

STATE OF TEXAS

§

January 18, 2022

COUNTY OF GRAYSON

§

BE IT REMEMBERED THAT A Called Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on January 18, 2022.

MEMBERS PRESENT:

MAYOR DAVID PLYLER; DEPUTY MAYOR PAM HOWETH.
COUNCIL MEMBERS DOBBS, HOLLAND, STEVENSON,
TEAMANN.

MEMBERS ABSENT:

COUNCIL MEMBER MARROQUIN.

CALL TO ORDER

Mayor Plyler called the meeting to order at 5:00 p.m. The Pledge of Allegiance and Invocation were led by Council Member Shawn Teamann.

CALL TO ORDER

APPROVE MINUTES

The Council reviewed the Minutes of the Regular City Council Meeting of January 3, 2022. Council Member Stevenson moved to approve the Minutes, as presented; Second by Deputy Mayor Howeth; All present voted AYE.

MOTION CARRIED.

APPROVE MINUTES

CITIZEN'S COMMENTS

There were no citizen's comments.

CITIZEN'S COMMENTS

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately.

CONSENT AGENDA

The Council reviewed the Consent Agenda. Deputy Mayor Howeth moved to approve the Consent Agenda, as presented. Second by Council Member Stevenson. All present voted AYE.

Mayor Plyler introduced Ordinance No. 6452 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 7, ENTITLED "MUNICIPAL COURT", ARTICLE 7.02, ENTITLED "MUNICIPAL COURT BUILDING SECURITY FUND", AT SECTIONS 7.02.001, 7.02.002 AND 7.02.003, AND SECTION 7.03, ENTITLED "MUNICIPAL COURT TECHNOLOGY FUND", AT SECTIONS 7.03.001, 7.03.002, 7.03.003 AND 7.03.004; MODIFYING CERTAIN PROVISIONS REQUIRING ASSESSMENT AND PAYMENT OF MUNICIPAL COURT FEES AND COSTS IN ACCORDANCE WITH APPLICABLE LAW; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING A SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

ORD 6452
MUNICIPAL COURT
FEES

Mary Lawrence, Director of Finance, said the current ordinance concerning Municipal Court fees was out of compliance with State

law. The law had changed concerning how certain fees collected by the Municipal Court should be allocated to the different funds. There are no changes in the fees, but this amendment will bring the ordinance into compliance with State law.

No citizens appeared before the City Council to discuss Ordinance No. 6452.

The Public Hearing was closed.

ADOPTION OF ORDINANCES

Ordinance 6452

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 7, ENTITLED "MUNICIPAL COURT", ARTICLE 7.02, ENTITLED "MUNICIPAL COURT BUILDING SECURITY FUND", AT SECTIONS 7.02.001, 7.02.002 AND 7.02.003, AND SECTION 7.03, ENTITLED "MUNICIPAL COURT TECHNOLOGY FUND", AT SECTIONS 7.03.001, 7.03.002, 7.03.003 AND 7.03.004; MODIFYING CERTAIN PROVISIONS REQUIRING ASSESSMENT AND PAYMENT OF MUNICIPAL COURT FEES AND COSTS IN ACCORDANCE WITH APPLICABLE LAW; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING A SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

ORD 6452
MUNICIPAL COURT
FEES

ACTION TAKEN.

Motion by Deputy Mayor Howeth to adopt Ordinance No. 6452, as presented. Second by Council Member Teamann.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

JOINT RESOLUTION NO. 6834 – A JOINT RESOLUTION OF THE BOARD OF TRUSTEES OF THE SHERMAN INDEPENDENT SCHOOL DISTRICT AND THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ADOPTING AN INTERLOCAL COOPERATIVE AGREEMENT FOR USE OF VETERANS FIELD AT FAIRVIEW PARK

JOINT RES 6834
CITY & SISD USE OF
VETERAN'S FIELD

A JOINT RESOLUTION OF THE BOARD OF TRUSTEES OF THE SHERMAN INDEPENDENT SCHOOL DISTRICT AND THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ADOPTING AN INTERLOCAL COOPERATIVE AGREEMENT FOR THE USE OF VETERANS FIELD AT FAIRVIEW PARK.

Theresa Hutchinson, Parks and Recreation Manager, said, with the addition of the new sports facilities at the new high school, the Sherman High School Baseball Team no longer solely uses Veteran's Field for games and practices.

The new agreement with the Sherman Independent School District will still provide them with practice and game space, when they need it. But it will also open up the facility for Sherman Youth Baseball, 14 and under, which really needs a new facility for their games.

The City will also take over maintenance of the field, like was previously done.

Council Member Holland asked if that would move everyone from Rosedale Park for practices too. Ms. Hutchinson said they would probably still practice at Rosedale, but all games would probably be at Veteran's Field.

ACTION TAKEN.

Motion by Council Member Holland to approve Joint Resolution No. 6834, as presented. Second by Council Member Stevenson.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6835 – AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND THE ACCEPTANCE OF THE GENERAL VICTIM ASSISTANCE GRANT PROGRAM, FY2023 THROUGH THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION

**RES 6835
VICTIM ASSISTANCE
GRANT PROGRAM**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND THE ACCEPTANCE OF THE GENERAL VICTIM ASSISTANCE GRANT PROGRAM FY2023 THROUGH THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION.

Sam Boyle, Police Lieutenant, explained that the Police Department is asking for Council approval to apply for grant funding for a designated employee for victim assistance. Currently the only victim assistance offered to a victim reporting crimes to the Police Department, is through the District Attorney's Office.

Because of this, the only assistance provided to victims is once the case has actually been filed. That means there is a lag time, and some cases are not filed at all, and those victims never receive any benefits. With the grant funding, they are hoping to close that gap, and offer better assistance to the victims.

Lieutenant Boyle said, if awarded, the grant funding would come in around the end of the City's fiscal year, in September or October 2022. There is also an approval process with the Texoma Council of Governments.

Deputy Mayor Howeth asked what type of assistance would be offered to victims. Lieutenant Boyle said the assistance would not be monetary, but would be more like counseling, education, coordination, and things like that. The victim's assistance position would coordinate with non-governmental organizations, such as the Child Advocacy Center, Women's Crisis Center, or CASA.

Also, it would assist any victim that needs contact information, counseling, someone to talk too and listen, or someone to explain the process. He said there is also a change in State law that requires law enforcement organizations to provide an advocate, if wanted, for every sexual assault victim, while they're being interviewed by the police.

That would be a large part of what this position would do. It would provide an in-house employee that would provide compliance with that State law, instead of having to coordinate with an outside entity.

Council Member Teamann verified that this would be a “non badged” position. He asked if the \$61,000 from the grant would cover the entire annual cost of the position. Lieutenant Boyle said there is no match required, and they hope to receive full funding through the grant. Receipt of the grant will be up to TCOG and the State.

Council Member Dobbs asked if other cities the size of Sherman have this position or is this relatively new. Lieutenant Boyle said Grayson County does not have anything like this yet, but Collin County does, and the City of Wylie does. Zach Flores, Police Chief, said it is pretty typical that agencies the size of Sherman, do have this position.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6835, as presented. Second by Council Member Dobbs.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6836 – AUTHORIZING THE EXECUTION OF AMENDMENT #1 TO THE ADVANCE FUNDING AGREEMENT BETWEEN THE CITY OF SHERMAN AND THE STATE OF TEXAS, ACTING BY AND THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION, FOR A FEDERAL-AID HIGHWAY PROJECT TO REPLACE A BRIDGE OFF THE STATE SYSTEM FOR THE SOUTH TRAVIS STREET BRIDGE IN THE CITY OF SHERMAN

RES 6836
TXDOT AGREEMENT
FOR SOUTH TRAVIS
STREET BRIDGE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE EXECUTION OF AMENDMENT #1 TO THE ADVANCE FUNDING AGREEMENT BETWEEN THE CITY OF SHERMAN AND THE STATE OF TEXAS, ACTING BY AND THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION, FOR A FEDERAL-AID HIGHWAY PROJECT TO REPLACE A BRIDGE OFF THE STATE SYSTEM, FOR THE SOUTH TRAVIS STREET BRIDGE IN THE CITY OF SHERMAN.

Wayne Lee, Director of Engineering, said in 2016, the Texas Department of Transportation provided a Bridge Report that recommended improvements to the deck, beam, and railings of the South Travis Street Bridge, to continue to extend the life of the bridge.

In 2017, the City hired Kimley-Horn to analyze the practicality of doing that. Because of the age of the bridge, and the fact that it's located in the 100-year floodplain, they recommended that the bridge be rebuilt.

In 2019 and 2020, TxDOT secured 90/10 Federal funding, for replacement of the bridge. The City Council then approved an agreement with TxDOT for funding. Since that time, the City has

requested that pedestrian walkways be added to each side of the bridge with protective railings. They have also asked for some aesthetic enhancements to be added to the railings. The proposed agreement covers that additional cost.

Total cost for the bridge is expected to be about \$3 million. The City's total participation is almost \$572,000. He said funding was available with the 2017 and 2021 Certificates of Obligation Bonds. Construction is expected to begin in the late summer or early fall of 2022.

Mayor Plyler asked, since the bridge is below the floodplain, will the bridge be elevated, and if so, how much work will that involve. Mr. Lee said the bridge will be elevated. Clint Philpott, Assistant City Manager, said he thought it would probably be elevated about a quarter mile in each direction.

Mayor Plyler confirmed that Oncor would not have to move any power lines.

Council Member Teamann asked about the timeline for construction. Mr. Lee said he expected the project to be 9 to 12 months, however they will maintain traffic on the existing bridge, because the new bridge will be built one lane at a time. It will either be signed for one-way traffic or they will have traffic signals on each side designating the lane, one-way at a time. The bridge will not be totally closed to traffic.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6836, as presented. Second by Deputy Mayor Howeth.

VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 6837 – AUTHORIZING EXECUTION OF A PROFESSIONAL ENGINEERING DESIGN SERVICES AGREEMENT WITH BIRKHOFF, HENDRICKS & CARTER, L.L.P. FOR DESIGN OF THE SHEPHERD DRIVE SEWER EXTENSION PROJECT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL ENGINEERING DESIGN SERVICES AGREEMENT WITH BIRKHOFF, HENDRICKS & CARTER, L.L.P. FOR DESIGN OF THE SHEPHERD DRIVE SEWER EXTENSION PROJECT.

**RES 6837
SHEPHERD DRIVE
SEWER EXTENSION**

Mr. Lee said this agreement is for design services for the Shepherd Drive Sewer Extension Project, to extend the 24-inch line behind Finisar. The line will provide sewer service for development to the south side of Shepherd Drive.

Even with the designs, the staff plans to wait until development begins before the project is put out for bid. Then it will be coordinated with the developer. Cost is approximately \$65,000, and there is funding in the Utility Fund.

Council Member Teamann asked if the 24-inch line would be adequate for the number of homes that will be constructed in that area. Mr. Lee said it would be adequate. He added that the development will be putting in a lift station that will go to this line.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6837, as presented. Second by Council Member Teamann.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6838 – AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HALFF ASSOCIATES, INC. FOR THE UPDATE OF THE CITY OF SHERMAN'S COMPREHENSIVE MASTER PLAN

**RES 6838
COMPREHENSIVE
MASTER PLAN**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HALFF ASSOCIATES, INC. FOR THE UPDATE OF THE CITY OF SHERMAN'S COMPREHENSIVE MASTER PLAN.

Rob Rae, Director of Development Services, said the request is to execute a contract with Halff and Associates to update the City's Comprehensive Master Plan. The Plan was last updated in 2009.

During the last budget, they requested \$100,000 to develop a vision for growth in Sherman, to evaluate the existing conditions, and to develop a future land use plan for development and growth. Since the budget was approved, the staff has looked at expanding the scope to include a Housing Study, which would incorporate the expanded employment that Sherman will be experiencing, and a Trails Master Plan.

He explained that Comprehensive Master Plans are created to help guide and enforce the development, growth, and infrastructure improvements of a community. The purpose is to look at the "big picture" or the vision, and to assess those for short-term actions.

The plans are typically updated as needed, generally every 5, 10, or 20 years. Mr. Rae said a lot has happened since 2009, and Sherman is looking at a lot of future growth.

He said one advantage of adding the Trails Master Plan in with the Comprehensive Master Plan is that the community outreach can be done for both projects at the same time. This will also provide a cost benefit. As development trends change, it becomes very important to update the plan. There has been a major increase in residential building permits during the last 12 years.

Mr. Rae also outlined the key tasks for the Comprehensive Plan, with the addition of the Housing Study and the Trails Master Plan. He said they would incorporate information from the Water and Wastewater Master Plan, the Parks Master Plan, and the Transportation Master Plan.

The Trails Master Plan would build off of what the MPO has recently developed for identifying corridors for trail development. There have also been some developers that have dedicated park space for the purpose of building trails. They also want to look at housing and future housing needs.

Mr. Rae said the timeline estimates adoption of the Comprehensive Master Plan by October 2022.

Council Member Teamann said he appreciated the Housing Study but asked when the last Parks Master Plan was completed. Ms. Hutchinson said it was done in 2017, but did not include trails.

Deputy Mayor Howeth asked if the Plan would indicate whether or not there is a need for public transportation. Mr. Rae said that issue could be included in the Transportation Plan that is being developed. He said the MPO currently has a consultant that is developing a fixed route study for transit in both Sherman and Denison.

ACTION TAKEN.

Motion by Deputy Mayor Howeth to approve Resolution No. 6838, as presented. Second by Council Member Dobbs.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6839 – AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC FOR PROVIDING PROFESSIONAL CONSULTING SERVICES FOR THE PAVEMENT MANAGEMENT PROGRAM

**RES 6839
PAVEMENT
MANAGEMENT
PROGRAM**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC FOR PROVIDING PROFESSIONAL CONSULTING SERVICES FOR THE PAVEMENT MANAGEMENT PROGRAM.

Mr. Philpott said this was a planning item that was discussed at the budget meeting. The goal is to drive every mile of the City streets and do an assessment on their condition, giving them a rating. The staff will then make sure that what the Street Department is maintaining, in-house, matches with this plan.

The last time this was done was in 2014, with the final plan completed in 2015. That map has been used often during the last five or six years. It's now time to update the map, to assure that money is being spent on streets as needed.

Deputy Mayor Howeth asked if the assessment could be done in-house. Mr. Philpott said there is 290 miles of streets, which will be driven with a special, automated vehicle, that takes a picture straight down of the street, to the left, and to the right. The data is then analyzed, based on specific standards for road conditions, to determine the number of cracks in the street, the condition of the

curb, and many other items. There is a lot of data included in the analysis, that the City would not be able to do in-house.

Kevin Winkler, Public Works Manager, said the study would also do a data collection of the curb and gutter, which was not done in the 2014 study. He added that they will actually drive the main streets both ways, to collect data on both sides of the street instead of just one side.

The data will also be entered into a software program and the City staff will be trained to use the software, so the maps can be actively updated as repairs are made.

Deputy Mayor Howeth confirmed that the study will be used to make a priority list of streets that need to be repaired first, and which could wait on repairs.

Council Member Teamann said many of the streets are failing because of the infrastructure under the surface of the street, and he asked if this study will consider the depth of the layers and the covering on top of the street. Mr. Winkler said there is a tremendous algorithm that goes into effect for the final assessment.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6839, as presented. Second by Deputy Mayor Howeth.

VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 6840 – DETERMINING A PUBLIC NECESSITY TO ACQUIRE BY EMINENT DOMAIN CERTAIN PROPERTY IN FEE SIMPLE FOR PUBLIC USE, INCLUDING THE CONSTRUCTION, EXPANSION, ACCESS, REPAIR AND MAINTENANCE OF PUBLIC WATER AND OTHER UTILITY IMPROVEMENTS, INCLUDING THE PUBLIC WATER TREATMENT PLANT EXPANSION AND IMPROVEMENT PROJECT AND OTHER PUBLIC UTILITY PROJECTS, CONSISTING OF A 39.95-ACRE TRACT OF LAND CONVEYED TO BARRETT KEITH BROWN AS RECORDED IN VOLUME 4902, PAGE 308 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS, WITHIN THE JOHN GOODE SURVEY, ABSTRACT NO. 468, CITY OF SHERMAN, GRAYSON COUNTY, TEXAS, AND OTHER TRACTS OF LAND IN THE VICINITY OF THE EXISTING PUBLIC WATER TREATMENT PLANT, AS DEEMED NECESSARY BY THE CITY MANAGER OR HIS DESIGNEE; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE CERTAIN PROPERTY FOR PUBLIC USE BY EMINENT DOMAIN FOR SUCH USES; AUTHORIZING THE CITY MANAGER OF THE CITY OF SHERMAN, TEXAS, TO ESTABLISH PROCEDURES FOR ACQUIRING THE PROPERTY, OFFERING TO ACQUIRE THE PROPERTY, VOLUNTARILY, FROM THE LANDOWNER(S) THROUGH THE MAKING OF BONA FIDE OFFERS; APPROPRIATING FUNDS; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, DETERMINING A PUBLIC NECESSITY TO

RES 6840
OBTAIN LAND FOR
WATER TREATMENT
PLANT THROUGH
EMINENT DOMAIN

ACQUIRE BY EMINENT DOMAIN CERTAIN PROPERTY IN FEE SIMPLE FOR PUBLIC USE, INCLUDING THE CONSTRUCTION, EXPANSION, ACCESS, REPAIR AND MAINTENANCE OF PUBLIC WATER AND OTHER UTILITY IMPROVEMENTS, INCLUDING THE PUBLIC WATER TREATMENT PLANT EXPANSION AND IMPROVEMENT PROJECT AND OTHER PUBLIC UTILITY PROJECTS, CONSISTING OF A 39.95-ACRE TRACT OF LAND CONVEYED TO BARRETT KEITH BROWN AS RECORDED IN VOLUME 4902, PAGE 308 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS, WITHIN THE JOHN GOODE SURVEY, ABSTRACT NO. 468, CITY OF SHERMAN, GRAYSON COUNTY, TEXAS, AND OTHER TRACTS OF LAND IN THE VICINITY OF THE EXISTING PUBLIC WATER TREATMENT PLANT, AS DEEMED NECESSARY BY THE CITY MANAGER OR HIS DESIGNEE; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE CERTAIN PROPERTY FOR PUBLIC USE BY EMINENT DOMAIN FOR SUCH USES; AUTHORIZING THE CITY MANAGER OF THE CITY OF SHERMAN, TEXAS, TO ESTABLISH PROCEDURES FOR ACQUIRING THE PROPERTY, OFFERING TO ACQUIRE THE PROPERTY, VOLUNTARILY, FROM THE LANDOWNER(S) THROUGH THE MAKING OF BONA FIDE OFFERS; APPROPRIATING FUNDS; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Philpott said this resolution gives the staff the authority to take the next step to condemn, if necessary, to acquire property adjacent to the Water Treatment Plant. The staff is still working with the property owners to acquire the property, but if this process “falls apart,” the next step will be condemnation. This would give the City the authority to move on that, at some point in the future.

Council Member Dobbs asked if the staff has exhausted all communications on their end for purchase of the property. Mr. Philpott said the staff is actually still coordinating with the owners, and trying to get them to agree to the price under contract.

The staff will continue that effort, but there are “two paths” that need to run at the same time in order to get the property acquired in a timely manner, to move forward with the planning.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6840, as presented. Second by Deputy Mayor Howeth.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6841 – AUTHORIZING THE PURCHASE OF A NEW 2022 AUTOCAR SIDEWINDER ASL FROM CHASTANG ENTERPRISES FOR THE SOLID WASTE DEPARTMENT THROUGH BUYBOARD

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF A NEW

RES 6841
SOLID WASTE
VEHICLE

2022 AUTOCAR SIDEWINDER ASL FROM CHASTANG ENTERPRISES FOR THE SOLID WASTE DEPARTMENT THROUGH BUYBOARD.
CONSENT AGENDA.

REQUEST TO ADVERTISE
IDA ROAD GROUND STORAGE TANK REHABILITATION

The City Council approved the request to advertise for the Ida Road Ground Storage Tank Rehabilitation Project.

REQ TO ADVERTISE
IDA ROAD
GROUND STORAGE
TANK REHAB

In the 2020 annual tank inspection report, this project was considered the highest priority and in need of rehabilitation as soon as possible. The tank is also on the 2022 Capital Improvement Project list and repairs were allocated in the budget at a cost of \$3 million.

This project estimate is approximately \$2.3 million and will be funded through the Coronavirus State and Local Recovery Funds, which is part of the American rescue Plan Act, also known as the Covid-19 Stimulus Package.

CONSENT AGENDA.

EMERGENCY CHANGE ORDER NO. 1
NORTH TRAVIS WATER LINE REPLACEMENT/US 75 WATER LINE
CROSSING; HAYES CONSTRUCTION, LLC; \$53,013.00 INCREASE
Tom Pruitt, Utility Engineer, said the Change Order is to include replacement of a sewer main, located west of the Harrison Street crossing, under a railroad track, in the North Travis Water Line Replacement/US 75 Water Line Crossing project.

CHANGE ORDER
NORTH TRAVIS
WATER LINE
REPLACEMENT,
US 75 WATER LINE
CROSSING

The sewer main has become severely deteriorated and currently needs weekly maintenance to prevent it from backing up. It has been repaired nine times since July 2021, and four times since December 2021 alone. The pipe has collapsed under the railroad track.

The City has had a contract with Hayes Construction for the North Travis Water Line Replacement, which is complete and back in service. They are currently doing the Choctaw Creek bore. This project is within their capability and will be done on an emergency basis.

The change order results in a \$53,013 increase in the contract amount, yielding a total contract price of \$526,852. Funding for the change order will come from the Utility Fund.

Council Member Stevenson confirmed that this is under the low railroad crossing on Harrison Street. Mr. Pruitt said the sewer line runs through a back alley.

Council Member Stevenson confirmed that they have been authorized to start the project, but they are waiting on pipe.

ACTION TAKEN.

Motion by Deputy Mayor Howeth to approve Emergency Change Order No. 1, for a \$53,013 increase to Hayes Construction, LLC,

for the North Travis Water Line Replacement/US 75 Water Line Crossing, as presented. Second by Council Member Dobbs.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

OTHER BUSINESS

RATIFYING THE EMERGENCY EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH EATON CORPORATION FOR THE INSTALLATION OF A NEW SWITCHGEAR/AUTOMATIC TRANSFER SWITCH (SWGR/ATS)

Mr. Pruitt said in February 2021, there was a severe ice storm and the Water Treatment Plant lost power for several days. The Council has approved the purchase of an emergency generator.

In order to moved more quickly on the project, it was split into pieces, one of which was to hire Eaton. They are a cabinet maker for electrical cabinets, and they also make the switchgear.

City engineers are working with Eaton to get this switchgear fit into the building. The existing building already had the manual switchgear. If the switchgear is in place, when the generator arrives, it will just need to be plugged in.

With this equipment, the staff will have the ability to automatically transfer between the two services.

Council Member Teamann said the Council has not seen the plan or study for the generators. He asked if this was a part of that plan.

Mr. Pruitt said that study was for the Wastewater Treatment Plant generator. The City hired the engineer to complete the design for the Water Treatment Plant generator. The design for the Water Treatment Plant is 95% complete. There was a delay at the Raw Water Pump Station. They are moving forward with the generator for the Water Treatment Plant.

ACTION TAKEN.

Motion by Council Member Stevenson to approve the emergency execution of a Professional Service Agreement with Eaton Corporation for the installation of a new Switchgear/ Automatic Transfer Switch at the Water Treatment Plant, as presented. Second by Council Member Holland.
VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RECEIVE QUARTERLY PROGRESS REPORT FROM SHERMAN ECONOMIC DEVELOPMENT CORPORATION PRESIDENT KENT SHARP

Kent Sharp, President, Sherman Economic Development Corporation, presented the quarterly progress report. He distributed an updated written report that corrected an item that was omitted from the original one. The report covered the last quarter of 2021.

SWITCHGEAR,
AUTOMATIC
TRANSFER SWITCH
AT WATER
TREATMENT PLANT

SEDCO PROGRESS
REPORT

He reiterated that the mission of SEDCO is to grow and diversify the economy of Sherman and the surrounding area through the addition of new jobs and investment of primary employers.

He said the announcement from Texas Instruments of a \$30 billion project with 3,200 jobs, was the highlight of his career. Council Member Stevenson laughed, saying, "you're not the only one!"

SEDCO also approved a resolution authorizing a 5% capital investment incentive to II-VI for \$2,701,500. Their total investment will be \$53,030,000, which is in addition to the \$400 million they've already invested. This will also include another 112 good paying jobs.

They also approved a resolution authorizing a 5% capital investment incentive to Panda Sherman Power for a \$400,000 project to build a parts and materials warehouse. The incentive will total \$19,900. Their current job count is at 27 employees.

Trinity Tape & Marking is a new company coming to Sherman, and they received a SEDCO incentive of 5%. Their proposed project is almost \$4.7 million, and if that hits the mark, the incentive would be \$234,000. They also plan to add 18 jobs over the next three years.

Mr. Sharp said SEDCO has closed on 71 acres, located south of Progress Park VII, and the 49 acres south of Progress Park VI.

He also outlined meetings with plant managers and safety leaders, and the Leadership Breakfast. With the continuation of COVID, these types of meetings and events have been limited. They also expect to launch the new sedco.org website, which will feature new technology.

SEDCO has "kicked off" the 2022 RISE Challenge, which is the entrepreneurial challenge for \$250,000 which is allocated by a panel of community judges. Applicants could be awarded anywhere from \$25,000 to \$100,000. It becomes a grant if they keep the business open for three or four years.

Mr. Sharp said SEDCO is currently working on 14 active projects, with an estimated \$17.2 billion in capital expenditures, with 12,163 new jobs and 120 retained jobs. They are receding back on one project, that was a huge portion of those numbers.

They have also completed three site visits and two prospect calls with companies interested in expanding their operations to Sherman. SEDCO completed business retention and expansion visits with II-VI and Modular Power Solutions.

SEDCO did an Exclusivity Agreement on Progress Parks I, II, IV, VI, VII, the 71-acre site south of Park VII, and the 49-acre site south of Park VI for Project Charge, which was the project they have "pulled back" on. He said their land just won't work for that project. Unless something happens and additional land is found that would accommodate the project, that project will not move forward.

Mr. Sharp said the SEDCO staff works very hard on social media, and they sponsored 13 ads highlighting ShermanTXJobs.com, RISE competition, the Sherman WOMO director sign-up, a Mueller Construction job opportunity, the Red, White & You Job Fair, and the 25th Anniversary Mini-Documentary. The total reach of those campaigns was 146,611. He added that 5,600 people actually clicked links, there was 80,269 post engagements, and 62 event responses. He added that if you aren't doing social media, you are missing a big segment of the market.

Mr. Sharp addressed a couple of observations. He mentioned the "TI Effect," which has caused land owners to increase the value of their land, since the announcement that Texas Instruments was building their multi-billion-dollar facility in Sherman. Especially on large tracts of undeveloped, pasture land, that might be several miles from infrastructure, the owners are thinking it might be worth \$35,000 per acre.

He said they don't know what those land prices will be, and won't know until land sales actually start happening. He said, since Texas Instruments' announcement, SEDCO has received a lot of calls about multi-family, single-family, retail, and commercial, and most developers feel like they "are late to the party."

He said they are looking at their old incentive structure and trying to determine what changes need to be made, due to the robust demand. He also said SEDCO would love to participate in the City's upcoming Comprehensive Master Plan, even to the point of financial participation. He said economic development is very much a part of that type of planning.

Council Member Stevenson said, based on the type of parcels of land that certain entities are looking for, he asked if Mr. Sharp felt they needed to search out larger parcels in other areas. Mr. Sharp said they need to have some 400 to 500-acre, contiguous, flat tracts. He said Sherman's topography is beautiful, but it's hard to find a tract for industrial use, without a wet river running through it.

Council Member Stevenson asked if there would be enough workers in the area. Mr. Sharp said our industries need workers and that is a nationwide problem. He said they are working with many other entities and organizations on this issue.

APPROVE QUARTERLY INVESTMENT REPORT FOR QUARTER ENDED DECEMBER 31, 2021

The City Council approved the Quarterly Investment Report for the quarter ended December 31, 2021. The report was presented in accordance with State Law.

**QUARTERLY
INVESTMENT
REPORT**

As of December 31, 2021, the portfolios were in compliance with applicable State laws and the Investment Policy. The operating investment portfolio had a book value of about \$20.2 million, a decrease of about \$0.6 million from the prior quarter of \$20.8

COUNCIL MINUTES – JANUARY 18, 2022

million. The decrease was due to the purchase of \$1 million in U.S. Agencies, \$0.2 million in Texas political subdivision securities, and withdrawals of \$1.8 million from Local Government Investment Pools.

The underlying investments were adequately diversified among six different types of securities. This portfolio is appropriately liquid, and its weighted-average maturity was about 400 days, an increase from 375 days at the end of last quarter. The portfolio yield of 0.39% is the same as the benchmark yield. Market value approximates book value.

The debt proceeds portfolio balance of \$38 million was invested in Local Government Investment Pools, an FDIC insured investment account and U.S. Agency securities. Transactions in this portfolio consist of payments for capital projects and the receipt of interest income. The yield of 0.09% was above the benchmark yield of 0.06%. Market value approximates book value.

CONSENT AGENDA.

COUNCIL COMMENTS

MARTIN LUTHER KING DAY PARADE

Council Member Holland said it was cold for the recent Martin Luther King Day Parade, but there was a good turnout for the weather. He thanked those involved with the event.

MARTIN LUTHER
KING DAY PARADE

CHERRY STREET PARK

Deputy Mayor Howeth said she passed Cherry Street Park the other day and there were probably 30 young men playing basketball in the park. She said it was nice to see that the neighborhood parks were being used.

CHERRY STREET
PARK

VETERAN'S FIELD

Council Member Holland commended Ms. Hutchinson for working with the SISD on the agreement for use of Veteran's Field.

VETERAN'S FIELD

COMPREHENSIVE MASTER PLAN

Council Member Teamann said he appreciated the relationship between Parks and Recreation and the Comprehensive Master Plan. He said he has been asking about the trail system since he first was elected to City Council. He appreciated that being a part of the future planning and felt that was a large part of making Sherman walkable and bikeable.

COMPREHENSIVE
MASTER PLAN

ROAD STUDY

Council Member Teamann said he was also thankful for the Road Study that was being done. He said it was important for the Council to know what needs to be done and how. He also would like to hear a report on how many miles of road the new allocated funds will go to for next year.

ROAD STUDY

ANNOUNCEMENTS

Mayor Plyler announced the following:

- The Friends of the Sherman Library will hold their annual book sale on January 22, 2022, across the street from MLK Park. The sale will be open from 8:00 a.m. until 2:00 p.m.

ANNOUNCEMENTS

- The Sherman Chamber of Commerce will hold their Annual Awards luncheon on January 28, 2022 at Austin College. The event will recognize community businesses and individuals that provided outstanding leadership during 2021.
- Habitat for Humanity will host their annual Habitators fundraiser on January 29, 2022 in the Municipal Ballroom. Tickets are available on Facebook.

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)

EXECUTIVE SESSION

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

TEX. GOV'T CODE § 551.071 --

SEEKING THE ADVICE OF ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ANY MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE TEXAS OPEN MEETINGS ACT

- (a) Receive legal advice regarding proposed airport access agreement for development adjacent to the Sherman Municipal Airport and related issues

TEX. GOV'T CODE § 551.072 --

DELIBERATING THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE CITY IN NEGOTIATIONS WITH A THIRD PERSON

- (a) Deliberation regarding the purchase and value of real property generally located adjacent to the Public Water Treatment Plant

TEX. GOV'T CODE § 551.073 --

DELIBERATING A NEGOTIATED CONTRACT FOR A PROSPECTIVE GIFT OR DONATION TO THE CITY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE CITY IN NEGOTIATIONS WITH A THIRD PERSON

TEX. GOV'T CODE § 551.074 --

DELIBERATING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; OR TO HEAR A COMPLAINT OR CHARGE AGAINST AN OFFICER OR EMPLOYEE UNLESS THE OFFICER OR EMPLOYEE WHO IS THE SUBJECT OF THE DELIBERATION OR HEARING REQUESTS A PUBLIC HEARING

- (a) Greater Texoma Utility Authority Board of Directors (2)

TEX. GOV'T CODE § 551.076 –
DELIBERATING THE DEPLOYMENT, OR SPECIFIC OCCASIONS
FOR IMPLEMENTATION, OF SECURITY PERSONNEL OR DEVICES
OR A SECURITY AUDIT

TEX. GOV'T CODE § 551.087 –
DISCUSSING OR DELIBERATING COMMERCIAL OR FINANCIAL
INFORMATION THAT THE CITY HAS RECEIVED FROM A BUSINESS
PROSPECT THAT THE CITY SEEKS TO HAVE LOCATE, STAY OR
EXPAND IN OR NEAR THE CITY AND WITH WHICH THE CITY IS
CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR
DELIBERATING THE OFFER OF A FINANCIAL OR OTHER
INCENTIVE TO A BUSINESS PROSPECT

(a) Sherman Hospital Project

TEX. GOV'T CODE § 551.089 --
DELIBERATING SECURITY ASSESSMENTS OR DEPLOYMENTS
RELATING TO INFORMATION RESOURCES TECHNOLOGY,
NETWORK SECURITY INFORMATION, OR THE DEPLOYMENT OR
SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY
PERSONNEL, CRITICAL INFRASTRUCTURE OR SECURITY
DEVICES

On Motion duly made and carried, the Open Meeting recessed and
reconvened in Executive Session at 5:56 p.m.

On Motion duly made and carried, the Executive Session recessed
at 6:40 p.m. and reconvened in Open Meeting.

OPEN MEETING

Reconvene into Open Meeting and take action, if any, on items
discussed in Executive Session.

OPEN MEETING

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS
AND COMMISSIONS

GREATER TEXOMA UTILITY AUTHORITY BOARD OF DIRECTORS
(2)

GTUA

ACTION TAKEN.

Motion by Deputy Mayor Howeth to reappoint Donald Johnston
and Matt Brown, to the Greater Texoma Utility Authority Board
of Directors, for a term from December 31, 2021 to December 31,
2023. Second by Council Member Stevenson.

VOTING AYE: Dobbs, Holland, Howeth, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

COUNCIL MINUTES – JANUARY 18, 2022

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at 6:42 p.m.



MAYOR



CITY CLERK

ADJOURNMENT

The background of the page is a faded, light blue-tinted photograph of a city street. On the left, there is a large, multi-story building with a prominent gabled roof and a chimney. A utility pole stands in front of it. To the right of the building, a road stretches into the distance, lined with trees and a few parked cars. The overall scene is bright and somewhat hazy.

Comprehensive Master Plan Update

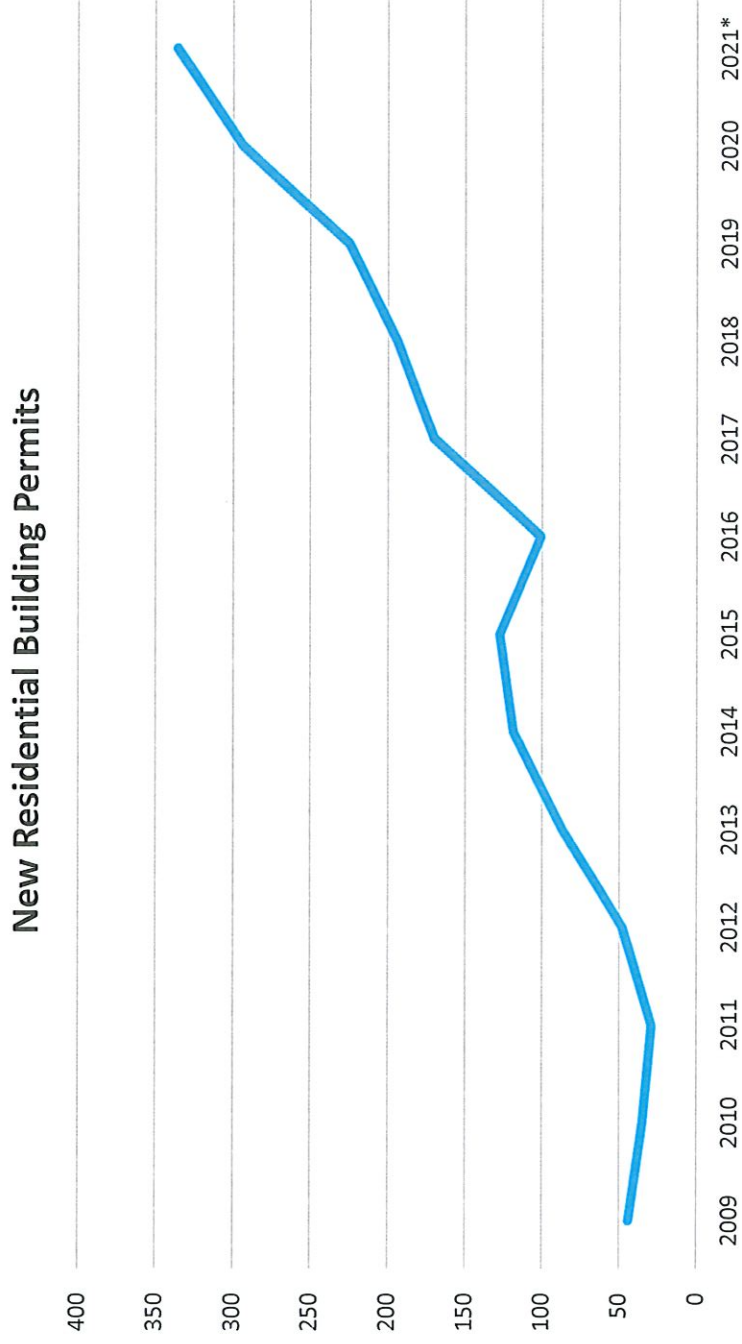
Sherman City Council

January 18, 2022

Comprehensive Master Planning

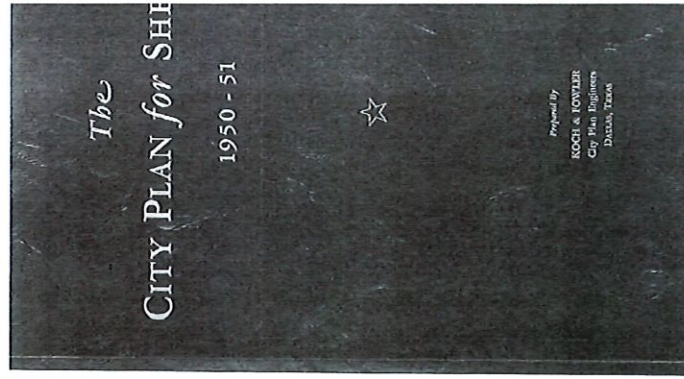
- Sherman has the ability to create a comprehensive plan to guide development, growth, and infrastructure improvements. (Local Government Code Section 213)
- Purposes of Comprehensive Plan to determine “big picture” vision and to assess long-term considerations into short-term actions.
- Comprehensive Plans are updated as needed, but can range between 10-20 years between updates.
- Forecast year for the plan can vary from 10 – 50 years depending on how far we want to look out.
- Vision and goals are developed through community outreach
- Comprehensive Plan updates are needed regularly because development trends change.

...a lot has changed in 12 years



Comprehensive Planning in Sherman

1950-51



1967-68

SHERMAN, TEXAS A COMPREHENSIVE PLAN

THE SITE & THE PEOPLE
LAND USE
THOROUGHFARES
SCHOOLS
PARKS
HOUSING
NEIGHBORHOOD AREAS
CENTRAL BUSINESS DISTRICT
PUBLIC BUILDINGS
THE COMPREHENSIVE PLAN

MAY, 1968

PREPARED FOR THE CITY COUNCIL AND
PLANNING AND ZONING COMMISSION
BY
KIMBERLY J. KOCH & FOWLER
CITY PLAN ENGINEERS
DALLAS, TEXAS

1988

SHERMAN'S COMPREHENSIVE

INTRODUCTION
POPULATION AND ECONOMIC ANALYSIS
FACTORS INFLUENCING DEVELOPMENT
EXISTING LAND USE
NEIGHBORHOOD AREAS
THOROUGHFARE SYSTEM
PARKS AND OPEN SPACE
PUBLIC BUILDINGS
FUTURE LAND USE PLAN
IMPLEMENTATION

1988

Prepared for the
City Council
Planning and Zoning Board
and
Citizens' Comprehensive Plan Committee

By

SCHUCKEL, ROLLINS AND ASSOCIATES, INC.
Urban Planners and Engineers
1000 North Loop West
Arlington, Texas

1998

City of 1998 Comprehensive



Schuckel, Rollins and Associates, Inc.
Urban Planners and Engineers • Planning

2009



SHERMAN COMPREHENSIVE PLAN ★ 2009

ADOPTED JULY 23, 2009

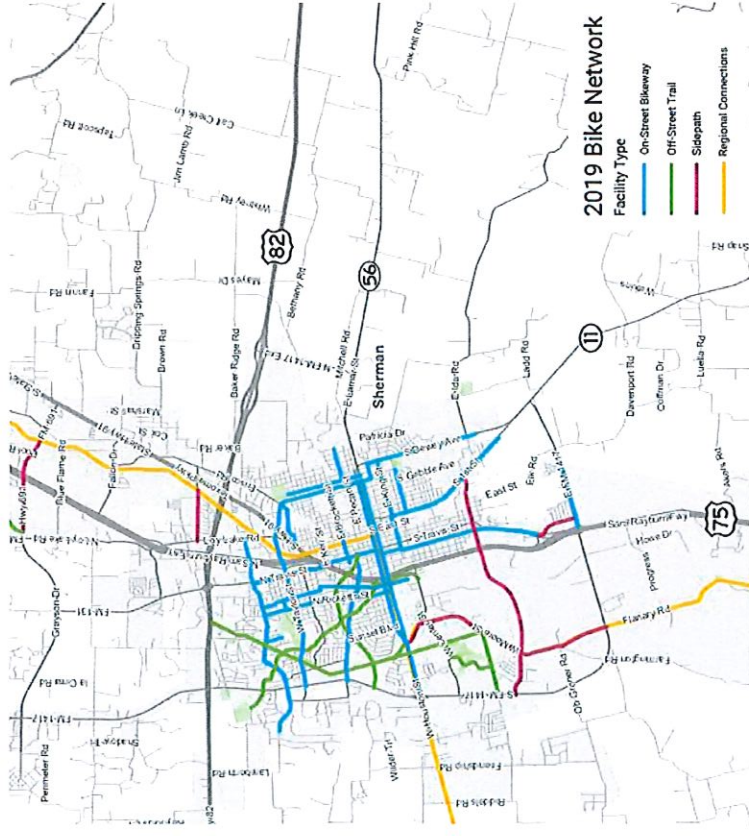
Sherman
CLASSIC TOWN. BROAD HORIZON.

Key Tasks for Comprehensive Plan

- Develop the Vision for Growth in Sherman
 - Public Involvement and Outreach
 - Comprehensive Plan Advisory Committee
- Examine Existing Conditions
- Develop Future Land Use Plan
- **Conduct a Housing Study**
- **Develop a Trails Master Plan**
- Incorporate Information from Other Master Plans
 - Water and Wastewater Master Plan
 - Parks Master Plan
 - Transportation Master Plan (Staff Developed)



Trails Master Plan & Housing Study



Sherman
CLASSIC TOWN. BROAD HORIZON.

Comprehensive Plan Schedule

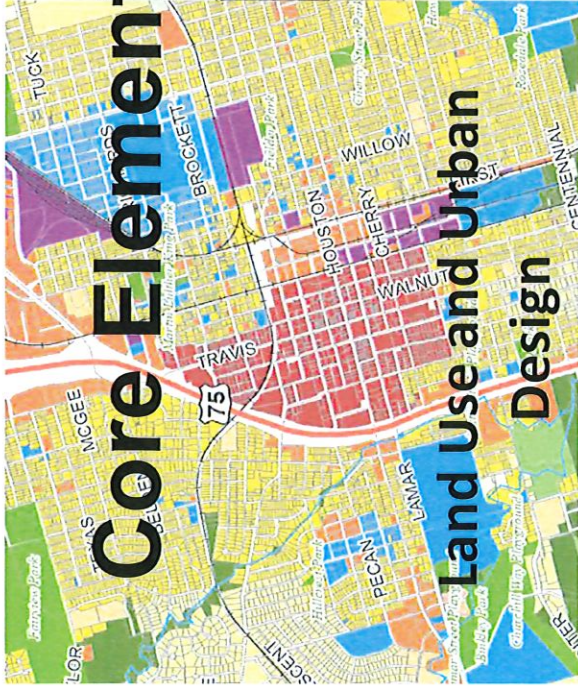
- January – February: Select consultant, project kickoff, appoint Comprehensive Plan Advisory Committee
- March: Begin Community Engagement & Existing Conditions
- April – August: Development of the Plan
- Sept. - October: Plan Adoption (P&Z – 9/20/22; Council – 10/17/22)



Discussion

Goals to consider for the Plan

- Vision developed from the Community, not the vision of a consultant or staff.
- Needs to be a simple document that is easy to read and understand.
 - Not over 200 pages
 - Not over technical
- The plan should be used and referenced once adopted.
- Primary Scope Items:
 - Public Outreach and Public Meetings
 - Technical Analysis
 - Comprehensive Plan Document

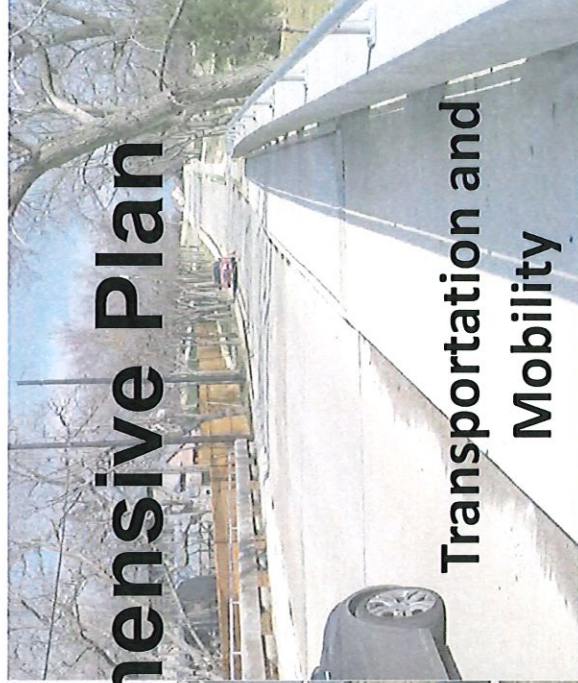


Core Elements of a Comprehensive Plan

Land Use and Urban Design



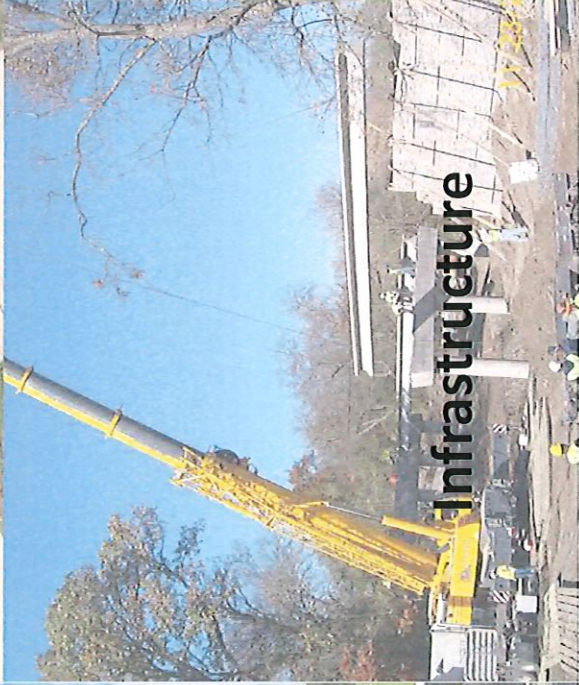
Housing and Neighborhoods



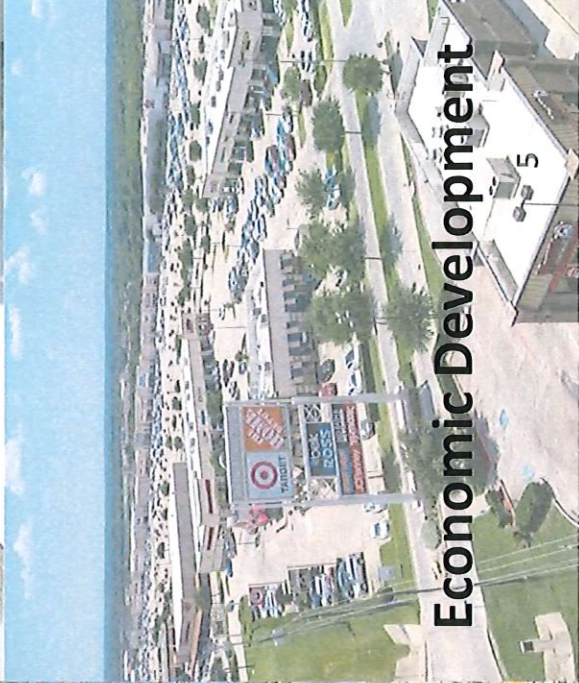
Transportation and Mobility



Parks and Trails



Infrastructure



Economic Development

REPORTING FORM FOR BOARDS AND COMMISSIONS

Name of Board: Sherman Economic Development Corporation

Name of Chair: Janie Bates

Name of Vice-Chair: Gail Utter

Date of Report to City Council: January 18, 2022

1. In simple terms and as briefly as possible, please describe the mission of your board.
 - The mission of the Sherman Economic Development Corporation (SEDCO) is to grow and diversify the economy of Sherman and the surrounding area through the addition of new jobs and investment of primary employers.
2. Please list the top accomplishments of your board within the past quarter.
(Please limit the list to five or fewer items).
 - Texas Instruments announced Sherman was selected as the home for their new 300-mm semiconductor wafer fabrication project. Total investment potential to reach approximately \$30 Billion and roughly 3,200 jobs. Construction is scheduled to begin in Q1 2022 on the first and second FABs.
 - Resolution No. SEDCO-2021.15 was approved, authorizing a 5% capital investment incentive to II-VI for \$2,701,500. II-VI total investment equals \$53,030,000.
 - Resolution No. SEDCO-2021.16 was approved, authorizing a 5% capital investment incentive to Panda Sherman Power for the construction of an approx. 9,600 sq. ft. spare parts/materials warehouse. Panda's investment equals \$398,000, and SEDCO's incentive totals \$19,900. Current job count is 27 employees.
 - Resolution No. SEDCO-2021.17 was approved, authorizing a 5% capital investment incentive to Trinity Tape & Marking. This company is moving their operations, including 5 jobs, from Howe to an existing building on Marshall Street in Sherman. Trinity's proposed CAPEX is \$4,680,000, and SEDCO's incentive totals \$234,000. The company plans to add an additional 18 jobs over the next three years.
 - Closed on the 71 acres south of Progress Park VII and the 49 acres south of Progress Park VI.
 - The SEDCO Board voted for the FY 20-21 Officers to remain in their positions for FY 21-22 – Janie Bates (Chair), Gail Utter (Vice Chair), and Scott Bandemir (Secretary).
3. What are your plans for this board in the next quarter?
 - Compete aggressively for the attraction of new jobs and investments to the city from existing Sherman employers and new companies, both nationally and internationally.
 - Work closely with companies that have announced new investments in Sherman to ensure they have the support to meet their goals and receive the incentives as identified in the Performance Agreements.
 - Kent will continue business retention and expansion visits to the Sherman industries and attend meetings for the Texas Economic Development Council (TEDC), Center for Workplace Learning (CWL), Advanced Manufacturing Program (AMP), North Texas Regional Airport (NTRA), United Way of Grayson County, Grayson Leadership Roundtable, Housing Authority Board, and the Sherman Education Foundation.

- Schedule Q1 meetings with the Plant Managers and Safety Leaders.
- Host a Leadership Breakfast in February.
- To recognize our existing industries for their hard work and to show appreciation to their employees for choosing to live and work in the Sherman, SEDCO will sponsor a lunch for the employees at Mueller Construction Company in January and PQD in March.
- Launch the new sedco.org website.
- Contact each company with a job listing on shermantxjobs.com for updates. New listings will be boosted on social media.
- Kick-off the 2022 Raising Innovative Sherman Entrepreneurs (RISE) Challenge.
- Start creating masterclasses on popular business topics to be uploaded to the webpage dedicated to WOMO: Supporting Sherman Women & Minority-Owned Businesses.
- Continue to add contacts to the Sherman WOMO business directory.
- Attend the Texas Economic Development Council's (TEDC) Winter Conference in Sugar Land.
- Shannon will attend the TEDC Basic Economic Development Course in Round Rock.
- Sponsor the Sherman Chamber Annual Awards Luncheon.

4. How often did this board meet in the last quarter?

- The SEDCO Board meets on the second Tuesday of each month and holds special called meetings when needed. Since our last report, the SEDCO Board held three regularly scheduled meetings (October 12th, November 9th, December 14th).

5. In what percentage of those meetings was a quorum of board members present?

- 100%

6. Did any member attend less than 75% of those meetings? If so, which member and how often did they attend.

- No

7. What other information would your board like to communicate to the City Council? (please be concise in your response).

- SEDCO is presently working 14 active projects with an estimated \$17.2 Billion CAPEX, approximately 12,163 new jobs, and 120 retained jobs.
- Completed three site visits and two prospect calls with companies interested in expanding their operations to Sherman.
- Completed business retention and expansion visits with II-VI and Modular Power Solutions.
- The SEDCO Board approved Resolution No. SEDCO-2021.12: Authorizing an extension of the assistance awarded to Eternity Technologies in a performance agreement dated August 13, 2019, and previously known as "Project Pyrex," through December 31, 2022.
- An Exclusivity Agreement on Progress Parks I, II, IV, VI, VII, the 71-acre site south of Park VII, and the 49-acre site south of Park VI for Project Charge was approved through March 31, 2022, with the option to renew for like term. Note: This has not been executed.
- Worked with Via Rail on multiple projects with companies seeking rail served sites in Progress Park.
- Met with the program partners – Austin College and the Grayson SBDC – to discuss marketing, website updates, and other essential resources for the 2022 Raising Innovative Sherman Entrepreneurs (RISE) Challenge.

- Hosted a luncheon for the Sherman bankers to share information about the RISE Challenge and how it could assist their business clients seeking additional capital to grow or expand their operations.
- Started promoting the RISE Challenge through press releases and ads on social media and local TV.
- Hosted two RISE Public Interest Meetings to educate the public about SEDCO, increase awareness about the RISE Challenge guidelines, and help answer any questions of those interested in the applying.
- Co-sponsored the Advanced Manufacturing Program (AMP) Kick-Off for parents, students, and teachers, as well as an AMP Counselor Luncheon to discuss the program's requirements and benefits.
- Co-sponsored the Red, White, and You Job Fair with radio and social media ads. The event drew 58 employers and 109 job seekers.
- Continued the partnership with Grayson College CWL to offer no-cost training to full-time employees of Sherman-based, Type A businesses.
- Continued to work with Golden Shovel on the production of the new sedco.org which is on schedule to launch in Q1 2022.
- Released the 25th Anniversary Mini-Documentary.
- Held orientations for new council members Juston Dobbs and Henry Marroquin and new SEDCO Board Member Dr. Al Hambrick.
- Hosted the Fall Leadership Breakfast with 16 industry, education, and community leaders in attendance.
- Sponsored an industry appreciation lunch for the employees at Eternity Technologies.
- Kent provided an economic development update to the Sherman Chamber Board of Directors and served on the panels for THRMA's State of the Community Forum and Austin College's Public Administration Symposium.
- Hosted the second Sherman WOMO meeting to discuss branding, provide an update on the database, and brainstorm ideas for workshops/masterclasses moving forward.
- Sponsored a total of 13 ads on social media highlighting ShermanTXJobs.com, RISE, the Sherman WOMO directory sign-up, a Mueller Construction job opportunity, the Red, White & You Job Fair, and the 25th Anniversary Mini-Documentary:
 - Total Reach: 146,611
 - Total Link Clicks: 5,600
 - Total Post Engagement: 80,269
 - Total Event Responses: 62
- Shannon participated in four webinars through TEDC and the Governor's Office or Economic Development and Tourism.
- Ashton served on the hiring committee for the Contract Training Coordinator position at the Center for Workplace Learning.
- Met with the Antero Group, a civil engineering, urban planning, and strategic consulting firm to learn more about their services.
- Toured Trinity One Records, a Sherman-based record label offering audio and music productions for artists and businesses.
- In partnership with the Sherman Chamber, the staff participated in a toy drive supporting the Grayson County Children's Advocacy Center and a toiletry drive supporting Masterkey Ministries.
- Sponsored the Sherman Chamber's Virtual Texas Legislative Forum.

- *The staff participated in the following meetings and events: TEDC's 2021 Annual Conference, Tax Reinvestment Committee Meeting for Project Edge, TEDC Executive Committee Meeting, AMP Mentor Orientation, United Way of Grayson County Board and Revenue Meetings, Sherman Education Foundation Board Meeting, City Council Meetings, Housing Authority Board Meeting, Plug-In Texoma; Red, White, and You Job Fair Planning Meeting, Rotary, the groundbreaking for the new City of Sherman Police Department, the new mural dedication, and Emerson's 45th Anniversary Celebration.*