

**CITY OF SHERMAN
CITY COUNCIL CALLED MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
TUESDAY, SEPTEMBER 2, 2014
5:00 P.M.**

- A. 1. CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
- A. 2. PLEDGE OF ALLEGIANCE LED BY COUNCIL MEMBER RYAN JOHNSON**
- A. 3. INVOCATION BY COUNCIL MEMBER RYAN JOHNSON**
- A. 4. APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 18, 2014**

Proclamations

- B. 1. Proclamation**
"Blood Cancer Awareness Month" – September 2014

Public Hearing

- C. 1. PUBLIC HEARING**
Capital Improvement Program 2014-2019
- C. 2. SECOND PUBLIC HEARING OF ORDINANCE NO. 5823**
Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2014; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law
- C. 3. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5825**
Declaring as Elected the Unopposed Candidates for the Office of City Council Member for District 2 and for District 4; Finding that All Necessary and Required Legal Conditions have been Satisfied; Providing that the November 4, 2014 Regular Municipal Election for City Council Shall Not be Held; Providing for Posting of this Ordinance on Election Day, November 4, 2014

- C. 4. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5826**
Establishing Maximum, Reasonable and Prudent Rates of Speed on Certain Portions of Certain Streets and Highways and Public Places in the City of Sherman; Repealing all Ordinances and Parts of Ordinances in Conflict Herewith; Fixing Penalties for Violation Thereof; and Declaring an Emergency
- C. 5. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5827**
Repealing Ordinance No. 5754 in its Entirety; Establishing Assignment Pay Schedules for Firefighters and Police Officers

Close Public Hearing and Consider Adoption of Ordinances

- C. 6. **ADOPTION OF ORDINANCES**
Consider Adoption of Ordinance Numbers: 5825, 5826 and 5827
- C. 7. **CONSENT AGENDA**
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

- D. 1. *** RESOLUTION NO. 5875**
Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas
- D. 2. **RESOLUTION NO. 5876**
Authorizing Execution of a Contract with the Sherman Chamber of Commerce for the Promotion of Tourism in Sherman and its Surrounding Area
- D. 3. *** RESOLUTION NO. 5877**
Authorizing the Execution of Agreements with the Sherman Housing Authority, the Texoma Area Paratransit System, Inc., the Grayson County Crisis Center, the Grayson County Shelter, Inc., Child & Family Guidance Center of Texoma, Boys & Girls Club of Sherman, Inc., and MasterKey Ministries of Grayson County, Inc. for the Use of Community Development Block Grant Funds
- D. 4. *** RESOLUTION NO. 5878**
Revoking and Replacing Resolution No. 5837; Establishing Salary Structures and Incentive/Certification Pay Schedules for Firefighters and Police Officers

Requests to Advertise

- E. 1. *** REQUEST TO ADVERTISE**
Repair or Replacement of Lake Texoma Pump Station Pump #2

Other Business

F. 1. * OTHER BUSINESS

Consider Request of the Sherman Independent School District and the Sherman High School Student Council to Temporarily Close Certain Streets for the "2014 Sherman High School Homecoming Parade" on Monday, September 22, 2014

F. 2. OTHER BUSINESS

Consider Request of Downtown Sherman Preservation & Revitalization to Temporarily Close Certain Streets for the "Stroll on the Square" on Saturday, October 11, 2014

G. CITIZEN REQUESTS

H. MEDIA QUESTIONS

I. COUNCIL COMMENTS

Executive Session

J. 1. EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections:

Section 551.074

Personnel Matters

- (a) Deliberate the Evaluation of a Public Officer or Employee:
 - (1) Annual Performance Evaluation of the City Manager
 - (2) Annual Performance Evaluation of the City Attorney

The Council reconvenes into General Session

K. 1. OPEN MEETING

Reconvene into Open Meeting and Consider Action, if any, on items discussed in Executive Session

L. ADJOURNMENT

COUNCIL CALENDAR

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Called Meeting of the City Council of the City of Sherman is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall of said City of Sherman, Texas, a place convenient to the public, and said notice was posted on August 28, 2014 at 4:00 p.m., and said time of posting was 72 hours before said meeting was convened or called to order.

Dated this 28th day of August, 2014
City of Sherman, Texas

City Clerk

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

All agenda items are subject to final action by the City Council.

An unscheduled closed executive session may be held if the discussion of any of the above agenda items concerns the purchase, exchange, lease or value of real property; the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; the deployment or use of security personnel or equipment; or requires consultations with the City Attorney.

At the discretion of the City Council, non-agenda items under the headings of "Citizens Requests", "Media Questions", and "Council Concerns" may be presented to the Council for informational purposes; however, by law, the Council shall not discuss, deliberate, or vote upon such matters except that a statement of specific factual information, a recitation of existing policy, and deliberations concerning the placing of the subject on a subsequent agenda may take place.

The City Attorney has approved the Executive Session items on this agenda.

PERSONS WITH DISABILITIES, WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT LINDA ASHBY AT (903) 892-7204, TWO (2) WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Mayor

Carolyn S. Wacker

Deputy Mayor

Robert G. Softly

Council Members

Ryan Johnson, Council-At-Large, PL #1

Jason Sofey, Council-At-Large, PL #2

Lawrence Davis, Council – District #1

Robert G. Softly, Council – District #2

Tom Watt, Council – District #3

David Plyler, Council – District #4



City Council Called Meeting

Agenda Item No. A. 4.

Meeting Date: 09/02/2014

Prepared By: Linda Ashby, City Clerk

Approved By: George Olson, City Manager

Caption:

APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 18, 2014

Attachments

August 18, 2014

STATE OF TEXAS

§

August 18, 2014

COUNTY OF GRAYSON

§

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on August 18, 2014.

MEMBERS PRESENT:

MAYOR CARY WACKER; DEPUTY MAYOR ROBERT
SOFTLY.

COUNCIL MEMBERS DAVIS, JOHNSON, PLYLER, WATT.

MEMBERS ABSENT:

COUNCIL MEMBER SOFEY.

CALL TO ORDER

Mayor Wacker called the meeting to order at 5:00 p.m. The Pledge of Allegiance and Invocation were given by Council Member Lawrence Davis.

CALL TO ORDER

APPROVE MINUTES

The Council reviewed the Minutes of the Regular City Council Meeting of August 4, 2014. Deputy Mayor Softly moved to approve the Minutes as presented; Second by Council Member Watt. All present voted AYE.
MOTION CARRIED.

APPROVE MINUTES

SECOND PUBLIC HEARING OF ORDINANCE NO. 5822

Mayor Wacker called for the second public hearing of Ordinance 5822:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR A REPEALER.

ORD 5822

ANNUAL BUDGET

Mayor Wacker read the following statement, "This budget will raise more total property taxes than last year's budget by \$992,000 and 13%, and of that amount \$424,000 is revenue to be raised from new property to be added to the roll this year."

No citizens appeared before the City Council to discuss Ordinance 5822.

INTRODUCTION AND FIRST PUBLIC HEARING OF
ORDINANCE NO. 5823

Mayor Wacker introduced Ordinance 5823 and called for the first public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY OF SHERMAN, TEXAS, FOR THE TAX YEAR 2014; DISTRIBUTING THE SAME AMONG THE VARIOUS FUNDS; PROVIDING FOR A PENALTY AND INTEREST FOR FAILURE TO PAY THE

ORD 5823

LEVY OF AD

VALOREM TAXES

COUNCIL MINUTES – AUGUST 18, 2014

TAXES LEVIED WITHIN THE TIME PROVIDED BY LAW;
PROVIDING FOR A REPEALER.

Mayor Wacker said the City Council will consider the adoption of the tax rate ordinance at the Regular Meeting scheduled for 5:00 p.m. on Monday, September 15, 2014, at Sherman City Hall, 220 West Mulberry Street, Sherman, Texas.

No citizens appeared before the City Council to discuss Ordinance 5823.

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5824

Mayor Wacker introduced Ordinance 5824 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ORDERING AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 4TH DAY OF NOVEMBER, 2014, FOR THE PURPOSE OF ELECTING TWO (2) DISTRICT CITY COUNCIL MEMBERS FOR SAID CITY; PROVIDING THAT SAID ELECTION SHALL BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS; DESIGNATING ELECTION PRECINCTS; APPOINTING ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING.

ORD 5824
CALL ELECTION
FOR NOV. 4, 2014

No citizens appeared before the City Council to discuss Ordinance 5824.

The Public Hearing was closed.

OTHER BUSINESS
PROVIDING FOR THE RATIFICATION OF THE PROPERTY TAX INCREASE

Mayor Wacker explained that the ratification of the property tax increase was required by law to be considered prior to the vote on the adoption of the budget and the adoption of the tax rate. The property tax increase is proposed in the 2014-2015 Operating Budget.

RATIFY PROPERTY
TAX INCREASE

ACTION TAKEN.

Motion by Council Member Plyler to ratify the property tax increase, as presented. Second by Council Member Watt.

VOTING AYE: Wacker, Johnson, Plyler, Softly, Watt.

VOTING NAY: Davis.

MOTION CARRIED.

ADOPTION OF ORDINANCES

Ordinance 5822

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES

ORD 5822
ANNUAL BUDGET

COUNCIL MINUTES – AUGUST 18, 2014

**FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND
ENDING SEPTEMBER 30, 2015; PROVIDING FOR A
REPEALER.**

**Council Member Davis said he supported almost all of the
expenditures in the proposed budget, but he does not
support the property tax rate increase.**

**He said when he ran for Council he told the voters he
wouldn't raise their taxes unless it was absolutely
necessary, and he hasn't been convinced that it is
absolutely necessary. The property tax increase raises
about \$550,000 in a \$65 million budget.**

**Property tax appraisals have increased, sales tax revenue
has increased significantly over the last couple of years, and
the Panda Plant will soon be on line. These are all positive
economic gains for the City.**

**The proposed budget is increasing expenditures from last
year's budget by about \$6 million. The City certainly has
issues that need to be addressed, but he preferred that the
City survive on a \$5.5 million increase and not raise the
property tax rate.**

**Council Member Davis said there are probably many ways to
do this, but one possible solution would be to postpone
purchasing the land for a new fire station, postpone the
expensive flood study, and reduce the General Fund
Reserves by a few days, keeping them above the 70 day
target. He felt this would not have any effect on the City's
bond rating or good credit rating.**

**For those reasons, Council Member Davis said he could not
support the budget or the property tax increase.**

**Mayor Wacker said the Council has previously had good and
thorough discussions on the budget, agreeing that this is
the best course of action to preserve the things that are
important to the City. She said the Council appreciates the
diverse viewpoints, but have agreed on this proposed
budget, as a whole.**

Ordinance 5824

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
SHERMAN, TEXAS, ORDERING AN ELECTION OF THE
QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS,
ON THE 4TH DAY OF NOVEMBER, 2014, FOR THE PURPOSE
OF ELECTING TWO (2) DISTRICT CITY COUNCIL MEMBERS
FOR SAID CITY; PROVIDING THAT SAID ELECTION SHALL
BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS;
DESIGNATING ELECTION PRECINCTS; APPOINTING
ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID
ELECTION; PROVIDING FOR THE USE OF DIRECT
RECORDING ELECTRONIC VOTING EQUIPMENT;
PROVIDING FOR EARLY VOTING.**

**ORD 5824
CALL ELECTION
FOR NOV. 4, 2014**

COUNCIL MINUTES – AUGUST 18, 2014

ACTION TAKEN.

Motion by Council Member Watt to approve Ordinance Nos. 5822 and 5824, as presented. Second by Council Member Plyler.

VOTING AYE: Johnson, Plyler, Softly, Watt.

VOTING NAY: Davis.

MOTION CARRIED.

CONSENT AGENDA

The Council reviewed the Consent Agenda. Council Member Plyler moved to approve the Consent Agenda, as presented. Second by Council Member Johnson. All present voted AYE.

CONSENT AGENDA

RESOLUTIONS

RESOLUTION NO. 5873 – AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH GRAYSON COUNTY, TEXAS, TO HOLD A JOINT ELECTION ON NOVEMBER 4, 2014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH GRAYSON COUNTY, TEXAS, TO HOLD A JOINT ELECTION ON NOVEMBER 4, 2014.

RES 5873
JOINT ELECTION
AGREEMENT

ACTION TAKEN.

Motion by Council Member Watt to approve Resolution No. 5873, as presented. Second by Council Member Plyler.

VOTING AYE: Davis, Johnson, Plyler, Softly, Watt.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 5874 – APPOINTING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ADAMI, LINDSEY & COMPANY, L.L.P. TO PERFORM THE FISCAL YEAR 2014 AUDIT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPOINTING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ADAMI, LINDSEY & COMPANY, L.L.P. TO PERFORM THE FISCAL YEAR 2014 AUDIT.

CONSENT AGENDA.

RES 5874
ANNUAL AUDIT

OTHER BUSINESS

REPLAT APPROVAL OF LOT 4A, BLOCK 1, CRESCENT OAKS PLAZA, CONTAINING 3.012 ACRES; P&B EYE INVESTMENTS LLC, OWNERS; AND UNDERWOOD DRAFTING AND SURVEYING, SURVEYORS (1625 NORTH U.S. HIGHWAY 75)

The City Council approved the Replat of Lot 4A, Block 1, Crescent Oaks Plaza, containing 3.012 acres, and located at 1625 North U.S. Highway 75, between Texoma Parkway and Taylor Street in the Crescent Oaks Plaza Addition.

APPROVE REPLAT
CRESCENT OAKS
PLAZA
(1625 N. HWY 75)

The owners, P&B Eye Investments, LLC, would like to replat the property into two lots for commercial development. The

COUNCIL MINUTES – AUGUST 18, 2014

Planning and Zoning Commission recommended that the Replat be approved, subject to the Staff Review Letter.
CONSENT AGENDA.

CONSIDER REQUEST OF THE GRAYSON HISPANIC HERITAGE COUNCIL OF SHERMAN TO TEMPORARILY CLOSE CERTAIN STREETS AND USE CERTAIN CITY FACILITIES AND SERVICES FOR THE “ANNUAL HISPANIC HERITAGE FESTIVAL” ON SATURDAY, SEPTEMBER 13, 2014 WITH A RAIN DATE OF SUNDAY, SEPTEMBER 14, 2014
The City Council approved the request of the Grayson Hispanic Heritage Council of Sherman to temporarily close certain streets and use certain City facilities and services for the “Annual Hispanic Heritage Festival” on September 13, 2014, with a Rain Date of September 14, 2014.

CLOSE STREETS
ANNUAL HISPANIC
HERITAGE FESTIVAL
(SEPT. 13, 2014)

The request includes closing the streets around the Municipal Building and providing additional solid waste containers and barricades, as well as the labor and equipment to drop-off and pick-up the barricades and containers. They have also reserved the Oliver Dewey Mayor Outdoor Theater and the Municipal Ballroom for the event.
CONSENT AGENDA.

CONSIDER REQUEST OF THE SHERMAN CHAMBER OF COMMERCE TO TEMPORARILY CLOSE CERTAIN STREETS AND USE CERTAIN CITY FACILITIES AND SERVICES FOR THE “32ND ANNUAL SHERMAN AUTUMN AND ARTS FESTIVAL” ON SATURDAY, SEPTEMBER 20, 2014

CLOSE STREETS
AUTUMN & ARTS
FESTIVAL
(SEPT. 20, 2014)

The City Council approved the request of the Sherman Chamber of Commerce to temporarily close certain streets and use certain City facilities and services for the “32nd Annual Sherman Autumn and Arts Festival” on September 20, 2014.

The request includes closing the streets around the Municipal Building and the use of additional barricades, traffic control, trash carts, dumpsters, access to tables and chairs, and the sweeping of streets around the Municipal Building. The Oliver Dewey Mayor Outdoor Theater, the Municipal Building, and the Kidd-Key Auditorium have also been reserved for the event.

Labor and equipment will also be needed to assist with the control of traffic and implementation of barricades, placement of trash carts and dumpsters, sweeping of streets and the use of City facilities.
CONSENT AGENDA.

CITIZENS REQUESTS

There were no citizen’s requests.

CITIZENS REQUESTS

MEDIA QUESTIONS

There were no media questions.

MEDIA QUESTIONS

COUNCIL COMMENTS

DEWEY AVENUE RESURFACING

Council Member Watt recognized the Texas Department of Transportation for the good job they did recently on the resurfacing of Dewey Avenue.

DEWEY AVENUE
RESURFACING

POLICE DEPARTMENT K-9 OFFICER

Council Member Watt said there was a nice article in today's Herald Democrat about Police Officer Trevor Stevens and his new K-9 partner. He congratulated the Police Department and said Officer Stevens will do a great job.

POLICE DEPT.
K-9 OFFICER

KEEP SHERMAN BEAUTIFUL "YARD OF THE WEEK"

Mayor Wacker was pleased that the Keep Sherman Beautiful Commission had started their "Yard of the Week" recognition program. She said there are other things in the works with the Keep Sherman Beautiful Commission and other citizen groups that are working on behalf of Sherman.

KEEP SHERMAN
BEAUTIFUL "YARD
OF THE WEEK"

ANNUAL BUDGET

Mayor Wacker said she felt good about the City's budget process and what has been accomplished by the staff and Council. There were good discussions.

ANNUAL BUDGET

This budget is about public safety and the services that are really important going forward for Sherman. She said it is always a difficult process to determine how the City will get the resources to do the projects, but she felt due diligence was done.

Mayor Wacker said it is always exciting to see what next year will bring as the City delivers quality services to the citizens and continues to build an excellent City.

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at 5:13 p.m.

ADJOURNMENT

MAYOR

CITY CLERK



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. B. 1.

Meeting Date: 09/02/2014

Prepared By: Linda Ashby, City Clerk

Approved By: George Olson, City Manager

Caption:

Proclamation

"Blood Cancer Awareness Month" – September 2014

Issue:

To present a proclamation designating September 2014 as "Blood Cancer Awareness Month"

Background:

Thousands of citizens and their families in Texas are afflicted with blood cancer diseases. The Leukemia & Lymphoma Society would like to increase awareness of and support for these citizens and would like to encourage voluntary contributions that help fund research and patient services.

Origination:

The request for this proclamation originated with The Leukemia & Lymphoma Society.

Financial Consideration:

There is no financial consideration to the City.

Staff Recommendation:

It is the recommendation of the staff to present a proclamation designating September 2014 as "Blood Cancer Awareness Month."

Alternatives:

The Council could choose not to present the proclamation.

Attachments

"Blood Cancer Awareness Month"



Proclamation

WHEREAS, blood cancers currently afflict more than one million people in the United States, with an estimated 149,990 new cases diagnosed each year, and

WHEREAS, leukemia, lymphoma and myeloma will kill an estimated 54,630 people in the United States this year, and

WHEREAS, The Leukemia & Lymphoma Society (LLS), through voluntary contributions, is dedicated to finding cures for these diseases through research efforts and the support for those that suffer from them, and

WHEREAS, The Leukemia & Lymphoma Society maintains offices in Dallas and Fort Worth to support patients with these diseases and their family members in the State of Texas.

NOW THEREFORE, I, Cary Wacker, Mayor of the City of Sherman, Texas, by the authority vested in me, do hereby proclaim September 2014

BLOOD CANCER AWARENESS MONTH

in the City of Sherman and urge all citizens to enhance their understanding of blood related cancers and to encourage participation in voluntary activities to support education programs and the funding of research programs to find a cure for these diseases.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Sherman to be affixed, this the 2nd day of September, 2014.

Mayor

ATTEST:

Sinda Ashby
City Clerk





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 1.

Meeting Date: 09/02/2014

Prepared By: Clay Barnett, Director of Public Works and Engineering

Approved By: George Olson, City Manager

Caption:

PUBLIC HEARING

Capital Improvement Program 2014-2019

Issue:

Holding a public hearing for the City of Sherman's Capital Improvement Program (CIP) covering the period from October 1, 2014 through September 30, 2019

Background:

Article V, Section 10 of the City Charter requires that the City Council, by resolution, adopt a Capital Improvement Program. As required, before consideration of the resolution, the City published a summary of the program and gave notice of a public hearing in a newspaper of general circulation in the City. Approval of this CIP will be by Resolution on a separate agenda item on this agenda.

Origination:

Department of Engineering

Financial Consideration:

General Fund	\$30,137,750
Utility Fund	<u>\$46,811,500</u>
Total Funding for 2014-2019	\$76,949,250

Staff Recommendation:

It is recommended that the City Council hold a public hearing for the Capital Improvement Program 2014-2019 at the September 2nd City Council Meeting.

Alternatives:

Those as may be directed by the City Council

Attachments

CIP Summary

GENERAL SERVICES

2014 - 2015

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Hunt Street Erosion	\$100,000						\$100,000
Street Program		\$1,500,000					\$1,500,000
GIS System			\$200,000				** \$200,000
Total 2014-2015	\$100,000	\$1,500,000	\$200,000	\$0	\$0	\$0	\$1,800,000

** SEDCO Funded

2015-2016

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Northeast Fire Station Site			\$2,500,000				* \$2,500,000
Southwest Fire Station			\$5,200,000				* \$5,200,000
Storm Water Utility Fee Study	\$200,000						\$200,000
Northside Fire Station 5 Renovation			\$300,000				\$300,000
Municipal Airport Runway and Taxiway Rehab			\$402,000				\$402,000
Sherman Armory Building Repair, Phase I			\$300,000				\$300,000
Northside Station 5 Driveway and Parking Lot			\$70,000				\$70,000
Cypress Grove Rd. Rebuild - Rex Cruse to Redbud - Preliminary Engineering and ROW		\$200,000					\$200,000
Travis Street Bridge Repair	\$180,000						\$180,000
Bridge Erosion Repair (West McGee, Taylor St, W Washington Street at Post Oak Creek)	\$143,000						\$143,000
S. Sam Rayburn Frwy, Contemporary Street and Westwood Drive, Property Acquisition	\$96,250						\$96,250
Sherman Armory Building Repair, Phase II			\$150,000				\$150,000
Sherman Armory Building Repair, Phase III			\$150,000				\$150,000
Municipal Airport Apron Rehab			\$172,000				\$172,000
Municipal Airport Terminal Repair			\$60,000				\$60,000
Senior Center Building Repair			\$60,000				\$60,000
Street Maintenance Building Repair			\$50,000				\$50,000
Fire Station #3 Building Repair			\$50,000				\$50,000
Library Boiler/HVAC Replacement			\$70,000				\$70,000
Hawn Skateboard Renovation - Phase II				\$80,000			\$80,000
Fairview Park Tot Playground				\$50,000			\$50,000
Fairview Park Field Lighting				\$150,000			\$150,000
Martin Luther King Park Restroom				\$150,000			\$150,000
Ely Park Playground				\$80,000			\$80,000
Hawn Park Field Lighting				\$200,000			\$200,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
GIS System			\$50,000				\$50,000
Total 2015-2016	\$869,250	\$250,000	\$9,584,000	\$710,000	\$0	\$0	\$11,413,250

* Bonded

2016-2017

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Cypress Grove Rd. Rebuild - Rex Cruse to Redbud		\$1,430,000					\$1,430,000
Starlight Alley Rebuild		\$700,000					\$700,000
Regency Drive and W. Washington Street, Property Acquisition	\$287,750						\$287,750
Bridge Erosion Repair (Center St. at Sand Creek and N. Ricketts St.)	\$57,000						\$57,000
Library Upper Roof Replacement			\$380,000				\$380,000
Fire Station 1, New Roof			\$200,000				\$200,000
Municipal Airport Hangar Roof Replacement			\$180,000				\$180,000
Municipal Airport Hangar Taxiway Rehabilitation			\$30,000				\$30,000
Hawn Park Pavilion				\$75,000			\$75,000
Rosedale Park Restroom				\$150,000			\$150,000
Baker Park Pavilion				\$75,000			\$75,000
GIS System			\$50,000				\$50,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
Total 2016-2017	\$594,750	\$2,180,000	\$840,000	\$300,000	\$0	\$0	\$3,914,750

2017-2018

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Loy Lake Road Construction (US Hwy 82 to Pecan Grove Rd)		\$700,000					**** \$700,000
Fallon Drive Construction - Preliminary Engineering and ROW		\$200,000					\$200,000
Rex Cruse Drive Rebuild - Preliminary Engineering and ROW		\$260,000					\$260,000
Archer Drive Detention Pond Property Acquisition	\$1,059,500						\$1,059,500
Bridge Erosion Repair (Hillcrest St and N. Woods St)	\$64,000						\$64,000
Police Station Roof Replacement			\$200,000				\$200,000
Municipal Airport Quonset Hangar Roof Replacement			\$50,000				\$50,000
Rosedale Park Playground				\$60,000			\$60,000
Rosedale Park Field Lighting				\$50,000			\$50,000
Hawn Park Sprayground Expansion				\$300,000			\$300,000
Hillcrest Park Renovation				\$150,000			\$150,000
GIS System			\$50,000				\$50,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
Total 2017-2018	\$1,373,500	\$1,210,000	\$300,000	\$560,000	\$0	\$0	\$3,443,500

**** TIF

2018-2019

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Municipal Airport Runway Lighting Replacement			\$384,000				\$384,000
Fallon Drive West Construction to U.S. Hwy 75		\$1,250,000					\$1,250,000
U.S. Highway 75 Fallon Drive Ramps		\$3,600,000				**	\$3,600,000
Rex Cruse Drive Rebuild		\$1,860,000					\$1,860,000
Center Street Bridge Repair (at Post Oak Creek)	\$185,000						\$185,000
Bridge Erosion Repair (W Pecan St, Lamberth Rd, Centennial St and Blue Flame Rd)	\$73,000						\$73,000
Archer Drive Detention Pond Construction	\$214,250						\$214,250
Fairview Park Pavilions				\$50,000			\$50,000
Fairview Park Spray Ground and Splash Expansion				\$500,000			\$500,000
Cherry Park Playground				\$100,000			\$100,000
Old Settlers Park - Phase III Field Renovation				\$1,000,000			\$1,000,000
GIS System			\$50,000				\$50,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
Total 2018-2019	\$722,250	\$6,760,000	\$434,000	\$1,650,000	\$0	\$0	\$9,566,250

** SEDCO Funded

GENERAL GRAND TOTAL	\$3,659,750	\$11,900,000	\$11,358,000	\$3,220,000	\$0	\$0	\$30,137,750
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UTILITY SERVICES

2014-2015

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals	
Gallagher Elevated Tank Painting and Repair					\$1,125,000		\$1,125,000	
WTP Expansion - Engineering and Design					\$2,000,000	*	\$2,000,000	
Blalock Industrial Sewer Replacement						\$1,000,000	**	\$1,000,000
Reconfigure Sears Lift Station to Gravity Sewer						\$1,650,000	*	\$1,650,000
WWTP Relief Headworks - Engineering and Construction						\$5,500,000	*	\$5,500,000
WWTP - Biosolids Engineering, Design and Construction						\$1,500,000	*/1	\$1,500,000
WTP - Sludge Dewatering Basin					\$350,000			\$350,000
Ricketts Street Water Line Replacement, Phase 2					\$168,000			\$168,000
Eastside Outfall Return Sewer						\$1,000,000	*	\$1,000,000
Utility Main Oversizing					\$25,000	\$25,000		\$50,000
TOTAL 2014-2015	\$0	\$0	\$0	\$0	\$3,668,000	\$10,675,000		\$14,343,000

* Bonded

** SEDCO Funded

1 Under Technological Review

2015-2016

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
WWTP - Study Digester Upgrade and Cost Recovery (8%)						\$200,000	\$200,000
WWTP Automated Dissolved Oxygen Control						\$900,000	* \$900,000
WWTP Control Building Upgrade			\$400,000				\$400,000
WWTP - Repair/Replace Perimeter Fencing			\$90,000				\$90,000
WWTP - Digester Firebreak and Sludge Basin Erosion Control			\$50,000				\$50,000
WTP Expansion Construction					\$15,000,000		* \$15,000,000
Brine Disposal from WTP					\$2,000,000		* \$2,000,000
Ida Road Ground Storage Tank Repair and Painting					\$1,000,000		\$1,000,000
Texoma Parkway Sewer Replacement						\$200,000	\$200,000
U.S. Highway 75 South Water Crossing Replacement					\$138,000		\$138,000
Utility Main Oversizing					\$50,000	\$50,000	\$100,000
TOTAL 2015-2016	\$0	\$0	\$540,000	\$0	\$18,188,000	\$1,350,000	\$20,078,000

* Bonded

2016-2017

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals	
WWTP - Nutrient Removal Preliminary Engineering						\$1,400,000	*	\$1,400,000
Laboratory Building Expansion			\$300,000					\$300,000
Blanton Drive Water Main Replacement					\$54,000			\$54,000
Oxford Street Water Main Replacement					\$85,000			\$85,000
Grant Street Water Main Replacement					\$76,500			\$76,500
Utility Main Oversizing					\$50,000	\$50,000		\$100,000
TOTAL 2016-2017	\$0	\$0	\$300,000	\$0	\$265,500	\$1,450,000		\$2,015,500

* Bonded

2017-2018

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
WWTP - Nutrient Removal Process						\$8,000,000	* \$8,000,000
Relief Sewer D-1						\$290,000	\$290,000
South Sherman Trunk Sewer						\$135,000	\$135,000
Texoma Parkway Water Replacement - Phase V					\$300,000		* \$300,000
Utility Main Oversizing					\$50,000	\$50,000	\$100,000
TOTAL 2017-2018	\$0	\$0	\$0	\$0	\$350,000	\$8,475,000	\$8,825,000

* Bonded

2018-2019

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
S.H. Highway 289 Sewerline 'C'						\$1,300,000	** \$1,300,000
WWTP Security Upgrade			\$150,000				\$150,000
Utility Main Oversizing					\$50,000	\$50,000	\$100,000
TOTAL 2018-2019	\$0	\$0	\$150,000	\$0	\$50,000	\$1,350,000	\$1,550,000

** SEDCO Funded

UTILITY GRAND TOTAL	\$0	\$0	\$990,000	\$0	\$22,521,500	\$23,300,000	\$46,811,500
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TOTAL CIP	\$3,659,750	\$11,900,000	\$12,348,000	\$3,220,000	\$22,521,500	\$23,300,000	\$76,949,250
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SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 2.

Meeting Date: 09/02/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

SECOND PUBLIC HEARING OF ORDINANCE NO. 5823

Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2014; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law

Issue:

To hold the second, and final, public hearing on the Ad Valorem Tax Rate proposed for the upcoming fiscal year, as mandated by the State of Texas Truth-In-Taxation Laws

Background:

The effective tax rate is the rate that yields the same amount of revenue as the prior year on property that is taxed in both years. This year's effective tax rate is \$0.352351/\$100, with a rollback rate of \$0.380201/\$100 (adjusted for sales tax adjustment). At the Budget Workshop in June, the City Council directed that the actual total tax rate be set to generate an additional \$992,000 annually, which requires a total rate of \$0.372000 per \$100 valuation. The City will be using ad valorem taxes to pay debt service on Certificates of Obligation, so the tax rate is split between debt service, called Interest and Sinking (I&S), and a Maintenance & Operations (M&O) component. The I&S rate is \$0.042253/\$100 and the M&O rate will be \$0.329747/\$100.

Origination:

Assistant City Manager/Chief Financial Officer

Financial Consideration:

The proposed tax rate will generate approximately \$8.9 million in property tax revenues.

Staff Recommendation:

Based on the Budget Workshop and discussion of the draft budget, the staff recommends adoption of the tax rates as indicated above. Action requested of the City Council:

1. Hold the second public hearing on the tax rate ordinance.
2. **Announce that the City Council will consider adoption of the tax rate ordinance at the regular meeting scheduled for 5:00 p.m. on Monday, September 15, 2014, at Sherman City Hall, 220 West Mulberry Street, Sherman, Texas.**

Alternatives:

No other alternatives are offered at this time since publication of rates and notices have already been made to the public; and changing the proposed rates would require re-publication of notices and setting additional public hearings.

Attachments

Ordinance No. 5823

2014 Property Tax Rates in CITY OF SHERMAN

ORDINANCE NO. 5823

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY OF SHERMAN, TEXAS, FOR THE TAX YEAR 2014; DISTRIBUTING THE SAME AMONG THE VARIOUS FUNDS; PROVIDING FOR A PENALTY AND INTEREST FOR FAILURE TO PAY THE TAXES LEVIED WITHIN THE TIME PROVIDED BY LAW; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That there be, and there is hereby, levied and shall be collected a Maintenance and Operations (M&O) ad valorem tax of \$0.329747/\$100 Dollars (\$0.329747) and an Interest and Sinking (I&S) ad valorem tax of \$0.042253/\$100 Dollars (\$0.042253) on all taxable property situated within the corporate limits of the City of Sherman on the first day of January, A.D., 2014, and not exempt from taxation by the constitution and laws of the State of Texas, apportioned as follows, to-wit:

FOR GENERAL FUND EXPENDITURES, \$0.329747 on each One Hundred Dollars (\$100.00) assessed valuation of such property.

FOR DEBT SERVICE EXPENDITURES, \$0.042253 on each One Hundred Dollars (\$100.00) assessed valuation of such property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$19.65.

SECTION 2. That a penalty shall be charged and collected from all persons who do not pay their taxes prior to the first day of February, 2015. Penalty charges shall be in accordance with the following schedule:

If paid in February, 2014	6%
If paid in March, 2014	7%
If paid in April, 2014	8%
If paid in May, 2014	9%
If paid in June, 2014	10%
If paid on or after July 1, 2014	12%

All delinquent taxes shall accrue interest from the date of delinquency at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Pursuant to Section 33.07 of the Texas Property Tax Code, an additional penalty of 15% of the amount of taxes, penalty and interest that remain due after July 1, 2015, shall be assessed to defray the cost of collection.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2014.

ADOPTED on this the _____ day of _____, 2014.

EFFECTIVE DATE on this the _____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

NOTICE OF 2014 TAX YEAR PROPOSED PROPERTY TAX RATE FOR THE CITY OF SHERMAN

A tax rate of \$.372 per \$100 valuation has been proposed for adoption by the City Council of the City of Sherman. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	\$0.372000
PRECEDING YEAR'S TAX RATE	\$0.348000
EFFECTIVE TAX RATE	\$0.352351
ROLLBACK TAX RATE	\$0.380201

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Sherman from the same properties in both the 2013 tax year and the 2014 tax year.

The rollback tax rate is the highest tax rate that the City of Sherman may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount = (rate) x (taxable value of your property) / 100

For assistance or detailed information about tax calculations, please contact:

Robby Hefton
CFO, City of Sherman
220 W. Mulberry
Sherman, TX 75090
903-892-7203
robbyh@ci.sherman.tx.us
www.ci.sherman.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 18, 2014, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas

Second Hearing: September 2, 2014, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 3.

Meeting Date: 09/02/2014

Prepared By: Linda Ashby, City Clerk

Approved By: George Olson, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5825

Declaring as Elected the Unopposed Candidates for the Office of City Council Member for District 2 and for District 4; Finding that All Necessary and Required Legal Conditions have been Satisfied; Providing that the November 4, 2014 Regular Municipal Election for City Council Shall Not be Held; Providing for Posting of this Ordinance on Election Day, November 4, 2014

Issue:

To consider an Ordinance canceling the November 4, 2014 Regular Municipal Election due to there being no opposed candidates for both of the races: Council Member, District 2 and Council Member, District 4

Background:

Section 2.053 of the Texas Election Code allows a City to cancel its Election if, after the regular filing deadline and the write-in filing deadline, there are no opposed races. The regular filing deadline ended at 5:00 p.m. on Monday, August 18, 2014; and the write-in filing deadline ended at 5:00 p.m. on Friday, August 22, 2014.

Origination:

The request originated with the City Clerk's Office.

Financial Consideration:

The cost of the 2013 Regular Municipal Election was \$13,295.85.

Staff Recommendation:

It is the recommendation of the staff to accept the City Clerk's "Certification of Unopposed Candidates" to cancel the November 4, 2014 Regular Municipal Election, and to declare the unopposed candidates duly elected.

Alternatives:

The Council could choose to hold the Election.

Attachments

Ordinance No. 5825

Certification of Unopposed Candidates

ORDINANCE NO. 5825

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, DECLARING AS ELECTED THE UNOPPOSED CANDIDATES FOR THE OFFICE OF CITY COUNCIL MEMBER FOR DISTRICT 2 AND FOR DISTRICT 4; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT THE NOVEMBER 4, 2014 REGULAR MUNICIPAL ELECTION FOR CITY COUNCIL SHALL NOT BE HELD; PROVIDING FOR POSTING OF THIS ORDINANCE ON ELECTION DAY, NOVEMBER 4, 2014; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Sherman, Texas ("City Council"), adopted Ordinance 5824 on August 18, 2014, ordering that a Regular Municipal Election be held on November 4, 2014, for the purpose of electing a City Council Member for District 2 and for District 4, for full terms, as defined in the Charter of the City of Sherman, Texas; and

WHEREAS, pursuant to Sections 143.007 and 146.054 of the Texas Election Code, the deadlines for filing applications for a place on the ballot and for the declaration of write-in candidacy for the City's Regular Municipal Election have expired, and

WHEREAS, the Sherman City Council, in accordance with Section 2.052 of the Texas Election Code, has received from the City Clerk a "Certification of Unopposed Candidates" (see attached), certifying that Terrence R. Steele and David Plyler are unopposed for election to the positions of Council Member, District 2 and Council Member, District 4, respectively, and

WHEREAS, the City Council, upon receipt and review of such written certification, hereby finds and determines that the candidates whose names are to appear on the ballot in said Election for District City Council Members are unopposed, there are no declared write-in candidates, and no propositions are to appear on the ballot for said Election;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, THAT:

SECTION 1. FINDINGS INCORPORATED.

That the findings set forth above are found to be true and correct and are hereby incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

SECTION 2. DECLARING CANDIDATES DULY ELECTED.

That, in accordance with Section 2.053(a) and (c) of the Texas Election Code, the following unopposed candidates are hereby declared duly elected to the respective office shown and shall be issued a Certificate of Election on or after Election Day:

Terrence R. Steele, Council Member, District 2
David Plyler, Council Member, District 4

SECTION 3. CANCELING REGULAR ELECTION.

That, in accordance with Section 2.053(b) of the Texas Election Code, the Regular Municipal Election for the City Council heretofore called and ordered for November 4, 2014 shall not be held and is hereby canceled.

SECTION 4. REQUIRING POSTING OF ORDINANCE.

That, in accordance with Section 2.053(b) of the Texas Election Code, the City Clerk is hereby directed to cause a copy of this Ordinance to be posted on Election Day, same being November 4, 2014, at all polling places that would have been used in such Election.

SECTION 5. REPEALER CLAUSE.

That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. SEVERABILITY CLAUSE.

That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 7. FINDING AND DETERMINING.

That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

INTRODUCED on this the _____ day of _____, 2014.

ADOPTED on this the _____ day of _____, 2014.

EFFECTIVE DATE on this the _____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

**BRANDON S. SHELBY,
CITY ATTORNEY**

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR
OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on November 4, 2014

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el November 4, 2014

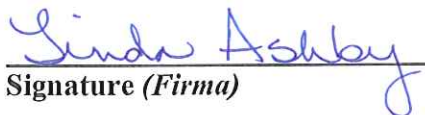
List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)

Candidate(s) Candidato(s)

City Council Member, District 2
City Council Member, District 4

Terrence R. Steele
David Plyler


Signature (Firma)

Linda Ashby
Printed name (Nombre en letra de molde)

City Clerk
Title (Puesto)

August 25, 2014
Date of signing (Fecha de firma)

(Seal) (sello)

See reverse side for instructions
(Instrucciones en el reverso)



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 4.

Meeting Date: 09/02/2014

Prepared By: Clay Barnett, Director of Public Works and Engineering

Approved By: George Olson, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5826

Establishing Maximum, Reasonable and Prudent Rates of Speed on Certain Portions of Certain Streets and Highways and Public Places in the City of Sherman; Repealing all Ordinances and Parts of Ordinances in Conflict Herewith; Fixing Penalties for Violation Thereof; and Declaring an Emergency

Issue:

The Texas Department of Transportation (TxDOT) is requesting to add a school zone in front of Sory Elementary on SH 56 within Sherman's city limits.

Background:

At the request of the Sherman Independent School District, TxDOT has performed an engineering and traffic study and survey to determine the maximum, reasonable and prudent speeds for vehicles traveling upon SH 56 in the vicinity of the Sory Elementary School within Sherman's city limits. As a result, TxDOT is requesting the City Council establish by ordinance a speed limit of forty-five (45) miles per hour at all times from the 2100 block of West Houston east to Holly Avenue; except that a school speed limit of thirty (30) miles per hour will be effective on school days only at the school zone, from the 2100 block of West Houston east to Archer Drive during the following hours:

- from 45 minutes before school opens until classes begin;
- from the beginning to the end of the lunch period, if needed;
- and for the 30 minute period beginning at the close of school.

The proposed ordinance would revise Ordinance No. 5203 adopted at the January 5, 2004 City Council meeting.

Origination:

The Texas Department of Transportation

Financial Consideration:

None

Staff Recommendation:

It is recommended that TxDOT's proposed speed zones on the stated portion of SH 56 be approved.

Alternatives:

As may be directed by the City Council

Attachments

Ordinance No. 5826

TxDOT Request Letter

Speed Zone/School Zone Layout

Ordinance No. 5203

ORDINANCE NO. 5826

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ESTABLISHING MAXIMUM, REASONABLE AND PRUDENT RATES OF SPEED ON CERTAIN PORTIONS OF CERTAIN STREETS AND HIGHWAYS AND PUBLIC PLACES IN THE CITY OF SHERMAN; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; FIXING PENALTIES FOR VIOLATION HEREOF; AND DECLARING AN EMERGENCY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

WHEREAS, by authority and direction of the City Council of the City of Sherman, Texas an engineering and traffic study and survey have been made by the Transportation Operations Office of the Texas Department of Transportation to determine the maximum, reasonable and prudent speeds for vehicles traveling upon the following named streets and highways and parts thereof, to facilitate the most effective use of said streets and highways and the safe and effective movement of vehicular traffic thereon; and

WHEREAS, such study and survey establishes, and it is so found by the City Council of the City of Sherman, Texas, that the following are the maximum, reasonable and prudent rates of speed for vehicular traffic upon said streets and highways and parts thereof;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

No person shall drive a vehicle upon a public road, street and highway in the City of Sherman, Texas, at a speed greater than is reasonable and prudent under the conditions and circumstances then existing. Except when a special hazard exists that requires lower speeds for compliance with the above requirement, the limits hereinafter set out shall be lawful but any speed in excess of the limits as hereinafter set out for the streets and highways and portions thereof to which they apply shall be prima facie evidence that the speed is not reasonable or prudent:

SECTION 1. To amend Ordinance No. 5203 placed January 5, 2004 the section of State Highway 56 (SH 56) known as Houston Street from the designation Mile Point 18.371 easterly for a distance of approximately 0.602 miles, a speed limit of forty-five (45) miles per hour at all times to Mile Point 18.973; except that a school speed limit of thirty (30) miles per hour will be effective on school days only at the school zone, from approximate highway mile point 18.371 to the mile point 18.671 only during the following hours:

- From 45 minutes before school opens until classes begin;
- from the beginning to the end of the lunch period, if needed;

- and for a 30 minute period beginning at the close of school;

as evidenced by the attached which is hereby approved and made a part thereof. All remaining distances, speeds, and school zones in said ordinance shall remain in effect.

SECTION 2. All ordinances and parts of ordinances in force in the City of Sherman, Texas, which conflict with the terms and provisions of this ordinance are hereby repealed insofar as they conflict with this ordinance, but all other portions of said ordinance shall remain in full force and effect.

SECTION 3. Any person violating the provisions of this ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not exceeding **TWO HUNDRED AND NO/100 (\$200.00) DOLLARS.**

SECTION 4. The fact that present traffic regulations are inadequate to control traffic in areas covered by this ordinance creates an emergency which is here and now declared, and all rules and regulations providing for the reading of ordinance is passed as an emergency measure and shall be in full force and effect from and after its passage and publication and after the installation of speed limit signs.

INTRODUCED on this the _____ day of _____, 2014.

ADOPTED on this the _____ day of _____, 2014.

EFFECTIVE DATE on this _____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**



Texas Department of Transportation

1365 North Main Street • Paris, Texas 75469 • (903) 737-9498

August 18, 2014

Mr. George Olson
City Manager, City of Sherman
220 W Mulberry St
Sherman, TX 75090

Dear Mr. Olson:

Our District Traffic Office studied the SH 56 request to add a school zone in front of Sory Elementary School.

Attached is a sample speed zoning ordinance covering the proposed speed zone. The sample ordinance may be used in its present form, or may be rewritten, using the distances and speed limits given.

Please present the proposed speed zoning plan to the city council for their review and passage of the required ordinance. When approved, **two (2) signed and sealed original copies of the completed ordinance should be sent to this office at the above address.**

Upon receiving the city ordinance arrangements will be made with the Sign Crew to have signs installed per ordinance. If you need an electronic copy or have any questions contact Rush Vickers in the District Traffic Office at 903-737-9212 or at Robert.Vickers@txdot.gov.

Sincerely,

Darius Samuels, P.E.
Traffic Engineer

DLS:rrv
Attachments
Cc: Aaron Bloom
DTO file



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



ORDINANCE 5203

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ESTABLISHING MAXIMUM, REASONABLE AND PRUDENT RATES OF SPEED ON CERTAIN PORTIONS OF STATE HIGHWAY 56 IN THE CITY OF SHERMAN; PROVIDING FOR A PENALTY PROVISION; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, by authority and direction of the City Council of the City of Sherman, Texas, an engineering and traffic study and survey have been made by the Transportation Operations Office of the Texas Department of Transportation to determine the maximum, reasonable and prudent speeds for vehicles traveling upon the following named streets and highways and parts thereof, to facilitate the most effective use of said streets and highways and the safe and effective movement of vehicular traffic thereon; and

WHEREAS, such study and survey establishes, and it is so found by the City Council of the City of Sherman, Texas, that the following are the maximum, reasonable and prudent rates of speed for vehicular traffic upon said streets and highways and parts thereof;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. No person shall drive a vehicle upon a public road, street and highway in the City of Sherman, Texas, at a speed greater than is reasonable and prudent under the conditions and circumstances then existing. Except when a special hazard exists that requires lower speeds for compliance with the above requirement, the limits hereinafter set out shall be lawful but any speed in excess of the limits as hereinafter set out for the streets and highways and portions thereof to which they apply shall be prima facie evidence that the speed is not reasonable or prudent:

On State Highway 56, easterly from the west city limit of Sherman for a distance of approximately 0.492 miles, a speed limits of fifty-five (55) miles per hour at all times except of a school speed limit of thirty-five (35) miles per hour will be effective on school days only at the school crossing zone, from approximate highway mile point 17.229 to mile point 17.566 only during the following hours:

From forty-five (45) minutes before school opens until classes begin; from the beginning to the end of lunch period, if needed; and for a thirty (30) minute period beginning at the close of school;

Thence easterly for a distance of approximately 0.730 miles, a speed limits of fifty (50) miles per hour at all times; thence easterly on the section of roadway known as Lamar Street for a distance of approximately 0.602 miler, a speed limit of forty (40) miles per hour at all times; thence easterly for a distance of approximately 2.119 miles, a speed limit of thirty (30) miles per hour at all times; thence easterly for a distance of approximately 0.437 miles, a speed limit of forty (40) miles per hour at all times, thence easterly for a distance of approximately 0.285 miles a speed limit of fifty-five (55) miles per hour at all times to the east city limit of Sherman; thence westerly on the section of roadway known as Houston Street from the designation known as Harrison Street to Holly Avenue an approximate distance of 2.032 miles, a speed limit of thirty (30) miles per hour at all times; thence westerly for a distance of approximately 0.502 miles to the connection with Lamar Street, a speed of forty (40) miles per hour at all times as evidenced by the attached which is hereby approved and made a part thereof

SECTION 2. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. Any person violating the provision of this ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be punished a fine not exceeding Two Hundred Dollars (\$200.00).

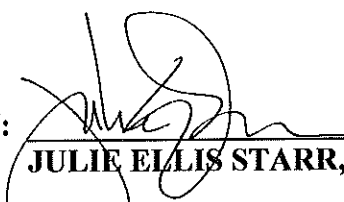
SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the 15th day of December, 2003.

ADOPTED on this the 5th day of January, 2003.4.

EFFECTIVE DATE on this the 5th day of January, 2003.4.

CITY OF SHERMAN, TEXAS

BY: 

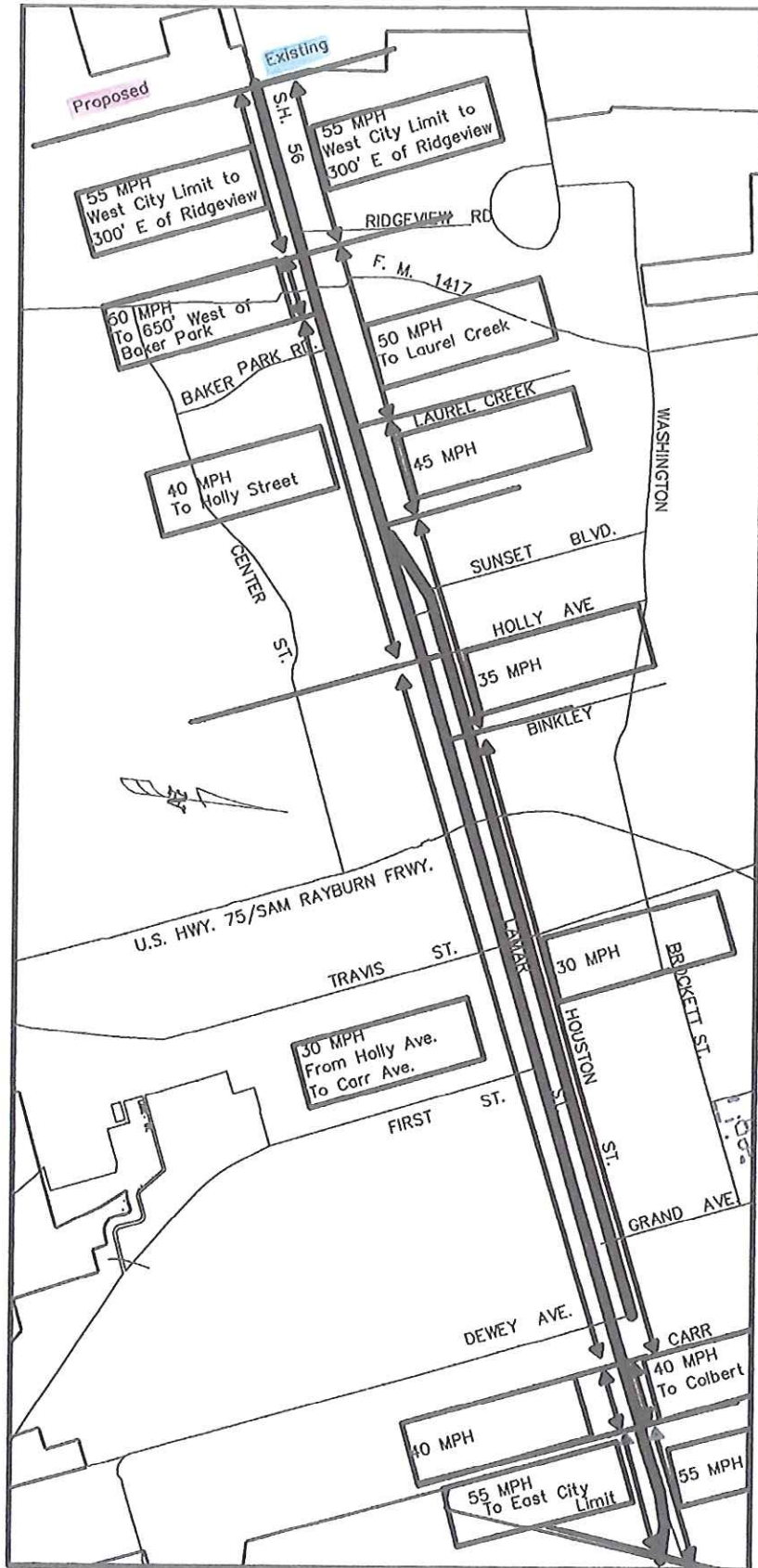
JULIE ELLIS STARR, MAYOR

ATTEST:

BY: Linda Ashby
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

Charles W. Rowland
CHARLES W. ROWLAND,
CITY ATTORNEY





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 5.

Meeting Date: 09/02/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5827

Repealing Ordinance No. 5754 in its Entirety; Establishing Assignment Pay Schedules for Firefighters and Police Officers

Issue:

The City Council is required by state law to establish assignment pay schedules by Ordinance for members of the classified service.

Background:

The City Council authorized salary and assignment pay amounts for firefighters and police officers as part of the fiscal year (FY) 2014-2015 budget. This Ordinance will repeal Ordinance No. 5754 (adopted at the September 17, 2012 Council meeting) and establish the assignment pay schedules for Fire and Police, previously approved by the City Council for fiscal year 2012-2013 and subsequent fiscal years. There are no proposed increases to these assignment pay categories, rather, this item makes an administrative change to this Ordinance.

Origination:

City Council

Financial Consideration:

Funds are appropriated in the 2014-2015 budget for these assignment pay amounts for Police and Fire Department personnel.

Staff Recommendation:

Staff recommends approval of the proposed Ordinance.

Alternatives:

The City Council could choose not to approve this Ordinance, leaving unchanged the fire and police assignment pay schedules adopted on September 17, 2012 through Ordinance No. 5754.

Attachments

Ordinance No. 5827

Ordinance No. 5754

ORDINANCE NO. 5827

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REPEALING ORDINANCE NO. 5754 IN ITS ENTIRETY; ESTABLISHING ASSIGNMENT PAY SCHEDULES FOR FIREFIGHTERS AND POLICE OFFICERS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Ordinance No. 5754, adopted at the September 17, 2012 City Council meeting, is hereby repealed in its entirety.

SECTION 2. That, effective upon the 1st day of October, 2014, the following Assignment Pay Schedule shall be adopted for the Sherman Fire Department:

- ~~(a) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief to the Klown Kompany.~~
- (a) *Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief as a Fire Prevention Specialist.*
- (b) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief to the Technical Rescue Team.
- (c) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief as ~~the~~ a SWAT-Medic Tactical Emergency Medical Support (TEMS).

SECTION 3. That, effective upon the 1st day of October, 2014, the following Assignment Pay Schedule shall be adopted for the Sherman Police Department:

- (a) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Police Chief as Field Training Officers.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

INTRODUCED on this the _____ day of _____, 2014.

ADOPTED on this the _____ day of _____, 2014.

EFFECTIVE DATE on this the _____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY:

CAROLYN S. WACKER, MAYOR

ATTEST:

BY:

LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY:

**BRANDON S. SHELBY
CITY ATTORNEY**

ORDINANCE NO. 5754

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REPEALING ORDINANCE NO. 5626 IN ITS ENTIRETY; ESTABLISHING ASSIGNMENT PAY SCHEDULES FOR FIREFIGHTERS AND POLICE OFFICERS; PROVIDING FOR AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Ordinance No. 5626, adopted at the October 5, 2009 City Council meeting, is hereby repealed in its entirety.

SECTION 2. That, effective upon the 1st day of October, 2012, the following Assignment Pay Schedule shall be adopted for the Sherman Fire Department:

- (a) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief to the Klown Kompany.
- (b) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief to the Technical Rescue Team.
- (c) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief as the SWAT Medic.

SECTION 3. That, effective upon the 1st day of October, 2012, the following Assignment Pay Schedule shall be adopted for the Sherman Police Department:

- (a) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Chief of Police as Field Training Officers.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

INTRODUCED on this the 17th day of September, 2012.

ADOPTED on this the 17th day of September, 2012.

EFFECTIVE DATE on this the 17th day of September, 2012.

CITY OF SHERMAN, TEXAS

BY:


BILL MAGERS, MAYOR

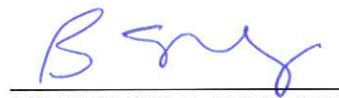
ATTEST:

BY:


LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY:


BRANDON S. SHELBY,
CITY ATTORNEY

Repealing ord. 5572; establishing
assignment pay schedules for FF
and police officers.

ORDINANCE NO. 5626

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
SHERMAN, TEXAS, REPEALING ORDINANCE NO. 5572;
ESTABLISHING ASSIGNMENT PAY SCHEDULES FOR
FIREFIGHTERS AND POLICE OFFICERS; PROVIDING FOR AN
EFFECTIVE DATE; FINDING AND DETERMINING THAT THE
MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED
AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN,
TEXAS:**

SECTION 1. That Ordinance No. 5572, adopted at the November 3, 2008 City Council meeting, is hereby repealed in its entirety.

SECTION 2. That, effective upon the 16th day of October, 2009, the following Assignment Pay Schedule shall be adopted for the Sherman Fire Department:

- ~~(a) — Assignment Pay in the amount of \$200.00 per month shall be paid to the employee assigned by the Fire Chief as the Training Officer.~~
- ~~(b) — Assignment Pay in the amount of \$200.00 per month shall be paid to the employees assigned by the Fire Chief as Fire Inspector.~~
- ~~(c) — Assignment Pay in the amount of \$200.00 per month shall be paid to the employee assigned by the Fire Chief as the Emergency Medical Services Coordinator.~~
- ~~(d) — Assignment Pay in the amount of \$200.00 per month shall be paid to the employee assigned by the Fire Chief as the Operations Captain.~~
- ~~(e) — Assignment Pay in the amount of \$200.00 per month shall be paid to the employees assigned by the Fire Chief as Assistant Emergency Management Coordinator.~~
- (a) Assignment Pay in the amount of \$263.26 per month shall be paid to the employee assigned by the Fire Chief as the Fire Marshal.*
- ~~(f) (b)~~ Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief to the Klown Company Kompany.
- ~~(g) (c)~~ Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief to the Technical Rescue Team.

(h) (d) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Fire Chief as SWAT Medic.

SECTION 3. That, effective upon the 16th day of October, 2009, the following Assignment Pay Schedule shall be adopted for the Sherman Police Department:

(a) Assignment Pay in the amount of \$100.00 per month shall be paid to the employees assigned by the Chief of Police as Field Training Officers.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

INTRODUCED on this the 5th day of October, 2009.

ADOPTED on this the 5th day of October, 2009.

EFFECTIVE DATE on this the 5th day of October, 2009.

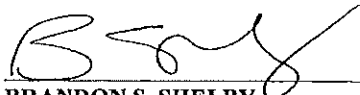
CITY OF SHERMAN, TEXAS

BY: 
BILL MAGERS, MAYOR

ATTEST:

BY: 
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: 
BRANDON S. SHELBY,
CITY ATTORNEY



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 6.

Meeting Date: 09/02/2014

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved by: George Olson, City Manager

Caption:

ADOPTION OF ORDINANCES

Consider Adoption of Ordinance Numbers: 5825, 5826 and 5827

List of Agenda Items:

- C.3. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5825**
Declaring as Elected the Unopposed Candidates for the Office of City Council Member for District 2 and for District 4; Finding that All Necessary and Required Legal Conditions have been Satisfied; Providing that the November 4, 2014 Regular Municipal Election for City Council Shall Not be Held; Providing for Posting of this Ordinance on Election Day, November 4, 2014
- C.4. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5826**
Establishing Maximum, Reasonable and Prudent Rates of Speed on Certain Portions of Certain Streets and Highways and Public Places in the City of Sherman; Repealing all Ordinances and Parts of Ordinances in Conflict Herewith; Fixing Penalties for Violation Thereof; and Declaring an Emergency
- C.5. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5827**
Repealing Ordinance No. 5754 in its Entirety; Establishing Assignment Pay Schedules for Firefighters and Police Officers
-



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. C. 7.

Meeting Date: 09/02/2014

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved by: George Olson, City Manager

Caption:

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

List of Agenda Items:

- D.1. * RESOLUTION NO. 5875**
Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas
- D.3. * RESOLUTION NO. 5877**
Authorizing the Execution of Agreements with the Sherman Housing Authority, the Texoma Area Paratransit System, Inc., the Grayson County Crisis Center, the Grayson County Shelter, Inc., Child & Family Guidance Center of Texoma, Boys & Girls Club of Sherman, Inc., and MasterKey Ministries of Grayson County, Inc. for the Use of Community Development Block Grant Funds
- D.4. * RESOLUTION NO. 5878**
Revoking and Replacing Resolution No. 5837; Establishing Salary Structures and Incentive/Certification Pay Schedules for Firefighters and Police Officers
- E.1. * REQUEST TO ADVERTISE**
Repair or Replacement of Lake Texoma Pump Station Pump #2
- F.1. * OTHER BUSINESS**
Consider Request of the Sherman Independent School District and the Sherman High School Student Council to Temporarily Close Certain Streets for the "2014 Sherman High School Homecoming Parade" on Monday, September 22, 2014
-



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. D. 1.

Meeting Date: 09/02/2014

Prepared By: Clay Barnett, Director of Public Works and Engineering

Approved By: George Olson, City Manager

Caption:

*** RESOLUTION NO. 5875**

Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas

Issue:

To approve and adopt the City of Sherman's Capital Improvement Program 2014-2019

Background:

Article V, Section 10 of the City Charter requires that the City Council, by resolution, adopt a Capital Improvement Program. As required, before consideration of the resolution, the City published a summary of the program and gave notice of a public hearing in a newspaper of general circulation in the City.

Origination:

Department of Engineering

Financial Consideration:

The first year of the CIP projects for the General CIP and the Utility CIP were funded through the fiscal year (FY) 2014-15 budget adopted by the Council at the August 18, 2014 Council meeting. The total estimated project costs for all five years are reflected in the table below, and total about \$76.9 million.

General Fund	\$30,137,750
Utility Fund	<u>\$46,811,500</u>
Total Funding for 2013-2018	\$76,949,250

Staff Recommendation:

The staff recommends approval of this item following the public hearing being conducted under Item C.1 on this agenda.

Alternatives:

Those as may be directed by the City Council

Attachments

Resolution No. 5875

CIP Summary

RESOLUTION NO. 5875

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; PROVIDING FOR AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five-year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City; and;

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 4th day of August, 2014, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 2nd day of September, 2014.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

**BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY**

GENERAL SERVICES

2014 - 2015

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Hunt Street Erosion	\$100,000						\$100,000
Street Program		\$1,500,000					\$1,500,000
GIS System			\$200,000				** \$200,000
Total 2014-2015	\$100,000	\$1,500,000	\$200,000	\$0	\$0	\$0	\$1,800,000

** SEDCO Funded

2015-2016

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Northeast Fire Station Site			\$2,500,000				* \$2,500,000
Southwest Fire Station			\$5,200,000				* \$5,200,000
Storm Water Utility Fee Study	\$200,000						\$200,000
Northside Fire Station 5 Renovation			\$300,000				\$300,000
Municipal Airport Runway and Taxiway Rehab			\$402,000				\$402,000
Sherman Armory Building Repair, Phase I			\$300,000				\$300,000
Northside Station 5 Driveway and Parking Lot			\$70,000				\$70,000
Cypress Grove Rd. Rebuild - Rex Cruse to Redbud - Preliminary Engineering and ROW		\$200,000					\$200,000
Travis Street Bridge Repair	\$180,000						\$180,000
Bridge Erosion Repair (West McGee, Taylor St, W Washington Street at Post Oak Creek)	\$143,000						\$143,000
S. Sam Rayburn Frwy, Contemporary Street and Westwood Drive, Property Acquisition	\$96,250						\$96,250
Sherman Armory Building Repair, Phase II			\$150,000				\$150,000
Sherman Armory Building Repair, Phase III			\$150,000				\$150,000
Municipal Airport Apron Rehab			\$172,000				\$172,000
Municipal Airport Terminal Repair			\$60,000				\$60,000
Senior Center Building Repair			\$60,000				\$60,000
Street Maintenance Building Repair			\$50,000				\$50,000
Fire Station #3 Building Repair			\$50,000				\$50,000
Library Boiler/HVAC Replacement			\$70,000				\$70,000
Hawn Skateboard Renovation - Phase II				\$80,000			\$80,000
Fairview Park Tot Playground				\$50,000			\$50,000
Fairview Park Field Lighting				\$150,000			\$150,000
Martin Luther King Park Restroom				\$150,000			\$150,000
Ely Park Playground				\$80,000			\$80,000
Hawn Park Field Lighting				\$200,000			\$200,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
GIS System			\$50,000				\$50,000
Total 2015-2016	\$869,250	\$250,000	\$9,584,000	\$710,000	\$0	\$0	\$11,413,250

* Bonded

2016-2017

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Cypress Grove Rd. Rebuild - Rex Cruse to Redbud		\$1,430,000					\$1,430,000
Starlight Alley Rebuild		\$700,000					\$700,000
Regency Drive and W. Washington Street, Property Acquisition	\$287,750						\$287,750
Bridge Erosion Repair (Center St. at Sand Creek and N. Ricketts St.)	\$57,000						\$57,000
Library Upper Roof Replacement			\$380,000				\$380,000
Fire Station 1, New Roof			\$200,000				\$200,000
Municipal Airport Hangar Roof Replacement			\$180,000				\$180,000
Municipal Airport Hangar Taxiway Rehabilitation			\$30,000				\$30,000
Hawn Park Pavilion				\$75,000			\$75,000
Rosedale Park Restroom				\$150,000			\$150,000
Baker Park Pavilion				\$75,000			\$75,000
GIS System			\$50,000				\$50,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
Total 2016-2017	\$594,750	\$2,180,000	\$840,000	\$300,000	\$0	\$0	\$3,914,750

2017-2018

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Loy Lake Road Construction (US Hwy 82 to Pecan Grove Rd)		\$700,000					**** \$700,000
Fallon Drive Construction - Preliminary Engineering and ROW		\$200,000					\$200,000
Rex Cruse Drive Rebuild - Preliminary Engineering and ROW		\$260,000					\$260,000
Archer Drive Detention Pond Property Acquisition	\$1,059,500						\$1,059,500
Bridge Erosion Repair (Hillcrest St and N. Woods St)	\$64,000						\$64,000
Police Station Roof Replacement			\$200,000				\$200,000
Municipal Airport Quonset Hangar Roof Replacement			\$50,000				\$50,000
Rosedale Park Playground				\$60,000			\$60,000
Rosedale Park Field Lighting				\$50,000			\$50,000
Hawn Park Sprayground Expansion				\$300,000			\$300,000
Hillcrest Park Renovation				\$150,000			\$150,000
GIS System			\$50,000				\$50,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
Total 2017-2018	\$1,373,500	\$1,210,000	\$300,000	\$560,000	\$0	\$0	\$3,443,500

**** TIF

2018-2019

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
Municipal Airport Runway Lighting Replacement			\$384,000				\$384,000
Fallon Drive West Construction to U.S. Hwy 75		\$1,250,000					\$1,250,000
U.S. Highway 75 Fallon Drive Ramps		\$3,600,000				**	\$3,600,000
Rex Cruse Drive Rebuild		\$1,860,000					\$1,860,000
Center Street Bridge Repair (at Post Oak Creek)	\$185,000						\$185,000
Bridge Erosion Repair (W Pecan St, Lamberth Rd, Centennial St and Blue Flame Rd)	\$73,000						\$73,000
Archer Drive Detention Pond Construction	\$214,250						\$214,250
Fairview Park Pavilions				\$50,000			\$50,000
Fairview Park Spray Ground and Splash Expansion				\$500,000			\$500,000
Cherry Park Playground				\$100,000			\$100,000
Old Settlers Park - Phase III Field Renovation				\$1,000,000			\$1,000,000
GIS System			\$50,000				\$50,000
Drainage Improvement Projects	\$250,000						\$250,000
Street Right-of-Way and Street Oversize Funding		\$50,000					\$50,000
Total 2018-2019	\$722,250	\$6,760,000	\$434,000	\$1,650,000	\$0	\$0	\$9,566,250

** SEDCO Funded

GENERAL GRAND TOTAL	\$3,659,750	\$11,900,000	\$11,358,000	\$3,220,000	\$0	\$0	\$30,137,750
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UTILITY SERVICES

2014-2015

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals	
Gallagher Elevated Tank Painting and Repair					\$1,125,000		\$1,125,000	
WTP Expansion - Engineering and Design					\$2,000,000	*	\$2,000,000	
Blalock Industrial Sewer Replacement						\$1,000,000	**	\$1,000,000
Reconfigure Sears Lift Station to Gravity Sewer						\$1,650,000	*	\$1,650,000
WWTP Relief Headworks - Engineering and Construction						\$5,500,000	*	\$5,500,000
WWTP - Biosolids Engineering, Design and Construction						\$1,500,000	*/1	\$1,500,000
WTP - Sludge Dewatering Basin					\$350,000			\$350,000
Ricketts Street Water Line Replacement, Phase 2					\$168,000			\$168,000
Eastside Outfall Return Sewer						\$1,000,000	*	\$1,000,000
Utility Main Oversizing					\$25,000	\$25,000		\$50,000
TOTAL 2014-2015	\$0	\$0	\$0	\$0	\$3,668,000	\$10,675,000		\$14,343,000

* Bonded

** SEDCO Funded

1 Under Technological Review

2015-2016

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
WWTP - Study Digester Upgrade and Cost Recovery (8%)						\$200,000	\$200,000
WWTP Automated Dissolved Oxygen Control						\$900,000	* \$900,000
WWTP Control Building Upgrade			\$400,000				\$400,000
WWTP - Repair/Replace Perimeter Fencing			\$90,000				\$90,000
WWTP - Digester Firebreak and Sludge Basin Erosion Control			\$50,000				\$50,000
WTP Expansion Construction					\$15,000,000		* \$15,000,000
Brine Disposal from WTP					\$2,000,000		* \$2,000,000
Ida Road Ground Storage Tank Repair and Painting					\$1,000,000		\$1,000,000
Texoma Parkway Sewer Replacement						\$200,000	\$200,000
U.S. Highway 75 South Water Crossing Replacement					\$138,000		\$138,000
Utility Main Oversizing					\$50,000	\$50,000	\$100,000
TOTAL 2015-2016	\$0	\$0	\$540,000	\$0	\$18,188,000	\$1,350,000	\$20,078,000

* Bonded

2016-2017

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals	
WWTP - Nutrient Removal Preliminary Engineering						\$1,400,000	*	\$1,400,000
Laboratory Building Expansion			\$300,000					\$300,000
Blanton Drive Water Main Replacement					\$54,000			\$54,000
Oxford Street Water Main Replacement					\$85,000			\$85,000
Grant Street Water Main Replacement					\$76,500			\$76,500
Utility Main Oversizing					\$50,000	\$50,000		\$100,000
TOTAL 2016-2017	\$0	\$0	\$300,000	\$0	\$265,500	\$1,450,000		\$2,015,500

* Bonded

2017-2018

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
WWTP - Nutrient Removal Process						\$8,000,000	* \$8,000,000
Relief Sewer D-1						\$290,000	\$290,000
South Sherman Trunk Sewer						\$135,000	\$135,000
Texoma Parkway Water Replacement - Phase V					\$300,000		* \$300,000
Utility Main Oversizing					\$50,000	\$50,000	\$100,000
TOTAL 2017-2018	\$0	\$0	\$0	\$0	\$350,000	\$8,475,000	\$8,825,000

* Bonded

2018-2019

	Drainage	Streets	Facilities	Parks	Water	Sewer	Totals
S.H. Highway 289 Sewerline 'C'						\$1,300,000	** \$1,300,000
WWTP Security Upgrade			\$150,000				\$150,000
Utility Main Oversizing					\$50,000	\$50,000	\$100,000
TOTAL 2018-2019	\$0	\$0	\$150,000	\$0	\$50,000	\$1,350,000	\$1,550,000

** SEDCO Funded

UTILITY GRAND TOTAL	\$0	\$0	\$990,000	\$0	\$22,521,500	\$23,300,000	\$46,811,500
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TOTAL CIP	\$3,659,750	\$11,900,000	\$12,348,000	\$3,220,000	\$22,521,500	\$23,300,000	\$76,949,250
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SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. D. 2.

Meeting Date: 09/02/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

RESOLUTION NO. 5876

Authorizing Execution of a Contract with the Sherman Chamber of Commerce for the Promotion of Tourism in Sherman and its Surrounding Area

Issue:

To contract with the Sherman Chamber of Commerce for the promotion of tourism in Sherman and its surrounding area during the 2014-2015 fiscal year

Background:

At the recent Budget Workshop, the City Council approved moving the City of Sherman's Tourism Program to the Sherman Chamber of Commerce. The attached contract for fiscal year (FY) 2014-2015 has been reviewed and approved by the President of the Sherman Chamber of Commerce, Eddie Brown. The Chamber's tourism work plan and budget are also attached.

Origination:

City Council and Sherman Chamber of Commerce

Financial Consideration:

The contract calls for the Chamber to receive \$240,000.00 from Hotel-Motel Occupancy Tax revenues and reserves on a reimbursement basis, with an initial advance of up to \$60,000.00 for one-time, start-up expenses. Funds were appropriated in the FY2014-15 budget to cover these costs.

Staff Recommendation:

The staff recommends approval of the contract for tourism services through the Sherman Chamber of Commerce.

Alternatives:

The City Council could instruct the staff to make changes to the contract; or the Council could reject the contract.

Attachments

Resolution No. 5876

2014-2015 Tourism Contract with the Chamber

Exhibit "A" - Tourism Mission Statement

Exhibit "B" - Tourism Work Plan and Budget

RESOLUTION NO. 5876

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A CONTRACT WITH THE SHERMAN CHAMBER OF COMMERCE FOR THE PROMOTION OF TOURISM IN SHERMAN AND ITS SURROUNDING AREA; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute a contract with the Sherman Chamber of Commerce for the promotion of tourism in Sherman and its surrounding area in accordance with the contract documents attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

CONTRACT FOR TOURISM

THIS CONTRACT is made and entered by and between the CITY OF SHERMAN, a municipal corporation of the State of Texas (hereinafter called "CITY") and the SHERMAN CHAMBER OF COMMERCE, a non-profit corporation of the State of Texas (hereinafter called "CHAMBER").

WHEREAS, Chapter 351 of the Texas Tax Code authorizes a city to levy and collect an occupancy tax on hotels and motels; and

WHEREAS, CITY levies and collects a tax equal to seven percent (7%) of the consideration paid by occupants of hotels and motels; and

WHEREAS, CITY and CHAMBER desire to promote tourism and advertise the City of Sherman and its vicinity;

NOW, THEREFORE, CITY and CHAMBER agree as follows:

I.

CITY agrees to reimburse CHAMBER for up to Two Hundred Forty Thousand Dollars and No Cents (\$240,000.00) of actual tourism management expenses used in the promotion of tourism in Sherman and its surrounding area through the CHAMBER's Division of Tourism. Such tourism management expenses shall be collected under the Hotel/Motel Occupancy Tax of the CITY. All disbursements related to the tourism management expenses will be to reimburse CHAMBER for actual expenses made to third parties for the purpose of promoting tourism. Reimbursement will be based on copies of actual invoices or other proofs of payment as requested by CITY.

Operational expenses may include administrative, program, advertising or marketing expenses, where a reasonable expectation for annual, on-going recurrence exists.

Not more than Sixty Thousand Dollars and No Cents (\$60,000.00) of the aforementioned Two Hundred Forty Thousand Dollars (\$240,000.00) may be advanced for one-time, start-up expenses. CHAMBER must provide CITY with copies of actual invoices or other proofs of payment to support the total amount advanced, as the CHAMBER makes such expenses.

II.

The CHAMBER and its Division of Tourism shall spend no money received by it pursuant to this agreement that does not strictly conform to the requirements, intent and purposes as set forth in the Texas Tax Code, Chapter 351, Section 351.101(a)(1)-(6), as amended, and such statutorily authorized administrative expenses, together with the Texas Attorney General opinions. Specifically, CHAMBER shall use such hotel tax revenues solely for the purposes that

will enhance and promote tourism, which shall mean events, activities or programs that are likely to attract visitors from outside the City.

III.

CHAMBER, through its Division of Tourism, shall prepare and provide to CITY a plan of work and budget pertaining to the funds to be administered under this contract by the Division of Tourism which aligns with CITY'S tourism mission, core values, goals and objectives. The detailed budget and work plan shall be presented to the Sherman City Council no later than the City Council requested date. The budget shall individually list all items, events, activities or programs for which any part of the revenues from the hotel tax are to be spent, as required in Section 351.108 of the Texas Tax Code, as amended. No hotel tax revenue expense shall occur prior to it being properly identified in the budget. Any line item adjustment or transfer of money to another line item in the budget shall immediately be presented to the City Manager with explanation. Any significant amendments, additions, or deletions to this budget over Ten Thousand Dollars and No Cents (\$10,000.00) shall be approved by the Sherman City Council before such amendments, additions or deletions shall take place.

Tourism related events in Sherman typically include a summer concert series, an Independence Day celebration and an arts festival in the fall. CHAMBER will be expected to continue to provide these or equivalent tourism events.

Receipt or acceptance by the Sherman City Council of the CHAMBER'S tourism plan of work or budget, or any changes to it, shall not act as or be deemed to be approval that the items listed by CHAMBER to receive hotel tax revenues are lawful tourism expenses.

IV.

CHAMBER shall furnish CITY quarterly financial reports on tourism activities which show all actual expenses whether those expenses are budgeted or not. The report shall compare actual expenses to budgeted expenses and to actual expenses from the prior year. CHAMBER shall also provide CITY quarterly program reports on tourism activities compared to the approved work plan. Each quarterly financial report and each quarterly program report on tourism activities shall be presented to the office of the City Manager no later than the end of the month immediately following each calendar quarter. CHAMBER shall cause an annual financial audit to be performed by a duly licensed Certified Public Accountant. The audit report shall segregate the tourism activities from the general CHAMBER activities by such schedules or disclosures as are necessary for a reasonable reader to determine the financial condition and the results of operations of the tourism program. The audit report for the 2014-2015 fiscal year shall be presented to the office of the City Manager no later than May 31, 2016.

V.

This agreement shall be for the term of one (1) year, beginning October 1, 2014, and ending September 30, 2015, unless the Hotel/Motel Occupancy Tax Ordinances of the City of

Sherman are repealed or amended within such term, or the failure of CHAMBER to conditions herein.

VI.

Notwithstanding the above, CITY and CHAMBER retain the right to cancel this agreement at any time, with or without cause and without liability or expense, by the giving of sixty (60) days notice of such intention to cancel. Notice to cancel by CITY shall be in writing, signed by the City Manager with prior City Council approval. Notice to cancel by CHAMBER shall be in writing, signed by the CHAMBER President with prior CHAMBER Board of Directors approval.

VII.

CITY and CHAMBER shall consider renewal of this agreement in subsequent years. CHAMBER agrees to provide a plan of work and budget in conjunction with any request to renew this agreement.

This agreement may not be changed, varied, or altered except by an instrument in writing and duly executed on behalf of CITY and by CHAMBER. This agreement shall be construed in accordance with the laws of the State of Texas, and shall be deemed performable and enforceable in the State of Texas, with venue in Grayson County, Texas.

IN TESTIMONY WHEREOF, this instrument, in duplicate originals of equal force, has been executed on behalf of the Sherman Chamber of Commerce and on behalf of the City of Sherman, by its City Manager and attested by its City Clerk, effective the first day of October, 2014.

CITY OF SHERMAN, TEXAS

BY: _____

**GEORGE OLSON,
CITY MANAGER**

ATTEST:

BY: _____

LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CHAMBER OF COMMERCE

(CORPORATE SEAL)

BY: _____
NAME: EDDIE BROWN
TITLE: CHAMBER PRESIDENT
ADDRESS: 307 WEST WASHINGTON
SUITE 100
SHERMAN, TEXAS 75090

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

MISSION STATEMENT

To promote Sherman, Texas, as a premiere location for cultural, recreational, and leisure activities for visitors

CORE VALUES

Promote Sherman's
unique **heritage, venues**
and activities outside of
the local market.

Provide quality facilities,
programs and services.

Maintain effective
relationships with
tourism-related entities
and stakeholders.

GOALS & OBJECTIVES

Increase visitor
awareness of Sherman's
cultural, recreational and
leisure opportunities.

Foster usage of city
facilities for events
drawing visitors to the
Sherman area.

Support local arts &
humanities programs
and other tourism-
related groups drawing
visitors to Sherman.

- Maintain online presence
- Advertise statewide
- Maintain marketing material
- Utilize newly created CVB

- Draw regional performers to Kidd-Key
- Plan regular events at Pecan Grove Park
- Market sports tournaments
- Enable online reservations

- Encourage local groups to operate recurring events
- Provide facilities
- Promote programs & events



Sherman Chamber of Commerce- Tourism

2014-2015 Work Plan

- Christmas Parade and Snowflake Festival
- Hot Summer Nights
- Lights on the Lake
- Autumn and Arts Fest
- Tourism Conferences and Seminars throughout the year, in order to learn about possible events, marketing and advertising opportunities and strategies.

The Sherman Chamber of Commerce plans to maintain the current event calendar while growing the existing events and planning new events for year two. We plan to create accountability standards for grants and programs, collect and share demographic data and work together with Sherman Economic Development and local organizations to generate economic impact reports. We will begin looking for new opportunities for Sherman to become a destination and provide national benchmarks.

The Sherman Chamber of Commerce is currently involved with the Regional Tourism Initiative out of the Lake Texoma Association. Using our resources and experience with this organization, we can identify and develop Sherman's niche and identity.

The Sherman Chamber will use current and updated online presence through our website, Facebook, mobile and other resources to promote tourism in our community.

The Sherman Chamber believes that we can provide the sustainability necessary to grow and improve the Department of Tourism through creating a Convention and Visitors Bureau (CVB) and forming a Board of Directors. The Board will provide opportunities for insight as well as an outside opinion, supply a volunteer base, and guide the direction of Tourism and the CVB by contributing ideas and support. The Chamber will provide space for visitor information, and furnish printed materials and visual marketing to those visiting our city. We will respond to information requests through our phone contacts, mailed materials, and website contacts.

The Tourism Director will provide the City of Sherman Leadership with quarterly updates on visitor requests, visitor data, event activity expenses and other reports related to the Department of Tourism, Visitor's Center and CVB.



Sherman Chamber of Commerce- Tourism

2014-2015 Budget

Personnel	\$62,000
Supplies	\$8,000
Office Lease	\$8,000
Advertising	\$30,000
Travel/Conferences	\$3,000
Office Expenses	\$15,000
Dues/Membership	\$2,500
Bank Charge	\$4,500
Programs	
Museum Support	\$70,000
Hot Summer Nights	\$12,000
Tourism Grants	\$25,000
Total	\$240,000



Sherman Chamber of Commerce- Tourism

2014-2015 Budget Narrative

Personnel- \$62,000

Tourism Director and Administrative Assistant for Chamber of Commerce, Tourism and CVB Office. Administrative Assistant salary will come partially from Tourism funds and partially from Chamber of Commerce funds.

Supplies- \$8,000

Office Supplies for new position and printing expenses.

Office Lease- \$8,000

A portion of the rent (including utilities) that the Chamber of Commerce currently pays to Bank of Texas, will be applied to Tourism and CVB.

Advertising- \$30,000

One of our major focuses in the 2014-2015 fiscal year, will be to advertise outside of our market and draw people in to Sherman with the goal of making Sherman a destination. We will focus on what Sherman has to offer as far as amenities, events and downtown that is growing and being revitalized. We will be seeking out publications that will provide a return on investment as well as demographic data. We will meet with area tourism directors and attending tourism conferences to get feedback on the publications that work and are worth the investment. While Tourism Grants is a separate category, some of this advertising money may be shifted to grants if an opportunity arises for joint advertising with a nonprofit event.

Travel/Conferences- \$8,000

Tourism Director will attend conference to gain ideas on events, as well as how we can grow our events, advertising and grants. These conferences are key to growing the tourism department and bringing people to Sherman to stay.

Office Expenses- \$15,000

Along with normal office expenses, there will be additional onetime expenses associated with the transfer of Tourism to the Chamber of Commerce. This will include, a new computer and additional hardware/software for the new position that will be added (Administrative Assistant), an updated phone system, and new lobby equipment to provide CVB and Visitors Center.



Dues/Membership- \$2,500

The Tourism Director will research Tourism organizations and associations to evaluate which are the best investments for Sherman. Some of these may include East Texas Tourism, North East Texas Tourism, Texas Lake Trails, etc.

Bank Charge- \$4,500

Costs of CPA and Annual Audit.

Programs

Museum Support- \$70,000

Support for the Sherman Museum will be \$70,000.

Hot Summer Nights- \$12,000

Support increased to \$12,000 with the plan to work to make these concerts a destination for travelers, as well as a hometown concert for Grayson County residents. The 2014 season is collecting demographic data to evaluate how many people attend from out of the county, and the 2015 season will be focused on advertising outside of the Grayson County market.

Tourism Grants- \$25,000

Tourism Grant money dedicated to events and programs that target outside market and bring travelers to Sherman, such as Softball Tournaments, Conferences, Film Festivals, Fishing Tournaments, etc.

Total-\$240,000



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. D. 3.

Meeting Date: 09/02/2014

Prepared By: Don Keene, Director of Public Works

Approved By: George Olson, City Manager

Caption:

*** RESOLUTION NO. 5877**

Authorizing the Execution of Agreements with the Sherman Housing Authority, the Texoma Area Paratransit System, Inc., the Grayson County Crisis Center, the Grayson County Shelter, Inc., Child & Family Guidance Center of Texoma, Boys & Girls Club of Sherman, Inc., and MasterKey Ministries of Grayson County, Inc. for the Use of Community Development Block Grant Funds

Issue:

Public Service Contracts for the Fiscal Year (FY) 2014 Community Development Block Grant (CDBG) Program

Background:

The FY 2014 CDBG Program, previously adopted by the Sherman City Council via Resolution No. 5861 at the June 2, 2014 meeting, allocated certain CDBG funds to provide various public services through sub-recipient agencies. These agreements are designed to coincide with the CDBG funding cycle and cover the period of October 1, 2014, through September 30, 2015.

Origination:

Theresa Caudle, Community Development Coordinator

Financial Consideration:

Funds have been appropriately allocated through the specific public hearing and grant submission process, as required by the U.S. Department of Housing and Urban Development.

Staff Recommendation:

Staff recommends the Sherman City Council approve and authorize the City Manager to execute the required contract documents.

Alternatives:

As directed by the Council

Attachments

Resolution No. 5877

Resolution No. 5861 with CDBG Final Statement/Action Plan and Certificates

RESOLUTION NO. 5877

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE EXECUTION OF AGREEMENTS WITH THE SHERMAN HOUSING AUTHORITY, THE TEXOMA AREA PARATRANSIT SYSTEM, INC., THE GRAYSON COUNTY CRISIS CENTER, THE GRAYSON COUNTY SHELTER, INC., CHILD & FAMILY GUIDANCE CENTER OF TEXOMA, BOYS & GIRLS CLUB OF SHERMAN, INC., AND MASTERKEY MINISTRIES OF GRAYSON COUNTY, INC. FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to all documents being properly completed and approved as to form by the City Attorney, to execute agreements with the Sherman Housing Authority, the Texoma Area Paratransit System, Inc., the Grayson County Crisis Center, the Grayson County Shelter, Inc., Child & Family Guidance Center of Texoma, Boys & Girls Club of Sherman, Inc., and MasterKey Ministries of Grayson County, Inc. for the use of Community Development Block Grant Funds in accordance with the terms and provisions of the Agreements to be attached hereto and incorporated herein for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

RESOLUTION NO. 5861

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING PUBLICATION OF THE PROPOSED FINAL STATEMENT/ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR FISCAL YEAR 2014; AUTHORIZING SUBMISSION OF THE BLOCK GRANT APPLICATION; AUTHORIZING EXECUTION OF CERTAIN ASSURANCES OF COMPLIANCE IN CONNECTION WITH THE ADMINISTRATION AND CONDUCT OF THE COMMUNITY DEVELOPMENT PROGRAM FOR FISCAL YEAR 2014; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, under the Housing and Community Development Act of 1974, as amended, the City of Sherman is eligible to receive an estimated \$301,322 for fiscal year 2014, to be expended on eligible activities primarily benefiting low/moderate income families; and

WHEREAS, the Community Development Block Grant regulations require the opportunity for citizen participation in the development of the final statement and authorizing of the expenditure of such funds; and

WHEREAS, after proper notice was published in the Herald Democrat, a newspaper of general circulation in the City of Sherman, public hearings were held by said Community Development Staff to receive citizen participation and input on March 11, 2014, and April 13, 2014; and

WHEREAS, the City Council, after due consideration of the proposed Community Development Final Statement and of all matters raised at public meetings, is of the opinion that, unless public comment warrants revisions, said final statement should be submitted as the Community Development Application for the City of Sherman for the program year 2014 to the U.S. Department of Housing and Urban Development, in order to secure funding as provided herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Community Development Final Statement, embodying those projects set forth on Attachment "A", attached hereto and made a part hereof for all purposes, is hereby approved and adopted as the Community Development Plan of the City of Sherman, Texas, for the program year 2014.

SECTION 2. That the City Council of the City of Sherman hereby certifies and assures the U.S. Department of Housing and Urban Development that development of this application for funds under the Housing and Community Development Act of 1974, as amended, and the

implementation of the Block Grant Program will be conducted in accordance with all applicable provisions of the "Assurances" as required.

SECTION 3. That the City Manager of the City of Sherman is hereby authorized to execute, on behalf of the City of Sherman, the "Assurances" set forth on Attachment "B", attached hereto and made a part hereof for all purposes. These Assurances concern compliance with certain guidelines, regulations, and policies in preparation of this application and in conducting the Community Development Program of the City of Sherman.

SECTION 4. That the City Manager of the City of Sherman is hereby authorized to submit, as the Chief Executive Officer of the City of Sherman, and on behalf of the City of Sherman, the Community Development Final Statement and a certified copy of this resolution and all attachments thereto to the U.S. Department of Housing and Urban Development, in application for funds available to the City of Sherman under the Housing and Community Development Act of 1974, as amended. Said application shall be made on forms required by the U.S. Department of Housing and Urban Development.

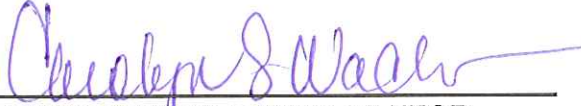
SECTION 5. That the City Manager of the City of Sherman is hereby authorized and designated to act as Chief Executive Officer in connection with this application, and is hereby authorized and directed to provide such additional information as may be required in connection with said application.

SECTION 6. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the 2nd day of June, 2014.

CITY OF SHERMAN, TEXAS

BY:


CAROLYN S. WACKER, MAYOR

ATTEST:

BY:


LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY:


BRANDON S. SHELBY,
CITY ATTORNEY



memorandum

DATE: Wednesday, May 21, 2014
TO: George Olson, City Manager
FROM: Theresa Caudle, CD Coordinator 
SUBJECT: PY 2014 Final Statement/Action Plan

The City of Sherman's Proposed Final Statement/Action Plan of Community Development Objectives with projected use of the funds for Program Year 2014 was published in the Herald Democrat on April 13, 2014. . The required 30-day public comment period has concluded and there were no public comments received on the Proposed Statement of Objectives.

Therefore, we are now ready to proceed with submitting this to the City Council in the form of a Resolution establishing the City of Sherman's PY 2014 Final Statement/Action Plan.

I am requesting that you set this item for public hearing and present the Resolution for consideration and approval by our City Council at the next regular scheduled meeting of June 2, 2014.

During the interim, should you have any questions or desire additional information or clarification, please let me know.

**CITY OF SHERMAN, TEXAS
FINAL STATEMENT/ACTION PLAN OF
COMMUNITY DEVELOPMENT OBJECTIVES
AND PROJECTED USE OF FUNDS FOR PROGRAM YEAR 2014**

GRANT NO: B-2014-MC-48-0027

The City of Sherman has received notice from the U.S. Department of Housing and Urban Development (HUD) that its entitlement grant for the Community Development Program (CDBG) for fiscal year 2014 is \$301,322.00. These funds will be received on October 1, 2014. Activities that directly benefit low and moderate-income persons will be available citywide. Other activities which have an area benefit will only be available in areas of the city which are populated by a majority of low and moderate-income persons. The City has met citizen participation requirements.

The City of Sherman's Consolidated Plan is a document which is required by the U.S. Department of Housing and Urban Development, and includes the following subjects: (1) Housing and Homeless Needs Assessment - A description of the jurisdiction's estimated housing needs for the ensuing five-year period; (2) Housing Market Analysis - A description of the significant characteristics of the jurisdiction's housing market, including supply, demand, condition and cost of housing and the housing stock and services available {i.e., public and assisted housing, homeless, elderly, frail elderly, persons with disabilities (mental/physical/developmental), persons with alcohol and other drug addictions, and persons with HIV/AIDS and related diseases; (3) Strategic Plan - A description of the five-year strategy and plan to address affordable housing, homelessness, other special needs and non-housing community development plan; and, (4) Action Plan - A description of the jurisdiction's one-year plan of activities to be undertaken during the coming year.

The overall goal of this community development planning and development program is to develop viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities principally for low and moderate-income persons of the City of Sherman. Therefore, based on these objectives, the following use of funds is being proposed:

**COMMUNITY DEVELOPMENT PROGRAM ACTION PLAN
PROGRAM YEAR 2014**

OWNER-OCCUPIED HOUSING REHABILITATION:.....\$193,032

A program of specific housing repairs will be provided to low and moderate income homeowners who reside within the city limits of Sherman, to bring their properties to code requirements. Expenditures will be limited to \$5,000 per housing unit under this activity. This activity will cause no displacement of low and moderate income persons.

FIRST-TIME HOMEOWNERSHIP PROGRAM:..... \$5,000

A program, in cooperation with local lending institutions, to provide technical, educational and financial assistance to low and moderate income first-time homebuyers through a variety of services, including basic closing-cost assistance, at a maximum of \$2,000.

DEMOLITION/CLEARANCE PROGRAM:\$.....\$5,000

A program to demolish vacant, substandard structures and clear property lots which pose a risk to health/safety of low-moderate income target neighborhoods.

PROGRAM ADMINISTRATION:.....\$60,260

The City proposes to use the Administration funds for personnel and support for all phases of the application process, environmental reviews, fair labor standard compliance, contract management, fair housing Grantee Performance Report, preparation of annual Action Plan and Performance Report associated with the City of Sherman Five-Year Consolidated Plan and Strategy.

PUBLIC SERVICE ACTIVITIES:

Sherman Housing Authority:\$10,000

A program to address the problems of drug abuse and associated crime in public housing, Activities include increasing law enforcement services to stop the sell of illegal drugs in and around assisted housing, apprehend sellers of such drugs and an overall reduction of crime in the assisted housing area.

Texoma Area Paratransit System, Inc:\$17,500

A program that will provide transportation assistance to low and moderate income individuals who reside within the city limits of Sherman including transportation to and from work, to and from school, and to doctor and grocery trips for the elderly.

Grayson County Crisis Center:	\$3,000
A program of activities that will provide emergency assistance to homeless women and children of domestic violence, who at one time, resided within the city limits of Sherman.	
Grayson County Shelter, Inc.:	\$3,000
A program of activities that will provide emergency assistance to homeless individuals and families, who at one time, resided within the city limits of Sherman.	
Child & Family Guidance Center of Texoma:	\$2,000
A program to provide counseling services for family dysfunction, alcohol and substance abuse, domestic violence and sexual abuse for the low and moderate income Sherman residents.	
Boys & Girls Club of Sherman, Inc.:	\$1,530
A program to provide scholarships for the low and moderate income Sherman youth. Scholarship funding will provide the opportunity for low/moderate income youth to participate in organized sports activities that would not otherwise be able to participate.	
MasterKey Ministries of Grayson County, Inc.:	\$1,000
A Program to provide scholarships for an academic summer camp to improve academic skills for Sherman youth from low-moderate income families.	
TOTAL PROGRAM ALLOCATION:	\$301,322

The City of Sherman seeks, through the following program objectives, to improve housing conditions, neighborhood appearance, employment opportunities, and the overall quality of life for low and moderate-income citizens. No activities will be undertaken which cause involuntary displacement of persons.

CITY OF SHERMAN COMMUNITY DEVELOPMENT OBJECTIVES

Encourage citizen participation and input to obtain maximum public involvement in program activities.

Promote the rehabilitation and repair of deteriorating housing through the City's rehabilitation program.

Promote homeownership opportunities for low-moderate income persons through the City's First-time Homeownership closing cost assistance program.

Eliminate slum and blight through the removal of structures that create unsafe, unsanitary and hazardous situations for the public.

Promote drug elimination programs for low and moderate income assisted housing families/households.

Provide support for transportation assistance to low and moderate income persons.

Provide support for provision of emergency shelter/assistance to the homeless.

Assist in providing counseling services to youth and adults from low and moderate income families.

Assist in providing youth activities for children from low and moderate income families.

The Action Plan of Community Development Objectives and Projected Use of Funds for Program Year 2014 are available in the Community Development Office of the City of Sherman. Any citizen or agency interested in commenting on this Final Statement of Objectives is invited to submit written comments c/o Theresa Caudle, CD Coordinator, City of Sherman, P. O. Box 1106 Sherman, TX 75091-1106. Written comments must be received prior to 5:00 p.m. on Monday, July 7, 2014. A summary of comments received will be made a part of the summary of citizen participation of this Plan.

**CITY OF SHERMAN, TEXAS
FINAL STATEMENT/ACTION PLAN OF
COMMUNITY DEVELOPMENT OBJECTIVES
AND PROJECTED USE OF FUNDS FOR PROGRAM YEAR 2014**

GRANT NO: B-2014-MC-48-0027

The City of Sherman has received notice from the U.S. Department of Housing and Urban Development (HUD) that its entitlement grant for the Community Development Program (CDBG) for fiscal year 2014 is \$301,322.00. These funds will be received on October 1, 2014. Activities that directly benefit low and moderate-income persons will be available citywide. Other activities which have an area benefit will only be available in areas of the city which are populated by a majority of low and moderate-income persons. The City has met citizen participation requirements.

The City of Sherman's Consolidated Plan is a document which is required by the U.S. Department of Housing and Urban Development, and includes the following subjects: (1) Housing and Homeless Needs Assessment - A description of the jurisdiction's estimated housing needs for the ensuing five-year period; (2) Housing Market Analysis - A description of the significant characteristics of the jurisdiction's housing market, including supply, demand, condition and cost of housing and the housing stock and services available {i.e., public and assisted housing, homeless, elderly, frail elderly, persons with disabilities (mental/physical/developmental), persons with alcohol and other drug addictions, and persons with HIV/AIDS and related diseases; (3) Strategic Plan - A description of the five-year strategy and plan to address affordable housing, homelessness, other special needs and non-housing community development plan; and, (4) Action Plan - A description of the jurisdiction's one-year plan of activities to be undertaken during the coming year.

The overall goal of this community development planning and development program is to develop viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities principally for low and moderate-income persons of the City of Sherman. Therefore, based on these objectives, the following use of funds is being proposed:

**COMMUNITY DEVELOPMENT PROGRAM ACTION PLAN
PROGRAM YEAR 2014**

OWNER-OCCUPIED HOUSING REHABILITATION:.....\$193,032

A program of specific housing repairs will be provided to low and moderate income homeowners who reside within the city limits of Sherman, to bring their properties to code requirements. Expenditures will be limited to \$5,000 per housing unit under this activity. This activity will cause no displacement of low and moderate income persons.

FIRST-TIME HOMEOWNERSHIP PROGRAM:..... \$5,000

A program, in cooperation with local lending institutions, to provide technical, educational and financial assistance to low and moderate income first-time homebuyers through a variety of services, including basic closing-cost assistance, at a maximum of \$2,000.

DEMOLITION/CLEARANCE PROGRAM:\$.....\$5,000

A program to demolish vacant, substandard structures and clear property lots which pose a risk to health/safety of low-moderate income target neighborhoods.

PROGRAM ADMINISTRATION:.....\$60,260

The City proposes to use the Administration funds for personnel and support for all phases of the application process, environmental reviews, fair labor standard compliance, contract management, fair housing Grantee Performance Report, preparation of annual Action Plan and Performance Report associated with the City of Sherman Five-Year Consolidated Plan and Strategy.

PUBLIC SERVICE ACTIVITIES:

Sherman Housing Authority:\$10,000

A program to address the problems of drug abuse and associated crime in public housing. Activities include increasing law enforcement services to stop the sell of illegal drugs in and around assisted housing, apprehend sellers of such drugs and an overall reduction of crime in the assisted housing area.

Texoma Area Paratransit System, Inc:\$17,500

A program that will provide transportation assistance to low and moderate income individuals who reside within the city limits of Sherman including transportation to and from work, to and from school, and to doctor and grocery trips for the elderly.

Grayson County Crisis Center:	\$3,000
A program of activities that will provide emergency assistance to homeless women and children of domestic violence, who at one time, resided within the city limits of Sherman.	
Grayson County Shelter, Inc.:	\$3,000
A program of activities that will provide emergency assistance to homeless individuals and families, who at one time, resided within the city limits of Sherman.	
Child & Family Guidance Center of Texoma:	\$2,000
A program to provide counseling services for family dysfunction, alcohol and substance abuse, domestic violence and sexual abuse for the low and moderate income Sherman residents.	
Boys & Girls Club of Sherman, Inc.:	\$1,530
A program to provide scholarships for the low and moderate income Sherman youth. Scholarship funding will provide the opportunity for low/moderate income youth to participate in organized sports activities that would not otherwise be able to participate.	
MasterKey Ministries of Grayson County, Inc.:	\$1,000
A Program to provide scholarships for an academic summer camp to improve academic skills for Sherman youth from low-moderate income families.	
TOTAL PROGRAM ALLOCATION:	\$301,322

The City of Sherman seeks, through the following program objectives, to improve housing conditions, neighborhood appearance, employment opportunities, and the overall quality of life for low and moderate-income citizens. No activities will be undertaken which cause involuntary displacement of persons.

CITY OF SHERMAN COMMUNITY DEVELOPMENT OBJECTIVES

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Eliminate slum and blight through the removal of structures that create unsafe, unsanitary and hazardous situations for the public.

Promote drug elimination programs for low and moderate income assisted housing families/households.

Provide support for transportation assistance to low and moderate income persons.

Provide support for provision of emergency shelter/assistance to the homeless.

Assist in providing counseling services to youth and adults from low and moderate income families.

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The Action Plan of Community Development Objectives and Projected Use of Funds for Program Year 2014 are available in the Community Development Office of the City of Sherman. Any citizen or agency interested in commenting on this Final Statement of Objectives is invited to submit written comments c/o Theresa Caudle, CD Coordinator, City of Sherman, P. O. Box 1106 Sherman, TX 75091-1106. Written comments must be received prior to 5:00 p.m. on Monday, July 7, 2014. A summary of comments received will be made a part of the summary of citizen participation of this Plan.

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the City of Sherman certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) An available drug counseling, rehabilitation, and employee assistance program; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

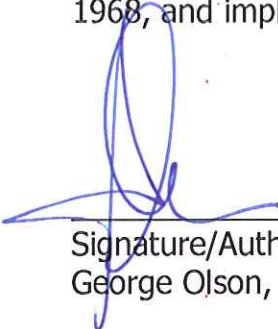
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official
George Olson, City Manager

06/03/2014

Date Signed

Specific CDBG Certifications

The City of Sherman certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income (See 24 CFR 570.2 and 24 CFR part 570).

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate-income families and aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious threat to the health or welfare of the community, and other financial resources are not available;
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2014, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by a moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

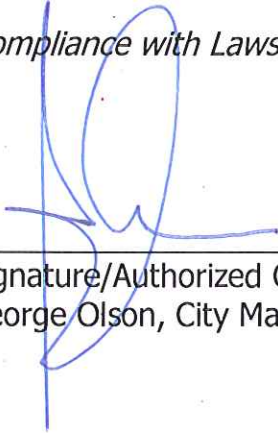
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official
George Olson, City Manager

06/03/2014
Date Signed

APPENDIX TO CERTIFICATIONS:

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1252, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

City of Sherman Neighborhood Services Office; 405 North Rusk Street. Sherman, Grayson County, Texas 75090,

Check _____ if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

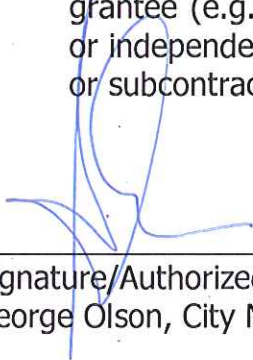
7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).



Signature/Authorized Official
George Olson, City Manager

06/03/2014

Date Signed



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. D. 4.

Meeting Date: 09/02/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

*** RESOLUTION NO. 5878**

Revoking and Replacing Resolution No. 5837; Establishing Salary Structures and Incentive/Certification Pay Schedules for Firefighters and Police Officers

Issue:

The City Council is required by state law to establish salary structures and incentive/certification pay schedules for members of the classified service.

Background:

The City Council has authorized certification and incentive pay for certain positions within the Police and Fire Departments. This resolution implements the one percent (1%) pay increase authorized for fiscal year (FY) 2014-2015.

Origination:

City Council

Financial Consideration:

Funds were appropriated in the 2014-2015 budget for these pay amounts for Police and Fire Department personnel.

Staff Recommendation:

Staff recommends approval of the resolution.

Alternatives:

The City Council could choose not to approve the resolution, leaving unchanged the fire and police pay schedules adopted in February 2014 by Resolution No. 5837.

Attachments

Resolution No. 5878

Resolution No. 5837

RESOLUTION NO. 5878

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REVOKING AND REPLACING RESOLUTION NO. 5837; ESTABLISHING SALARY STRUCTURES AND INCENTIVE/CERTIFICATION PAY SCHEDULES FOR FIREFIGHTERS AND POLICE OFFICERS; PROVIDING FOR AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Resolution No. 5837, passed and approved on the 17th day of February, 2014, is hereby revoked.

SECTION 2. That, from and after the effective date of the 1st day of October, 2014, the following salary structures and incentive/certification pay schedules will be adopted for the Sherman Fire Department and Sherman Police Department:

CLASSIFICATION	MONTHLY BASE SALARY	MONTHLY SENIORITY PAY	TOTAL
FIREFIGHTER			
Entry	\$3,295.80	N/A	\$3,295.80
1 Year	\$3,295.80	\$366.22	\$3,662.02
2 Year	\$3,295.80	\$419.08	\$3,714.88
3 Year	\$3,295.80	\$472.76	\$3,768.56
4 Year	\$3,295.80	\$527.24	\$3,823.04
5 Year	\$3,295.80	\$582.54	\$3,878.34
ENGINEER			
Entry	\$3,982.44	N/A	\$3,982.44
1 Year	\$3,982.44	\$57.72	\$4,040.16
2 Year	\$3,982.44	\$116.26	\$4,098.70
CAPTAIN			
Entry	\$4,348.64	N/A	\$4,348.64
1 Year	\$4,348.64	\$63.22	\$4,411.86
BATTALION CHIEF			
Entry	\$4,669.06	\$352.00	\$5,021.06
1 Year	\$4,669.06	\$442.66	\$5,111.72

DIVISION CHIEF	\$5,182.10	\$805.98	\$5,988.08
PATROLMAN			
Entry – Non-Certified	\$3,489.84	N/A	\$3,489.84
Entry – Certified	\$3,800.00	N/A	\$3,800.00
1 Year	\$3,800.00	\$47.92	\$3,847.92
2 Year	\$3,800.00	\$160.06	\$3,960.06
3 Year	\$3,800.00	\$635.22	\$4,435.22
4 Year	\$3,800.00	\$701.74	\$4,501.74
5 Year	\$3,800.00	\$769.32	\$4,569.32
10 Year	\$3,800.00	\$869.52	\$4,669.52
20 Year	\$3,800.00	\$969.52	\$4,769.52
CORPORAL			
Entry	\$4,815.32	N/A	\$4,815.32
1 Year	\$4,815.32	\$94.38	\$4,909.70
SERGEANT			
Entry	\$5,035.31	\$211.19	\$5,246.50
1 Year	\$5,035.31	\$311.91	\$5,347.22
2 Year	\$5,035.31	\$414.59	\$5,449.90
LIEUTENANT			
Entry	\$5,401.52	\$158.42	\$5,559.94
1 Year	\$5,401.52	\$266.48	\$5,668.00
ASSISTANT CHIEF			
Entry	\$5,676.20	\$527.98	\$6,204.18
1 Year	\$5,676.20	\$641.52	\$6,317.72

SECTION 3. That, from and after the effective date of the 1st day of October, 2014, the following incentive/certification pay schedules shall be adopted for the Sherman Fire Department:

- (a) Each employee certified by the Texas Department of State Health Services as a Paramedic and who meet the Sherman Medical Director's prescribed Medical Standards for Medical Authorization shall receive \$375.00 per month Incentive/Certification Pay.
- (b) Each employee who is certified by the Texas Commission on Fire Protection as an Intermediate Firefighter shall receive \$104.00 per month Incentive/Certification Pay.

- (c) Each employee who is certified by the Texas Commission on Fire Protection as an Advanced Firefighter shall receive \$218.40 per month Incentive/Certification Pay.
- (d) Each employee who is certified by the Texas Commission on Fire Protection as a Master Firefighter shall receive \$318.40 per month Incentive/Certification Pay.
- (e) Incentive/Certification Pay shall only be paid for the highest Texas Commission on Fire Protection Certification achieved.
- (f) All Certifications shall be kept current to receive Incentive/Certification Pay.
- (g) Each employee who holds an Associates Degree from an accredited college or university shall receive \$75.00 per month Education Incentive Pay.
- (h) Each employee who holds a Bachelors Degree from an accredited college or university shall receive \$175.00 per month Education Incentive Pay.
- (i) Each employee who holds a Masters Degree from an accredited college or university shall receive \$250.00 per month Education Incentive Pay.
- (j) Education Incentive Pay shall only be paid for the highest degree received.

SECTION 4. That, from and after the effective date of the 1st day of October 2014, the following incentive/certification pay schedules shall be adopted for the Sherman Police Department:

- (a) Each employee certified by the Texas Commission on Law Enforcement as an Intermediate Peace Officer shall receive \$75.00 per month Incentive/Certification Pay.
- (b) Each employee certified by the Texas Commission on Law Enforcement as an Advanced Peace Officer shall receive \$175.00 per month Incentive/Certification Pay.
- (c) Each employee certified by the Texas Commission on Law Enforcement as a Master Peace Officer shall receive \$275.00 per month Incentive/Certification Pay.
- (d) Incentive/Certification Pay shall only be paid for the highest Texas Commission on Law Enforcement Certification achieved.
- (e) Each employee who speaks Spanish as a second language, as certified and designated by the Police Chief shall receive \$100.00 per month Incentive/Certification Pay.
- (f) All Certifications shall be kept current to receive Incentive/Certification Pay.

- (g) Each employee who holds an Associates Degree from an accredited college or university shall receive \$100.00 per month Education Incentive Pay.
- (h) Each employee who holds a Bachelors Degree from an accredited college or university shall receive \$250.00 per month Education Incentive Pay.
- (i) Each employee who holds a Masters Degree from an accredited college or university shall receive \$500.00 per month Education Incentive Pay.
- (j) Education Incentive Pay shall only be paid for the highest degree received.

SECTION 5. Eligible pay types are authorized by the City Council below for Patrolmen:

(a) Seniority Pay – Lateral Entry (prior Police Experience):

1. Seniority Pay is authorized by Chapter 143.04 (c)(1) of the Texas Local Government Code.
2. Applicants for patrolmen positions who are hired after February 17, 2014 shall be eligible for Special Seniority Pay for lateral entry if they have at least two (2) years' continuous service as a paid, full-time certified peace officer, or comparable Military Police experience as approved by the Chief of Police, with the authority to enforce laws, investigate crimes, make arrests, respond to calls for service, carry a firearm, and use discretion as part of their assigned duties. A lateral entry applicant shall not have more than a two-year break in service from the time the applicant left employment as a certified peace officer, or Military Police service and, as of the last date, applications are accepted.
3. Starting Pay: The starting pay for lateral entry patrolmen with prior qualifying law enforcement experience will be determined based on the number of years of prior qualified service as of the last date applications are accepted.
 - i. Lateral entry patrolmen who have at least two (2) years of prior qualified service will start at two (2) years of service according to the Sherman Police Department pay schedule.
 - ii. Lateral entry patrolmen who have at least three (3) year of prior qualified service will start at three (3) years of service according to the Sherman Police Department pay schedule.
 - iii. Previous Sherman Police Patrolmen who are reappointed as patrolmen will be placed in the same salary step that they held at the time of their separation unless the applicant for reappointment

separated employment while at a classification higher than patrolman. If the applicant for reappointment separated from service with the Sherman Police Department while at a classification higher than patrolman, then the reappointed patrolman's pay shall correspond with the reappointed patrolman's total prior service years but shall not exceed the top pay of the patrolman classification.

4. Departmental Seniority Impact: The Lateral Entry Program described in this Sub-section is for seniority pay purposes only to determine placement into the existing pay schedule. Prior law enforcement work experience will not be considered for promotional eligibility requirements, departmental seniority or transfers. Departmental seniority for lateral patrolmen and reappointed patrolmen will begin on their most recent Civil Service hire date with the Sherman Police Department.
5. Requirements: Guidelines and administration for eligibility for lateral entry shall be governed by police policies and Local Civil Service Commission Rules and Regulations. The Chief of Police shall make the final determination as to whether an applicant meets the criteria for the Police Lateral Entry Program; and the Chief's decision shall be final and non-appealable to the Civil Service Commission or to any court.
6. Longevity Pay: Sworn Police employees shall be paid Longevity Pay in accordance with City policy, Chapter 142 of the Texas Local Government Code, and as permitted under Chapter 143.041(c)(1) of the Texas Local Government Code. City policy provides specifics on administration and application.

SECTION 6. Detailed rules and regulations for qualifying standards, eligibility and administration of such pay types may be stated within the City and/or Police Department policies and/or Local Civil Service Commission Rules and Regulations. Such policies are subject to change as needed and approved by the City Manager for purposes of City policies or by the Chief of Police for purposes of Police Department policies or by the Local Civil Service Commission for the purposes of Local Civil Service Commission Rules and Regulations.

SECTION 7. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2014.

CITY OF SHERMAN, TEXAS

BY: _____
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY
CITY ATTORNEY**

RESOLUTION NO. 5837

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REVOKING AND REPLACING RESOLUTION NO. 5798; ESTABLISHING SALARY STRUCTURES AND INCENTIVE/CERTIFICATION PAY SCHEDULES FOR FIREFIGHTERS AND PATROLMEN; ESTABLISHING SPECIAL LONGEVITY PAY SCHEDULES FOR SOME NEWLY-HIRED PATROLMEN; PROVIDING FOR AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Resolution No. 5798, passed and approved on the 3rd day of September, 2013, is hereby revoked.

SECTION 2. That, from and after the effective date of the 1st day of October, 2013, the following salary structures and incentive/certification pay schedules will be adopted for the Sherman Fire Department and the Sherman Police Department:

CLASSIFICATION	MONTHLY BASE SALARY	MONTHLY SENIORITY PAY	TOTAL
FIREFIGHTER			
Entry	\$3,263.16	N/A	\$3,263.16
1 Year	\$3,263.16	\$ 362.58	\$3,625.74
2 Year	\$3,263.16	\$ 414.92	\$3,678.08
3 Year	\$3,263.16	\$ 468.08	\$3,731.24
4 Year	\$3,263.16	\$ 522.02	\$3,785.18
5 Year	\$3,263.16	\$ 576.76	\$3,839.92
ENGINEER			
Entry	\$3,943.00	N/A	\$3,943.00
1 Year	\$3,943.00	\$ 57.14	\$4,000.14
2 Year	\$3,943.00	\$ 115.10	\$4,058.10
CAPTAIN			
Entry	\$4,305.58	N/A	\$4,305.58
1 Year	\$4,305.58	\$ 62.58	\$4,368.16

BATTALION CHIEF			
Entry	\$4,622.83	\$ 348.51	\$4,971.34
1 Year	\$4,622.83	\$ 438.27	\$5,061.10
DIVISION CHIEF	\$5,130.79	\$ 797.99	\$5,928.78
CLASSIFICATION	MONTHLY BASE SALARY	MONTHLY SENIORITY PAY	TOTAL
PATROLMAN			
Entry – Non-Certified	\$3,309.96	N/A	\$3,309.96
Entry – Certified	\$3,489.84	N/A	\$3,489.84
1 Year	\$3,489.84	\$ 174.52	\$3,664.36
2 Year	\$3,489.84	\$ 431.00	\$3,920.84
3 Year	\$3,489.84	\$ 901.46	\$4,391.30
4 Year	\$3,489.84	\$ 967.32	\$4,457.16
5 Year	\$3,489.84	\$1,034.24	\$4,524.08
CORPORAL			
Entry	\$4,622.90	N/A	\$4,622.90
1 Year	\$4,622.90	\$ 92.42	\$4,715.32
2 Year	\$4,622.90	\$ 186.80	\$4,809.70
SERGEANT			
Entry	\$4,985.46	\$ 209.10	\$5,194.56
1 Year	\$4,985.46	\$ 308.82	\$5,294.28
2 Year	\$4,985.46	\$ 410.48	\$5,395.94
LIEUTENANT			
Entry	\$5,348.04	\$ 156.84	\$5,504.88
1 Year	\$5,348.04	\$ 263.84	\$5,611.88
ASSISTANT CHIEF			
Entry	\$5,619.99	\$ 522.75	\$6,142.74
1 Year	\$5,619.99	\$ 635.17	\$6,255.16

SECTION 3. That, from and after the effective date of the 1st day of October, 2013, the following incentive/certification pay schedules shall be adopted for the Sherman Fire Department:

- (a) Each employee certified by the Texas Department of State Health Services as a Paramedic and who meets the Sherman Medical Director's prescribed Medical Standards for Medical Authorization shall receive \$375.00 per month Incentive/Certification Pay.

- (b) Each employee who is certified by the Texas Commission on Fire Protection Personnel Standards and Education as an Intermediate Firefighter shall receive \$104.00 per month Incentive/Certification Pay.
- (c) Each employee who is certified by the Texas Commission on Fire Protection Personnel Standards and Education as an Advanced Firefighter shall receive \$218.40 per month Incentive/Certification Pay.
- (d) Each employee who is certified by the Texas Commission on Fire Protection Personnel Standards and Education as a Master Firefighter shall receive \$318.40 per month Incentive/Certification Pay.
- (e) Incentive/Certification Pay shall only paid for the highest Texas Commission on Fire Protection Personnel Standards and Education Certification achieved.
- (f) All Certifications shall be kept current to receive Incentive/Certification Pay.
- (g) Each employee who holds an Associates Degree from an accredited college or university shall receive \$75.00 per month Education Incentive Pay.
- (h) Each employee who holds a Bachelors Degree from an accredited college or university shall receive \$175.00 per month Education Incentive Pay.
- (i) Each employee who holds a Masters Degree from an accredited college or university shall receive \$250.00 per month Education Incentive Pay.
- (j) Education Incentive Pay shall only be paid for the highest degree received.

SECTION 4. That, from and after the effective date of the 1st day of October, 2013, the following incentive/certification pay schedules shall be adopted for the Sherman Police Department:

- (a) Each employee certified by the Texas Commission on Law Enforcement Officer Standards and Education as an Intermediate Peace Officer shall receive \$75.00 per month Incentive/Certification Pay.
- (b) Each employee certified by the Texas Commission on Law Enforcement Officer Standards and Education as an Advanced Peace Officer shall receive \$175.00 per month Incentive/Certification Pay.
- (c) Each employee certified by the Texas Commission on Law Enforcement Officer Standards and Education as a Master Peace Officer shall receive \$275.00 per month Incentive/Certification Pay.

- (d) Incentive/Certification Pay shall only be paid for the highest Texas Commission on Law Enforcement Officer Standards and Education Certification achieved.
- (e) Each employee who speaks Spanish as a second language, as certified and designated by the Police Chief, shall receive \$100.00 per month Incentive/Certification Pay.
- (f) All Certifications shall be kept current to receive Incentive/Certification Pay.
- (g) Each employee who holds an Associates Degree from an accredited college or university shall receive \$100.00 per month Education Incentive Pay.
- (h) Each employee who holds a Bachelors Degree from an accredited college or university shall receive \$250.00 per month Education Incentive Pay.
- (i) Each employee who holds a Masters Degree from an accredited college or university shall receive \$500.00 per month Education Incentive Pay.
- (j) Education Incentive Pay shall only be paid for the highest degree received.

SECTION 5. Eligible pay types are authorized by City Council below for Patrolmen:

(a) Seniority Pay – Lateral Entry (prior Police Experience):

1. Seniority Pay is authorized by Chapter 143.041(c)(1).
2. Applicants for patrolmen positions who are hired after February 17, 2014 shall be eligible for Special Seniority pay for lateral entry if they have at least two (2) years' continuous service as a paid, full-time certified peace officer with a comparable law enforcement agency, including out-of-state agencies, or comparable Military Police experience as approved by the Chief of Police, with the authority to enforce laws, investigate crimes, make arrests, respond to calls for service, carry a firearm, and use discretion as part of their assigned duties. A lateral entry applicant shall not have more than a two-year break in service from the time the applicant left a comparable law enforcement agency or comparable Military Police service and, as of the last date, applications are accepted.
3. Starting Pay: The starting pay for lateral entry patrolmen with prior law enforcement experience will be determined based on the years of qualified service at their previous agency or agencies as of the last date applications are accepted.

- i. Lateral entry patrolmen who have at least two (2) years of qualified service at a law enforcement agency will start at two (2) years of service according to the Sherman Police Department pay schedule.
 - ii. Lateral entry patrolmen who have at least three (3) years of qualified service at a law enforcement agency will start at three (3) years of service according to the Sherman Police Department pay schedule.
 - iii. Previous Sherman Police Patrolmen who are re-appointed as patrolmen will be placed in the same salary step they held at the time of their resignation unless the applicant terminated while at a supervisory rank. If the re-appointed patrolman left the Sherman Police Department while in a supervisory capacity, then the re-appointed Patrolman's pay shall correspond with the re-appointed Patrolman's total prior service years but shall not exceed the top pay of patrolman rank.
4. Departmental Seniority Impact: The Lateral Entry Program described in this Sub-section is for seniority pay purposes only to determine placement into the existing pay schedule. Actual work experience in another law enforcement agency will not be considered for promotional eligibility requirements, departmental seniority or transfers. Departmental seniority for lateral patrolmen and re-appointed patrolmen will begin on their most recent Civil Service hire date with the Sherman Police Department.
5. Requirements: Guidelines and administration for eligibility for lateral entry shall be governed by police policies and Local Civil Service Commission Rules and Regulations. The Chief of Police shall make the final determination as to whether an applicant meets the criteria for the Police Lateral Entry Program; and the Chief's decision shall be final and non-appealable to the Civil Service Commission or to any court.
6. Longevity Pay – Statutory: Sworn Police employees shall be paid statutory Longevity pay at the rate of \$4.00 per month of full time service in accordance with City policy, Chapter 142, and as allowed under Chapter 143.041(c)(1). City policy provides specifics on administration and application.

SECTION 6. Detailed rules and regulations for qualifying standards, eligibility, and administration of such pay types may be stated within the City and/or Police Department policies and/or Local Civil Service Commission Rules and Regulations. Such policies are subject to

change as needed and approved by the City Manager for purposes of City policies or by the Chief of Police for purposes of Police Department policies or by the Local Civil Service Commission for the purposes of Local Civil Service Commission Rules and Regulations.

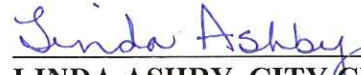
SECTION 7. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the 17th day of February, 2014.

CITY OF SHERMAN, TEXAS

BY: 
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: 
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: 
**BRANDON S. SHELBY,
CITY ATTORNEY**



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. E. 1.

Meeting Date: 09/02/2014

Prepared By: Mark Gibson, Director of Utilities

Approved By: George Olson, City Manager

Caption:

*** REQUEST TO ADVERTISE**

Repair or Replacement of Lake Texoma Pump Station Pump #2

Issue:

Consider a request to advertise for a bid to replace or repair Lake Texoma Pump Station Pump #2.

Background:

Raw water pump #2 located at the Lake Texoma Pump Station, which pumps water from Lake Texoma to the City's Water Treatment Plant, is not functioning and must be pulled and inspected. The pump will be repaired or replaced as required. Any associated piping repairs will be included in the project.

Origination:

Department of Utilities Administration

Financial Consideration:

Funds for the pump repair are available in the Utility Fund. Cost of advertising is expected to be less than \$200.00.

Staff Recommendation:

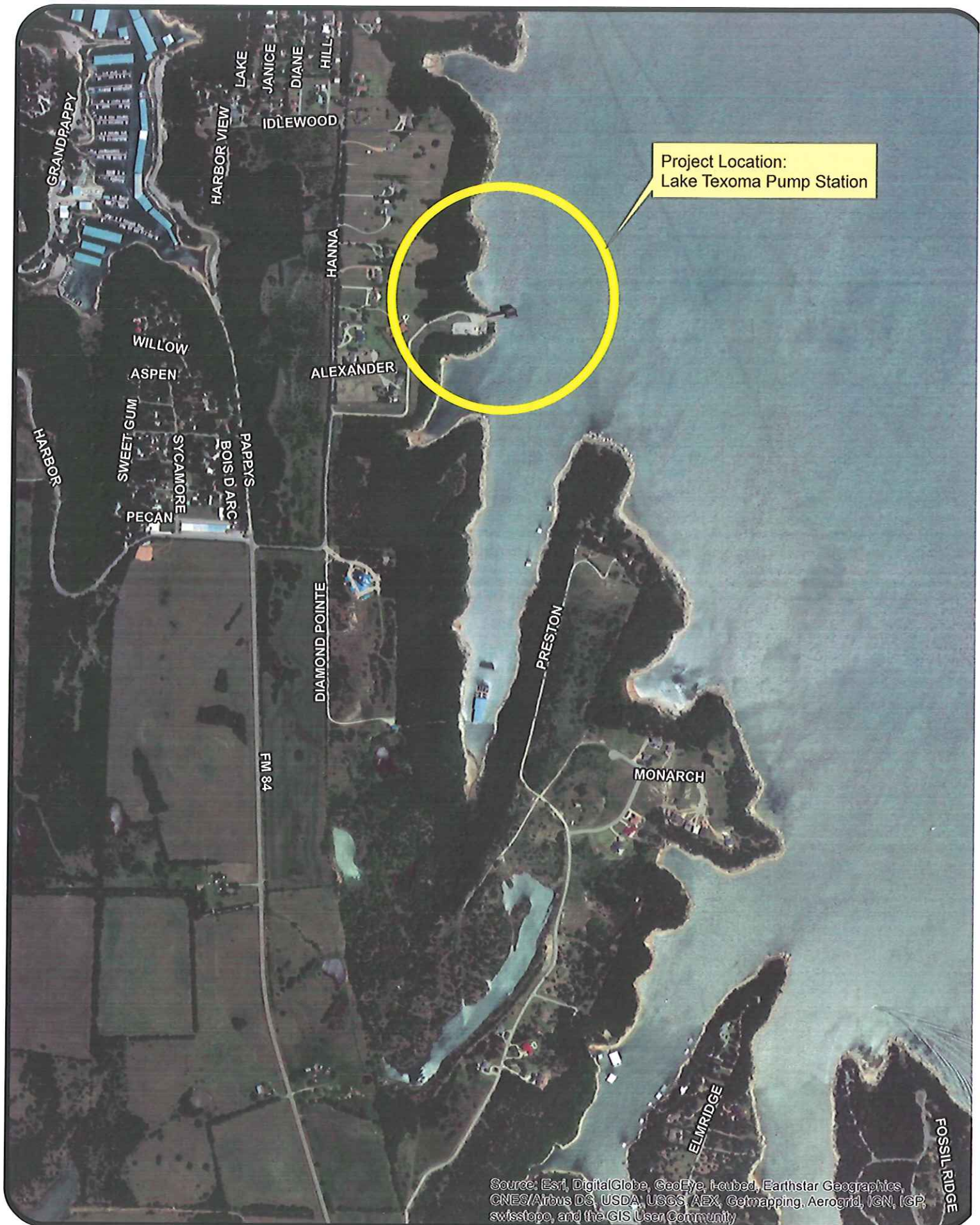
It is recommended that the City Council authorize the staff to advertise the project for bid to repair or replace, as needed, Lake Texoma Pump Station Pump #2.

Alternatives:

As may be directed by the City Council

Attachments

Location map





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. F. 1.

Meeting Date: 09/02/2014

Prepared By: Don Keene, Director of Community and Support Services

Approved By: George Olson, City Manager

Caption:

*** OTHER BUSINESS**

Consider Request of the Sherman Independent School District and the Sherman High School Student Council to Temporarily Close Certain Streets for the "2014 Sherman High School Homecoming Parade" on Monday, September 22, 2014

Issue:

The Sherman Independent School District (SISD) and the Sherman High School Student Council have submitted a request to close certain streets in the downtown area for the "2014 Sherman High School Homecoming Parade", taking place at 6:30 p.m. on Monday, September 22, 2014.

Background:

The SISD and Sherman High School Student Council are co-sponsoring the "2014 Sherman High School Homecoming Parade" on Monday, September 22nd. The parade will assemble at 5:30 p.m. and will end no later than 7:30 p.m. It will follow the route described in the attached request and outlined on the attached map. The event will require traffic control assistance and barricades from the City of Sherman.

Origination:

Dr. Al Hambrick, Ed.D., SISD Superintendent

Financial Consideration:

City labor and equipment to provide traffic control assistance and implement barricade placement and removal will be required.

Staff Recommendation:

It is recommended that the City Council approve this request and authorize the necessary traffic control and support to accommodate the event.

Alternatives:

As directed by the Council

Attachments

Parade Request Letter

Parade Route Map

P.O. BOX 1176 SHERMAN, TEXAS 75091-1176



PHONE# (903)891-6400 FAX# (903)891-6407

August 7, 2014

VIA FACSIMILE & U.S. MAIL

903-957-3260

Mrs. Sheila Davis
City of Sherman
400 North Rusk Street
Sherman, TX 75090

Dear Mrs. Davis:

Sherman High School Student Council and SISD are requesting to schedule the annual Sherman High School Homecoming Parade for Monday, September 22, 2014 at 6:30 p.m.

We would like to use the following route for the annual parade: East on Mulberry to Travis, South on Travis to Houston, West on Houston to Crockett, North on Crockett to Pecan, West on Pecan to Rusk.

Student Council also requests to use the block of Rusk between Pecan and Washington to assemble the parade. They will assemble at 5:30 p.m. and will have the area cleared by 7:30 p.m.

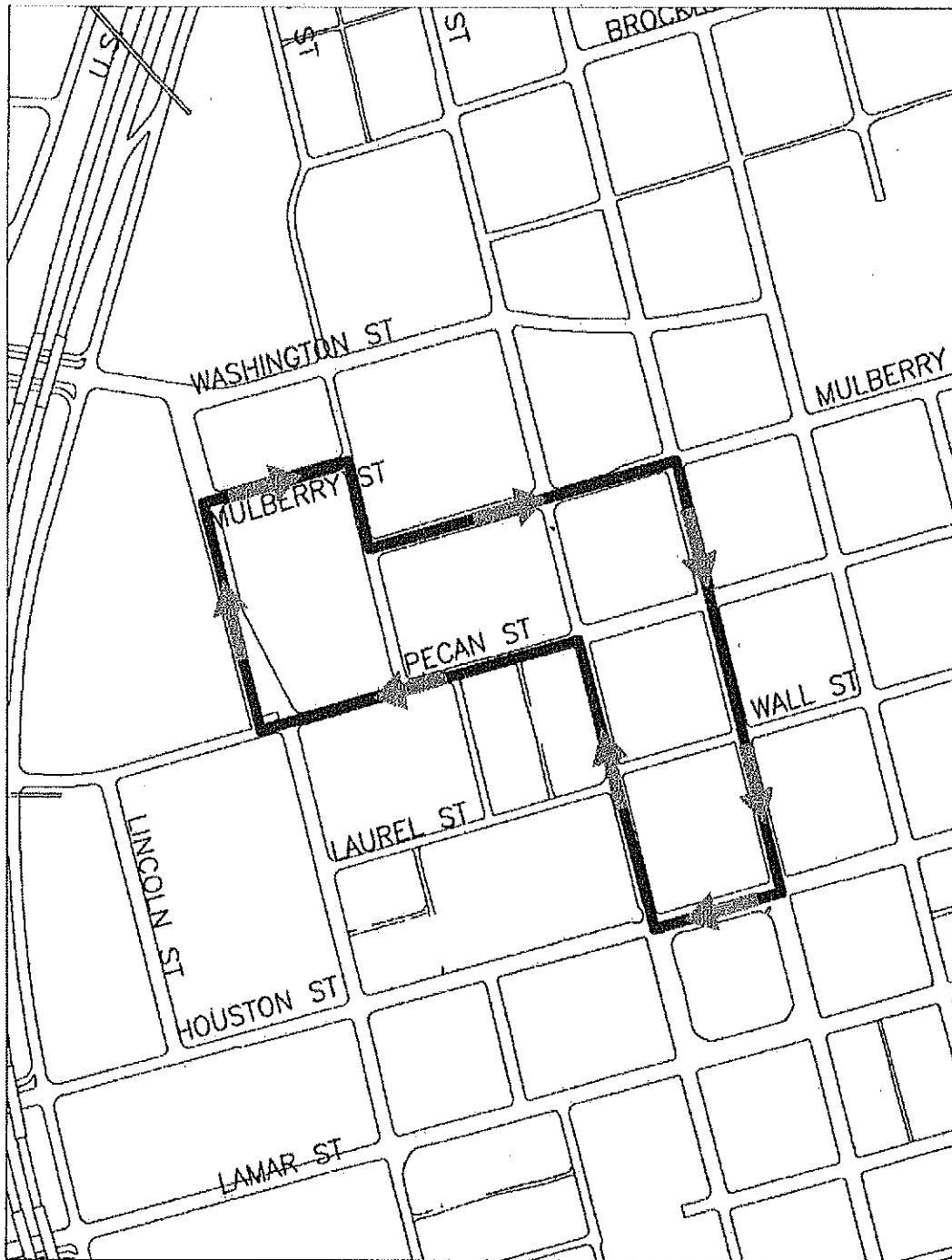
If you have any questions or need anything additional, please contact my secretary, Debbie Smith at 903-891-6400, extension 2002.

Sincerely,

Al Hambrick, Ed.D.
Superintendent of Schools

dhs

Copy: Larena Douglass, Student Council Sponsor
Peggy VanMarter, Principal, SHS



Sherman
CLASSIC TOWN, BROAD HORIZON.

SHERMAN HIGH SCHOOL PARADE ROUTE





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. F. 2.

Meeting Date: 09/02/2014

Prepared By: Don Keene, Director of Community and Support Services

Approved By: George Olson, City Manager

Caption:

OTHER BUSINESS

Consider Request of Downtown Sherman Preservation & Revitalization to Temporarily Close Certain Streets for the "Stroll on the Square" on Saturday, October 11, 2014

Issue:

Downtown Sherman Preservation & Revitalization (DSP&R) is requesting to temporarily close Crockett Street (between Lamar Street and Houston Street), Travis Street (between Lamar Street and Houston Street), Travis Street (between Houston Street and Wall Street), and Wall Street (between Travis Street and Walnut Street) on Saturday, October 11, 2014 for the "Stroll on the Square." The Travis Street and Crockett Street closures are requested for 3:00-10:00 p.m. The Wall Street closure is requested for 5:00-12:00 a.m.

DSP&R is also requesting to place a 16' x 16' movable stage in the center of Wall Street just west of Walnut Street for a Street Dance. The Street Dance will take place from 8:00 p.m. to 11:00 p.m.

This event will include food from local restaurants, vendors and other activities. DSP&R plans to apply for an alcohol permit from the Texas Tobacco and Alcohol Commission for the sale of beer and wine to the patrons of this event.

Background:

This is one of several events planned by DSP&R.

Origination:

Ms. Karen Tooley, Director of DSP&R

Financial Consideration:

Barricades and cones and solid waste receptacles will be provided by the City's Street Department and Solid Waste Department, respectively. DSP&R will work with the Sherman Police Department to arrange for security officers necessary for the event. Fire Department Concerns: Closing Travis Street and Crockett Street will block both major north/south roadways through portions of the Central Business District, which could result in the delay of Fire Department and EMS response from Central Fire Station

DSP&R has been instructed that emergency vehicle accessibility must be maintained throughout the

closed streets at all times.

Staff Recommendation:

If the Council chooses to approve the event, City staff will provide barricades, cones, solid waste receptacles, and security support as requested.

Alternatives:

As directed by the Council

Attachments

"Stroll on the Square" Request Letter

"Stroll on the Square" Street Closure Map

14 August 2014

Mr. Don Keene
Director of Community Support Services
PO Box 1106
Sherman, TX 75091



Dear Don,

Downtown Sherman Preservation & Revitalization (DSP&R) would like city approval to hold an event, Stroll on the Square. The details are below. If I can answer questions or help clarify this request, please do not hesitate to contact me by email (kctooley@msn.com) or phone (903-816-2811).

Sincerely,

Karen Tooley

Executive Director, DSP&R

Name of Event: Stroll on the Square

Date/Time of Event: Saturday, 11 October 2014, 6:00 pm -11:00 pm

Description of Event: From 6:00-9:00 pm: Wineries will be located inside businesses Downtown. Restaurants and Caterers will be situated outside on the closed streets and on the sidewalks offering free samples of food (and competing in a competition called "Best Bites".) Stores will be open for shopping. Musicians will be inside stores, on the courthouse square, and along the sidewalks (where room allows.) From 8:00-11:00 pm: Willy Kickit, a popular 3-piece band, will be on the East end** of Wall Street playing for a street dance. 903 Brewers will be located on Wall Street, and DSP&R will sell their beer (after receiving TABC approval.) Food vendors on 100 block of N Travis for those attending the dance on Wall Street.

Street Closure Request: From 3:00-10:00 pm: 100 blocks of S Travis, S Crockett and N Travis St. From 5:00-12 am: 100 block of E Wall St.

Supplies Requested: 16 rolling trash cans & 32 orange traffic cones (delivered to the east side of the courthouse near the trash dumpsters) and 10 additional trash cans to E Wall Street (100 block).

TABC Permit: DSP&R will provide the wineries with the necessary information to enable them to obtain festival permits from TABC. DSP&R will obtain a permit from TABC to sell beer within the blocked-off area of E Wall Street.

**Additionally: DSP&R requests permission to situate the band on an *easily movable* stage on the East end of the 100 block of East Wall Street with our guarantee to station 2 able-bodied people by the stage to move it in case an emergency vehicle needs to enter Wall St.

Another option is to place the band on the bed of a flatbed truck (leaving truck attached) parked on the East end of the 100 block of E Wall Street (Wall @ Walnut) and have the driver ready to move the truck in case an emergency vehicle needs to enter Wall St.

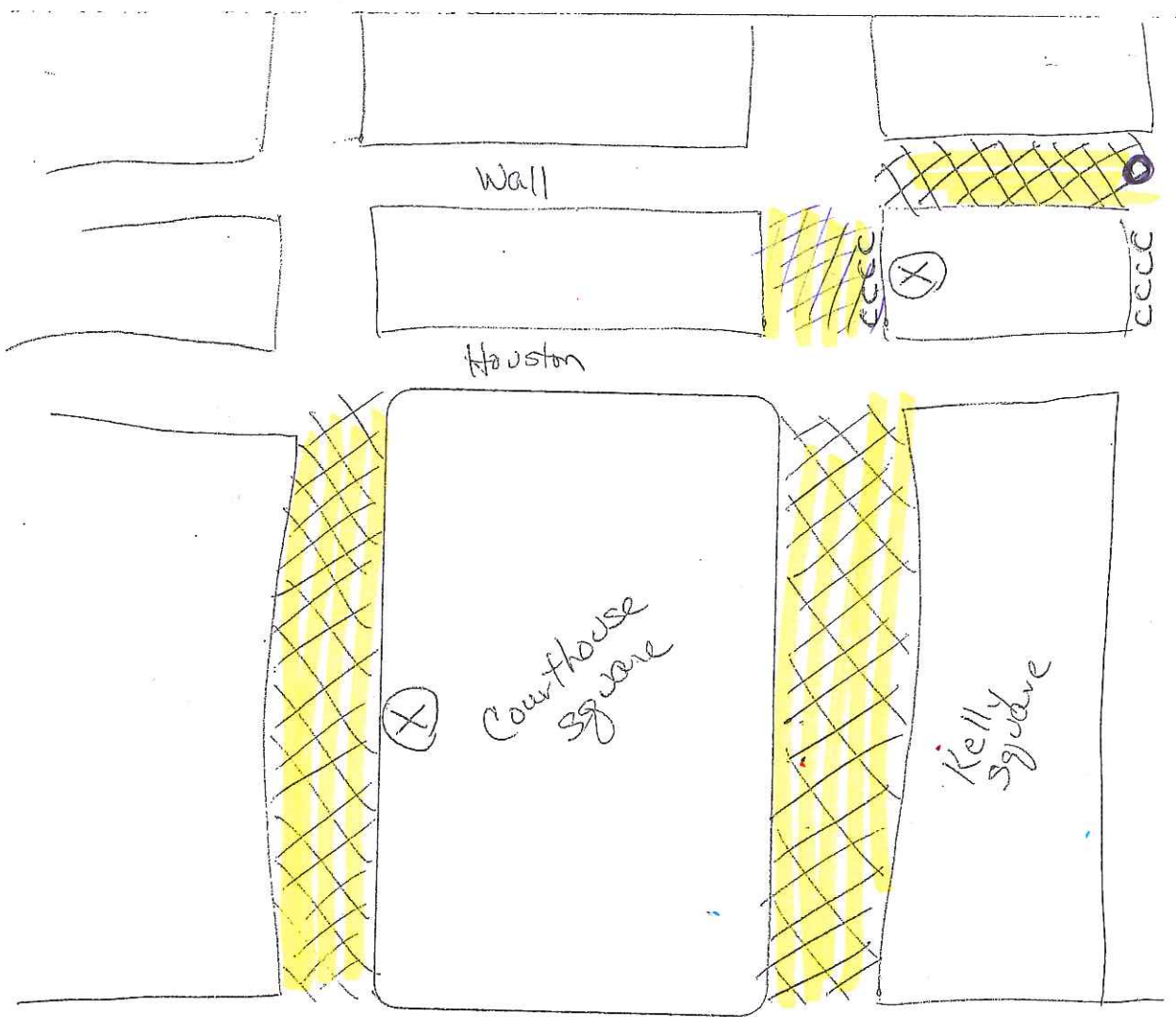
↑ N

(X) PortaToilets

/// Closed Blocks

C Concessions

⊙ Band Stage



Crockett

Lamar

Knight Furniture

Travis

Kelly square

Courthouse square

Houston

Wall



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Called Meeting

Agenda Item No. M.

Meeting Date: 09/02/2014

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: George Olson, City Manager

Caption:

COUNCIL CALENDAR

Attachments

2014 Council Calendar

2014

JANUARY						
S	M	T	W	T	F	S
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APRIL						
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MAY						
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JUNE						
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JULY						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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1/17/2014	Joint Meeting w/SEDCO Board - Panda Tour - Canceled
2/3/2014	Regular City Council Meeting - Cancelled
2/12/2014	Called Meeting for Informational Presentation
2/26/2014	Called Meeting for Informational Presentation
3/12/2014	Called Meeting for Informational Presentation
3/21/2014	Joint Meeting w/SEDCO Board - Panda Tour

3/26/2014	Called Meeting for Informational Presentation
4/18/2014	Called Budget Planning Meeting in Council Chambers
4/21/2014	Regular City Council Meeting - Cancelled
06/18-19/2014	Called Budget Workshop in Council Chambers - Second Day Cancelled
9/1/2014	Labor Day/Called Council Meeting on 09/02/2014
9/16/2014	12 noon Called Joint Meeting with SEDCO Board