STATE OF TEXAS §

November 16, 2020

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on November 16, 2020.

MEMBERS PRESENT: **MAYOR DAVID PLYLER; DEPUTY MAYOR WILLIE STEELE. COUNCIL MEMBERS HOLLAND, HOWETH, MELTON, STEVENSON, TEAMANN.**

MEMBERS ABSENT: **NONE.**

CALL TO ORDER

CALL TO ORDER
Mayor Plyler called the meeting to order at 5:00 p.m. The Pledge of Allegiance and Invocation were given by Mayor David Plyler.

APPROVE MINUTES

APPROVE MINUTES
The Council reviewed the Minutes of the Regular City Council Meeting of October 19, 2020. Council Member Melton moved to approve the Minutes, as presented; Second by Council Member Howeth; All present voted AYE.
MOTION CARRIED.

OATH OF OFFICE

OATH OF OFFICE
OATH OF OFFICE AND PRESENTATION OF CERTIFICATE OF ELECTION
Linda Ashby, City Clerk, administered the Oath of Office to the following Council-elect positions.

Council Member, District 2	**Josh Stevenson**
Council Member, District 4	**Daron Holland**

A Certificate of Election was presented to each of the newly sworn-in Council Members. The new members were seated at the Council table.

NEW COUNCIL SEATED
MEMBERS PRESENT: Mayor David Plyler.
Council Members Holland, Howeth, Melton, Steele, Stevenson, Teamann.

MEMBERS ABSENT: None.

ELECTION OF DEPUTY MAYOR

COUNCIL ELECTION OF DEPUTY MAYOR
Mayor Plyler said the next Council Member with tenure for the Deputy Mayor position would be Council Member Daron Holland.

ACTION TAKEN.
Motion by Council Member Stevenson to appoint Council Member Daron Holland to serve as Deputy Mayor from November 17, 2020 until November 2, 2021. Second by Council Member Teamann.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

CITZEN'S COMMENTS

<u>CITIZEN'S COMMENTS</u>
There were no citizen's comments.

CONSENT AGENDA

<u>CONSENT AGENDA</u>
The Council reviewed the Consent Agenda. Mayor Plyler said the applicant has asked that the Council delete Item I-5, concerning a Replat in the South Side Addition, and located at 2005 South Sam Rayburn Freeway. The owner of the property is FRHP Lincolnshire, LLC, and the tenants are Camping World and Good Sam.

Council Member Howeth moved to approve the Consent Agenda, with the exception of Item I-5, as requested. Second by Council Member Melton. All present voted AYE.

ORD 6333
SUP FOR MICRO-BLADING/PERMANENT MAKEUP
(2001 SKYLINE DR)

Mayor Plyler introduced Ordinance No. 6333 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW MICRO-BLADING/PERMANENT MAKEUP IN A C-1 (RETAIL BUSINESS) DISTRICT/O-1.1 (FM HIGHWAY 1417) OVERLAY DISTRICT AT 2001 SKYLINE DRIVE, SUITE B-210, BEING LOT 3, BLOCK 1 OF THE REPLAT OF SKYLINE BUSINESS PARK ADDITION, A PORTION OF BLOCK 4 OUT OF THE WESTERN HILLS ADDITION, SECTION 5 (DEAN GILBERT, JR., LLC, OWNERS; AND MARIA JEFFREY, APPLICANT); PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Rob Rae, Director of Development Services, said the Specific Use Permit was to allow micro-blading/permanent makeup in a C-1 (Retail Business) District/O-1.1 (FM Highway 1417) Overlay District, at 2001 Skyline Drive, Suite B-210.

The Planning and Zoning Commission recommended approval of the SUP, subject to the Staff Review Letter.

No citizens appeared before the City Council to discuss Ordinance No. 6333.

The Public Hearing was closed.

<u>ADOPTION OF ORDINANCES</u>

ORD 6333
SUP FOR MICRO-BLADING/PERMANENT MAKEUP
(2001 SKYLINE DR)

<u>Ordinance 6333</u>
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW MICRO-BLADING/PERMANENT MAKEUP IN A C-1 (RETAIL BUSINESS) DISTRICT/O-1.1 (FM

HIGHWAY 1417) OVERLAY DISTRICT AT 2001 SKYLINE DRIVE, SUITE B-210, BEING LOT 3, BLOCK 1 OF THE REPLAT OF SKYLINE BUSINESS PARK ADDITION, A PORTION OF BLOCK 4 OUT OF THE WESTERN HILLS ADDITION, SECTION 5 (DEAN GILBERT, JR., LLC, OWNERS; AND MARIA JEFFREY, APPLICANT); PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Council Member Melton recommended tying the SUP to the applicant.

ACTION TAKEN.
Motion by Council Member Melton to adopt Ordinance No. 6333, but to tie the approval to the applicant. Second by Council Member Stevenson.
VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6670 DEVELOPMENT AGREEMENT PARKHAVEN ESTATES (EAST OF S. BAKER PARK DR. & NORTH OF W. CENTER ST.)

<u>RESOLUTION NO. 6670 – AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT WITH BRIDGESTONE CONSTRUCTION FOR THE CONSTRUCTION OF PUBLIC FACILITIES IN PARKHAVEN ESTATES, PHASE II, A 9.994-ACRE DEVELOPMENT EAST OF SOUTH BAKER PARK DRIVE AND NORTH OF WEST CENTER STREET IN THE CITY OF SHERMAN</u>
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT WITH BRIDGESTONE CONSTRUCTION FOR THE CONSTRUCTION OF PUBLIC FACILITIES IN PARKHAVEN ESTATES, PHASE II, A 9.994-ACRE DEVELOPMENT EAST OF SOUTH BAKER PARK DRIVE AND NORTH OF WEST CENTER STREET IN THE CITY OF SHERMAN.

Wayne Lee, Director of Engineering, said this development agreement is for 40 family residential lots, and will include new roadway, water main, wastewater main, and storm sewer, built to City standards.

Council Member Melton confirmed that the developers aren't asking the City for anything, but are doing it all on their own.

ACTION TAKEN.
Motion by Council Member Melton to approve Resolution No. 6670, as presented. Second by Council Member Stevenson.
VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6671 POLICE DEPT.

<u>RESOLUTION NO. 6671 – AUTHORIZING EXECUTION OF A STANDARD FORM OF AGREEMENT BETWEEN OWNER AND</u>

HEADQUARTERS DESIGN

ARCHITECT BETWEEN THE CITY OF SHERMAN AND HIDELL AND ASSOCIATES ARCHITECTS, INC. FOR THE DESIGN OF THE NEW SHERMAN POLICE DEPARTMENT HEADQUARTERS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT BETWEEN THE CITY OF SHERMAN AND HIDELL AND ASSOCIATES ARCHITECTS, INC. FOR THE DESIGN OF THE NEW SHERMAN POLICE DEPARTMENT HEADQUARTERS.

Zach Flores, Police Chief, said this contract is for two phases of the project for a new Police Department Headquarters and would complete the design of the facility. The contract is for $770,000, which is within budget, and is based on Council direction from the Budget Workshop.

Aaron Babcock, Architect, with Hidell & Associates Consultants, said this contract would be in concert with the Construction Manager at Risk, and they would work with them to develop the scope of the project, and provide them the accurate level of detail so it could be "priced out."

Mayor Plyler asked that, since Hidell & Associates have completed a lot of projects for the City of Sherman, are they creating a theme or look for the City?

Mr. Babcock said they absolutely were, and would like to have this project as a cohesive design that will work with other municipal facilities of the past and would be a design for the future. He said that was being taken into account during the design phase.

Mr. Hefton said Mr. Babcock has attended numerous meetings and understands what the staff means when they say they want these facilities to be "the right amount of nice." Sherman wants a product that they can be proud of, but is also a balance between the use of taxpayer funds and functionality.

He said Mr. Babcock has worked on the Library project and the result was "the right amount of nice," and they want to use the same approach on these other projects.

Chief Flores said they expect to come back to the Council late in December 2020 or early January 2021, to get more direction on design elements.

Council Member Howeth asked what would be done with the old Police Department. Chief Flores said the staff is looking at various City functions for use, and it will probably be used for a support service that is not used by the public on a regular basis. He said the building is not very "public friendly," from an entrance, exit, parking situation. He said the staff has already begun to look at what could fit into that space. Mr. Hefton reiterated that it would not be left as an empty building.

Council Member Teamann asked if this contract would also be committing the City to $164,250 from another funding source.

Mr. Hefton said said there are two elements, broken up into three parts. The request today is for the design and civil technology at $630,000.

The second part is for construction management at $139,694, and the Council hasn't approved construction of anything yet. That portion is not ready for Council consideration, and would be brought back to Council at a later date for approval to actually construct the facility.

Council Member Teamann said this project wasn't budgeted in the last FY Budget, and he asked if these funds were being "pulled away" from other projects?

Mr. Hefton said the City didn't budget for the construction of the Police Department in the current budget. But they did budget for two main components during this budget year.

The first is the purchase of the site, which was completed several meetings ago, and the second is the design services. He reiterated that the design portion was budgeted in the FY 2021 Budget.

Council Member Teamann said he felt it was appropriate to do due diligence, and put the project out for bid, to obtain a fair assessment of architectural firms. He felt it was important to obtain a "fair price quote." Mr. Hefton confirmed that Council Member Teamann was asking for an RFQ for professional services.

Council Member Teamann asked when the City had completed a project of this magnitude, and had not put it out for bid.

Clint Philpott, Assistant City Manager, said State law prohibits the acquisition of professional services based on bidding, so even if the City did an RFQ, you couldn't ask what their fee would be. The City would pick the qualified firm, and once that firm was selected, they submit what their fee is. He said that was a State requirement.

Mr. Philpott said the City has worked with different firms in the past, and because of Hiddell's specific qualifications and interaction with the Council, that's why they were chosen. On engineering services, testing services, and architectural services, the City can't bid them out.

Mr. Hefton said that during discussions with Mr. Babcock, if the City had felt his fees were "out of line," they could have pulled back and talked to other architectural firms.

Chief Flores said he has been approached by other architectural firms, and after having seen what they can do,

and working with Mr. Babcock, he said he would prefer to continue with Hiddell & Associates.

Mr. Hefton said the construction part of the project will probably be a $13 million to $15 million project, so the 6% fee is approximately $900,000. A fee in the 5%, 6%, or 7% range would be comparable to the other projects completed in the last few years. He said the company is selected based on qualifications, and the fee is a percentage of the total project budget. The fee percentage is checked to make sure it is in line with other projects.

Deputy Mayor Holland confirmed that, currently the project is under budget.

ACTION TAKEN.
Motion by Council Member Steele to approve Resolution No. 6671, as presented. Second by Council Member Stevenson.
VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6672
UTILITY EASEMENT
MILDRED HEIGHTS ADDITION

RESOLUTION NO. 6672 – ABANDONING A TEN FOOT (10’) UTILITY EASEMENT LOCATED IN BLOCK 9 OF MILDRED HEIGHTS ADDITION, VOLUME 191, PAGE 1, DEED RECORDS, GRAYSON COUNTY, TEXAS, BEING ESTABLISHED IN QUIT CLAIM DEED FILED OF RECORD IN INSTRUMENT NO. 2019-25972, OFFICIAL PUBLIC RECORDS, GRAYSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT “A” ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ABANDONING A TEN FOOT (10’) UTILITY EASEMENT LOCATED IN BLOCK 9 OF MILDRED HEIGHTS ADDITION, VOLUME 191, PAGE 1, DEED RECORDS, GRAYSON COUNTY, TEXAS, BEING ESTABLISHED IN QUIT CLAIM DEED FILED OF RECORD IN INSTRUMENT NO. 2019-25972, OFFICIAL PUBLIC RECORDS, GRAYSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT “A” ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES.
CONSENT AGENDA.

RES 6673
ENCROACHMENT EASEMENT FOR RETAINING WALL (2022 N. HWY 75)

RESOLUTION NO. 6673 – AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO MEDISTAR CORPORATION FOR THE INSTALLATION OF A VARIABLE HEIGHT AND WIDTH RETAINING WALL BY A MAXIMUM OF FOUR FEET (4’) WITHIN THE PLATTED PUBLIC UTILITY EASEMENTS ALONG THE NORTH AND SOUTH PROPERTY LINES OF THE AMENDED PLAT, LOT 2, BLOCK 2, INDEPENDENCE SQUARE ADDITION, SECTION THREE, AS SHOWN IN VOLUME 24, PAGE 151, PLAT RECORDS, GRAYSON COUNTY, TEXAS, LOCALLY KNOWN AS 2022 NORTH HIGHWAY 75 IN THE CITY OF SHERMAN, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO MEDISTAR CORPORATION FOR THE INSTALLATION OF A VARIABLE HEIGHT AND WIDTH RETAINING WALL BY A MAXIMUM OF FOUR FEET (4') WITHIN THE PLATTED PUBLIC UTILITY EASEMENTS ALONG THE NORTH AND SOUTH PROPERTY LINES OF THE AMENDED PLAT, LOT 2, BLOCK 2, INDEPENDENCE SQUARE ADDITION, SECTION THREE, AS SHOWN IN VOLUME 24, PAGE 151, PLAT RECORDS, GRAYSON COUNTY, TEXAS, LOCALLY KNOWN AS 2022 NORTH HIGHWAY 75 IN THE CITY OF SHERMAN, TEXAS.
CONSENT AGENDA.

RES 6674
TWO-WAY RADIO & EARLY WARNING SIREN MAINTENANCE

<u>RESOLUTION NO. 6674 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH SHIPMAN COMMUNICATIONS, INC. FOR TWO-WAY RADIO AND EARLY WARNING SIREN MAINTENANCE</u>
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH SHIPMAN COMMUNICATIONS, INC. FOR TWO-WAY RADIO AND EARLY WARNING SIREN MAINTENANCE.
CONSENT AGENDA.

REQ TO ADVERTISE
WWTP AERATION & SECONDARY TREATMENT IMPROVEMENTS

<u>REQUEST TO ADVERTISE</u>
<u>WASTEWATER TREATMENT PLANT AERATION AND SECONDARY TREATMENT IMPROVEMENTS PROJECT</u>
The City Council approved the request to advertise for the Wastewater Treatment Plant Aeration and Secondary Treatment Improvements Project. The current Capital Improvement Program contains a project to upgrade the aeration portion of the Wastewater Treatment Plant. Replacement of blower equipment and aeration basin piping and secondary clarifier improvements are included in the project.

The estimated cost of the project is approximately $6 million. The project will be funded through the Greater Texoma Utility Authority $13.59M Clean Water SRF, which is made available by the Texas Water Development Board.
CONSENT AGENDA.

<u>OTHER BUSINESS</u>

ANNEXATION SCHEDULE
(WEST OF FM 1417, NORTH OF O.B. GRONER ROAD, EAST OF ROLLING HILL DR.)

<u>CONSIDER APPROVAL OF THE ANNEXATION SCHEDULING PLAN FOR ADOPTION OF APPROXIMATELY 46.339 ACRES LOCATED WEST OF F.M. 1417, NORTH OF O.B. GRONER ROAD AND EAST OF ROLLING HILL DRIVE, ADJACENT TO THE SHERMAN CITY LIMITS AND IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION; AND DIRECTING THE DEPARTMENT OF ENGINEERING SERVICES TO DEVELOP A SERVICE PLAN FOR THE AREA TO BE ANNEXED UPON APPROVAL OF THE ANNEXATION SCHEDULING PLAN</u>
Mr. Hefton explained that the caption said that the property was "south" of O.B. Groner Road, and it was actually "north" of O.B. Groner Road.

The property owner has requested that the property, near the new Sherman High School, be annexed into the City for future development. This development would probably consist of commercial and multi-family.

Mr. Hefton also said, after consulting with the City's new attorneys, the process has been more streamlined than in the past. An annexation will now take two meetings, the meeting to approve the annexation schedule, and the meeting for the public hearing and consideration of the ordinance. If the Council approves this schedule, the annexation will be completed at the next Council Meeting.

He added that this is a voluntary annexation.

ACTION TAKEN.

Motion by Council Member Steele to approve the Annexation Scheduling Plan for approximately 46.339 acres located west of FM 1417, north of O.B. Groner Road, and east of Rolling Hill Drive, as presented. Second by Council Member Stevenson.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

BUILDING CODE PROPOSED CHANGES

RECEIVE PRESENTATION FROM DEVELOPMENT SERVICES DIRECTOR ROB RAE, AICP, ON PROPOSED CHANGES TO THE CODE OF ORDINANCES AT CHAPTER 3, "BUILDING REGULATIONS"

Mr. Rae said during the Budget Work Session, Billy Hartsfield, Fire Marshal, made a presentation about the Fire Code updates. As a part of that, the Development Services Department reviewed the Residential Code and the Building Code, and everything outside of the Fire Code.

He explained that Chapter 3 of the Building Code was last updated in 2011 and adopted the 2009 Code. Codes included in this update are the Residential, Building, Electrical, Fuel Gas, Mechanical, Plumbing, Energy Conservation, and Fire.

Many local builders are already beginning to use the 2018 Building Code, because many cities to the south are already requiring it. For this reason, the staff recommends updating to the 2018 Code and the 2020 for Electrical (NEC) Code.

Mr. Rae said there are a lot of changes since the 2009 Code, including 363 additions, clarifications, and deletions to the Residential Code; 229 to the Building Code; and less than 100 to the Plumbing, Mechanical, and Fuel Gas Codes. He did say that most of the changes have been minor and administrative, but some are based on new technology. Many builders in North Texas are already using the newer codes.

He said one of the more significant changes relates to the Swimming Pool and Spa Code. In 2009, this code was

included in the Building Code and the Residential Code. However in 2018, they adopted an ICC Swimming Pool and Spa Code. The City needs to update the ordinance to reflect this change and include the new code.

He said the staff intention is to place the proposed adoption of the updated codes on the next City Council Meeting agenda for Council consideration.

Mr. Rae also introduced Larry Bollier, as the new Building Official. Mr. Bollier and the inspectors have gone through all the changes, and can answer any questions that the Council might have.

Council Member Melton thanked the staff for proposing the update, saying that was too long not to update the code.

Council Member Howeth asked if the changes would cause any immense hardship to local builders. Mr. Bollier said he did not think this would cause any hardships, and added that these are all life and safety issues. He said most of the local builders are already using the 2018 Code because they also work in the Dallas area. He said he thought Denison had also adopted the 2018 Code.

She said even though many of the changes were minor, they might cause hardships. Mr. Bollier said the staff works with the builders and "works them into the changes," giving them time to change. They start informing builders that they are changing to the new code and give them time to adapt.

Council Member Teamann said there are some codes that relate to things that have already been done. He asked about implementation for the pre-existing conditions. Mr. Bollier said that any building under construction under the previous code would stay with the old code. It doesn't change on the current building, but if they do a complete remodel, then they would need to follow the new code.

Mr. Hefton said the City is trying to use technology better in the field. The inspectors carry their computer tablets into the field and can access the resources, or complete their reports in real-time, in the field instead of returning to the office. They are making better use of technology to make the inspectors job easier.

Council Member Stevenson said the builders are meeting these higher code requirements in cities south of Sherman, but when they build in Sherman they use the same models, but omit the safety equipment that is not required here. This will provide safer houses for our citizens, without incurring additional costs.

Mr. Hefton said no action is required tonight, but the staff will bring back the required ordinances at the next Council Meeting for their consideration.

Council Member Stevenson confirmed that the City was requiring static pressure tests for plumbing inspections. Council Member Stevenson also asked if the City would need to increase personnel when the codes change. Mr. Bollier said he is still helping with inspections and helps when the inspectors are overloaded. He felt that could be managed at this point.

AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE SHERMAN FIRE DEPARTMENT THROUGH SOURCEWELL, REIMBURSABLE THROUGH THE TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT CORONAVIRUS RELIEF FUND

PURCHASE OF FIRE DEPT. EQUIPMENT

Danny Jones, Fire Chief, said at the June 1, 2020 Council Meeting, the City Council accepted a grant from the Department of Emergency Management to fund expenditures due to the Corona Virus. At that time, the virus was "more of a medical thing" and their exposure came from transporting people with the virus to the hospital.

It has now evolved and the chance of exposure has increased to where their personnel can be exposed during their response to a motor vehicle accident. The procedure is for their responders to wear their bunker gear at motor vehicle accidents, which causes the possibility of the gear being exposed to the virus. Therefore, the gear must be cleaned as soon as possible.

The request tonight is for equipment that would provide a second set of bunker gear, so if one set becomes contaminated or possibly contaminated, it can be washed. This includes boots and hoods, and non-structural firefighting gear, which is basically a "shell" that can be worn over uniforms to protect them from the virus.

The grant would total just over $500,000, and would offset the cost of equipment that will be needed in the future.

Council Member Steele asked if some of the money would be reimbursed at some point in the future. Ms. Lawrence and Chief Jones said it will be reimbursed. The City received about $2.4 million to spend, which will be reimbursed after it is spent.

Chief Jones said the City can purchase anything that has to do with the Corona Virus and protecting their employees from that virus, and they will be reimbursed for it.

Council Member Teamann verified that the purchases had to be made by December 30, 2020.

ACTION TAKEN.

> **Motion by Council Member Teamann to approve the purchase of equipment for the Fire Department through Sourcewell, and reimbursable through the Texas Department of Emergency Management Coronavirus Relief Fund, as presented. Second by Deputy Mayor Holland.**

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

SITE PLAN APPROVAL UNDER ORDINANCE NO. 2252, ARTICLE IV, SECTION 410 (2)(J) FOR CROSSROADS MEDICAL OFFICE BUILDING IN THE BLALOCK INDUSTRIAL PARK/BLALOCK COMMERCIAL OVERLAY DISTRICT AT 221 WEST TRAVIS STREET

SITE PLAN APPROVAL CROSSROADS MEDICAL OFFICE BLDG. (221 W. TRAVIS)

Mr. Rae said the site plan is located in the Blalock Industrial Park/Blalock Commercial Overlay District, and must be approved by the City Council. The Planning and Zoning Commission recommended approval of the site plan.

ACTION TAKEN.

Motion by Council Member Melton to approve the Site Plan for Crossroads Medical Office Building, located at 221 West Travis Street, and in the Blalock Industrial Park/Blalock Commercial Overlay District, as presented. Second by Council Member Howeth.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

REPLAT APPROVAL OF BLOCK 43R, LOT 1, SOUTH SIDE ADDITION, BEING A REPLAT OF THE FINAL PLAT OF BLOCK 43R, LOT 1, SOUTH SIDE ADDITION, BEING A 14.08 TRACT IN THE PRESTON KITCHEN SURVEY, ABSTRACT NO. 667, ALSO BEING MULTIPLE TRACTS: TRACT 1, BEING A 7.036 ACRE TRACT; TRACT 3, BEING ALL OF BLOCKS 38, 39 AND A PORTION OF BLOCK 37 OF THE REPLAT OF BLOCKS 4, 5, 6, 15, 16, 17, 29, 31, 40 AND 41 OF SOUTH SIDE ADDITION; AND TRACT 4, BEING A 0.888 ACRE TRACT, EXCEPT A CALLED 0.487 ACRE PORTION OF LOTS 7-12, BLOCK 39; FRHP LINCOLNSHIRE, LLC, OWNER; CAMPING WORLD, AND GOOD SAM, TENANTS; AND CEI ENGINEERING ASSOCIATES, INC., CIVIL ENGINEER AND SURVEYING (2005 SOUTH SAM RAYBURN FREEWAY)

APPROVE REPLAT SOUTHSIDE ADDITION (2005 S. SAM RAYBURN FRWY) (REMOVED FROM AGENDA – NOT CONSIDERED)

Mr. Hefton said I-5 was removed from the Consent Agenda, and the applicant has requested that the item be tabled, so they can make some administrative corrections to the Replat.

Mayor Plyler asked if the item should officially be tabled or if it could just come back at a future Council Meeting. Ryan Pittman, Attorney, Roeder, Boyd, Hullett, said the Council could decide to take no action until the applicant would like to bring it back to Council.

FINAL PLAT APPROVAL OF GARLAND ADDITION IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION (ETJ), BEING 1.219 ACRES IN THE GARRETT PANGBURN SURVEY, ABSTRACT NO. 945; RHONDA GARLAND, OWNER; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR (186 JIM LAMB ROAD)

APPROVE FINAL PLAT GARLAND ADDITION (186 JIM LAMB RD)

The City Council approved the Final Plat of Garland Addition, in the City's Extra Territorial Jurisdiction. The 1.219 acre tract is located in the Garrett Pangburn Survey, Abstract No. 945, and is located at 186 Jim Lamb Road. The owner would like to plat the property into one lot for residential development.

The Planning and Zoning Commission recommended approval of the Final Plat, subject to the Staff Review Letter. CONSENT AGENDA.

APPROVAL OF REPLAT MORAN ADDITION (623 S. MAXEY & 809 E. WELLS)

REPLAT APPROVAL OF MORAN ADDITION, A REPLAT OF ALL OF LOTS 10, 11 AND 12 AND PART OF LOT 9, BLOCK 7, W. ELLIOTT'S ADDITION, BEING 0.271 ACRES IN THE G.B. PILANT SURVEY, ABSTRACT NO. 963, ALSO BEING ALL OF LOTS 10, 11, 12 AND PART OF LOT 9, BLOCK 7, W. ELLIOTT'S ADDITION, JUANA AND JESSICA ALVARADO, OWNERS; MORAN CONSTRUCTION, PROSPECTIVE BUYER; LUIS MORAN, REPRESENTATIVE; HELVEY-WAGNER SURVEYING, SURVEYOR; AND JEREMY W. BULLARD DESIGN STUDIO, LLC, ARCHITECT (623 SOUTH MAXEY STREET AND 809 EAST WELLS AVENUE)
The City Council approved the Replat of Moran Addition, a Replat of all of Lots 10, 11 and 12, and part of Lot 9, Block 7, W. Elliott's Addition, being 0.271 acres in the G.B. Pilant Survey, Abstract No. 963, also being all of Lots 10, 11, 12 and part of Lot 9, Block 7, W. Elliott's Addition.

The property is located at 623 South Maxey and 809 East Wells Avenue, and is zoned an R-1 (One Family Residential) District. The owners would like to replat the property into two lots for residential development. They were approved for an exception to allow a 58' lot width, 5,370 square foot lot area on the proposed Lot 11R of Moran Addition, a Replat of all of Lots 10, 11 and 12 and a part of Lot 9, Block 7, W. Elliott's Addition.

The Planning and Zoning Commission recommended approval of the Replat, subject to the Staff Review Letter. CONSENT AGENDA.

MEDIA QUESTIONS

MEDIA QUESTIONS
There were no media questions.

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

AIRPORT ADVISORY BOARD

AIRPORT ADVISORY BOARD (3)

COUNCIL AUDIT COMMITTEE; INVESTMENT COMMITTEE; TAX REINVESTMENT COMMITTEE; TAX INCREMENT FINANCING BOARD #1, #2, #3, #5, #6, & #7

COUNCIL AUDIT COMMITTEE (3)
INVESTMENT COMMITTEE (2)
TAX REINVESTMENT COMMITTEE (2)
TAX INCREMENT FINANCING BOARD #1 (3)
TAX INCREMENT FINANCING BOARD #2 (3)
TAX INCREMENT FINANCING BOARD #3 (3)
TAX INCREMENT FINANCING BOARD #5 (3)
TAX INCREMENT FINANCING BOARD #6 (3)
TAX INCREMENT FINANCING BOARD #7 (3)

Mayor Plyler asked if all board appointments and reappointments could be taken as one motion. Council Member Melton felt Council Members needed to talk about the Economic Development Subcommittee appointment.

Mayor Plyler said that board was not listed on the agenda for reappointment. Mr. Hefton said there were no terms set on that subcommittee. The other boards have specific terms and are considered every November, after the Council Election.

ACTION TAKEN.

> **Motion by Council Member Steele to reappoint Terry Norman Thomas and Michael McLendon to the Airport Advisory Board for a term from October 8, 2020 to October 8, 2022, and to reappoint Danny Smith for a term from October 22, 2020 to October 22, 2022, and that all Council Members currently serving on the Council Audit Committee, Investment Committee, Tax Reinvestment Committee, Tax Increment Financing Board #1, Tax Increment Financing Board #2, Tax Increment Financing Board #3, Tax Increment Financing Board #5, Tax Increment Financing Board #6, and Tax Increment Financing Board #7 be reappointed for terms from November 17, 2020 to November 2021. Second by Council Member Howeth.**

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

COUNCIL COMMENTS

STAY SAFE

STAY SAFE

Council Member Melton urged everyone to "stay safe."

VETERAN'S DAY PARADE

VETERAN'S DAY PARADE

Council Member Howeth thanked the groups and individuals that organized the Veteran's Day Parade. She said it was a really nice parade, but she wished more people could attend. She said this was the second year for fly-overs. She said it was a great day, but hoped more people would participate and attend in the future.

RAILROAD TRACK REMOVAL

RAILROAD TRACK REMOVAL

Council Member Steele said he has been on the Council for a long time and seen a lot of good projects, but felt one of the best had been the removal of the old railroad tracks.

GLAD TO BE BACK

Council Member Teamann said he missed the last Council Meeting because he was having a baby, but it was good to be back.

ANNOUNCEMENTS — **ANNOUNCEMENTS**

Mayor Plyler announced the following:

- **Their will be a ribbon cutting on November 18, 2020, at 10:30 a.m., to dedicate and open West Travis Street to traffic. The project took several years of development. The ceremony will be held at the intersection of West Travis Street and Moore Street.**

- **The Annual Christmas Parade and Snowflake Festival will be held on December 5, 2020. This year's theme is Candyland Christmas.**

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW) — **EXECUTIVE SESSION**

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

SECTION 551.071 -- **CONSULTATION WITH CITY ATTORNEY CONCERNING PENDING OR CONTEMPLATED LITIGATION**

SECTION 551.071 -- **CONSULT WITH THE CITY ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER**

SECTION 551.074 -- **PERSONNEL MATTERS: DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE**

CONSIDER THE QUALIFICATIONS, APPOINTMENT AND REMOVAL OF MEMBERS TO BOARDS AND COMMISSIONS:
SHERMAN ECONOMIC DEVELOPMENT CORPORATION EX-OFFICIO MEMBER (1)

GREATER TEXOMA UTILITY AUTHORITY BOARD OF DIRECTORS (1)

SECTION 551.087 -- DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS: DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE CITY HAS RECEIVED FROM A BUSINESS PROSPECT AND DELIBERATE ANY OFFERS OR INCENTIVES TO THE BUSINESS PROSPECT

On Motion duly made and carried, the Open Meeting recessed and reconvened in Executive Session at 5:49 p.m.

On Motion duly made and carried, the Executive Session recessed at 6:39 p.m. and reconvened in Open Meeting.

OPEN MEETING — **OPEN MEETING**

Reconvene into Open Meeting and take action, if any, on items discussed in Executive Session.

SHERMAN ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS (2) AND EX-OFFICIO MEMBER (1) — **SEDCO**

No action was taken on this agenda item.

GREATER TEXOMA UTILITY AUTHORITY BOARD OF DIRECTORS (1) — **GTUA**

ACTION TAKEN.

> **Motion by Council Member Stevenson to reappoint Brad Morgan to the Greater Texoma Utility Authority Board of Directors, for a term from December 31, 2020 to December 31, 2022, as presented. Second by Council Member Steele.**

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

ADJOURNMENT — **ADJOURNMENT**

On Motion duly made and carried, the meeting adjourned at 6:39 p.m.

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MAYOR

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CITY CLERK