

**CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, OCTOBER 21, 2019
5:00 P.M.**

- A. 1. CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
- A. 2. PLEDGE OF ALLEGIANCE LED BY COUNCIL MEMBER JOSH STEVENSON**
- A. 3. INVOCATION BY COUNCIL MEMBER JOSH STEVENSON**
- A. 4. APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 7, 2019**

Special Presentations

- B. 1. SPECIAL PRESENTATION**
Recognizing the 2019 Leadership Sherman Class
- B. 2. SPECIAL PRESENTATION**
Sherman Chamber of Commerce President Eddie Brown's Presentation on the Tax Shift Initiative

Citizen Requests

- C. 1. CITIZEN REQUESTS**

Consent Agenda

- D. 1. CONSENT AGENDA**
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

- E. 1. * RESOLUTION NO. 6552**
Appointing a Voting Member to the Technical Advisory Committee of the Sherman-Denison Metropolitan Planning Organization

Requests to Advertise

- F. 1. * REQUEST TO ADVERTISE**
Resurfacing, Painting, and Leak Repairs at The Splash at Fairview Park

Other Business

G. 1. OTHER BUSINESS

Receive an Update on the City of Sherman's Ongoing Projects

G. 2. * OTHER BUSINESS

Approve Quarterly Investment Report for Quarter Ended September 30, 2019

Media Questions

H. 1. MEDIA QUESTIONS

Consider Board/Commission Appointments

I. 1. APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

(a) Sherman Airport Advisory Board (2)

I. 2. APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

(a) Main Street Advisory Committee (1)

Council Comments

J. 1. COUNCIL COMMENTS

Executive Session

K. 1. EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections:

Section 551.071	Consultation with City Attorney concerning Pending or Contemplated Litigation
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Section 551.071	Consult with the City Attorney on a Matter in which the Duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter
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Section 551.074	Personnel Matters: (a) Consider the Qualifications, Appointment and Removal of Members to Boards and Commissions: (1) Sherman Economic Development Corporation Board of Directors (3) (2) Sherman Economic Development Corporation Ex-Officio Member (1)
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- (a) Deliberate Regarding Commercial or Financial Information that the City has Received from a Business Prospect and Deliberate any Offers or Incentives to the Business Prospect

The Council reconvenes into General Session

L. 1. OPEN MEETING

Reconvene into Open Meeting and Consider Action, if any, on items discussed in Executive Session

M. ADJOURNMENT

COUNCIL CALENDAR

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Regular Meeting of the City Council of the City of Sherman is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall of said City of Sherman, Texas, a place convenient to the public, and said notice was posted on October 18, 2019 at 10:00 a.m., and said time of posting was 72 hours before said meeting was convened or called to order.

Dated this 18th day of October, 2019.
City of Sherman, Texas

City Clerk

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

All agenda items are subject to final action by the City Council.

An unscheduled closed executive session may be held if the discussion of any of the above agenda items concerns the purchase, exchange, lease or value of real property; the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; the deployment or use of security personnel or equipment; or requires consultations with the City Attorney.

At the discretion of the City Council, non-agenda items under the headings of "Citizens Requests", "Media Questions", and "Council Concerns" may be presented to the Council for informational purposes; however, by law, the Council shall not discuss, deliberate, or vote upon such matters except that a statement of specific factual information, a recitation of existing policy, and deliberations concerning the placing of the subject on a subsequent agenda may take place.

The City Attorney has approved the Executive Session items on this agenda.

PERSONS WITH DISABILITIES, WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT LINDA ASHBY AT (903) 892-7204, TWO (2) WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Mayor

David Plyler

Deputy Mayor

Shawn C. Teamann

Council Members

Willie Steele, Council-At-Large, PL #1

Sandra Melton, Council-At-Large, PL #2

Shawn C. Teamann, Council – District #1

Josh Stevenson, Council – District #2

Pamela L. Howeth, Council – District #3

Daron Holland, Council – District #4



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

A. 4.

Meeting Date: 10/21/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 7, 2019

Attachments

October 7, 2019

GTUA Bonds

Village Planned Development

Municipal Setting Design

October 7, 2019

**MEMBERS PRESENT: MAYOR DAVID PLYLER; DEPUTY MAYOR SHAWN TEAMANN.
COUNCIL MEMBERS HOLLAND, HOWETH, MELTON, STEELE, STEVENSON.**

CALL TO ORDER

CALL TO ORDER

APPROVE MINUTES

PROCLAMATION

**NATIONAL DISABILITY
EMPLOYMENT
AWARENESS MONTH
(OCTOBER 2019)**

“LIONS WHITE CANE DAY” – OCTOBER 12, 2019

**LIONS WHITE
CANE DAY
(OCTOBER 12, 2019)**

CITIZEN'S REQUESTS

SHERMAN MUSEUM

1

COUNCIL MINUTES – OCTOBER 7, 2019

October 3, 2019, concerning the receipt of a Texas Department of Transportation grant for airport hangar construction.

The article stated that the recently performed Airport Master Plan said there were about 20 or more aircraft on the waiting list for hangar space at the airport. He asked if that number had increased.

Mayor Plyler said he did not know whether or not that number had increased and the Council was hiring a consultant to work on Phase 2 of the new Master Plan. That would be one of the issues the consultant would address.

Terrence Steele, Assistant City Manager, explained that Phase 1 of the Airport Master Plan has been completed and Phase 2 began about two weeks ago. Phase 1 of the Master Plan is available to the public on the City's website.

Mr. Aycock asked about the northern boundary to the airport and asked if the royalties from the oil well located there were originally dedicated to the airport. Robby Hefton, City Manager, said the oil and gas well is not part of the airport property.

Mr. Aycock asked if the oil/gas well royalties were still being collected and used for the airport. Mr. Hefton said the royalties do not go to the Airport Fund, they go to the General Fund. Mr. Aycock asked when that was changed. Mr. Hefton said he did not know the date that was changed.

Mayor Plyler introduced Ordinance No. 6251 and called for a public hearing:

**ORD 6251
GTUA BONDS**

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, RELATING TO GREATER TEXOMA UTILITY AUTHORITY CONTRACT REVENUE BONDS, SERIES 2019A (CITY OF SHERMAN PROJECT); AND APPROVING THE ISSUANCE THEREOF, THE NOTICE OF SALE PREPARED IN CONNECTION WITH THE PUBLIC OFFERING OF THE BONDS AND THE FACILITIES TO BE CONSTRUCTED OR ACQUIRED BY SUCH AUTHORITY.

Clint Philpott, Director of Engineering, said this item relates to the FM 1417 Expansion Project. He said there is currently a 20" water line down the west side of the road, but a large portion of the water line must be relocated because of the expansion project. This bond issuance will help fund the relocation of the water line.

Garry Kimball, Managing Director, Specialized Public Finance, distributed a bid summary with a detail of the competitive bid sale. Five bids were received, and Raymond James & Associates, out of Memphis, Tennessee, submitted the low bid at 2.51%. It is a 20-year fixed, tax exempt rate.

He said the rate is more than 4% better than the rate that was used for budgeting. The current market is extremely

advantageous for the issuance of tax exempt debt. Mr. Kimball said it is the best market they've seen in over 50 years.

The bidder also bid with insurance, and the bonds will go out as AA rated bonds. The bidder paid the insurance premium, so it won't affect the City's proceeds. Mr. Kimball said the City would net \$2.8 million, because the bid was submitted with bond premium, which pays the issuance cost associated with the transaction. It also allows the City to deposit the full \$2.8 million for net proceeds on the transaction.

Drew Satterwhite, General Manager, Greater Texoma Utility Authority, was available to answer any questions the Council might have. Assuming the Council approves this bond sale, they would close on October 29, 2019.

No other citizens appeared before the City Council to discuss Ordinance No. 6251.

Mayor Plyler introduced Ordinance No. 6252 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REPLACING THE LEGAL DESCRIPTION OF INDUSTRIAL REINVESTMENT ZONE, NUMBER NINE (#9), CITY OF SHERMAN, TEXAS, AND OTHER MATTERS RELATING THERETO; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE.

ORD 6252
INDUSTRIAL
REINVESTMENT
ZONE #9

Mary Lawrence, Director of Finance, said Reinvestment Zone #9 was for Tyson and was originally approved in December 2019. Grayson Appraisal District notified the City that the legal description does not agree with the property that was intended for the abatement. Everything else in the ordinance was correct.

This ordinance just changes the legal description of the property to agree with the property that was intended for abatement. Since the original ordinance approving the Reinvestment Zone was approved by the City Council, the update to the legal description also needed to be approved by ordinance.

No citizens appeared before the City Council to discuss Ordinance No. 6252.

Mayor Plyler introduced Ordinance No. 6253 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 6.11, ORDINANCE NO. 2280, SO AS TO GRANT A PLANNED DEVELOPMENT FOR VILLAGE PLANNED DEVELOPMENT IN THE 2800-3200 BLOCKS OF SOUTH F.M. 1417 (HERITAGE PARKWAY), BEING 624.473 ACRES IN THE ELIZABETH JONES SURVEY, ABSTRACT NO. 625 (THE MUNSON REALTY CO., OWNERS; HOFER WYSOCKI, ARCHITECT; JOHN RUGGIERI, REPRESENTATIVE; AND UNDERWOOD DRAFTING AND

ORD 6253
VILLAGE PLANNED
DEVELOPMENT
MUNSON PROPERTY
(2800-3200 BLOCKS
OF S. FM 1417)

SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS PLANNED DEVELOPMENT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00.

Scott Shadden, Director of Development Services, said the staff has worked with Munson Realty and Halff and Associates, for about two years, putting this Planned Development together.

The Planned Development consists of over 600 acres, and is now ready to bring before the City Council. Halff and Associates have reviewed the plan and it does comply with the City's Planning and Zoning Ordinance. Halff and Associates recommends approval. The Planning and Zoning Commission also recommends approval, subject to the Staff Review Letter.

John Ruggieri, Vice President and Director of Urban Design, Hoefer Wysocki, presented an overview of the Village Planned Development on the Munson property. He also congratulated the City staff, adding that they did a great job working with them.

This has been a long term project, and will have significant consequences for the City. He said their job was made easier by the City approving the Zoning Ordinance earlier in the year, because it gave them the opportunity to "stitch together" several different zoning districts.

He said the development is separated into four separate districts, with the core being the "village center." The greenbelt area would be open to both the residents of the development, and citizens of the City.

He said they wanted to support the new high school and planned to locate the village center closer to the school, rather than on FM 1417. The core of the development would include a Main Street District, which would include retail on the bottom floor, with residential and/or office on the second and third floors.

Mr. Ruggieri added that the development would feature connectivity, with streets, roads, pathways, and paseos, which would all be part of an organized open space system, which blends together the living, the retail, and the pedestrian areas, and links them back to the open spaces.

Entering the development from FM 1417, buildings are further apart, and get closer together in the Main Street District, which becomes more of a downtown area. He added that the planned development will allow flexibility for the plan.

No other citizens appeared before the City Council to discuss Ordinance No. 6253.

Mayor Plyler introduced Ordinance No. 6254 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW PATIO HOMES IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT IN THE 3800-4000 BLOCKS OF QUAIL RUN ROAD, BEING LOTS 1-4, BLOCK 1, LOTS 1-4, BLOCK 2, LOTS 1-25, BLOCK 3 AND LOTS 12-26, BLOCK 5 OF THE PROPOSED HERITAGE FARMS ESTATES, A REPLAT OF LOT 2, BLOCK A, COUNTRY RIDGE ESTATES, NO 10 (WYLDEWOOD HOMES, LLC, OWNER; TIM PIKE, REPRESENTATIVE; AND HELVEY-WAGNER SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00.

ORD 6254
SUP FOR PATIO
HOMES
(3800-4000 BLOCKS
OF QUAIL RUN ROAD)

Mr. Shadden said this Specific Use Permit is for 47 patio home lots, and will allow them to reduce the setbacks and construct larger homes on the lots.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter.

No citizens appeared before the City Council to discuss Ordinance No. 6254.

Mayor Plyler introduced Ordinance No. 6255 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW A DUPLEX IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT/COLLEGE PARK OVERLAY DISTRICT AT 709 NORTH MONTGOMERY STREET, BEING PART OF LOT 2, BLOCK 3, BOND'S 2ND ADDITION, CONTAINING 0.172 ACRES IN THE J.B. McANAIR SURVEY, ABSTRACT NO. 763 (ZACHARY DIVINE, OWNER; AUSTIN HOOVER, PROSPECTIVE BUYER; AND PRESTON TRAIL LAND SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00.

ORD 6255
SUP FOR DUPLEX
(709 N. MONTGOMERY)

Mr. Shadden said this Specific Use Permit is for a duplex that will have three bedrooms on each side. It will also have three parking spaces for each side.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter.

Austin Hoover, 1513 N. Wharton

Mr. Hoover is the prospective buyer of the property, and said this would be a "gateway into Austin College" and he could

COUNCIL MINUTES – OCTOBER 7, 2019

see it being very pedestrian friendly. He felt the proposed duplex would improve the area, and would be rented to students.

No other citizens appeared before the City Council to discuss Ordinance No. 6255.

Mayor Plyler introduced Ordinance No. 6256 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 12, ORDINANCE NO. 2280, SO AS TO INCLUDE CERTAIN PROPERTIES WITHIN THE C-1 (RETAIL BUSINESS) DISTRICT IN THE 4700-4900 BLOCKS OF NORTH TRAVIS STREET, BEING 3.081 ACRES IN THE ALEXANDER & RICHARDS SURVEY, ABSTRACT NO. 42 (KOHL HITT, OWNER; YOUNG ENTERPRISES, LP, PROSPECTIVE BUYER; DANIEL WORRELL, REPRESENTATIVE; AND HELVEY-WAGNER SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER.

**ORD 6256
ZONE CHANGE
(4700-4900 BLOCKS
OF N. TRAVIS)**

Mr. Shadden said this request was for a zone change to go from single family to C-1 on North Travis Street. The developer has purchased several properties and is creating a “campus.” They have constructed a storage facility, and have a permit for some apartments. This zone change would allow some retail and office development.

The Planning and Zoning Commission recommended approval of the zone change, subject to the Staff Review Letter.

No citizens appeared before the City Council to discuss Ordinance No. 6256.

Mayor Plyler introduced Ordinance No. 6257 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, CLOSING AND ABANDONING A PLATTED ALLEY LOCATED IN BLOCK 9 OF THE MILDRED HEIGHTS ADDITION, VOLUME 191, PAGE 1, DEED RECORDS, GRAYSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT “A” ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES, PROPERTY BEING LOCATED IN THE CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS.

**ORD 6257
ABANDON ALLEY
(MILDRED HEIGHTS
ADDITION)**

Mr. Philpott said Austin College owns all the lots surrounding this alley, and are currently constructing some student housing. They cannot build a structure over a platted alley, so they are asking to abandon the alley.

A sewer line is also being abandoned and will be relocated, based on their development needs.

No citizens appeared before the City Council to discuss Ordinance No. 6257.

Mayor Plyler introduced Ordinance No. 6258 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED "BUILDING REGULATIONS", ARTICLE 3.14, ENTITLED "PERMIT, DEVELOPMENT AND REGISTRATION FEES", TO ADD A NEW SECTION 3.14.009.01 TO BE ENTITLED "MUNICIPAL SETTING DESIGNATION APPLICATION FEE"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

ORD 6258
MUNICIPAL SETTING
DESIGNATION FEE

Mr. Hefton said this agenda item would set an application fee to allow applicants to request support of this designation. The designation relates to the ability of property owners to clean up property that is considered in need of clean up, through Texas Commission on Environmental Quality standards.

A couple of local industries have a desire to clean up their property through this program. There could be a couple of reasons why this cleanup would be needed.

The industry could currently be under some TCEQ action or program that is onerous, expensive, or takes a lot of resources. By obtaining this designation, they might be relieved of some of the duties.

The designation would also allow the property owner to clean up the property to a point where they could sell it for redevelopment or other purposes.

The request came to the City through two different companies. The staff is proposing to consider these requests on a case-by-case basis, to evaluate the merits of this program, and make a decision as to whether an ordinance needs to be drafted in support of these applications.

Carolyn May, Environmental Scientist, Halff Associates, Inc.

Ms. May said a Municipal Setting Designation is an ordinance that prevents the use of contaminated groundwater at a specific property, and is intended to protect human health and the environment.

It is also an alternative method for a site in State or Federal programs to address groundwater contamination. It is issued by a City, but ultimately TCEQ provides the guidance.

In order for a property to be eligible for an MSD, the property must be in a State or Federal program; the site must be located within the boundaries of a City; and there must be a public drinking water supply within a half mile. The MSD will be denied if it negatively impacts any drinking water system.

An MSD will only impact the property owner that is applying for the designation, and there is no requirement for off-site

property owners. It also does not affect the drinking water supplied by the City.

Ms. May said it does not excuse the applicant from cleaning up the site, and the owner must still address the different pathways that people could come in contact with the water, or with contaminated soil. The owner must also address the inhalation of vapors, physical contact with contamination, and the potential migration to the surface water. The MSD also does not remove liability from the responsible party.

The MSD would benefit the City by allowing property that has been under these cleanup programs for years, to now be available for redevelopment and enter the real estate market. It would promote economic growth and development, and there are financial benefits for the City. She added that the City is allowed to seek the MSD designation for their own properties.

Ms. May said the program has been in effect since 2003, and there are currently 61 cities in Texas with MSD designations. She outlined the process for a property to enter the Cleanup Program, and to obtain the MSD designation.

She said the MSD only considers very shallow contamination, down 200 feet below the ground surface. Drinking water supplied by the City would not be affected.

Cynthia J. Bishop, Environmental Attorney & Mediator, C Bishop Law, PC

Ms. Bishop was available to answer any legal questions that the City Council might have.

Paul Manley, 1506 N. Alexander Street

Mr. Manley appeared representing Presco Polymers, one of the companies that has approached the City about applying for the MSD. He thanked the City Council and said his company has been discussing this for some time, and supports the MSD designation. It would immediately benefit two local employers.

No other citizens appeared before the City Council to discuss Ordinance No. 6258.

The Public Hearing was closed.

ADOPTION OF ORDINANCES

Ordinance 6251

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, RELATING TO GREATER TEXOMA UTILITY AUTHORITY CONTRACT REVENUE BONDS, SERIES 2019A (CITY OF SHERMAN PROJECT); AND APPROVING THE ISSUANCE THEREOF, THE NOTICE OF SALE PREPARED IN CONNECTION WITH THE PUBLIC OFFERING OF THE BONDS AND THE FACILITIES TO BE CONSTRUCTED OR ACQUIRED BY SUCH AUTHORITY.

ORD 6251
GTUA BONDS

Ordinance 6252

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ORD 6252
INDUSTRIAL
REINVESTMENT
ZONE #9

Council Member Stevenson asked what the problem was with the legal description. Ms. Lawrence said the legal description was for a different property altogether.

Ordinance 6253

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 6.11, ORDINANCE NO. 2280, SO AS TO GRANT A PLANNED DEVELOPMENT FOR VILLAGE PLANNED DEVELOPMENT IN THE 2800-3200 BLOCKS OF SOUTH F.M. 1417 (HERITAGE PARKWAY), BEING 624.473 ACRES IN THE ELIZABETH JONES SURVEY, ABSTRACT NO. 625 (THE MUNSON REALTY CO., OWNERS; HOEFER WYSOCKI, ARCHITECT; JOHN RUGGIERI, REPRESENTATIVE; AND UNDERWOOD DRAFTING AND SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS PLANNED DEVELOPMENT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00.

ORD 6253
VILLAGE PLANNED
DEVELOPMENT
MUNSON PROPERTY
(2800-3200 BLOCKS
OF S. FM 1417)

Council Member Stevenson asked about the range of different densities on Munson's Village Planned Development. He asked how many "doors" would be included in the development.

Mr. Ruggieri said there is latitude in the plan, and it was hard to give an exact number. It would be possible to see "a couple of thousand units." Mr. Hefton said the development would have varying densities of residential properties. It would include some multi-family, some larger lots, and maybe some normal 60 foot wide lots.

Ordinance 6254

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW PATIO HOMES IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT IN THE 3800-4000 BLOCKS OF QUAIL RUN ROAD, BEING LOTS 1-4, BLOCK 1, LOTS 1-4, BLOCK 2, LOTS 1-25, BLOCK 3 AND LOTS 12-26, BLOCK 5 OF THE PROPOSED HERITAGE FARMS ESTATES, A REPLAT OF LOT 2, BLOCK A, COUNTRY RIDGE ESTATES, NO 10 (WYLDEWOOD HOMES, LLC, OWNER; TIM PIKE, REPRESENTATIVE; AND HELVEY-WAGNER SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00.

ORD 6254
SUP FOR PATIO
HOMES
(3800-4000 BLOCKS
OF QUAIL RUN ROAD)

Ordinance 6255

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ORD 6255
SUP FOR DUPLEX
(709 N. MONTGOMERY)

Ordinance 6256

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 12, ORDINANCE NO. 2280, SO AS TO INCLUDE CERTAIN PROPERTIES WITHIN THE C-1 (RETAIL BUSINESS) DISTRICT IN THE 4700-4900 BLOCKS OF NORTH TRAVIS STREET, BEING 3.081 ACRES IN THE ALEXANDER & RICHARDS SURVEY, ABSTRACT NO. 42 (KOHL HITT, OWNER; YOUNG ENTERPRISES, LP, PROSPECTIVE BUYER; DANIEL WORRELL, REPRESENTATIVE; AND HELVEY-WAGNER SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER.

ORD 6256
ZONE CHANGE
(4700-4900 BLOCKS
OF N. TRAVIS)

Ordinance 6257

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, CLOSING AND ABANDONING A PLATTED ALLEY LOCATED IN BLOCK 9 OF THE MILDRED HEIGHTS ADDITION, VOLUME 191, PAGE 1, DEED RECORDS, GRAYSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES, PROPERTY BEING LOCATED IN THE CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS.

ORD 6257
ABANDON ALLEY
(MILDRED HEIGHTS
ADDITION)

Ordinance 6258

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED "BUILDING REGULATIONS", ARTICLE 3.14, ENTITLED "PERMIT, DEVELOPMENT AND REGISTRATION FEES", TO ADD A NEW SECTION 3.14.009.01 TO BE ENTITLED "MUNICIPAL SETTING DESIGNATION APPLICATION FEE"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

ORD 6258
MUNICIPAL SETTING
DESIGNATION FEE

Council Member Melton asked why the City was involved if TCEQ was the one issuing the permit.

Mr. Hefton explained that the proposed \$5,000 fee covers the City's administrative cost for considering the applications.

The staff has already spent a lot of time on the issue, and held meetings with consultants and attorneys. He added that the staff has been told that the designation will not be approved by TCEQ without the City's support through an ordinance.

At the onset, Mr. Hefton said he had questions about the City's liability and responsibility in the program. After consulting with the attorneys and the consultants, he has been assured that the City bares no responsibility for contaminated groundwater or cleanup efforts.

It is strictly administrative on the City's part, and allows the property owner to pursue this designation, which could not be obtained without the City's support.

Council Member Melton asked why TCEQ would want the City's approval first. Brandon Shelby, City Attorney, said part of the City's participation in this program, after the applicant applies, is an ordinance restricting the use of groundwater near that site.

Council Member Melton asked if the City would be responsible for monitoring the site after the designation is received. Mr. Shelby said TCEQ would monitor the program.

Deputy Mayor Teamann confirmed that the City is not currently approving any specific applications, and if a company is still contributing to an environmental problem, the Council can choose not to accept their application.

Mr. Hefton said the Council has the ability to approve or not approve any application on a case-by-case basis. The City could consider an ordinance that would "open it up" for any company to apply. However, the staff is proposing a more conservative approach, and to consider each application separately.

Council Member Melton wanted to be sure each applicant was checked to see what was "going on" rather than rely on City employees to make that determination. Mr. Hefton said, to the extent required.

The good part about this program is that the property gets cleaned up, and there is no responsibility from the City to monitor the sites.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Ordinance Nos. 6251, 6252, 6253, 6254, 6255, 6256, 6257, and 6258, as presented. Second by Deputy Mayor Teamann.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

CONSENT AGENDA

The Council reviewed the Consent Agenda. Council Member Howeth moved to approve the Consent Agenda, as presented. Second by Council Member Melton. All present voted AYE.

CONSENT AGENDA

RESOLUTIONS

RESOLUTION NO. 6538 – AUTHORIZING EXECUTION OF A SPECIAL WARRANTY DEED WITH HABITAT FOR HUMANITY OF GRAYSON COUNTY FOR THE CONVEYANCE OF CITY-OWNED REAL PROPERTY LOCATED AT 204 NORTH HARRISON AVENUE, BEING LOT TEN (10) AND THE SOUTH ONE-HALF (1/2) OF LOT NINE (9) IN BLOCK 33 OF COLLEGE PARK ADDITION, AN ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 183, PAGE 281, DEED RECORDS, GRAYSON COUNTY, TEXAS

RES 6538
WARRANTY DEED
HABITAT FOR
HUMANITY
(204 N. HARRISON)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A SPECIAL WARRANTY DEED WITH HABITAT FOR HUMANITY OF GRAYSON COUNTY FOR THE CONVEYANCE OF CITY-OWNED REAL PROPERTY LOCATED AT 204 NORTH HARRISON AVENUE, BEING LOT TEN (10) AND THE SOUTH ONE-HALF (1/2) OF LOT NINE (9) IN BLOCK 33 OF COLLEGE PARK ADDITION, AN ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 183, PAGE 281, DEED RECORDS, GRAYSON COUNTY, TEXAS.

Terrence Steele, Assistant City Manager, said at the last Council Meeting, the City donated a lot to Habitat for Humanity, and were told that the staff was looking at possible other property that could be donated.

It was determined that another lot could be donated to the organization, and be added back to the tax rolls.

ACTION TAKEN.

Motion by Council Member Howeth to approve Resolution No. 6538, as presented. Second by Council Member Holland.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 6539 – AUTHORIZING THE ACCEPTANCE OF CONVEYANCE DOCUMENTS FROM ARTISAN DEVELOPMENT COMPANY, INC. FOR THE CONVEYANCE AND ACQUISITION OF 0.874 ACRES OF RIGHT OF WAY FOR STEEPLE CHASE DRIVE, AND 0.982 ACRES OF ADJACENT PROPERTY, TOTALING 1.856 ACRES OF LAND, MORE OR LESS, IN THE ELIZABETH JONES SURVEY, ABSTRACT NO. 625, BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT “A” ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES, PROPERTY BEING LOCATED IN THE CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS

RES 6539
STEEPLE CHASE DR.
R-O-W

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF CONVEYANCE DOCUMENTS FROM ARTISAN DEVELOPMENT COMPANY, INC. FOR THE CONVEYANCE AND ACQUISITION OF 0.874 ACRES OF RIGHT OF WAY FOR STEEPLE CHASE DRIVE, AND 0.982 ACRES OF ADJACENT PROPERTY, TOTALING 1.856 ACRES OF LAND, MORE OR LESS, IN THE ELIZABETH JONES SURVEY, ABSTRACT NO. 625, BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES, PROPERTY BEING LOCATED IN THE CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS.
CONSENT AGENDA.

RESOLUTION NO. 6540 – AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO LAZY L ENTERPRISES FOR THE INSTALLATION OF A TWENTY FOOT WIDE PAVED ACCESS DRIVE WITHIN THE PLATTED PUBLIC ALLEY RUNNING NORTH AND SOUTH ADJACENT TO THE BOYER AND LUCAS ADDITION, VOLUME 120, PAGE 94, DRGCT, FOR REAR ENTRY PURPOSES FOR LOT NUMBERS 8-11 OF SAID BOYER AND LUCAS ADDITION IN THE CITY OF SHERMAN, GRAYSON COUNTY, TEXAS, AS SHOWN IN EXHIBIT "A", ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO LAZY L ENTERPRISES FOR THE INSTALLATION OF A TWENTY FOOT WIDE PAVED ACCESS DRIVE WITHIN THE PLATTED PUBLIC ALLEY RUNNING NORTH AND SOUTH ADJACENT TO THE BOYER AND LUCAS ADDITION, VOLUME 120, PAGE 94, DRGCT, FOR REAR ENTRY PURPOSES FOR LOT NUMBERS 8-11 OF SAID BOYER AND LUCAS ADDITION IN THE CITY OF SHERMAN, GRAYSON COUNTY, TEXAS, AS SHOWN IN EXHIBIT "A", ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES.
CONSENT AGENDA.

RESOLUTION NO. 6541 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH ARCO CONTRACTORS BASED ON A REQUEST FOR PROPOSALS FOR CONSTRUCTION OF AN ADA COMPLIANT ACCESS RAMP PROJECT AT LUCY KIDD-KEY PARK/AUDITORIUM

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH ARCO CONTRACTORS BASED ON A REQUEST FOR PROPOSALS FOR CONSTRUCTION OF AN ADA COMPLIANT ACCESS RAMP PROJECT AT LUCY KIDD-KEY PARK/AUDITORIUM.
CONSENT AGENDA.

RESOLUTION NO. 6542 – AUTHORIZING THE PURCHASE OF A NEW T800 KENWORTH ROLL OFF FOR THE SOLID WASTE DEPARTMENT FROM MHC KENWORTH, INC. THROUGH THE

RES 6540
ENCROACHMENT
EASEMENT FOR
PAVED ACCESS TO
PATIO HOMES

RES 6541
KIDD-KEY
AUDITORIUM
ACCESS RAMP

RES 6542
SOLID WASTE
EQUIPMENT

TEXASLOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF A NEW T800 KENWORTH ROLL OFF FOR THE SOLID WASTE DEPARTMENT FROM MHC KENWORTH, INC. THROUGH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD).

CONSENT AGENDA.

RESOLUTION NO. 6543 – AUTHORIZING THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS FOR THE SHERMAN FIRE DEPARTMENT FROM CASCO INDUSTRIES, INC. THROUGH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS FOR THE SHERMAN FIRE DEPARTMENT FROM CASCO INDUSTRIES, INC. THROUGH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD).

CONSENT AGENDA.

RES 6543
FIRE DEPT.
SCBA

RESOLUTION NO. 6544 – AUTHORIZING THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR THE SHERMAN FIRE DEPARTMENT FROM CASCO INDUSTRIES, INC. THROUGH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR THE SHERMAN FIRE DEPARTMENT FROM CASCO INDUSTRIES, INC. THROUGH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD).

CONSENT AGENDA.

RES 6544
FIRE DEPT.
PROTECTIVE
EQUIPMENT

RESOLUTION NO. 6545 – AUTHORIZING THE PURCHASE OF A NEW T880 KENWORTH TRANSFER TRUCK FOR THE SOLID WASTE DEPARTMENT FROM MHC KENWORTH, INC. THROUGH SOURCEWELL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF A NEW T880 KENWORTH TRANSFER TRUCK FOR THE SOLID WASTE DEPARTMENT FROM MHC KENWORTH, INC. THROUGH SOURCEWELL.

CONSENT AGENDA.

RES 6545
SOLID WASTE
EQUIPMENT

RESOLUTION NO. 6546 – AUTHORIZING THE PURCHASE OF A NEW CATERPILLAR 305.5E CR MINI EXCAVATOR FOR THE STORMWATER DEPARTMENT FROM HOLT CAT THROUGH SOURCEWELL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF A NEW CATERPILLAR 305.5E CR MINI EXCAVATOR FOR THE

RES 6546
STORMWATER DEPT.
EQUIPMENT

STORMWATER DEPARTMENT FROM HOLT CAT THROUGH SOURCEWELL.
CONSENT AGENDA.

RESOLUTION NO. 6547 – AUTHORIZING THE PURCHASE OF A NEW CATERPILLAR 299D CAB SKIDSTEER WITH MP BUCKET OPTION AND BP115C BROOM OPTION FOR THE STORMWATER DEPARTMENT FROM HOLT CAT THROUGH SOURCEWELL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF A NEW CATERPILLAR 299D CAB SKIDSTEER WITH MP BUCKET OPTION AND BP115C BROOM OPTION FOR THE STORMWATER DEPARTMENT FROM HOLT CAT THROUGH SOURCEWELL.
CONSENT AGENDA.

RES 6547
STORMWATER DEPT.
EQUIPMENT

RESOLUTION NO. 6548 – AUTHORIZING THE PURCHASE OF A NEW ROVVER X PORTABLE CAMERA SYSTEM FOR THE STORMWATER DEPARTMENT FROM GREEN EQUIPMENT COMPANY THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS (H-GAC)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE PURCHASE OF A NEW ROVVER X PORTABLE CAMERA SYSTEM FOR THE STORMWATER DEPARTMENT FROM GREEN EQUIPMENT COMPANY THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS (H-GAC).
CONSENT AGENDA.

RES 6548
STORMWATER DEPT.
EQUIPMENT

RESOLUTION NO. 6549 – APPROVING THE CONTINUED RECEIPT OF BINGO PRIZE FEE FUNDS AS REQUIRED BY HOUSE BILL 914, 86TH TEXAS LEGISLATURE (H.B. 914)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING THE CONTINUED RECEIPT OF BINGO PRIZE FEE FUNDS AS REQUIRED BY HOUSE BILL 914, 86TH TEXAS LEGISLATURE (H.B. 914).
CONSENT AGENDA.

RES 6549
BINGO PRIZE
FEE FUNDS

REQUEST TO ADVERTISE
CONSTRUCTION OF THE MUNSON TRACT WASTEWATER
EXTENSION

The City Council approved the request to advertise for construction of the Munson Tract Wastewater Extension. The project will extend the sewer line north of the area of Flanary Road and FM 1417, through the Munson Planned Development.

It consists of installing approximately 7,200 linear feet of sewer line, and will also serve the new Sherman High School. The estimated cost for construction of the new sewer line is approximately \$800,000.
CONSENT AGENDA.

REQ TO ADVERTISE
MUNSON
WASTEWATER
EXTENSION

OTHER BUSINESS

RECEIVE PRESENTATION FROM POLICE SERGEANT BRETT MULLEN ON THE POLICE DEPARTMENT'S ANNUAL HALLOWEEN EVENT, "FRIGHT FEST"

FRIGHT FEST

Police Sergeant Brett Mullen said the Department will be sponsoring the 18th Annual Fright Fest to celebrate Halloween. The event was started after the 9/11 attacks to provide a safe place for children to trick-or-treat.

Local churches, businesses, and organizations are invited to distribute candy to the kids, and are free to advertise their businesses. However, they are prohibited from selling any goods or services.

The event will be held on Thursday, October 31, 2019 from 6:00 p.m. until 8:30 pm. at Lucy Kidd-Key Park, on the Municipal Grounds. In the event of inclement weather, the event will be moved to Midway Mall. He said 30 businesses have already confirmed their attendance.

REPLAT APPROVAL OF UNDERWOOD ADDITION, A REPLAT OF LOTS 8 & 9 OF THE OAKS OF NORWOOD ADDITION, BEING 4.695 ACRES IN THE FIELDING BACON SURVEY, ABSTRACT NO. 120 AND BEING ALL OF LOTS 8 AND 9 OF THE OAKS OF NORWOOD ADDITION; OUR LEASING COMPANY, LLC, OWNERS; AND UNDERWOOD DRAFTING AND SURVEYING, SURVEYOR (2201 AND 2205 NORWOOD STREET)

APPROVAL OF REPLAT UNDERWOOD ADDITION (2201 & 2205 NORWOOD ST)

The City Council approved the Replat of Underwood Addition, a Replat of Lots 8 and 9 of the Oaks of Norwood Addition, located at 2201 and 2205 Norwood Street.

The property is zoned an R-1 (One Family Residential Business) District. The owners would like to replat the property into three lots for residential development. The Planning and Zoning Commission recommended approval of the Replat, subject to the Staff Review Letter.
CONSENT AGENDA.

REPAIR AND REWORK THE DORCHESTER 10 TRINITY WELL UNDER AN EMERGENCY DESIGNATION

WELL REPAIRS

The City Council approved the repair and reworking of the Dorchester 10 Trinity Well under an Emergency Designation. The well suffered damage from a lightning strike that rendered it inoperable.

The well is the prime producer for the ground water supply zone and is needed to meet production demands. The repairs need to be made as soon as possible to return the well to service. The estimated cost to repair the well is \$150,000, and a portion of the repair costs should be covered by insurance and warranty items.

CONSENT AGENDA.

MEDIA QUESTIONS

There were no media questions

MEDIA QUESTIONS

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO
BOARDS AND COMMISSIONS

SHERMAN AIRPORT ADVISORY BOARD (7)

Council Member Steele confirmed that the board would be active even if only two of the current appointments lived inside the City of Sherman.

AIRPORT
ADVISORY
BOARD

ACTION TAKEN.

Motion by Council Member Steele to appoint Bob Nunn, Ross Richardson, and Mary Lawrence to a two year term on the Airport Advisory Board, from October 8, 2019 to October 8, 2021, and to appoint Terry Norman Thomas and Michael McLendon to a one year term on the Board, from October 8, 2019 to October 8, 2020. Second by Council Member Stevenson.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

COUNCIL COMMENTS

SUPPORT OF MAYOR

Council Member Holland said he appreciated the Council Members supporting the Mayor at tonight's Meeting. Since he had to wear the Denison Yellow Jackets jersey because they won the Battle of the Ax, the other Council Members wore Bearcat t-shirts.

SUPPORT OF
MAYOR

HABITAT FOR HUMANITY

Council Member Melton said she was happy that Habitat for Humanity received another lot from the City.

HABITAT FOR
HUMANITY

SUPPORT THE BEARCATS

Mayor Plyler thanked everyone for their support and the Sherman students that fought so hard against Denison in the Battle of the Ax. He said maybe Sherman would win next year.

SUPPORT THE
BEARCATS

ANNOUNCEMENTS

Mayor Plyler announced the following:

- There will be two opportunities to attend the Main Street Haunted History Tours in Downtown Sherman in October.
- The Main Street Program will host Trick or Treat on Travis Street on October 24, 2019, from 6:00 p.m. until 8:00 p.m. The event will be held in the 100 block of South Travis Street.
- The Sherman Symphony Orchestra will open its season on October 19, 2019, in Kidd-Key Auditorium

ANNOUNCEMENTS

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER
551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)

EXECUTIVE SESSION

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

SECTION 551.071 -- CONSULTATION WITH CITY ATTORNEY CONCERNING PENDING OR CONTEMPLATED LITIGATION

SECTION 551.071 -- CONSULT WITH THE CITY ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER

SECTION 551.074 -- PERSONNEL MATTERS:
CONSIDER THE QUALIFICATIONS, APPOINTMENT AND REMOVAL OF MEMBERS TO BOARDS AND COMMISSIONS

SHERMAN ECONOMIC
DEVELOPMENT CORPORATION
BOARD OF DIRECTORS (3)

SHERMAN ECONOMIC
DEVELOPMENT CORPORATION
EX-OFFICIO MEMBER (1)

DELIBERATE THE EVALUATION OF
A PUBLIC OFFICER OR
EMPLOYEE:
ANNUAL PERFORMANCE
EVALUATION OF THE CITY
MANAGER

SECTION 551.087 -- DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS:
DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE CITY HAS RECEIVED FROM A BUSINESS PROSPECT AND DELIBERATE ANY OFFERS OR INCENTIVES TO THE BUSINESS PROSPECT

COUNCIL MINUTES – OCTOBER 7, 2019

On Motion duly made and carried, the Open Meeting recessed and reconvened in Executive Session at 5:58 p.m.

On Motion duly made and carried, the Executive Session recessed at 8:04 p.m. and reconvened in Open Meeting.

OPEN MEETING

Reconvene into Open Meeting and take action, if any, on items discussed in Executive Session.

OPEN MEETING

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at 8:04 p.m.

ADJOURNMENT

MAYOR

CITY CLERK

\$2,765,000 Contract Revenue Bonds, Series 2019A (City of Sherman Project)

Rank	Firm	Location	Bid Received	True Interest Cost (TIC)
1	Raymond James & Associates, Inc.	Memphis, TN	9:08:13 AM	2.507628%
2	BOK Financial Securities, Inc.	Dallas, TX	9:28:51 AM	2.548441%
3	Robert W. Baird & Co., Inc.	Milwaukee, WI	9:03:03 AM	2.554188%
4	SWBC Investment Services, LLC	San Antonio, TX	9:29:45 AM	2.649969%
5	Hutchinson, Shockey, Erley & Co.	Chicago, IL	9:21:47 AM	2.677020%

- Bids were due on October 3, 2019 at 9:30 AM, CDT. All bids were submitted via Parity's online bidding system.
- The spread between the low bid and the high bid is approximately .169% (or 16.9 basis points).
- The final TIC equated to 2.4950127% based on the resized par amount.
- All five bidders elected to have the principal and interest payments on the Bonds insured by either Assured Guaranty Mutual or Build America Mutual (giving the Bonds an insured rating of "AA"). The winning bidder elected to have the bonds insured by Build America Mutual at a cost of \$9,700.

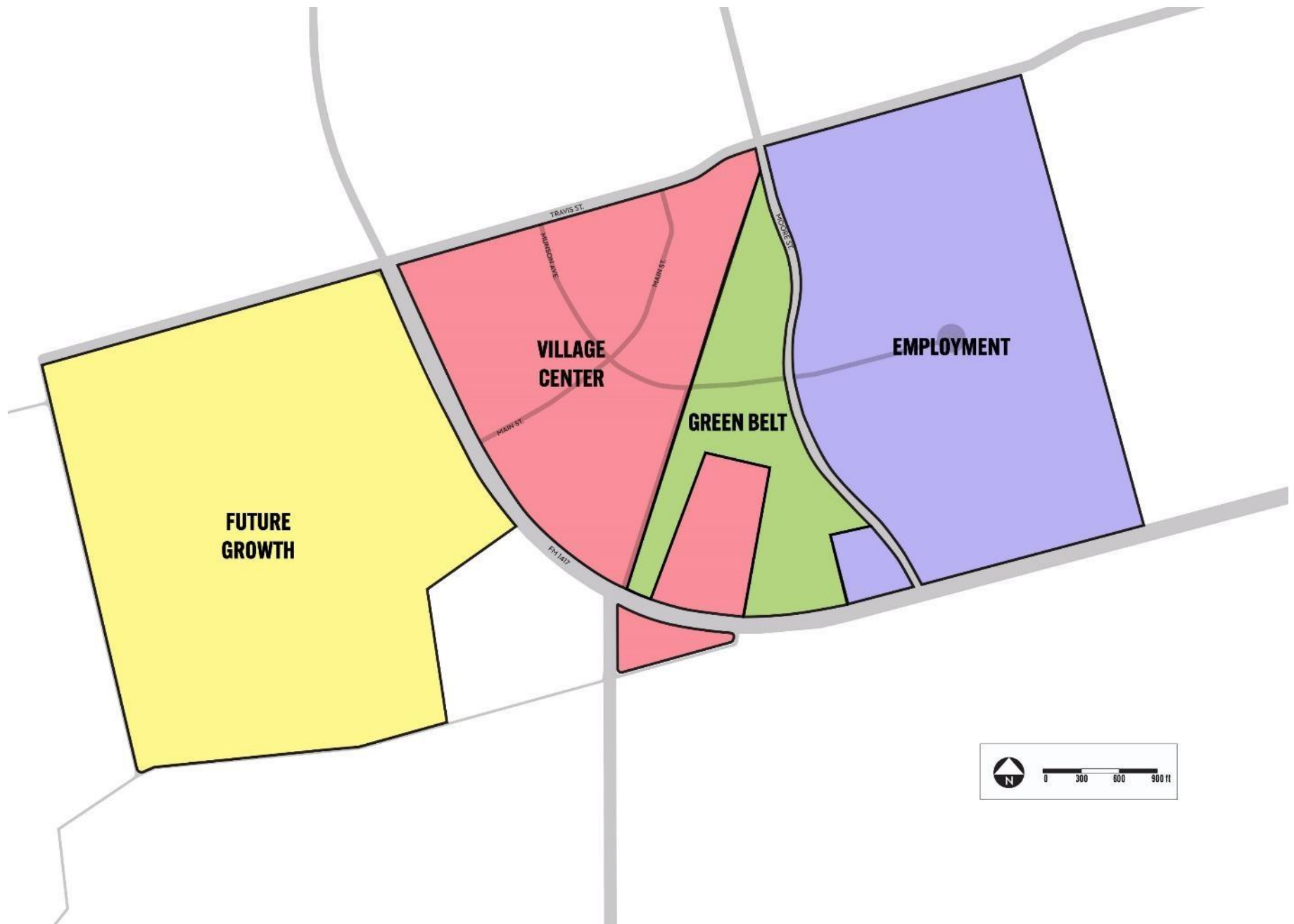


Village Planned Development

10.07.2019

PREPARED BY:
HOEFER WYSOCKI





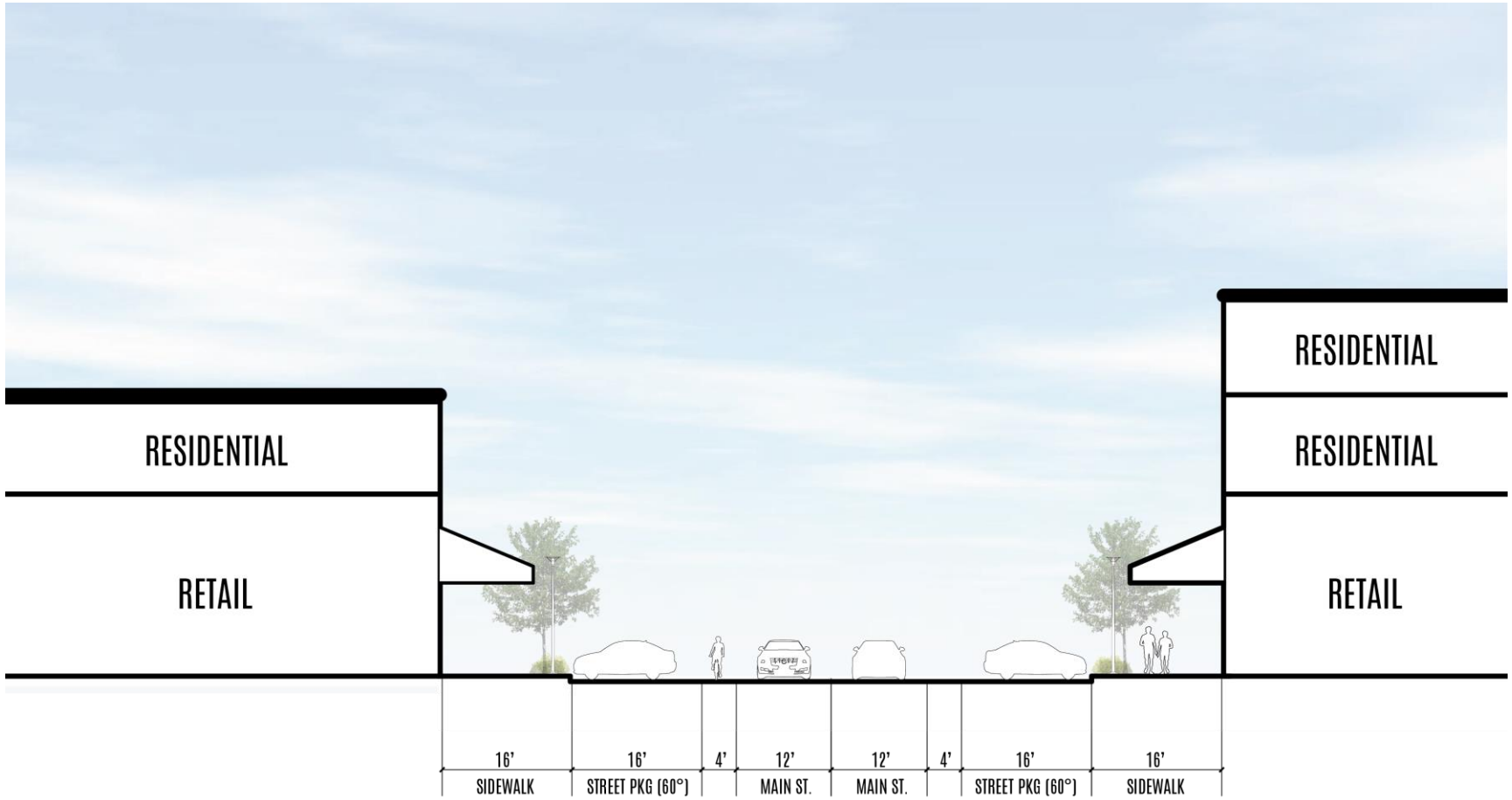






SECTION B-B: MAIN STREET - MID-SOUTH
 SCALE: 1/16"=1'

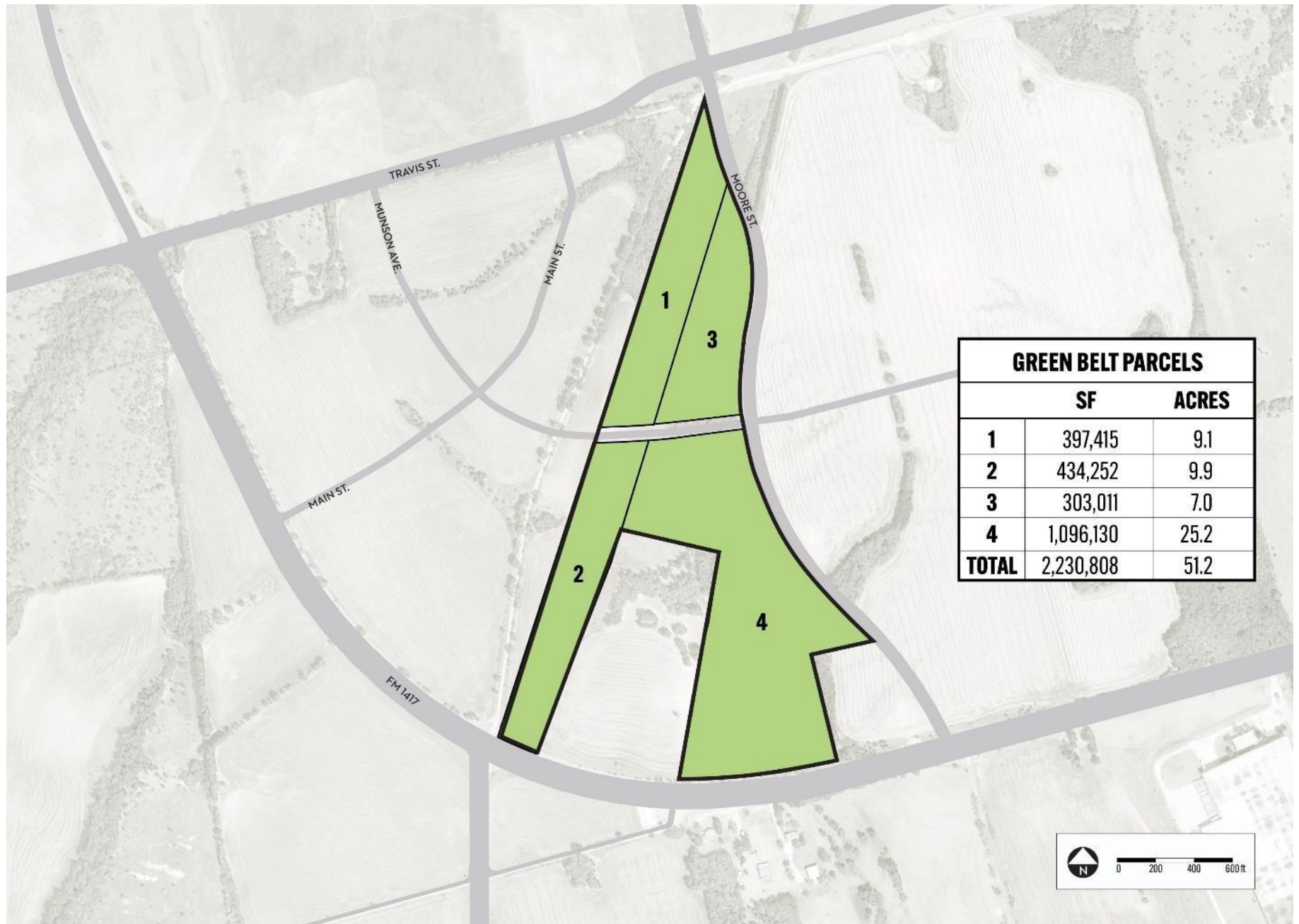




SECTION C-C: MAIN STREET - MID-NORTH
SCALE: 1/16"=1'











MUNICIPAL SETTING DESIGNATION

Texas Health and Safety Code, Ch. 361, Subchapter W
Sherman, Texas

MUNICIPAL SETTING DESIGNATION (MSD)

Why am I Here?

- ▶ Inform you about MSDs.
- ▶ Explain what an MSD does for the applicant, community, and the City.
- ▶ Answer questions.

WHAT IS AN MSD?

- ▶ An ordinance to prevent the use of contaminated groundwater.
- ▶ Intent is to protect human health.
- ▶ An alternative method for sites in State or Federal programs to address groundwater contamination.
- ▶ Issued by a city but ultimately approved by the Texas Commission on Environmental Quality

WHO IS ELIGIBLE FOR AN MSD?

- ▶ Eligibility Requirements:
 - ▶ Site is in a State or Federal Program.
 - ▶ Within corporate limits of a municipality authorized by statute.
 - ▶ A public drinking water system supplies (or is capable of supplying) drinking water to the site and property within one-half mile of the site.
- ▶ MSD is denied if it would “negatively impact current or future regional water resource needs or obligations of a city, a retail public utility, or a private well owner.”

WHO DOES AN MSD IMPACT?

- ▶ Unless you are within the boundary of the MSD:
 - ▶ An MSD does not affect your property
 - ▶ An MSD does not affect your water well or your drinking water
 - ▶ No requirements for off-site property owners
- ▶ Drinking water supplied by the City is not affected.

AN MSD DOES NOT...

- ▶ Excuse the applicant from reducing other risks to the public
 - ▶ Owner must still address:
 - ▶ Ingestion of contaminated soil
 - ▶ Inhalation of vapors
 - ▶ Physical contact with contamination
 - ▶ Potential migration to surface water
- ▶ Does not remove liability from Responsible Parties.

HOW DOES AN MSD BENEFIT THE CITY OF SHERMAN?

- ▶ Redevelopment of underutilized properties
 - ▶ Increased real estate value for previously affected properties
 - ▶ Economic growth and development
 - ▶ Financial benefits
 - ▶ The City of Sherman may seek an MSD for its properties
- 
- A series of white diagonal lines of varying lengths and thicknesses, located in the bottom right corner of the slide, creating a modern, abstract graphic element.

▶ Currently 61 cities in Texas with MSDs certified

▶ Cities with MSDs in North Texas:

Dallas

Fort Worth

Arlington

Bedford

Ennis, Euless

Farmers Branch

Grand Prairie

Grapevine

Hurst

Irving

Lewisville

McKinney

Mesquite

North Richland Hills

Plano

Richardson

Terrell

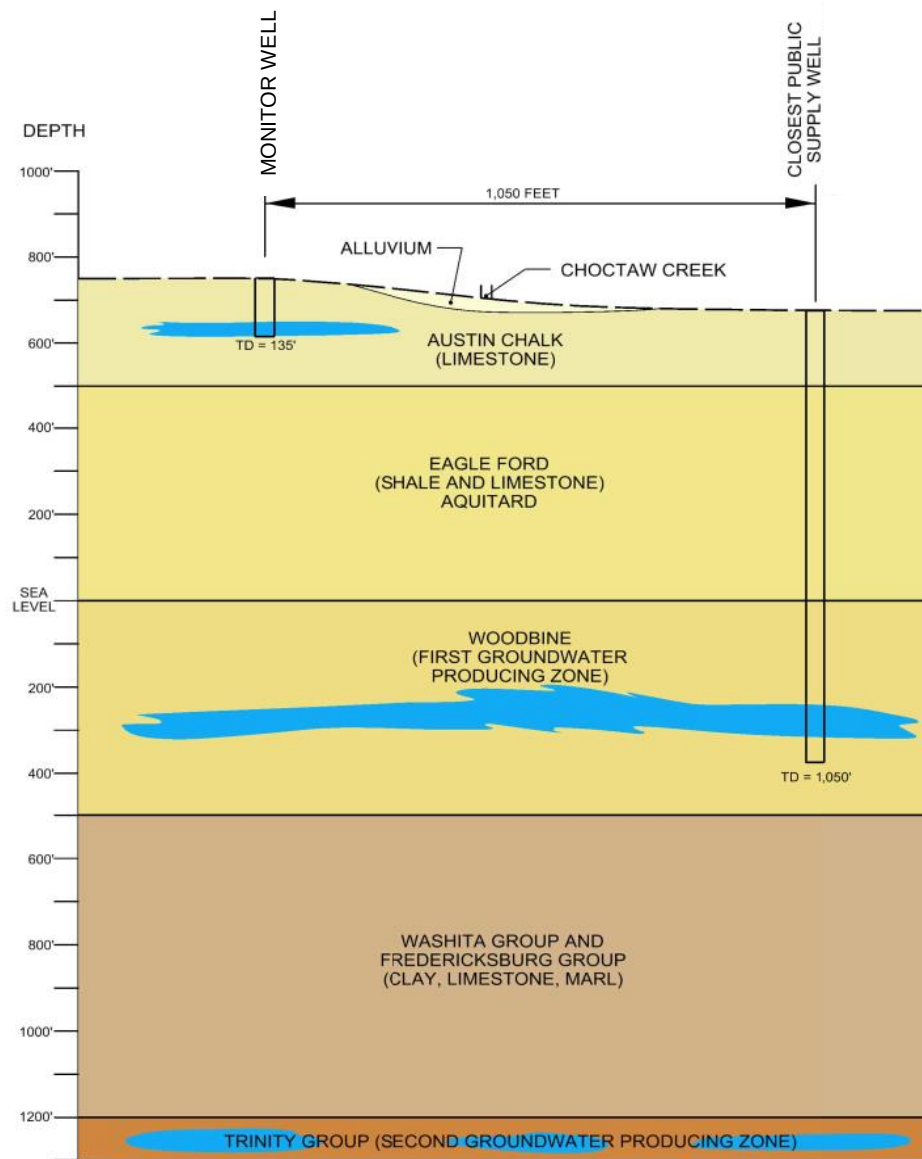
Wylie

TEXAS CITIES WITH MSD PROGRAMS

Several white lines of varying lengths and angles are positioned in the bottom right corner of the slide, creating a modern, abstract graphic element.

EXAMPLE SITE

- ▶ Phase I Environmental Site Assessment
- ▶ Phase II Subsurface Investigation
- ▶ Site is entered into the TCEQ Voluntary Cleanup Program
 - ▶ Options for Regulatory Closure:
 - ▶ 1. Plume Management Zone
 - ▶ 2. Municipal Setting Designation



HYDROGEOLOGIC CROSS-SECTION

► The MSD only considers very shallow contamination (down to 200 feet below the ground surface).

► Drinking water supplied by the City is not affected

SHALLOW CONTAMINATION

QUESTIONS?





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

B. 1.

Meeting Date: 10/21/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

SPECIAL PRESENTATION

Recognizing the 2019 Leadership Sherman Class

Issue:

Recognition of the 2019 Leadership Sherman Class

Background:

Sherman Chamber of Commerce President/CEO Eddie Brown would like the Mayor and City Council to recognize the 2019 Leadership Sherman class, who are attending the City Council meeting as part of their program.

Origination:

Eddie Brown, President/CEO of the Sherman Chamber of Commerce

Financial Consideration:

There is no financial impact to be considered.

Attachments

2019 Leadership Sherman Class Roster



Samantha Allison
Grayson County Office of
Emergency Management

Beth Kratochvil
Douglass Distributing

Davina Ransom
Grayson College

Bri Berry
True Options Pregnancy Center

Leslie Melson
Paragon Realtors

Zoe Reed
First Texoma National Bank

Sungmeng Cinzah
Tyson

Sandra Melton
Sherman City Council Member

Kent Sharp
SEDCO

Phillip Daniel
Modern Woodmen of America

Mac Miles
Texoma Medical Center

Clint Simmons
Tyson

Ross Davis
First United Bank

Verna Morneau
Sherman Chamber of Commerce

Kimberly Simpson
Sherman Independent
School District

Donald K. Fuller
Sparklight

Bryan Partee
Boys & Girls Club of Sherman

Lisa Spurgin
Sparklight Advertising

CJ Jennings
Hilton Garden Inn

Cathy Perkins
City of Sherman

Lindsay Taylor
Wilson N. Jones Regional
Medical Center

Tammy Johnson
The Rehab Center

Vicky Petree
Emerson

Marsha Wilson
Texoma Council of Governments

Angie Jones
Tyson

Marlene Phillips
Grayson College
Center for Workplace Learning

Don Wood
Nascoga Federal Credit Union

Carla J. King
AmeriState Bank

Tom Pierson, Jr.
Texas Data and VoIP Security



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

B. 2.

Meeting Date: 10/21/2019

Prepared By: Terrence Steele, Assistant City Manager

Approved By: Robby Hefton, City Manager

Caption:

SPECIAL PRESENTATION

Sherman Chamber of Commerce President Eddie Brown's Presentation on the Tax Shift Initiative



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

D. 1.

Meeting Date: 10/21/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Issue:

- E. 1.** *** RESOLUTION NO. 6552**
Appointing a Voting Member to the Technical Advisory Committee of the Sherman-Denison Metropolitan Planning Organization
- F. 1.** *** REQUEST TO ADVERTISE**
Resurfacing, Painting, and Leak Repairs at The Splash at Fairview Park
- G. 2.** *** OTHER BUSINESS**
Approve Quarterly Investment Report for Quarter Ended September 30, 2019
-



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

E. 1.

Meeting Date: 10/21/2019

Prepared By: Clint Philpott, Director of Engineering

Approved By: Robby Hefton, City Manager

Caption:

*** RESOLUTION NO. 6552**

Appointing a Voting Member to the Technical Advisory Committee of the Sherman-Denison Metropolitan Planning Organization

Issue:

Authorizing the City Council to appoint Clint E. Philpott, P.E. as a voting member and Tom Pruitt, P.E. as an alternate voting member to the Technical Advisory Committee (TAC) of the Sherman-Denison Metropolitan Planning Organization (MPO)

Background:

The MPO has the responsibility, under the provisions of Fixing America's Surface Transportation (FAST) Act, for developing and carrying out a continuing, cooperative and comprehensive transportation planning process for the metropolitan area. The MPO's TAC is charged with assisting the director in ensuring that plans and programs are developed and conducted in accordance with current legislation, technical tasks associated with the development of the Metropolitan Transportation Plan and the Transportation Improvement Program, and review projects and make recommendations regarding these to the Policy Board. As part of recent updates to the MPO bylaws, member Cities are required to appoint TAC members by a Council Resolution.

Origination:

Engineering Department

Financial Consideration:

None

Staff Recommendation:

It is recommended that the City Council appoint Clint E. Philpott, P.E. as a voting member and Tom Pruitt, P.E. as an alternate voting member to the Technical Advisory Committee of the Sherman-Denison Metropolitan Planning Organization.

Alternatives:

As may be recommended by the City Council

Attachments

Resolution No. 6552

RESOLUTION NO. 6552

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPOINTING A VOTING MEMBER TO THE TECHNICAL ADVISORY COMMITTEE OF THE SHERMAN-DENISON METROPOLITAN PLANNING ORGANIZATION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the Sherman-Denison Metropolitan Planning Organization, which is the Metropolitan Planning Organization (MPO) for the Sherman-Denison Metropolitan Area, has the responsibility under the provisions of Fixing America's Surface Transportation (FAST) Act for developing and carrying out a continuing, cooperative and comprehensive transportation planning process for the metropolitan area; and

WHEREAS, the Technical Advisory Committee of the Sherman-Denison Metropolitan Planning Organization is charged with assisting the director in ensuring that plans and programs are developed and conducted in accordance with current legislation, technical tasks associated with the development of the Metropolitan Transportation Plan and the Transportation Improvement Program, and review projects and make recommendations regarding these to the Policy Board; and

WHEREAS, voting and alternate members of the Technical Advisory Committee are appointed by the governing bodies of the Sherman-Denison Metropolitan Planning Organization;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Council of the City of Sherman, Texas, in accordance with the Bylaws of the Sherman-Denison Metropolitan Planning Organization, hereby appoints as voting and alternate members of the Technical Advisory Committee of the Sherman-Denison Metropolitan Planning Organization:

Clint A. Philpott, P.E. – Voting Member
Tom Pruitt, P.E. – Alternate Voting Member

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the 21st day of October, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

F. 1.

Meeting Date: 10/21/2019

Prepared By: Theresa Hutchinson, Parks & Recreation Manager

Approved By: Robby Hefton, City Manager

Caption:

*** REQUEST TO ADVERTISE**

Resurfacing, Painting, and Leak Repairs at The Splash at Fairview Park

Issue:

Approval of a request to advertise for bids to resurface, paint, and perform leak repairs at The Splash at Fairview Park

Background:

As discussed in previous budget workshops, The Splash is losing several thousand gallons of water each day during the summer months. In 2018, the City of Sherman contracted a leak detection service to assess the issue, determining that there are several cracks in the shell of the pool. This project will address the damage and include sandblasting, repairing cracks, caulking, and repainting the pool.

The estimated cost of \$125,000.00 for this project was approved by the City Council in the fiscal year 2019-2020 Budget.

Origination:

Department of Parks and Recreation

Financial Consideration:

The cost of advertising will be approximately \$200.00.

Staff Recommendation:

Staff recommends that the City Council approve this request to advertise for bids for repairs to The Splash at Fairview Park.

Alternatives:

As may be directed by the City Council

Attachments

Aerial Location Map



The "Splash" Pool

1 inch = 100 feet





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

G. 1.

Meeting Date: 10/21/2019

Prepared By: Nate Strauch, Community & Support Services Manager

Approved By: Robby Hefton, City Manager

Caption:

OTHER BUSINESS

Receive an Update on the City of Sherman's Ongoing Projects

Issue:

Staff seeks to provide periodic aerial updates to keep the Council abreast of the newest developments in City projects.

Background:

Using Sherman II, the City of Sherman's drone, City staff has cataloged several projects underway or contemplated around town, including:

- Fallon Drive
- Sweetwater Springs Subdivision
- Sherman Landing/ Swamy Development
- Austin Landing
- Pecan Grove Park
- Country Ridge Subdivision
- Sherman High School
- West Travis Street
- Legacy Village
- Sherman Crossroads

Origination:

City Manager Robby Hefton

Financial Consideration:

None

Staff Recommendation:

The Council need take no action on this agenda item - for information purposes only.

Alternatives:

None



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

G. 2.

Meeting Date: 10/21/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

*** OTHER BUSINESS**

Approve Quarterly Investment Report for Quarter Ended September 30, 2019

Issue:

To approve the Investment Report for the quarterly period ending September 30, 2019

Background:

These reports are being presented in accordance with the state law that requires at least quarterly presentation to the Council. A separate report is included for the debt proceeds as required by the Investment Policy. The reports were given to the Investment Committee prior to submittal to the Council.

As of September 30, 2019, the portfolios were in compliance with applicable state laws and the Investment Policy. The operating investment portfolio had a book value of about \$12.6 million, a decrease of about \$3.4 million from prior quarter of \$16.0 million, due to a maturity of a State of Texas political subdivision obligation and withdrawals from the the Local Government Investment Pool. The underlying investments were adequately diversified among four different types of securities. This portfolio is appropriately liquid; and its weighted-average maturity was about 332 days, slightly up from 330 days from last quarter. The portfolio yield of 2.20% for the quarter is 45 basis points above the benchmark yield of 1.75%. The portfolio value on the City's books approximates market value.

The debt proceeds portfolio balance of \$12.6 million was invested in a Local Government Investment Pool and an FDIC insured money market account. Transactions in this portfolio included interest income and payments for capital projects. The yield of 2.24% was above the benchmark yield of 1.91% for this portfolio. Book value and market value were the same.

Origination:

Finance

Financial Consideration:

None

Staff Recommendation:

It is recommended that the Council accept the Investment Report as presented.

Alternatives:

The Council could offer suggestions for improvement or could request more frequent reporting.

Attachments

Investment Committee Memo with Investment Reports for QE September 30, 2019



memorandum

DATE: Tuesday, October 15, 2019

TO: The City of Sherman Investment Committee
Councilwoman Sandra Melton
Councilwoman Pam Howeth
Robby Hefton, City Manager

FROM: Mary Lawrence, Director of Finance *ml*

SUBJECT: Investment Reports for the Quarter Ended September 30, 2019

Enclosed is a copy of the quarterly investment reports for September 30, 2019. As of that date, the City was in compliance with all applicable state laws and internal policies for the portfolio.

The total operating portfolio balance of about \$12.6 million decreased by about \$3.4 million from the previous quarter due to a maturity and a withdrawal from the Local Government Investment Pool. The underlying investments were adequately diversified among four different types of securities. The portfolio's weighted-average maturity of about 332 days increased slightly from 330 days last quarter. The portfolio yield of 2.20% was 45 basis points above our benchmark 1-year Constant Maturity Treasury Index of 1.75%. Book value of \$12.6 million approximated market value.

The debt proceeds portfolio balance of \$26.4 million had decreased by about \$5.1 million due to payments for capital projects. The portfolio includes a Local Government Investment Pool and an FDIC insured investment account. The portfolio's weighted-average maturity of 1 day is the same as last quarter. The portfolio yield of 2.24% was 33 basis points above the benchmark yield for this portfolio, the 1-month Constant Maturity Index, of 1.91%. Book value was the same as market value.

The investment reports will be on the October 21, 2019 City Council agenda for their review and approval. Please call me if you have any questions about this item.

attachment (as stated above)

CITY OF SHERMAN, TEXAS
INVESTMENT PORTFOLIO SUMMARY
For the Quarter Ending September 30, 2019

Total Portfolio Summary			
	Current Quarter 9/30/2019	Prior Quarter 6/30/2019	Change From Prior Quarter
Book Value	\$ 12,635,164	\$ 16,064,896	\$ (3,429,732)
Market Value	\$ 12,653,483	\$ 16,076,248	\$ (3,422,765)
Weighted Average Maturity - Days	332	330	2
Weighted Average Yield	2.20%	2.23%	-0.03%
Earned Income	\$ 73,196	\$ 87,355	\$ (14,159)
Earned Income - Year-to-Date	\$ 302,343	\$ 229,147	\$ 73,196

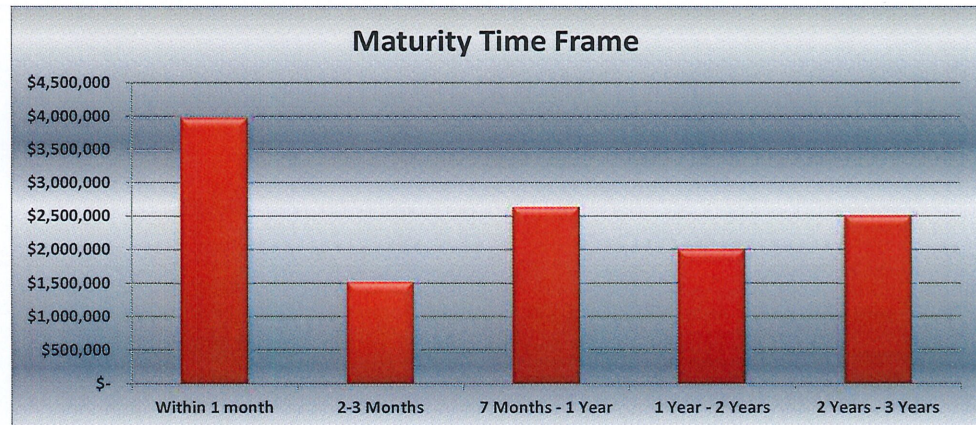
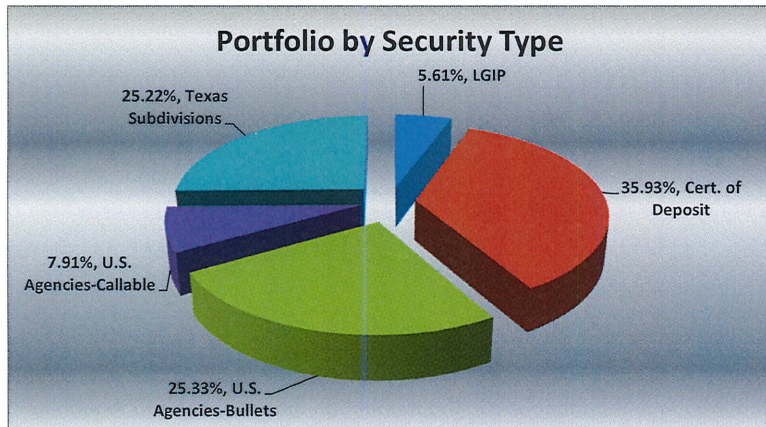
This report complies with the requirements of the public funds investment law and covers all the funds of the City of Sherman that are subject to that law.

As of September 30, 2019, the City's portfolio had a book value of about \$12.6 million, which approximates market value. Of this amount, approximately \$0.7 million was held in Local Government Investment Pools (LGIP), \$4.5 million was held in Certificates of Deposit (CD), \$4.2 million was held in U.S. Agency Securities and \$3.2 million was held in State of Texas political subdivision obligations.

The portfolio value decreased by \$3.4 million from the previous quarter due to maturities of \$0.2 million in State of Texas political subdivision obligations and \$3.2 million in withdrawals from Local Government Investment Pools (LGIP).

The weighted average yield of the portfolio was 2.20%, which is 45 basis points above the 1-year Constant Maturity Treasury Index of 1.75% and 3 basis points below the previous quarter.

The weighted average maturity of the portfolio increased from 330 days at June 30, 2019, to 332 days at September 30, 2019.



Mary Lawrence

Mary Lawrence, Finance Director and City of Sherman Investment Officer

Tammy Davis

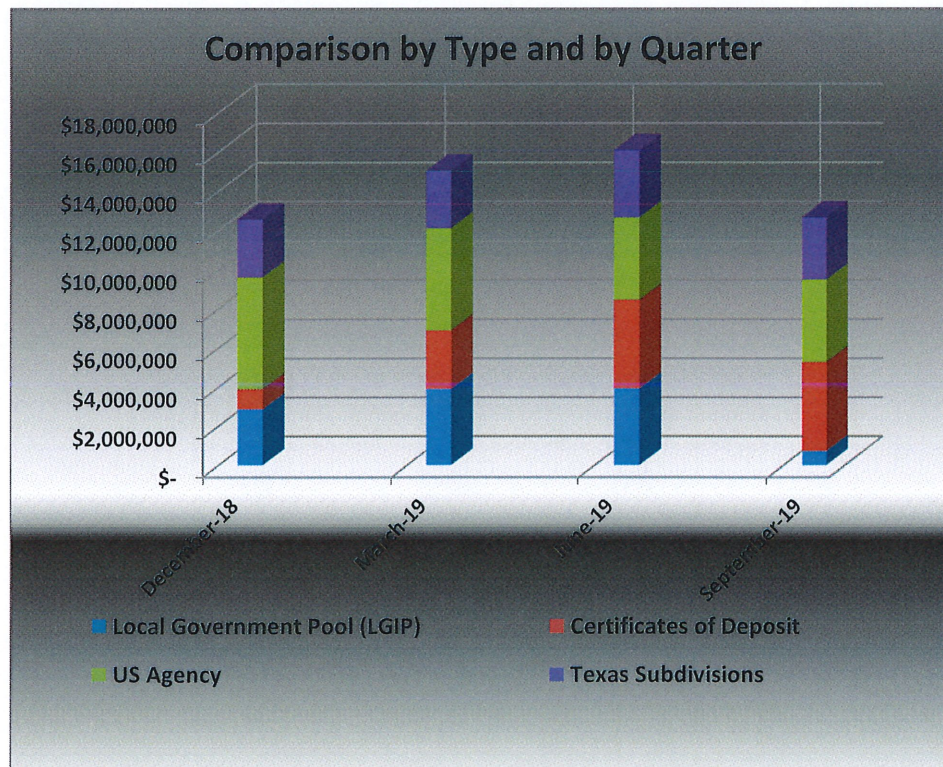
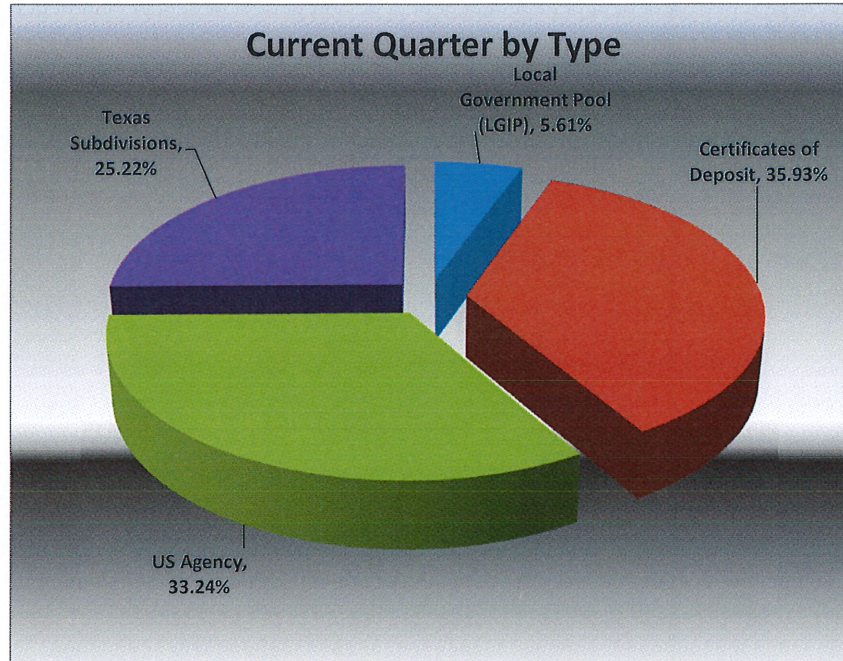
Tammy Davis, Controller and City of Sherman Investment Officer

CUSIP	Settlement Date	Security Type	Security Description	CPN Rate	Maturity Date	Credit Rating	Par Value	Purchase Price	Original Cost	Book Value	Market Price	Market Value	Days to Maturity	YTM
Tex-Pool		LGIP	TexPool			AAAm	\$ 50,599	100.00	\$ 50,599	\$ 50,599	100.00	\$ 50,599	1	2.24%
TexStar		LGIP	TexSTAR			AAAm	658,126	100.00	658,126	658,126	100.00	658,126	1	2.21%
CD 4176808790	1/19/2019	CD	Landmark Bank	2.63%	10/16/2019		1,500,000	100.00	1,500,000	1,519,626	100.00	1,519,626	16	2.66%
CDARS 1022465011	4/4/2019	CDARS	Landmark Bank	2.54%	10/3/2019		1,500,000	100.00	1,500,000	1,500,000	100.00	1,500,000	3	2.57%
CD 4176808998	2/27/2019	CD	Landmark Bank	2.64%	5/27/2020		1,500,000	100.00	1,500,000	1,519,702	100.00	1,519,702	240	2.66%
8827235D7	12/7/2016	Texas Subdivision	TXBL Ref TX Pub Fin Auth Military	4.00%	10/1/2019	AAA	250,000	106.48	266,205	250,000	100.00	250,000	1	1.64%
3134GA2P8	3/2/2017	Agency Bullet	FHLMC	1.55%	11/27/2019	AA+	1,200,000	99.99	1,199,880	1,199,993	99.94	1,199,287	58	1.55%
414229FG8	5/5/2016	Texas Subdivision	Harris Co TX MUD #500	4.00%	12/1/2019	AA	315,000	107.76	339,435	316,140	100.27	315,863	62	1.75%
414935LK0	5/3/2016	Texas Subdivision	Harris Co MUD #120	2.00%	8/1/2020	AA	395,000	102.09	403,252	396,625	100.27	396,059	306	1.49%
41456PHW0	8/11/2016	Texas Subdivision	Harris-Montgomery TX MUD # 386	2.00%	9/1/2020	Aa3	350,000	103.16	361,050	352,497	100.56	351,964	337	1.20%
038395EP0	9/6/2016	Texas Subdivision	Aquilla TX Water SUD Series A	3.25%	9/1/2020	A	200,000	107.96	215,910	203,669	101.43	202,854	337	1.20%
038395FD6	9/6/2016	Texas Subdivision	Aquilla TX Water SUD Series B	3.25%	9/1/2020	A	160,000	106.95	171,114	162,563	100.73	161,174	337	1.45%
3134GSFE0	2/27/2018	Agency Bullet	FHLMC	2.50%	2/26/2021	AA+	1,000,000	100.00	1,000,000	1,000,000	100.97	1,009,690	515	2.50%
64542WAX8	6/14/2019	Texas Subdivision	New Hope Cultrl Edu TX A&M Univ	1.81%	4/1/2021	AA+	500,000	99.50	497,500	497,913	99.85	499,235	549	2.09%
34679RNB1	6/6/2017	Texas Subdivision	Fort Bend Co TX MUD #23-A	2.00%	9/1/2021	A3	500,000	101.43	507,125	503,224	100.98	504,885	702	1.65%
3130AFT72	2/4/2019	Agency Callable	FHLB	2.67%	11/4/2021	Aaa	1,000,000	100.00	1,000,000	1,000,000	100.06	1,000,602	766	2.67%
549188UJ7	6/25/2019	Texas Subdivision	City of Lubbock TX Txbl-Ref	2.32%	2/15/2022	AA+	500,000	101.00	504,985	504,487	100.96	504,780	869	1.93%
3134GBRT1	6/29/2017	Agency Bullet	FHLMC	2.00%	6/29/2022	Aaa	1,000,000	100.00	1,000,000	1,000,000	100.90	1,009,037	1,003	2.00%
Total							\$ 12,578,725	\$ 12,675,179	\$ 12,635,164	\$ 12,653,483				

CUSIP	Settle Date	Security Description	Maturity Date	Market Value 6/30/2019	Change in Market Value	Market Value 9/30/2019
Tex-Pool		TexPool		\$ 1,547,094	\$ (1,496,495)	\$ 50,599
TexStar		TexSTAR		2,354,255	(1,696,129)	658,126
CDARS 10224651011	4/4/2019	Landmark Bank	10/3/2019	1,500,000	-	1,500,000
CD 4176808790	1/16/2019	Landmark Bank	10/16/2019	1,509,727	9,899	1,519,626
CD 4176808998	2/27/2019	Landmark Bank	5/27/2020	1,509,656	10,046	1,519,702
207435MH8	6/1/2016	Conally TX Consol ISD	8/15/2019	150,307	(150,307)	-
34683CJU1	5/5/2016	Ft Bend Co TX MUD #133	9/1/2019	100,082	(100,082)	-
8827235D7	12/7/2016	TXBL Ref TX Pub Fin Auth Military	10/1/2019	251,168	(1,168)	250,000
3134GA2P8	3/2/2017	FHLMC	11/27/2019	1,196,803	2,484	1,199,287
414229FG8	5/5/2016	Harris Co TX MUD #500	12/1/2019	316,827	(964)	315,863
414935LK0	5/3/2016	Harris Co TX MUD #120	8/1/2020	396,276	(217)	396,059
4146PHWO	9/6/2016	Harris-Montgomery TX MUD #386	9/1/2020	352,373	(409)	351,964
038395EPO	9/6/2016	Aquilla TX Water SUD Series A	9/1/2020	203,686	(832)	202,854
038395FD6	9/6/2016	Aquilla TX Water SUD Series B	9/1/2020	161,304	(130)	161,174
3134GSFE0	2/27/2018	FHLMC	2/26/2021	1,011,729	(2,039)	1,009,690
64542WAX8	6/14/2019	New Hope Cultrl Edu TX A&M Univ	4/1/2021	498,195	1,040	499,235
34679RNB1	6/6/2017	Fort Bend Co TX MUD #23-A	9/1/2021	503,940	945	504,885
3130AFT72	2/4/2019	FHLMC	11/4/2021	1,002,051	(1,449)	1,000,602
549188UJ7	6/25/2019	City of Lubbock TX Txbl-Ref	2/15/2022	503,555	1,225	504,780
3134GBRT1	6/29/2017	FHLMC	6/29/2022	1,007,220	1,817	1,009,037
Total				\$16,076,248	\$ (3,422,765)	\$ 12,653,483

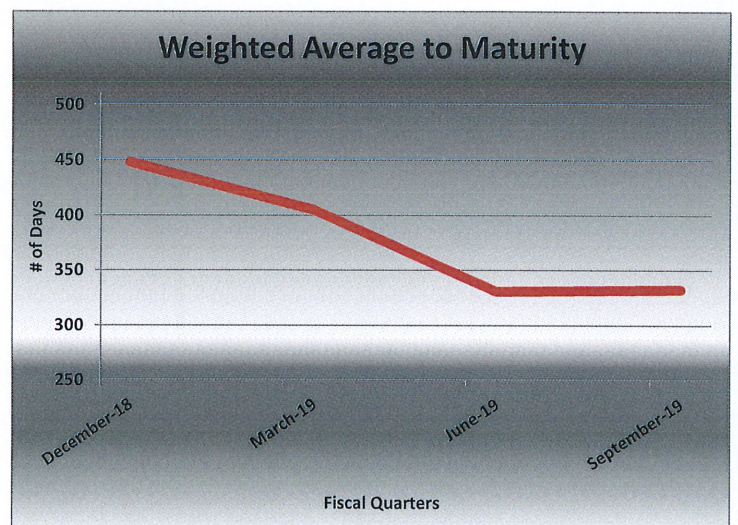
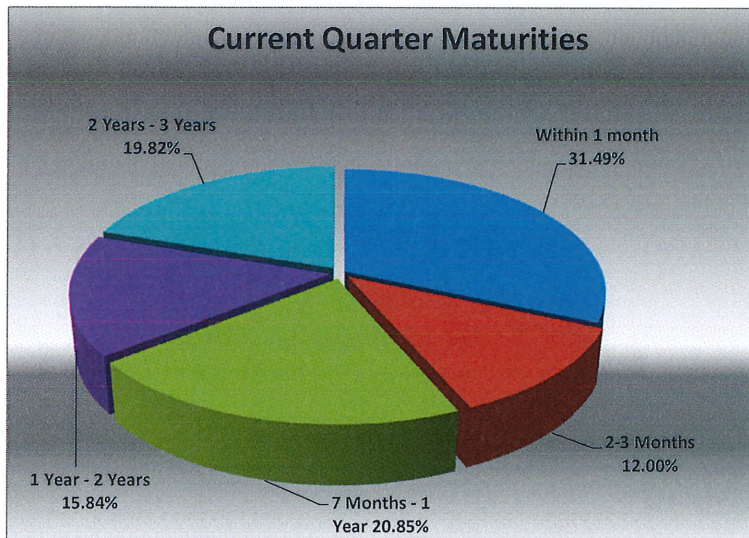
Trade Date	Settle Date	CUSIP	Security Description	Coupon	Maturity Date	Call Date	Par Value	Principal Amount	Interest Purchased/Received	Total Amount	YTM
<u>Maturities & Calls</u>											
	7/17/2019	Texpool	LGIP	2.39%			\$ 1,000,000	\$ 1,000,000	\$ -	\$ 1,000,000	
	9/9/2019	Texpool	LGIP	2.16%			500,000	500,000	-	500,000	
	7/3/2019	Texstar	LGIP				1,700,000	1,700,000	-	1,700,000	
	8/15/2019	207435MH8	Conally TX Consol ISD	3.00%	8/15/2019		150,000	150,000	2,250	152,250	0.96%
	9/1/2019	34683CJU	FT Bend City TX MUD#133	2.00%	9/1/2019		100,000	100,000	1,000	101,000	1.15%
<u>Purchases</u>											
<i>No purchases this quarter</i>											
<u>Income Payments</u>											
	9/30/2019	TexPool	LGIP	2.24%			50,599		3,506	3,506	2.24%
	9/30/2019	TexStar	LGIP	2.21%			658,126		3,871	3,871	2.40%
	7/16/2019	CD 4176808790	Landmark Bank	2.63%	10/19/2019		1,500,000		9,899	9,899	2.67%
	8/27/2019	CD 4176808998	Landmark Bank	2.64%	5/27/2020		1,500,000		10,046	10,046	2.66%
	8/1/2019	414935LKO	Harris CO MUD	2.00%	8/1/2020		395,000		3,950	3,950	1.49%
	8/15/2019	549188JUU7	City of Lubbock TX GO	2.32%	2/15/2022		500,000		5,800	5,800	1.93%
	8/26/2019	3134GTSFEO	Freddie Mac	2.50%	2/26/2021		1,000,000		12,500	12,500	2.50%
	9/1/2019	41456PHWO	Harris Cnty TX MUD#386	2.00%	9/1/2020		350,000		3,500	3,500	1.20%
	9/1/2019	038395FD6	Aquilla TX Water SUD Series B	3.25%	9/1/2020		160,000		2,600	2,600	1.45%
	9/1/2019	038395EPO	Aquilla TX Water SUD Series A	3.25%	9/1/2020		200,000		3,250	3,250	1.20%
	9/1/2019	34679RNB1	Frt Bend Cnty TX MUD#23	2.00%	9/1/2021		500,000		5,000	5,000	1.65%
Total								\$ 67,172			

Cash/Investment Type	Balance 12/31/2018	Balance 3/31/2019	Balance 6/30/2019	Balance 9/30/2019	Percent of Portfolio	Portfolio Cap
Local Government Pool (LGIP)	\$2,858,065	\$3,878,063	\$3,901,349	\$ 708,725	5.61%	50.00%
Certificates of Deposit	1,015,982	3,000,000	4,519,383	4,539,328	35.93%	50.00%
US Agency	5,700,829	5,199,971	4,199,982	4,199,993	33.24%	50.00%
Texas Subdivisions	2,960,404	2,950,372	3,444,182	3,187,118	25.22%	50.00%
Total	\$ 12,535,280	\$ 15,028,406	\$ 16,064,896	\$ 12,635,164	100.00%	



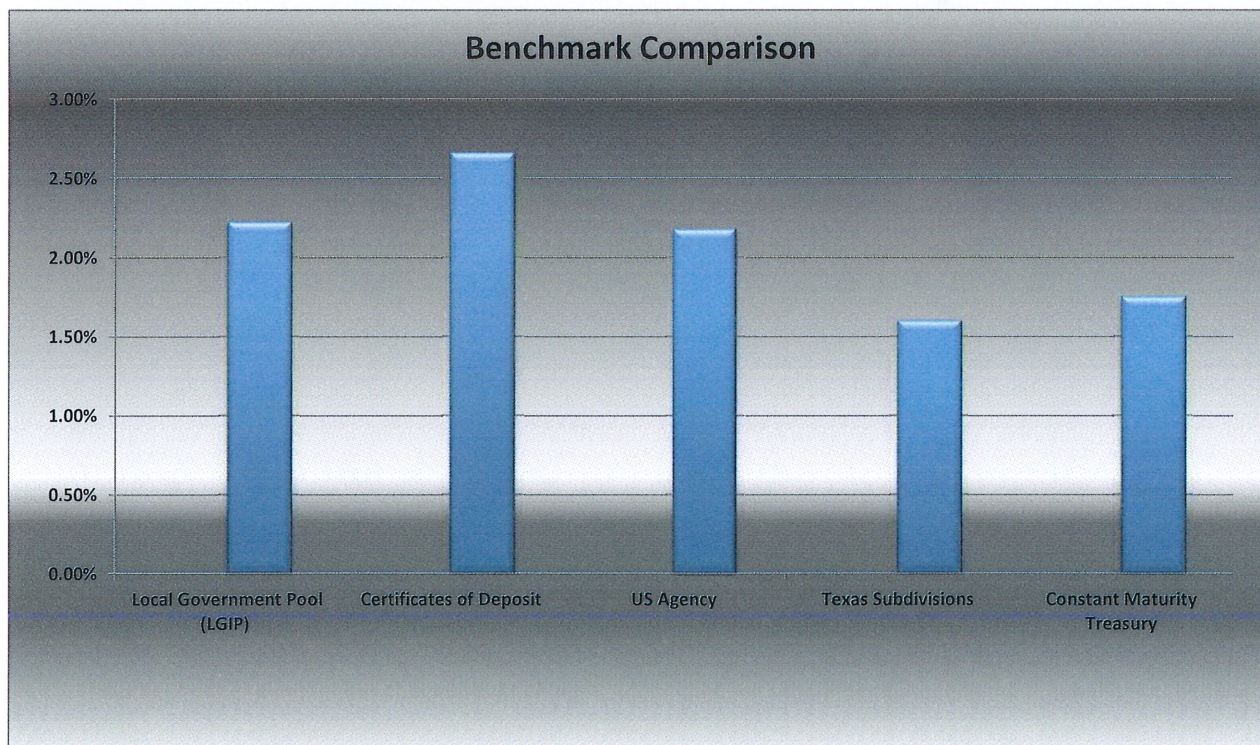
Maturity Time Frame	Balance 12/31/2018	Balance 3/31/2019	Balance 6/30/2019	Balance 9/30/2019	Percent of Portfolio
Within 1 month	\$ 2,858,065	\$ 3,878,063	\$ 3,901,349	\$ 3,978,351	31.49%
2-3 Months	1,516,851	501,323	250,506	1,516,133	12.00%
4-6 Months	503,968	251,465	4,778,997	-	0.00%
7 Months - 1 Year	2,027,969	3,272,408	1,509,656	2,635,056	20.85%
1 Year - 2 Years	2,123,942	3,621,082	2,615,785	2,001,137	15.84%
2 Years - 3 Years	2,504,485	2,504,065	3,008,603	2,504,487	19.82%
3 Years - 4 Years	1,000,000	1,000,000	-	-	0.00%
4 Years - 5 Years	-	-	-	-	0.00%
	\$ 12,535,280	\$ 15,028,406	\$ 16,064,896	\$ 12,635,164	100.00%

Liquidity Indicator					Maximum Allowable
Weighted Average Maturity	447.78	404.52	330.39	332.11	500.00



Date Received/ Purchased	CUSIP	Security Description	Coupon	YTM	Interest Purchased/ Received	Accrued Interest/ Amortization	Income Earned
9/30/2019	Tex-Pool	TexPool		2.24%	\$ 3,506	\$ -	\$ 3,506
6/30/2019	TexStar	TexSTAR		2.21%	3,871	-	3,871
7/16/2019	CD 4176808790	Landmark Bank	2.63%	2.66%	9,899	163	10,062
8/27/2019	CD 4176808998	Landmark Bank	2.64%	2.66%	10,046	(325)	9,721
9/30/2019	CDARS 1022465011	Landmark Bank	2.54%	2.57%	-	9,657	9,657
8/15/2019	207435MH8	Conally TX Consol ISD	3.00%	0.96%	2,250	(2,055)	195
8/15/2019	549188UJ7	City of Lubbock TX Txbi-Ref	2.32%	1.93%	5,800	(3,372)	2,428
8/26/2019	3134GSFE0	FHLMC	2.50%	2.50%	12,500	(6,250)	6,250
8/1/2019	414935LK0	Harris Co MUD #120	2.00%	1.49%	3,950	(2,461)	1,489
9/1/2019	34679RNB1	Fort Bend Co TX MUD #23-A	2.00%	1.65%	5,000	(2,920)	2,080
9/1/2019	038395EP0	Aquilla TX Water SUD Series A	3.25%	1.20%	3,250	(2,623)	627
9/1/2019	038395FD6	Aquilla TX Water SUD Series B	3.25%	1.45%	2,600	(1,997)	603
9/1/2019	41456PHW0	Harris Cnty TX MUD#386	2.00%	1.20%	3,500	(2,431)	1,069
9/1/2019	34683CJU1	Ft Bend Co TX MUD #133	2.00%	1.15%	1,000	(805)	195
9/30/2019	3130AFT72	FHLMC	2.67%	2.67%	-	6,675	6,675
9/30/2019	3134GA2P8	FHLMC	1.55%	1.55%	-	4,661	4,661
9/30/2019	414229FG8	Harris Co TX MUD #500	4.00%	1.75%	-	1,440	1,440
9/30/2019	64542WAX8	New Hope Cultrl Edu TX A&M Uni	1.80%	2.09%	-	2,605	2,605
9/30/2019	31346BRT1	FHLMC	2.00%	2.00%	-	5,000	5,000
9/30/2019	8827235D7	TXBL Ref TX Pub Fin Auth Military	4.00%	1.64%	-	1,062	1,062

\$ 67,172 \$ 6,024 \$ 73,196



CITY OF SHERMAN, TEXAS
DEBT PROCEEDS PORTFOLIO SUMMARY
For the Quarter Ending September 30, 2019

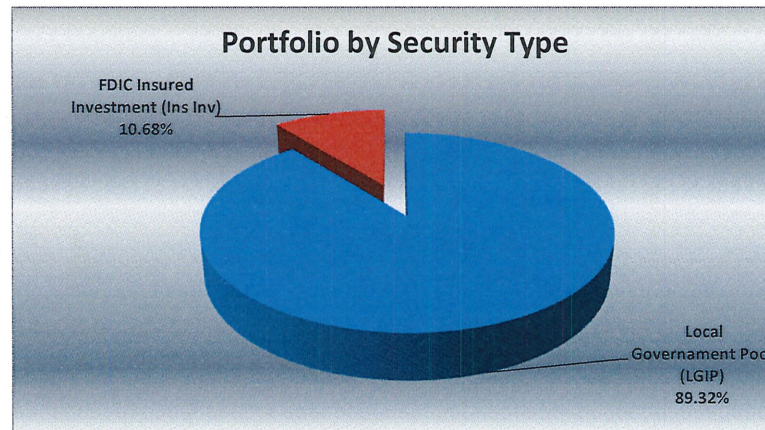
Total Portfolio Summary			
	Current Quarter 9/30/2019	Prior Quarter 6/30/2019	Change From Prior Quarter
Book Value	\$ 26,445,357	\$ 31,513,838	\$ (5,068,481)
Market Value	\$ 26,445,357	\$ 31,513,838	\$ (5,068,481)
Weighted Average Maturity - Days	1	1	-
Weighted Average Yield	2.24%	2.41%	-0.17%
Earned Income	\$ 164,560	\$ 195,388	\$ (30,828)
Earned Income - Year-to-Date	\$ 655,956	\$ 491,396	\$ 164,560

This report complies with the requirements of the public funds investment law and covers all the funds of the City of Sherman that are subject to that law.

As of September 30, 2019, the City of Sherman's debt proceeds portfolio had a book value of about \$26.4 million, which approximates the market value. Of this amount, approximately \$23.6 million was held in Local Government Investment Pools (LGIP) and \$2.8 million was held in FDIC Insured Investment Accounts (Ins Inv).

The portfolio value decreased by \$5.1 million from the previous quarter due to \$5.3 million net drawn downs for project payments, with \$0.2 million in interest earned.

The weighted average yield on the portfolio was 2.24%, 33 basis points above the 4-week Constant Maturity Treasury Index of 1.91%, and 17 basis points below the previous quarter.



Mary Lawrence

Mary Lawrence, Finance Director and City of Sherman Investment Officer

Tammy Davis

Tammy Davis, Controller and City of Sherman Investment Officer

Name/CUSIP	Debt Issuance	Settlement Date	Security Type	Security Description	Maturity Date	Par Value	Purchase Price	Original Cost	Book Value	Market Price	Market Value	Days to Maturity	YTM
TexPool	2017A Stormwater Certificates of Obligation		LGIP	TexPool	10/1/2019	1,956,565	100.00	1,956,565	1,956,565	100.00	1,956,565	1	2.24%
TexPool	2019 Certificates of Obligation		LGIP	TexPool	10/1/2019	12,041,727	100.00	12,041,727	12,041,727	100.00	12,041,727	1	2.24%
TexStar	2018 Certificates of Obligation		LGIP	TexStar	10/1/2019	9,621,855	100.00	9,621,855	9,621,855	100.00	9,621,855	1	2.21%
Anova	2017 Certificates of Obligation		Ins Inv	Anova	10/1/2019	2,825,210	100.00	2,825,210	2,825,210	100.00	2,825,210	1	2.35%
Total						\$ 26,445,357		\$ 26,445,357	\$ 26,445,357		\$ 26,445,357		



CITY OF SHERMAN, TX
Market Value Summary
AS of 9/30/2019

CUSIP	Security Type / Description	Maturity Date	Market Value 6/30/2019	Change in Market Value	Market Value 9/30/2019
TexStar 2018 Certificates of Obligation	LGIP	10/1/2019	\$ 14,991,671	\$ (5,369,816)	\$ 9,621,855
TexPool 2017A Stormwater Certificates of Obligation	LGIP	10/1/2019	2,247,790	(291,225)	1,956,565
TexPool 2019 Certificates of Obligation	LGIP	10/1/2019	11,973,943	67,784	12,041,727
Anova 2017 Certificates of Obligation	Ins Inv	10/1/2019	2,300,434	524,776	2,825,210
Total			\$ 31,513,838	\$ (5,068,481)	\$ 26,445,357

Settle Date	Name	Security Description	Coupon	Maturity Date	Par Value	Price	Principal Amount	Interest Purchased/Received	Total Amount	YTM
<u>Project Payments</u>										
7/19/2019	2018 CO-TexStar	LGIP			\$ 747,982		\$ 747,982		\$ 747,982	
8/5/2019	2018 CO-TexStar	LGIP			1,233,989		1,233,989		1,233,989	
8/12/2019	2018 CO-TexStar	LGIP			875,954		875,954		875,954	
8/26/2019	2018 CO-TexStar	LGIP			331,735		331,735		331,735	
8/29/2019	2018 CO-TexStar	LGIP			873,905		873,905		873,905	
9/6/2019	2018 CO-TexStar	LGIP			54,004		54,004		54,004	
9/13/2019	2018 CO-TexStar	LGIP			543,034		543,034		543,034	
9/27/2019	2018 CO-TexStar	LGIP			268,938		268,938		268,938	
9/6/2019	2017A Stormwater CO-TexPool	LGIP			303,499		303,499		303,499	
<u>Deposits/Purchases</u>										
					-		-		-	
<u>Income Payments</u>										
7/31/2019	2018 CO-TexStar	LGIP	2.39%		14,991,671		14,991,671	29,780	29,780	2.39%
7/31/2019	2017 CO-Anova	Ins Inv	2.45%		2,300,434		2,300,434	5,096	5,096	2.45%
7/31/2019	2017A Stormwater CO-TexPool	LGIP	2.39%		2,247,790		2,247,790	4,558	4,558	2.39%
7/31/2019	2019 CO-TexPool	LGIP	2.17%		11,973,943		11,973,943	24,281	24,281	2.17%
8/31/2019	2018 CO-TexStar	LGIP	2.13%		14,273,469		14,273,469	21,798	21,798	2.13%
8/31/2019	2017 CO-Anova	Ins Inv	2.35%		2,305,529		2,305,529	5,011	5,011	2.35%
8/31/2019	2017A Stormwater CO-TexPool	LGIP	2.17%		2,252,348		2,252,348	4,154	4,154	2.17%
8/31/2019	2019 CO-TexPool	LGIP	2.17%		11,998,225		11,998,225	22,128	22,128	2.17%
9/30/2019	2017 CO-Anova	Ins Inv	2.25%		2,819,821		2,819,821	5,389	5,389	2.25%
9/30/2019	2018 CO-TexStar	LGIP	2.11%		10,470,403		10,470,403	17,427	17,427	2.11%
9/30/2019	2017A Stormwater CO-TexPool	LGIP	2.16%		2,256,502		2,256,502	3,563	3,563	2.16%
9/30/2019	2019 CO-TexPool	LGIP	2.16%		12,041,727		12,041,727	21,375	21,375	2.16%
Total							\$	164,560		



CITY OF SHERMAN, TX
Comparison by Type
AS of 9/30/2019

Cash / Investment Type	Balance 12/31/2018	Balance 3/31/2019	Balance 6/30/2019	Balance 9/30/2019	Percent of Portfolio	Portfolio Cap
Local Government Pool (LGIP)	\$21,643,529	\$20,782,090	\$29,213,404	\$ 23,620,147	89.32%	100.00%
FDIC Insured Investment (Ins Inv)	\$4,995,921	\$3,036,586	\$2,300,434	2,825,210	10.68%	100.00%
US Agency Bullet	-	-	-	-	0.00%	100.00%
Total	\$ 26,639,450	\$ 23,818,676	\$ 31,513,838	\$ 26,445,357	100.00%	



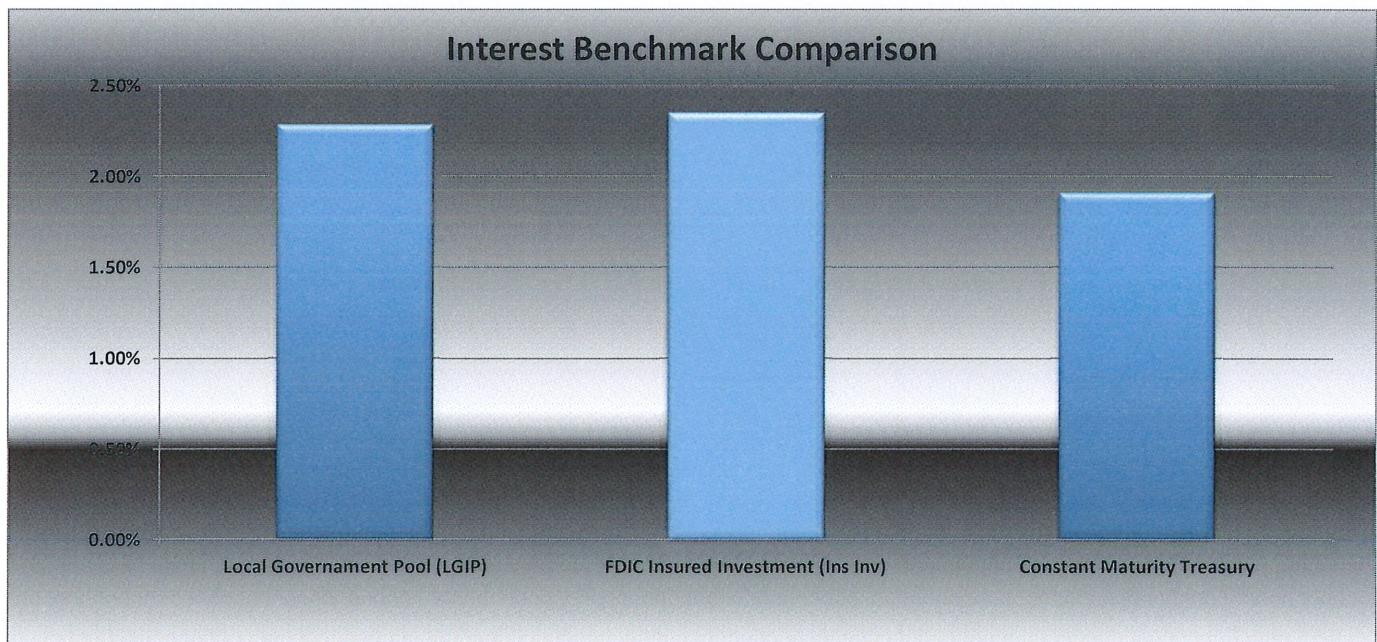
CITY OF SHERMAN, TX
Portfolio by Maturity
AS of 9/30/2019

Maturity Time Frame	Balance 12/31/2018		Balance 3/31/2019		Balance 6/30/2019		Balance 9/30/2019		Percent of Portfolio	Minimum Allowable
Within 1 month	\$	26,639,450	\$	23,818,676	\$	31,513,838	\$	26,445,357	100.00%	100.00%
	\$	26,639,450	\$	23,818,676	\$	31,513,838	\$	26,445,357		

Liquidity Indicator

Weighted Average Maturity	1.00	1.00	1.00	1.00
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Date Received/ Purchased	Name	Security Description	Coupon	YTM	Interest Purchased/ Received	Accrued Interest/ Amortization	Income Earned
7/31/2019	2018 CO-TEXstar	LGIP		2.39%	\$ 29,780	\$ -	\$ 29,780
7/31/2019	2017 CO-Anova	Insured Investment		2.45%	5,096	-	5,096
7/31/2019	2017A Stormwater CO-TEXPool	LGIP		2.39%	4,558	-	4,558
7/31/2019	2019 CO-TEXPool	LGIP		2.17%	24,281	-	24,281
8/31/2019	2018 CO-TEXstar	LGIP		2.13%	21,798	-	21,798
8/31/2019	2017 CO-Anova	Insured Investment		2.35%	5,011	-	5,011
8/31/2019	2017A Stormwater CO-TEXPool	LGIP		2.17%	4,154	-	4,154
8/31/2019	2019 CO-TEXPool	LGIP		2.17%	22,128	-	22,128
9/30/2019	2017 CO-Anova	Insured Investment		2.25%	5,389	-	5,389
9/30/2019	2018 CO-TEXstar	LGIP		2.11%	17,427	-	17,427
9/30/2019	2017A Stormwater CO-TEXPool	LGIP		2.16%	3,563	-	3,563
9/30/2019	2019 CO-TEXPool	LGIP		2.16%	21,375	-	21,375
					\$ 164,560	\$ -	\$ 164,560





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

I. 1.

Meeting Date: 10/21/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

(a) Sherman Airport Advisory Board (2)

Issue:

There are still two vacancies on the Sherman Municipal Airport Advisory Board. One board member needs to be appointed for a one-year term and one needs to be appointed for a two-year term. This will achieve the staggered terms for the board. Also, one of the last two appointments must be a resident of the City of Sherman. Currently we have applications from Michael Tucker, Keith Nicholas Frank, and Randy Workman. None of the applicants live in Sherman, so only one of the three can be appointed.

Background:

On August 19, 2019, the City Council adopted Ordinance No. 6239, creating the Sherman Municipal Airport Advisory Board. The board will be composed of seven members who reside in Grayson County, with at least three members residing inside the corporate limits of the City of Sherman.

The board shall act in an advisory capacity to the City Council and shall review current fees and charges for the airport, T-hangar rentals, and related airport services, and advise the Council of any recommended changes. They shall review the airport rules, regulations and operations, and recommend changes to the City Council. They shall also make recommendations as to how best to manage and operate the airport facilities, to maximize both cost savings to the City and improvement to general aviation. They shall also advise on short and long range airport planning for grounds, buildings, and runway upkeep.

Origination:

This agenda item originated with the City Clerk's Office.

Financial Consideration:

There is no financial consideration to the City.

Staff Recommendation:

The staff recommendation is to consider an appointment to the Airport Advisory Board.

Alternatives:

The Council could choose not to make an appointment to the Sherman Municipal Airport Advisory Board.

Attachments

Roster

Fact Sheet

Applicant List

Michael Tucker Application

Keith Nicholas Frank Application

Randy Workman Application

MEMBERSHIP ROSTER

AIRPORT ADVISORY BOARD

LENGTH OF TERMS: TWO YEARS
Ord. 6239 Consecutive Term Limit Two Terms

MEMBER	DISTRICT	TERM BEGINS	TERM EXPIRES	TERMS	MEMBERSHIP REQUIREMENTS
Bob Nunn	1	A 10/8/2019	10/8/2021	1	City of Sherman Resident
Ross Richardson	1	A 10/8/2019	10/8/2021	1	City of Sherman Resident
					City of Sherman Resident
Mary Lawrence	n/a	A 10/8/2019	10/8/2021	1	Grayson County Resident
Terry Norman Thomas	n/a	A 10/8/2019	10/8/2020	1	Grayson County Resident
Michael McLendon	n/a	A 10/8/2019	10/8/2020	1	Grayson County Resident
	n/a				Grayson County Resident

NOTE: Ord. 6239 – All members must live in Grayson County and at least 3 members must live inside City of Sherman

Note:

Chairman –

* Initial term, 3 members appointed for a one year term and 4 members appointed for a two year term

FACT SHEET

AIRPORT ADVISORY BOARD

Established by ORDINANCE 6239 – AUGUST 19, 2019

1. Number of Members: SEVEN
2. Term of Appointment: TWO YEARS
3. Consecutive Term Rule: ORDINANCE 6239 – TERM LIMIT – MAXIMUM OF TWO SUCCESSIONAL TERMS; ELIGIBLE FOR REAPPOINTMENT AFTER AT LEAST ONE YEAR ABSENCE
4. Qualifications for Membership: ALL MEMBERS MUST LIVE IN GRAYSON COUNTY AND AT LEAST THREE MUST LIVE IN THE CORPORATE LIMITS OF THE CITY OF SHERMAN
5. Appointed by: CITY COUNCIL
6. Board Organization

CHAIRPERSON E VICE CHAIRPERSON SECRETARY E
ELECTED E APPOINTED
7. Departmental Responsibility: PUBLIC WORKS MANAGER
8. Meeting Date: NO SET DATE – MEET AS CALLED BY CHAIRMAN
9. Attendance Requirements: NO RULE

=====

PURPOSE:

The board shall act in an advisory capacity to the City Council.

RESPONSIBILITIES:

They shall review current fees and charges for the airport, T-hangar rentals, and related airport services and recommend changes to the City Council. They shall review airport rules, regulations, and operations, and recommend changes. They shall review and recommend how best to manage and operate the Municipal Airport facilities so as to maximize both cost savings to the City and improvement to general aviation. They shall advise the City Council on short and long range airport planning for grounds, buildings, and runway upkeep. They shall provide other airport advisory functions as may be directed by the City Council.

APPLICANT LIST
AIRPORT ADVISORY BOARD

Positions Vacant 2

Applicant	Address	District	Qualifications
Michael Tucker	51 Courtney Circle Pottsboro	n/a	Texoma Destinations
Keith Nicholas Frank	44 Fawn Hollow Circle Denison	n/a	United Airlines
Randy Workman	3312 FM 1897 Bells	n/a	Senior Living Properties

COMMENTS:

Note:

- All members must live in Grayson County and at least three members must live in the corporate limits of the City of Sherman – **We need one more City of Sherman resident**
- Initially, three members should be appointed to a one year term and four members should be appointed to a two year term – **One member can be appointed to a two year term and one to a one year term**



CITY OF SHERMAN

APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP



Return completed application to:

City Clerk's Office
220 W. Mulberry
P.O. Box 1106
Sherman, TX 75091
Fax: (903) 892-7394

Please type or use black ink

Please complete one application for each board or commission membership

Please limit attachments to two pages

For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name: Michael Tucker

(Please print legal name and your name as you wish it to appear, if different.)

Name of Board or Commission: Sherman Municipal Airport Advisory Board

☐ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information

Home Address: 51 Courtney Cir, Pottsboro, TX 75076

Mailing Address: _____

Telephone: 310.990.5188

Fax: _____

E-Mail: michaeltucker@me.com

Sherman Resident for 1 years County: Grayson

Drivers License No.: 35891478

Voter Registration No.: 1219975158 ✓

Occupational Information

Business Name: Texoma Destinations

Occupation: General Manager

Address: 21 Tackle Box Dr. Pottsboro, TX 75076

Telephone: 903.786.4401

Fax: _____

E-Mail: michael@texomadestinations.com

Which Council District do you live in? (see attached map) 1/4 ✓

Prior work experience: (please include dates)

Owner / Mgr at Texoma Destinations since I moved to the area in 2010. Prior to that,
music business from 1996-2009

Educational Achievement:

High School Graduate? ☒ Yes ☐ No

Year Graduated/Left School? 1994

Business College, Correspondence School, Adult Education, Other? _____

Name of College/University: Fall Sail University

☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

Taxes - No

Application held for 12 months from date received

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? _____

Why do you want to become a member of this particular board or commission (how would you use this experience to benefit the City)?

I am an instrument-rated private pilot with a passion for aviation. I believe SWI has a great deal of untapped potential and feel like my knowledge of airport operations and general aviation could help steer the growth.

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

- 1) Growth - There are two main areas that an airport needs for sustainability. The #1 issue is the ability to attract transient aircraft operations by providing parking, affordable fuel, and services such as shuttling, courtesy transportation, and facilities. This serves Sherman with multiple sources of revenue. The second area is growing the number of options for full-time aircraft storage (more hangars) which in turn creates a vibrant community around the airport and local area.
- 2) Marketing - How to reach the types of folks mentioned in above. An aggressive plan needs to be developed to attract both transient & full-time aircraft. Why stop at SWI? Why build/buy a hangar at SWI? Who is the market? What channels are effective? How does it benefit Sherman?
- 3) Development - Beyond the proposed Hangar-Home Community, what else needs to be developed to help grow the airport (terminal building, hangars, services, etc). What is an effective use of land? What other potential exists beyond the current boundaries.

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

IFR-Rated Private Pilot, VAS-Rated Pilot. Knowledge of Business Development in all phases from inception through construction and operations. Marketing Experience

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No
Comments: _____

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: _____

Date: _____

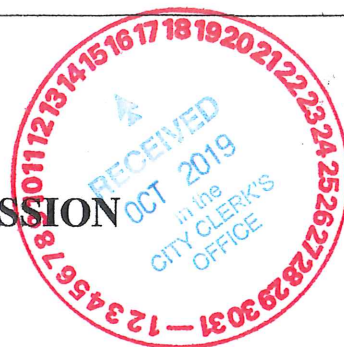
In compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public, upon request.

Sherman
CLASSIC TOWN. BROAD HORIZON.



CITY OF SHERMAN

APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP



Return completed application to:

City Clerk's Office
220 W. Mulberry
P.O. Box 1106
Sherman, TX 75091
Fax: (903) 892-7394

Please type or use black ink
Please complete one application for each board or commission membership
Please limit attachments to two pages
For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name: Keith Nicholas Frank
(Please print legal name and your name as you wish it to appear, if different.)

Name of Board or Commission: Aviation / Aeronautics

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information

Home Address: 44 Fawn Hollow Circle Denison, TX 75020
Mailing Address: Same as above.
Telephone: (928) 533-9529 Fax: N/A
E-Mail: FRANK3B3@GMAIL.COM
Sherman Resident for 01 years County: Grayson
Drivers License No.: TX 45121854
Voter Registration No.: Pending

Occupational Information

Business Name: United Airlines
Occupation: Pilot
Address: 233 S. Wacker Dr. Chicago, IL 60606
Telephone: 877-825-3729 Fax: N/A
E-Mail: Keith.Frank@United.com

Which Council District do you live in? (see attached map) 04 n/a

Prior work experience: (please include dates)

Lifeguard KF Soccer Referee 1997-2001, EGRSC, Boy Scout Camp Archery Director 1998-2002, Lifeguard ERAU 2002-2004
EMT/Paramedic Lifeline Ambulance 2004-2010, Paramedic Saudi Arabia 2010-2011, Adjunct Faculty
EMT/Paramedic instructor/Examiner 2004-2011, Comair First Officer 2007-2008, Schubach Aviation 2008
Flight Instructor North Air Inc, 2007-2011, Compass Airlines 2011-2016, Captain instructor trainer, United Airlines
Educational Achievement: First Officer 2016-Present,

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 2002
Business College, Correspondence School, Adult Education, Other?
Name of College/University: Embry-Riddle Aeronautical University ☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

Fire Fighter Houston County TN 2012-2019, Airline Pilots Association, Pilot Assistance
2012-Present, Boy Scouts of America 1992-2002, Big Brothers/Big Sisters 2002-2007

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

N/A

Taxes - No

Application held for 12 months from date received

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? N/A

Why do you want to become a member of this particular board or commission (how would you use this experience to benefit the City)?

I believe that our community is growing, and aviation should play an essential yet safe role in accessibility to our area.

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

1) Growth. The local area is growing, and it is important to center all decisions around safety. Both the aviation community, and local residents need their interests expressed, analyzed, and included.

2) Promotion. Advertisement and appropriate growth strategies to local businesses can generate a feedback cycle of services. The more services, facilities, hangars, and space that can be offered, will generate further interest.

3) Transparency. Communities throughout the world, United States, and Texas are demanding transparency of their elected/appointed officials. I would like to be a part of that trend that includes accountability to constituents.

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

(ATP)
Airline Transport Pilot rating, Certified Flight Instructor (CFI, CFII, MEI), Certified Emergency Paramedic, Extensive communications training, Air Force Officer (ROTC) program.

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

None

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☒ Yes ☐ No

Comments: New commission (Reactivation)

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: Mark Frank

Date: 9 October 2019

In compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public, upon request.

Sherman
CLASSIC TOWN. BROAD HORIZON.



CITY OF SHERMAN
APPLICATION FOR BOARD OR COMMISSION
MEMBERSHIP



Return completed application to:

City Clerk's Office
220 W. Mulberry
P.O. Box 1106
Sherman, TX 75091
Fax: (903) 892-7394

Please type or use black ink

Please complete one application for each board or commission membership

Please limit attachments to two pages

For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name: RANDY C. WORKMAN
(Please print legal name and your name as you wish it to appear, if different.)

Name of Board
or Commission: AIRPORT ADVISORY BOARD

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Home Address: 3312 FM 1897 BELLS TX

Mailing Address: SAME

Telephone: 903-436-3845 Fax: _____

E-Mail: rworkman@qtc.net

Sherman Resident for 20 years County: 55 YRS.

Drivers License No.: 07.357572

Voter Registration No.: 1024932631 ☒

Business Name: SENIOR LIVING PROPERTIES

Occupation: CONSTRUCTION MANAGER

Address: 1300 S. UNIVERSITY DR. FT WORTH

Telephone: 903-436-3845 Fax: NA

E-Mail: randy.Workman@slpops.com

Which Council District do you live in? (see attached map) n/a

Prior work experience: (please include dates)

SLP 2018-PRESENT - COTTERSONS 2015-2016 - VERIZON 1977-2015

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 1972

Business College, Correspondence School, Adult Education, Other? _____

Name of College/University: SOUTHEASTERN OKLAHOMA STATE U. ☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

PROJECT MANAGEMENT INSTITUTE - VP FINANCE 1999-2005 / PRESIDENT BELLS ISD BOARD 1992-2007

CIVIL AIR PATROL - 2004-PRESENT / ANGEL FLIGHT 2011-CURRENT

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

NA

Taxes - No

Application held for 12 months from date received

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? NA

Why do you want to become a member of this particular board or commission (how would you use this experience to benefit the City)?
MY PASSION FOR AVIATION, I HAVE SERVED ON A FEW BOARDS AND UNDERSTAND HOW THEY WORK. I HAVE A LOT OF UPPER LEVEL MANAGEMENT EXPERIENCE AND A DESIRE TO SEE THE AIRPORT SUCCEED BRINGING IN REVENUE FOR THE CITY & THE AIRPORT TO IMPROVE TO ATTRACT BUSINESS.

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

1) DEVELOPMENT ENCRDACHMENT - ENSURE THOSE THAT DESIRE TO DEVELOPE THE SURROUNDING AREA REALIZE THAT FOR AN AIRPORT TO OPERATE SAFELY THERE IS A NEED TO RESTRICT THE HEIGHT OF ANY STRUCTURE AS THINGS ARE BUILT CLOSER TO THE AIRPORT. THERE IS A CERTAIN AMOUNT OF NOISE THAT TRAFFIC WILL GENERATE.

2) DEVELOPMENT OF NEW HANGARS - THIS WILL GENERATE NEW REVENUE

3) ENCOURAGE A COMPANY TO OPEN A FBO TO SERVE PILOTS AS THEY HAVE A NEED. ENCOURAGE A RESTAURANT TO OPEN BETWEEN FIRE STATION AND HANGARS TO PROVIDE FOOD AND AN OPPORTUNITY FOR LOCALS TO COME OUT AND WATCH AIRPLANES TAKING OFF & LANDING

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

HE HAVE A PILOTS LICENSE & A DRONE PILOTS LICENSE - CERTIFIED PROJECT MANAGER - I OVER SEE MAINTENANCE & CONSTRUCTION PROJECTS AS MY CURRENT JOB - GET ALONG WELL WITH OTHERS @

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

NONE

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No

Comments: I UNDERSTAND THIS IS A NEW BOARD

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: Randy C. Workman

Date: 14 OCT 19

In compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public, upon request.

Sherman
CITY OF SHERMAN, TEXAS



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

I. 2.

Meeting Date: 10/21/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

(a) Main Street Advisory Committee (1)

Issue:

Amanda Phillips resigned from service on the Main Street Advisory Board so there is currently one vacancy on the Board. We have received applications from Sarah Pierce, Katie Baker, and Janey Lynn. If appointed, the term would be to fill the unexpired term to March 31, 2021.

Background:

The City Council created the Main Street Advisory Committee by Resolution No. 6063, approved on March 7, 2016. The purpose of the Committee is to encourage participation in the Main Street Downtown Revitalization Program, to establish and evaluate goals and priorities for the Main Street Program, to review design appropriateness for the purpose of participation in the Main Street Low Interest Loan Program and Incentive Grant Projects, to design and coordinate activities coinciding with the Main Street Program, to assist with the Main Street Program Annual Report, and to advise and support the Main Street Manager to further the goals and priorities of the Main Street Program.

Origination:

The appointment originated with the Community and Support Services Department.

Financial Consideration:

There is no financial consideration.

Staff Recommendation:

It is the staff recommendation that the City Council appoint Janey Lynn to the Main Street Advisory Board.

Alternatives:

The alternative is to delay an appointment to the Board.

Attachments

Roster

Fact Sheet

Resignation Email

Application List

Sarah Pierce Application

Katie Baker Application

Janey Lynn Application

MEMBERSHIP ROSTER

MAIN STREET ADVISORY BOARD

LENGTH OF TERMS: 2 Years
Consecutive Term Limit 3 Terms

MEMBER	DISTRICT	TERM BEGINS	TERM EXPIRES	TERMS	MEMBERSHIP REQUIREMENTS
Sherry Little	n/a	A 3/22/2016	3/31/2017	1	
		R 3/31/2017	3/31/2019	2	
		R 3/31/2019	3/31/2021	3	
Sean Vanderveer	3	U 5/7/2019	3/31/2020	0	
Vacant			3/31/2021	1	
Verna Gilbert-Morneau	4	A 3/22/2016	3/31/2018	1	
		R 3/31/2018	3/31/2020	2	
David Gunn	n/a	A 3/31/2017	3/31/2019	1	
		R 3/31/2019	3/31/2021	2	
Nancy Sims	4	A 3/31/2018	3/31/2020	1	
Lindsey Manley	1	A 9/5/2018	9/5/2020	1	
Diana Salas	n/a	A 9/5/2018	9/5/2020	1	
Courtney Mitchell	1	A 9/5/2018	9/5/2020	1	
Bill Mory	n/a	A 9/5/2018	9/5/2020	1	
Ex-Officio Members					
Daron Holland					Council Member
Karen Tooley					DSP&R President

Ex-Officio Members: City Council Member
Downtown Sherman Preservation & Revitalization President

Chair:
Vice Chair:

Resolution 6063, approved Sept. 4, 2018
Increased membership from 6 to 10

CITY STAFF:
Revised 7/9/2019

FACT SHEET

MAIN STREET ADVISORY BOARD

Established by RESOLUTION 6063 – MARCH 7, 2016

1. Number of Members: SIX
2. Term of Appointment: 2 YEARS
3. Consecutive Term Rule: THREE TERMS – ORDINANCE 4223 (10/21/91)
4. Qualifications for Membership: PRESERVE AND GROW DOWNTOWN AS A BUSINESS CENTER FOR SHERMAN
- 5.
6. Appointed by: MAYOR AND CITY COUNCIL
7. Board Organization

CHAIRPERSON E VICE CHAIRPERSON SECRETARY E

ELECTED E APPOINTED
8. Departmental Responsibility: DIRECTOR OF COMMUNITY AND SUPPORT SERVICES
9. Meeting Date: NO RULE – AS SET BY BOARD BY-LAWS
10. Attendance Requirements: NO RULE – AS SET BY BOARD BY-LAWS

=====

Ex-Officio Members:

City Council Member

Downtown Sherman Preservation & Revitalization President

PURPOSE:

- Encourage participation in the Sherman Main Street Downtown Revitalization Program
- Establish and evaluate goals and priorities for the Main Street Program
- Review design appropriateness for the purpose of participation in the Main Street Low Interest Loan Program and Incentive Grant Projects
- Design and coordinate activities coinciding with the Main Street Program
- Assist with the Main Street Program Annual Report
- Advise and support the Main Street Manager to further the goals and priorities of the Main Street Program.

RESPONSIBILITIES:

Said Board shall work with the Main Street Manager and other City officials to publicize the Main Street Program and shall recommend projects and activities to include marketing, advertising, promotion, design, organization, economic restructuring as related to the Main Street Program. The Board will also review any commercial construction or reconstruction plans proposed within the Main Street Program Target Area.

Ashby, Linda

From: McRae, Sarah
Sent: Monday, July 8, 2019 4:13 PM
To: Ashby, Linda
Subject: FW: Please accept my resignation

Aww we lost a board member for Main Street.

Sarah McRae

Tourism & Main Street Manager
P: 903.892.7230

Sherman
CLASSIC TOWN. BROAD HORIZON.

From: Amanda Phillips [mailto:aphillipsrealtor@gmail.com]
Sent: Monday, July 08, 2019 3:24 PM
To: McRae, Sarah <SarahM@cityofsherman.com>; David Gunn <dgunn@knightfurniture.com>
Subject: Please accept my resignation

EXTERNAL EMAIL: - Avoid clicking on links or files - Be safe!

I hate to send this message but I need to resign from the Main Street Advisory Board. I have over committed myself and recently taken on another volunteer position that will require a lot of time. I apologize for leaving an open space. I just hate missing meetings and not being a fully committed board member.

I will not be attending the July meeting or any further meetings. Again, I apologize.

[Texas Real Estate Commission Information About Brokerage Services](#)
[Texas Real Estate Commission Consumer Notice](#)

Amanda Phillips | RE/MAX Signature Properties
Phone: (903) 267-9704 | E-mail: aphillipsrealtor@gmail.com



Connect with my Community

[Mobile App](#) | [Website](#) | [Facebook](#)

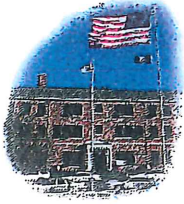
APPLICANT LIST

Main Street Advisory Board

Positions Vacant 1

Applicant	Address	District	Qualifications
Sarah Pierce	1102 S. Elm	4	Goodwill Industries
Katie Baker	1708 W. Hunt	1	Sherman ISD
Janey Lynn	811 N. Elm	1	Retired

COMMENTS:



CITY OF SHERMAN
APPLICATION FOR BOARD OR COMMISSION
MEMBERSHIP



Return completed application to:

City Clerk's Office
220 W. Mulberry
P.O. Box 1106
Sherman, TX 75091
Fax: (903) 892-7394

Please type or use black ink

Please complete one application for each board or commission membership

Please limit attachments to two pages

For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name:

Sarah Pierce

(Please print legal name and your name as you wish it to appear, if different.)

Name of Board
or Commission:

Main Street Advisory

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information

Home Address: 1102 S. Elm St.
Mailing Address: Same
Telephone: 903-357-0448 Fax: _____
E-Mail: Spierce@goodwillindustries.com
Sherman Resident for 101 years County: Grayson
Drivers License No.: 038559129
Voter Registration No.: 1025425638 ✓

Occupational Information

Business Name: Goodwill Industries of North TX
Occupation: Marketing Director
Address: 2206 E. Lamar
Telephone: 903-893-3145 Fax: _____
E-Mail: Same

Which Council District do you live in? (see attached map)

4 ✓

Prior work experience: (please include dates)

Marshall's Corp Fitness Instructor 2010-2018
Liberty's 2017, Marshall's 2018

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 1993

Business College, Correspondence School, Adult Education, Other? Colin Kelley - Associates Degree

Name of College/University: Angelo ☐ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

Habitat for Humanity w/ Legacy Bible Church 2011
Liberty's 2017, Marshall's 2018
Deaf Social Ball 2016-2017-2018-2019

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

N/A

Application held for 12 months from date received

Taxes - No

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? N/A

Why do you want to become a member of this particular board or commission (how would you use this experience to benefit the City)?

I enjoy being part of a group that is about growth.

Being part of Sherman's growth; serving... will help me feel & stay connected, esp. as our population grows.

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

1) Good raising - I believe the board is already addressing this issue, and doing a wonderful job at it as well.

2) N/A

3) N/A

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

20 plus yrs. in marketing and event planning experience
leadership, Sherman class of 2019 graduate.

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

N/A

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☒ Yes ☐ No

Comments: The board is energetic and has follow through which I value.

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: Sarah Prose

Date: 7/16/19

In compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public, upon request.

Sherman
CLASSIC TOWN. BROAD HORIZON.

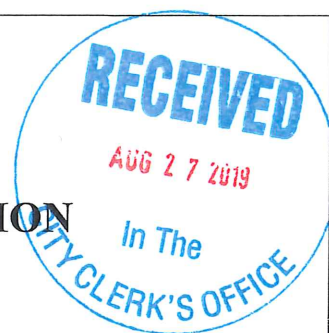
For Volunteer Services @ TCC,
however, after last Friday's
happening, I am not sure where
this department stands.

→ And demographics change
I also want to be a part of a
group of individuals looking to
include all ages for a variety
of activities that will continue
to reaching children.



CITY OF SHERMAN

APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP



Return completed application to:

City Clerk's Office
220 W. Mulberry
P.O. Box 1106
Sherman, TX 75091
Fax: (903) 892-7394

Please type or use black ink

Please complete one application for each board or commission membership

Please limit attachments to two pages

For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name: Katherine Marie Baker - Katie

Name of Board or Commission: Main Street Advisory Board

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information	Occupational Information
Home Address: 1708 W Hunt St Sherman TX 75092	Business Name: Sherman ISD
Mailing Address: 1708 W Hunt St Sherman TX 75092	Occupation: Accounting Specialist/ Secretary to Assistant Super Intendant
Telephone: 903-267-7720 Fax: _____	Address: 2701 Loy Lake Rd, Sherman TX 75090
E-Mail: katiemh24@yahoo.com	Telephone: 903-891-6400
Sherman Resident for: 20 years County: Grayson	Fax: 903-891-6407
Drivers License No.: 05135442	E-Mail: kbaker@shermanisd.net
Voter Registration No.: <u>1024787590</u> ✓	

Which Council District do you live in? (see attached map) One ✓

Prior work experience: (please include dates)

Accountant at Headington Energy Partners-McKinney TX, Personal Banker at NexBank-Dallas TX, Corrections Officer at Grayson County Jail- Sherman TX

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 2001

Business College, Correspondence School, Adult Education, Other?

Name of College/University: Texas Tech University ☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

Sherman Service League 2009-2014, Volunteer at the Sherman Crisis Center 2010-2013, Keep Sherman Beautiful 2017-current, Sherman ISD campus events 2014-current

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

Taxes - No

Application held for 12 months from date received

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? _____

Why do you want to become a member of this particular board or commission (*how would you use this experience to benefit the City*)?

I grew up in Sherman and I see how we are changing and evolving. I would love to be a part of the ideas and growth. I think I have a lot to offer since I have lived here and know what I might have wanted to have when I was growing up, and what I would want now. I have a five year old and I know there are many things that I wish were available for him to do and family wise.

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

1) I feel that having downtown more active with restaurants and local businesses would bring the community together more. Lighting would make people want to walk around downtown more and spend more of their free time downtown rather than other cities or the town center.

2) Residential Living. If we have more residential living I think there would be a lot more foot traffic and draw people to downtown. This would bring people to the heart of Sherman to visit family and friends or open their minds to become a resident of downtown themselves.

3) Recruitment. Bringing more small businesses or chains to downtown will attract people of all ages of the community. Pairing local stores with restaurants to work together and promote one another or community ideas would help gain the attention of many and show everyone a unity and help us grow.

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

I have experience with public speaking, setting up for events, organizing events for personal and the community. I am proud to be from Sherman and have a strong stance on making it better and better.

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No
Comments: _____

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: Katie M. Baker Date: 8/27/19

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Sherman
CLASSIC TOWN. BROAD HORIZON.



CITY OF SHERMAN

APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP



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Fax: (903) 892-7394

Please type or use black ink

Please complete one application for each board or commission membership

Please limit attachments to two pages

For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name: Karrie Jane Lynn Janey Lynn
(Please print legal name and your name as you wish it to appear, if different.)

Name of Board or Commission: Main Street

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information

Home Address: 811 N Elm Street

Mailing Address: _____

Telephone: 806-787-3776 Fax: _____

E-Mail: janeylynn@yahoo.com

Sherman Resident for 1 years County: _____

Drivers License No.: 030880960 NM

Voter Registration No.: _____

Occupational Information

Business Name: Retired

Occupation: _____

Address: _____

Telephone: _____ Fax: _____

E-Mail: _____

Which Council District do you live in? (see attached map) 2 1 ✓

Prior work experience: (please include dates)
1983 - 2013 - Teacher, Administrator, Principal - Carlsbad Municipal Schools, Carlsbad, NM

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 1971

Business College, Correspondence School, Adult Education, Other? _____

Name of College/University: Sul Ross State Univ ☐ Bachelor's ☒ Master's ☐ PhD

Volunteer Work: (please include dates)

1999 - 2006 - Board Member - Mainstreet Program, Carlsbad, NM
2003 - 2016 - Board Member - Financial Security Credit Union, Carlsbad, NM

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

Application held for 12 months from date received

Taxes - No

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? _____

Why do you want to become a member of this particular board or commission (how would you use this experience to benefit the City)?

This program is vital to the continued success of the down town area. I'd like to be a part of my new home and feel that I can provide insight and support.

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

1) *One challenge would be working in a limited area. This challenge is making the most advantage of a defined space.*

2) *Being a county seat, many prime retail space is taken by offices rather than stores. Once again, taking advantage of limited space.*

3) *Increased community involvement.*

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Because of my experience, I have been trained to look at all aspects of a situation before making an informed decision.

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

None

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No

Comments: _____

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: _____

Date: _____

Karru Jane Lynn *10/3/2019*

In compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public, upon request.

Sherman
CLASSIC TOWN, BROAD HORIZON.



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Meeting Date: 10/21/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

COUNCIL CALENDAR

Attachments

2019 Council Calendar

2019

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
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24	25	26	27	28		

MARCH						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
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28	29	30				

MAY						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
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						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30						

JULY						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
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15	16	17	18	19	20	21
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29	30					

OCTOBER						
S	M	T	W	T	F	S
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27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
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17	18	19	20	21	22	23
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DECEMBER						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1/21/2019	Martin Luther King, Jr. Day/Called City Council Meeting on 1/22/2019
2/27/2019	Called Council Meeting - Training Session for Council Members
4/26/2019	Called Budget Planning Meeting in Council Chambers
6/13/2019	Called Budget Workshop at Schulman's MBG in Sherman
6/14/2019	Called Budget Workshop at Schulman's MBG in Sherman - Cancelled
9/2/2019	Labor Day/Called City Council Meeting on 09/03/2019
9/10/2019	Called Joint Meeting with SEDCO Board in Council Chambers

[illegible]