Bonds	3,468,783	3,468,010	1	0.20%	46.71%
	7,005,738	7,004,399			94.35%
TOTAL	\$ 7,425,317	\$ 7,423,978			100.00%

Weighted Average Maturity	
Weighted Average Days to Maturity	1
Weighted Average Days to Maturity-Operating (ex.depository bank)	1

Weighted Average Yield	
Weighted Average Yield	0.20%
Weighted Average Yield-Operating (excluding depository bank)	0.20%
Yield to Maturity of 180 day T-Bill at December 31, 2009	0.20%

CITY OF SHERMAN, TX
CO Debt Proceeds
Market Value Analysis
As of December 31, 2009

CHANGES IN MARKET VALUE:

BEGINNING VALUE - September 30, 2009	\$8,703,746
<u>INVESTMENT ACTIVITY:</u>	
Purchases	-
Maturities	-
Net Changes in Market Price	-
Bank and Pooled Investment Deposits/(Withdrawals) - Net	(\$1,278,429)
ENDING VALUE - December 31, 2009	<u>\$7,425,317</u>

COMPARISON OF BOOK VALUE TO MARKET VALUE:

<u>BEGINNING VALUE - September 30, 2009</u>		
Market Value	\$8,703,746	
Book Value	\$8,700,273	
Ratio of Market Value to Book Value		100.04%
 <u>ENDING VALUE - December 31, 2009</u>		
Market Value	\$7,425,317	
Book Value	\$7,423,978	
Ratio of Market Value to Book Value		100.02%

CITY OF SHERMAN, TX
CO Debt Proceeds
Interest Receivable and Earned Interest Income
As of December 31, 2009

Investment	Original Yield	Interest Receivable June 30, 2009	Purchased Interest	Interest Received	Coupon Interest	Interest Receivable September 30, 2009	Amortization/ Accretion	Earned Interest Income
DEMAND DEPOSITS								
Depository Bank-TIF	0.15%	\$ -	\$ -	\$ 159	\$ 159	\$ -	\$ -	\$ 159
INVESTMENT POOLS								
Tex-Pool - 2009 Bonds	0.21%	-	-	1,912	1,912	-	-	1,912
TexStar - 2008 Bonds	0.20%	-	-	354	354	-	-	354
TexStar - 2009A Bonds	0.20%	-	-	1,738	1,738	-	-	1,738
		-	-	4,004	4,004	-	-	4,004
		\$ -	\$ -	\$4,163	\$4,163	\$ -	\$ -	\$4,163



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.10

CITIZEN REQUESTS

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.11

MEDIA QUESTIONS

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. C.12

COUNCIL COMMENTS

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. D.1

EXECUTIVE SESSION

**In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law),
“The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions
of the Open Meetings Law, Chapter 551, Government Code, Vernon’s Texas Codes
Annotated, in Accordance with the Authority Contained in the Following Sections”**

Section 551.072

Deliberations Regarding Real Property:

**(a) Deliberate Regarding the Potential Purchase,
Exchange, Lease, or Value of a Piece of Real
Property:**

**(i) Blalock Fire Station in the 100 Block of
Highway 1417 East**

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. E.1

OPEN MEETING

**Reconvene into Open Meeting and consider action, if any,
on items discussed in Executive Session**

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. E.2

ADJOURNMENT

The Honorable Bill Magers, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 2-1-2010

Subject: Agenda Item No. N/A

COUNCIL CALENDAR

2010 CITY COUNCIL MEETINGS

JANUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		5	6	7	8	9
3	4	12	13	14	15	16
10	11	19	20	21	22	23
17	18	26	27	28	29	30
24	25					
31						

JULY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			7	8	9	10
4	5	6	13	14	15	16
11	12	20	21	22	23	24
18	19	27	28	29	30	31
25	26					

FEBRUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

AUGUST

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MARCH

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

APRIL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

01/04/10 - January 4th Council meeting cancelled - holiday schedules
01/18/10 - M.L.K., Jr. Birthday / Regular Council Meeting
02/15/10 - Washington's Birthday / Regular Council Meeting
07/05/10 - Independence Day - Called Council Meeting on 07/06/10
09/06/10 - Labor Day / Called Council Meeting on 09/07/10