



## THE SHERMAN MUNICIPAL AIRPORT ADVISORY BOARD MINUTES FROM

Tuesday December 8, 2009

**Members Present:** Luke Motley, Carlos Rivas, Donald Makinson, Joshua Gurski  
Ross Richardson, Bob Nunn

**Members Absent:** Doug Millsap

**City Staff Present:** Jeff Miller, Director of Public Works and Katie Turner, Administrative Assistant

**Airport Staff Present:** John Hooker, Owner J &S Aviation

**Guests:** None

1. **Call to Order:** Luke Motley called the meeting to order at 5:30pm; quorum present.
2. **Approve Minutes:** The minutes from the last meeting, September 15, 2009, were approved on motion from Bob Nunn and seconded by Don Makinson. All members were in favor of the minutes as written.
3. **Discussion of Various Board Issues:**
  - a. **Discuss Selection of New Board Chairperson:** Luke advised that he wanted to step down from the chairperson position and opened the floor for discussion in regards to someone volunteering or being nominated to take over the chairperson position. Josh volunteered to take over the chairperson position. Motion made by Bob to make Josh the chairperson seconded by Ross, all members in favor, motion passed.
  - b. **Approval of Request for EAA 323 Sign at SWI:** Ross asked for permission from the board for the EAA to place a sign at the airport. Motion was made to approve the sign by Bob and seconded by Josh. All voting members were in favor of the sign. Motion passed.
  - c. **Work Session for Business Plan:** Josh has spoken with Robby Hefton in regards to airport finances. Robby feels that the business plans needs to emphasize that the board does not want to use taxpayer money, that the airport does benefit more people than the people that use the airport, and the need to show that an airport is the best use of the airport property. Was decided to have a special called meeting to further discuss the business plan.
4. **Report on Airport Operations:**
  - a. **Fuel Report:** Jeff reported that November had been a good month for fuel sales and that the fuel pump is still working as intended. John will continue to try and maintain the lowest possible price for fuel.
  - b. **Update on Non Airworthy Aircraft:** Jeff sent letter to owner of aircraft on October 13<sup>th</sup>, 2009 and has not gotten a response in regards to the letter. Luke agreed to call the owner of the aircraft and speak with her about getting the aircraft moved.

5. **Board Member Concerns:** Parking lot lights not working. Jeff advised that he would check into work order that was issued previously in regards to this same issue.
6. **Public Comments:** None
7. **Set Agenda for Next Meeting:**
  - a. Update on business plan
  - b. Update on status of EAA sign
8. **Set Date for Next Meeting:** The next meeting is for a special called meeting scheduled for Tuesday, December 29<sup>th</sup>, 2009.
9. **Adjournment:** The meeting was adjourned at 6:45, on a motion by Josh Gurski and a second by Don Makinson.

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Airport Board Chair

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Jeffrey R. Miller, Director of Public Works

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Katie Turner, Administrative Assistant