CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, AUGUST 19, 2019
5:00 P.M.

A. 1. CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

A. 2. PLEDGE OF ALLEGIANCE LED BY COUNCIL MEMBER WILLIE STEELE

A. 3. INVOCATION BY COUNCIL MEMBER WILLIE STEELE

A. 4. APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 5, 2019

Special Presentations

B. 1. SPECIAL PRESENTATION
Presentation by Denison Chief of Police Mike Gudgel

Public Hearing

C. 1. PUBLIC HEARING
Capital Improvement Program 2019-2024

C. 2. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6233
Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020

C. 3. INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 6234
Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2019; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law

C. 4. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6235
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

C. 5. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6236
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of the Reauthorization of the Local Sales and Use Tax at the Rate of One-Eighth of One Percent (1/8%) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets; Providing that Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code

C. 6. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6237**
Calling a Special Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of Amending the City Charter of the City of Sherman, Texas; Providing for Notice of Said Election; Designating Election Precincts; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

C. 7. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6238**
Reappointing a Presiding Municipal Court of Record Judge and Alternate Municipal Court of Record Judges for the City of Sherman, Grayson County, Texas

C. 8. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6239**
Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", Article 1.07, entitled "Aviation", Division 1, entitled "Generally", to Provide for a New Section 1.07.004 to be entitled "Sherman Municipal Airport Advisory Board"

C. 9. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6240**
Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", Article 1.07, entitled "Aviation", at Division 2, entitled "Municipal Airport", Section 1.07.034, at Division 3, entitled "Airport Rules", Sections 1.07.092, 1.07.093, 1.07.095 and 1.07.098, and Deleting Sections 1.07.033 and 1.07.100 in their entirety

C. 10. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6241**
Redesignating Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas, to City of Sherman Reinvestment Zone, Number Ten (#10), for the Purpose of Residential Tax Abatement

Close Public Hearing and Consider Other Business

D. 1. **OTHER BUSINESS**
Providing for the Ratification of the Property Tax Increase

Adoption of Ordinances

E. 1. **ADOPTION OF ORDINANCES**
Consider Adoption of Ordinance Number: 6233

E. 2. **ADOPTION OF ORDINANCES**
Consider Adoption of Ordinance Numbers: 6235, 6236, 6237, 6238, 6239, 6240 and 6241

E. 3. **CONSENT AGENDA**
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

F. 1. **RESOLUTION NO. 6510**
Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas

F. 2. **** RESOLUTION NO. 6511***
Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 5, 2019

F. 3. **RESOLUTION NO. 6512**
Awarding a Proposal to and Authorizing Execution of a Contract with CORGAN for Aviation Planning Services for the Sherman Municipal Airport Master Plan Phase II Project

F. 4. **RESOLUTION NO. 6513**
Awarding a Bid to and Authorizing Execution of a Special Warranty Deed with Skytrust, LLC for the Sale of City-Owned Real Property in the 1700 block of South Gribble Street

F. 5. **** RESOLUTION NO. 6514***
Awarding a Bid to and Authorizing Execution of a Contract with MyGov, LLC for Community Development Software

F. 6. **RESOLUTION NO. 6515**
Authorizing the Acceptance of a Conveyance Document from SSCGC Holdings, LLC for the Conveyance and Acquisition of 5.214 acres for Right of Way for West Travis Street, and 2.626 acres of Adjacent Property, totaling 7.84 acres of land, more or less, in the Elizabeth Jones Survey, Abstract No. 625, being more particularly described in the Exhibit "A" attached hereto and made a part hereof for all purposes, property being located in the City of Sherman, County of Grayson, State of Texas; further the City agrees to transfer title via conveyance documents for the following properties: Lots 12 & 13, Block 1; Lot 20, Block 5; and Lot 1, Block 15, all of Randolph Heights Addition, Volume 203, Page 326, Deed Records, Grayson County, Texas for the public purpose of the development of low-income or moderate-income housing per Local Government Code Section 272.001(g)

Requests to Advertise

G. 1. **** REQUEST TO ADVERTISE***
Utility Relocation at Center Street and U.S. Highway 75

Change Orders

H. 1. **** CHANGE ORDER NO. 1***
Fairview Elevated Tank Repair and Paint Project; American Suncraft Company, Inc.; $5,415.00 Decrease

Other Business

I. 1. **** OTHER BUSINESS***
Consider Request of the Sherman Independent School District and the Sherman High School Student Council to Temporarily Close Certain Streets for the "2019 Sherman High School Homecoming Parade" on Monday, September 16, 2019

I. 2. **** OTHER BUSINESS***
Consider Request of Downtown Sherman NOW to Temporarily Close Certain Streets for the "Stroll on the Square & Texoma's Best Bites" on Saturday, October 5, 2019

I. 3. **** OTHER BUSINESS***
Consider Request of Austin College to Temporarily Close Certain Streets for the 2019 5K 'Roo Run' on Saturday, October 26, 2019

I. 4. **** OTHER BUSINESS***

Consider Request of Couch Entertainment, LLC to Temporarily Close Certain Streets for the "Back to the 90's" Concert on Saturday, November 2, 2019

J. CITIZEN REQUESTS

K. MEDIA QUESTIONS

Consider Board/Commission Appointments

L. 1. APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

(a) Parks and Recreation Advisory Board (1)

M. COUNCIL COMMENTS

Executive Session

N. 1. EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections:

Section 551.071 — Consultation with City Attorney concerning Pending or Contemplated Litigation

Section 551.071 — Consult with the City Attorney on a Matter in which the Duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter

Section 551.074 — Personnel Matters:

(a) Consider the Qualifications, Appointment and Removal of Members to Boards and Commissions:

(1) Sherman Housing Authority (2)

(b) Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

Section 551.087 — Deliberation Regarding Economic Development Negotiations:

(a) Deliberate Regarding Commercial or Financial Information that the City has Received from a Business Prospect and Deliberate any Offers or Incentives to the Business Prospect

The Council reconvenes into General Session

O. 1. **OPEN MEETING**

Reconvene into Open Meeting and Consider Action, if any, on items discussed in Executive Session

P. **ADJOURNMENT**

COUNCIL CALENDAR

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Regular Meeting of the City Council of the City of Sherman is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall of said City of Sherman, Texas, a place convenient to the public, and said notice was posted on August 16, 2019 at 2:00 p.m., and said time of posting was 72 hours before said meeting was convened or called to order.

Dated this 16th day of August, 2019.
City of Sherman, Texas

_____

City Clerk

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

All agenda items are subject to final action by the City Council.

An unscheduled closed executive session may be held if the discussion of any of the above agenda items concerns the purchase, exchange, lease or value of real property; the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; the deployment or use of security personnel or equipment; or requires consultations with the City Attorney.

At the discretion of the City Council, non-agenda items under the headings of "Citizens Requests", "Media Questions", and "Council Concerns" may be presented to the Council for informational purposes; however, by law, the Council shall not discuss, deliberate, or vote upon such matters except that a statement of specific factual information, a recitation of existing policy, and deliberations concerning the placing of the subject on a subsequent agenda may take place.

The City Attorney has approved the Executive Session items on this agenda.

PERSONS WITH DISABILITIES, WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT LINDA ASHBY AT (903) 892-7204, TWO (2) WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Mayor	Deputy Mayor	Council Members	
David Plyler	Shawn C. Teamann	Willie Steele, Council-At-Large, PL #1	Josh Stevenson, Council – District #2
		Sandra Melton, Council-At-Large, PL #2	Pamela L. Howeth, Council – District #3
		Shawn C. Teamann, Council – District #1	Daron Holland, Council – District #4

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **A.4.**

Meeting Date: 08/19/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 5, 2019

Attachments

August 5, 2019

Terra Perpetua Village Presentation

Proposed Charter Amendments

Brush and Bulk Waste Program

STATE OF TEXAS §

August 5, 2019

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on August 5, 2019.

MEMBERS PRESENT: **MAYOR DAVID PLYLER; DEPUTY MAYOR SHAWN TEAMANN.**
COUNCIL MEMBERS HOLLAND, HOWETH, MELTON, STEELE, STEVENSON.

MEMBERS ABSENT: **NONE.**

CALL TO ORDER

CALL TO ORDER

Mayor Plyler called the meeting to order at 5:00 p.m. The Pledge of Allegiance and Invocation were given by Council Member Pam Howeth.

APPROVE MINUTES

APPROVE MINUTES

The Council reviewed the Minutes of the Called City Council Meeting (Budget Workshop) of June 13, 2019 and the Regular City Council Meeting of July 15, 2019. Council Member Howeth moved to approve the Minutes, as presented; Second by Deputy Mayor Teamann; All present voted AYE.
MOTION CARRIED.

INTRODUCTION AND PUBLIC HEARING OF ORDINANCES

ORD 6227
SUP FOR PATIO HOMES
(802, 804, 806, 808, 810, 812 N. BROUGHTON)

Mayor Plyler introduced Ordinance No. 6227 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW THREE, TWO-FAMILY, SINGLE-STORY PATIO HOMES IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT/COLLEGE PARK OVERLAY DISTRICT AT 802/804, 806/808 AND 810/812 NORTH BROUGHTON STREET, BEING LOTS 8, 9 AND 10, BLOCK 1, BOYER & LUCAS ADDITION (LAZY L ENTERPRISES, OWNER; WILLIAM MAGERS, REPRESENTATIVE; HOLLEY HOMES, GENERAL CONTRACTOR; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Scott Shadden, Director of Development Services, said the request is for a Specific Use Permit for three, two-family, single story patio homes. The majority of parking for the units will be located in the rear of the homes. Other than that, they are similar to other patio homes in the area.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter.

No citizens appeared before the City Council to discuss Ordinance No. 6227.

ORD 6228
SUP FOR PATIO HOME
(800 N. BROUGHTON)

Mayor Plyler introduced Ordinance No. 6228 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW A SINGLE-STORY PATIO HOME IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT/COLLEGE PARK OVERLAY DISTRICT AT 800 N. BROUGHTON STREET, BEING LOT 11, BLOCK 1, BOYER & LUCAS ADDITION (LAZY L ENTERPRISES, OWNER; WILLIAM MAGERS, REPRESENTATIVE; HOLLEY HOMES, GENERAL CONTRACTOR; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Mr. Shadden said the request is for a Specific Use Permit for a single-story patio home. This home is similar to the previous ones, but is a single-family home.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter.

No citizens appeared before the City Council to discuss Ordinance No. 6228.

ORD 6229
SUP FOR PERMANENT MAKEUP
(125 E. WALL)

Mayor Plyler introduced Ordinance No. 6229 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW PERMANENT MAKEUP/MICRO-BLADING IN A C-2 (GENERAL COMMERCIAL) DISTRICT/ CENTRAL BUSINESS DISTRICT AT 125 EAST WALL STREET, BEING PART OF LOT 7, BLOCK D, T.J. SHANNON'S SUPPLEMENT (JOHN AND SHAREN ARRIAZOLA, OWNERS; AND MADELYN GREENWOOD, TENANT); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Mr. Shadden said this request is for permanent makeup and micro-blading. The State of Texas considers this operation to be a tattoo parlor and requires that license.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter.

They also limited the SUP to the applicant, Madelyn Greenwood.

No citizens appeared before the City Council to discuss Ordinance No. 6229.

ORD 6230
SUP FOR
PERMANENT MAKEUP
(105 S. TRAVIS)

Mayor Plyler introduced Ordinance No. 6230 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW PERMANENT MAKEUP/MICRO-BLADING IN A C-1 (RETAIL BUSINESS) DISTRICT/CENTRAL BUSINESS DISTRICT AT 105 SOUTH TRAVIS STREET, SUITE 200, BEING THE WEST ONE HUNDRED FEET OF THE NORTH ONE-HALF OF LOT 2, BLOCK 5, ORIGINAL TOWN PLAT (OTP) (REID AND DANA FADY, OWNERS; AND BRITTNEY EVANS, PLUSHED SPA, TENANT); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Mr. Shadden said this request is also for the permanent makeup and micro-blading, which requires a tattoo parlor license from the State.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter. They also limited the SUP to the applicant, Brittney Evans.

No citizens appeared before the City Council to discuss Ordinance No. 6230.

ORD 6231
SUP FOR
AUTO SALES
(1908 E. LAMAR)

Mayor Plyler introduced Ordinance No. 6231 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW AUTOMOBILE SALES IN A C-1 (RETAIL BUSINESS) DISTRICT AT 1908 EAST LAMAR STREET, BEING LOT 1, BLOCK 1, EAST SIDE BUSINESS PARK (CHRISTOBAL MADRID, OWNER; BRIGETTE ARNDT, TENANT; AND HELVEY-WAGNER SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Mr. Shadden said this request is for automobile sales. The applicant plans to paint and repair damage to the building and resurface the parking lot.

The Planning and Zoning Commission recommended approval of the Specific Use Permit, subject to the Staff Review Letter.

No citizens appeared before the City Council to discuss Ordinance No. 6231.

ORD 6232 PLANNED DEVELOPMENT -- TERRA PERPETUA VILLAGE (E. FM 1417)

Mayor Plyler introduced Ordinance No. 6232 and called for a public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 6.11, ORDINANCE NO. 2280, SO AS TO GRANT A PLANNED DEVELOPMENT FOR TERRA PERPETUA VILLAGE IN THE 300-1000 BLOCKS OF EAST F.M. 1417 (VIETNAM VETERANS PARKWAY), BEING 245.83 ACRES IN THE SHERROD DUNMAN SURVEY, ABSTRACT NO. 329 (TERRA PERPETUA, LLC, OWNERS; BRYAN KLEIN, ION DESIGN GROUP, REPRESENTATIVE; BUSH ARCHITECTS, LLC, ARCHITECT; AND UNDERWOOD DRAFTING AND SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS PLANNED DEVELOPMENT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Mr. Shadden said the staff has worked with the applicant for this Planned Development for over a year. They have also worked closely with the City's consultants, Halff and Associates. He explained that the Planned Development is held to a higher standard of zoning, and the Overlay District does not apply in this case.

Halff and Associates has recommended approval of the Planned Development, and this is the first step in the approval process. They will bring back final plans at a later date.

The Planning and Zoning Commission recommended approval of the Planned Development, subject to the Staff Review Letter.

Robby Hefton, City Manager, said this project has been discussed for a long time, and the enabling ordinance was put into place. He felt there was a good plan for the future. It's not a one or two year plan, but a multi-year plan, and a huge project.

He said the project will bring something to Sherman that we don't have, and will be a first class development. He said it will not only build the tax base, but will differentiate Sherman from our neighbors to the south, and bring some elements that are unique to Sherman.

<u>Connie Cooper, Ion Design Group</u>
Ms. Cooper appeared representing Ion Design Group, and said this project would not be where it is without the assistance of a "phenomenal staff." Sherman wants development, and was like "how can we help you."

She said Sherman did not have enabling legislation for a Planned Development, and working with Halff and Associates was very productive.

She said Terra Perpetua Village is a master planned development with a mix of residential, commercial, and recreational choices. They will have a variety of types of housing with nice amenities and the preservation of natural resources. She said it fits with future growth for Sherman.

The project will encompass 246 acres, with retail, restaurants, entertainment, single-family residential home sites, and mid-rise residential. There will also be over 60 acres for an amenity center, open space, trails, and green-spaced buffer areas, maintained by a Homeowners Association.

She outlined the conceptual plan for the development and a possible center concept, with possible retail and water features. She asked the Council for their support and approval of the request.

No other citizens appeared before the City Council to discuss Ordinance No. 6232.

The Public Hearing was closed.

<u>ADOPTION OF ORDINANCES</u>

<u>Ordinance 6227</u>

ORD 6227
SUP FOR PATIO HOMES
(802, 804, 806, 808, 810, 812 N. BROUGHTON)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW THREE, TWO-FAMILY, SINGLE-STORY PATIO HOMES IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT/COLLEGE PARK OVERLAY DISTRICT AT 802/804, 806/808 AND 810/812 NORTH BROUGHTON STREET, BEING LOTS 8, 9 AND 10, BLOCK 1, BOYER & LUCAS ADDITION (LAZY L ENTERPRISES, OWNER; WILLIAM MAGERS, REPRESENTATIVE; HOLLEY HOMES, GENERAL CONTRACTOR; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

<u>Ordinance 6228</u>

ORD 6228
SUP FOR PATIO HOME
(800 N. BROUGHTON)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW A SINGLE-STORY PATIO HOME IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT/COLLEGE PARK OVERLAY DISTRICT AT 800 N. BROUGHTON STREET, BEING LOT 11, BLOCK 1, BOYER & LUCAS ADDITION (LAZY L ENTERPRISES, OWNER; WILLIAM MAGERS, REPRESENTATIVE; HOLLEY HOMES, GENERAL CONTRACTOR; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN

CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

ACTION TAKEN.
Motion by Council Member Stevenson to approve Ordinance Nos. 6227 and 6228, as presented. Second by Deputy Mayor Teamann.
VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

Ordinance 6229

ORD 6229 SUP FOR PERMANENT MAKEUP (125 E. WALL)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW PERMANENT MAKEUP/MICRO-BLADING IN A C-2 (GENERAL COMMERCIAL) DISTRICT/ CENTRAL BUSINESS DISTRICT AT 125 EAST WALL STREET, BEING PART OF LOT 7, BLOCK D, T.J. SHANNON'S SUPPLEMENT (JOHN AND SHAREN ARRIAZOLA, OWNERS; AND MADELYN GREENWOOD, TENANT); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Council Member Howeth asked what the difference was between tattooing and permanent makeup, and would they be allowed to tattoo also if the SUP is approved.

Brittney Evans, 417 Valley View Lane, Krum, Texas
Ms. Evans said the permanent makeup is licensed through the State, and is considered a tattoo license. She said she applied through the State for the same license as a tattoo parlor.

Deputy Mayor Teamann verified that if the shop did standard tattoos, it would be prohibited by the SUP. Mr. Shadden said this is just for the makeup, but the Council does have the option to limit it to the face area.

Ordinance 6230

ORD 6230 SUP FOR PERMANENT MAKEUP (105 S. TRAVIS)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW PERMANENT MAKEUP/MICRO-BLADING IN A C-1 (RETAIL BUSINESS) DISTRICT/CENTRAL BUSINESS DISTRICT AT 105 SOUTH TRAVIS STREET, SUITE 200, BEING THE WEST ONE HUNDRED FEET OF THE NORTH ONE-HALF OF LOT 2, BLOCK 5, ORIGINAL TOWN PLAT (OTP) (REID AND DANA FADY, OWNERS; AND BRITTNEY EVANS, PLUSHED SPA, TENANT); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

ACTION TAKEN.

Motion by Council Member Howeth to approve Ordinance Nos. 6229 and 6230, as presented. Second by Council Member Stevenson.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

Ordinance 6231

ORD 6231 SUP FOR AUTO SALES (1908 E. LAMAR)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW AUTOMOBILE SALES IN A C-1 (RETAIL BUSINESS) DISTRICT AT 1908 EAST LAMAR STREET, BEING LOT 1, BLOCK 1, EAST SIDE BUSINESS PARK (CHRISTOBAL MADRID, OWNER; BRIGETTE ARNDT, TENANT; AND HELVEY-WAGNER SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

Council Member Steele asked if there were any past violations against this applicant, and if he was previously in this same location. Mr. Shadden said he was not aware of any violations.

Council Member Steele addressed the "horrible" cars that are parked across the street from this request. He expressed concern about approving this type of request. The Staff Review Letter states that there will be no abandoned cars at the site. He said it seemed like the same applicant had been at that location before and the neighbors had complained.

Brigette Arndt, 753 W.A. Denton Dr., Van Alstyne, Texas

Ms. Arndt said she was the owner of the proposed auto sales business, but they had not been in that location before. Council Member Melton said Ms. Arndt is the tenant, and the other man was the property owner.

Ms. Arndt said they will have a display lot and plan to have nice cars in front of the facility. Much of the sales will be done online, and there will be no junked cars. Council Member Howeth verified that they will sell used cars, but "nice" used cars. Deputy Mayor Teamann verified that there will be no car repairs done on site.

Ordinance 6232

ORD 6232 PLANNED DEVELOPMENT -- TERRA PERPETUA VILLAGE (E. FM 1417)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 6.11, ORDINANCE NO. 2280, SO AS TO GRANT A PLANNED DEVELOPMENT FOR TERRA PERPETUA VILLAGE IN THE 300-1000 BLOCKS OF EAST F.M. 1417 (VIETNAM VETERANS PARKWAY), BEING 245.83 ACRES IN THE SHERROD DUNMAN SURVEY, ABSTRACT NO. 329 (TERRA PERPETUA, LLC, OWNERS; BRYAN KLEIN, ION DESIGN GROUP, REPRESENTATIVE;

BUSH ARCHITECTS, LLC, ARCHITECT; AND UNDERWOOD DRAFTING AND SURVEYING, SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS PLANNED DEVELOPMENT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

ACTION TAKEN.

Motion by Deputy Mayor Teamann to approve Ordinance Nos. 6231 and 6232, as presented. Second by Council Member Howeth.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

CONSENT AGENDA

CONSENT AGENDA

The Council reviewed the Consent Agenda. Council Member Melton moved to approve the Consent Agenda, as presented. Second by Council Member Howeth. All present voted AYE.

RESOLUTIONS

RES 6501 CHAPTER 380 AGREEMENT

RESOLUTION NO. 6501 – AUTHORIZING EXECUTION OF AN ECONOMIC DEVELOPMENT PROGRAM AGREEMENT WITH JEREMY AND NATALIE ROBERTS FOR THE GRANT OF INCENTIVES PURSUANT TO CHAPTER 380 OF THE TEXAS LOCAL GOVERNMENT CODE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN ECONOMIC DEVELOPMENT PROGRAM AGREEMENT WITH JEREMY AND NATALIE ROBERTS FOR THE GRANT OF INCENTIVES PURSUANT TO CHAPTER 380 OF THE TEXAS LOCAL GOVERNMENT CODE.

Mr. Hefton said this is the second grant under the recently approved Retail Recruitment Program. The applicant is planning to open a restaurant in the old Payless Shoe Source building on Texoma Parkway.

The agreement will provide a cash grant equal to 50% of the sales taxes generated within the development, and expires after two years.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6501, as presented. Second by Deputy Mayor Teamann.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6502 POLICE HEADQUARTERS SITE DESIGN &

RESOLUTION NO. 6502 -- AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HIDELL AND ASSOCIATES ARCHITECTS, INC. FOR PRE-DESIGN AND SITE

LOCATION

<u>EVALUATION SERVICES FOR THE NEW SHERMAN POLICE HEADQUARTERS</u>

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HIDELL AND ASSOCIATES ARCHITECTS, INC. FOR PRE-DESIGN AND SITE EVALUATION SERVICES FOR THE NEW SHERMAN POLICE HEADQUARTERS.

Zach Flores, Police Chief, said the proposed agreement is for pre-design and site evaluation services for the new Sherman Police Headquarters. Hidell and Associates Architects has worked with the City on this project for several years, and are familiar with the scope of what the City wants.

By contracting with them for the pre-design and site evaluation, it will assure that the facility and the site match what the City wants to do. The cost should be no more than $5,800 per site. The staff does have some ideas about a site, which should limit the cost.

ACTION TAKEN.

Motion by Council Member Steele to approve Resolution No. 6502, as presented. Second by Council Member Stevenson.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6503
WARRANTY DEED
EMS STORAGE BLDG
(3708 N. FRISCO RD)

<u>RESOLUTION NO. 6503 -- AUTHORIZING THE ACCEPTANCE OF A GENERAL WARRANTY DEED FROM RTS ENTERPRISES, INC. FOR THE CONVEYANCE OF A 0.85 ACRE TRACT OF LAND, MORE OR LESS, SITUATED IN THE S.M. McGLOTHLIN SURVEY, ABSTRACT NO. 811, CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS, BEING MORE FULLY DESCRIBED BY METES AND BOUNDS IN THE ATTACHED EXHIBIT "A" AND ILLUSTRATED IN THE ATTACHED EXHIBIT "B"</u>

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A GENERAL WARRANTY DEED FROM RTS ENTERPRISES, INC. FOR THE CONVEYANCE OF A 0.85 ACRE TRACT OF LAND, MORE OR LESS, SITUATED IN THE S.M. McGLOTHLIN SURVEY, ABSTRACT NO. 811, CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS, BEING MORE FULLY DESCRIBED BY METES AND BOUNDS IN THE ATTACHED EXHIBIT "A" AND ILLUSTRATED IN THE ATTACHED EXHIBIT "B".

Terrence Steele, Assistant City Manager, said since the Budget Workshop, where the Council approved the EMS Building, property has become available on Frisco Road, just north of the current Fire Station #5.

After inspection, the Fire Department staff feel that this building will accommodate their needs. It will also give the City an opportunity "to package" the property with Station #5 when they decide to relocate that station to another location. The building is larger than what was proposed, but it has everything they need.

Council Member Steele asked about the cost to purchase this building as compared with the cost of a new building. Danny Jones, Fire Chief, said the cost of a new building was estimated to be $850,000 and they could purchase this building for $375,000. This building has more square footage than the proposed building.

Mr. Steele said they would also be able to move some equipment that is currently housed in other parking lots, into a secure location with cameras and electronic gates.

Council Member Steele asked about the cost of improvement that would be needed for the existing building. Mr. Hefton said there might be some small renovations that would be needed, but the facility is already broken up into different rooms and there are some nice offices.

Council Member Steele verified that the previous owner, RTS Enterprises, Inc. was a commercial electrical contractor. Mr. Hefton said they have about 4,000 square feet of office space, another 4,000 square feet of bays and storage, and a secured yard.

Chief Jones said they might also need some additional security items, some clean-up, and maybe move a couple of walls. Mr. Hefton felt the scope of most work could be handled in-house. They will want to check out the mechanical systems.

He said structurally the facility is fine, the layout is great, and the price is great. He felt it was a good intermediate step until other changes were needed for Station #5.

ACTION TAKEN.

Motion by Council Member Stevenson to approve Resolution No. 6503, as presented. Second by Deputy Mayor Teamann.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6504 CENTER STREET BRIDGE IMPROVEMENTS

<u>RESOLUTION NO. 6504 -- AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE ENGINEERING DESIGN AND SERVICES FOR IMPROVEMENTS OF THE CENTER STREET BRIDGE OVER POST OAK CREEK</u>

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-

HORN AND ASSOCIATES, INC. FOR THE ENGINEERING DESIGN AND SERVICES FOR IMPROVEMENTS OF THE CENTER STREET BRIDGE OVER POST OAK CREEK.
CONSENT AGENDA.

RES 6505
PECAN GROVE WEST BASKETBALL FACILITY

RESOLUTION NO. 6505 -- AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH NORTH ROCK CONSTRUCTION, LLC FOR CONSTRUCTION OF AN OUTDOOR BASKETBALL FACILITY AT PECAN GROVE WEST PARK

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH NORTH ROCK CONSTRUCTION, LLC FOR CONSTRUCTION OF AN OUTDOOR BASKETBALL FACILITY AT PECAN GROVE WEST PARK.

Theresa Hutchinson, Parks and Recreation Manager, said the request was to award a bid for the basketball courts that will be added to Pecan Grove West Park, on the southeast corner of Shady Oaks and Canyon Creek. If approved, the bid will be awarded to North Rock Construction, LLC, in the amount of $137,362.

Deputy Mayor Teamann verified that the courts will be full-size, high school courts. Lighting will not be installed at this time, and parking will be at the new athletic complex.

Council Member Melton confirmed that construction should start in the next three to four weeks. Mr. Hefton said it should be a two to three month project.

ACTION TAKEN.

Motion by Council Member Melton to approve Resolution No. 6505, as presented. Second by Council Member Stevenson.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6506
2020 CENSUS

RESOLUTION NO. 6506 -- AFFIRMING THE CITY OF SHERMAN'S SUPPORT OF AND PARTNERSHIP WITH THE 2020 CENSUS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AFFIRMING THE CITY OF SHERMAN'S SUPPORT OF AND PARTNERSHIP WITH THE 2020 CENSUS.

Mr. Steele said he is the City's representative for the 2020 Census, and they've been meeting with Grayson County and other City representatives. One concern is that they are estimating a 40% participation rate. The committee is pushing the 2020 Census count to increase the participation rate.

He added that much of the count will be accomplished online. Another change is that students at Austin College and

Grayson College will be counted in Grayson County instead of their parent's residence. He said the goal is to get everyone counted in Grayson County.

Mayor Plyler added that accurate counts for the County are important because so much of the Federal money, for highways and other infrastructure, is distributed based on population counts.

Council Member Holland asked if most of the counts would be based on telephone calls or on knocking on doors. Mr. Steele said those counting will not call or knock on doors.

Mr. Steele said cards would be mailed to residents with the information needed to go online to be counted. If the card is not used, then someone might knock on the door to complete the count. Cards will also not be mailed to post office boxes, but only to residential addresses. He said the campaign will encourage participation among citizens.

Council Member Howeth said since citizens don't complete the Census forms, maybe the government should just estimate the number of residents in the County. She reiterated that a lot of Federal funding is based on the Census.

ACTION TAKEN.

Motion by Council Member Howeth to approve Resolution No. 6506, as presented. Second by Council Member Stevenson.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RES 6507 SISD RESOURCE OFFICER

<u>RESOLUTION NO. 6507-- AUTHORIZING EXECUTION OF A SCHOOL RESOURCE OFFICER INTERLOCAL AGREEMENT BETWEEN THE CITY OF SHERMAN AND THE SHERMAN INDEPENDENT SCHOOL DISTRICT</u>

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A SCHOOL RESOURCE OFFICER INTERLOCAL AGREEMENT BETWEEN THE CITY OF SHERMAN AND THE SHERMAN INDEPENDENT SCHOOL DISTRICT.
CONSENT AGENDA.

RES 6508 CENTRAL BUSINESS DISTRICT TAX ABATEMENT PROGRAM

<u>RESOLUTION NO. 6508 -- DECLARING THE CITY OF SHERMAN'S ELIGIBILITY AND INTENTION TO RENEW ITS TAX ABATEMENT PROGRAM TO PROMOTE DEVELOPMENT/ REDEVELOPMENT IN THE CENTRAL BUSINESS DISTRICT OF THE CITY; ESTABLISHING GUIDELINES AND CRITERIA</u>

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, DECLARING THE CITY OF SHERMAN'S ELIGIBILITY AND INTENTION TO RENEW ITS TAX ABATEMENT PROGRAM TO PROMOTE DEVELOPMENT/

REDEVELOPMENT IN THE CENTRAL BUSINESS DISTRICT OF THE CITY; ESTABLISHING GUIDELINES AND CRITERIA.
CONSENT AGENDA.

RES 6509 ABANDON UTILITY EASEMENT (W. CANYON CREEK ESTATES)

RESOLUTION NO. 6509 -- ABANDONING A PORTION OF A TEN FOOT (10') UTILITY EASEMENT LOCATED IN LOT 4 OF WEST CANYON CREEK ESTATES, SECTION 1, FILED OF RECORD IN VOLUME 22, PAGE 121, PLAT RECORDS, GRAYSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED ON THE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ABANDONING A PORTION OF A TEN FOOT (10') UTILITY EASEMENT LOCATED IN LOT 4 OF WEST CANYON CREEK ESTATES, SECTION 1, FILED OF RECORD IN VOLUME 22, PAGE 121, PLAT RECORDS, GRAYSON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED ON THE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES.
CONSENT AGENDA.

CHANGE ORDER WOODBINE #1 WELL REPAIRS

CHANGE ORDER NO. 1
SHEPHERD DRIVE WOODBINE #1 WELL REPAIRS; WEISINGER INCORPORATED; $7,070.00 DECREASE
The City Council approved Change Order #1 to Weisinger Incorporated in the amount of a $7,070 decrease for repairs to the Shepherd Drive Woodbine #1 well.

This is a final reconciliatory change order to adjust the final project quantities. Deletions included column pipe and one check valve that was not needed. Additions include $90 additional cost for the pump and $500 to repair the well head.

The change order results in a $7,070 decrease to the original contract amount of $90,690, yielding a final contract amount of $83,620. Funding is available in the Utility Fund budget for the project.
CONSENT AGENDA.

OTHER BUSINESS

SEDCO QUARTERLY REPORT

RECEIVE QUARTERLY PROGRESS REPORT FROM SHERMAN ECONOMIC DEVELOPMENT CORPORATION PRESIDENT KENT SHARP
Kent Sharp, President, Sherman Economic Development Corporation, presented their Quarterly Report. Their mission is to grow and diversify the economy through the addition of new jobs and investment of primary employers.

During this quarter, SEDCO submitted nine new project proposals and hosted three site visits. They presented two incentive checks, one for $227,231 to J.P. Hart Lumber Company, for their additional $1 million investment for a total $9.5 million investment and additional 32 employees.

The second incentive check went to Presco with a $47,500 incentive toward their $967,539 investment in a new automated slitting machine to modernize and increase production of their roll flagging and barricade tape. With the expansion, Presco will retain 190 existing jobs.

Mr. Sharp said SEDCO also completed the new 12" sewer line project in Progress Park II.

He also outlined plans for the upcoming quarter, including a presentation to the Texas Workforce Commission about the partnership between SEDCO, Grayson College, and Workforce Solutions Texoma. The entities are using Skills Grants to help attract business, and helping them onboard new hires with the right training. The presentation will focus on the Finisar project.

Representatives from SEDCO and the City of Sherman will host a booth at the North Texas Commercial Association of Realtors and Real Estate Professional Expo in Dallas in September. About 85% of the participants are in retail or retail development.

Stacey Jones, SEDCO Executive Vice President, will attend the Industrial Asset Management Council's Fall Professional Forum in Milwaukee, Wisconsin, from September 14 through 17, 2019. The event is the leading trade association for corporate real estate executives focused on the needs of an industrial portfolio. He also listed other events that SEDCO staff would be attending.

Mr. Sharp said SEDCO is currently looking at 11 active projects with an estimated $664 million in investments and approximately 4,872 new jobs. They are also working on infrastructure projects for the City, including the Progress Drive extension and improvements to Flanary Road, and are continuing with the Business Retention and Expansion Project.

CHARTER AMENDMENTS FOR NOVEMBER 2019 ELECTION

<u>CONSIDER CHARTER AMENDMENTS PROPOSED BY THE CHARTER REVIEW COMMISSION FOR THE NOVEMBER 5, 2019 SPECIAL ELECTION</u>

Brandon Shelby, City Attorney, said the City can amend the Charter every two years. Staff reviewed the Charter and then Mayor Plyler appointed a Charter Review Commission comprised of Council Member Howeth, Council Member Holland, and Council Member Stevenson.

After working with staff on proposed amendments, ten places were identified where they feel the Charter can be improved by amendment. In past Elections, voters approved a Proposition, which allowed the Council to amend the Charter by ordinance when those amendments would be non-substantive, or to adhere to State law.

There are seven amendments that could be amended by ordinance and three that would need to go to the voters.

The first one for the ballot concerns the length of a Council term that would be considered a full term. Several years ago Council terms were changed from two years to three years. Usually, if a Council Member serves half a term it is considered a full term. This amendment changes the "full term" from 12 months to 18 months, to coincide with the three year term.

The second amendment for the ballot concerns consecutive Council terms. Currently a Council Member can serve two terms as a Council Member and then two terms as Mayor, for a total of four terms. The amendment would allow someone serving to serve a total of four terms, but in any combination of offices. This would allow them to serve four terms as a Council Member, if they didn't want to serve as Mayor.

The third amendment for the ballot would change the terms for the Planning and Zoning Commission to match the terms for the City Council. Their terms were already for three years, but this allows them to serve four consecutive terms in any combination of offices. It also allows a one year absence from the office before they will be eligible for reappointment.

Mr. Shelby said the seven amendments that don't have to be put before the voters, will come back to the City Council as an ordinance. Many of these amendments are due to a change in State law. The State law requirement to publish things in the newspaper has changed and cities are now allowed to post on the City's website instead. Several amendments deal with the removal of this requirement to coincide with State law.

The City's Charter also had several specific time periods that were required for Elections. The specific time period was removed from the Charter, and the wording was added "as required by State law."

Other amendments reference the budget and how personnel costs are referenced, and the approval of change orders by the City Manager to coincide with State law.

Deputy Mayor Teamann asked about the use of the City's website for notification and asked how it would be designated where citizens should look for notifications on the Internet. Mr. Shelby said it would be on the City's "official website" and added that many cities don't have a local newspaper. He said that if a City uses a Facebook page that would be okay too.

Deputy Mayor Teamann asked about listing the City's official website in the Charter, but Mr. Shelby cautioned against that since the City had recently changed the address of the website, and could change it again. Council Member Melton suggested inserting City's "official" website.

Council Member Steele clarified that, if approved, the Planning and Zoning Commission Members could serve four consecutive terms of three years each, and after a one year absence, they would be eligible for reappointment.

Council Member Steele asked what the increase or decrease of change orders was that could be approved by the City Manager. Council Member Stevenson said State law keeps changing, so the amount is fixed by State law.

Mr. Hefton said when he was first hired at the City, the limit for approval by the City Manager was $25,000. Years later it was changed to $50,000. This amendment aligns the amount with State law, so it doesn't have to be specified in the Charter.

Mr. Shelby said currently all change orders, no matter the amount, are required to come before the Council. State law does allow the approval of those under $50,000. The City Manager is already allowed to approve a purchase under $50,000. The amendment will allow this approval to also apply to change orders.

BULK WASTE PROGRAM

RECEIVE UPDATE FROM PUBLIC WORKS MANAGER KEVIN WINKLER ON THE CITY'S BRUSH AND BULK WASTE PROGRAM

Kevin Winkler, Public Works Manager, said during last year's budget process, the Council asked the staff to look at the brush and bulk waste program. As a result, some things were changed and the rules became a little more stringent. He presented a six month update.

He said the current program was put in place in October 2009 and features a bulk and brush pick up once a month in each quadrant of the City. The program helps reduce the waste that is being dumped in low traffic areas.

In October 2018, the City began monitoring compliance more closely and began to educate residents on the requirements of the program. From October to December 2018, tags were issued but no fines were levied. Beginning in January 2019, the City began placing fines on water bills of customers who did not comply with the program.

Under the program, bulk and brush must be placed curbside by 7:00 a.m. on the Monday of the customer's monthly pickup. Five cubic yards of bulk waste and/or 10 cubic yards of brush are allowed, however piles must not be mixed. They also cannot be obstructed by vehicles, trees, power lines, or any other items.

Citizens that need trash and brush picked up on an off week, can call for a special pickup. Cost of this pick up is $20 per cubic yard, with $80 or a four cubic yard minimum.

He also outlined the enforcement process from the Code Enforcement Officer. A tag is placed on the door of violators

advising them that they have until 8:00 a.m. the next business day to remove the materials. Pictures are taken and the information is entered into the database. A re-inspection is done the following morning and if the items have been removed, the violation is cleared and no further action is taken.

If the items remain, additional pictures are taken and the address is sent to the Solid Waste Department to remove the bulk waste or brush. The associated fine and fees are then placed on the water bill for collection.

From January to June, 2019, Mr. Winkler said there have been 1,028 residences tagged for non-compliance. Currently, compliance is at 72%. Mr. Hefton confirmed that citizens are removing the bulk waste in a very short period of time, because the re-inspection is 24 hours after the violation is tagged. For the same period, the City has levied penalties of $29,200 and service charges of $8,508 for the violations.

Mr. Winkler said an important part of the program is continuing education. The staff has put together an information packet that will be provided to each residential account. The packet will contain information on the bulk/brush program, the current year calendar for pick-ups, general information on the regular trash and recycling programs, and the current quadrant maps.

He also presented the annual costs for the program, with labor being the largest expenditure. Total cost of the program is $331,233, with labor costing $146,128.

Mr. Winkler said this report includes six months of information, and the staff will continue to monitor the program. Another report will be presented after the program has been in effect for a year.

Deputy Mayor Teamann asked if the trucks were equipped with cameras. Mr. Winkler said not all the bulk and brush trucks currently have cameras. Some of the automated, residential trucks are fitted with cameras. Michael Springer, Solid Waste and Recycling Superintendent, said some of the trucks have video cameras.

Deputy Mayor Teamann also confirmed that the system is tied into the code violation system so they can see if there are multiple violations at the same address. He asked if the drivers are looking for other violations when they drive their route.

Mr. Winkler said the Code Enforcement Officers do look for other violations when they are making inspections. Deputy Mayor Teamann felt it was important to streamline the process and have the departments working together.

Council Member Steele confirmed that the labor cost did not include the Code Enforcement Officers, but only the labor for picking up the trash. There are currently two Code Enforcement Officers working on the program. Mr. Winkler felt

the staff could identify more violations with an additional Code Enforcement Officer. He said he would know more about the need after the program has been in effect for a year. He said it is tough for two officers to cover the entire City.

Mr. Hefton reiterated that the labor cost for the program is for three drivers. The Code Enforcement Officers provide enforcement for this program, as well as other issues. Their labor costs are not included in the stated cost of this program.

Council Member Melton asked about the three solid waste drivers identifying other code violations. Mr. Winkler said the drivers work strictly in their quadrant and are there only to pick-up the trash. The two Code Enforcement Officers will drive the other three quadrants to look for all types of violations.

Mr. Hefton added that, of the notices that have been issued, there is a very low percentage of repeat offenders. He felt, as people become more compliant, that number will decrease.

Council Member Steele confirmed that the fine is attached to the water bill and the water can be turned off for the non-payment of any money attached to that account. Mr. Hefton said the bill includes water, sewer, trash, violations, and the PRIDE fund, which must all be paid in full. Code violations for trash, junk, and debris are not added to the water bill.

Council Member Howeth addressed some confusion about the schedule when the month starts in the middle of the week. She felt education was the key to this issue. She said the most important thing is that they want the City cleaned up, but it doesn't do any good if citizens put their trash out early.

Mr. Steele said the staff wants to educate the citizens in that this is a free service, and the only reason they are being penalized is that they didn't follow the rules. He said he will waive the fine one time, but not a second time. The fee is never waived.

Deputy Mayor Teamann asked if vehicles with flat tires or no registration was a Code Enforcement issue that should be referred to the Police Department. Mr. Winkler said Code Enforcement makes a list and sends it to the Police Department.

Council Member Holland confirmed that tires cannot be set out for the bulk pick-up. They must be brought to the Drop Off Center.

Council Member Steele said he did not like this program, but it has been going on for 10 years and there are still over 1,000 violations, many times the same people, repeatedly. He felt the

Code Enforcement employees are spending too much time monitoring the program. He liked the twice-a-year pick-up that the City used to offer. Any additional pick-ups should be paid for.

He said there are violations that sit on the curb for two or three weeks, and the program is abused by citizens that own rent houses. He did not feel this was beautifying the City. He did not feel the program was worth it and that the education was not working.

DRAFT BUDGET

REVIEW 2019-2020 DRAFT BUDGET

Mary Lawrence, Director of Finance, presented a review of the 2019-2020 Draft Budget. She said the draft budget includes a property tax rate of .489, which is lower than the .502 rate that was presented at the Budget Work Shop.

The reason for the decrease is that property values were higher than were expected. The City was able to lower the tax rate to generate the same amount of revenue. Most of the increase will go toward debt service.

She said the budget also contains a $4 rate decrease for each residential solid waste account, which equates to about $0.03 on the tax rate, making the effect on the taxpayer about $0.45.

The proposed budget funds additional positions, such as a dispatcher, three parks maintenance employees for Pecan Grove Ballfields, and a solid waste driver.

Mr. Hefton said there is no action required tonight, but he asked if Council Members had any changes. Deputy Mayor Teamann said he did not think the tax rate should be increased. Between TASWA's excess cash and the excess in sales tax, he felt a property value increase and a tax increase were too much of a burden on taxpayers. He favored a more conservative approach.

Council Member Stevenson said the tax rate affects the M&O rate, and that's the number needed to grow. He had hoped there would be an offset for a net zero.

PROPOSED TAX RATE & SCHEDULE PUBLIC HEARINGS

DISCUSSION OF THE PROPOSED TAX RATE FOR FISCAL YEAR 2019-2020 AND SCHEDULING PUBLIC HEARING FOR THE BUDGET AND PROPOSED TAX RATE

Ms. Lawrence said if the property tax rate that is proposed is higher than the effective tax rate or the rollback rate, the State requires that the City hold two public hearings, and adopt the rate at a second meeting.

This agenda item schedules these meetings and the vote on the tax rate.

ACTION TAKEN.

Motion by Council Member Howeth to propose a tax rate of forty-eight point nine cents per hundred dollars of

valuation for the upcoming budget year and to set public hearings on this proposal as presented.

Council Member Steele confirmed that the motion only set the public hearings and is not considered a vote on the tax rate. Ms. Lawrence said the vote would be at a separate meeting. Council Member Steele verified there would be several other meetings at which the tax rate would be discussed prior to a vote.

Ms. Lawrence said the budget would need to be adopted prior to adopting the tax rate, but there are some time limits on the public hearings and votes. The calendar is set by the State.

Council Member Steele said he did have some questions about the budget and the tax rate, but he did feel that the process would allow that.

RESTATEMENT OF MOTION.

Motion by Council Member Howeth to propose a tax rate of forty-eight point nine cents per hundred dollars of valuation for the upcoming budget year and to set public hearings on this proposal as presented. Second by Council Member Steele.

VOTING AYE: Holland, Howeth, Melton, Steele, Stevenson.
VOTING NAY: Teamann.
MOTION CARRIED.

DRAFT CIP & SCHEDULE PUBLIC HEARING

<u>REVIEW OF THE DRAFT CAPITAL IMPROVEMENT PROGRAM (CIP) 2019-2024 AND SET A PUBLIC HEARING FOR MONDAY, AUGUST 19, 2019</u>

Ms. Lawrence said the City's Charter requires preparation of a five-year capital program for approval by the City Council. The program for this year includes over $2 million in projects for the five year period. Only the first year is funded as part of the FY 2020 Budget.

The capital program will be on the August 19, 2019 Council Agenda for consideration.

QUARTERLY INVESTMENT REPORT

<u>APPROVE QUARTERLY INVESTMENT REPORT FOR QUARTER ENDED JUNE 30, 2019</u>

The City Council approved the Quarterly Investment Report for the quarter ended June 30, 2019. As of June 30, 2019, the portfolios were in compliance with applicable State law and the Investment Policy.

The operating investment portfolio had a book value of about $16 million, an increase of about $1 million from the prior quarter, due to purchases of $1 million in State of Texas political subdivision obligations and $1.5 million deposited in CD's with maturities of $0.5 million in State of Texas political subdivision obligations and $1.0 million in U.S. Agency Securities.

The underlying investments were adequately diversified among four different types of securities. This portfolio is appropriately liquid, and its weighted-average maturity was about 330 days, down from 405 days last quarter. The portfolio yield of 2.23% for the quarter is 31 basis points above the benchmark yield of 1.92%. Book value approximates market value.

The debt proceeds portfolio balance of $31.5 million was invested in a Local Government Investment Pool and an FDIC insured money market account. Transactions in this portfolio consisted of the receipt of $20 million of debt proceeds, interest income and payments for capital projects. The yield of 2.41% was above the benchmark yield of 2.18% for this portfolio. Book value and market value were about the same.
CONSENT AGENDA.

APPROVE SITE PLAN BLALOCK OVERLAY DISTRICT (3612 S. HWY 75)

SITE PLAN APPROVAL FOR SHERMAN CROSSROADS, LTD, OWNERS; CLAYMOORE ENGINEERING, INC., ENGINEER; MATT MOORE, REPRESENTATIVE; ROGUE ARCHITECTS, ARCHITECT; AND DANIEL REECE, LANDSCAPE ARCHITECT UNDER ORDINANCE NO. 2252, ARTICLE IV, SECTION 410 (2)(J), CONCERNING THE PROPERTY LOCATED AT 3612 SOUTH U.S. HIGHWAY 75, BEING LOT 1, BLOCK 2, SHERMAN CROSSROADS, PHASE 2, CONTAINING 1.527 ACRES IN THE PRESTON KITCHEN SURVEY, ABSTRACT NO. 667, FOR A McDONALD'S RESTAURANT WITH DRIVE-THRU IN THE BLALOCK INDUSTRIAL PARK/BLALOCK COMMERCIAL OVERLAY DISTRICT
The City Council approved the Site Plan For Sherman Crossroads, located at 3612 S. US. Highway 75. The 1.527 acre tract is in the Blalock Industrial Park and Blalock Commercial Overlay District. The owners plan to construct a new McDonald's Restaurant with drive-thru at the site.

The Planning and Zoning Commission recommended approval of the Site Plan, subject to the Staff Review Letter.
CONSENT AGENDA.

APPROVE REPLAT SHERMAN CROSSROADS (3200-3600 BLOCKS OF S. HWY 75)

REPLAT APPROVAL OF SHERMAN CROSSROADS, PHASE II, LOTS 1R, 4 AND 5, BLOCK 2, A REPLAT OF LOT 1, BLOCK 2, SHERMAN CROSSROADS, PHASE II, BEING PART OF LOT 1, BLOCK 2, SHERMAN CROSSROADS, PHASE II, CONTAINING 13.497 ACRES IN THE PRESTON KITCHEN SURVEY, ABSTRACT NO. 667; SHERMAN CROSSROADS, LTD, OWNERS; CLAYMOORE ENGINEERING, INC., ENGINEER; McDONALD'S USA, LLC, DEVELOPER; AND JPH LAND SURVEYING, INC., SURVEYOR (3200-3600 BLOCKS OF SOUTH U.S. HIGHWAY 75)
The City Council approved the Replat of Sherman Crossroads, Phase II, Lots 1R, 4 and 5, Block 2, located in the 3200 to 3600 blocks of South U.S. Highway 75. The 13.497 acre tract is in the Blalock Industrial Park and Blalock Commercial Overlay District. The owners would like to replat the property into three lots for commercial development.

The Planning and Zoning Commission recommended approval of the Replat, subject to the Staff Review Letter.
CONSENT AGENDA.

REPLAT APPROVAL OF DR. SWAMY ADDITION II, A REPLAT OF LOT 1, BLOCK A OF DR. SWAMY ADDITION, LOTS 1-7, BLOCK 1, BEING A PART OF THE WILLIAM MILLIGAN SURVEY, ABSTRACT NO. 875 AND LOT 1, BLOCK A, DR. SWAMY ADDITION, LOTS 1-7, BLOCK 1, CONTAINING 1.035 ACRES; ONE GANESHA, LTD, OWNERS; SRINIVASA A. AND SUDHA REDDY, DEVELOPER; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR (6118 SWAMY DRIVE)

APPROVE REPLAT DR. SWAMY ADDITION (6118 SWAMY DR)

The City Council approved the Replat of Dr. Swamy Addition II, located at 6118 Swamy Drive. The 1.035 acre tract is zoned a C-2 (General Commercial) District and is located in the O-1 (75 & 82) Overlay District and the O-1.3 (FM Highway 691) Overlay District. The owners would like to replat the property into one lot for commercial development.

The Planning and Zoning Commission recommended approval of the Replat, subject to the Staff Review Letter.
CONSENT AGENDA.

REPLAT APPROVAL OF DR. SWAMY ADDITION III, A REPLAT OF LOT 5, BLOCK 1, DR. SWAMY ADDITION, LOTS 1-7, BLOCK A, BEING ALL OF LOT 5, BLOCK 1, DR. SWAMY ADDITION, LOTS 1-7, BLOCK 1, CONTAINING 4.044 ACRES; ONE GANESHA, LTD, OWNERS; ARESHAYA SHERMAN, LLC, DEVELOPER; AND UNDERWOOD DRAFTING AND SURVEYING, INC., SURVEYOR (2511 SWAMY DRIVE)

APPROVE REPLAT DR. SWAMY ADDITION (2511 SWAMY DR)

The City Council approved the Replat of Dr. Swamy Addition III, located at 2511 Swamy Drive). The 4.044 acre tract is zoned a C-2 (General Commercial) District and is located in the O-1.3 (FM Highway 691) Overlay District. The owners would like to replat the property into two lots for commercial development.

The Planning and Zoning Commission recommended approval of the Replat, subject to the Staff Review Letter.
CONSENT AGENDA.

REPLAT APPROVAL OF COLLEGE PARK ADDITION, BLOCK 7, LOTS 10R1 & 10R2, A REPLAT OF PART OF LOT 9 AND ALL OF LOT 10, BLOCK 7, COLLEGE PARK ADDITION, BEING PART OF LOT 9 AND ALL OF LOT 10, BLOCK 7, COLLEGE PARK ADDITION; ORAPORN AND KHAM SANSAVATH, OWNERS; AND PRESTON TRAIL LAND SURVEYING, SURVEYOR (802 NORTH CLEVELAND AVENUE)

APPROVE REPLAT COLLEGE PARK ADDITION (802 N. CLEVELAND)

The City Council approved the Replat of College Park Addition, Block 7, Lots 10R1 and 10R2, located at 802 North Cleveland Avenue. The property is zoned an R-1 (One Family Residential) District and is located in the College Park Overlay District. The owners would like to replat the property into two lots for residential development.

The Planning and Zoning Commission recommended approval of the Replat, subject to the Staff Review Letter.
CONSENT AGENDA.

CITIZENS REQUESTS

TRASH PICK-UP — **TRASH PICK-UP**

Peter Tracy, 705 S. Valentine, talked to his neighbors and they don't seem to know what to do about the trash pick-up. He felt the published information would help inform citizens about the program.

JUNKED VEHICLES — **JUNKED VEHICLES**

Mr. Tracy said east of Dewey Avenue and South of Lamar Street there are dozens of cars that are unregistered or have flats. He urged the Code Enforcement Officers to inspect that area.

STREET POTHOLES — **STREET POTHOLES**

Mr. Tracy said there are many potholes in the street throughout the Oak Park Addition. The pavement in that area appears to be only ¼" thick. He said it appears that the traction from the vehicle's tires is "digging out" the pavement.

MEDIA QUESTIONS — **MEDIA QUESTIONS**

There were no media questions.

COUNCIL COMMENTS

TAX RATE — **TAX RATE**

Council Member Stevenson said the State Legislature has put the City in a bad position with two very undesirable outcomes. One is that the City is either forced to raise their rates in order to keep the M&O rate high, in order to grow in the future. Or the City will be forced to be a debtor City, as every other City in Texas is forced to be.

He said he has been struggling with which of those two options is more fiscally responsible. He felt this was a difficult decision for the Council and said they all take it very seriously.

TAX RATE — **TAX RATE**

Deputy Mayor Teamann wanted to clarify why he voted against the tax increase. He referenced the M&O situation that the State has put the City in by regulating the increases. He would like to see something that offsets that rate. He wanted to be successful with the growth in the City, but also give the citizens relief. He did feel the staff is doing a great job and management is on the right path.

TAX RATE — **TAX RATE**

Council Member Howeth said she was recently in California and "there's no place like home." Sherman is a great City to live in, and Council Members are not happy to raise taxes. This situation was forced on the City by the State Legislature. The Council wants to keep the quality of life for the citizens, and the State has forced the City to increase the tax rate to maintain that quality.

CITY DEBT

CITY DEBT
Council Member Steele said he is concerned about the amount of debt the City has incurred over the last several years. It's a "juggling act" between being progressive and being pro-development and preparing for growth. The growth is here.

The City is investing money in these projects but he said the amount of debt being incurred concerns him. But with that debt, the City is generating income and they have the ability to cover the debt. Council Member Steele said he wanted to be sure that the City is spending wisely and there are some things to look at.

TAX RATE

TAX RATE
Council Member Melton said she didn't want to vote to raise taxes, but if the citizens want to continue to live the way they are, it's going to have to happen. But the City Council and the City Management have already tried to keep it low, and will continue to do so. Sherman is growing, and they must maintain what we have now and maintain what is coming.

She said, there have been other Councils who have not increased the taxes, therefore it's falling on the current Council to do so. No one wants to raise the taxes, but prior Councils have not done it. City taxes are much lower than the School taxes and County taxes.

HOT SUMMER NIGHTS

HOT SUMMER NIGHTS
Mayor Plyler thanked the Tourism staff for the excellent Hot Summer Nights and Lights on the Lake lineup this year. There were some great bands and a diverse lineup.

ANNOUNCEMENTS

ANNOUNCEMENTS
Mayor Plyler announced the following:

- **The Keep Sherman Beautiful Battle of the Ax Trash-Off will be held on August 24, 2019, and Sherman and Denison will compete to see who can pick up more litter.**

- **The Sherman Independent School District will hold the annual Spirit Day prior to the Sherman-Denison game. The event will be held on August 30, 2019, at 5:30 p.m. at Lucy Kidd-Key Park.**

- **Sherman Arts Fest will be held at Lucy Kidd-Key Park on September 21, 2019.**

- **Blue Sky Story Tellers will present Doug Moreland and Friends in Kidd-Key Auditorium, benefitting the Sherman Police and Fire Associations.**

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)

EXECUTIVE SESSION
THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE,

VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

SECTION 551.071 --	**CONSULTATION WITH CITY ATTORNEY CONCERNING PENDING OR CONTEMPLATED LITIGATION**
SECTION 551.071 --	**CONSULT WITH THE CITY ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER**
SECTION 551.087 --	**DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS: DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE CITY HAS RECEIVED FROM A BUSINESS PROSPECT AND DELIBERATE ANY OFFERS OR INCENTIVES TO THE BUSINESS PROSPECT**

It was determined that the Executive Session was not needed.

ADJOURNMENT **ADJOURNMENT**

On Motion duly made and carried, the meeting adjourned at 6:47 p.m.

MAYOR

CITY CLERK

Terra Perpetua Village

A Planned Development by Terra Perpetua LLC

Public Hearing – Ordinance No. 6232

PD Mixed-Use Commercial, Multi-Family Residential and Single-Family Residential

August 5, 2019

Terra Perpetua Village Vision

- **Master planned development – mix of residential, commercial and recreational choices.**
- **Variety of living choices – traditional single-family homes, townhomes, and mid-rise residential.**
- **Appealing public streets and pedestrian pathways – tree-lined streets, wide sidewalks and connected trail system.**
- **Preservation of natural resources – preserving the floodplain and stream channels.**
- **Live, work, and play lifestyle unique to Sherman!**

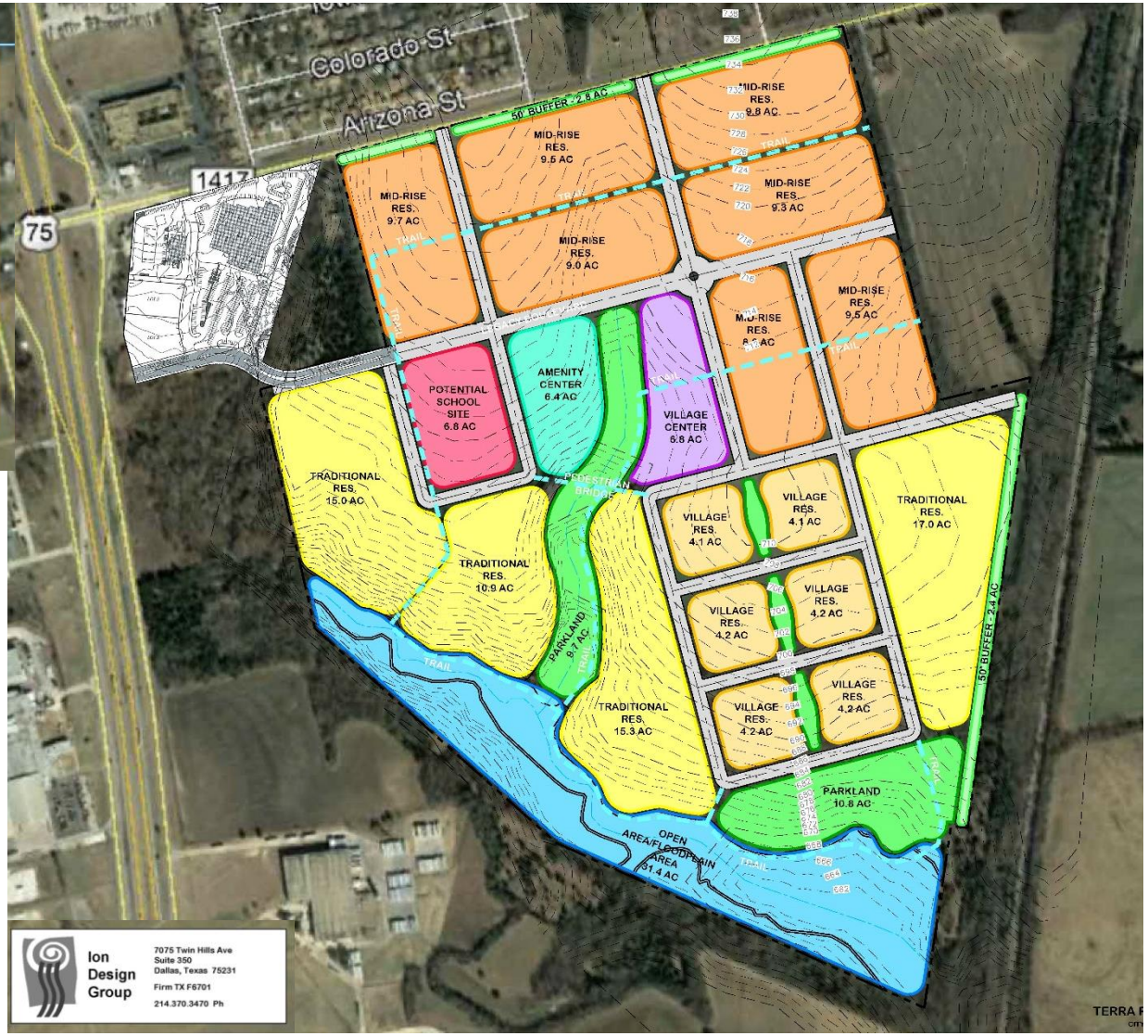
Terra Perpetua Village Land Uses

- Mix of land uses on approximately 246 acres
- Retail, restaurants, entertainment
- Single-family residential home sites.
  - Village Detached/Attached Single-Family Residential
  - Traditional Detached Single-Family Residential
- Mid-Rise Residential
- 60+ acres amenity center, open space, trails, green-spaced buffer areas maintained by Homeowners Association

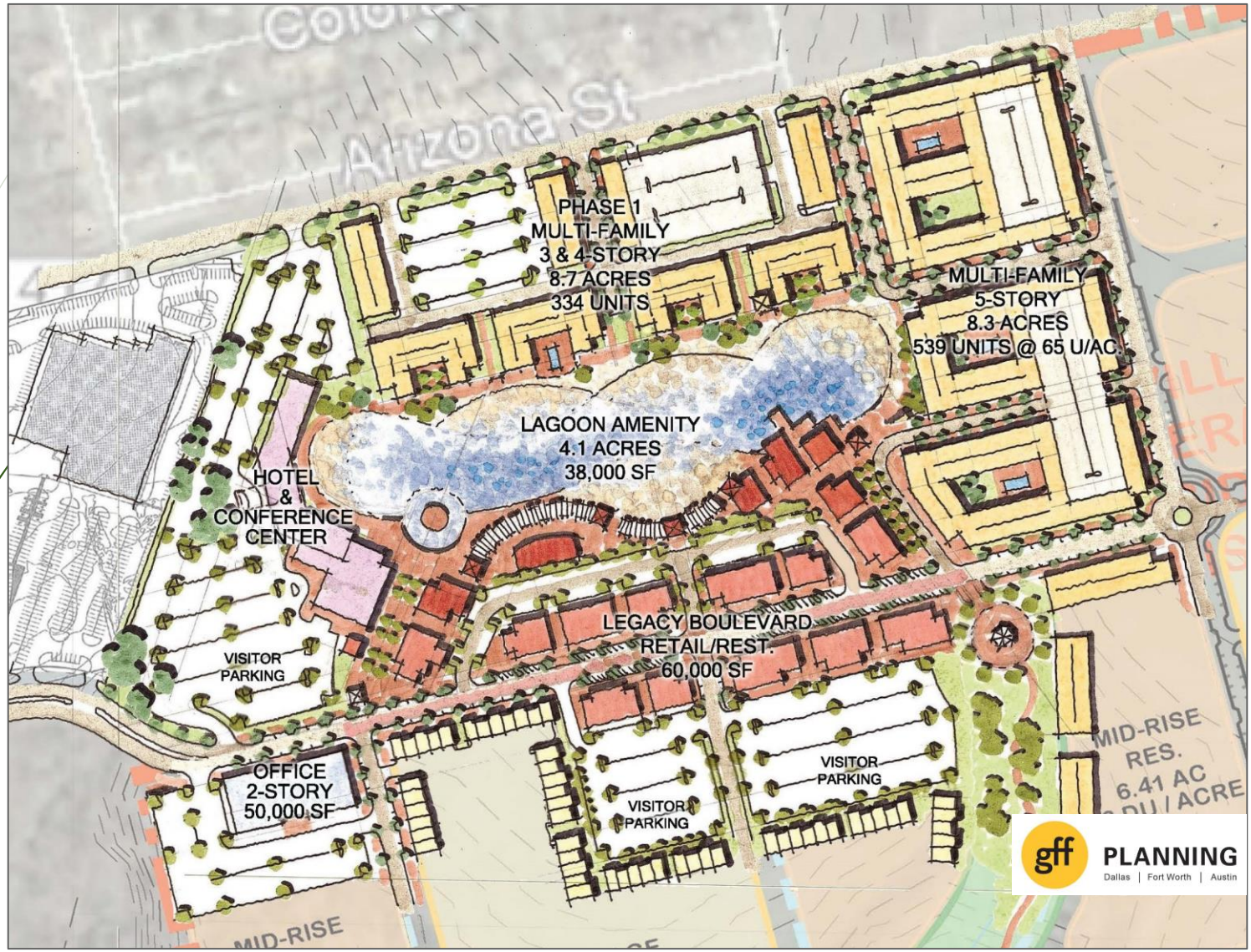
Terra Perpetua Village – Conceptual Plan

LAND USE	ACRES
TRADITIONAL RESIDENTIAL	58.2
VILLAGE RESIDENTIAL	25.0
MID-RISE RESIDENTIAL	64.8
VILLAGE CENTER	6.8
POTENTIAL SCHOOL SITE	6.8
AMENITY CENTER	6.4
PARKLAND	20.5
BUFFER AREAS	5.2
OPEN SPACE/FLOODPLAIN	31.4
MAJOR RIGHT-OF-WAY	20.7
TOTAL ACREAGE	245.8

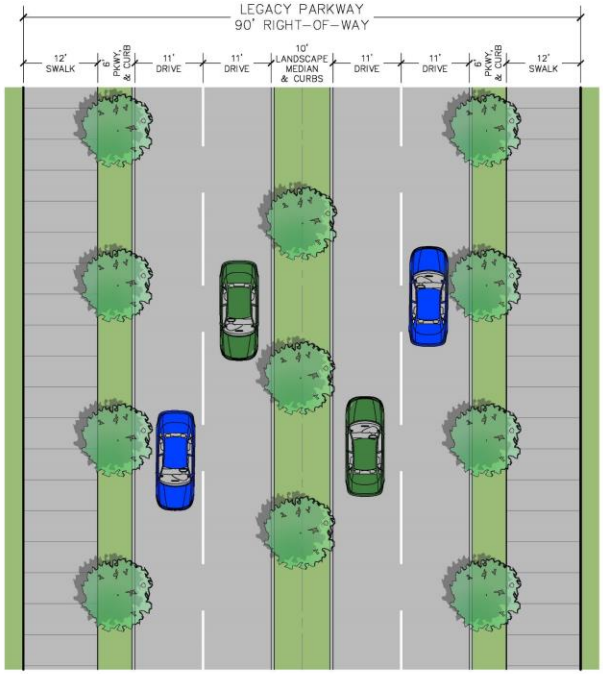
NOTE: RIGHT-OF-WAYS ARE INCORPORATED INTO LAND USE ACREAGES.

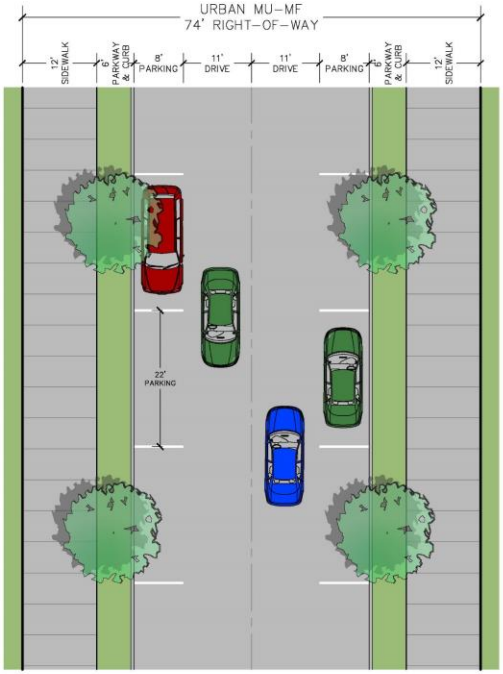


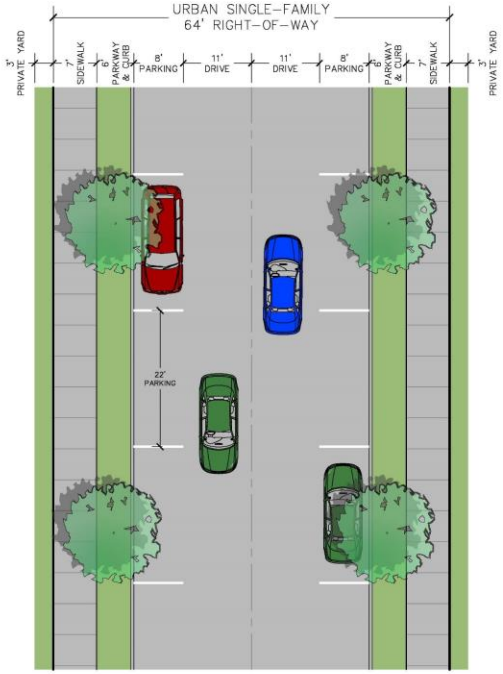
Terra Perpetua Village Center Concept



Terra Perpetua – Streets & Sidewalks







Typical Street Cross-Sections - Terra Perpetua

CITY OF SHERMAN, GRAYSON COUNTY, TEXAS

AUGUST 2019

Ion Design Group

In Closing …

We would ask for your support and approval of our Terra Perpetua Planned Development Rezoning Request

Thank You!

Terra Perpetua

2019 Charter Amendments

November 5, 2019 Election	Council Approval (Prop 11 & 3)
Article II, Section 1(a)(4) Increases what would be considered a full term in office for Mayor and Councilmember from more than twelve months to more than eighteen months	**Article II, Section 11(d), Article V, Section 10(a), Article VIII, Section 8, and Article 10, Section 15** Removes the requirement to publish in our local newspaper and requires publication on the City's website
Article II, Section 1(a)(5) Makes the maximum service in any combination of offices for Mayor and Councilmember be four terms	**Article III, Section 1(e)** Revises the election charter provisions to comply with state law and replaces publication in the local newspaper with posting on the City's website
Article VII, Section 1 Changes the terms in office for the Planning and Zoning Board to mirror those of the Mayor and City Council	**Article III, Section 2** Ties the election charter provisions relating to the filing of candidates to state law
	Article III, Section 5 Revises the ballot language for charter amendments to comply with state law
	Article V, Section 2(a) Changes the itemization of "rate of pay" to "personnel costs by department" in the charter provisions for the proposed budget
	Article V, Section 15 Allows the City Manager to approve change orders increasing or decreasing a contract by $50,000.00, the current amount fixed by state law
	Article X, Section 6 Deletes Section 6, "Official Newspaper", in its entirety

2019 Charter Amendments for Ballot

- Amending Article II, "City Council", Section 1, "Membership", paragraph (a), "Composition", subparagraph (4)

  (4) All terms of office shall be for three (3) years, or until the successor has been elected and qualified. Service in office for more than ~~**twelve (12)**~~ ***eighteen (18)*** months of a three (3) year term, shall constitute a full term.

2019 Charter Amendments for Ballot

- Amending Article II, "City Council", Section 1, "Membership", paragraph (a), "Composition", subparagraph (5)

  (5) A councilmember or mayor may serve a maximum of ~~**two (2) consecutive terms in the same office or**~~ four (4) consecutive terms in any combination of offices. After a councilmember or mayor has served their maximum term of office, a one (1) year (360 day) absence from office is required before that person will be eligible to hold another elective office.

2019 Charter Amendments for Ballot

- Amending Article VII, "Planning and Engineering", Section 1, "City planning and zoning board"

  There shall be a city planning and zoning board consisting of seven (7) members, each of whom must reside within the city and each of whom must be a qualified voter of the City of Sherman. ~~**The members of the board may be appointed by the city council for a partial term or for one (1) or two (2) terms of three (3) years each. Upon completion of the second term, such members will be ineligible for reappointment to the board for four (4) years. Members of the board shall hold no other city office during their term on said board**~~.

  The members of the board may be appointed by the city council for a partial or full term. All terms of office shall be for three (3) years, or until the successor has been appointed. Service in office for more than eighteen (18) months of a three (3) year term, shall constitute a full term.

  Members of the planning and zoning board may serve a maximum of four (4) consecutive terms in any combination of offices. After a member has served their maximum term of office, a one (1) year (360 day) absence from office is required before that person will be eligible for reappointment.

2019 Charter Amendments for Ordinance

- Amending Article II, "City Council", Section 11, "Ordinances, resolutions, motions and/or orders in general, (d), "Publish defined"

  (d) *"Publish" defined.* As used in this section, the term "publish" means to print one time or as required by law ~~**in one or more newspapers of general circulation in the city**~~ ***on the City's website***:

2019 Charter Amendments for Ordinance

- Amending Article III, "Nominations and Elections", Section 1, "Municipal Elections", (e), "Failure to act"

  (e) *Failure to act*. In the case of the failure of the council to act, the election may be ordered by the director of public records, and, in case of his or her failure to act, by the County Judge of Grayson County, Texas, and, in case of his or her failure to act, by the Governor of the State of Texas. The director of public records shall give notice of such election by causing said notice to be published ~~**at least forty-five (45) days previous to the day of such election**~~ ***not earlier than the 30th day nor later than the 10th day before election day*** ~~**in the official newspaper of the city**~~ ***on the City's website.***

2019 Charter Amendments for Ordinance

- Amending Article III, "Nominations and Elections", Section 2, "Filing of candidates"

  Any person who attests the eligibility herein stated and who desires to become a candidate for mayor or member of the council shall file with the city clerk a sworn application containing his or her correct name ~~**or initials**~~ for a designated place on the ballot ~~**at least forty-five (45) days, or**~~ as ~~**otherwise**~~ required by state law~~**, prior to the election of members**~~. Such candidate shall comply with the requirements of all laws of the State of Texas which prescribe procedures for the filing of candidates for elective municipal office, and the provisions of this charter.

2019 Charter Amendments for Ordinance

- Amending Article III, "Nominations and Elections", Section 5, "Ballots for charter amendments"

  A charter amendment to be voted on by the city shall be presented for voting by ballot title. The ballot title of an amendment shall be a clear, concise statement describing the substance of the proposal without argument or prejudice. Below the ballot title shall appear the ~~**following question: "Shall the above described amendment be adopted?"**~~ ***proposed amendment with the section to be amended indicated by strikeout type and the new section indicated by italics***. Immediately below such ~~**question**~~ ***proposed amendment*** shall appear, in the following order, the words ~~**"yes"**~~ ***"for"*** and ~~**"no"**~~ ***"against"***, with a blank oval beside each word, one of which is to be filled in indicating the voter's choice. A charter amendment election may not be held earlier than every two years.

2019 Charter Amendments for Ordinance

- Amending Article V, "Finance Administration", Section 2, "Budget preparation and message", (a), "Preparation and submission of the proposed budget"

  (9) Detailed estimates of expenditures shown separately for each activity to support the summaries in Nos. 7 and 8 above. Such estimates of expenditures are to include an itemization of position, showing the number of persons by classification and ~~**rate of pay**~~ ***personnel costs by department***.

2019 Charter Amendments for Ordinance

- Amending Article V, "Finance Administration", Section 10, "Council action on capital program", (a), "Notice and hearing"

  The director of public works shall have authority to compel the making of sewer, water, gas and other connections whenever, in view of contemplated street improvements or as a sanitary regulation, sewer, water, gas and other connections should in his or her judgment be constructed. He or she shall cause written notice of his or her determination thereof to be given to the owner of each lot or parcel of land to which such connections are to be made, which notice shall state the number and character of connections required. Such notice shall be served by a person designated by the director of public works, in the manner provided for the service of process in civil actions in state courts. Nonresidents of the city, or persons who cannot be found, may be served by one publication of such notice ~~**in a daily newspaper of general circulation in the city**~~ ***on the City's website***. The notice shall state the time within which connections shall be constructed; and, if they be not constructed within the said time, the work may be done by the city, and the cost thereof, together with a penalty of five percent (5%), assessed against the lots and lands for which such connections are made. Said assessments shall be certified and collected as other assessments for street improvements.

2019 Charter Amendments for Ordinance

- Amending Article V, "Finance Administration", Section 15, "Contracts, expenditures, purchases and procedures"

  Items requiring competitive bidding by state law shall be let to the lowest responsible bidder after considering responsiveness to the specifications, ability to perform, quality of the products or services, and applicable warranties, except that the city reserves the right at all times to reject any and all bids. ~~**Contract alterations and change orders shall require the recommendation of the city manager and approval of the city council.**~~ ***If a change order involves a decrease or an increase of the amount fixed by state law, or less, the city council may grant general authority to the city manager to approve the change order.*** Contracts for professional services need not be, but can be, made by competitive bids as provided by law, and insurance coverage and programs may be adopted by the city council with or without competitive bids by a resolution.

2019 Charter Amendments for Ordinance

- Amending Article VIII, "Franchise and Public Utilities", Section 8, "Mandatory utility connections"

  The director of public works shall have authority to compel the making of sewer, water, gas and other connections whenever, in view of contemplated street improvements or as a sanitary regulation, sewer, water, gas and other connections should in his or her judgment be constructed. He or she shall cause written notice of his or her determination thereof to be given to the owner of each lot or parcel of land to which such connections are to be made, which notice shall state the number and character of connections required. Such notice shall be served by a person designated by the director of public works, in the manner provided for the service of process in civil actions in state courts. Nonresidents of the city, or persons who cannot be found, may be served by one publication of such notice ~~**in a daily newspaper of general circulation in the city**~~ ***on the City's website***. The notice shall state the time within which connections shall be constructed; and, if they be not constructed within the said time, the work may be done by the city, and the cost thereof, together with a penalty of five percent (5%), assessed against the lots and lands for which such connections are made. Said assessments shall be certified and collected as other assessments for street improvements.

2019 Charter Amendments for Ordinance

- Amending Article X, "General Provisions", Section 6, "Official newspaper"

  ~~**The council shall, by ordinance or resolution, designate a public newspaper of general circulation in the city as the official organ thereof, and to continue as such until another is designated, and shall cause to be published therein all ordinances, notices, and other matter required by this charter, by the ordinances of the city, or by the Constitution or Laws of the State of Texas to be published.**~~

2019 Charter Amendments for Ordinance

- Amending Article X, "General Provisions", Section 15, "Charter amendment", (b), "Election for amendments"

(b) *Election for amendments*. Upon delivery to the city election authorities of the report of a charter commission or committee, or delivery by the city attorney of an adopted ordinance or a petition finally determined sufficient, proposing an amendment pursuant to subsection (a), the election authorities shall submit the proposed amendment(s) to the voters of the city at an election. Such election shall be announced by a notice containing a substantial copy of the proposed amendment(s) and shall be published on the same day in each of two (2) successive weeks ~~**in a newspaper of general circulation**~~ ***on the City's website***, with the first publication occurring before the 14th day before the date of the election. Each amendment will not contain more than one subject. The election shall be held on the first authorized uniform election date prescribed by the Election Code and that occurs on or after the 30th day after the date the ordinance is adopted. If no regular election is to be held within that period, the council shall provide for a special election on the proposed amendment(s); otherwise the holding of a special election shall be within the discretion of the council. The form of ballot shall be as specified in Article III, Section 5.

City of Sherman
Brush & Bulk Waste Update
Summer 2019

History

- The current basic procedures were put in place in October 2009.
- The bulk and brush are picked up once a month in each quadrant.
- This service is provided by most all peer cities at various levels.
- This service reduces waste being dumped in low traffic areas.

- In October of 2018, we began monitoring compliance more closely and began to educate the residents on the requirements of the program.
- October – December 2018, tags were issued but no fines levied.
- Beginning in January 2019, we began placing fines on the water bills of customers who did not comply.

Basic Operation

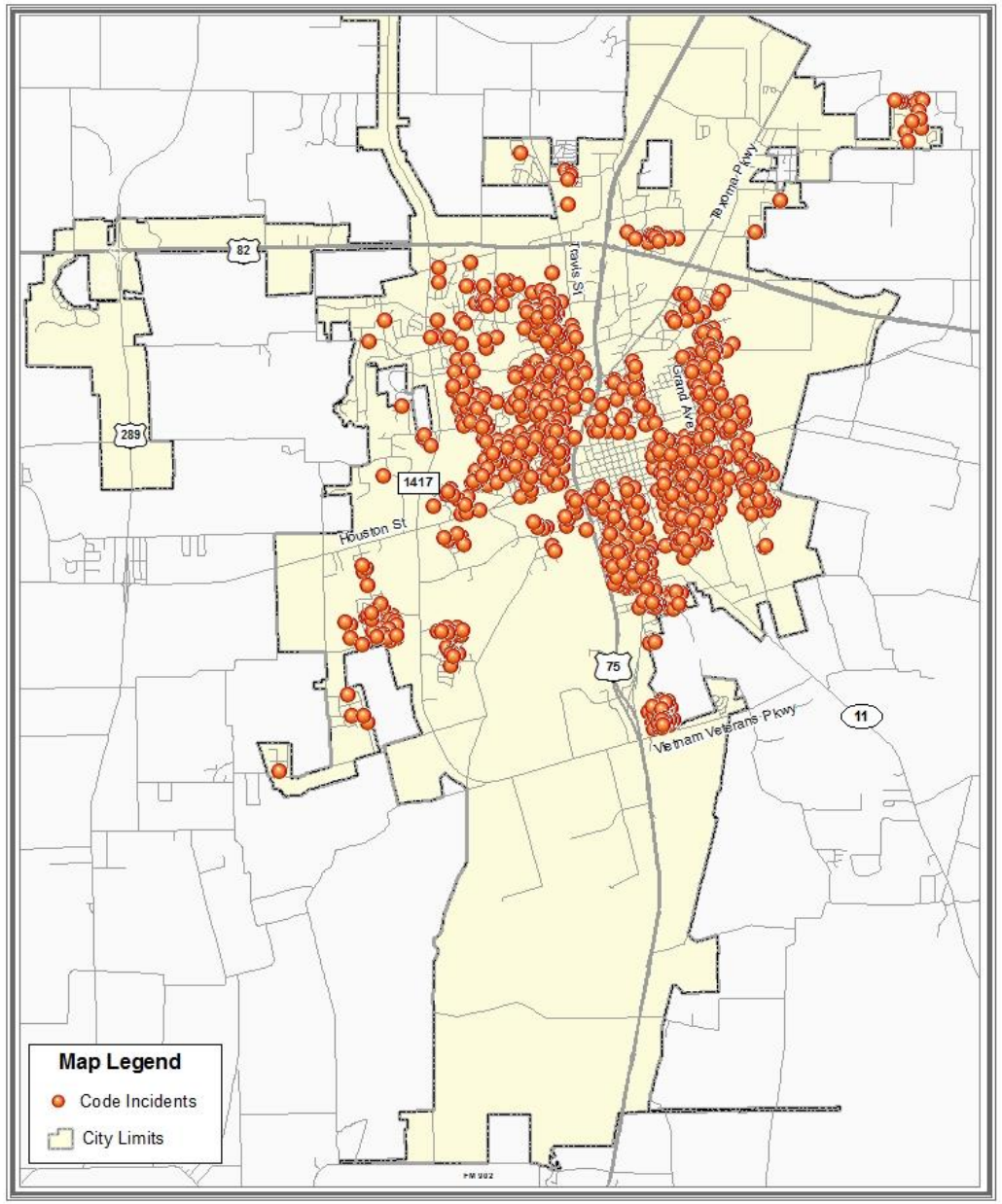
- The bulk and brush trucks pass by each resident's location on the appropriate week and remove the bulk and brush placed at the curb.
- The bulk and/or brush must be placed by 7a.m. of the Monday of the corresponding week.
- 5 cubic yards of bulk waste and/or 10 cubic yards of brush.
- Piles must not be mixed.
- Piles must not be obstructed by vehicles, trees, power lines or other.
- If it is not your week and you need trash/limbs removed, you can call for a special pickup. $20 a cubic yard / $80 or 4 cubic yard minimum.

Enforcement Process

- A tag is placed on the door, explaining you have until 8:00 am the next business day to remove the materials.
- Pictures are taken; and we enter the information into our system.
- Then a re-inspection is done after 8:00 am the following morning.
- If the items have been removed, the violation is cleared.
- If the items remain, additional pictures are taken; and the address is sent to solid waste to remove the bulk/brush.
- The associated fine and fees are placed on the water bill of the appropriate person.

Enforcement

Code Enforcement Incidents for January – June of 2019



CITY OF SHERMAN
Code Enforcement
Incidents

Sherman
ENGINEERING DEPT.
320 W. MULBERRY
SHERMAN, TX 75090

Source: Sherman GIS
Date: July 2019

Code Enforcement Incidents Jan - Jun 2019

Month	Tagged	Removed	Charged for Removal	Compliancy
January	202	150	52	75%
February	149	105	44	71%
March	165	117	48	71%
April	195	131	64	68%
May	161	116	45	72%
June	156	114	37	73%
	1028	733	290	72%

Penalties & Service Charges for Jan – Jun 2019

Month	Penalties	Service Charges
January	$4,700	$1,095
February	$5,900	$1,230
March	$6,600	$2,172
April	$3,300	$1,620
May	$4,700	$1,095
June	$4,000	$1,296
Total	$29,200	$8,508

Continuing Education

- We have put together an information packet that we will be providing to each residential account.
- This packet contains:
  - Information on the bulk and brush program.
  - Current year calendar for the bulk and brush program.
  - Information on our regular trash service.
  - Information on the recycling program.
  - Current quadrant maps.

Annual Program Costs

Labor	Landfill	Depreciation	Maint/Repair	Fuel	Brush	Total
$146,128	$56,718	$51,834	$33,246	$24,775	$18,532	$331,233

Summary

- We will be delivering the information packet out to customers after completion.
- Reminder, this is 6 months of information.
- We will continue to monitor the program over the next 6 months and bring back another look at it in beginning of 2020, after completing the year.

Questions

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **B.1.**

Meeting Date: 08/19/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

SPECIAL PRESENTATION

Presentation by Denison Chief of Police Mike Gudgel

Issue:

Denison Police Chief Mike Gudgel's presentation to the Sherman Police Department

Background:

Denison Police Chief Mike Gudgel will present the Sherman Police Department with a certificate of appreciation for the Sherman Police Department's assistance with the funeral service for Denison PD Sergeant Brian David Conrad, who passed away after a battle with cancer in July of this year.

Origination:

Denison Chief of Police Mike Gudgel
City Manager Robby Hefton

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.1.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

PUBLIC HEARING

Capital Improvement Program 2019-2024

Issue:

Holding a public hearing for the City of Sherman's Capital Improvement Program (CIP) covering the period from October 1, 2019 through September 30, 2024

Background:

Article V, Section 10 of the City Charter requires that the City Council, by resolution, adopt a Capital Improvement Program. As required, before consideration of the resolution, the City published a summary of the program and gave notice of a public hearing in a newspaper of general circulation in the City. Approval of this CIP will be by Resolution No. 6510, a separate item on this agenda.

Origination:

Finance Department

Financial Consideration:

The first year of the CIP projects for the General, Utility and Stormwater Capital Improvement Programs are funded through the fiscal year (FY) 2019-2020 budget to be recommended for adoption by the City Council at the August 19, 2019 City Council meeting. The total estimated project costs for all five years are reflected in the table below, and total about $223 million.

General Services	$125,710,580
Utility Fund	78,562,464
Stormwater Fund	19,201,115
Total Projects for 2019-2024	$223,474,159

Staff Recommendation:

It is recommended that the City Council hold a public hearing for the Capital Improvement Program 2019-2024 at the August 19th City Council Meeting.

Alternatives:

Those as may be directed by the City Council

Attachments

Five-Year Capital Improvement Program 2019-2024

Capital Improvement Plan of the City of Sherman

October 1, 2019 - September 30, 2024

David Plyler, Mayor
Shawn Teamann, Deputy Mayor

Council Members
Pamela Howeth
Willie Steele
Daron Holland
Josh Stevenson
Sandra Melton

CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF SHERMAN

OCTOBER 1, 2019 - SEPTEMBER 30, 2024

CITY COUNCIL

David Plyler, Mayor
Shawn Teamann, Deputy Mayor

Council Members

Pamela L. Howeth
Willie Steele
Daron Holland
Josh Stevenson
Sandra Melton

☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆

Robby Hefton, City Manager

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City of Sherman, Texas

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MAYOR
DAVID PLYLER
DEPUTY MAYOR
SHAWN TEAMANN

CITY COUNCIL
PAMELA L. HOWETH
WILLIE STEELE
DARON HOLLAND

JOSH STEVENSON
SANDRA MELTON
CITY MANAGER
ROBBY HEFTON

The Honorable David Plyler, Mayor, and Members of the City Council

Subject: 2019-2020/2023-2024 Five-Year Capital Improvement Program

The Capital Improvement Program for the City of Sherman is submitted to you in compliance with Article V, Section IX of our Charter. This Five-Year Capital Improvement Program covers the planning period beginning October 1, 2019 through September 30, 2024.

Our community continues to experience growth and potential for growth and, in order to meet the needs of the future, we must plan. The Capital Improvement Program forecasts our major capital improvement needs on a yearly priority basis. The plan requires annual revision in order to ensure that it meets the public safety, health and welfare needs of the citizens of Sherman, as well as our ability to finance those needs.

The Capital Improvement Program provides you with a comprehensive planning forecast of Capital Improvement needs. It outlines the recommended projects by fiscal year and estimates cost and funding sources. Each project is described by a brief narrative. The process of reviewing and approving this document requires that you concentrate on the priorities of the projects, due to funding limitations.

The Capital Improvement Program is separated into two functions, that of governmental and of proprietary. The governmental function is accounted for in the General Fund services; and the Capital Improvement Projects under this section are associated with general government and financed by taxation, grants and other General Fund sources. These projects are in the nature of streets, parks, drainage, flood control, refuse, and public safety improvements. The proprietary function is accounted for in the Utility Services section. Projects under this section are primarily for water and sewer improvements. Summaries by fiscal year for General Services and Utility Services are for years one through five.

This Capital Improvement Program has been reviewed and is hereby respectfully submitted for your consideration.

Very truly yours,

Robby Hefton
City Manager

GENERAL SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
BUILDING MAINTENANCE					
Municipal Building 2nd-Floor Office Remodel	$ -	$ 40,000	$ -	$ -	$ -
Total Building Maintenance	$ -	$ 40,000	$ -	$ -	$ -
ENGINEERING SERVICES					
Downtown Sidewalk Repairs	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
TxDOT FM 1417 & W. Travis Street Intersection	$ 700,000	$ -	$ -	$ -	$ -
Engineering & Construction of Taylor/Washington - Little Lane to Sand Creek	$ 700,000	$ 600,000	$ -	$ -	$ -
Travis Extension Phases II & III - Northgate Dr. to Moore Street	$ 7,000,000	$ -	$ -	$ -	$ -
Moore St. Construction - Phase I from W. Travis to Park	$ 1,000,000	$ -	$ -	$ -	$ -
Quail Run Extension Including Developer Partnership for Park Improvements	$ 250,000	$ -	$ -	$ -	$ -
Center/McGee Bridges - Erosion & Overlay Repairs	$ 400,000	$ -	$ -	$ -	$ -
Flanary Road Construction - Between FM 1417 & Progress Drive	$ 2,000,000	$ -	$ -	$ -	$ -
East Park Expansion - Connect Park to First Street	$ 1,200,000	$ -	$ -	$ -	$ -
Public Infrastructure for TIRZ #6	$ 500,000	$ -	$ -	$ -	$ -
Swan Ridge Extension Construction	$ 1,200,000	$ -	$ -	$ -	$ -
Design/ROW FM 1417 Improvements - SH 56 to W. Travis	$ -	$ 700,000	$ 1,800,000	$ -	$ -
Friendship Road Construction - SH 56 to Lamberth Road	$ -	$ 1,600,000	$ 2,000,000	$ 2,700,000	$ 6,200,000
Engineering & Construction of Taylor/Washington - FM 1417 to SH 289	$ -	$ 1,000,000	$ -	$ 7,000,000	$ -
Lamberth Road Expansion - Shady Oaks to Friendship Road	$ -	$ 450,000	$ 3,000,000	$ -	$ -
Engineering & Construction of Taylor/Washington Bridge Across Sand Creek	$ -	$ 500,000	$ 7,000,000	$ -	$ -
FM 1417 Improvements - US 82 to SH 56	$ -	$ 2,500,000	$ -	$ -	$ -
Final Engineering & Acquisitions for Fallon Drive Extension	$ -	$ 500,000	$ -	$ -	$ -
Progress Drive Construction - Between Progress Rail & Flanary Road	$ -	$ 1,800,000	$ -	$ -	$ -
Moore St. Construction - Phase II from W. Travis to FM 1417 (2 of 4 Lanes)	$ -	$ 2,500,000	$ -	$ -	$ -
Total Engineering Services	$ 15,000,000	$ 12,200,000	$ 13,850,000	$ 9,750,000	$ 6,250,000
FIRE DEPARTMENT					
Station #4 Construction Phase II - Training Facility & Tower	$ -	$ 2,900,000	$ -	$ -	$ -
Equip Personnel with Ballistic Body Armor	$ -	$ 80,000	$ -	$ -	$ -
Station #1 Roof Replacement	$ -	$ 90,000	$ -	$ -	$ -
Replace Overhead Doors at Station #5	$ -	$ 60,000	$ -	$ -	$ -
Replace Emergency Generator at Gallagher Tower Repeater	$ -	$ 30,000	$ -	$ -	$ -
Station #4 Construction Phase III - EMS Storage Facility & Offices	$ -	$ 950,000	$ -	$ -	$ -

GENERAL SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
Station #2 Renovations - Expand Dorm, Office, Kitchen, & Other Areas	$ -	$ 225,000	$ -	$ -	$ -
Station #3 Renovations - Leveling, Irrigation, Exhaust, Etc.	$ -	$ 65,000	$ -	$ -	$ -
Replace Overhead Doors at Station #2	$ -	$ 40,000	$ -	$ -	$ -
Station #3 Renovations - Add Emergency Generator & Electrical Upgrades	$ -	$ 60,000	$ -	$ -	$ -
Station #1 Renovations - Façade & Interior	$ -	$ -	$ 1,000,000	$ -	$ -
Station #2 Renovations - Add Emergency Generator & Electrical Upgrades	$ -	$ -	$ 60,000	$ -	$ -
Replace Overhead Doors at Station #3	$ -	$ -	$ 70,000	$ -	$ -
Station #6 Construction	$ -	$ -	$ 4,500,000	$ -	$ -
Station #5 Relocation	$ -	$ -	$ -	$ 4,500,000	$ -
Station #7 Construction	$ -	$ -	$ -	$ -	$ 5,000,000
Total Fire Department	$ -	$ 4,500,000	$ 5,630,000	$ 4,500,000	$ 5,000,000

INFORMATION TECHNOLOGY

Move City to Cloud-based Microsoft Office 365	$ -	$ 60,000	$ 60,000	$ 60,000	$ 60,000
Total Information Technology	$ -	$ 60,000	$ 60,000	$ 60,000	$ 60,000

PARKS AND RECREATION

Pecan Grove Ball Fields Installation	$ 500,000	$ -	$ -	$ -	$ -
Cemetery Office & Shop Renovations	$ 60,000	$ -	$ -	$ -	$ -
Multi-year Development of City Trail & Bike Boulevards	$ -	$ 302,000	$ 300,000	$ 300,000	$ 300,000
Library Park - Outdoor Piano Improvement	$ -	$ 75,000	$ -	$ -	$ -
Pecan Grove West Complex Phase II - Spraygrounds, Trails, Etc.	$ -	$ 3,300,000	$ -	$ -	$ -
Hillcrest Park - Playground Replacement & Pavilion	$ -	$ 600,000	$ -	$ -	$ -
Fairview Park - Replace Existing Lighting with LED	$ -	$ 600,000	$ -	$ -	$ -
Martin Luther King Park - Replace Restroom Facility	$ -	$ 300,000	$ -	$ -	$ -
Install Bridge Connecting Lamar Street Greenspace to Binkley Park	$ -	$ 150,000	$ -	$ -	$ -
Replace Fairview Park Restroom with Concessions /Restroom Building	$ -	$ 850,000	$ -	$ -	$ -
Conduct Recreation/Community Center Feasibility Study	$ -	$ 50,000	$ -	$ -	$ -
Land Acquisitions for 60-80 Acre Regional Park	$ -	$ 2,000,000	$ -	$ -	$ -
Pecan Grove East Park - Add Restroom & Trail Lighting	$ -	$ 350,000	$ -	$ -	$ -
Hawn Park - Add Pavilion & Expand Parking Lot	$ -	$ 400,000	$ -	$ -	$ -
Old Settlers Park - Replace Existing Lighting with LED	$ -	$ 1,000,000	$ -	$ -	$ -
Binkley Park - Install Restroom Facility	$ -	$ -	$ 300,000	$ -	$ -

GENERAL SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
Build Recreation/Community Center	$ -	$ -	$ 10,000,000	$ -	$ -
Expand Parking at Taylor Street Gym	$ -	$ -	$ 50,000	$ -	$ -
Herman Baker Park - Install Fishing Peer & Boat Ramp	$ -	$ -	$ 625,000	$ -	$ -
Herman Baker Park - Install Pavilion & Playground	$ -	$ -	$ 600,000	$ -	$ -
Fairview Park - Expand Tennis Courts	$ -	$ -	$ 140,000	$ -	$ -
Ely Park - Upgrade Pavilion & Add Walking Trail	$ -	$ -	$ 200,000	$ -	$ -
Develop 60-80 Acre Regional Park	$ -	$ -	$ -	$ 7,000,000	$ -
The Splash - Expand Deck, Seating, & Shade Structures	$ -	$ -	$ -	$ 750,000	$ -
Hawn Park - Expand Existing Skatepark	$ -	$ -	$ -	$ 300,000	$ -
Land Acquisitions to Accommodate Neighborhood Parks	$ -	$ -	$ -	$ 300,000	$ -
Update Parks & Recreation Master Plan	$ -	$ -	$ -	$ -	$ 60,000
Hawn Park - Update Play Structure	$ -	$ -	$ -	$ -	$ 150,000
Pebblebrook II - Develop Neighborhood Park	$ -	$ -	$ -	$ -	$ 600,000
Total Parks & Recreation	$ 560,000	$ 9,977,000	$ 12,215,000	$ 8,650,000	$ 1,110,000
POLICE DEPARTMENT					
Lease Purchase 3D Laser Scanner Package	$ -	$ 34,645	$ 34,645	$ 34,645	$ 34,645
Construct New Police Station & Remodel Existing Facility	$ -	$ 16,000,000	$ -	$ -	$ -
Sky Watch Mobile Surveillance Tower	$ -	$ 100,000	$ -	$ -	$ -
Total Police Department	$ -	$ 16,134,645	$ 34,645	$ 34,645	$ 34,645
Total General Services	$15,560,000	$42,911,645	$31,789,645	$22,994,645	$12,454,645

UTILITY SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
Rehab Fine Screening #2 - Replace Various Components	$ 50,000	$ -	$ -	$ -	$ -
WWTP Equalization Basin - Replace Propeller Mixers	$ 400,000	$ -	$ -	$ -	$ -
Replace Existing Deteriorated Sewer Relief - Rosedale to First Street	$ 1,000,000	$ -	$ -	$ -	$ -
Replace Existing 10" Water Crossing Under US 75 South @ Choctaw	$ 425,000	$ -	$ -	$ -	$ -
Construct Brine Disposal Line for WTP	$ 3,250,000	$ -	$ -	$ -	$ -
Utility Relocates - FM 1417	$ 400,000	$ -	$ -	$ -	$ -
WWTP Control Building Expansion - Engineering	$ 88,750	$ -	$ -	$ -	$ -
Moore St. Sewer/Southwest Sewer Main No. 2	$ 1,100,000	$ -	$ -	$ -	$ -
NTMWD Cathodic Improvements	$ 760,000	$ -	$ -	$ -	$ -
Aeration Basin Upgrade	$ 4,210,000	$ -	$ -	$ -	$ -
Biological Clarifier Rehabilitation	$ 2,340,000	$ -	$ -	$ -	$ -
WWTP Control Building Expansion - Construction	$ 798,714	$ -	$ -	$ -	$ -
WWTP Stormwater Lift Station	$ 625,000	$ -	$ -	$ -	$ -
Primary Clarifier #1 Rehabilitation	$ 840,000	$ -	$ -	$ -	$ -
Water & Sewer Oversizing Costs	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000
WWTP Equalization Basin Blower Building - Components Replacement	$ -	$ 100,000	$ 500,000	$ -	$ -
Northwest Sewer Expansion Project	$ -	$ 1,500,000	$ 1,500,000	$ -	$ -
Water System Age Improvements	$ -	$ 100,000	$ -	$ 100,000	$ -
AMI Infrastructure	$ -	$ 250,000	$ -	$ -	$ -
Sludge Pond Waste Removal at WTP	$ -	$ 350,000	$ -	$ -	$ -
Expand Lab Facility & Remodel Interior	$ -	$ 1,300,000	$ -	$ -	$ -
Replace & Extend Perimeter Fencing at WWTP	$ -	$ 75,000	$ -	$ -	$ -
Replace Deteriorated Southside Industrial Sewer	$ -	$ 2,350,000	$ -	$ -	$ -
Sewer Overflow Relief on Texoma Pkwy - Sycamore to Evergreen	$ -	$ 150,000	$ -	$ -	$ -
Upgrade Preston Club Water System to City Standards	$ -	$ 100,000	$ -	$ -	$ -
Ida Road Ground Storage Tank - Modifications & Repairs	$ -	$ 2,000,000	$ -	$ -	$ -
Replace 12" Texoma Pkwy Water Main - Fallon Drive to SH 691	$ -	$ 1,000,000	$ -	$ -	$ -
Lamberth Water Line Extension - Carriage Estates	$ -	$ 100,000	$ -	$ -	$ -
Construct Water Main - US 75 South Corridor Transport	$ -	$ 4,000,000	$ -	$ -	$ -
Reclaim Blalock Industrial Park Effluent	$ -	$ 5,000,000	$ -	$ -	$ -
Relocate Main Switchgear Building Components to Blower Building	$ -	$ -	$ 50,000	$ 1,750,000	$ -
Primary Digester #1 Rehabilitation & Repairs	$ -	$ -	$ 1,000,000	$ -	$ -
Conduct WWTP Study to Control TDS Loadings	$ -	$ -	$ 100,000	$ -	$ -
Install Security Protection Upgrades at WWTP	$ -	$ -	$ 150,000	$ -	$ -
WWTP Main Digester Complex Rehabilitation	$ -	$ -	$ -	$ 100,000	$ 3,000,000
Demolish Old Sludge Drying Beds	$ -	$ -	$ -	$ -	$ 250,000
Conduct Odor Abatement Study	$ -	$ -	$ -	$ -	$ 200,000
Construct WTP Pipeline From Lake Texoma Pump Station	$ -	$ -	$ -	$ -	$ 35,000,000
Total Utility Services	$ 16,287,464	$ 18,425,000	$ 3,350,000	$ 2,000,000	$ 38,500,000

STORMWATER SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
ENGINEERING SERVICES					
Construction of Proposed Dam 9a	$ -	$ 400,000	$ -	$ 5,000,000	$ -
Canterbury Drive Property Acquisition	$ -	$ 100,000	$ -	$ -	$ -
Archer Drive Property Acquisition	$ -	$ 4,238,000	$ -	$ -	$ -
Sam Rayburn/Contemporary Property Acquisitions for Flood Damage Mitigation	$ -	$ 105,284	$ -	$ -	$ -
Ayers Drive Property Acquisition for Flood Damage Mitigation	$ -	$ 192,152	$ -	$ -	$ -
Sam Rayburn/N. Travis Property Acquisitions for Flood Damage Mitigation	$ -	$ 489,033	$ -	$ -	$ -
Property Acquisition for Proposed Dam 9a	$ -	$ 1,000,000	$ -	$ -	$ -
Increase Culvert Capacity under Lamberth Road	$ -	$ 1,700,000	$ -	$ -	$ -
Contemporary Drive Property Acquisition	$ -	$ -	$ 1,242,646	$ -	$ -
Increase Culvert Capacity under Gribble Street at Stream G	$ -	$ -	$ 275,000	$ -	$ -
Increase Channel Capacity near Lamar/US 75	$ -	$ -	$ -	$ -	$ 1,437,000
Increase Channel Capacity near Center/Post Oak	$ -	$ -	$ -	$ -	$ 2,698,000
Total Engineering Services	$ -	$ 8,224,469	$ 1,517,646	$ 5,000,000	$ 4,135,000
STREETS MAINTENANCE					
Taylor/Washington Bridges - Erosion & Overlay	$ -	$ 92,000	$ -	$ -	$ -
Center/Lamberth Bridges - Erosion & Overlay	$ -	$ 87,000	$ -	$ -	$ -
Hillcrest/Wood Bridges - Erosion & Overlay	$ -	$ 77,000	$ -	$ -	$ -
Ricketts/Centennial/etc. Bridges - Erosion & Overlay	$ -	$ -	$ 68,000	$ -	$ -
Total Streets Maintenance Services	$ -	$ 256,000	$ 68,000	$ -	$ -
Total Stormwater Services	$ -	$ 8,480,469	$ 1,585,646	$ 5,000,000	$ 4,135,000

DRAFT

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five-year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City; and

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 5th day of August, 2019, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 19th day of August, 2019.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

DRAFT

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

CAPITAL BUDGET
2019 - 2024

GENERAL SERVICES
2019 - 2024

GENERAL SERVICES

CAPITAL BUDGET: 2019-2024

Within the Five-year Capital Improvement Program, the first year, or "activated" year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

2019-2020

PROJECT YEAR: 2019 - 2020

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

TXDOT FM 1417 & W. TRAVIS STREET INTERSECTION

DESCRIPTION:	Construction of an intersection at FM 1417 & West Travis Street by the new SISD High School.
ESTIMATED COST:	$700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary to accommodate the increase in traffic that will be associated with the opening of the new SISD high school and subsequent development in the area.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

ENGINEERING & CONSTRUCTION OF TAYLOR/WASHINGTON - PHASE 2B

DESCRIPTION:	Engineering and construction of two lanes of Taylor/ Washington Street extension from Little Lane to Sand Creek.
ESTIMATED COST:	$700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in areas of development in West Sherman that were identified in 2018 Grayson County Thoroughfare recommendations.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

TRAVIS EXTENSION PHASES II & III - NORTHGATE DRIVE TO MOORE STREET

DESCRIPTION:	Continuation of the West Travis Street extension project, extending from Sherman Crossroads west to Moore Street.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a major thoroughfare connecting South Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

MOORE STREET CONSTRUCTION - PHASE 1 - W. TRAVIS TO PARK ST.

DESCRIPTION:	Construct two of four lanes along the SISD High School and run north to Park Street.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a minor thoroughfare connecting FM 1417 and Park Street. Additional phases will be determined by future development.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

QUAIL RUN EXTENSION & CITY PARK IMPROVEMENTS

DESCRIPTION:	Extend Quail Run along a section of City-owned property. In partnering with a residential developer, a section south of the road will be improved and dedicated as a City park.
ESTIMATED COST:	$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Scope of park improvements dependent on final budget.
PROJECT NECESSITY:	Necessary to complete extension from Swan Ridge to Friendship Road.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

CENTER/MCGEE BRIDGES - EROSION & OVERLAY

DESCRIPTION:	Complete repairs of erosion damage and overlay bridge decking on the Center Street and McGee Street bridges.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified in the 2016 Bridge Inventory, Inspection, and Appraisal Program as in need of repair, due to safety and expanding growth needs.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FLANARY ROAD CONSTRUCTION - BETWEEN FM 1417 & PROGRESS DRIVE

DESCRIPTION:	Phased construction of two of four lanes of Flanary Road between FM 1417 and Progress Drive.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project was identified in the 2018 Grayson County Thoroughfare Plan. Additional phases to address remaining two lanes will be determined by future development.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

EAST PARK EXPANSION - CONNECT PARK TO FIRST STREET

DESCRIPTION:	Design and construct an extension of Park Street to First Street.
ESTIMATED COST:	$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	In 2015 Lake Street was damaged by storms. As part of the Grayson County Master Thoroughfare Plan, this project is an opportunity to close Lake, connecting Park as a thoroughfare.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PUBLIC INFRASTRUCTURE FOR TIRZ #6

DESCRIPTION:	Reimbursement developer for public infrastructure, including streets, water, and sewer utilities.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIRZ #6
PROJECT NECESSITY:	Tax Increment Reinvestment Zone (TIRZ) #6 was created for the Southeast corner of US 75 and SH 691.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

SWAN RIDGE EXTENSION CONSTRUCTION

DESCRIPTION:	Construction to extend Swan Ridge from SH 56 to Hummingbird Drive.
ESTIMATED COST:	$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary to reduce traffic on Seasons West Avenue, which was not designed as a collector street.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PECAN GROVE BALL FIELDS INSTALLATION

DESCRIPTION:	Complete installation of ball fields and related equipment at Pecan Grove West Park.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Additional ball fields are necessary to accommodate increased recreation use within the parks system. The project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2019 - 2020

CEMETERY OFFICE & SHOP RENOVATIONS

DESCRIPTION:	**Renovate existing West Hill Cemetery office space and maintenance shop/storage area.**
ESTIMATED COST:	**$60,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**Remodel will better accommodate funeral arrangement planning, as well as better utilize available space for employees.**
DEPARTMENT/DIRECTOR:	**Assistant City Manager, Steve Ayers**

2020-2021

PROJECT YEAR: 2020 - 2021

CONTINUATION OF MUNICIPAL BUILDING OFFICE SPACE REMODELING

DESCRIPTION:	Continuation of second-floor office remodeling, including women's restroom facility and Community Planning and Support Services workspace.
ESTIMATED COST:	$40,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Remodeling updates are necessary to accommodate current and future staffing needs.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

ENGINEERING & CONSTRUCTION OF TAYLOR WASHINGTON - PHASE 2B

DESCRIPTION:	Engineering and construction of two lanes of Taylor/ Washington Street extension from Little Lane to Sand Creek.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in areas of development in West Sherman that were identified in 2018 Grayson County Thoroughfare recommendations.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FM 1417 IMPROVEMENTS - SH 56 TO WEST TRAVIS STREET

DESCRIPTION:	Design & right-of-way acquisitions necessary for TxDOT funding on this thoroughfare.
ESTIMATED COST:	$700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund;TxDOT Funds
PROJECT NECESSITY:	Traffic volume on the thoroughfare has significantly increased and planning for improvements is required to account for growth.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	**Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.**
ESTIMATED COST:	**$1,600,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**This phased design will assist in the areas of development in West Sherman. The updated Grayson County Master Thoroughfare Plan recommended a major thoroughfare between SH 56 and US 82.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

TAYLOR/WASHINGTON EXTENSION - PHASE II

DESCRIPTION:	**Engineering for phased construction of the Taylor/ Washington extension westward from FM 1417.**
ESTIMATED COST:	**$1,000,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**The updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

PROJECT YEAR: 2020 - 2021

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	$450,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will assist in the areas of development in West Sherman. The 2016 updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

TAYLOR/WASHINGTON BRIDGE ACROSS SAND CREEK

DESCRIPTION:	Engineering phase of a Taylor/Washington Street bridge extension across Sand Creek from west end of Phase 2b to Washington Street.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

FM 1417 IMPROVEMENTS - US 82 TO SH 56

DESCRIPTION:	Cost share required for the $25M FM 1417 expansion project.
ESTIMATED COST:	$2,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; TxDOT Funds
PROJECT NECESSITY:	Traffic volume on the thoroughfare has increased significantly and planning for improvements is required to account for growth. Failure to fund will result in the loss of $23M in MPO and TxDOT funding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FINAL ENGINEERING & ACQUISITIONS - FALLON DRIVE EXTENSION

DESCRIPTION:	Project for preliminary engineering and right-of-way acquisitions along Fallon Drive, west of US 75 to Kerr Chapel Road and east towards Dripping Springs.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition is directly related to new development in the area and corresponds to right-of-way widths included in the updates to the Grayson County Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

PROGRESS DRIVE CONSTRUCTION - BETWEEN PROGRESS RAIL & FLANARY ROAD

DESCRIPTION:	Phased construction of Progress Drive between Progress Rail and Flanary Road.
ESTIMATED COST:	$1,800,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	SEDCO
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has identified this project to address growth in the industrial park area.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

MOORE STREET CONSTRUCTION - PHASE II - W. TRAVIS TO FM 1417

DESCRIPTION:	Extend Moore Street from W. Travis Street to FM 1417 (includes two of the required four lanes).
ESTIMATED COST:	$2,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a minor thoroughfare connecting FM 1417 and Park Street. Additional phases will be determined by future development.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

STATION #4 CONSTRUCTION PHASE II - TRAINING FACILITY & TOWER

DESCRIPTION:	Phase II of Fire Station #4 is the construction of a training facility, complete with classroom, facilities and a training tower.
ESTIMATED COST:	$2,900,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2009 Comprehensive Master Plan listed a primary concern as the City's ability to serve its current geographic area,
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

EQUIP PERSONNEL WITH BALLISTIC BODY ARMOR

DESCRIPTION:	Purchase forty (40) sets of body armor for fire personnel, including ballistic vests and helmets.
ESTIMATED COST:	$80,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Equipping fire rescue/first response personnel with body armor will provide increased protection during potential confrontations.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

STATION #1 ROOF REPLACEMENT

DESCRIPTION:	Replace the roof at Station #1.
ESTIMATED COST:	$90,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The roof at Station #1 is failing and the membrane must be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

REPLACE OVERHEAD DOORS AT STATION #5

DESCRIPTION:	Replace four (4) overhead bay doors at station #5.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current overhead bay doors are reaching end of life. Maintenance costs have continued to rise over recent years.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

REPLACE EMERGENCY GENERATOR - GALLAGHER TOWER REPEATER

DESCRIPTION:	Replace the emergency generator which supplies power in the event of a power outage at the Gallagher Tower radio repeater site.
ESTIMATED COST:	$30,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current emergency generator is unreliable and without monitoring capabilities. A new generator will address these issues and new demands.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

STATION #4 CONSTRUCTION PHASE III - EMS STORAGE FACILITY & OFFICES

DESCRIPTION:	Phase II of Fire Station #4 is the construction of a storage facility for EMS/Fire medical supplies & equipment. Additional office space will be included.
ESTIMATED COST:	$950,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2009 Comprehensive Master Plan listed a primary concern as the City's ability to serve its current geographic area,
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

FIRE STATION #2 RENOVATIONS - EXPAND DORM, OFFICE, & OTHER AREAS

DESCRIPTION:	Expand the officers dorm and office areas, kitchen, day room and dining areas. Install exhaust removal system.
ESTIMATED COST:	$225,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Station staffing needs require the expansion of multiple areas. The addition of an exhaust removal system will remove harmful diesel exhaust from the station bay.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE STATION #3 RENOVATIONS - LEVELING, IRRIGATION, EXHAUST, ETC.

DESCRIPTION:	Level up rear areas around facility, add irrigation system to patio, replace bay lighting with LEDs and add vehicle exhaust system at Fire Station #3.
ESTIMATED COST:	$65,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Renovations will address various drainage, aging lighting and firefighter safety needs at the Fire Station #3 facility.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

REPLACE OVERHEAD DOORS AT STATION #2

DESCRIPTION:	Replace two (2) overhead bay doors at station #2.
ESTIMATED COST:	$40,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current overhead bay doors are reaching end of life. Maintenance costs have continued to rise over recent years.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE STATION #3 RENOVATIONS - ADD EMERGENCY GENERATOR & UPGRADES

DESCRIPTION:	Add an emergency generator and electrical upgrades at Station #3.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The addition of an emergency generator, and related electrical upgrades, will power the station in the event of a power outage.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

MOVE CITY DEVICES TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	**Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.**
ESTIMATED COST:	**$60,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.**
DEPARTMENT/DIRECTOR:	**Director of Finance, Mary Lawrence**

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	**Phased development of trail and bike boulevards throughout the City.**
ESTIMATED COST:	**$302,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**This project corresponds to improvement projects identified in the Trail Master Plan**
DEPARTMENT/DIRECTOR:	**Assistant City Manager, Steve Ayers**

PROJECT YEAR: 2020 - 2021

LIBRARY PARK - OUTDOOR PIANO IMPROVEMENT

DESCRIPTION:	Add additional musical equipment, an in-ground, multi-weather piano at the new Library Park.
ESTIMATED COST:	$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A variety of outdoor musical equipment has been installed at the Library Park, which is a new park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PECAN GROVE WEST COMPLEX PHASE II - SPRAYGROUNDS, TRAILS, ETC.

DESCRIPTION:	Phase two of the development of the new athletic complex at Pecan Grove West Park consists of a sprayground, lighting, trails and a restroom facility.
ESTIMATED COST:	$3,300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

HILLCREST PARK - PLAYGROUND REPLACEMENT & PAVILION

DESCRIPTION:	Replace old playground equipment and pavilion at Hillcrest Park.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary replacement of dated equipment for which most replacement parts are no longer available. The current pavilion is in disrepair.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

FAIRVIEW PARK - REPLACE EXISTING LIGHTING WITH LED

DESCRIPTION:	Replace existing softball field lights, with LED lights, at Fairview Park.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Current Halite light bulbs used at our older sports fields are no longer available from manufacturers. LED light installation is therefore required and more energy efficient.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

MARTIN LUTHER KING PARK - REPLACE RESTROOM FACILITY

DESCRIPTION:	Replace the current Martin Luther King Park open-air restroom facility with a new, possibly pre-fab building.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current open-air restroom facility is in need of extensive repairs and has reached the end of its useful life.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

INSTALL BRIDGE CONNECTING LAMAR STREET GREENSPACE TO BINKLEY PARK

DESCRIPTION:	Install bridge at Lamar Street Greenspace.
ESTIMATED COST:	$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Installing a bridge will connect the Lamar Street Greenspace to Binkley Park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

REPLACE FAIRVIEW PARK RESTROOM WITH CONCESSIONS /RESTROOM BUILDING

DESCRIPTION:	Construct a restroom/concessions facility to replace the open-air restrooms at Fairview Park; Expand the north parking lot.
ESTIMATED COST:	$850,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Replacement and expansion of the current park infrastructure is necessary to address increased growth and usage at Fairview Park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

CONDUCT RECREATION/COMMUNITY CENTER FEASIBILITY STUDY

DESCRIPTION:	Conduct a feasibility study on the development of a City Recreation/Community Center facility.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This study will assist City staff in addressing growing public needs relating to recreational facilities expansion.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

LAND ACQUISITIONS FOR 60-80 ACRE REGIONAL PARK

DESCRIPTION:	Acquire land to accommodate a 60-80 acre regional park.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Residential development trends reflect a need for a regional park improvement, consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PECAN GROVE EAST PARK - ADD RESTROOM & TRAIL LIGHTING

DESCRIPTION:	Add restroom and install trail lighting at Pecan Grove East.
ESTIMATED COST:	$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion of current park infrastructure is necessary to address increasing usage of park facilities and public safety.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

HAWN PARK - ADD PAVILION & EXPAND PARKING LOT

DESCRIPTION:	Add restroom and expand existing parking lot at Hawn Park.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion of current park infrastructure is necessary to address increasing park usage.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

OLD SETTLERS PARK -REPLACE EXISTING LIGHTING

DESCRIPTION:	Replace existing baseball and softball field lights with LED lighting.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Lighting manufacturers are no longer making Halite bulbs, which are currently in use on older sports fields.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	Lease purchase for Leica RTC360 complete scanning package.
ESTIMATED COST:	$34,645
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.
DEPARTMENT/DIRECTOR:	Police Chief, Zachary Flores

CONSTRUCT NEW POLICE STATION & REMODEL EXISTING FACILITY

DESCRIPTION:	Construction of a new police department facility and comprehensive remodel of current facility for various departments.
ESTIMATED COST:	$16,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Police department staff have outgrown the current facility. Additionally, a remodel of the current facility would provide for usage by various administrative departments, dispatch, and the Emergency Operations Center.
DEPARTMENT/DIRECTOR:	Police Chief, Zachary Flores

PROJECT YEAR: 2020 - 2021

SKY WATCH MOBILE SURVEILLANCE TOWER

DESCRIPTION:	**Addition of a mobile sky unit structure will assist an area for a civilian and/or law enforcement employees.**
ESTIMATED COST:	**$100,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A sky unit will allow for a lasting police presence to document and monitor large crowds and parking areas.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

2021-2022

PROJECT YEAR: 2021 - 2022

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FM 1417 IMPROVEMENTS - SH 56 TO WEST TRAVIS STREET

DESCRIPTION:	Design & right-of-way acquisitions necessary for TxDOT funding on this thoroughfare.
ESTIMATED COST:	$1,800,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund;TxDOT Funds
PROJECT NECESSITY:	Traffic volume on the thoroughfare has significantly increased and planning for improvements is required to account for growth.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2021 - 2022

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This phased design will assist in the areas of development in West Sherman. The updated Grayson County Master Thoroughfare Plan recommended a major thoroughfare between SH 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	$3,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will assist in the areas of development in West Sherman. The 2016 updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2021 - 2022

TAYLOR/WASHINGTON BRIDGE ACROSS SAND CREEK

DESCRIPTION:	Engineering phase of a Taylor/Washington Street bridge extension across Sand Creek from west end of Phase 2b to Washington Street.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

STATION #1 RENOVATIONS - FACADE & INTERIOR

DESCRIPTION:	Remodeling of Fire Station #1 includes the façade and replacement of roof with new membrane.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Fire Station #1 is in need of an architectural consistency to the rest of downtown Sherman. Additionally, the interior upgrades will address cabinets, painting, light fixtures, etc.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2021 - 2022

STATION #2 RENOVATIONS - ADD GENERATOR & ELECTRICAL UPGRADES

DESCRIPTION:	Replace the generator at Fire Station #2, as well as address related electrical upgrades that are needed.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A properly functioning generator is crucial to day-to-day first responder operations, in case of a power outage.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

REPLACE OVERHEAD DOORS AT STATION #3

DESCRIPTION:	Replace four (4) overhead bay doors at station #3.
ESTIMATED COST:	$70,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current overhead bay doors are reaching end of life. Maintenance costs have continued to rise over recent years.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2021 - 2022

STATION #6 CONSTRUCTION

DESCRIPTION:	Construction of a new fire station site in West Sherman.
ESTIMATED COST:	$4,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station Master Plan supports adding a new Fire Station in the west portion of Sherman, accommodating growth towards SH 289.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

MOVE CITY TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

PROJECT YEAR: 2021 - 2022

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	Phased development of trail and bike boulevards throughout the City.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project corresponds to improvement projects identified in the Trail Master Plan
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

BINKLEY PARK - INSTALL RESTROOM FACILITY

DESCRIPTION:	Install restroom facility at Binkley Park.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A restroom facility is needed to accommodate increased usage at the Binkley Park Mountain Bike Trail.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2021 - 2022

BUILD RECREATION/COMMUNITY CENTER

DESCRIPTION:	Construct a new multi-use recreation/community center facility.
ESTIMATED COST:	$10,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Construction of a Recreation/Community Center is based upon recommendations within the conducted Community Center feasibility study.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

EXPAND PARKING AT TAYLOR STREET GYM

DESCRIPTION:	Expand existing parking lot at the Taylor Street Gym.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Additional parking is needed to accommodate increased usage at the gym and for City staff.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2021 - 2022

HERMAN BAKER PARK - INSTALL FISHING PEER & BOAT RAMP

DESCRIPTION:	Install a fishing peer and boat ramp at Herman Baker Park.
ESTIMATED COST:	$625,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Herman Baker Park suggest the need for more improvements. This project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

HERMAN BAKER PARK - INSTALL PAVILION & PLAYGROUND

DESCRIPTION:	Install a new pavilion and playground at Herman Baker Park.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Herman Baker Park suggest the need for more improvements. This project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

PROJECT YEAR: 2021 - 2022

FAIRVIEW PARK - EXPAND TENNIS COURTS

DESCRIPTION:	Expand the size of the Fairview Park tennis courts and include pickleball court lines.
ESTIMATED COST:	$140,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion of the current park infrastructure is necessary to address increased growth and usage at Fairview Park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

ELY PARK - UPGRADE PAVILION & ADD WALKING TRAIL

DESCRIPTION:	Upgrade pavilion and create a walking trail at Ely Park.
ESTIMATED COST:	$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Ely Park suggest the need for more improvements. This project is consistent with the Trails Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2021 - 2022

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	**Lease purchase for Leica RTC360 complete scanning package.**
ESTIMATED COST:	**$34,645**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

2022-2023

PROJECT YEAR: 2022 - 2023

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.
ESTIMATED COST:	$2,700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This phased design will assist in the areas of development in West Sherman. The updated Grayson County Master Thoroughfare Plan recommended a major thoroughfare between SH 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2022 - 2023

TAYLOR/WASHINGTON EXTENSION - PHASE II

DESCRIPTION:	Construction portion of phased construction of the Taylor/ Washington extension westward from FM 1417.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

STATION #5 RELOCATION

DESCRIPTION:	A new fire station site in the northeast quadrant of Sherman.
ESTIMATED COST:	$4,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station Master Plan supports moving Fire Station #5 south and west approximately one (1) mile to better serve the Town Center, Woodmont and development along US 82.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2022 - 2023

MOVE CITY TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	Phased development of trail and bike boulevards throughout the City.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project corresponds to improvement projects identified in the Trail Master Plan
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2022 - 2023

DEVELOP 60-80 ACRE REGIONAL PARK

DESCRIPTION:	Develop and construct new 60-80 acre regional park.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Residential development trends reflect the need for a regional park development, consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

THE SPLASH - EXPAND DECK, SEATING, & SHADE STRUCTURES

DESCRIPTION:	Add sprayground and expand the perimeter of the Splash to include a new/expanded deck, install benches and additional shade structures.
ESTIMATED COST:	$750,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Frequent capacity limitations force many customers to wait in long lines. This project would significantly increase capacity with little additional overhead.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2022 - 2023

HAWN PARK - EXPAND EXISTING SKATEPARK

DESCRIPTION:	Expand the existing skatepark at Hawn Park.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activity at the Hawn Park skatepark suggests the need for area expansion. This project is consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

LAND ACQUISITIONS TO ACCOMMODATE NEIGHBORHOOD PARKS

DESCRIPTION:	Acquire land in various locations to accommodate additional neighborhood parks.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Trends in residential development suggest the need for an increase in neighborhood park locations. This project is consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2022 - 2023

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	**Lease purchase for Leica RTC360 complete scanning package.**
ESTIMATED COST:	**$34,645**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

2023-2024

PROJECT YEAR: 2023 - 2024

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.
ESTIMATED COST:	$6,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This phased design will assist in the areas of development in West Sherman. The updated Grayson County Thoroughfare Plan recommended a major thoroughfare between SH 56and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2023 - 2024

FIRE STATION #7 CONSTRUCTION

DESCRIPTION:	Construction of a new fire station site in Northwest Sherman.
ESTIMATED COST:	$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station Master Plan supports adding a new Fire Station in the northwest portion of Sherman, to accommodate growth.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

MOVE CITY TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

PROJECT YEAR: 2023 - 2024

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	Phased development of trail and bike boulevards throughout the City.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project corresponds to improvement projects identified in the Trail Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

UPDATE PARKS & RECREATION MASTER PLAN

DESCRIPTION:	Update the Parks & Recreation Master Plan.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The most recent update to the Parks & Recreation Master Plan was adopted in 2017. As growth trends continue to change, periodic updates are necessary to the Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2023 - 2024

HAWN PARK - UPGRADE PLAY STRUCTURE

DESCRIPTION:	Upgrade play structure facility at Hawn Park.
ESTIMATED COST:	$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Upgrades will accommodate growth and improve safety standards. This project is consistent with the Trails Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PEBBLEBROOK II - DEVELOP NEIGHBORHOOD PARK

DESCRIPTION:	Develop a neighborhood park at Pebblebrook II.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Residential development trends reflect the need for a neighborhood park development, consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2023 - 2024

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	**Lease purchase for Leica RTC360 complete scanning package.**
ESTIMATED COST:	**$34,645**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

UTILITY SERVICES
2019 - 2024

UTILITY SERVICES

CAPITAL BUDGET: 2019-2024

Within the Five-year Capital Improvement Program, the first year, or "activated" year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

These are Utility Services Projects, being specifically related to the operation of a Water and Sewer System and having certain types of financing requirements different from those typically used for General Services.

2019-2020

PROJECT YEAR: 2019- 2020

REHAB FINE SCREENINGS #2 - REPLACE VARIOUS COMPONENTS

DESCRIPTION:	Replace chain links, wear plates, chain gears, compact auger brushes, and all other wear parts.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Rehabilitation is necessary to ensure continued operation of the process unit at the Wastewater Treatment Plant.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP EQUALIZATION BASIN - REPLACE PROPELLER MIXERS

DESCRIPTION:	Complete replacement of propeller-driven mixers at the Wastewater Treatment Plant (WWTP).
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Mixer is damaged and not functioning. Replacement is necessary to solids deposition and removal in equalization basin.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

REPLACE EXISTING DETERIORATED SEWER RELIEF - ROSEDALE TO FIRST

DESCRIPTION:	Replace 3,600 feet of 12" and 15" relief sewer with single 27" pipe.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Existing sewer is deteriorated and has severe infiltration problems. Line needs to be upsized due to capacity issues.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

REPLACE EXISTING 10" WATER LINE UNDER US 75 SOUTH @ CHOCTAW

DESCRIPTION:	Replace existing 10" water crossing under south US Hwy 75 at Choctaw Creek.
ESTIMATED COST:	$425,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Replacement is needed to address aging water lines.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

CONSTRUCT BRINE DISPOSAL LINE FOR WATER TREATMENT PLANT

DESCRIPTION:	Construct a pipeline to transport Water Treatment Plant (WTP) reject water to existing lift station.
ESTIMATED COST:	$3,250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Necessary for operation of UF and RO units at WTP.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

UTILITY RELOCATES - FM 1417

DESCRIPTION:	Perform utility relocates along FM 1417.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Relocation of utilities required for the TxDOT road-widening project for FM 1417.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

WWTP CONTROL BUILDING EXPANSION - ENGINEERING

DESCRIPTION:	Engineering for the expansion of the Wastewater Treatment Plant Control Building.
ESTIMATED COST:	$88,750
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Multiple issues, including insufficient storage space, ADA standards, restroom facilities, and an undersized lab area.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

MOORE STREET SEWER/SOUTHWEST SEWER MAIN NO. 2

DESCRIPTION:	Construct sewer line along western area of Flanary Road.
ESTIMATED COST:	$1,100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	The sewer line is necessary to provide service for the new Sherman ISD high school and surrounding development.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

NTMWD CATHODIC IMPROVEMENTS

DESCRIPTION:	North Texas Municipal Water District improvements involve line protections for existing water line.
ESTIMATED COST:	$760,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	City participation (20%) is required in order to maintain City interests in the water line.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

AERATION BASIN UPGRADE

DESCRIPTION:	Modify activated sludge aeration system to automate dissolved oxygen control and integrate in the SCADA system.
ESTIMATED COST:	$4,210,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Upgrades are necessary to replace worn out equipment, improve operational efficiency, decrease consumption of energy and integrate portions of the aeration components with the SCADA system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

BIOLOGICAL CLARIFIER REHABILITATION

DESCRIPTION:	Rehabilitation of the biological clarifiers at the Wastewater Treatment Plant.
ESTIMATED COST:	$2,340,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Replace worn out components that are necessary for the removal of solids during the treatment process.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP CONTROL BUILDING EXPANSION - CONSTRUCTION

DESCRIPTION:	Construction of the expansion of the Wastewater Treatment Plant Control Building.
ESTIMATED COST:	$798,714
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Multiple issues, including insufficient storage space, ADA standards, restroom facilities, and an undersized lab area.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

WWTP STORMWATER LIFT STATION

DESCRIPTION:	Upgrade existing stormwater lift station at the Wastewater Treatment Plant
ESTIMATED COST:	$625,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Upgrade will increase lift station capacity to better protect facilities during potential flooding events.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PRIMARY CLARIFIER #1 REHABILITATION

DESCRIPTION:	Replace all mechanical components, center drive, electric, catwalks and supports of primary clarifier; Replace all mechanical components, electrical, lighting, fans, vents, SCADA panel/interface, etc. of sludge transfer station.
ESTIMATED COST:	$840,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Components necessary for the removal of solids during treatment. Current components are at risk of failure due to age and corrosion.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2020-2021

PROJECT YEAR: 2020 - 2021

WATER & SEWER OVERSIZING COSTS - FY 2021

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP EQUALIZATION BASIN BLOWER BUILDING

DESCRIPTION:	Replace worn electrical systems, switch gear, control systems, blowers, & other components of the equalization basin blower building at the Wastewater Treatment Plant.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Components are in need of replacement, due to age and corrosion, to avoid equipment failure and safety hazards.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

NORTHWEST SEWER EXPANSION PROJECT

DESCRIPTION:	Construct a lift station and sewer lines to connect utility infrastructure to expanding areas of development.
ESTIMATED COST:	$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Expansion of existing wastewater utilities is necessary to tie surrounding areas into the City sewer system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER SYSTEM AGE IMPROVEMENTS

DESCRIPTION:	Propose improvements to water system components at five (5) critical sites with recurrent water quality problems.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Reduce risk of water quality issues, excessive water age, constant flushing during high ambient temperatures, testing costs and meet TCEQ regulations.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

AUTOMATED METER INFRASTRUCTURE (AMI)

DESCRIPTION:	Continue transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Tracy Roberts

SLUDGE POND WASTE REMOVAL AT WTP

DESCRIPTION:	Remove and dispose of sludge basin collections in the west sludge basin at the Water Treatment Plant (WTP).
ESTIMATED COST:	$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	The west sludge basin, which collects, holds, and dries solids (sludge) removed during the treatment of drinking water, is full.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

EXPAND LAB FACILITY & REMODEL INTERIOR

DESCRIPTION:	Expand lab facility to accommodate growing staff, new testing requirements, back-up generator, new lab and work areas, additional storage areas, security and electrical service upgrades.
ESTIMATED COST:	$1,300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Current facility lacks room and upgrades necessary to accommodate growth, storage and security needs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

REPLACE & EXTEND PERIMETER FENCING AT WWTP

DESCRIPTION:	Repair/replace a portion of existing perimeter fencing at Wastewater Treatment Plant (WWTP); Repair staff walk-through gate and relocate gate and electrical service/ replace actuator on Post Oak Road.
ESTIMATED COST:	$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Necessary to maintain facility security due to age of existing fencing and install needed security enhancements.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

REPLACE DETERIORATED SOUTHSIDE INDUSTRIAL SEWER

DESCRIPTION:	Replace approximately 14,000 feet with 21" pipe.
ESTIMATED COST:	$2,350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Current portion of industrial sewer has deteriorated and in need of replacement to maintain pipe integrity.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

SEWER OVERFLOW RELIEF ON TEXOMA PKWY - SYCAMORE TO EVERGREEN

DESCRIPTION:	Replace existing Texoma Parkway sewer segment from Sycamore Street to Evergreen Street to increase capacity.
ESTIMATED COST:	$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing sewer is at risk of overflowing.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

UPGRADE PRESTON CLUB WATER SYSTEM TO CITY STANDARDS

DESCRIPTION:	Construct a water line to connect utility infrastructure to the housing development at Preston Club.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Construction of the water line is a central need to the inclusion of Preston Club to the City of Sherman.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

IDA ROAD GROUND STORAGE TANK - MODIFICATIONS& REPAIRS

DESCRIPTION:	Repair, repaint and modify the Ida Road ground storage tank.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	The existing structure requires repairs and re-coating to extend its useful life.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

REPLACE 12" TEXOMA PKWY WATER MAIN - FALLON DRIVE TO SH 691

DESCRIPTION:	Replace existing 12" water main along Texoma Parkway from Fallon Drive to SH 691.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	Replacement of existing line is necessary due to water main deterioration.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

LAMBERTH WATER LINE EXTENSION - CARRIAGE ESTATES

DESCRIPTION:	Extend water lines to tie Carriage Estates into Canyon Creek Road extension.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Expansion of water lines will loop corresponding areas into existing water system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

CONSTRUCT WATER MAIN - US 75 SOUTH CORRIDOR TRANSPORT

DESCRIPTION:	Construct 5-6 mile water main for water transport to the south US 75 corridor.
ESTIMATED COST:	$4,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA/SEDCO
PROJECT NECESSITY:	Project is necessary for sale of surplus water treatment capacity.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

RECLAIM BLALOCK INDUSTRIAL PARK EFFLUENT

DESCRIPTION:	Construct a sewer line that will reclaim effluent to the Blalock Industrial Park.
ESTIMATED COST:	$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	This project is necessary to maintain the water and sewer infrastructure needed for current and future growth.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2021-2022

PROJECT YEAR: 2021 - 2022

WATER & SEWER OVERSIZING COSTS - FY 2022

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP EQUALIZATION BASIN BLOWER BUILDING

DESCRIPTION:	Replace worn electrical systems, switch gear, control systems, blowers, & other components of the equalization basin blower building at the Wastewater Treatment Plant.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Components are in need of replacement, due to age and corrosion, to avoid equipment failure and safety hazards.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2021 - 2022

NORTHWEST SEWER EXPANSION PROJECT

DESCRIPTION:	Complete construction of a lift station and sewer lines to connect utility infrastructure to expanding areas of development.
ESTIMATED COST:	$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Expansion of existing wastewater utilities is necessary to tie surrounding areas into the City sewer system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

RELOCATE MAIN SWITCHGEAR BUILDING COMPONENTS TO BLOWER BUILDING

DESCRIPTION:	Main switchgear building replacement includes the relocation of all main breakers and components to the new Blower Building Control Center, relocation of main transformers and rerouting of main power feeds.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Replacing components due to age and corrosion to prevent loss of facility power at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2021 - 2022

PRIMARY DIGESTER #1 REHABILITATION & REPAIRS

DESCRIPTION:	Repair/replacement of interior wall liner, sparger, draft tubes, piping supports, interior piping, blower, sludge flow meters, etc. Additionally, project includes concrete work around gas flare.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Due to age and corrosion issues, rehabilitation is necessary to prevent equipment failure and to address safety hazards at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CONDUCT WWTP STUDY TO CONTROL TDS LOADINGS

DESCRIPTION:	Conduct a study to determine strategies for controlling Total Dissolved Solids (TDS) loadings discharging at the Wastewater Treatment Plant (WWTP).
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	TDS source control or relocation of brine discharges may be necessary to comply with future TCEQ stream quality standards.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2021 - 2022

INSTALL SECURITY PROTECTION UPGRADES AT WWTP

DESCRIPTION:	**Improve facility lighting and install additional security protection measures identified in the Wastewater Treatment Vulnerability Assessment.**
ESTIMATED COST:	**$150,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Utility Improvement Fund**
PROJECT NECESSITY:	**Federal rules will require implementation of security upgrade features identified for the Wastewater Treatment Plant (WWTP).**
DEPARTMENT/DIRECTOR:	**Director of Utilities, Mark Gibson**

2022-2023

PROJECT YEAR: 2022 - 2023

WATER & SEWER OVERSIZING COSTS - FY 2023

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER SYSTEM AGE IMPROVEMENTS

DESCRIPTION:	Propose improvements to water system components at five (5) critical sites with recurrent water quality problems.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Reduce risk of water quality issues, excessive water age, constant flushing during high ambient temperatures, testing costs and meet TCEQ regulations.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2022 - 2023

WWTP MAIN DIGESTER COMPLEX REHABILITATION

DESCRIPTION:	Complete main switchgear building replacement includes the relocation of all main breakers and components to the new Blower Building Control Center, relocation of main transformers and rerouting of main power feeds.
ESTIMATED COST:	$1,750,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Replacing components due to age and corrosion to prevent loss of facility power at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP MAIN DIGESTER COMPLEX REHABILITATION

DESCRIPTION:	Engineering portion of the conduct assessment of digester electric switchgear and components, ventilation systems, pipe gallery, valves, etc. to determine scope of future rehabilitation of aging facility.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Necessary due to potential explosive hazards and complexity of digester facility at Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2023-2024

PROJECT YEAR: 2023 - 2024

WATER & SEWER OVERSIZING COSTS - FY 2024

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP MAIN DIGESTER COMPLEX REHABILITATION

DESCRIPTION:	Design and construction of the conduct assessment of digester electric switchgear and components, ventilation systems, pipe gallery, valves, etc. to determine scope of future rehabilitation of aging facility.
ESTIMATED COST:	$3,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Necessary due to potential explosive hazards and complexity of digester facility at Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2023 - 2024

DEMOLISH OLD SLUDGE DRYING BEDS

DESCRIPTION:	At the Wastewater Treatment Plant (WWTP), remove sludge drying beds that are no longer part of the treatment process.
ESTIMATED COST:	$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Removal of these drying beds could be utilized for future expansions of treatment processes at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

ODOR ABATEMENT STUDY

DESCRIPTION:	Conduct study to evaluate control strategies for managing odors from treatment processes.
ESTIMATED COST:	$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Odor control will be necessary as future development occurs near the plant location.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2023 - 2024

CONSTRUCT WTP PIPELINE FROM LAKE TEXOMA PUMP STATION

DESCRIPTION:	**Construct second water feed (48" pipe) from Lake Texoma pump station to Water Treatment Plant facility.**
ESTIMATED COST:	**$35,000,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**GTUA/Bonds**
PROJECT NECESSITY:	**When the North Texas Municipal Water District (NTMWD) shuts the primary water line down for repairs, etc., the Water Treatment Plant has no access to a raw water supply. A second water feed will better ensure a continuous supply.**
DEPARTMENT/DIRECTOR:	**Director of Utilities, Mark Gibson**

STORMWATER SERVICES
2019 - 2024

STORMWATER SERVICES

CAPITAL BUDGET: 2019-2024

Within the Five-year Capital Improvement Program, the first year, or "activated" year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

These are Stormwater Services Projects, being specifically related to the operation of the Municipal Drainage Utility System and having certain types of financing requirements different from those typically used for General Services.

2019-2020

NO STORMWATER CIP PROJECTS IN FY 2020 BUDGET

2020-2021

PROJECT YEAR: 2020 - 2021

CONSTRUCTION OF PROPOSED DAM 9A

DESCRIPTION:	Design phase of a regional storm water detention facility on Sand Creek along West Washington Street.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

CANTERBURY DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of property on Canterbury Drive, near Post Oak Creek for the construction of a detention pond.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as necessary to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

ARCHER DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of properties on Archer Drive for the future location of a regional storm water detention facility.
ESTIMATED COST:	$4,238,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary for flood damage mitigation.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

SAM RAYBURN/CONTEMPORARY PROPERTY ACQUISITIONS - FLOOD MITIGATION

DESCRIPTION:	Acquisition of properties at Sam Rayburn Freeway and Contemporary Drive.
ESTIMATED COST:	$105,284
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary for flood damage mitigation.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

AYERS DRIVE PROPERTY ACQUISITION - FLOOD DAMAGE MITIGATION

DESCRIPTION:	Acquisition of properties on Ayers Drive.
ESTIMATED COST:	$192,152
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary for flood damage mitigation.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

SAM RAYBURN/TRAVIS PROPERTY ACQUISITIONS - FLOOD DAMAGE MITIGATION

DESCRIPTION:	Acquisition of properties on Sam Rayburn Freeway and Travis Street.
ESTIMATED COST:	$489,033
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	This project is identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flood damage.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

PROPERTY ACQUISITION FOR PROPOSED DAM 9A

DESCRIPTION:	Acquisition of property near Sand Creek along West Washington Street for a regional storm water detention facility.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

INCREASE CULVERT CAPACITY UNDER LAMBERTH ROAD

DESCRIPTION:	Increase capacity of culvert under Lamberth Road at T2 East Fork of Post Oak.
ESTIMATED COST:	$1,700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and will decrease road closures during 100-year storms.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

TAYLOR/WASHINGTON BRIDGES - EROSION & OVERLAY

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on the West Taylor Street Bridge and West Washington Bridge at Post Oak Creek Bridge.
ESTIMATED COST:	$92,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

CENTER/LAMBERTH BRIDGES - EROSION & OVERLAY

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on Center Street at Sand Creek Bridge and Lamberth Road Bridge.
ESTIMATED COST:	$87,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

HILLCREST/WOOD BRIDGES - EROSION & OVERLAY

DESCRIPTION:	**Repair erosion damage and overlay the bridge deck on Hillcrest Street and North Woods Street bridges.**
ESTIMATED COST:	**$77,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Stormwater Fund**
PROJECT NECESSITY:	**These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

2021-2022

PROJECT YEAR: 2021 - 2022

CONTEMPORARY DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of properties on Contemporary Drive.
ESTIMATED COST:	$1,242,646
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

INCREASE CULVERT CAPACITY UNDER GRIBBLE STREET AT STREAM G

DESCRIPTION:	Increase the capacity of the Stream G box culvert under Gribble Street.
ESTIMATED COST:	$275,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	This project is identified in the Post Oak Creek Flood Protection Plan as necessary to mitigate flood damage and decrease road closures during 100-year storms.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2021 - 2022

RICKETTS/CENTENNIAL/ETC. BRIDGES - EROSION & OVERLAY

DESCRIPTION:	**Repair erosion damage and overlay the bridge deck on North Ricketts Street, Centennial Street, West Pecan Street and Blue Flame Road Bridges.**
ESTIMATED COST:	**$68,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Stormwater Fund**
PROJECT NECESSITY:	**These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

2022-2023

PROJECT YEAR: 2022 - 2023

CONSTRUCTION OF PROPOSED DAM 9A

DESCRIPTION:	**Construction phase of a regional storm water detention facility on Sand Creek along West Washington Street.**
ESTIMATED COST:	**$5,000,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Stormwater Fund**
PROJECT NECESSITY:	**The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as needed in order to migitate flooding.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

2023-2024

PROJECT YEAR: 2023 - 2024

INCREASE CHANNEL CAPACITY NEAR LAMAR/US 75

DESCRIPTION:	Increase capacity of the channel near Lamar Street and US 75.
ESTIMATED COST:	$1,437,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project was identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

INCREASE CHANNEL CAPACITY NEAR CENTER/POST OAK

DESCRIPTION:	Increase capacity of the channel near Center Street and Post Oak.
ESTIMATED COST:	$2,698,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project was identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

CAPITAL FINANCING

CAPITAL FINANCING

In preparing a capital improvement program, care must be exercised to keep the proposed program within the financial capabilities of the City. To do this requires that consideration be given to existing revenue funds, as well as existing and proposed debt requirement. The main sources of revenue available to the City of Sherman for Capital Improvements at present are: (1) Ad Valorem Taxes, (2) General Fund Revenues, (3) segregated cash reserves, (4) segregated capital funds, (5) Texas Department of Transportation funds, (6) other governmental grants, (7) private funds, and (8) the Stormwater Utility Fee.

Ad Valorem Taxes: The form of revenue typically used for General Services Capital Financing is the Ad Valorem Tax. Most often this is used as a covenant of Debt Financing, and the tax is used to pay Debt Service requirements. Other uses of Ad Valorem Tax include the setting aside of a certain percent or amount of tax for "pay-as-you-go" capital financing. The City of Sherman does not currently do this. A history of property taxes for the City of Sherman is noted in Table I.

Debt Service: The City categorizes its debt as General Debt. General Debt is generally supported by Ad Valorem Taxes or Sales Taxes. Table II shows the General Debt Service Requirements. Due to favorable financing considerations, the majority of the city's long-term capital needs are addressed by issuing contractual debt through the Greater Texoma Utility Authority. Table III shows the debt service requirements for this obligation. Possible future bond issues must be considered in light of existing debt in order to minimize potential tax or rate increases.

Segregated Cash Reserves: In the past, unexpended balances of operating funds have been transferred into a segregated cash reserve for the purpose of future capital financing. The General Improvement Fund and the Utility Improvement Fund account for use of these resources.

Private Funds: Funding from developers.

Stormwater Utility Fee: The stormwater utility fee funds drainage-related projects such as flood plain planning, property acquisition, and construction projects.

TABLE I

ANALYSIS OF ASSESSED VALUATION
FIVE YEAR PERIOD

FISCAL YEAR ENDED	REAL PROPERTY ASSESSED VALUE	PERSONAL PROPERTY ASSESSED VALUE	TOTAL
2015	$1,704,026,301	$671,124,549	$2,375,150,850
2016	$1,823,350,651	$706,697,730	$2,530,048,381
2017	$2,123,113,603	$658,138,894	$2,781,252,497
2018	$2,246,249,866	$680,478,596	$2,926,728,462
2019	$2,432,947,486	$692,401,974	$3,125,349,460

ANALYSIS OF PROPERTY TAX LEVIES AND COLLECTIONS
FIVE YEAR PERIOD

FISCAL YEAR ENDED	TAX LEVY	CURRENT COLLECTIONS	PERCENT COLLECTIONS	PRIOR YEAR COLLECTIONS	TOTAL COLLECTIONS
2015	$8,835,561	$8,638,949	97.77%	$72,879	$8,711,828
2016	$9,411,780	$9,137,999	97.09%	$169,262	$9,307,261
2017	$10,966,479	$10,696,411	97.54%	$93,903	$10,790,314
2018	$12,505,911	$11,907,264	95.21%	$56,144	$11,963,407
2019	$13,354,618	$12,489,427	93.52%	$0	$12,489,427

NOTE: 2019 COLLECTIONS ARE ESTIMATES AT 6-20-2019

TABLE II

BOND DEBT SERVICE FUNDS
STATEMENT OF BONDED INDEBTEDNESS: 2018-2019

DATE	TITLE & PURPOSE	TERM (YEARS)	ORIGINAL ISSUE AMOUNT	RETIRED IN PREVIOUS YEARS	DEBT BALANCE 10/01/2018
2004	COMBINATION TAX AND TAX INCREMENT REVENUE CERTIFICATES OF OBLIGATION FOR TAX INCREMENT FINANCING ZONE #1 IMPROVEMENTS	20	$2,840,000	$1,755,000	$1,085,000
2006	LAKE TEXOMA WATER RIGHTS	40	$3,727,060	$1,182,705	$2,544,355
2016	LIMITED TAX NOTES FOR STREET IMPROVEMENTS	4	$1,830,000	$895,000	$935,000
2016	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET AND PARK DEVELOPMENT AND CITY FACILITIES	20	$6,970,000	$290,000	$6,680,000
2017	GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017	13	$9,360,000	$100,000	$9,260,000
2017	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR PUBLIC WORKS PROJECTS	20	$18,110,000	$0	$18,110,000
2017A	TAX AND MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE FOR PUBLIC WORKS PROJECTS	20	$3,900,000	$130,000	$3,770,000

TABLE II - CONTINUED

DATE	TITLE & PURPOSE	TERM (YEARS)	ORIGINAL ISSUE AMOUNT	RETIRED IN PREVIOUS YEARS	DEBT BALANCE 10/01/2018
2018	COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION FOR PUBLIC WORKS PROJECTS	25	$18,980,000	$0	$18,980,000

BOND DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS: 2019 - 2026

FISCAL YEAR ENDING 09/30	PRINCIPAL	INTEREST	TOTAL
2019	$2,597,228	$2,152,840	$4,750,069
2020	$3,151,514	$2,117,951	$5,269,466
2021	$2,786,202	$2,011,264	$4,797,466
2022	$2,900,843	$1,907,827	$4,808,670
2023	$3,025,669	$1,793,988	$4,819,658
2024	$2,890,688	$1,670,763	$4,561,452
2025	$3,005,908	$1,553,644	$4,559,552
2026	$3,151,336	$1,422,515	$4,573,852
TOTAL	$23,509,388	$14,630,793	$38,140,182

TABLE III

CONTRACTUAL DEBT SCHEDULE OF REQUIREMENTS
2019 - 2038

YEAR	PRINCIPAL	INTEREST	TOTAL
2019	$5,046,220	$1,549,171	$6,595,391
2020	$5,151,800	$1,448,929	$6,600,729
2021	$4,318,100	$1,339,415	$5,657,515
2022	$4,178,500	$1,265,018	$5,443,518
2023	$4,264,080	$1,188,827	$5,452,907
2024-2028	$21,332,600	$4,505,401	$25,838,001
2029-2033	$17,555,860	$2,028,457	$19,584,317
2034-2038	$7,155,000	$328,949	$7,483,949
TOTAL	$69,002,160	$13,654,167	$82,656,327

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.2.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6233

Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020

Issue:

To hold the public hearing on the proposed budget for the 2019-2020 fiscal year as required by Local Government Code Chapter 102

Background:

The proposed budget is based on the direction given by the Council at the recent Budget Workshop held on June 13, 2019. The budget contains about $94.8 million in appropriations, which is about $4.6 million below the prior year's original budget of $99.4 million due primarily to a decrease in capital expenses. Staffing levels for full-time positions increased from 456 to 465 due to the addition of a demolition crew and dispatcher during fiscal year 2019 and five additional positions added during the FY 2020 budget process. The fund balance for the General Fund and Utility Fund is within the targeted range of 60-90 days. The fund balances for the Solid Waste Fund are below the targeted range. The draft budget proposes funding for improvements to City facilities, streets and parks, for utility fund projects, and for compensation and staffing issues. A property tax increase from .4273/$100 to .4890/$100, a commercial solid waste rate increase, and a residential solid waste decrease are included. The residential solid waste rate decreased is designed to fully offset the impact of the tax rate increase for the average residential homeowner. More detailed information is available on the attachments.

"This budget will raise more total property taxes than last year's budget by $3,654,000 and 27% and, of that amount, $507,000 is revenue to be raised from new property to be added to the roll this year. The decrease in residential trash rate by $6 per month per customer will fully offset the impact of the tax rate increase for the average residential taxpayer."

Origination:

Director of Finance

Financial Consideration:

The proposed budget contains appropriations of $94.8 million for the 2019-2020 fiscal year.

Staff Recommendation:

Staff recommends that the Council vote to approve the budget ordinance.

Alternatives:

Any changes to the proposed budget would have to come through a budget amendment after final adoption of the budget and related tax rate.

Attachments

Ordinance No. 6233

2019-2020 Draft Budget

ORDINANCE NO. 6233

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, pursuant to Article V of the City Charter, there is hereby appropriated for Operating Expenditures the sums of money as established in the approved Operating Budget Document for fiscal year beginning October 1, 2019, and ending September 30, 2020.

SECTION 2. That, pursuant to Article V of the City Charter, there is hereby appropriated for Capital Expenditures the sums of money as established in the approved Capital Budget Document for fiscal year beginning October 1, 2019, and ending September 30, 2020.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____

DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

This budget will raise more total property taxes than last year's budget by $3,654,000 and 27%, and of that amount $507,000 is tax revenue to be raised from new property added to the tax roll this year.

PROPOSED BUDGET FOR THE CITY OF SHERMAN
FOR FISCAL YEAR 2020
August 19, 2019

SUMMARY

The attached proposed budget for Fiscal Year (FY) 2020 is based on the direction provided by the City Council at the June 13, 2019 budget workshop.

The proposed budget of $94.8 million includes funding for growth through appropriations for 5 additional positions, $2.9 million in fleet and equipment, $16 million in utility projects, and $14.2 million in street projects. A decrease in residential rates and an increase in commercial solid waste charges is budgeted in the Solid Waste Fund. The property tax rate increased to fully fund debt service using the tax rate and to fund additional public safety personnel. This budget is about $4.6 million less than original FY 2019 budget due to a decrease capital expenses. Fund balance in the General Fund is maintained at the targeted level. The Solid Waste and Utility Funds are below the targeted level.

GENERAL FUND

The **General Fund** is balanced ongoing for the year. Property values are projected to increase about 11% and property tax revenue is projected to increase about 27%. The property tax rate will be increased from .42730/$100 to .489/$100 for the additional debt service incurred in the last few years and to fund maintenance and operations (M&O) at about $.34/$100. Four full-time positions are budgeted consisting of three grounds workers to assist with the new Pecan Grove Ballfields, and a dispatcher. Sales tax is budgeted to increase about three-and-a-half percent. Fund balance is projected to be $8 million or 72 days of operating expenses at the end of FY 2020.

UTILITY FUND

For FY 2020, the **Utility Fund** is unbalanced on an ongoing basis. Mild temperatures and above-average rainfall in the past couple years has contributed to anemic revenues. Furthermore, the addition of the debt service to fund the Water Treatment Plant expansion and other projects has increased expenses. No increase in rates is planned for FY 2020 but a plan will be developed for ongoing balancing while adequately funding operations and future projects as part of the FY 2021 budget process. For FY 2020, the third phase of a four-phase plan to convert the current drive-by meter reading system to a cloud-based system will be implemented. Various fleet and equipment critical to operations are

budgeted. Fund balance at the end of FY 2020 is projected to be about $4.2 million, or about 64 days of operating expenses.

SOLID WASTE FUND

The **Solid Waste Fund** is balanced on an on-going basis. A $6.00 per account decrease in residential solid waste rates is planned to offset the tax rate increase. A twenty percent increase in commercial solid waste rates is planned to bring the City's rates in line with other cities. A new trash truck driver and a "normal" level of fleet replacement is also planned. Fund balance of $960,000, or 46 days, will be below our target level of seventy to ninety days.

CAPITAL IMPROVEMENT FUNDS

The proposed budget of about $15 million in the **General Improvement Fund** primarily consists of funding for new street development. Funding is predominantly provided by debt issued in FY 2019. Reserves of about $4.6 million are expected at the end of FY 2020, mostly consisting of unspent debt proceeds.

The **Utility Improvement Fund** proposed budget includes projects that will be funded by debt issued by the Greater Texoma Utility Authority on behalf of the City. Projects totaling $16.3 million include the continuation of the construction of the northwest sewer lift station near the intersection of Highway 82 and Highway 289, sewer lines to serve new development and the new Sherman High School currently under construction, improvements at the wastewater treatment plant, water and sewer line replacements and other system improvements. Utility Improvement Fund reserves will be about $231,000 at the end of FY 2020.

MAJOR IMPACTS

Tax Revenues

Property tax revenue is expected to increase about $3,654,000 over last year, due to an increase in the tax rate, growth in the value of existing property and new property added to the tax roll. Sales tax revenue is also expected to increase by about $607,000 based on a three-and-a-half percent growth projection of ongoing revenue and after considering one-time receipts received in FY 2019 and new retailers coming on-line.

Wage Increase

The proposed budget contains an across-the-board increase in salaries for all employees plus additional adjustments in public safety. The cost for all funds is projected to be about $720,000.

Fleet, Equipment and Buildings

Major fleet expenditures for this year include two solid waste collection trucks and a trailer ($850,000), and the second and final part ($400,000) of the purchase of new Self-contained Breathing Apparatus (SCBA) for the Fire Department. Additional equipment is budgeted

in the Stormwater Fund for the day-to-day activities of that crew. The Emergency 9-1-1 Fund projects about $200,000 in 9-1-1 upgrades.

Major Projects

New and continuing projects funded this year include the final phase of the extension of West Travis Street from Hwy 75 to Hwy 1417, Park Avenue extension, Swan Ridge Road, Moore Street, Progress Drive, and participation with TXDOT for improvements to Hwy 1417 from Hwy 56 to Hwy 82.

SUMMARY SCHEDULES, DETAILED FUND STATEMENTS, AND OTHER INFORMATION

The following pages include a schedule that summarizes the draft FY 2020 budget, eliminating double counting for internal service funds and inter-fund transfers. Also included are statements of revenues and expenditures/expenses for each fund, a schedule of transfers, a property tax historical summary, a schedule of cash on hand, and a debt schedule.

City of Sherman
ALL FUNDS
2019-2020 Annual Budget

	General Fund	Enterprise Funds	Capital Improvement Funds	Special Revenue Funds	Internal Service Funds	Debt Service Funds	Trust Fund	Elim. Interfund Transfers	Totals
Beginning Fund Balance	$ 7,559,593	$ 5,814,706	$ 19,840,936	$ 2,176,286	$ 820,849	$ 501,126	$ 1,627,213	$ -	$ 38,340,708
Revenues:									
Taxes	32,992,800	-	423,952	518,000	-	4,954,787	-	-	38,889,539
Water Sales	-	14,185,000	-	-	-	-	-	-	14,185,000
Sewer Sales	-	7,747,000	-	-	-	-	-	-	7,747,000
Solid Waste Sales	-	7,277,000	-	-	-	-	-	-	7,277,000
Sales & Service	4,062,920	921,000	120,000	1,466,400	12,144,674	-	8,000	(12,144,674)	6,578,320
Intergovernmental	265,369	427,783	508,117	-	-	253,369	-	-	1,454,638
Interest Income	170,000	75,000	872,000	63,025	44,200	5,500	30,000	-	1,259,725
Miscellaneous Revenue	620,220	514,000	3,000,000	39,400	2,500	-	-	-	4,176,120
Transfers In	3,019,000	214,000	132,000	-	-	1,262,600	-	(4,627,600)	-
Total Revenues	41,130,309	31,360,783	5,056,069	2,086,825	12,191,374	6,476,256	38,000	(16,772,274)	81,567,342
Total Funds Available	48,689,902	37,175,489	24,897,005	4,263,111	13,012,223	6,977,382	1,665,213	(16,772,274)	119,908,050
Expenditures:									
Personnel	29,130,775	8,593,899	-	403,193	1,462,577	-	-	-	39,590,444
Supplies	1,556,204	1,978,266	-	589,709	934,991	-	-	-	5,059,170
Repair & Maintenance	1,730,075	1,817,104	-	121,362	1,304,574	-	-	-	4,973,114
Utilities	1,060,790	1,695,390	-	38,870	53,470	-	-	-	2,848,520
Information Technology	714,170	263,840	-	4,620	25,350	-	-	(1,007,980)	-
Debt Service	-	7,758,867	-	-	592,519	6,223,457	-	-	14,574,843
Services & Charges	2,911,864	3,837,796	-	607,187	6,569,807	8,500	-	(5,903,471)	8,031,683
Vehicle Usage	1,749,710	1,550,210	-	-	1,500	-	-	(3,301,420)	-
Fleet Services & Charges	795,950	982,553	-	153,300	-	-	-	(1,931,803)	-
Capital Expenses	926,274	267,815	16,760,000	283,923	1,459,984	-	-	-	19,697,996
Transfers Out	132,000	3,233,000	868,651	306,582	-	87,367	-	(4,627,600)	-
Total Expenditures	40,707,812	31,978,740	17,628,651	2,508,746	12,404,771	6,319,324	-	(16,772,274)	94,775,770
Excess Revenues Over Expenditures	422,497	(617,957)	(12,572,582)	(421,921)	(213,397)	156,932	38,000	-	(13,208,428)
Ending Fund Balance	$ 7,982,090	$ 5,196,749	$ 7,268,354	$ 1,754,365	$ 607,452	$ 658,058	$ 1,665,213	$ -	$ 25,132,281

City of Sherman
GENERAL FUND
2019-2020 Annual Budget

	Actual 2017-2018	Adjusted Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 6,661,407	$ 8,344,554	$ 8,439,877	$ 7,559,593
Revenues				
Property Tax	9,510,240	9,818,000	9,773,400	11,591,600
Sales Tax	17,161,767	17,065,000	17,637,000	18,265,000
Franchise Tax	2,971,547	2,908,000	2,959,000	2,975,000
Other Taxes	140,986	138,400	152,200	161,200
Fines & Penalties	478,583	605,150	598,150	608,150
Recreation	294,908	330,000	310,500	334,000
Licenses & Permits	821,246	868,400	666,400	667,400
Rentals	49,821	35,000	40,200	41,450
Cemetery	167,308	166,100	226,365	216,100
Sales & Service	510,860	512,520	592,520	593,020
Ambulance Service	1,747,768	1,602,800	2,002,750	1,602,800
Interest Income	65,691	120,000	170,000	170,000
Grant Revenue	602	329,958	253,800	316,170
Intergovernmental	15,748	374,699	398,740	265,369
Miscellaneous Revenue	211,256	281,400	349,150	304,050
Total Revenues	34,148,334	35,155,427	36,130,175	38,111,309
Transfers In	3,800,000	2,878,000	2,878,000	3,019,000
Total Revenues and Transfers In	37,948,333	38,033,427	39,008,175	41,130,309
Total Funds Available	44,609,741	46,377,981	47,448,052	48,689,902
Expenditures				
Personnel	25,536,026	26,542,913	27,570,820	29,130,775
Supplies	1,284,768	1,571,739	1,556,254	1,556,204
Repair & Maintenance	1,155,863	1,811,063	1,604,800	1,730,075
Utilities	1,049,684	1,060,140	1,046,580	1,060,790
Information Technology	626,207	669,310	716,110	714,170
Services & Charges	3,304,298	2,493,646	2,710,489	2,911,864
Vehicle Usage	1,611,328	1,728,940	1,870,141	1,749,710
Capital Expenses	518,262	774,540	834,527	926,274
Fleet Services & Charges	1,033,428	1,266,258	1,266,258	795,950
Transfers Out	50,000	708,480	712,480	132,000
Total Expenditures	36,169,863	38,627,028	39,888,459	40,707,812
Excess Revenues over Expenditures	1,778,470	(593,601)	(880,284)	422,497
Ending Fund Balance	$ 8,439,877	$ 7,750,953	$ 7,559,593	$ 7,982,090

City of Sherman
ENTERPRISE FUNDS
2019-2020 Annual Budget

	Actual 2017-2018	Adjusted Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 6,042,746	$ 6,592,762	$6,771,629	$5,814,706
Revenues:				
Water Sales	14,069,303	14,030,000	13,907,000	14,185,000
Sewer Sales	7,443,141	7,407,000	7,601,000	7,747,000
Solid Waste Service	6,536,221	6,771,000	6,934,000	7,277,000
Service Charges & Penalties	645,817	615,000	618,000	620,000
Laboratory	143,777	141,000	140,500	141,500
Charges for Services	172,582	153,500	158,500	159,500
Intergovernmental	456,905	415,974	451,000	427,783
Interest Income	24,043	41,000	72,000	75,000
Miscellaneous Revenue	166,316	199,000	117,000	514,000
Transfers In	723,448	161,000	161,000	214,000
Total Revenues	30,381,553	29,934,474	30,160,000	31,360,783
Total Funds Available	36,424,299	36,527,236	36,931,629	37,175,489
Expenditures:				
Personnel	7,968,770	7,958,244	8,229,381	8,593,899
Supplies	1,459,595	1,864,757	1,950,800	1,978,266
Repair & Maintenance	1,591,412	1,652,214	1,885,035	1,817,104
Utilities	1,782,278	1,627,430	1,665,970	1,695,390
Information Technology	209,213	270,900	289,850	263,840
Services & Charges	3,416,855	3,572,730	3,811,564	3,837,796
Vehicle Usage	1,408,359	1,460,680	1,608,141	1,550,210
Debt Service	6,963,819	7,082,558	6,886,957	7,758,867
Fleet Services & Charges	948,781	1,293,241	1,333,741	982,553
Capital Expenses	665,139	432,921	416,484	267,815
Transfers Out	3,238,448	3,039,000	3,039,000	3,233,000
Total Expenditures	29,652,670	30,254,676	31,116,923	31,978,740
Excess Revenues over Expenditures	728,883	(320,202)	(956,923)	(617,957)
Ending Fund Balance	$6,771,629	$6,272,560	$5,814,706	$5,196,749

City of Sherman
CAPITAL IMPROVEMENT FUNDS
2019-2020 Annual Budget

	222 General CIP	770 Utility CIP	224 Street Revolving	235 Regional Detention	230 TIRZ #3 Construction	330 TIRZ #2 Construction	241 TIRZ #5 Construction	242 TIRZ #6 Construction	243 TIRZ #7 Construction	Total
Beginning Fund Balance	$ 15,867,436	$ 256,497	$ 499,105	$ 318,456	$ 56,357	$ 221,131	$ 847,430	$ 1,762,157	$ 12,365	$ 19,840,936
Revenues:										
Interest Income	750,000	25,000	12,000	5,000	1,000	4,000	25,000	40,000	10,000	872,000
Debt Proceeds	-	-	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	178,203	149,509	52,664	21,987	21,589	423,952
Intergovernmental	-	400,000	-	-	-	-	59,164	24,700	24,253	508,117
Sales & Service	-	-	100,000	20,000	-	-	-	-	-	120,000
Miscellaneous Revenue	3,000,000	-	-	-	-	-	-	-	-	3,000,000
Transfers In	-	-	-	-	-	-	-	-	132,000	132,000
Total Revenues	3,750,000	425,000	112,000	25,000	179,203	153,509	136,828	86,687	187,842	5,056,069
Total Funds Available	19,617,436	681,497	611,105	343,456	235,560	374,640	984,258	1,848,844	200,207	24,897,005
Expenditures										
Services & Charges	-	-	-	-	-	-	-	-	-	-
Capital Expenses	15,010,000	450,000	50,000	200,000	-	50,000	500,000	500,000	-	16,760,000
Transfers Out	-	-	-	-	200,000	-	285,934	223,517	159,200	868,651
Total Expenditures	15,010,000	450,000	50,000	200,000	200,000	50,000	785,934	723,517	159,200	17,628,651
Excess Revenues over Expenditures	(11,260,000)	(25,000)	62,000	(175,000)	(20,797)	103,509	(649,106)	(636,830)	28,642	(12,572,582)
Ending Fund Balance	$ 4,607,436	$ 231,497	$ 561,105	$ 143,456	$ 35,560	$ 324,640	$ 198,324	$ 1,125,327	$ 41,007	$ 7,268,354

City of Sherman
SPECIAL REVENUE FUNDS
2019-2020 Annual Budget

	420 Stormwater	440 E 911	445 Red River Law Enf. Academy	450 Security & Technology	460 Hotel/ Motel	470 Drug Enforcement	480 Airport	455 Parks Pride	456 Police Pride	457 Donations	Total
Beginning Fund Balance	$ 1,553,318	$ 246,481	$ 12,480	$ 62,132	$ (18,134)	$ 193,162	$ 77,120	$ 26,072	$ 22,008	$ 1,647	$ 2,176,286
Revenues											
Taxes	-	-	-	-	518,000	-	-	-	-	-	518,000
Sales & Service	435,000	300,000	-	34,000	149,000	150,000	398,400	-	-	-	1,466,400
Interest Income	45,000	7,500	-	1,000	700	4,000	3,500	1,000	250	75	63,025
Miscellaneous Revenu	-	-	-	-	10,000	-	-	10,000	10,000	9,400	39,400
Debt Proceeds	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	480,000	307,500	-	35,000	677,700	154,000	401,900	11,000	10,250	9,475	2,086,825
Total Funds Available	2,033,318	553,981	12,480	97,132	659,566	347,162	479,020	37,072	32,258	11,122	4,263,111
Expenditures											
Personnel	100,016	108,206	-	-	194,971	-	-	-	-	-	403,193
Supplies	4,109	-	2,000	5,000	21,150	236,200	310,250	-	-	11,000	589,709
Repair & Maintenance	53,000	-	-	21,867	10,500	27,000	8,995	-	-	-	121,362
Utilities	-	-	-	-	27,040	-	11,830	-	-	-	38,870
Information Technolog	1,160	-	-	-	3,460	-	-	-	-	-	4,620
Services & Charges	3,540	107,080	-	9,400	309,750	10,000	122,417	35,000	10,000	-	607,187
Vehicle Usage	-	-	-	-	-	-	-	-	-	-	-
Capital Expenses	62,000	194,923	-	-	9,000	-	-	-	18,000	-	283,923
Fleet Services & Charg	153,300	-	-	-	-	-	-	-	-	-	153,300
Transfers Out	261,582	-	-	-	45,000	-	-	-	-	-	306,582
Total Expenditures	638,707	410,209	2,000	36,267	620,871	273,200	453,492	35,000	28,000	11,000	2,508,746
Excess Revenues over Expenditures	(158,707)	(102,709)	(2,000)	(1,267)	56,829	(119,200)	(51,592)	(24,000)	(17,750)	(1,525)	(421,921)
Ending Fund Balance	$ 1,394,611	$ 143,772	$ 10,480	$ 60,865	$ 38,695	$ 73,962	$ 25,528	$ 2,072	$ 4,258	$ 122	$ 1,754,365

City of Sherman
INTERNAL SERVICE FUNDS
2019-2020 Annual Budget

	600 Insurance	630 IT	650 Equipment	660 Fleet Replacement	Total
Beginning Fund Balance	$ 256,261	$ 115,166	$ 104,999	$ 344,424	$ 820,849
Revenue					
Sales & Service	5,903,471	1,007,980	3,301,420	1,931,803	12,144,674
Other Contributions	-	-	-	-	-
Interest Income	20,000	2,200	2,000	20,000	44,200
Debt Proceeds	-	-	-	-	-
Miscellaneous Revenue	-	500	2,000	-	2,500
Transfers in	-	-	-	-	-
Total Revenue	5,923,471	1,010,680	3,305,420	1,951,803	12,191,374
Total Funds Available	6,179,732	1,125,846	3,410,419	2,296,227	13,012,223
Expenditures					
Personnel	-	590,168	872,410	-	1,462,577
Supplies	-	85,877	849,114	-	934,991
Repair & Maintenance	-	144,582	1,159,992	-	1,304,574
Utilities	-	37,040	16,430	-	53,470
Information Technology	-	-	25,350	-	25,350
Services & Charges	6,145,989	108,419	315,399	-	6,569,807
Debt Service	-	-	-	592,519	592,519
Vehicle Usage	-	-	1,500	-	1,500
Capital Expenses	-	47,200	73,500	1,339,284	1,459,984
Total Expenditures	6,145,989	1,013,285	3,313,695	1,931,803	12,404,771
Excess Revenues over Expenditures	(222,518)	(2,605)	(8,275)	20,000	(213,397)
Ending Fund Balance	$ 33,743	$ 112,561	$ 96,725	$ 364,424	$ 607,452

City of Sherman
DEBT SERVICE FUND
2019-2020 Annual Budget

	300 Debt Service	310 Auditorium Bonds	320 TIRZ #1	341 TIRZ #5	342 TIRZ #6	343 TIRZ #7	354 2016 Tax Notes	355 2016 CO Bonds	356 2017 CO Bonds	357 2017 Refunding Bonds	358 2017A CO Bonds	359 2018 CO Bonds	Total
Beginning Fund Balance	$ -	$ 66,632	$ 347,127	$ 3,069	$ 2,498	$ 1,649	$ 9,033	$ 5,977	$ 2,668	$ 50,389	$ 7,143	$ 4,941	$ 501,126
Revenues													
Taxes	4,640,440	-	314,347	-	-	-	-	-	-	-	-	-	4,954,787
Interest Income	-	1,500	4,000	-	-	-	-	-	-	-	-	-	5,500
Intergovernmental	253,369	-	-	-	-	-	-	-	-	-	-	-	253,369
Transfers In	1,217,600	45,000	-	-	-	-	-	-	-	-	-	-	1,262,600
Total Revenues	6,111,409	46,500	318,347	-	-	-	-	-	-	-	-	-	6,476,256
Total Funds Available	6,111,409	113,132	665,474	3,069	2,498	1,649	9,033	5,977	2,668	50,389	7,143	4,941	6,977,382
Expenditures:													
Debt Service	5,804,480	105,521	313,456	-	-	-	-	-	-	-	-	-	6,223,457
Services & Charges	7,000	750	750	-	-	-	-	-	-	-	-	-	8,500
Transfers Out	-	-	-	3,069	2,498	1,649	5,977	9,033	2,668	50,389	7,143	4,941	87,367
Total Expenditures	5,811,480	106,271	314,206	3,069	2,498	1,649	5,977	9,033	2,668	50,389	7,143	4,941	6,319,324
Excess Revenues over Expenditures	299,929	(59,771)	4,141	(3,069)	(2,498)	(1,649)	(5,977)	(9,033)	(2,668)	(50,389)	(7,143)	(4,941)	156,932
Ending Fund Balance	$ 299,929	$ 6,861	$ 351,268	$ -	$ -	$ -	$ 3,056	$ (3,056)	$ -	$ -	$ -	$ -	$ 658,058

City of Sherman
PERPETUAL CARE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 1,583,320	$ 1,617,213	$ 1,627,213
Revenues			
Sales & Service	5,700	10,000	8,000
Interest Income	28,193	-	30,000
Total Revenues	33,893	10,000	38,000
Total Funds Available	1,617,213	1,627,213	1,665,213
Expenditures			
Miscellaneous	-	-	-
Ending Fund Balance	$ 1,617,213	$ 1,627,213	$ 1,665,213

City of Sherman
UTILITY FUND
2019-2020 Annual Budget

	Actual 2017-2018	Adjusted Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Reserve	$ 4,247,808	$ 4,952,578	$ 5,584,876	$ 4,984,976
Revenues				
Water Sales	14,069,303	14,030,000	13,907,000	14,185,000
Sewer Sales	7,443,141	7,407,000	7,601,000	7,747,000
Laboratory	143,777	141,000	140,500	141,500
Service Charges & Penalties	568,548	540,000	548,000	550,000
Charges for Services	172,582	153,500	158,500	159,500
Interest Income	4,115	25,000	62,000	65,000
Intergovernmental	456,905	415,974	451,000	427,783
Miscellaneous Revenue	86,402	75,000	94,500	92,000
Total Revenues	22,944,773	22,787,474	22,962,500	23,367,783
Transfers In	723,448	161,000	161,000	214,000
Total Revenues and Transfers In	23,668,220	22,948,474	23,123,500	23,581,783
Total Funds Available	27,916,029	27,901,052	28,708,376	28,566,759
Expenditures				
Personnel	6,203,139	6,194,503	6,349,306	6,568,963
Supplies	1,267,706	1,627,151	1,729,029	1,700,654
Repair & Maintenance	1,550,301	1,586,923	1,819,343	1,745,291
Utilities	1,754,405	1,599,640	1,638,730	1,667,890
Information Technology	169,090	215,060	230,110	212,000
Debt Service	6,963,819	7,082,558	6,886,957	7,758,867
Services & Charges	1,317,756	1,622,961	1,608,833	1,670,386
Vehicle Usage	424,004	479,550	473,367	426,620
Fleet Services & Charges	-	483,741	483,741	132,553
Capital Expenses	622,932	408,021	381,984	267,815
Total Expenditures	20,273,152	21,300,109	21,601,400	22,151,039
Transfers Out	2,058,000	2,122,000	2,122,000	2,179,000
Total Expenditures and Transfers Out	22,331,152	23,422,109	23,723,400	24,330,039
Excess Revenues over Expenditures	1,337,068	(473,635)	(599,900)	(748,256)
Ending Reserve	$ 5,584,876	$ 4,478,943	$ 4,984,976	$ 4,236,720

City of Sherman
SOLID WASTE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Adjusted Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 1,533,490	$ 1,640,185	$ 1,186,753	$ 829,730
Revenues				
Solid Waste Service	6,536,221	6,771,000	6,934,000	7,277,000
Service Charges & Penalties	77,269	75,000	70,000	70,000
Interest Income	19,927	16,000	10,000	10,000
Miscellaneous Revenue	79,914	124,000	22,500	422,000
Total Revenues	6,713,333	6,986,000	7,036,500	7,779,000
Total Funds Available	8,246,822	8,626,185	8,223,253	8,608,730
Expenditures				
Personnel	1,765,631	1,763,741	1,880,075	2,024,936
Supplies	191,890	237,606	221,771	277,612
Repair & Maintenance	41,111	65,291	65,692	71,812
Utilities	27,873	27,790	27,240	27,500
Information Technology	40,123	55,840	59,740	51,840
Services & Charges	2,099,100	1,949,769	2,202,731	2,167,410
Vehicle Usage	984,355	981,130	1,134,774	1,123,590
Capital Expenses	42,207	24,900	34,500	-
Fleet Services & Charges	948,781	809,500	850,000	850,000
Transfers Out	919,000	917,000	917,000	1,054,000
Total Expenditures	7,060,069	6,832,568	7,393,523	7,648,700
Excess Revenues over Expenditures	(346,737)	153,433	(357,023)	130,300
Ending Fund Balance	$ 1,186,753	$ 1,793,618	$ 829,730	$ 960,030

City of Sherman
GENERAL IMPROVEMENT FUND
2019-2020 Annual Budget

	Actual 2017-2018	Adjusted Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 14,959,222	$ 13,740,513	$ 20,359,413	$ 15,867,436
Revenues				
Transfers In	462,610	700,000	700,000	-
Grant Revenue	684,012	-	110,000	-
Interest Income	174,879	250,000	750,000	750,000
Miscellaneous Revenue	2,073,403	2,600,000	100,000	3,000,000
Debt Proceeds	16,800,000	11,100,000	19,875,000	-
Total Revenues	20,194,904	14,650,000	21,535,000	3,750,000
Total Funds Available	35,154,126	28,390,513	41,894,413	19,617,436
Expenditures				
Muni Bldg Composition Roof	173,518	-	-	-
Muni Bldg Gutter & Cast Stone	31,432	-	-	-
(1) Library Remodel	1,992,135	-	9,185	-
(1) Taylor St Extension Eng & ROW/McGee St Ext	18,850	1,000,000	500,000	700,000
(1) FM 1417 (82 to 56) Eng, ROW & Match	233,919	3,100,000	4,200,000	-
(1) Travis St West	67,086	5,000,000	2,600,000	7,000,000
(1) Canyon Creek Shady Oaks to Lamberth	1,192,991	-	-	-
(1) Lamberth Rd Thoroughfare	65,752	300,000	1,000	-
(2) FEMA Grant-Flood Mitigation	440,324	-		-
(1) Friendship ROW 56 to Lamberth	157,548	-	18,000	-
Lake Street Repair	25,533	-	15,000	-
(2) Downtown Streetscape	205,191	-	177,000	-
(1) Loy Lake Rd-Sara Swamy to Hwy 82	156,514	-	-	-
Stormwater Fee Study	3,634	-	-	-
Dispatch Consoles	837	-	-	-
Kessler Street Erosion	5,800	-	-	-
(1) Swan Ridge Extension	1,750	1,200,000	-	1,200,000
(1) Park Ave Realignment	-	-	300,000	1,200,000
Remodel at Station 5	136,194	33,930	149,770	-
Houston St Property Acquisition	585	-	-	-
(1) Bridges-Travis/Center/McGee	42,778	400,000	-	400,000
(1) Fire Station 4 Relocation	3,532,425	-	399,310	-
(1) Northgate Drive	896,385	-	-	-
ESC Expand tool room	6,422	-	12,000	-
ESC Loft & shelving for storage building	-	-	13,000	-
Virtual Server	12,638	-	-	-
Server CALS	11,052	-	-	-
VM Server for Incode/RTA/GIS	-	-	-	-
Building Maint Shop Buildings Roof	22,309	-	-	-
ESC R-panel N and W side of bldg	18,000	-	-	-
Taylor St Gym AC	19,000	-	-	-
Radio Console	21,630	-	-	-
Exchange Server	24,637	-	-	-
Lamar Green Space	13,400	-	12,683	-
Senior Center Patio West Side	25,120	-	-	-
ESC Annex	54,835	-	-	-
5903 New Floor Covering - Senior Center	32,091	-	-	
ESC Ceiling Repairs	35,200	-	-	-
Senior Center Bathroom Renovations	48,061	-	-	-
Storage & Backup	-	-	46,074	-
Virtalization Server	47,940	-	-	-
Ely Park Playground	49,976	-	-	-

City of Sherman
GENERAL IMPROVEMENT FUND
2019-2020 Annual Budget

	Actual 2017-2018	Adjusted Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Fairview Sidewalks	49,250	-	-	-
Finance Remodel	-	30,000	60,000	-
Library Parking Lot	109,684	-	42,030	-
Skid Steer	65,611	-	-	-
ESC Roof Replacement	81,268	-	-	-
Building Maint Shop pavement & parking	85,258	-	-	-
Police Dept Storage & Backup	89,854	-	-	-
Police Dept Repeaters	911	161,710	178,308	-
Hickory Reconstruct Roadway	62,292	-	-	-
Master Plan Parks	436,000	12,535	175,000	-
Police Dept Exterior Renovation	157,623	416,850	360,000	-
(1) TxDOT Ramp at 1417 & 75 (TIRZ #7 N bound exit)	2,162,246	-	328,633	-
(1) Pecan Grove Ball Fields	86,602	4,500,000	3,900,000	500,000
Downtown Sidewalks	58,974	-	-	-
(1) Legacy Blvd	98,618	1,500,000	2,100,000	-
UB Remodel	-	40,000	5,184	-
Impound Improvements	-	200,000	-	-
(1) Fire Station #4 Phase II EMS Bldg	-	950,000	69,750	-
Fire Station #3 Generator	7,030	-	-	-
Renovate Cemetery & Maint Bldg	-	100,000	100,000	60,000
Taylor St Gym/Roof	-	50,000	50,210	-
Pecan Grove Maint Bldg	-	50,000	50,000	-
Pecan Grove Ph II	-	2,500,000	10,950	-
Quail Run Extension Park	-	250,000	-	250,000
ESC Spray Insulation windows	-	50,000	50,000	-
(1) TxDOT 1417 & W. Travis Intersection	-	1,000,000	1,000,000	700,000
Pecan Grove Basketball Courts	-	140,000	140,000	-
Library Park	-	100,000	100,000	-
Flanary Rd and Progress Dr Ext/Imp	-	-	94,100	
Station #3 Remodel	-	55,000	55,000	-
(1) TxDOT - Hwy 75 Gap Project	-	-	8,100,000	-
(1) Moore St - Travis to Park	-	-	200,000	1,000,000
(1) Progress Drive/Flanary Rd	-	-	-	2,000,000
Fallon Drive Extension	-	-	400,000	-
Fire Station #1 Repairs			4,790	
Fleet	135,000	-	-	-
Transfers Out	1,285,000	-	-	-
Total Expenditures	14,794,712	23,140,025	26,026,977	15,010,000
Excess Revenues over Expenditures	5,400,192	(8,490,025)	(4,491,977)	(11,260,000)
Ending Fund Balance	$ 20,359,413	$ 5,250,488	$ 15,867,436	$ 4,607,436

(1) Debt Funded
(2) Partial Grant Funding

City of Sherman
UTILITY IMPROVEMENT FUND
2019-2020 Annual Budget

	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 2,369,662	$ 1,651,329	$ 1,756,910	$ 256,497
Revenues				
Intergovernmental	350,122	425,000	550,000	400,000
Interest Income	16,032	15,000	30,000	25,000
Miscellaneous Revenue	8,400	-	-	-
Total Revenues	374,555	440,000	580,000	425,000
Total Funds Available	2,744,216	2,091,329	2,336,910	681,497
(1) North west Sewer	118,987	3,000,000	3,000	
(2) Preston Club Water Line	40,976	100,000	20,000	-
(1) Aeration Basin Upgrade & Biological Clarifier Rehab	58,432	-	200,000	
Rehab two sludge thickeners	110,632	-	414,000	
Harrison Elevated Tank Painting	297,203	-	-	
(2) Carriage Estates Water	34,805	-	-	
(1) Gallagher Elevated Tank Painting and Repair	27,937	-	-	
(1) Water Treatment Plant Expansion			30,000	
(2) Travis St West Water	134,912	-	275,000	
(1) Blalock Industrial Sewer	21,499	-		-
Blalock Industrial Sewer-City portion	-	-	40,055	-
(2) Lamberth Water	50,494	100,000	100,000	
North Travis St. Water Main Replacement	3,250	-		
(2) High Country Estates Water	34,311	225,000	175,000	
(1) WWTP Control Building Expansion	46,035	-		
Preston Club WWTP repairs (non-GTUA)	7,833	-	-	
Dos Lagos Waterlines Replacements		75,000	75,000	
(1) Equalization Basin Prop Mixer Replacement		75,000	-	400,000
Fencing/Gate Repairs		75,000	75,000	
Refurbish Storage basin liners		130,000	130,000	
(1) Storm Water lift station/Force mail upgrade		480,000		
Texoma Pkwy Sycamore to Evergreen overflow relief		150,000	150,000	
Water Distribution system improvements		100,000	100,000	
(1) Fairview Tank-Repair & Painting			33,000	
Planning w/NTMWD Upgrade/Exp Texoma Pump			59,000	
Utility relocates-2 bores under 75			150,000	
Utility Oversizing		50,000		-
(1) Primary Clarifier #1 Rehab		840,000	-	
(1) Primary Digester #1 & Digester Complex Piping Rehab		600,000	-	
(1) Sewer replacement between Rosedale & First		1,000,000		
(1) Water crossing under Hwy 75 at Choctaw Creek		425,000		
Utility relocates-FM 1417			-	400,000
Fine Screen Rehab				50,000
(1) WWTP Control Building Expansion Engineering				88,750
(1) Sewer between Rosedale & First				1,000,000
(1) Water crossing under 75 at Choctaw				425,000
(1) Moore St Sewer/Southwest Sewer Main No. 2			51,358	1,100,000
(1) NTMWD Cathodic Improvements				760,000
(1) Aeration Basin Upgrade				4,210,000
(1) Biological Clarifier Rehab				2,340,000
(1) WWTP Control Building Expansion-Construction				798,714
(1) Brine Line Engineering, Bores, ROW & Construction				3,250,000
(1) WWTP Stormwater Lift Station				625,000
(1) Primary Clarifier #1 Rehab				840,000
GTUA Funding		(6,345,000)		(15,837,464)
Total Expenditures	987,306	1,080,000	2,080,413	450,000
Excess Revenues over Expenditures	(612,751)	(640,000)	(1,500,413)	(25,000)
Ending Fund Balance	$ 1,756,910	$ 1,011,329	$ 256,497	$ 231,497

(1) GTUA Funding
(2) GTUA Funding of in-house project

City of Sherman
STREET REVOLVING FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 426,002	$ 437,105	$ 499,105
Revenues			
Sales & Service	-	100,000	100,000
Interest Income	11,103	12,000	12,000
Total Revenues	11,103	112,000	112,000
Total Funds Available	437,105	549,105	611,105
Expenditures			
Capital Expenses	-	50,000	50,000
	-	50,000	50,000
Ending Fund Balance	$ 437,105	$ 499,105	$ 561,105

City of Sherman
TIF #2 CONSTRUCTION FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 181,689	$ 148,055	$ 221,131
Revenues			
Property Tax	97,086	119,076	149,509
Interest Income	1,794	4,000	4,000
Total Revenues	98,880	123,076	153,509
Total Funds Available	280,569	271,131	374,640
Expenditures:			
Capital Expenses	2,068	50,000	50,000
Transfers Out	130,446	-	-
Total Expenditures	132,514	50,000	50,000
Excess Revenues over Expenditures	(33,634)	73,076	103,509
Ending Fund Balance	$ 148,055	$ 221,131	$ 324,640

City of Sherman
TIF #3 CONSTRUCTION FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 57,508	$ 56,223	$ 56,357
Revenues			
Property Tax	187,848	189,234	178,203
Interest Income	867	900	1,000
Total Revenues	188,715	190,134	179,203
Total Funds Available	246,223	246,357	235,560
Expenditures			
Capital Expenses	-	-	-
Transfers Out	190,000	190,000	200,000
Total Expenditures	190,000	190,000	200,000
Excess Revenues over Expenditures	(1,285)	134	(20,797)
Ending Fund Balance	$ 56,223	$ 56,357	$ 35,560

City of Sherman
REGIONAL DETENTION FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 59,878	$ 194,456	$ 318,456
Revenues			
Sales & Service	132,501	119,000	20,000
Interest Income	2,077	5,000	5,000
Total Revenues	134,578	124,000	25,000
Total Funds Available	194,456	318,456	343,456
Expenditures			
Capital Expenses	-	-	200,000
Total Expenditures	-	-	200,000
Excess Revenues over Expenditures	134,578	124,000	(175,000)
Ending Fund Balance	$ 194,456	$ 318,456	$ 143,456

City of Sherman
TIRZ #5 CONSTRUCTION FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 3,892,445	$ 1,076,855	$ 847,430
Revenues			
Property Tax	-	15,134	52,664
Intergovernmental	-	17,441	59,164
Interest Income	48,577	28,000	25,000
Debt Proceeds	-	-	-
Total Revenues	48,577	60,575	136,828
Total Funds Available	3,941,022	1,137,430	984,258
Expenditures			
Capital Expenses	2,652,167	-	500,000
Services & Charges	-	-	-
Transfers Out	212,000	290,000	285,934
Total Expenditures	2,864,167	290,000	785,934
Excess Revenues over Expenditures	(2,815,590)	(229,425)	(649,106)
Ending Fund Balance	$ 1,076,855	$ 847,430	$ 198,324

City of Sherman
TIRZ #6 CONSTRUCTION FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 3,031,179	$ 2,675,286	$ 1,762,157
Revenues			
Property Tax	-	8,618	21,987
Intergovernmental	-	10,253	24,700
Interest Income	40,618	45,000	40,000
Total Revenues	40,618	63,871	86,687
Total Funds Available	3,071,797	2,739,157	1,848,844
Expenditures			
Capital Expenses	230,511	750,000	500,000
Services & Charges	-	-	-
Transfers Out	166,000	227,000	223,517
Total Expenditures	396,511	977,000	723,517
Excess Revenues over Expenditures	(355,893)	(913,129)	(636,830)
Ending Fund Balance	$ 2,675,286	$ 1,762,157	$ 1,125,327

City of Sherman
TIRZ #7 CONSTRUCTION FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 491,365	$ 12,365
Revenues			
Property Tax	-	-	21,589
Intergovernmental	-	-	24,253
Interest Income	1,937	10,000	10,000
Debt Proceeds	2,400,000	-	-
Transfers In	-	-	132,000
Total Revenues	2,401,937	10,000	187,842
Total Funds Available	2,401,937	501,365	200,207
Expenditures			
Capital Expenses	1,910,572	310,000	-
Services & Charges	-	-	-
Transfers Out	-	179,000	159,200
Total Expenditures	1,910,572	489,000	159,200
Excess Revenues over Expenditures	491,365	(479,000)	28,642
Ending Fund Balance	$ 491,365	$ 12,365	$ 41,007

City of Sherman
DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ -	$ -
Revenues			
Property Tax	-	-	4,371,000
Sales Tax	-	-	269,440
Intergovernmental	-	-	253,369
Transfers In	-	-	1,217,600
Interest Income	-	-	-
Total Revenues	-	-	6,111,409
Total Funds Available	-	-	6,111,409
Expenditures			
Debt Service	-	-	5,804,480
Services & Charges	-	-	7,000
Total Expenditures	-	-	5,811,480
Excess Revenues over Expenditures	-	-	299,929
Ending Fund Balance	$ -	$ -	$ 299,929

City of Sherman
AUDITORIUM DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 152,145	$ 166,841	$ 66,632
Revenues			
Transfers In	114,000	-	45,000
Interest Income	3,427	3,000	1,500
Total Revenues	117,427	3,000	46,500
Total Funds Available	269,572	169,841	113,132
Expenditures			
Debt Service	102,731	102,459	105,521
Services & Charges	-	750	750
Total Expenditures	102,731	103,209	106,271
Excess Revenues over Expenditures	14,696	(100,209)	(59,771)
Ending Fund Balance	$ 166,841	$ 66,632	$ 6,861

City of Sherman
TIF #1 DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 355,189	$ 376,214	$ 347,127
Revenues			
Property Tax	327,691	276,324	314,347
Interest Income	5,206	5,000	4,000
Total Revenues	332,897	281,324	318,347
Total Funds Available	688,086	657,538	665,474
Expenditures			
Debt Service	311,672	309,661	313,456
Services & Charges	200	750	750
Total Expenditures	311,872	310,411	314,206
Excess Revenues over Expenditures	21,025	(29,087)	4,141
Ending Fund Balance	$ 376,214	$ 347,127	$ 351,268

City of Sherman
TIRZ #5 DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 865	$ 3,069
Revenues			
Transfers In	212,000	290,000	-
Interest Income	67	400	-
Total Revenues	212,067	290,400	-
Total Funds Available	212,067	291,265	3,069
Expenditures			
Debt Service	211,202	288,196	-
Transfers Out	-	-	3,069
Total Expenditures	211,202	288,196	3,069
Excess Revenues over Expenditures	865	2,204	(3,069)
Ending Fund Balance	$ 865	$ 3,069	$ -

City of Sherman
TIRZ #6 DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 882	$ 2,498
Revenues			
Debt Proceeds	-	-	-
Transfers In	166,000	227,000	-
Interest Income	53	-	-
Total Revenues	166,053	227,000	-
Total Funds Available	166,053	227,882	2,498
Expenditures			
Debt Service	165,171	225,384	-
Transfers Out	-	-	2,498
Total Expenditures	165,171	225,384	2,498
Excess Revenues over Expenditures	882	1,616	(2,498)
Ending Fund Balance	$ 882	$ 2,498	$ -

City of Sherman
TIRZ #7 DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ -	$ 1,649
Revenues			
Transfers In	-	179,000	-
Total Revenues	-	179,000	-
Total Funds Available	-	179,000	1,649
Expenditures			
Debt Service	-	177,351	-
Services & Charges	-	-	-
Transfers Out	-	-	1,649
Total Expenditures	-	177,351	1,649
Excess Revenues over Expenditures	-	1,649	(1,649)
Ending Fund Balance	$ -	$ 1,649	$ -

City of Sherman
2008 CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 18,103	$ 20,032	$ -
Revenues			
Property Tax	251,000	-	-
Interest Income	212	-	-
Total Revenues	251,212	-	-
Total Funds Available	269,315	20,032	-
Expenditures			
Debt Service	249,283	-	-
Services & Charges	-	-	-
Transfers Out	-	20,032	-
Total Expenditures	249,283	20,032	-
Excess Revenues over Expenditures	1,929	(20,032)	-
Ending Fund Balance	$ 20,032	$ -	$ -

City of Sherman
2009 CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 16,474	$ 18,610	$ -
Revenues			
Property Tax	200,000	-	-
Interest Income	1,741	-	-
Total Revenues	201,741	-	-
Total Funds Available	218,215	18,610	-
Expenditures			
Debt Service	198,855	-	-
Services & Charges	750	-	-
Transfers Out	-	18,610	-
Total Expenditures	199,605	18,610	-
Excess Revenues over Expenditures	2,136	(18,610)	-
Ending Fund Balance	$ 18,610	$ -	$ -

City of Sherman
2009A CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 3,797	$ 6,686	$ -
Revenues			
Property Tax	162,000	-	-
Interest Income	1,314	-	-
Total Revenues	163,314	-	-
Total Funds Available	167,111	6,686	-
Expenditures			
Debt Service	160,425	-	-
Services & Charges	-	-	-
Transfers Out	-	6,686	-
Total Expenditures	160,425	6,686	-
Excess Revenues over Expenditures	2,889	(6,686)	-
Ending Fund Balance	$ 6,686	$ -	$ -

City of Sherman
2016 CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 735	$ 4,940	$ 5,977
Revenues			
Property Tax	471,000	470,000	-
Interest Income	2,967	-	-
Total Revenues	473,967	470,000	-
Total Funds Available	474,702	474,940	5,977
Expenditures			
Debt Service	469,013	468,213	-
Services & Charges	750	750	-
Transfers Out	-	-	5,977
Total Expenditures	469,763	468,963	5,977
Excess Revenues over Expenditures	4,205	1,037	(5,977)
Ending Fund Balance	$ 4,940	$ 5,977	$ -

City of Sherman
2016 TAX NOTES DEBT SERVICE
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 1,304	$ 5,850	$ 9,033
Revenues			
Sales Tax	293,000	290,000	-
Transfers In	190,000	190,000	-
Interest Income	3,707	3,800	-
Total Revenues	486,707	483,800	-
Total Funds Available	488,011	489,650	9,033
Expenditures			
Debt Service	482,161	479,867	-
Services & Charges	-	750	-
Transfers Out	-	-	9,033
Total Expenditures	482,161	480,617	9,033
Excess Revenues over Expenditures	4,546	3,183	(9,033)
Ending Fund Balance	$ 5,850	$ 9,033	$ -

City of Sherman
2017 CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 2,650	$ 2,668
Revenues			
Property Tax	606,000	648,000	-
Interest Income	1,763	100	-
Total Revenues	607,763	648,100	-
Total Funds Available	607,763	650,750	2,668
Expenditures			
Debt Service	604,363	647,332	-
Services & Charges	750	750	-
Transfers Out	-	-	2,668
Total Expenditures	605,113	648,082	2,668
Excess Revenues over Expenditures	2,650	18	(2,668)
Ending Fund Balance	$ 2,650	$ 2,668	$ -

City of Sherman
2017 Refunding Bonds
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 1,610	$ 4,465	$ 50,389
Revenues			
Property Tax	278,000	890,000	-
Miscellaneous Revenue	896	-	-
Interest Income	1,627	-	-
Transfers In	-	45,328	-
Total Revenues	280,523	935,328	-
Total Funds Available	282,133	939,793	50,389
Expenditures			
Debt Service	276,918	888,654	-
Services & Charges	750	750	-
Transfers Out	-	-	50,389
Total Expenditures	277,668	889,404	50,389
Excess Revenues over Expenditures	2,855	45,924	(50,389)
Ending Fund Balance	$ 4,465	$ 50,389	$ -

City of Sherman
2017A CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 4,968	$ 7,143
Revenues			
Miscellaneous Revenue	397	-	-
Interest Income	13	1,000	-
Transfers In	225,000	274,000	-
Total Revenues	225,410	275,000	-
Total Funds Available	225,410	279,968	7,143
Expenditures			
Debt Service	219,692	272,075	-
Services & Charges	750	750	-
Transfers Out	-	-	7,143
Total Expenditures	220,442	272,825	7,143
Excess Revenues over Expenditures	4,968	2,175	(7,143)
Ending Fund Balance	$ 4,968	$ 7,143	$ -

City of Sherman
2018 CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 4,941	$ 4,941
Revenues			
Property Tax	-	682,206	-
Miscellaneous Revenue	4,941	852	-
Transfers In	-	-	-
Total Revenues	4,941	683,058	-
Total Funds Available	4,941	687,999	4,941
Expenditures			
Debt Service	-	682,008	-
Services & Charges	-	1,050	-
Transfers Out	-	-	4,941
Total Expenditures	-	683,058	4,941
Excess Revenues over Expenditures	4,941	-	(4,941)
Ending Fund Balance	$ 4,941	$ 4,941	$ -

City of Sherman
2019 CO DEBT SERVICE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ -	$ -
Revenues			
Property Tax	-	183,988	-
Miscellaneous Revenue	-	-	-
Transfers In	-	-	-
Total Revenues	-	183,988	-
Total Funds Available	-	183,988	-
Expenditures			
Debt Service	-	183,988	-
Services & Charges	-	-	-
Transfers Out	-	-	-
Total Expenditures	-	183,988	-
Excess Revenues over Expenditures	-	-	-
Ending Fund Balance	$ -	$ -	$ -

City of Sherman
STORMWATER FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ 2,520,019	$ 1,553,318
Revenues			
Sales & Service	353,687	435,000	435,000
Interest Income	51,065	55,000	45,000
Miscellaneous Revenue	-	-	-
Debt Proceeds	4,055,921	-	-
Total Revenues	4,460,673	490,000	480,000
Total Funds Available	4,460,673	3,010,019	2,033,318
Expenditures			
Personnel	-	50,202	100,016
Supplies	5,000	-	4,109
Repair & Maintenance	-	-	53,000
Information Technology	-	-	1,160
Services & Charges	55,016	-	3,540
Capital Expenses	1,323,473	1,000,000	62,000
Transfers Out	557,165	274,000	261,582
Fleet Services & Charges	-	132,500	153,300
Total Expenditures	1,940,654	1,456,702	638,707
Excess Revenues over Expenditures	2,520,019	(966,702)	(158,707)
Ending Fund Balance	2,520,019	1,553,318	1,394,611

City of Sherman
EMERGENCY 9-1-1 FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 184,863	$ 222,091	$ 246,481
Revenues			
Sales & Service	299,258	300,000	300,000
Interest Income	4,262	7,500	7,500
Total Revenues	303,520	307,500	307,500
Total Funds Available	488,383	529,591	553,981
Expenditures			
Personnel	109,417	108,040	108,206
Supplies	1,176	7,850	-
Repair & Maintenance	65,039	62,800	-
Services & Charges	90,660	104,420	107,080
Capital Expenses	-	-	194,923
Total Expenditures	266,292	283,110	410,209
Excess Revenues over Expenditures	37,228	24,390	(102,709)
Ending Fund Balance	$ 222,091	$ 246,481	$ 143,772

City of Sherman
RED RIVER LAW ENFORCEMENT ACADEMY
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ -	$ -	$ 12,480
Revenues			
Sales & Service	-	-	-
Fines & Penalties	-	-	-
Interest Income	-	-	-
Transfers In	-	12,480	-
Total Revenues	-	12,480	-
Total Funds Available	-	12,480	12,480
Expenditures			
Personnel	-	-	-
Supplies	-	-	2,000
Repair & Maintenance	-	-	-
Services & Charges	-	-	-
Capital Expenses	-	-	-
Transfers Out	-	-	-
Total Expenditures	-	-	2,000
Excess Revenues over Expenditures	-	12,480	(2,000)
Ending Fund Balance	$ -	$ 12,480	$ 10,480

City of Sherman
COURT SECURITY & TECHNOLOGY FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 25,481	$ 38,582	$ 62,132
Revenues			
Fines & Penalties	23,991	32,550	34,000
Interest Income	327	1,000	1,000
Total Revenues	24,319	33,550	35,000
Total Funds Available	49,800	72,132	97,132
Expenditures			
Supplies	8,476	4,200	5,000
Repair & Maintenance	-	-	21,867
Services & Charges	2,742	5,800	9,400
Total Expenditures	11,218	10,000	36,267
Excess Revenues over Expenditures	13,101	23,550	(1,267)
Ending Fund Balance	$ 38,582	$ 62,132	$ 60,865

City of Sherman
PARKS PRIDE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 47,690	$ 34,072	$ 26,072
Revenues			
Miscellaneous Revenue	41,517	21,000	10,000
Interest Income	780	1,000	1,000
Total Revenues	42,297	22,000	11,000
Total Funds Available	89,987	56,072	37,072
Expenditures			
Services & Charges	55,915	30,000	35,000
Excess Revenues over Expenditures	(13,618)	(8,000)	(24,000)
Ending Fund Balance	$ 34,072	$ 26,072	$ 2,072

City of Sherman
POLICE PRIDE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 3,234	$ 17,547	$ 22,008
Revenues			
Miscellaneous Revenue	23,379	10,000	10,000
Interest Income	57	250	250
Total Revenues	23,436	10,250	10,250
Total Funds Available	26,670	27,797	32,258
Expenditures			
Supplies	4,350	2,000	-
Services & Charges	4,773	3,789	10,000
Capital Expenses	-	-	18,000
Total Expenditures	9,123	5,789	28,000
Excess Revenues over Expenditures	14,313	4,461	(17,750)
Ending Fund Balance	$ 17,547	$ 22,008	$ 4,258

City of Sherman
DONATIONS FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 7,153	$ 6,372	$ 1,647
Revenues			
Miscellaneous Revenue	8,460	9,200	9,400
Interest Income	141	75	75
Total Revenues	8,601	9,275	9,475
Total Funds Available	15,754	15,647	11,122
Expenditures			
Supplies	9,382	14,000	11,000
Excess Revenues over Expenditures	(781)	(4,725)	(1,525)
Ending Fund Balance	$ 6,372	$ 1,647	$ 122

City of Sherman
HOTEL/MOTEL TAX FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 57,435	$ (19,603)	$ (18,134)
Revenues			
Hotel-Motel Taxes	546,754	518,000	518,000
Fines & Penalties	1,575	90	-
Miscellaneous Revenue	5,998	10,000	10,000
Interest Income	290	700	700
Sales & Service	70,420	80,000	110,000
Rentals	34,940	39,000	39,000
Transfers In	50,000	-	-
Total Revenues	709,977	647,790	677,700
Total Funds Available	767,412	628,187	659,566
Expenditures			
Personnel	158,648	191,460	194,971
Supplies	8,939	28,100	21,150
Repair & Maintenance	27,057	28,000	10,500
Utilities	28,799	26,900	27,040
Information Technology	4,299	6,360	3,460
Services & Charges	427,217	335,500	309,750
Capital Expenses	18,057	30,000	9,000
Transfers Out	114,000	-	45,000
Total Expenditures	787,015	646,320	620,871
Excess Revenues over Expenditures	(77,038)	1,470	56,829
Ending Fund Balance	$ (19,603)	$ (18,134)	$ 38,695

City of Sherman
DRUG ENFORCEMENT FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 195,019	$ 150,805	$ 193,162
Revenues			
Fines & Penalties	66,282	75,000	150,000
Interest Income	2,788	3,500	4,000
Total Revenues	69,070	78,500	154,000
Total Funds Available	264,089	229,305	347,162
Expenditures			
Supplies	72,812	26,143	236,200
Repair & Maintenance	2,135	-	27,000
Services & Charges	12,352	10,000	10,000
Capital Expenses	25,986	-	-
Total Expenditures	113,285	36,143	273,200
Excess Revenues over Expenditures	(44,214)	42,357	(119,200)
Ending Fund Balance	$ 150,805	$ 193,162	$ 73,962

City of Sherman
MUNICIPAL AIRPORT FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 159,964	$ 134,551	$ 77,120
Revenues			
Interest Income	3,065	3,500	3,500
Rentals	50,640	43,400	43,400
Sales & Service	275,322	355,000	355,000
Miscellaneous Revenue	-	-	-
Total Revenues	329,027	401,900	401,900
Total Funds Available	488,991	536,451	- 479,020
Expenditures			
Supplies	277,514	310,250	310,250
Repair & Maintenance	5,247	8,420	8,995
Services & Charges	55,839	79,111	122,417
Utilities	12,003	11,550	11,830
Vehicle Usage	3,837	-	-
Capital Expenses	-	50,000	-
Total Expenditures	354,440	459,331	453,492
Excess Revenues over Expenditures	(25,413)	(57,431)	(51,592)
Ending Fund Balance	$ 134,551	$ 77,120	$ 25,528

City of Sherman
EMPLOYEE INSURANCE FUND
2019-2020 Annual Budget

	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ (983,612)	$ 251,387	$ 604,376	$ 256,261
Revenues				
Employer Contributions	5,037,266	3,620,000	4,046,876	4,783,471
Employee Contributions	983,868	906,000	930,000	930,000
Retiree Contributions	186,422	187,000	185,000	180,000
COBRA Contributions	21,130	10,000	16,000	10,000
Interest Income	5,254	-	20,000	20,000
Total Revenues	6,233,940	4,723,000	5,197,876	5,923,471
Total Funds Available	5,250,328	4,974,387	5,802,252	6,179,732
Expenditures				
Health Insurance Claims	3,780,442	3,860,000	4,600,000	5,200,000
Administration & Premiums	828,368	827,000	908,000	908,000
Life Insurance Premiums	37,141	37,995	37,991	37,989
Total Expenditures	4,645,951	4,724,995	5,545,991	6,145,989
Excess Revenues over Expenditures	1,587,988	(1,995)	(348,115)	(222,518)
Ending Fund Balance	$ 604,376	$ 249,392	$ 256,261	$ 33,743

City of Sherman
INFORMATION TECHNOLOGY FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 111,897	$ 112,214	$ 115,166
Revenues			
Technology Services:			
General Fund	626,207	716,110	714,170
Stormwater	-	-	1,160
Tourism	4,299	6,360	3,460
Equipment Services Fund	18,151	26,700	25,350
Utility Fund	169,090	230,110	212,000
Solid Waste Fund	40,123	59,740	51,840
Interest Income	827	2,200	2,200
Miscellaneous Revenue	399	750	500
Total Revenues	859,096	1,041,970	1,010,680
Total Funds Available	970,993	1,154,184	1,125,846
Expenditures			
Personnel	536,162	541,524	590,168
Supplies	84,768	79,046	85,877
Repair & Maintenance	117,394	144,957	144,582
Utilities	32,427	36,110	37,040
Services & Charges	38,255	93,713	108,419
Capital Expenses	49,772	143,669	47,200
Total Expenditures	858,779	1,039,018	1,013,285
Excess Revenues over Expenditures	317	2,952	(2,605)
Ending Fund Balance	$ 112,214	$ 115,166	$ 112,561

City of Sherman
EQUIPMENT SERVICES FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 98,755	$ 104,419	$ 104,999
Revenues			
Internal Service Revenue	3,016,891	3,465,372	3,301,420
Interest Income	1,105	2,000	2,000
Miscellaneous Revenue	-	2,000	2,000
Total Revenues	3,017,997	3,469,372	3,305,420
Total Funds Available	3,116,751	3,573,791	3,410,419
Expenditures			
Personnel	767,082	797,575	872,410
Supplies	889,982	830,845	849,114
Repair & Maintenance	1,082,907	1,246,400	1,159,992
Utilities	16,860	15,600	16,430
Information Technology	18,151	26,700	25,350
Services & Charges	197,588	300,252	315,399
Capital Expenses	39,763	250,000	73,500
Vehicle Usage	-	1,420	1,500
Total Expenditures	3,012,332	3,468,792	3,313,695
Excess Revenues over Expenditures	5,664	580	(8,275)
Ending Fund Balance	$ 104,419	$ 104,999	$ 96,725

City of Sherman
FLEET REPLACEMENT FUND
2019-2020 Annual Budget

	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 2,731,914	$ 112,443	$ 395,722	$ 344,424
Revenues				
Fleet Replacement Revenue	2,117,209	2,702,499	3,082,499	1,931,803
Interest Income	21,401	10,000	20,000	20,000
Debt Proceeds	-	1,177,410	1,149,000	-
Total Revenues	2,138,610	3,889,909	4,251,499	1,951,803
Total Funds Available	4,870,524	4,002,352	4,647,221	2,296,227
Expenditures				
Debt Service	202,750	490,957	467,900	592,519
Capital Expenses	4,272,052	3,688,377	3,834,897	1,339,284
Total Expenditures	4,474,802	4,179,334	4,302,797	1,931,803
Excess Revenues over Expenditures	(2,336,192)	(289,425)	(51,298)	20,000
Ending Fund Balance	$ 395,722	$ (176,982)	$ 344,424	$ 364,424

City of Sherman
WATER CONSUMER DEPOSITS
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 11	-	-
Revenues			
Interest Income	-	-	-
Total Funds Available	11	-	-
Expenditures			
Transfers Out	11	-	-
Ending Fund Balance	$ -	$ -	$ -

City of Sherman
PRO RATA FUND
2019-2020 Annual Budget

	Actual 2017-2018	Projected 2018-2019	Requested 2019-2020
Beginning Fund Balance	$ 261,437	$ -	$ -
Revenues			
Interest Income	-	-	-
Sales & Service	-	-	-
Total Revenues	-	-	-
Total Funds Available	261,437	-	-
Expenditures			
Services & Charges	-	-	-
Transfers Out	261,437	-	-
Total Expenditures	261,437	-	-
Excess Revenues over Expenditures	(261,437)	-	-
Ending Fund Balance	$ -	$ -	$ -

TRANSFERS SCHEDULE

FUND	DETAILS	BUDGETED FY19/20 Expense TRANSFER FROM Debit	BUDGETED FY19/20 Revenue TRANSFER TO Credit
100	From fund 700 5% franchise, admin cost		$ 2,179,000.00
	From fund 790, dept 243, 244, 245		$ 840,000.00
	To TIRZ #7 Construction	$ 132,000.00	
222	From fund 100, capital projects		
230	To fund 300, tax notes	$ 200,000.00	
241	To fund 300, debt service	$ 285,934.00	
242	To fund 300, debt service	$ 223,517.00	
243	From fund 100, fund balance		$ 132,000.00
	To fund 300, debt service	$ 159,200.00	
300	From fund 230, debt service		$ 200,000.00
	From fund 241, debt service		$ 285,934.00
	From fund 242, debt service		$ 223,517.00
	From fund 243, debt service		$ 159,200.00
	From fund 341, fund balance		$ 3,069.00
	From fund 342, fund balance		$ 2,498.00
	From fund 343, fund balance		$ 1,649.00
	From fund 354, fund balance		$ 5,977.00
	From fund 355, fund balance		$ 9,033.00
	From fund 356, fund balance		$ 2,668.00
	From fund 357, fund balance		$ 50,389.00
	From fund 358, debt service		$ 261,582.00
	From fund 358, fund balance		$ 7,143.00
	From fund 359, fund balance		$ 4,941.00
310	From fund 460		$ 45,000.00
341	To fund 300, fund balance	$ 3,069.00	
342	To fund 300, fund balance	$ 2,498.00	
343	To fund 300, fund balance	$ 1,649.00	
354	To fund 300, fund balance	$ 5,977.00	
355	To fund 300, fund balance	$ 9,033.00	
356	To fund 300, fund balance	$ 2,668.00	
357	To fund 300, fund balance	$ 50,389.00	
358	To fund 300, fund balance	$ 7,143.00	
359	To fund 300, fund balance	$ 4,941.00	
420	To fund 300, debt service	$ 261,582.00	
460	To fund 310	$ 45,000.00	
700	To fund 100 5% franchise, admin cost	$ 2,179,000.00	
	From fund 790, admin cost		$ 214,000.00
790	To fund 100 8% franchise, admin cost RSW	$ 342,000.00	
790	To fund 100 8% franchise, admin cost CSW	$ 498,000.00	
790	To fund 700 admin cost	$ 214,000.00	
	TOTALS	$ 4,627,600.00	$ 4,627,600.00

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.3.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 6234
Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2019; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law

Issue:

To introduce and hold the first public hearing on the Ad Valorem Tax Rate proposed for the upcoming fiscal year, as required by the Texas Tax Code and Local Government Code

Background:

The effective tax rate is the rate that yields the same amount of revenue as the prior year on property that is taxed in both years. This year's effective tax rate is $0.394606/$100, with a rollback rate of $0.489951/$100 (with sales tax-in-lieu-of property tax adjustment). The actual total tax rate of $0.489000/$100 is above last year's actual tax rate of $0.42730/$100. The tax rate is split between a debt service component called Interest and Sinking (I&S) and a Maintenance & Operations (M&O) component. The debt rate is $0.150556/$100; and the M&O rate is $0.338444/$100.

Origination:

Director of Finance

Financial Consideration:

The proposed tax rate will generate approximately $16.5 million in property tax revenues.

Staff Recommendation:

Based on the Budget Workshop and discussion of the draft budget, the staff recommends adoption of the tax rates as indicated above at the September 16th Council meeting. Action requested of the City Council for this meeting:

1. Hold the first public hearing on the tax rate ordinance.
2. **Announce that the City Council will consider the adoption of the tax rate ordinance at the regular meeting scheduled for 5:00 p.m. on Monday, September 16, 2019, at Sherman City Hall, 220 West Mulberry Street, Sherman, Texas.**

Alternatives:

No other alternatives are offered at this time since the notice has already been published; and changing the proposed rates would require re-publication of the notice and setting additional public hearings.

Attachments

Ordinance No. 6234

Chapter 140 Notice FY 2020

ORDINANCE NO. 6234

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY OF SHERMAN, TEXAS, FOR THE TAX YEAR 2019; DISTRIBUTING THE SAME AMONG THE VARIOUS FUNDS; PROVIDING FOR A PENALTY AND INTEREST FOR FAILURE TO PAY THE TAXES LEVIED WITHIN THE TIME PROVIDED BY LAW; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That there be, and there is hereby, levied and shall be collected a Maintenance and Operations (M&O) ad valorem tax of $0.338444/$100 Dollars ($0.338444) and a debt service ad valorem tax of $0.150556/$100 Dollars ($0.107740) on all taxable property situated within the corporate limits of the City of Sherman on the first day of January, A.D., 2019, and not exempt from taxation by the constitution and laws of the State of Texas, apportioned as follows, to-wit:

FOR GENERAL FUND EXPENDITURES, $0.338444 on each One Hundred Dollars ($100.00) assessed valuation of such property.

FOR DEBT SERVICE EXPENDITURES, $0.150556 on each One Hundred Dollars ($100.00) assessed valuation of such property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 44.5 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $94.39.

SECTION 2. That a penalty shall be charged and collected from all persons who do not pay their taxes prior to the first day of February, 2020. Penalty charges shall be in accordance with the following schedule.

If paid in February, 2020	6%
If paid in March, 2020	7%
If paid in April, 2020	8%
If paid in May, 2020	9%
If paid in June, 2020	10%
If paid on or after July 1, 2020	12%

All delinquent taxes shall accrue interest from the date of delinquency at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Pursuant to Section 33.07 of the Texas Property Tax Code, an additional penalty of 15% of the amount of taxes, penalty and interest that remain due after July 1, 2020, shall be assessed to defray the cost of collection.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____ , 2019.

ADOPTED on this the _____ day of _____ , 2019.

EFFECTIVE DATE on this the _____ day of _____ , 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR THE CITY OF SHERMAN

A tax rate of $.48900 per $100 valuation has been proposed for adoption by the City Council of the City of Sherman. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate. The governing body of the City of Sherman proposes to use the revenue attributable to the tax rate increase for debt service on Certificates of Obligation issued in fiscal year 2018 and 2019, and an increase in public safety personnel.

PROPOSED TAX RATE	$0.489000
PRECEDING YEAR'S TAX RATE	$0.427300
EFFECTIVE TAX RATE	$0.394606
ROLLBACK TAX RATE	$0.489951

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Sherman from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that the City of Sherman may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount = (rate) x (taxable value of your property) / 100

For assistance or detailed information about tax calculations, please contact:

Mary Lawrence
Director of Finance, City of Sherman
405 N. Rusk St.
Sherman, TX 75090
903-892-7309
maryl@cityofsherman.com
www.cityofsherman.com

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 19, 2019, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas

Second Hearing: September 3, 2019, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas

SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting **C.4.**

Meeting Date: 08/19/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6235

Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Issue:

To call a Regular Municipal Election for November 5, 2019, to elect two City Council Members. Positions on the ballot will be for Council Member, District 1 (currently held by Deputy Mayor Shawn Teamann) and Council Member, District 3 (currently held by Councilwoman Pam Howeth).

Background:

In compliance with the City of Sherman Charter and the Election laws for the State of Texas, the City must, by ordinance, call a Regular Municipal Election for the first Tuesday after the first Monday in November. This ordinance also establishes the voting centers for this election.

Origination:

The ordinance originated with the City Clerk's Office.

Financial Consideration:

Cost of the Election in 2018 was $14,569.26. The cost for this election is expected to be similar.

Staff Recommendation:

It is recommended that the City Council approve the ordinance calling the Regular Municipal Election for Tuesday, November 5, 2019.

Alternatives:

There is no viable alternative.

Attachments

Ordinance No. 6235

ORDINANCE NO. 6235

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ORDERING AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 5TH DAY OF NOVEMBER, 2019, FOR THE PURPOSE OF ELECTING TWO (2) DISTRICT CITY COUNCIL MEMBERS FOR SAID CITY; PROVIDING THAT SAID ELECTION SHALL BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS; DESIGNATING ELECTION PRECINCTS; APPOINTING ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, in compliance with the Charter of the City of Sherman, Texas, and in accordance with the laws and the Constitution of the State of Texas, an election may be and the same is hereby called and ordered for the first Tuesday after the first Monday in November, 2019, the same being the 5th day of said month, at which election all qualified voters may vote for the purpose of electing a District 1 and a District 3 City Council Member for full terms, as defined in the Charter of the City of Sherman, Texas.

SECTION 2. That said election shall be held jointly with Grayson County, Texas in accordance with the Joint Election Agreement executed pursuant to the authority of Resolution No. 6511, passed and approved on the 19th day of August, 2019.

SECTION 3. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same *"Official Ballot"*, on which ballot shall be printed the names of the candidates and the positions of District Council Member. The designation of each position on the official ballot shall be Council Member, District 1; and Council Member, District 3, respectively.

SECTION 4. That no person's name shall be placed upon the official ballot as a candidate for the position of Council Member unless such person has filed his/her sworn application, as provided by the laws of the State, with the City Clerk at least seventy-eight (78) days prior to the election date, and it must also appear on the face of said application the position the candidate is seeking.

SECTION 5. That it shall further appear to the said City Clerk, before said candidate's name is entered on said ballot, that he has filed an affidavit of loyalty with the City Clerk as required by the Election Code of the State of Texas.

SECTION 6. That, in the event there are two or more candidates for the same position, the position of such candidates' names on the ballot shall be determined by lot conducted by the City Clerk in the presence of each candidate or candidate's designated representative.

SECTION 7. That any Council Member candidate receiving the greatest number of the qualified votes cast for the position for which he is a candidate shall be elected to such position. In the event a tie vote occurs, the City Council of said City, immediately after canvass, shall issue a call for Special Election, as required by law, to be held not less than twenty (20) nor more than forty-five (45) days after the results of the Regular Election shall have been declared, at which election the candidates receiving a tie vote for any such position or positions in the regular election shall again be voted. If needed, a run-off election will be held in accordance with State law.

SECTION 8. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast for each candidate for each position of Council Member, respectively.

SECTION 9. That notice of said election shall be given by the Mayor of the City of Sherman by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing the caption for this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in at least one daily newspaper published in the City of Sherman in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 10. That the vote centers for this election shall be as follows:

LOCATION	**JUDGES**
Bells City Hall 203 S. Broadway Bells, Texas	TBD Presiding Judge TBD Alternate Judge
Collinsville Community Building 117 N. Main Collinsville, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Denison Campus 6101 Grayson Dr. Denison, Texas	TBD Presiding Judge TBD Alternate Judge

Grayson County Sub-Courthouse 101 W. Woodard Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Parkside Baptist Church 301 N. Lillis Lane Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Southside Baptist Church 3500 S. Park Denison, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 187 Gordonville Rd. Gordonville, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 99 Gentle Creek Lane Gunter, Texas	TBD Presiding Judge TBD Alternate Judge
Howe Community Center 700 W. Haning Howe, Texas	TBD Presiding Judge TBD Alternate Judge
Pottsboro ISD Administration Building 105 Cardinal Lane Pottsboro, Texas	TBD Presiding Judge TBD Alternate Judge
Sadler Baptist Church 419 S. Main Sadler, Texas	TBD Presiding Judge TBD Alternate Judge

Election Administration Building 115 W. Houston Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Faith Church 1800 N. FM 1417 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Luella First Baptist Church 3162 Hwy 11 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Municipal Building 405 N. Rusk Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Texoma Council of Governments 1117 Gallagher Drive Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
United Way of Grayson County 713 E. Brockett Sherman, Texas 75090	TBD Presiding Judge TBD Alternate Judge
Tioga Fire Dept. Meeting Room 601 E. Main Tioga, Texas	TBD Presiding Judge TBD Alternate Judge
First National Bank – Tom Bean 109 S. Britton Tom Bean, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Van Alstyne Campus	TBD Presiding Judge

1455 W. Van Alstyne Pkwy Van Alstyne, Texas	TBD Alternate Judge
Whitesboro City Hall 111 W. Main Whitesboro, Texas	TBD Presiding Judge TBD Alternate Judge
Whitewright Church of Christ 606 S. Carter St. Whitewright, Texas	TBD Presiding Judge TBD Alternate Judge

SECTION 11. That Direct Recording Electronic Equipment shall be used for voting at the foregoing election precincts.

SECTION 12. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote at the Grayson County Election Administration Building, 115 W. Houston, Sherman, Texas; at the Grayson County Sub-Courthouse, 101 W. Woodard, Denison, Texas; at the Pottsboro ISD Administration Building, 105 Cardinal Lane, Pottsboro, Texas; at Whitesboro City Hall, 111 W. Main, Whitesboro, Texas; and at Grayson College – Van Alstyne Campus, 1455 W. Van Alstyne Parkway, Van Alstyne, Texas; from October 21 through October 25, 2019, from 8:00 a.m. to 5:00 p.m.; October 26, 2019, from 7:00 a.m. to 7:00 p.m.; October 27, 2019, from 12:00 p.m. to 5:00 p.m.; October 28 through October 30, 2019, from 8:00 a.m. to 5:00 p.m.; and October 31 through November 1, 2019, from 7:00 a.m. to 7:00 p.m.

SECTION 13. That the Presiding Judge for Early Voting shall be Deana Patterson, the Alternate Judge shall be Arlene Joice and additional Voting Clerks shall be appointed.

SECTION 14. That an Early Voting Ballot Board for verifying Early Voting ballots shall be appointed, by the Early Voting Judge, consisting of a Presiding Judge and additional Clerks.

SECTION 15. That the rate of pay set by Subchapter E, Sections 32.091 and 32.092 of Title 3 of the Election Code for Election Judges and Clerks shall be at an amount fixed by the appropriate authority, which is at least the federal minimum hourly wage. The judge who delivers the election returns may be paid an amount not to exceed $25.00 for that service. No judge may be paid for more than one hour of work before the polls open.

SECTION 16. That Deana Patterson, County Elections Administrator, is hereby appointed Counting Station Presiding Manager.

SECTION 17. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, at the Regular Council Meeting of November 18, 2019.

SECTION 18. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.5.**

Meeting Date: 08/19/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6236

Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of the Reauthorization of the Local Sales and Use Tax at the Rate of One-Eighth of One Percent (1/8%) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets; Providing that Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Issue:

To call a Special Municipal Election for November 5, 2019, to consider the reauthorization of the sales and use tax at the rate of one-eighth of one percent (1/8%) to provide revenue for the maintenance and repair of municipal streets

Background:

In compliance with the City Charter and the Election laws for the State of Texas, the City must, by ordinance, call a Special Municipal Election for the first Tuesday after the first Monday in November.

Origination:

Mayor and City Council

Financial Consideration:

Cost of the Election in 2018 was $14,569.26. The cost for this election is expected to be similar.

Staff Recommendation:

It is recommended that the City Council consider the ordinance calling the Special Municipal Election for Tuesday, November 5, 2019.

Alternatives:

As this is a Council initiative, no alternatives are recommended.

Attachments

Ordinance No. 6236

ORDINANCE NO. 6236

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ORDERING AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 5TH DAY OF NOVEMBER, 2019, FOR THE PURPOSE OF THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX AT THE RATE OF ONE-EIGHTH OF ONE PERCENT (1/8%) TO CONTINUE PROVIDING REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; PROVIDING THAT SAID ELECTION SHALL BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS; DESIGNATING ELECTION PRECINCTS; APPOINTING ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, pursuant to Chapter 327 of the Texas Tax Code, the governing body of the City of Sherman, Texas, does declare that an election shall be held on the 5th day of November, 2019, at which election the following proposition shall be submitted to all qualified voters:

The question which shall be submitted to the vote of the qualified electors shall be as follows:

FOR or AGAINST the following:

PROPOSITION 1

"THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF SHERMAN AT THE RATE OF ONE-EIGHTH OF ONE PERCENT TO CONTINUE PROVIDING REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS. THE TAX EXPIRES ON THE FOURTH ANNIVERSARY OF THE DATE OF THIS ELECTION UNLESS THE IMPOSITION OF THE TAX IS REAUTHORIZED."

SECTION 2. That the official ballots for said election shall be prepared in accordance with the Election Code of the State of Texas, as amended, so as to permit the electors to vote "FOR" or "AGAINST". The aforesaid proposition shall be set forth in substantially the following form:

The word "FOR" and beneath it the word "AGAINST" shall be made to appear below the proposition. An oval shall be printed on the left of each of the words "FOR" and "AGAINST"

and each elector shall place an "X" in the oval beside the statement indicating the way he wishes to vote.

SECTION 3. That should the November 5, 2019 reauthorization of the local sales and use tax pass, the City of Sherman shall call for an election in the year 2023 on a regular, uniform election date, wherein the voters will vote on whether or not to reauthorize said tax with the then existing law.

SECTION 4. That said election shall be held jointly with Grayson County, Texas in accordance with the Joint Election Agreement executed pursuant to the authority of Resolution No. 6511, passed and approved on the 19th day of August, 2019.

SECTION 5. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same *"Official Ballot"*.

SECTION 6. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast.

SECTION 7. That notice of said election shall be given by the Mayor of the City of Sherman by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing the caption for this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in at least one daily newspaper published in the City of Sherman in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 8. That the vote centers for this election shall be as follows:

LOCATION	JUDGES
Bells City Hall 203 S. Broadway Bells, Texas	TBD Presiding Judge TBD Alternate Judge
Collinsville Community Building 117 N. Main Collinsville, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Denison Campus 6101 Grayson Dr. Denison, Texas	TBD Presiding Judge TBD Alternate Judge

Grayson County Sub-Courthouse 101 W. Woodard Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Parkside Baptist Church 301 N. Lillis Lane Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Southside Baptist Church 3500 S. Park Denison, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 187 Gordonville Rd. Gordonville, Texas	TBD Presiding Judge TBD Alternate Judge
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Howe Community Center 700 W. Haning Howe, Texas	TBD Presiding Judge TBD Alternate Judge
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Election Administration Building 115 W. Houston Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
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Luella First Baptist Church 3162 Hwy 11 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Municipal Building 405 N. Rusk Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Texoma Council of Governments 1117 Gallagher Drive Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
United Way of Grayson County 713 E. Brockett Sherman, Texas 75090	TBD Presiding Judge TBD Alternate Judge
Tioga Fire Dept. Meeting Room 601 E. Main Tioga, Texas	TBD Presiding Judge TBD Alternate Judge
First National Bank – Tom Bean 109 S. Britton Tom Bean, Texas	TBD Presiding Judge TBD Alternate Judge

Grayson College – Van Alstyne Campus 1455 W. Van Alstyne Pkwy Van Alstyne, Texas	TBD Presiding Judge TBD Alternate Judge
Whitesboro City Hall 111 W. Main Whitesboro, Texas	TBD Presiding Judge TBD Alternate Judge
Whitewright Church of Christ 606 S. Carter St. Whitewright, Texas	TBD Presiding Judge TBD Alternate Judge

SECTION 9. That Direct Recording Electronic Equipment shall be used for voting at the foregoing election precincts.

SECTION 10. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote at the Grayson County Election Administration Building, 115 W. Houston, Sherman, Texas; at the Grayson County Sub-Courthouse, 101 W. Woodard, Denison, Texas; at the Pottsboro ISD Administration Building, 105 Cardinal Lane, Pottsboro, Texas; at Whitesboro City Hall, 111 W. Main, Whitesboro, Texas; and at Grayson College – Van Alstyne Campus, 1455 W. Van Alstyne Parkway, Van Alstyne, Texas; from October 21 through October 25, 2019, from 8:00 a.m. to 5:00 p.m.; October 26, 2019, from 7:00 a.m. to 7:00 p.m.; October 27, 2019, from 12:00 p.m. to 5:00 p.m.; October 28 through October 30, 2019, from 8:00 a.m. to 5:00 p.m.; and October 31 through November 1, 2019, from 7:00 a.m. to 7:00 p.m.

SECTION 11. That the Presiding Judge for Early Voting shall be Deana Patterson, the Alternate Judge shall be Arlene Joice and additional Voting Clerks shall be appointed.

SECTION 12. That an Early Voting Ballot Board for verifying Early Voting ballots shall be appointed, by the Early Voting Judge, consisting of a Presiding Judge and additional Clerks.

SECTION 13. That the rate of pay set by Subchapter E, Sections 32.091 and 32.092 of Title 3 of the Election Code for Election Judges and Clerks shall be at an amount fixed by the appropriate authority, which is at least the federal minimum hourly wage. The judge who delivers the election returns may be paid an amount not to exceed $25.00 for that service. No judge may be paid for more than one hour of work before the polls open.

SECTION 14. That Deana Patterson, County Elections Administrator, is hereby appointed Counting Station Presiding Manager.

SECTION 15. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, at the Regular Council Meeting of November 18, 2019.

SECTION 16. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.6.**

Meeting Date: 08/19/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6237

Calling a Special Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of Amending the City Charter of the City of Sherman, Texas; Providing for Notice of Said Election; Designating Election Precincts; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Issue:

To call a Special Municipal Election for November 5, 2019, to consider Amendments to the City Charter

Background:

In compliance with the City of Sherman Charter and the Election laws for the State of Texas, the City must, by ordinance, call a Special Municipal Election for the first Tuesday after the first Monday in November. The Charter Amendments proposed by the Charter Review Committee were discussed at the August 5, 2019 Council meeting. This ordinance also establishes the voting centers for this election.

Origination:

Sherman City Council and Legal Department

Financial Consideration:

Cost of the Election in 2018 was $14,569.26. The cost for this election is expected to be similar.

Staff Recommendation:

It is recommended that the City Council approve the ordinance calling the Special Municipal Election for Tuesday, November 5, 2019.

Alternatives:

The Council could choose not to call a Special Election to consider Amendments to the City Charter.

Attachments

Ordinance No. 6237

ORDINANCE NO. 6237

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, CALLING A SPECIAL ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 5TH DAY OF NOVEMBER, 2019, FOR THE PURPOSE OF AMENDING THE CITY CHARTER OF THE CITY OF SHERMAN, TEXAS; PROVIDING FOR NOTICE OF SAID ELECTION; DESIGNATING ELECTION PRECINCTS; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, in compliance with the Charter of the City of Sherman, Texas, and in accordance with the laws and the Constitution of the State of Texas, there is hereby ordered a special election to be participated in by the qualified voters of the City of Sherman, Texas, to be held on the first Tuesday in November, 2019, the same being the 5th day of said month, for the purpose of holding an election for the submission of amendments to the existing City Charter of the City of Sherman, Texas, which City Charter was adopted by the people, pursuant to Article X, Section 15 of the Home Rule Charter for the City of Sherman, Texas, and V.T.C.A., Local Government Code § 9.004.

SECTION 2. That said election shall be held jointly with Grayson County, Texas in accordance with the Joint Election Agreement executed pursuant to the authority of Resolution No. 6511, passed and approved on the 19th day of August, 2019.

SECTION 3. That the County Clerk of Grayson County shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same *"Official Ballot"*, on which ballot shall be printed the text of the proposed amendments to the City Charter.

SECTION 4. That the following are the proposed amendments to the Home Rule Charter for the City of Sherman, Texas, to be voted upon:

Amendment No. 1

To amend Article II, "City Council", Section 1, "Membership", paragraph (a), "Composition", subparagraph (4) as follows:

(4) All terms of office shall be for three (3) years, or until the successor has been elected and qualified. Service in office for more than ~~**twelve (12)**~~ ***eighteen (18)*** months of a three (3) year term, shall constitute a full term.

Amendment No. 2

To amend Article II, "City Council", Section 1, "Membership", paragraph (a), "Composition", subparagraph (5) as follows:

(5) A councilmember or mayor may serve a maximum of ~~**two (2) consecutive terms in the same office or**~~ four (4) consecutive terms in any combination of offices. After a councilmember or mayor has served their maximum term of office, a one (1) year (360 day) absence from office is required before that person will be eligible to hold another elective office.

Amendment No. 3

To amend Article VII, "Planning and Engineering", Section 1, "City planning and zoning board" as follows:

There shall be a city planning and zoning board consisting of seven (7) members, each of whom must reside within the city and each of whom must be a qualified voter of the City of Sherman. ~~**The members of the board may be appointed by the city council for a partial term or for one (1) or two (2) terms of three (3) years each. Upon completion of the second term, such members will be ineligible for reappointment to the board for four (4) years. Members of the board shall hold no other city office during their term on said board.**~~

The members of the board may be appointed by the city council for a partial or full term. All terms of office shall be for three (3) years, or until the successor has been appointed. Service in office for more than eighteen (18) months of a three (3) year term, shall constitute a full term.

Members of the planning and zoning board may serve a maximum of four (4) consecutive terms in any combination of offices. After a member has served their maximum term of office, a one (1) year (360 day) absence from office is required before that person will be eligible for reappointment.

SECTION 5. That the amendments described in Section 4 above shall be submitted separately and in such manner that the voter may vote "FOR" or "AGAINST" said amendments.

SECTION 6. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast "FOR" or "AGAINST" the amendments.

SECTION 7. That notice of said election shall be given by the Mayor of the City of Sherman by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing the caption for this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in at least one daily newspaper published in the City of Sherman in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 8. That the vote centers for this election shall be as follows:

LOCATION	JUDGES
Bells City Hall 203 S. Broadway Bells, Texas	TBD Presiding Judge TBD Alternate Judge
Collinsville Community Building 117 N. Main Collinsville, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Denison Campus 6101 Grayson Dr. Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson County Sub-Courthouse 101 W. Woodard Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Parkside Baptist Church 301 N. Lillis Lane Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Southside Baptist Church 3500 S. Park Denison, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 187 Gordonville Rd. Gordonville, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 99 Gentle Creek Lane Gunter, Texas	TBD Presiding Judge TBD Alternate Judge

Howe Community Center 700 W. Haning Howe, Texas	TBD Presiding Judge TBD Alternate Judge
Pottsboro ISD Administration Building 105 Cardinal Lane Pottsboro, Texas	TBD Presiding Judge TBD Alternate Judge
Sadler Baptist Church 419 S. Main Sadler, Texas	TBD Presiding Judge TBD Alternate Judge
Election Administration Building 115 W. Houston Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Faith Church 1800 N. FM 1417 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Luella First Baptist Church 3162 Hwy 11 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Municipal Building 405 N. Rusk Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Texoma Council of Governments 1117 Gallagher Drive Sherman, Texas	TBD Presiding Judge TBD Alternate Judge

United Way of Grayson County 713 E. Brockett Sherman, Texas 75090	TBD Presiding Judge TBD Alternate Judge
Tioga Fire Dept. Meeting Room 601 E. Main Tioga, Texas	TBD Presiding Judge TBD Alternate Judge
First National Bank – Tom Bean 109 S. Britton Tom Bean, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Van Alstyne Campus 1455 W. Van Alstyne Pkwy Van Alstyne, Texas	TBD Presiding Judge TBD Alternate Judge
Whitesboro City Hall 111 W. Main Whitesboro, Texas	TBD Presiding Judge TBD Alternate Judge
Whitewright Church of Christ 606 S. Carter St. Whitewright, Texas	TBD Presiding Judge TBD Alternate Judge

SECTION 9. That Direct Recording Electronic Voting Equipment shall be used for voting at the foregoing election precincts.

SECTION 10. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote at the Grayson County Election Administration Building, 115 W. Houston, Sherman, Texas; at the Grayson County Sub-Courthouse, 101 W. Woodard, Denison, Texas; at the Pottsboro ISD Administration Building, 105 Cardinal Lane, Pottsboro, Texas; at Whitesboro City Hall, 111 W. Main, Whitesboro, Texas; and at Grayson College – Van Alstyne Campus, 1455 W. Van Alstyne Parkway, Van Alstyne, Texas; from October 21 through October 25, 2019, from 8:00 a.m. to 5:00 p.m.; October 26, 2019, from 7:00 a.m. to 7:00 p.m.; October 27, 2019, from 12:00 p.m. to 5:00 p.m.; October 28 through October 30, 2019, from 8:00 a.m. to 5:00 p.m.; and October 31 through November 1, 2019, from 7:00 a.m. to 7:00 p.m.

SECTION 11. That the Presiding Judge for Early Voting shall be Deana Patterson, the Alternate Judge shall be Arlene Joice and additional Voting Clerks shall be appointed.

SECTION 12. That an Early Voting Ballot Board for verifying Early Voting ballots shall be appointed, by the Early Voting Judge, consisting of a Presiding Judge and additional Clerks.

SECTION 13. That the rate of pay set by Subchapter E, Sections 32.091 and 32.092 of Title 3 of the Election Code for Election Judges and Clerks shall be at an amount fixed by the appropriate authority, which is at least the federal minimum hourly wage. The judge who delivers the election returns may be paid an amount not to exceed $25.00 for that service. No judge may be paid for more than one hour of work before the polls open.

SECTION 14. That Deana Patterson, County Elections Administrator, is hereby appointed Counting Station Presiding Manager.

SECTION 15. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, at the Regular Council Meeting of November 18, 2019.

SECTION 16. That the proposed amendments, if approved by a majority of the qualified voters voting at said election, shall become a part of the Charter of the City of Sherman, Texas.

SECTION 17. That no amendment shall be considered adopted until an official order has been entered upon the records of the City of Sherman, Texas, by the City Council of such City declaring the same adopted.

SECTION 18. That, by approving and signing this ordinance, the Mayor officially confirms as his action all matters recited in the ordinance which, by law, come within his jurisdiction.

SECTION 19. That it is hereby officially found and determined that the meeting at which this ordinance was introduced and passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____

DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.7.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6238
Reappointing a Presiding Municipal Court of Record Judge and Alternate Municipal Court of Record Judges for the City of Sherman, Grayson County, Texas

Issue:

The reappointment of Thomas Scott Smith as Presiding Judge and Holly Fox and Mark Teague as Alternate Municipal Court of Record Judges

Background:

The City Council adopted Ordinance No. 6141 on August 6, 2018, which requires the reappointment of muncipal court of record judges biennially in odd-numbered years.

Origination:

Finance Department

Financial Consideration:

There is no financial impact to making these reappointments.

Staff Recommendation:

The staff recommends the City Council reappoint Scott Smith as Presiding Judge and Holly Fox and Mark Teague as Alternate Municipal Court of Record Judges for the City of Sherman, Grayson County, Texas.

Alternatives:

No alternatives are recommended.

Attachments

Ordinance No. 6238

Ordinance No. 6141 adopted at the August 6, 2018 City Council Meeting

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ORDINANCE NO. 6238

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REAPPOINTING A PRESIDING MUNICIPAL COURT OF RECORD JUDGE AND ALTERNATE MUNICIPAL COURT OF RECORD JUDGES FOR THE CITY OF SHERMAN, GRAYSON COUNTY, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, Chapter 7, Article 7.04.031 of the City of Sherman Code of Ordinances requires the City Council to appoint one or more municipal court of record judges in accordance with the City's home rule charter biennially in June of each odd-numbered year; and

WHEREAS, the City Council of the City of Sherman, Texas, hereby finds and determines that Thomas Scott Smith, Attorney, Holly Fox, Attorney, and Mark Teague, Attorney, possess the qualifications and experience necessary for such positions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That all of the above recitals and preambles are found to be true and correct and made a part hereof for all purposes.

SECTION 2. That Attorney Thomas Scott Smith be and is hereby appointed to serve in the capacity of Presiding Municipal Court of Record Judge and that Attorney Mark Teague and Attorney Holly Fox be and hereby appointed to service in the capacity of Alternate Municipal Court of Record Judge.

SECTION 3. That it is hereby officially found and determined that the meeting at which this ordinance was introduced and passed were open to the public and that public notice of the time, place, and purpose of said meetings were given as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

ORDINANCE NO. 6141

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 7 OF THE CODE OF ORDINANCES, ENTITLED "MUNICIPAL COURT", CREATING A NEW ARTICLE 7.04 TO BE ENTITLED "MUNICIPAL COURT OF RECORD"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Chapter 7 of the Code of Ordinances of the City of Sherman, Texas, entitled "Municipal Court", be and is hereby amended by adding a new Article 7.04, such article to read as follows:

ARTICLE 7.04 MUNICIPAL COURT OF RECORD

Division 1. Generally

Sec. 7.04.001 Creation and name

(a) The City Council hereby finds and determines that the creation of a municipal court of record is necessary to provide a more efficient disposition of cases arising within the City.

(b) The City Council hereby creates a municipal court of record to be known as the "Municipal Court of Record for the City of Sherman, Texas".

(c) The City Council hereby adopts state law regarding municipal courts of records, as amended, and to the extent that this article conflicts with state law, state law shall govern.

Sec. 7.04.002 Seal of the court

The City Council shall provide the court of record with a seal. The seal's appearance and use shall substantially conform to Vernon's Ann. C.C.P. art. 45.02. The seal shall include the following phrase: "Municipal Court of/in the City of Sherman, Texas".

Sec. 7.04.003 Jurisdiction

The municipal court of record, as created herein, shall exercise the entire jurisdiction conferred upon the judge and municipal court by the ordinances of the City and the Constitution and laws of the state. The municipal court shall have jurisdiction as follows:

(1) *General jurisdiction as provided by V.T.C.A., Texas Government Code § 30.00005, as amended;*

(2) *Concurrent jurisdiction with a district court or a county court at law under V.T.C.A., Texas Government Code Chapter 54, Subchapter B, within the City's territorial limits and property owned by the City located in the City's extraterritorial jurisdiction for the purpose of enforcing health and safety and nuisance abatement ordinances;*

(3) *Civil jurisdiction for the purpose of enforcing municipal ordinances enacted under V.T.C.A., Texas Local Government Code Chapter 214, Subchapter A; or V.T.C.A., Texas Transportation Code Chapter 683, Subchapter E;*

(4) *Authority to issue:*

a. *Search warrants for the purpose of investigating a health and safety or nuisance abatement ordinance violation; and*

b. *Seizure warrants for the purpose of securing, removing or demolishing the offending property and removing the debris from the premises.*

(5) *Over the forfeiture and collection of bonds given in proceedings therein, and to order the forfeiture of cash acceptance bonds upon failure of the defendant to appear, and to accept same in lieu of a fine;*

(6) *Over cases involving a license or permit granted by the City for any calling, occupation, business or vocation. In addition to the punishment to be imposed therefore, the court may suspend or revoke the license or permit so granted;*

(7) *To enforce all process of the court in accordance with state law and City ordinance, punish witnesses for failing to obey subpoenas, and compel their attendance by process of attachment;*

(8) *To punish for contempt, admit to bail and forfeit bonds under such circumstances and as provided by county courts, or county courts exercising criminal jurisdiction only; and*

(9) *Over all other matters and cases provided for by state law, City ordinance and the City's Home-Rule Charter.*

Sec. 7.04.004 Collection fee

(a) *A collection fee is hereby authorized and imposed, as provided by V.T.C.A., § 102.0031, in the amount of 30 percent of debts and accounts receivable, such as unpaid fines, fees, court costs, forfeited bonds or restitution ordered paid by a municipal court of record serving the City when such debt or account receivable is*

more than 60 days past due and has been referred to an attorney or private vendor for collection; and

(b) *A collection fee is hereby authorized and imposed, as provided by V.T.C.A., Texas Criminal Procedure Code § 102.0031, in the amount of 30 percent of amounts in cases in which the accused has failed to appear:*

(1) *As promised under V.T.C.A., Texas Transportation Code Chapter 543, Subchapter A, or other law;*

(2) *In compliance with a lawful written notice to appear issued under V.T.C.A., Texas Criminal Procedure Code § 14.06(b) or other law;*

(3) *In compliance with a lawful summons issued under V.T.C.A., Texas Criminal Procedure Code § 15.03(b);*

(4) *In compliance with a lawful order of a court serving the City; or*

(5) *As specified in a citation, summons, or other notice authorized by V.T.C.A., Texas Transportation Code § 682.002, that charges the accused with a parking or stopping offense, when such amounts are more than 60 days past due and have been referred to an attorney or private vendor for collection.*

Division 2. Municipal Judges

Sec. 7.04.005 Appointment of judge or judges

(a) *Generally*

(1) *The municipal court of the City shall be presided over by the Municipal Court Judge, appointed according to Article IV, Section 4 of the City's Home Rule Charter.*

(2) *One or more alternate judges may be appointed according to the City Charter.*

(3) *Biennially in June of each odd-numbered year, the City Council shall appoint one or more municipal judges in accordance with the City's Home Rule Charter.*

(4) *A judge shall hold office for two years from the date of appointment or until his successor is appointed and qualified, unless sooner removed by the City Council, pursuant to Section 7.04.005 of this Article.*

(5) *In the event of any vacancy in the office of a municipal judge by death, resignation or otherwise, the City Council shall appoint a qualified attorney to fill the unexpired term as municipal judge.*

(6) *A person may not serve as a municipal judge if the person is employed by the City. A municipal judge who accepts employment with the City vacates his position as municipal judge.*

(7) *Each municipal court judge shall devote as much time to the office as necessary.*

(b) *The presiding judge shall:*

(1) *Be the administrative head of the judiciary of the City;*

(2) *Maintain a central docket for cases filed within the territorial limits of the City over which the municipal court of record has jurisdiction;*

(3) *Provide for the distribution of cases from the central docket to the individual municipal judges to equalize the distribution of business in the courts;*

(4) *Request the jurors needed for cases that are set for trial by jury;*

(5) *Supervise and control the operation and functions of the proceedings of the court, specifically those operations relating to courtroom processes; however, the judge shall not supervise any court personnel;*

(6) *Promulgate work rules concerning the administration of the court dockets, the times and places for holding court, equalizing of the case assignments, the vacation schedules and other administrative details concerned with the judicial performance of the municipal court ("rules"), which rules shall be submitted to the city manager and city attorney for comment prior to adoption by the City Council;*

(7) *Be responsible to see that the rules are adhered to by the court; and*

Sec. 7.04.006 Salary

A municipal judge is entitled to a salary, the amount of which shall be determined by the City Council. The amount of a judge's salary may not be diminished during the judge's term of office. Further, the amount of the municipal court judge's salary shall not be based directly or indirectly on fines, fees or costs collected by the court of record.

Sec. 7.04.007 Powers and duties

The municipal judge shall take judicial notice of state law and the ordinances and corporate limits of the City. The municipal judge shall have all powers assigned by state law, including the power to grant writs of mandamus, attachment and other writs necessary to the enforcement of the jurisdiction of the court of record and may issue writs of habeas corpus in cases in which the offense charged is within the jurisdiction of the court of record. The municipal judge is a magistrate and may issue administrative search warrants.

Sec. 7.04.008 Removal of judge

A municipal judge may be removed from office at any time for the reasons stated and consistent with V.T.C.A., Texas Government Code § 30.000085, as amended.

Division 3. Court Clerk and Court Personnel

Sec. 7.04.009 Clerk of court

(a) There shall be a clerk of the municipal court of record. Said clerk shall have the power to and shall perform all things and acts usual and necessary to be performed by clerks of court in issuing process of said court and conducting the business thereof, and such other duties as may be prescribed by ordinance of the City Council.

(b) The clerk of the municipal court shall keep the records of the municipal courts of record, issue process, and generally perform the duties that a clerk of a county court at law exercising criminal jurisdiction performs for that court. In addition, the clerk shall maintain an index of all court judgments in the same manner as county clerks are required by law to prepare for criminal cases arising in county courts.

(c) The clerk of the municipal court shall be subject to the personnel rules and regulations applicable to all City employees and may be removed at will.

Sec. 7.04.010 Other court personnel

The City Council may provide deputy clerks, warrant officers and other personnel as needed for the proper operation of the municipal court of record. Such individuals shall perform their duties under the direction and control of the presiding judge during times when court is in session.

Division 4. Rules of Procedure

Article 7.04.011 Recording of court proceedings

All proceedings before the municipal court of record, to the extent requested, shall be recorded by use of a good quality electronic recording device. This shall be the primary method for the recording of proceedings utilized by the municipal court of record. No recording shall be made unless the municipal judge, or one of the parties to the proceedings, requests a record. As an

alternative to the electronic recording device, proceedings shall be recorded by an official court reporter appointed by the City Council. The record of the proceedings shall be kept by the clerk of court if an electronic recording device is used, or by the court reporter in cases where the court reporter records the proceedings, for the 20-day period beginning the day after the last day of the court proceeding, trial or denial of motion for new trial, whichever occurs last. If a case is appealed, the proceedings shall be transcribed from the recording by a court reporter appointed by the City.

Sec. 7.04.012 Court reporter; duties; compensation

The City Council shall appoint one or more court reporters to preserve a record in cases tried before the municipal court of record in which the proceedings are not recorded by a good quality recording device. The court reporter must meet the qualifications provided by law for official court reporters. The court reporter may use written notes, transcribing equipment, video or audio recording equipment, or a combination of those methods to record the proceedings of the court. The court reporter shall keep the record for the 20-day period beginning the day after the last day of the proceeding, trial or denial of motion for new trial, or until any appeal is final, whichever occurs last. The court reporter shall not be required to record testimony or any proceeding in a case unless the municipal judge or one of the parties requests a record. The party requesting the services of the official court reporter shall bear the cost of those services. When an electronic recording device is being used to record the proceedings, it is not necessary to have a court reporter present to record the proceedings or to certify the statement of facts. The city manager shall set the compensation of the court reporter.

Sec. 7.04.013 Transcript preparation fee

The City Council hereby establishes a transcript preparation fee in the amount of $25.00. This fee does not include the fee for an actual transcript of the proceedings. The party requesting an actual transcript must pay the transcript preparation fee and the fee for an actual transcript of the proceedings. The fee for a transcript shall include the actual cost, as invoiced by the court reporter, for transcribing the recorded proceedings and the cost for copies.

Sec. 7.04.014 Prosecutions

All prosecutions in the municipal court of record shall be conducted as provided by V.T.C.A., Texas Criminal Procedure Code § 45.03, as amended.

Division 5. Appeals

Sec. 7.04.015 Generally

A defendant has the right to appeal from a judgment or conviction in the municipal court of record, as provided by V.T.C.A., Texas Government Code § 30.00014, as amended. The state has the right to appeal from a judgment in the court of record in the manner provided for by V.T.C.A., Texas Criminal Procedure Code § 44.01, as amended. The appropriate county court of Grayson County, Texas, shall have jurisdiction of appeals from the court of record. All

appeals shall be conducted in the manner provided for by V.T.C.A., Texas Government Code Chapter 30, as amended. Upon the enactment of this article, all cases for offenses alleged to have been committed on or after September 1, 2018, shall be appealed in accordance with V.T.C.A., Texas Government Code Chapter 30, as amended. An offense committed before September 1, 2018, shall be appealed in accordance with the law in effect before such date.

Sec. 7.04.016 Perfecting right to appeal

(a) The City Council specifically adopts state law, as amended, relative to appeals.

(b) In order to perfect a right to appeal, the appellant must file a written motion for new trial with the clerk of court and must also give notice of the appeal to the appellee and to the court.

(c) The written motion for new trial must be filed with the clerk of court not later than the tenth day after the date on which judgment is rendered. The motion must set forth the points of error of which the appellant complains. The motion or amended motion may be amended with leave of court at any time before action on the motion is taken, but may not be amended later than the 20th day after the date on which the original or amended motion is filed. The court may for good cause extend the time for filing or amending, but the extension may not exceed 90 days from the original filing deadline. If the court does not act on the motion before the expiration of the 30 days allowed for determination of the motion, the original or amended motion is overruled by operation of law.

(d) If the appellant requests a hearing on the motion for new trial, the appellant may give the notice of appeal orally in open court after the motion is overruled. If there is no hearing, the appellant must file the notice with the court not later than the tenth day after the date on which the motion is overruled. The court may for good cause extend the time period for providing notice; however, the extension shall not exceed 90 days from the original filing deadline. If the defendant is in custody, the appeal is perfected when the notice of appeal is given as provided by V.T.C.A., Texas Criminal Procedure Code § 44.13, as amended.

Sec. 7.04.017 Appeal bond

If the defendant is not in custody, the defendant may not take an appeal until the defendant files an appeal bond with the municipal court of record. The bond must be approved by the court and must be filed not later than the tenth day after the date on which the motion for new trial is overruled. The appeal bond must be in the amount of $100.00 or double the amount of the fines and costs adjudged against the defendant, whichever is greater. The bond must state that the defendant was convicted in the case and has appealed and must be conditioned on the defendant's immediate and daily personal appearance in the court to which the appeal is taken. If the defendant is in custody, the defendant shall be committed to jail unless the defendant posts the appeal bond.

Sec. 7.04.018 Record

(a) *The record on appeal must substantially conform to the provisions relating to the preparation of a record on appeal in the Texas Rules of Appellate Procedure and the Texas Code of Criminal Procedure, as amended.*

(b) *Not later than the 60th day after the date on which the notice of appeal is given or filed, the parties must file with the clerk of court the statement of facts; a written description of material to be included in the transcript in addition to the required material; and any material to be included in the transcript that is not in the custody of the clerk of court. Upon completion of the record, the municipal judge shall approve the record in the manner provided for record completion, approval and notification in the court of appeals. After the municipal judge approves the record, the clerk of court shall promptly send the record to the appellate court clerk for filing. V.T.C.A., Government Code § 30.00020, as amended, charges the appellate court clerk with the responsibility of notifying the defendant and the prosecuting attorney that the record has been filed.*

Sec. 7.04.019 Statement of facts

The statement of facts must substantially conform to the provisions relating to the preparation of a statement of facts in the Texas Rules of Appellate Procedure and the Texas Code of Criminal Procedure, as amended. The appellant shall pay for the statement of facts.

Sec. 7.04.020 Transcript

The transcript must substantially conform to the provisions relating to the preparation of a transcript in the Texas Rules of Appellate Procedure and the Texas Code of Criminal Procedure, as amended.

Sec. 7.04.021 Bills of exception

Bills of exception must substantially conform to the provisions relating to the preparation of bills of exception in the Texas Rules of Appellate Procedure and the Texas Code of Criminal Procedure, as amended.

Sec. 7.04.022 Brief

(a) *Both the appellant and the appellee are required to file briefs with the appellate court clerk. Each party, on the filing of the party's brief with the appellate court clerk, shall deliver a copy of the brief to the opposing party and to the municipal judge. The record and the brief, on appeal, shall be limited as far as possible to the questions relied on for reversal. The municipal judge shall decide from the briefs of the parties whether the appellant should be permitted to withdraw the notice of appeal and be granted a new trial by the court of record. The court of record may grant a new trial at any time before the record is filed with the appellate court.*

(b) *The appellant must file a brief with the appellate court clerk not later than the 15th day after the date on which the transcript and statement of facts are filed with that clerk. The appellant or the appellant's attorney must certify that the brief has been properly mailed to the appellee.*

(c) *The appellee must file its brief with the appellate clerk not later than the 15th day on which the appellant's brief is filed.*

SECTION 2. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall become a part of the Code of Ordinances of the City of Sherman, Texas, and that sections of this ordinance may be renumbered or re-lettered to accomplish such intention.

SECTION 3. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity of effectiveness of the remainder of the ordinance.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the 6th day of August, 2018.

ADOPTED on this the 6th day of August, 2018.

EFFECTIVE DATE on this the 6th day of August, 2018.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: Linda Ashby
LINDA ASHBY, CITY CLERK

BY: DPR
DAVID PLYLER, MAYOR

APPROVED AS TO FORM AND CONTENT:

BY:
BRANDON S SHELBY, CITY ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.8.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6239

Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", Article 1.07, entitled "Aviation", Division 1, entitled "Generally", to Provide for a New Section 1.07.004 to be entitled "Sherman Municipal Airport Advisory Board"

Issue:

Amending the Code of Ordinances to create a Sherman Municipal Airport Advisory Board

Background:

The Sherman Aiport Advisory Board was disbanded on July 16, 2012 in order to consider alternatives for use of airport property. Those alternatives were studied, but no action was taken. The airport makes a small profit each year from fuel sales and hangar rentals. With the growth in Sherman, the Sherman Municipal Airport is experiencing interest in development on airport property and adjacent to the airport. The City is proposing the creation of a Master Plan to help ensure that development occurs in a way that is beneficial to the City overall. An Airport Advisory Board would provide expertise and stakeholder input valuable to the planning process. The Board will also be a liaison between the users of the airport and City to help ensure the City is providing the types of services that are desired by the general aviation community within the guidelines developed in the Master Plan.

Origination:

Finance Director Mary Lawrence

Financial Consideration:

There is no financial impact to be considered.

Staff Recommendation:

Staff recommends the Council hold the public hearing and adopt Ordinance No. 6239 to create a Sherman Municipal Airport Advisory Board.

Alternatives:

The Council could choose not to adopt the proposed ordinance.

Attachments

Ordinance No. 6239

ORDINANCE NO. 6239

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 1 OF THE CODE OF ORDINANCES, ENTITLED "GENERAL PROVISIONS", ARTICLE 1.07, ENTITLED "AVIATION", DIVISION 1, ENTITLED "GENERALLY", TO PROVIDE FOR A NEW SECTION 1.07.004 TO BE ENTITLED "SHERMAN MUNICIPAL AIRPORT ADVISORY BOARD"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Chapter 1, Article 1.07, Division 1 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended to add a new Section 1.07.004, such section to read as follows:

Sec. 1.07.004 Sherman Municipal Airport Advisory Board

(1) The City Council of the City of Sherman, Texas, does hereby create and establish an advisory board to be known as the "Sherman Municipal Airport Advisory Board", such board to be composed of seven (7) members who shall reside within the limits of Grayson County during the term of appointment. At least three (3) members of such board shall be selected from among those who reside inside the corporate limits of the City of Sherman.

(2) Membership to the advisory board shall be by appointment by members of the City Council for a term of two (2) years each. A member of the Airport Advisory Board can serve a maximum of two (2) successive terms. After at least a one (1) year absence from such board, the person will be eligible for reappointment. In the appointment of the initial board, the City Council shall appoint three (3) board members for an initial term of one (1) year and four (4) board members for an initial term of two (2) years. All members shall serve at the pleasure of the City Council.

(3) Members of the Sherman Municipal Airport Advisory Board shall serve without pay, but may receive reimbursement for actual expenses incurred after prior approval of the City when such expenses result from the performance of official duties.

(4) Meetings of the Board

(a) The board shall elect from its membership a chairman who shall serve for a term of one (1) year and who shall be eligible for re-election. The chairman shall preside over the board and shall have the right to vote. There shall also be elected from the board a recording secretary who shall serve a term of one (1) year with

right of re-election. Such recording secretary shall record the minutes of the board meetings for review by the City Council. The board shall meet at such times as it may determine or upon call of the chairman.

(5) Duties of the Board

(a) The Sherman Municipal Airport Advisory Board shall act in an advisory capacity to the City Council. It shall review current fees and charges for airport, T-hangar rentals, and related airport services, and advise the City Council as to any recommended changes. It shall review the airport rules, regulations and operations and recommend changes in the same to the City Council for approval. It shall review and recommend to the City Council how best to manage and operate the Municipal Airport facilities so as to maximize both cost savings to the City and improvement to general aviation. It shall advise the City Council on short and long range airport planning for grounds, buildings and runway upkeep. It shall provide such other airport advisory functions as may be directed by the City Council.

SECTION 2. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall become a part of the Code of Ordinances of the City of Sherman, Texas, and that sections of this ordinance may be renumbered or re-lettered to accomplish such intention.

SECTION 3. That the provisions of this ordinance are servable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity of effectiveness of the remainder of the ordinance.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.9.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6240

Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", Article 1.07, entitled "Aviation", at Division 2, entitled "Municipal Airport", Section 1.07.034, at Division 3, entitled "Airport Rules", Sections 1.07.092, 1.07.093, 1.07.095 and 1.07.098, and Deleting Sections 1.07.033 and 1.07.100 in their entirety

Issue:

Amending the Code of Ordinances pertaining to the Sherman Municipal Airport and its rules and regulations

Background:

The ordinances governing the Sherman Municipal Airport have not been updated since 1991. Changes in federal and state laws, in general aviation and in the City's vision for the airport, make it necessary to update the ordinance for current conditions. The changes include allowing any person to operate at the airport who possesses the required certificates or licenses, allowing the City Manager to set the fees, eliminating the position of "Airport Director", loosening the restriction on fuel dispensing, allowing for through-the-fence operations, and allowing entities other than the City to own hangars or other buildings on airport property.

Origination:

Finance Director Mary Lawrence

Financial Consideration:

There is no financial impact to be considered.

Staff Recommendation:

Staff recommends the Council hold the public hearing and adopt Ordinance No. 6240 to amend portions of the code provisions related to the Sherman Municipal Airport and its rules and regulations.

Alternatives:

The Council could choose not to adopt the proposed ordinance.

Attachments

Ordinance No. 6240

Current Code Provisions - with edits

ORDINANCE NO. 6240

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 1 OF THE CODE OF ORDINANCES, ENTITLED "GENERAL PROVISIONS", ARTICLE 1.07, ENTITLED "AVIATION", AT DIVISION 2, ENTITLED "MUNICIPAL AIRPORT", SECTION 1.07.034, AT DIVISION 3, ENTITLED "AIRPORT RULES", SECTIONS 1.07.092, 1.07.093, 1.07.095 AND 1.07.098, AND DELETING SECTIONS 1.07.033 AND 1.07.100 IN THEIR ENTIRETY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Chapter 1, Article 1.07, Division 2 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended at Section 1.07.034, such section to read as follows:

Sec. 1.07.034 ~~Ownership of airport property; fees~~ *Fees* for use of airport

~~All hangars, buildings and concessions of any kind at the airport shall be owned by the city.~~ All fees for use of the airport and its facilities shall be ~~fixed by resolution of the city council on recommendation of~~ *set by* the city manager.

SECTION 2. That Chapter 1, Article 1.07, Division 3 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended at Section 1.07.092, such section to read as follows:

Sec. 1.07.092 FAA regulations, licenses and certificates

(a) Federal air traffic rules. Federal air traffic rules of the Federal Aviation Administration (hereinafter referred to as the "FAA") for aircraft operated within the United States, and presently or hereafter effective, are hereby referred to, adopted, and made a part hereof as though fully set forth herein.

~~(b) Registered aircraft; certified pilots. Only properly registered airworthy aircraft and persons holding current airman and medical certificates issued by the FAA shall be authorized to operate aircraft upon the airport. This limitation shall not apply to students in training under licensed instructors nor to public aircraft of the federal government or of a state, territory, or political subdivision thereof, or to aircraft licensed by a foreign government with which the United States has a reciprocal agreement covering the operation of such licensed aircraft.~~

~~Note: Use of the airport by such aircraft shall be subject to approval by the manager and shall be in accordance with FAR part 103 and any other rules established by the city council and enforced by the manager.~~

(b) If and where there is conflict in these regulations and the Federal Aviation Administration published policy and/or Federal Aviation Regulations, the latter shall prevail. The provisions of this article shall not in any way supersede the provisions of the building code, fire code, or other construction or safety-related codes.

(c) It shall be unlawful for any person to operate on or from the airport (whether for compensation or not) unless he possesses all licenses, certificates and authorizations required by these regulations and the various governmental authorities for such operations.

SECTION 3. That Chapter 1, Article 1.07, Division 3 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended at Section 1.07.093, such section to read as follows:

Sec. 1.07.093 Aircraft

(a) Ground operations.

(1) Tie-down of aircraft. Persons utilizing the tie-down spaces at Sherman Municipal Airport should adhere to the following:

(A) All aircraft not hangared shall be tied down at night and during inclement weather and when wind velocities exceed ten (10) knots.

(B) All aircraft owners, operators or their agents are responsible for the tie-down or security of their aircraft at all times and particularly during inclement weather and windy conditions.

(C) Aircraft parked overnight on the transient apron shall pay a tie-down fee as established by the airport manager for each night, except that such fee may be waived upon purchase of fuel or services.

(2) Running aircraft engines. Before starting aircraft, persons should adhere to the following:

(A) Aircraft not equipped with adequate brakes shall not be started until the wheels have been set with chocks attached to ropes or other suitable means of removing them.

(B) No aircraft shall be hand propped, started or left running without a qualified person at the controls.

(C) No aircraft engine shall be started or run inside any building or hangar.

(D) No engine shall be started, run up, or warmed up until and unless the aircraft is in such position that the propeller stream or jet blast will clear all buildings, other aircraft, automobiles, and groups of people.

(3) Taxiing aircraft. For safe operation while taxiing, persons should adhere to the following:

(A) No person shall taxi an aircraft until he/she has reasonably ascertained there will be no danger of collision with any person or object in the immediate area.

(B) Aircraft will be taxied at a safe and prudent speed and in such manner as to be under the control of the pilot at all times.

(C) Aircraft not equipped with adequate brakes will not be taxied near buildings or parked aircraft unless an attendant (wing-walker) is at a wing of the aircraft to assist the pilot.

(D) Aircraft shall not taxi onto the runway from the ramp and taxiway area if there is an aircraft approaching to land or on the ground in takeoff position. Aircraft waiting on the taxiway for another aircraft to take off or land will remain behind the runway hold position markings.

(E) Aircraft shall not be taxied by engine power into or out of a hangar or a T-hangar.

(4) Parking aircraft. Parking of aircraft at Sherman Municipal Airport should be parked in such a manner as to comply with the following:

(A) Unoccupied aircraft shall not be parked or tied down within any protected area (object free area, safety area, etc.) as described in FAA AC 150/5300-13. All aircraft not hangared shall be parked in the areas designated by the manager for that purpose.

(B) Aircraft shall not be parked within fifty (50) feet of an aircraft fuel pump or fuel service truck parking area.

(C) Aircraft shall not be parked in such a manner as to hinder the normal movement of other aircraft and traffic unless specifically authorized by the manager as an emergency measure.

(D) It is the responsibility of the pilot when leaving a parked aircraft unattended to see that the brakes are set and/or it is properly chocked and/or tied down.

(E) Aircraft parked on the aircraft parking ramp shall not be parked in a manner that will block or hinder vehicle ground movement in the designated vehicle drive lanes.

(5) Loading/unloading aircraft. Pilots are prohibited from loading or unloading aircraft with the engine running.

(6) Damage to lights. Any person damaging any runway or taxiway light or fixture by operation of an aircraft, or otherwise, shall immediately report such damage to the manager.

(7) Wrecked aircraft. Every aircraft owner, his/her pilot, or agent, shall be responsible for notifying FAA and promptly removing disabled or wrecked aircraft from the operational areas of the airport, under the direction of the manager.

(8) Repairs to aircraft. No aircraft shall be repaired on any part of the taxiways, landing or takeoff areas. All outside repairs shall be made only at areas designated by the airport manager. Major engine, airframe and avionics repairs shall be conducted by a properly licensed mechanic within a hangar or building authorized by the airport manager. Any preventive maintenance authorized by FAR part 43 may be made by the owner or operator within a hangar or at places designated by the airport manager for such purposes.

(9) Fluid disposal. All fluids recovered from an aircraft shall be disposed of in accordance with all federal, state and local laws, regulations, guidelines and ordinances.

(b) Air operations and aeronautical safety.

(1) Active runway. From a zero- up to a ninety-degree crosswind to runway 16, the designated runway is runway 16.

(2) Clearance height over streets and objects. No ~~object~~ *aircraft* shall land or take off in such manner as to clear any public street, highway, or railroad at an altitude of less than fifty (50) feet, nor land or take off on a taxiway or over hangars or other structures, automobile parking areas, or groups of spectators. All take-offs on runway 34 shall commence at the threshold markings of runway 34.

(3) UNICOM. All pilots with radio-equipped aircraft shall call on the local UNICOM or the common traffic advisory frequency (CTAF) 122.8 to determine the active runway and to announce their position and intentions for takeoff or landing.

(4) Emergency locator transmitter (ELT).

(A) It is the responsibility of all pilots in command of an aircraft to ensure that their ELT is in proper working order and turned off when not being tested or in nonemergency situations.

(B) If a pilot lands his/her aircraft at the airport, parks and locks or hangars his/her aircraft with the ELT transmitting and the manager determines such has occurred, the manager shall take immediate action to telephone and/or locate the pilot of the aircraft, advise him/her of the situation, and request that he/she return to the airport immediately and turn off the ELT. Should the pilot fail to within a reasonable time to turn off the ELT, the manager, accompanied by a local peace officer, a civil air patrol officer or an FAA representative, shall take the necessary action to turn off the ELT. The aircraft owner shall be responsible for all charges associated with turning off the ELT.

(5) Takeoffs on apron or taxiways. Takeoffs or landings shall not be made on the apron, parking ramp or taxiway by fixed-wing, rotary-wing or ultralight aircraft except by special permission of the manager unless under emergency conditions.

(6) Operations allowed. Touch-and-go landings may be made at the discretion of the pilot. Pilots remaining in the pattern making touch-and-go landings should broadcast on the UNICOM or the common traffic advisory frequency (CTAF) their pattern turns and their touch-and-go intentions after turning final. All persons shall ensure that the landing area is clear of landing and takeoff traffic before taxiing into takeoff position.

(7) Traffic pattern and pattern altitude. The standard left-hand traffic pattern is used at Sherman Municipal Airport, and the traffic pattern elevation at the airport is one thousand (1,000) feet above ground level (AGL) for small aircraft, which is one thousand eight hundred (1,800) feet above mean sea level (MSL) elevation.

(8) Student training and practice flying.

(A) Flight instructors shall instruct all student pilots of the rules and regulations in effect at the airport.

(B) Aircraft shall not be permitted to remain on the landing or takeoff areas for the purpose of instruction.

(9) Special operational procedures. The designation and limitation of special operational procedures shall include, but not be limited to, the following:

(A) The manager may, in the interest of safety, designate special traffic procedures for certain operations, such as helicopters, air shows, agricultural operations, gliders, ultralights, etc. Any such change from standard procedures shall be published in the FAA's ~~airport/facility~~

~~directory~~ *chart supplement* if of a permanent nature or the manager shall issue a NOTAM if such change is of a temporary nature.

(B) Parachute jumping onto airport property shall not be permitted without prior written approval from the manager.

(C) High speed (2.0 Vs or more clean), low level passes, i.e., "buzzing," are prohibited at or below one thousand two hundred forty-five (1,245) feet mean sea level (MSL) or five hundred (500) feet above ground level (AGL).

SECTION 4. That Chapter 1, Article 1.07, Division 3 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended at Section 1.07.095, such section to read as follows:

Sec. 1.07.095 Fire regulations

(a) Facilities.

(1) Every person going upon or using the airport or its facilities in any manner shall exercise the greatest care and caution to avoid and prevent fire.

(2) Smoking or open flame within fifty (50) feet of any fuel tank, fuel pump or fuel truck is prohibited.

(3) Compressed flammable gas shall not be kept or stored upon the airport, except at such place as may be designated by the manager.

(4) No flammable substance shall be used for the cleaning of any aircraft part or other thing inside a hangar, T-hangar or other building upon the airport. This does not prohibit the use of cleaning fluids used in a "part-washer" device for the cleaning of aircraft parts.

(5) Hangar entrances shall be kept clear at all times.

(6) The floors in all buildings shall be kept clean and free of any flammable substances. Volatile, flammable substances shall not be used for cleaning the floors.

(7) No boxes, crates, cans, bottles, paper, tall grass, weeds, unusable and nonrepairable airplane parts or wreckage, scrap wood or metal, discarded airplane or automobile tires, trash, or other litter shall be permitted to accumulate in or about a hangar, building, or other leased space. If such trash and litter is permitted to accumulate around a private owned, rented or leased hangar/building, the manager shall notify the hangar/building owner, renter, or lessee by registered letter to remove the offending litter. If within ten (10) workdays after receipt of the letter the hangar/building owner, renter, or lessee has not removed the trash and litter as

directed, the manager may have the area cleaned and the cost for such cleaning shall be charged to the hangar/building owner, renter, or lessee.

(8) No person shall store combustible materials or other hazardous materials in an aircraft hangar, except in locations and containers approved by a fire official, such as the fire marshal for the city.

(b) Fueling operations.

(1) Aircraft shall not be fueled while the engine is running or while in a hangar or other enclosed place, with the exception of an agricultural spray aircraft on a fast turnaround, which may be fueled and loaded with chemicals with the aircraft engine idling if the manager has provided written authority to the agricultural operator, the pilot remains at the controls, the aircraft's wheels are chocked, there are at least two (2) twenty-pound fire extinguishers within fifty (50) feet of the aircraft being serviced, and a qualified ground crew member is present during the fueling operation.

(2) Prior to making any fueling connection to an aircraft, the fueling equipment (fuel, pump, hydrant service, fuel truck) shall be bonded to the aircraft by use of a cable suitable for the purpose and approved by the city fire department. The bond shall be made prior to fueling and maintained until fueling is completed and fuel connections have been removed. In addition, when fueling over wing, the fueling nozzle shall be bonded with a nozzle bond cable having a clip or a male plug to a metallic component of the aircraft that is metallically connected to the aircraft fuel tank filler port or a female receptacle designed to accommodate the male plug. If there is no plug receptacle or means for attaching a clip, the operator shall touch the filler cap with the nozzle spout before removing the cap so as to equalize the static electrical potential between the nozzle and the filler port. The nozzle spout shall be kept in contact with the filler neck until the fueling is completed to avoid the possibility of a spark at the fill opening. Only metal funnels shall be used for fueling. Bonding and fueling connections shall be disconnected in the reverse order of connection after fueling is completed.

(3) All aircraft shall be fueled clear of all hangars, other buildings, and other aircraft in compliance with FAA and NFPA standards.

(4) Fueling trucks shall not be parked within any building or hangar or within fifty (50) feet of any building, hangar or parked aircraft (the city fire department shall have final authority as to determining such distance). Fuel trucks shall be parked with at least ten (10) feet separation between vehicles.

(5) Prior to the fueling of any aircraft, the aircraft shall be bonded to the fuel pump or hydrant service/fuel truck to equalize the static electric potential between the fuel truck and the aircraft. Bonding shall be accomplished in the interest of fire safety as described in rule 36.A.

(6) A sufficient number, rating and size of fire extinguishers shall be available whenever aircraft are being refueled.

(7) Except as provided in subsection (b)(1) above, the pilot and all passengers shall exit the aircraft and the aircraft will be unoccupied during fueling operations.

(8) Aircraft fuel service trucks shall have a minimum of two (2) twenty-pound fire extinguishers located at the rear of and on each side of such truck.

(9) Aircraft fuel service trucks shall have an "emergency cutoff" valve, which shall be clearly identified and painted red.

(10) All aviation fuel nozzles shall have "dead man" controls, which will shut off the fuel flow when the nozzle hand control is released. Nozzles with mechanical hold open devices will not be permitted for fueling aircraft.

(11) In all matters related to aircraft fueling safety, the provisions of the National Fire Protection Association (NFPA), Manual 407 "Aircraft Fuel Servicing, 1990" or as revised, available from the National Fire Protection Association, 1 Batterymarch Park, P.O. Box 9101, Quincy, MA 02269-9101, shall prevail.

~~(12) The private or public dispensing or delivery of aviation fuel or automobile gas on airport property is not permitted except by the city which shall have an exclusive right to do so.~~

SECTION 5. That Chapter 1, Article 1.07, Division 3 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended at Section 1.07.098, such section to read as follows:

Sec. 1.07.098 Miscellaneous provisions

(a) Registration. Each person or other legal entity intending to base, stop or park aircraft on the airport for more than twelve (12) hours shall immediately register with the manager.

(b) Intoxicants and narcotics prohibited. No person under the influence of any intoxicant, narcotic or other illicit drug shall be allowed to enter upon or remain upon airport property or shall operate or fly in any aircraft upon or from the airport. Such prohibition shall not apply to a passenger under the care of a medical doctor and accompanied by a doctor, nurse or caretaker.

(c) Surreptitious activities. Any person observing suspicious, unauthorized or criminal activities should report such activities immediately to the manager, the police department or officers of the state department of public safety.

(d) Injury to person. Persons entering upon airport property by vehicular conveyance or pedestrian traffic do so at their own risk.

(e) Objects. No objects, including bottles, cans, scrap, nuts, bolts, nails or any object that may cause personal injury, death or damage to aircraft shall be thrown from any aircraft, dropped, placed or left upon the floor of any building or upon any part of the surface of the airport, except in an appropriate receptacle.

(f) Flying of model airplanes. Engine-powered model airplanes, cable or radio controlled, or model gliders shall not be permitted to operate on or above the airport without the written approval of the manager.

(g) Parachuting. Parachute jumping onto airport property shall not be permitted without prior written approval from the manager.

~~(h) Through the fence operations. No private individual, partnership, FBO, company, corporation, or body politic shall be permitted direct ground access to the airport by their aircraft, customers' aircraft, or private vehicle from property adjacent to, or in the immediate vicinity of, the airport. Furthermore, no private individual, partnership, company, corporation, body politic or customers' aircraft or service vehicle shall be permitted direct ground access to property from the airport, a practice commonly known as a through the fence operation. Under extenuating circumstances, the city council may allow certain through the fence operations on a case-by-case basis once approved by the FAA and TxDOT Aviation.~~

SECTION 6. That Chapter 1, Article 1.07, Division 3 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended to delete Section 1.07.033 in its entirety.

~~**Sec. 1.07.033 Director**~~

~~The city manager shall appoint some suitable person to be known as director of the airport, together with such assistants as are necessary, subject to the approval of the city council. The director shall at all times be responsible to the city manager and shall do all things that may be required of him.~~

SECTION 7. That Chapter 1, Article 1.07, Division 3 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended to delete Section 1.07.100 in its entirety.

~~**Sec. 1.07.100 Conflict of rules and regulations**~~

~~If and where there are conflicts in these rules and regulations and the FAA's Federal Aviation Regulations (FAR), the latter shall prevail. If and where there exists a conflict between any of these rules and regulations and any applicable city council rule or regulation applicable to the same area, the more stringent limitation or requirement shall govern.~~

SECTION 8. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall become a part of the Code of Ordinances of the City of Sherman, Texas, and that sections of this ordinance may be renumbered or re-lettered to accomplish such intention.

SECTION 9. That the provisions of this ordinance are servable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity of effectiveness of the remainder of the ordinance.

SECTION 10. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 11. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

ARTICLE 1.07 AVIATION*

Division 1. Generally

Sec. 1.07.001 "Airport" defined

As used in this article, the word "airport" shall mean the Sherman Municipal Airport established by section 1.07.031. (1991 Code, sec. 5-1)

Sec. 1.07.002 Obedience to federal air traffic rules

No aircraft shall be operated over or within the jurisdiction of the city or the airport in violation of the air traffic rules which have been or which may hereafter be established by the FAA. (1991 Code, sec. 5-3)

Sec. 1.07.003 City-county airport zoning board*

(a) As authorized by the provisions of the Airport Zoning Act, Texas Local Government Code Annotated, § 241.001 et seq., there is hereby created a joint airport zoning board, to be known as the Sherman-Grayson County Joint Airport Zoning Board, which board shall have the powers and exercise the duties set forth in Texas Local Government Code Annotated, §§ 241.002, 241.011 and 241.014.

(b) The Sherman-Grayson County Joint Airport Zoning Board shall be composed of five (5) members: two (2) members to be appointed by the commissioners court of the county and two (2) members to be appointed by the city council. The fifth member shall be elected by a majority of the members so appointed and said fifth member shall serve as chairman of the joint airport zoning board.
(1991 Code, sec. 5-4)

Secs. 1.07.004–1.07.030 Reserved

Division 2. Municipal Airport

Sec. 1.07.031 Established

There is hereby established the Sherman Municipal Airport located on such land at such place as shall be designated by the city council. (1991 Code, sec. 5-26)

Sec. 1.07.032 General authority of city manager

The city manager is hereby expressly authorized and empowered to promulgate rules and to supervise and direct the use of the airport, including its taxi strips, runways, hangars and hangar aprons, in such manner as to provide the best service and accommodations to the public using the airport. The city manager or his authorized representatives may direct the landing, taking off or taxiing of aircraft in and upon the airport. (1991 Code, sec. 5-27)

~~Sec. 1.07.033 Director~~

~~The city manager shall appoint some suitable person to be known as director of the airport, together with such assistants as are necessary, subject to the approval of the city council. The director shall at all times be responsible to the city manager and shall do all things that may be required of him. (1991 Code, sec. 5-28)~~

Sec. 1.07.034 ~~Ownership of airport property; fees~~ *Fees* for use of airport

~~All hangars, buildings and concessions of any kind at the airport shall be owned by the city.~~ All fees for use of the airport and its facilities shall be ~~fixed by resolution of the city council on recommendation of~~ *set by* the city manager. (1991 Code, sec. 5-29)

Secs. 1.07.035–1.07.090 Reserved

Division 3. Airport Rules

Sec. 1.07.091 Ownership and operations

Sherman Municipal Airport is owned and operated by the city in accordance with all federal, state, county and local laws, statutes and ordinances governing such operation. The airport manager (manager) has the authority and responsibility for the safe and efficient operation of the airport and for the enforcement of these rules and regulations. The manager shall have the authority to take necessary appropriate measures to safeguard any person or property on the airport, including the suspension of airport operations. (1991 Code, sec. 5-66)

Sec. 1.07.092 FAA regulations, licenses and certificates

(a) Federal air traffic rules. Federal air traffic rules of the Federal Aviation Administration (hereinafter referred to as the "FAA") for aircraft operated within the United States, and presently or hereafter effective, are hereby referred to, adopted, and made a part hereof as though fully set forth herein.

~~(b) Registered aircraft; certified pilots. Only properly registered airworthy aircraft and persons holding current airman and medical certificates issued by the FAA shall be authorized to operate aircraft upon the airport. This limitation shall not apply to students in training under licensed instructors nor to public aircraft of the federal government or of a state, territory, or political subdivision thereof, or to aircraft licensed by a foreign government with which the United States has a reciprocal agreement covering the operation of such licensed aircraft.~~
~~Note: Use of the airport by such aircraft shall be subject to approval by the manager and shall be in accordance with FAR part 103 and any other rules established by the city council and enforced by the manager.~~
~~(1991 Code, sec. 5-67)~~

(b) If and where there is conflict in these regulations and the Federal Aviation Administration published policy and/or Federal Aviation Regulations, the latter shall prevail. The provisions of this article shall not in any way supersede the provisions of the building code, fire code, or other construction or safety-related codes.

(c) It shall be unlawful for any person to operate on or from the airport (whether for compensation or not) unless he possesses all licenses, certificates and authorizations required by these regulations and the various governmental authorities for such operations.

Sec. 1.07.093 Aircraft

(a) Ground operations.

(1) Tie-down of aircraft. Persons utilizing the tie-down spaces at Sherman Municipal Airport should adhere to the following:

(A) All aircraft not hangared shall be tied down at night and during inclement weather and when wind velocities exceed ten (10) knots.

(B) All aircraft owners, operators or their agents are responsible for the tie-down or security of their aircraft at all times and particularly during inclement weather and windy conditions.

(C) Aircraft parked overnight on the transient apron shall pay a tie-down fee as established by the airport manager for each night, except that such fee may be waived upon purchase of fuel or services.

(2) Running aircraft engines. Before starting aircraft, persons should adhere to the following:

(A) Aircraft not equipped with adequate brakes shall not be started until the wheels have been set with chocks attached to ropes or other suitable means of removing them.

(B) No aircraft shall be hand propped, started or left running without a qualified person at the controls.

(C) No aircraft engine shall be started or run inside any building or hangar.

(D) No engine shall be started, run up, or warmed up until and unless the aircraft is in such position that the propeller stream or jet blast will clear all buildings, other aircraft, automobiles, and groups of people.

(3) Taxiing aircraft. For safe operation while taxiing, persons should adhere to the following:

(A) No person shall taxi an aircraft until he/she has reasonably ascertained there will be no danger of collision with any person or object in the immediate area.

(B) Aircraft will be taxied at a safe and prudent speed and in such manner as to be under the control of the pilot at all times.

(C) Aircraft not equipped with adequate brakes will not be taxied near buildings or parked aircraft unless an attendant (wing-walker) is at a wing of the aircraft to assist the pilot.

(D) Aircraft shall not taxi onto the runway from the ramp and taxiway area if there is an aircraft approaching to land or on the ground in takeoff position. Aircraft waiting on the taxiway for another aircraft to take off or land will remain behind the runway hold position markings.

(E) Aircraft shall not be taxied by engine power into or out of a hangar or a T-hangar.

(4) Parking aircraft. Parking of aircraft at Sherman Municipal Airport should be parked in such a manner as to comply with the following:

(A) Unoccupied aircraft shall not be parked or tied down within any protected area (object free area, safety area, etc.) as described in FAA AC 150/5300-13. All aircraft not hangared shall be parked in the areas designated by the manager for that purpose.

(B) Aircraft shall not be parked within fifty (50) feet of an aircraft fuel pump or fuel service truck parking area.

(C) Aircraft shall not be parked in such a manner as to hinder the normal movement of other aircraft and traffic unless specifically authorized by the manager as an emergency measure.

(D) It is the responsibility of the pilot when leaving a parked aircraft unattended to see that the brakes are set and/or it is properly chocked and/or tied down.

(E) Aircraft parked on the aircraft parking ramp shall not be parked in a manner that will block or hinder vehicle ground movement in the designated vehicle drive lanes.

(5) Loading/unloading aircraft. Pilots are prohibited from loading or unloading aircraft with the engine running.

(6) Damage to lights. Any person damaging any runway or taxiway light or fixture by operation of an aircraft, or otherwise, shall immediately report such damage to the manager.

(7) Wrecked aircraft. Every aircraft owner, his/her pilot, or agent, shall be responsible for notifying FAA and promptly removing disabled or wrecked aircraft from the operational areas of the airport, under the direction of the manager.

(8) Repairs to aircraft. No aircraft shall be repaired on any part of the taxiways, landing or takeoff areas. All outside repairs shall be made only at areas designated by the airport manager. Major engine,

airframe and avionics repairs shall be conducted by a properly licensed mechanic within a hangar or building authorized by the airport manager. Any preventive maintenance authorized by FAR part 43 may be made by the owner or operator within a hangar or at places designated by the airport manager for such purposes.

(9) Fluid disposal. All fluids recovered from an aircraft shall be disposed of in accordance with all federal, state and local laws, regulations, guidelines and ordinances.

(b) Air operations and aeronautical safety.

(1) Active runway. From a zero- up to a ninety-degree crosswind to runway 16, the designated runway is runway 16.
(1991 Code, sec. 5-68)

(2) Clearance height over streets and objects. No ~~object~~ *aircraft* shall land or take off in such manner as to clear any public street, highway, or railroad at an altitude of less than fifty (50) feet, nor land or take off on a taxiway or over hangars or other structures, automobile parking areas, or groups of spectators. All take-offs on runway 34 shall commence at the threshold markings of runway 34. (Ordinance 5212 adopted 03/01/03)

(3) UNICOM. All pilots with radio-equipped aircraft shall call on the local UNICOM or the common traffic advisory frequency (CTAF) 122.8 to determine the active runway and to announce their position and intentions for takeoff or landing.

(4) Emergency locator transmitter (ELT).

(A) It is the responsibility of all pilots in command of an aircraft to ensure that their ELT is in proper working order and turned off when not being tested or in nonemergency situations.

(B) If a pilot lands his/her aircraft at the airport, parks and locks or hangars his/her aircraft with the ELT transmitting and the manager determines such has occurred, the manager shall take immediate action to telephone and/or locate the pilot of the aircraft, advise him/her of the situation, and request that he/she return to the airport immediately and turn off the ELT. Should the pilot fail to within a reasonable time to turn off the ELT, the manager, accompanied by a local peace officer, a civil air patrol officer or an FAA representative, shall take the necessary action to turn off the ELT. The aircraft owner shall be responsible for all charges associated with turning off the ELT.

(5) Takeoffs on apron or taxiways. Takeoffs or landings shall not be made on the apron, parking ramp or taxiway by fixed-wing, rotary-wing or ultralight aircraft except by special permission of the manager unless under emergency conditions.

(6) Operations allowed. Touch-and-go landings may be made at the discretion of the pilot. Pilots remaining in the pattern making touch-and-go landings should broadcast on the UNICOM or the common traffic advisory frequency (CTAF) their pattern turns and their touch-and-go intentions after turning final. All persons shall ensure that the landing area is clear of landing and takeoff traffic before taxiing into takeoff position.

(7) Traffic pattern and pattern altitude. The standard left-hand traffic pattern is used at Sherman Municipal Airport, and the traffic pattern elevation at the airport is one thousand (1,000) feet above ground level (AGL) for small aircraft, which is one thousand eight hundred (1,800) feet above mean sea level (MSL) elevation.

(8) Student training and practice flying.

(A) Flight instructors shall instruct all student pilots of the rules and regulations in effect at the airport.

(B) Aircraft shall not be permitted to remain on the landing or takeoff areas for the purpose of instruction.

(9) Special operational procedures. The designation and limitation of special operational procedures shall include, but not be limited to, the following:

(A) The manager may, in the interest of safety, designate special traffic procedures for certain operations, such as helicopters, air shows, agricultural operations, gliders, ultralights, etc. Any such change from standard procedures shall be published in the FAA's ~~airport/facility directory~~ *chart supplement* if of a permanent nature or the manager shall issue a NOTAM if such change is of a temporary nature.

(B) Parachute jumping onto airport property shall not be permitted without prior written approval from the manager.
(1991 Code, sec. 5-68)

(C) High speed (2.0 Vs or more clean), low level passes, i.e., "buzzing," are prohibited at or below one thousand two hundred forty-five (1,245) feet mean sea level (MSL) or five hundred (500) feet above ground level (AGL). (Ordinance 5212 adopted 3/1/03)

Sec. 1.07.094 Vehicle operations

Only city-owned vehicles shall operate upon taxiways, ramps and runways. No authorized vehicles will exceed ten (10) miles per hour while driving on the aircraft parking ramp. All vehicles will give the right-of-way to aircraft. Special use vehicles such as an ambulance, hearse or delivery van may be driven on the aircraft parking ramp with the permission of the manager. An aircraft owner who rents, leases or owns his/her private hangar may park his/her automobile in the hangar while on a trip in his/her aircraft. At no time may any vehicle park on a designated aircraft movement area or immediately adjacent to a movement area. Vehicles may only park in designated parking areas or where authorized by the manager. (1991 Code, sec. 5-69)

Sec. 1.07.095 Fire regulations

(a) Facilities.

(1) Every person going upon or using the airport or its facilities in any manner shall exercise the greatest care and caution to avoid and prevent fire.

(2) Smoking or open flame within fifty (50) feet of any fuel tank, fuel pump or fuel truck is prohibited.

(3) Compressed flammable gas shall not be kept or stored upon the airport, except at such place as may be designated by the manager.

(4) No flammable substance shall be used for the cleaning of any aircraft part or other thing inside a hangar, T-hangar or other building upon the airport. This does not prohibit the use of cleaning fluids used in a "part-washer" device for the cleaning of aircraft parts.

(5) Hangar entrances shall be kept clear at all times.

(6) The floors in all buildings shall be kept clean and free of any flammable substances. Volatile, flammable substances shall not be used for cleaning the floors.

(7) No boxes, crates, cans, bottles, paper, tall grass, weeds, unusable and nonrepairable airplane parts or wreckage, scrap wood or metal, discarded airplane or automobile tires, trash, or other litter shall be permitted to accumulate in or about a hangar, building, or other leased space. If such trash and litter is permitted to accumulate around a private owned, rented or leased hangar/building, the manager shall notify the hangar/building owner, renter, or lessee by registered letter to remove the offending litter. If within ten (10) workdays after receipt of the letter the hangar/building owner, renter, or lessee

has not removed the trash and litter as directed, the manager may have the area cleaned and the cost for such cleaning shall be charged to the hangar/building owner, renter, or lessee.

(8) No person shall store combustible materials or other hazardous materials in an aircraft hangar, except in locations and containers approved by a fire official, such as the fire marshal for the city.

(b) Fueling operations.

(1) Aircraft shall not be fueled while the engine is running or while in a hangar or other enclosed place, with the exception of an agricultural spray aircraft on a fast turnaround, which may be fueled and loaded with chemicals with the aircraft engine idling if the manager has provided written authority to the agricultural operator, the pilot remains at the controls, the aircraft's wheels are chocked, there are at least two (2) twenty-pound fire extinguishers within fifty (50) feet of the aircraft being serviced, and a qualified ground crew member is present during the fueling operation.

(2) Prior to making any fueling connection to an aircraft, the fueling equipment (fuel, pump, hydrant service, fuel truck) shall be bonded to the aircraft by use of a cable suitable for the purpose and approved by the city fire department. The bond shall be made prior to fueling and maintained until fueling is completed and fuel connections have been removed. In addition, when fueling over wing, the fueling nozzle shall be bonded with a nozzle bond cable having a clip or a male plug to a metallic component of the aircraft that is metallically connected to the aircraft fuel tank filler port or a female receptacle designed to accommodate the male plug. If there is no plug receptacle or means for attaching a clip, the operator shall touch the filler cap with the nozzle spout before removing the cap so as to equalize the static electrical potential between the nozzle and the filler port. The nozzle spout shall be kept in contact with the filler neck until the fueling is completed to avoid the possibility of a spark at the fill opening. Only metal funnels shall be used for fueling. Bonding and fueling connections shall be disconnected in the reverse order of connection after fueling is completed.

(3) All aircraft shall be fueled clear of all hangars, other buildings, and other aircraft in compliance with FAA and NFPA standards.

(4) Fueling trucks shall not be parked within any building or hangar or within fifty (50) feet of any building, hangar or parked aircraft (the city fire department shall have final authority as to determining such distance). Fuel trucks shall be parked with at least ten (10) feet separation between vehicles.

(5) Prior to the fueling of any aircraft, the aircraft shall be bonded to the fuel pump or hydrant service/fuel truck to equalize the static electric potential between the fuel truck and the aircraft. Bonding shall be accomplished in the interest of fire safety as described in rule 36.A.

(6) A sufficient number, rating and size of fire extinguishers shall be available whenever aircraft are being refueled.

(7) Except as provided in subsection (b)(1) above, the pilot and all passengers shall exit the aircraft and the aircraft will be unoccupied during fueling operations.

(8) Aircraft fuel service trucks shall have a minimum of two (2) twenty-pound fire extinguishers located at the rear of and on each side of such truck.

(9) Aircraft fuel service trucks shall have an "emergency cutoff" valve, which shall be clearly identified and painted red.

(10) All aviation fuel nozzles shall have "dead man" controls, which will shut off the fuel flow when the nozzle hand control is released. Nozzles with mechanical hold open devices will not be permitted for fueling aircraft.

(11) In all matters related to aircraft fueling safety, the provisions of the National Fire Protection Association (NFPA), Manual 407 "Aircraft Fuel Servicing, 1990" or as revised, available from the National Fire Protection Association, 1 Batterymarch Park, P.O. Box 9101, Quincy, MA 02269-9101, shall prevail.

~~(12) The private or public dispensing or delivery of aviation fuel or automobile gas on airport property is not permitted except by the city which shall have an exclusive right to do so.~~
(1991 Code, sec. 5-70)

Sec. 1.07.096 Facilities

(a) Business operations. No private or public business operations shall be conducted out of any hangar, T-hangar or other city-owned facility without such activity being specifically authorized in a lease agreement.

(b) Leases and occupant agreements.

(1) Facility leases.

(A) Before any building or hangar is used or occupied there shall be a fully executed written lease agreement provided by the airport manager and approved by the city attorney.

(B) All registered owners of aircraft based or stored in a hangar shall be the lessee of occupied space.

(2) Tie-downs. Except for short-term in-transit aircraft, all tie-downs shall have a daily, weekly or monthly rental fee as directed by the airport manager.

(3) Ground leases. The airport manager will consider a ground lease agreement for an appropriate project which must be approved by the city council before it becomes final and binding.

(4) Occupant agreement. All occupiers or users of hangar space or of aircraft kept or stored in hangars shall sign a written occupant agreement provided by the airport manager.

(c) Assignment of lease. No lease may be assigned, transferred or sublet and any attempt to do so shall be void.

(d) Abandoned property. Personal property left unattended and abandoned for more than thirty (30) days upon airport property shall become the property of the city, which may collect, sell or otherwise dispose of such property at the expense of the former property owner.

(e) Unauthorized signs and equipment. No signs, nonaeronautical equipment, portable buildings or trailers may be erected, moved in, or installed on the airport property, except as may be specifically authorized by the manager.

(f) Storage. Aircraft hangar space shall only be leased for the primary purpose of the storage of airworthy aircraft and aircraft parts and equipment for the repair and maintenance of such aircraft. Remaining space in the hangar may be used for the storage of additional items in compliance with these rules and regulations and airport policy only so long as the airworthy aircraft remains stored in the hangar.

(g) Building modifications. Modifications, alterations or painting of any building, hangar or T-hangar is prohibited.
(1991 Code, sec. 5-71)

Sec. 1.07.097 Hazardous materials

(a) Storage and disposal. No person or other legal entity shall install, store, use, treat, transport, discharge or dispose, or permit the same to be done, on airport property any:

(1) Asbestos in any form;

(2) Urea formaldehyde foam insulation;

(3) Transformers or other equipment that contain dielectric fluid containing levels of polychlorinated biphenyls in excess of fifty (50) parts per million; or

(4) Any other chemical, material, air pollutant, toxic pollutant, waste, or substance that is regulated as toxic or hazardous or exposure to which is prohibited, limited or regulated by the Resource Conservation Recovery Act, the Comprehensive and Environmental Response Compensation and Liability Act, the Hazardous Materials Transportation Act, the Toxic Substances Control Act, the Clean Air Act, and/or the Clean Water Act or any other federal, state, county, regional, local or other governmental authority or which, even if not so regulated, may or could pose a hazard to the health and safety of the occupants of the leased premises, and which is either:

(A) In amounts in excess of that permitted or deemed safe under applicable law; or

(B) In any manner which is prohibited or deemed unsafe under applicable law.
(The substances referred to in subsections (a)(1) through (4) are collectively referred to hereinafter as "hazardous materials.")

(b) Cleanup. Any person or other legal entity that violates subsection (a) above shall immediately remove such hazardous materials from the airport property and clean up the area in accordance with all applicable federal, state and city rules, regulations and laws at their own cost and expense.
(1991 Code, sec. 5-72)

Sec. 1.07.098 Miscellaneous provisions

(a) Registration. Each person or other legal entity intending to base, stop or park aircraft on the airport for more than twelve (12) hours shall immediately register with the manager.

(b) Intoxicants and narcotics prohibited. No person under the influence of any intoxicant, narcotic or other illicit drug shall be allowed to enter upon or remain upon airport property or shall operate or fly in any aircraft upon or from the airport. Such prohibition shall not apply to a passenger under the care of a medical doctor and accompanied by a doctor, nurse or caretaker.

(c) Surreptitious activities. Any person observing suspicious, unauthorized or criminal activities should report such activities immediately to the manager, the police department or officers of the state department of public safety.

(d) Injury to person. Persons entering upon airport property by vehicular conveyance or pedestrian traffic do so at their own risk.

(e) Objects. No objects, including bottles, cans, scrap, nuts, bolts, nails or any object that may cause personal injury, death or damage to aircraft shall be thrown from any aircraft, dropped, placed or left upon the floor of any building or upon any part of the surface of the airport, except in an appropriate receptacle.

(f) Flying of model airplanes. Engine-powered model airplanes, cable or radio controlled, or model gliders shall not be permitted to operate on or above the airport without the written approval of the manager.

(g) Parachuting. Parachute jumping onto airport property shall not be permitted without prior written approval from the manager.

~~(h) Through the fence operations. No private individual, partnership, FBO, company, corporation, or body politic shall be permitted direct ground access to the airport by their aircraft, customers' aircraft, or private vehicle from property adjacent to, or in the immediate vicinity of, the airport. Furthermore, no private individual, partnership, company, corporation, body politic or customers' aircraft or service vehicle shall be permitted direct ground access to property from the airport, a practice commonly known as a through the fence operation. Under extenuating circumstances, the city council may allow certain through the fence operations on a case-by-case basis once approved by the FAA and TxDOT Aviation.~~

~~(1991 Code, sec. 5-73)~~

Sec. 1.07.099 Knowledge of rules implied

By publication and adoption of these rules and regulations, all persons shall be deemed to have knowledge of their contents. However, the manager is directed to have copies of these rules and regulations printed and posted where appropriate. Copies shall be available at all times in the manager's office and copies shall be furnished to all owners and operators of aircraft based at the airport. (1991 Code, sec. 5-74)

~~**Sec. 1.07.100 Conflict of rules and regulations**~~

~~If and where there are conflicts in these rules and regulations and the FAA's Federal Aviation Regulations (FAR), the latter shall prevail. If and where there exists a conflict between any of these rules and regulations and any applicable city council rule or regulation applicable to the same area, the more stringent limitation or requirement shall govern. (1991 Code, sec. 5-75)~~

Sec. 1.07.101 Penalty for violation

The manager may deny use of the airport for a period not exceeding fifteen (15) days for any person violating or refusing to comply with any of these rules and regulations pending a hearing by the city council. Upon such hearing, such person may be deprived of further use of the airport and its facilities for a period of time as the city council in its sole discretion deems necessary for the safety and protection of life and property. Any violation shall be a misdemeanor and, upon conviction, punishable by a fine in accordance with the general penalty provision set forth in section 1.01.009 of this code, and each day a violation continues to exist shall constitute a separate offense. This section is cumulative of all other penalties for violation of federal, state, county and local laws, regulations, guidelines, ordinances and orders. Civil legal remedies may be sought simultaneously with criminal prosecution. Citation for violation or issuance of a violation ticket for any of these rules and regulations may be made by any authorized police officer. The manager or the city council may request authorized police officers to investigate any suspected violation of these rules and regulations. (1991 Code, sec. 5-76)

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **C.10.**

Meeting Date: 08/19/2019

Prepared By: Brandon Shelby, City Attorney

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6241

Redesignating Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas, to City of Sherman Reinvestment Zone, Number Ten (#10), for the Purpose of Residential Tax Abatement

Issue:

To redesignate the residential reinvestment zone created for the City of Sherman's Residential Tax Abatement Program

Background:

In 2018, the Texas Comptroller's policy for naming standards for reinvestment zones changed. The new standard requires the name of the City and sequential numbering of all reinvestment and enterprise zones. This ordinance renames the Residential Reinvestment Zone according to the new naming standard.

Origination:

Frank E. Alvarez, Senior Analyst, CPM, Texas Comptroller of Public Accounts, Data Analysis & Transparency Division

Financial Consideration:

There is no direct cost to renaming the Residential Reinvestment Zone.

Staff Recommendation:

The staff recommends approval of this ordinance and the redesignation of our existing zone for the Residential Tax Abatement Program to City of Sherman Reinvestment Zone, Number Ten (#10).

Alternatives:

No alternatives are recommended.

Attachments

Ordinance No. 6241

Resolution No. 6477 approved at the April 15, 2019 City Council Meeting

Ordinance No. 5948 adopted at the April 18, 2016 City Council Meeting

ORDINANCE NO. 6241

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REDESIGNATING RESIDENTIAL REINVESTMENT ZONE, NUMBER 041811-1, CITY OF SHERMAN, TEXAS, TO CITY OF SHERMAN REINVESTMENT ZONE, NUMBER TEN (#10), FOR THE PURPOSE OF RESIDENTIAL TAX ABATEMENT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Sherman, Texas has heretofore established Guidelines and Criteria and a Reinvestment Zone for the Residential Tax Abatement Program, pursuant to the provisions of Chapter 312, Tax Code, Vernon's Texas Codes Annotated; and

WHEREAS, the City Council of the City of Sherman adopted Resolution No. 6477 on April 15, 2019 declaring the City of Sherman's eligibility and intention to participate in a Residential Tax Abatement Program; and

WHEREAS, the Reinvestment Zone created for residential tax abatement was last renewed by Ordinance No. 5948 at the City Council's April 18, 2016 meeting; and

WHEREAS, said Reinvestment Zone was designated as Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the aforementioned Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas, shall be designated as City of Sherman Reinvestment Zone, Number Ten (#10) and is hereby described as follows:

That tract of land situated in the City of Sherman, Grayson County, Texas, being described as follows, to-wit:

All real property located within the street boundaries depicted on the map attached hereto and incorporated herein by reference as Exhibit A.

SECTION 2. The value of real property eligible for tax abatement within the zone described herein shall not exceed One Hundred Thousand Dollars ($100,000.00).

SECTION 3. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2019.

ADOPTED on this the _____ day of _____, 2019.

EFFECTIVE DATE on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

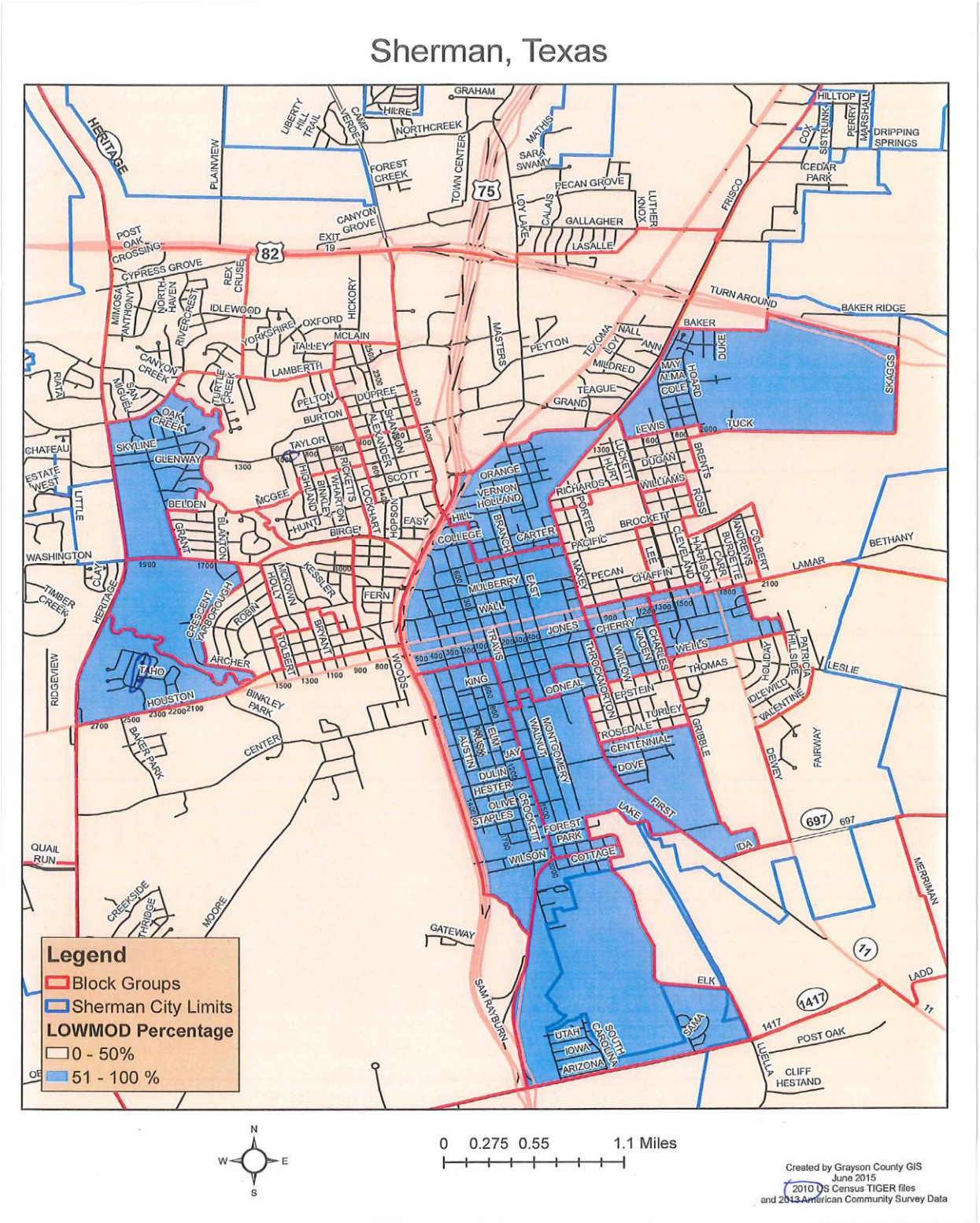
BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

Exhibit A

City of Sherman Reinvestment Zone, Number Ten (#10)



RESOLUTION NO. 6477

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, DECLARING THE CITY OF SHERMAN'S ELIGIBILITY AND INTENTION TO PARTICIPATE IN A RESIDENTIAL TAX ABATEMENT PROGRAM TO PROMOTE DEVELOPMENT/REDEVELOPMENT IN CERTAIN AREAS OF THE CITY; ESTABLISHING GUIDELINES AND CRITERIA; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Sherman, Texas, desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

WHEREAS, the City of Sherman, Texas, is authorized to enter into Tax Abatement Agreements for commercial-industrial or residential purposes as authorized by Chapter 312 of the Texas Property Tax Code (Code); and

WHEREAS, Section 312.002 of the Code requires the City of Sherman, Texas, to establish guidelines and create criteria every two (2) years for the designation of reinvestment zones and the entering into Residential Tax Abatement Agreements; and

WHEREAS, Resolution No. 6210 was approved by the City Council at the April 17, 2017 meeting, renewing the City's program for an additional two (2) years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City of Sherman, Texas, declares it is eligible for and intends to participate in a Residential Tax Abatement Program.

SECTION 2. That the City of Sherman, Texas, hereby adopts the following Guidelines and Criteria for Tax Abatement for use in its Residential Tax Abatement Program:

CITY OF SHERMAN
RESIDENTIAL TAX ABATEMENT GUIDELINES AND CRITERIA

GENERAL PURPOSE AND OBJECTIVES

The City of Sherman is committed to an expansion of its tax base, an increase to its population, the promotion of development in all parts of the City, and to an ongoing improvement in the quality of life for its citizens. As these objectives are generally served by the enhancement and expansion of the local economy, the City of Sherman will offer residential tax abatement as a stimulus for economic development in Sherman. The policy of the City of Sherman is to make residential tax abatement available to new structures. Likewise, residential tax abatement is intended for residential structures built upon vacant lots within existing subdivisions as well as

within new subdivisions of the City. It is the policy of the City of Sherman that such tax abatement will be provided in accordance with the procedures and criteria outlined in this document and as permitted by State statute. The guidelines and criteria herein adopted shall expire two (2) years from and after April 15, 2019. The provisions herein are severable, and if any provision or requirement of these guidelines or criteria is declared or found to be illegal or invalid, such illegality or invalidity shall not affect the remaining provisions, since the City Council would have adopted these guidelines and criteria without the incorporation of the portions found to be invalid.

DEFINITION OF TERMS

Act — means the Property Redevelopment and Tax Abatement Act, Texas Tax Code Ann. 312.001, et seq., as amended from time to time.

Agreement — means a contractual agreement between a property owner and the City of Sherman for the purposes of tax abatement.

Applicant — means an owner of real property who requests tax abatement in accordance with these guidelines.

Base Year Value — means the assessed value of eligible property on January 1 preceding the date of execution of the agreement.

Economic Life — means the number of years a property improvement is expected to be in service.

New Structure — means residential improvements made to a property previously undeveloped which is placed into use by means other than or in conjunction with expansion.

Reinvestment Zone — means a contiguous geographic area in the jurisdiction of the municipality in which tax abatements may be granted to promote residential development or redevelopment if the governing body determines that residential development or redevelopment would not occur solely through private investment in the reasonably foreseeable future.

Residential Improvements — means the construction of residential building(s), and all the appurtenances thereto, single-family in purpose. This does not include duplexes or multi-family structures.

Total Facility — means all buildings and structures along with the appurtenances thereto.

ELIGIBILITY

All residentially zoned property is eligible for designation as a Reinvestment Zone. A new structure anywhere within the corporate limits of a value in excess of $15,000.00 may receive abatement. As provided in the Act, abatement may only be granted for the value of eligible property subsequent to and listed in an abatement agreement between the City of Sherman and the property owner. Abatement will be granted for residential improvements only.

Eligible Property — Abatement will be extended to the increased value of real estate, buildings, structures, and site improvements along with the appurtenances thereto for properties which are single-family in purpose. This does not include duplexes or multi-family structures.

Value and Term of Abatement — Upon determination that all requirements for tax abatement have been satisfied by the applicant, the value and terms of the abatement will be for a period of ten (10) years in accordance with the following schedule for the abatement of taxes on the added value above the base year value. Abatement shall be granted effective with the January 1 valuation date immediately following the date of completion of the improvements.

SCHEDULE OF TAXES ASSESSED

TAX YEAR	ABATEMENT
1	100%
2	100%
3	100%
4	100%
5	100%
6	100%
7	80%
8	60%
9	40%
10	20%

CRITERIA

Any request for tax abatement shall be reviewed for completeness. The City staff shall determine whether the application satisfies the guidelines and criteria. Tax abatement shall be based upon an evaluation of the following criteria which each applicant will be requested to address in narrative format:

Fiscal Impact

Addition of real property improvements to the tax rolls.

No utility construction by the City would be required other than routine.

Community Impact

The project is compatible with the City's comprehensive plan.

No adverse environmental impact will be created by the project.

PROCEDURES

Any person, partnership, organization, corporation or other entity desiring that the City of Sherman consider providing tax abatement to encourage location of residential improvements

within the City limits of Sherman shall be required to comply with the following procedural guidelines:

1. Preliminary Application Steps

   A. Applicant shall submit an "Application for Tax Abatement" contemporaneously with the application for a building permit, and shall pay a filing fee of $75.00 to cover publication, notice cost, review and processing. If the applicant for the building permit is not the owner of the real estate and does not make application for residential tax abatement on behalf of the owner, the City staff shall notify the owner by certified mail, return receipt requested, that residential tax abatement must be filed with the City within ten (10) business days of receipt of the notice.

   B. If the applicant does not wish to apply for residential tax abatement at the time that the building permit is issued, or if the owner fails to respond to the written notice of availability for residential tax abatement, the opportunity for residential tax abatement is waived. The staff shall prepare forms necessary to reflect the refusal of an applicant to participate and to document the lack of response by the owner to the written notice. The refusal or waiver to participate in residential tax abatement by the owner or applicant shall be binding on subsequent owners of the real property.

   C. The City may request applicant to provide substantiation of economic feasibility of the overall project to assist in determining the long-term benefit to the City.

   D. A complete legal description shall be provided.

   E. Applicant shall complete all forms and information detailed above and submit them to the City of Sherman.

2. All information in the application package detailed above will be reviewed for completeness and accuracy. Additional information may be requested as needed.

   If necessary, applicant will meet with City to discuss details of the application and prepare for presentation of application to the City Council.

3. The application shall include the total capital investment for real property improvements and type of project.

LEGAL DOCUMENTATION PREPARATION

The City will be responsible for drafting the proposed agreement pursuant to the approved Tax Abatement, as well as all associated documentation.

The legal document is to include the following:

1. Estimated value of new construction to be abated.

2. Percent of value to be abated each year.

3. Commencement date and the termination date of abatement.

4. Proposed use of the facility, nature of construction, time schedule, map, property description and improvements list as provided in the application.

5. Contractual obligations in the event of default, violation of terms or conditions, delinquent taxes, recapture and administration.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the 15th day of April, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

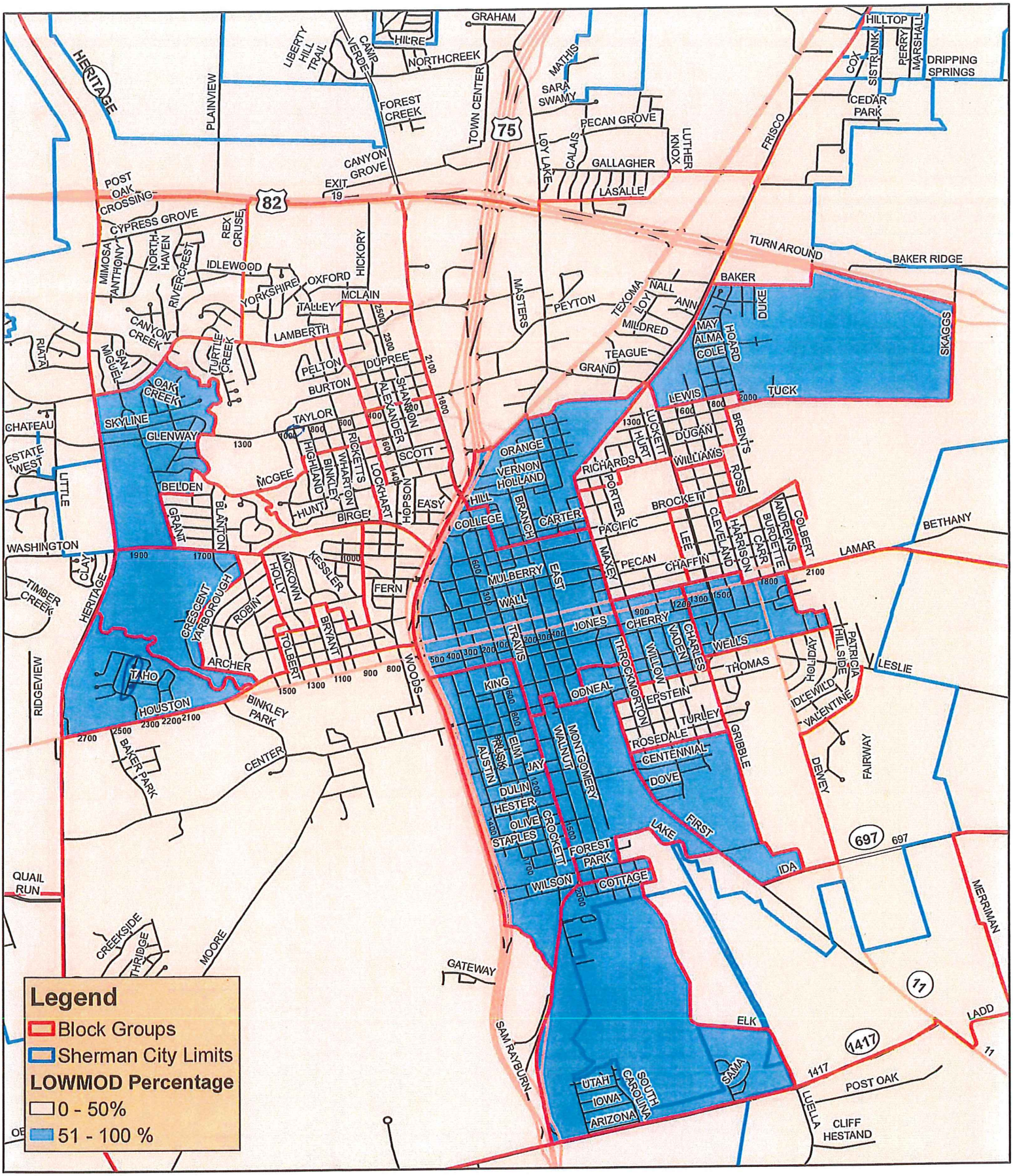
ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY, CITY ATTORNEY

Sherman, Texas



ORDINANCE NO. 5948

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, RENEWING THE DESIGNATION OF RESIDENTIAL REINVESTMENT ZONE, NUMBER 041811-1, CITY OF SHERMAN, TEXAS, FOR THE PURPOSE OF RESIDENTIAL TAX ABATEMENT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Sherman has heretofore established Guidelines and Criteria and a Reinvestment Zone for the Residential Tax Abatement Program, pursuant to the provisions of Chapter 312, Tax Code, Vernon's Texas Codes Annotated; and

WHEREAS, the Reinvestment Zone created for residential tax abatement expires five years after the date of designation and may be renewed for periods not to exceed five years; and

WHEREAS, said Reinvestment Zone was last renewed by Ordinance No. 5692 at the City Council's April 18, 2011 meeting;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the hereinafter described real property is hereby established as Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas, for the purposes of and pursuant to Chapter 312, Tax Code, Vernon's Texas Codes Annotated. Such Reinvestment Zone is hereby described as follows:

That tract of land situated in the City of Sherman, Grayson County, Texas, being described as follows, to-wit:

All real property located within the street boundaries depicted on the map attached hereto and incorporated herein by reference as Exhibit A.

SECTION 2. The value of real property eligible for tax abatement within the zone described herein shall not exceed One Hundred Thousand Dollars ($100,000.00).

SECTION 3. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the 18th day of April, 2016.

ADOPTED on this the 18th day of April, 2016.

EFFECTIVE DATE on this the 18th day of April, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

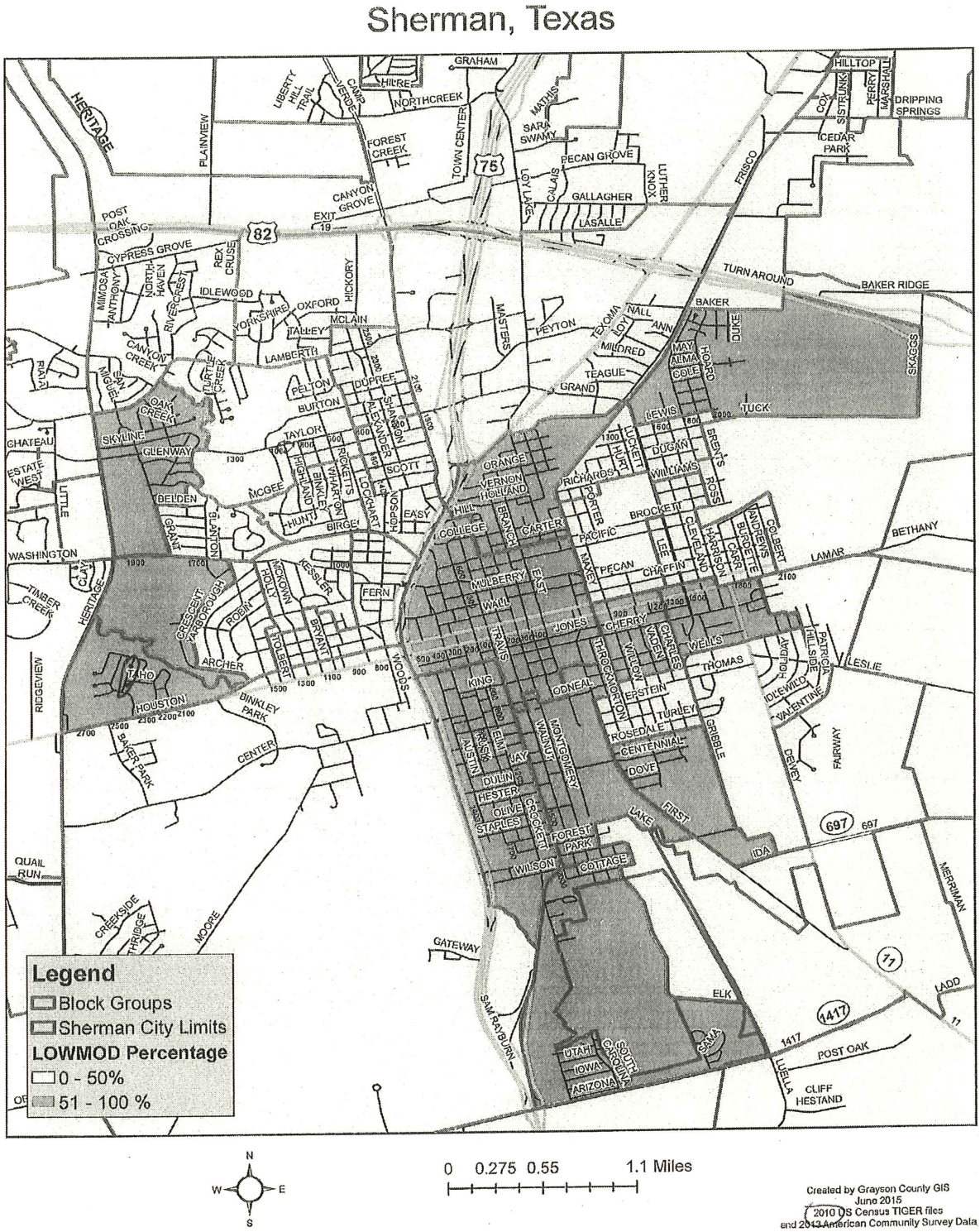
BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

Exhibit A

Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas



ORDINANCE NO. 5692

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REVISING THE DESIGNATION OF RESIDENTIAL REINVESTMENT ZONE, NUMBER 041811-1, CITY OF SHERMAN, TEXAS, FOR THE PURPOSE OF RESIDENTIAL TAX ABATEMENT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Sherman has heretofore established Guidelines and Criteria and a Reinvestment Zone for the Residential Tax Abatement Program, pursuant to the provisions of Chapter 312, Tax Code, Vernon's Texas Codes Annotated; and

WHEREAS, the Reinvestment Zone created for residential tax abatement expires five years after the date of designation and may be renewed for periods not to exceed five years; and

WHEREAS, said Reinvestment Zone was last renewed by Ordinance No. 5537 at the City Council's June 2, 2008 meeting;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the hereinafter described real property is hereby established as Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas, for the purposes of and pursuant to Chapter 312, Tax Code, Vernon's Texas Codes Annotated. Such Reinvestment Zone is hereby described as follows:

That tract of land situated in the City of Sherman, Grayson County, Texas, being described as follows, to-wit:

BEGINNING at a point in the centerline of the intersection of U.S. Hwy. 82 and Hwy. 91; **THENCE** east along U.S. Hwy. 82 to its intersection with Skaggs Road;

THENCE south along Skaggs Road to Tuck Street; **THENCE** west along Tuck Street to Ellington Avenue; **THENCE** in a southerly direction from Ellington Avenue to Elliot Avenue; **THENCE** south along Elliot Avenue to Mulberry Street; **THENCE** west on Mulberry Street to Colbert Avenue; **THENCE** south along Colbert Avenue to Lamar Street; **THENCE** west on Lamar Street to Wanda Street; **THENCE** south and east along Wanda Street, Hillbrook Street and Patricia Drive to its intersection with Wells Avenue; **THENCE** west along Wells Avenue to Loving Avenue; **THENCE** south along Loving Avenue to the north point of McCall Drive; **THENCE** west on McCall Drive to Gribble Street; **THENCE** south along Gribble Street to Rosedale Street;

THENCE west along Rosedale Street to First Street; **THENCE** south and east along First Street to Lake Avenue; **THENCE** west in a straight line to the City Limits Line; **THENCE** along the City Limits Line to Sherman Street; **THENCE** west along Sherman Street and Mercer Drive to Crockett Street; **THENCE** north along Crockett Street to Wilson Avenue; **THENCE** west along Wilson Street to U.S. Hwy 75;

THENCE north along U.S. Hwy 75 to the south ROW of Center Street; **THENCE** west along the south ROW of Center Street to the east ROW of Bryant Avenue; **THENCE** south along the east ROW of Bryant Avenue to Steadman Street; **THENCE** west along Steadman Street to Moore Street; **THENCE** northeast along Moore Street to Holly Avenue; **THENCE** north along Holly Avenue to the north ROW line of Center Street; **THENCE** east along the north ROW of Center Street to Binkley Street; **THENCE** north along Binkley Street to King Street; **THENCE** east along King Street to Woods Street; **THENCE** north along Woods Street to Lamar Street; **THENCE** west along Lamar Street to Tolbert Avenue; **THENCE** north along Tolbert Avenue to Mulberry Street; **THENCE** East along Mulberry Street to Carl Street; **THENCE** South along Carl Street to Pecan Street; **THENCE** East along Pecan Street to Ricketts Street; **THENCE** North along Ricketts to Freeman Street; **THENCE** East along Freeman and Washington Street to U.S. Hwy 75;

THENCE Northeasterly with U.S. Highway 75 to Travis Street; **THENCE** Northerly along Travis Street to Taylor Street; **THENCE** Westerly along Taylor Street to Woods Street; **THENCE** North along Woods Street to Lamberth Road; **THENCE** East along Lamberth Road to Woods Street; **THENCE** North along Woods Street to McLain Drive; **THENCE** East along McLain to Travis Street; **THENCE** Northerly along Travis Street to Canyon Grove Road; **THENCE** North easterly along Canyon Grove Road to Loy Lake Road;

THENCE South along Loy Lake Road to La Salle Drive; **THENCE** Easterly along LaSalle Drive to Versaille Drive; **THENCE** Northeasterly along Versaille Drive to Gallagher Road; **THENCE** East along Gallagher Road to State Highway 91 (Texoma Parkway); **THENCE** Northerly along State Highway 91 (Texoma Parkway) to Woodlake Road; **THENCE** East along Woodlake Road to the intersection of the Southern Pacific Railroad; **THENCE** Southerly with the Centerline of the Southern Pacific Railroad to the **PLACE OF BEGINNING**.....

Unless otherwise indicated, all lines are along the centerline of referenced streets.

SECTION 2. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the 18th day of April, 2011.

ADOPTED on this the 18th day of April, 2011.

EFFECTIVE DATE on this the 18th day of April, 2011.

CITY OF SHERMAN, TEXAS

BY: _____
BILL MAGERS, MAYOR

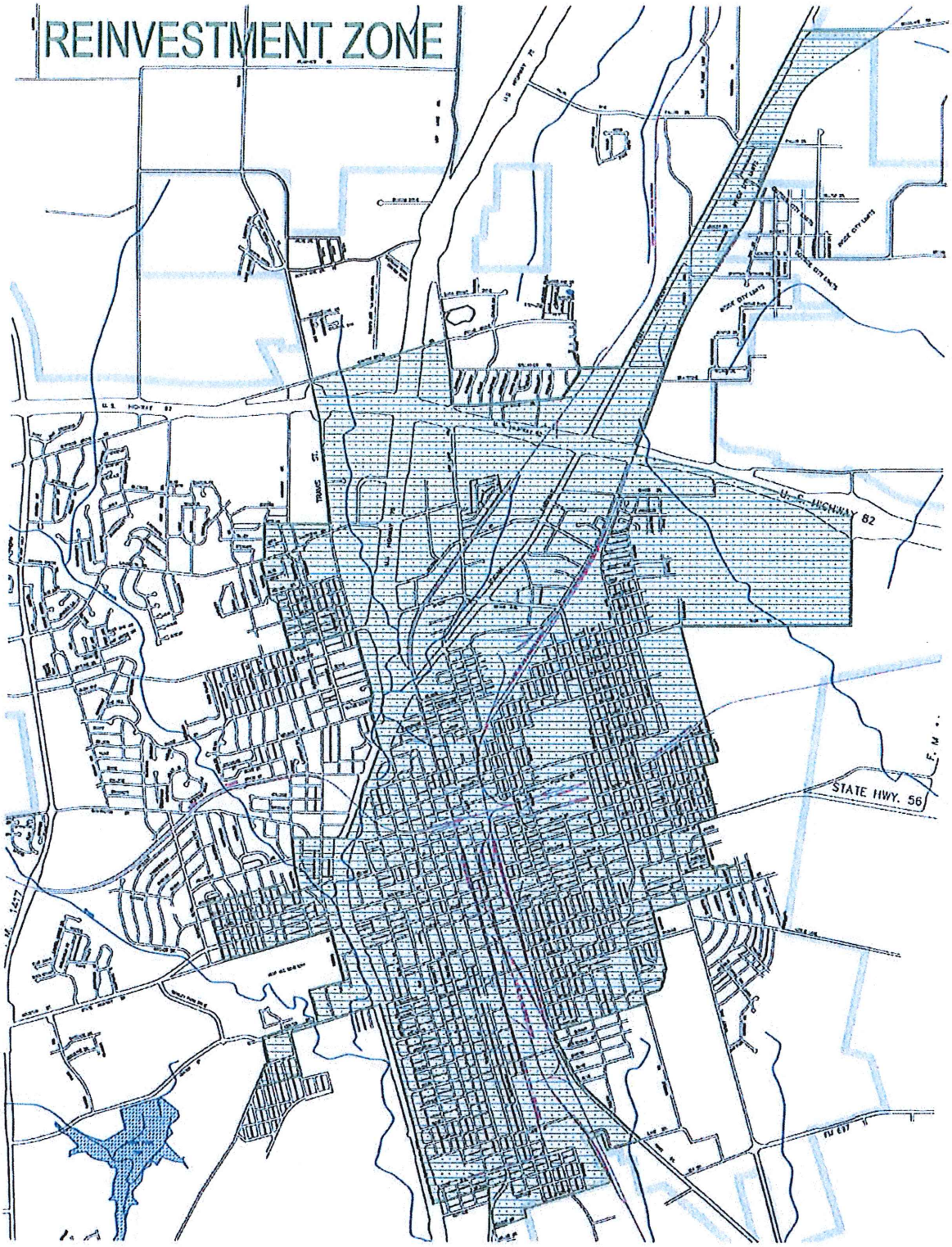
ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas



SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **D.1.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

OTHER BUSINESS

Providing for the Ratification of the Property Tax Increase

Issue:

To ratify the property tax increase in the 2019-2020 Operating Budget

Background:

Texas Local Government Code Section 102.007 requires that a **record vote** separate from both the adoption of the budget and the adoption of the tax rate be made to disclose the amount and percentage increase of the proposed property tax revenue as compared to the prior year budget. The 2019-2020 Operating Budget contains $3,654,000 and 27% more revenue from property taxes than was originally budgeted in the prior year, of which $507,000 is tax revenue from new property.

"This budget will raise more total property taxes than last year's budget by $3,654,000 and 27% and, of that amount, $507,000 is revenue to be raised from new property to be added to the roll this year. The decrease in residential trash rate by $6 per month per customer will fully offset the impact of the tax rate increase for the average residential taxpayer."

Origination:

Director of Finance

Financial Consideration:

There is no cost associated with this item.

Staff Recommendation:

The staff recommends the Council, **by motion and order**, ratify the property tax increase.

Alternatives:

This action is required by State law; therefore, no alternatives are recommended by the staff.

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **E.1.**

Meeting Date: 08/19/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

ADOPTION OF ORDINANCES

Consider Adoption of Ordinance Number: 6233

Issue:

C. 2. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6233**
Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **E.2.**

Meeting Date: 08/19/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

ADOPTION OF ORDINANCES

Consider Adoption of Ordinance Numbers: 6235, 6236, 6237, 6238, 6239, 6240 and 6241

Issue:

C. 4. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6235**
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

C. 5. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6236**
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of the Reauthorization of the Local Sales and Use Tax at the Rate of One-Eighth of One Percent (1/8%) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets; Providing that Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

C. 6. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6237**
Calling a Special Election of the Qualified Voters of the City of Sherman, Texas, on the 5th day of November, 2019, for the Purpose of Amending the City Charter of the City of Sherman, Texas; Providing for Notice of Said Election; Designating Election Precincts; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

C. 7. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6238**
Reappointing a Presiding Municipal Court of Record Judge and Alternate Municipal Court of Record Judges for the City of Sherman, Grayson County, Texas

C. 8. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6239**

Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", Article 1.07, entitled "Aviation", Division 1, entitled "Generally", to Provide for a New Section 1.07.004 to be entitled "Sherman Municipal Airport Advisory Board"

C. 9. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6240**

Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", Article 1.07, entitled "Aviation", at Division 2, entitled "Municipal Airport", Section 1.07.034, at Division 3, entitled "Airport Rules", Sections 1.07.092, 1.07.093, 1.07.095 and 1.07.098, and Deleting Sections 1.07.033 and 1.07.100 in their entirety

C. 10. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 6241**

Redesignating Residential Reinvestment Zone, Number 041811-1, City of Sherman, Texas, to City of Sherman Reinvestment Zone, Number Ten (#10), for the Purpose of Residential Tax Abatement

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SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **E.3.**

Meeting Date: 08/19/2019

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Issue:

F. 2. **** RESOLUTION NO. 6511***
Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 5, 2019

F. 5. **** RESOLUTION NO. 6514***
Awarding a Bid to and Authorizing Execution of a Contract with MyGov, LLC for Community Development Software

G. 1. **** REQUEST TO ADVERTISE***
Utility Relocation at Center Street and U.S. Highway 75

H. 1. **** CHANGE ORDER NO. 1***
Fairview Elevated Tank Repair and Paint Project; American Suncraft Company, Inc.; $5,415.00 Decrease

I. 1. **** OTHER BUSINESS***
Consider Request of the Sherman Independent School District and the Sherman High School Student Council to Temporarily Close Certain Streets for the "2019 Sherman High School Homecoming Parade" on Monday, September 16, 2019

I. 2. **** OTHER BUSINESS***
Consider Request of Downtown Sherman NOW to Temporarily Close Certain Streets for the "Stroll on the Square & Texoma's Best Bites" on Saturday, October 5, 2019

I. 3. **** OTHER BUSINESS***

Consider Request of Austin College to Temporarily Close Certain Streets for the 2019 5K 'Roo Run' on Saturday, October 26, 2019

I. 4. **** OTHER BUSINESS***

Consider Request of Couch Entertainment, LLC to Temporarily Close Certain Streets for the "Back to the 90's" Concert on Saturday, November 2, 2019

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **F.1.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6510

Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas

Issue:

To approve and adopt the City of Sherman's Capital Improvement Program 2019-2024

Background:

Article V, Section 10 of the City Charter requires that the City Council, by resolution, adopt a Capital Improvement Program. As required, before consideration of the resolution, the City published a summary of the Program and gave notice of a public hearing in a newspaper of general circulation in the City and also held the required public hearing on the Program.

Origination:

Finance Department

Financial Consideration:

The first year of the CIP projects for the General, Utility and Stormwater Capital Improvement Programs are funded through the fiscal year (FY) 2019-2020 budget to be recommended for adoption by the City Council at the August 19, 2019 City Council meeting. The total estimated project costs for all five years are reflected in the table below, and total about $223 million.

General Fund	$125,710,580
Utility Fund	78,562,464
Stormwater Fund	19,201,115
Total Projects for 2019-2024	$223,474,159

Staff Recommendation:

The staff recommends approval of this item following the public hearing.

Alternatives:

The Council may amend the Program and then adopt the Program with or without amendments.

Attachments

Resolution No. 6510

Five-Year Capital Improvement Program 2019-2024

RESOLUTION NO. 6510

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five-year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City; and

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 5th day of August, 2019, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 19th day of August, 2019.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____

DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

Capital Improvement Plan of the City of Sherman

October 1, 2019 - September 30, 2024

David Plyler, Mayor
Shawn Teamann, Deputy Mayor

Council Members
Pamela Howeth
Willie Steele
Daron Holland
Josh Stevenson
Sandra Melton

CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF SHERMAN

OCTOBER 1, 2019 - SEPTEMBER 30, 2024

CITY COUNCIL

David Plyler, Mayor
Shawn Teamann, Deputy Mayor

Council Members

Pamela L. Howeth
Willie Steele
Daron Holland
Josh Stevenson
Sandra Melton

☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆

Robby Hefton, City Manager

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City of Sherman, Texas

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MAYOR
DAVID PLYLER
DEPUTY MAYOR
SHAWN TEAMANN

CITY COUNCIL
PAMELA L. HOWETH
WILLIE STEELE
DARON HOLLAND

JOSH STEVENSON
SANDRA MELTON
CITY MANAGER
ROBBY HEFTON

The Honorable David Plyler, Mayor, and Members of the City Council

Subject: 2019-2020/2023-2024 Five-Year Capital Improvement Program

The Capital Improvement Program for the City of Sherman is submitted to you in compliance with Article V, Section IX of our Charter. This Five-Year Capital Improvement Program covers the planning period beginning October 1, 2019 through September 30, 2024.

Our community continues to experience growth and potential for growth and, in order to meet the needs of the future, we must plan. The Capital Improvement Program forecasts our major capital improvement needs on a yearly priority basis. The plan requires annual revision in order to ensure that it meets the public safety, health and welfare needs of the citizens of Sherman, as well as our ability to finance those needs.

The Capital Improvement Program provides you with a comprehensive planning forecast of Capital Improvement needs. It outlines the recommended projects by fiscal year and estimates cost and funding sources. Each project is described by a brief narrative. The process of reviewing and approving this document requires that you concentrate on the priorities of the projects, due to funding limitations.

The Capital Improvement Program is separated into two functions, that of governmental and of proprietary. The governmental function is accounted for in the General Fund services; and the Capital Improvement Projects under this section are associated with general government and financed by taxation, grants and other General Fund sources. These projects are in the nature of streets, parks, drainage, flood control, refuse, and public safety improvements. The proprietary function is accounted for in the Utility Services section. Projects under this section are primarily for water and sewer improvements. Summaries by fiscal year for General Services and Utility Services are for years one through five.

This Capital Improvement Program has been reviewed and is hereby respectfully submitted for your consideration.

Very truly yours,

Robby Hefton
City Manager

GENERAL SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
BUILDING MAINTENANCE					
Municipal Building 2nd-Floor Office Remodel	$ -	$ 40,000	$ -	$ -	$ -
Total Building Maintenance	$ -	$ 40,000	$ -	$ -	$ -
ENGINEERING SERVICES					
Downtown Sidewalk Repairs	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
TxDOT FM 1417 & W. Travis Street Intersection	$ 700,000	$ -	$ -	$ -	$ -
Engineering & Construction of Taylor/Washington - Little Lane to Sand Creek	$ 700,000	$ 600,000	$ -	$ -	$ -
Travis Extension Phases II & III - Northgate Dr. to Moore Street	$ 7,000,000	$ -	$ -	$ -	$ -
Moore St. Construction - Phase I from W. Travis to Park	$ 1,000,000	$ -	$ -	$ -	$ -
Quail Run Extension Including Developer Partnership for Park Improvements	$ 250,000	$ -	$ -	$ -	$ -
Center/McGee Bridges - Erosion & Overlay Repairs	$ 400,000	$ -	$ -	$ -	$ -
Flanary Road Construction - Between FM 1417 & Progress Drive	$ 2,000,000	$ -	$ -	$ -	$ -
East Park Expansion - Connect Park to First Street	$ 1,200,000	$ -	$ -	$ -	$ -
Public Infrastructure for TIRZ #6	$ 500,000	$ -	$ -	$ -	$ -
Swan Ridge Extension Construction	$ 1,200,000	$ -	$ -	$ -	$ -
Design/ROW FM 1417 Improvements - SH 56 to W. Travis	$ -	$ 700,000	$ 1,800,000	$ -	$ -
Friendship Road Construction - SH 56 to Lamberth Road	$ -	$ 1,600,000	$ 2,000,000	$ 2,700,000	$ 6,200,000
Engineering & Construction of Taylor/Washington - FM 1417 to SH 289	$ -	$ 1,000,000	$ -	$ 7,000,000	$ -
Lamberth Road Expansion - Shady Oaks to Friendship Road	$ -	$ 450,000	$ 3,000,000	$ -	$ -
Engineering & Construction of Taylor/Washington Bridge Across Sand Creek	$ -	$ 500,000	$ 7,000,000	$ -	$ -
FM 1417 Improvements - US 82 to SH 56	$ -	$ 2,500,000	$ -	$ -	$ -
Final Engineering & Acquisitions for Fallon Drive Extension	$ -	$ 500,000	$ -	$ -	$ -
Progress Drive Construction - Between Progress Rail & Flanary Road	$ -	$ 1,800,000	$ -	$ -	$ -
Moore St. Construction - Phase II from W. Travis to FM 1417 (2 of 4 Lanes)	$ -	$ 2,500,000	$ -	$ -	$ -
Total Engineering Services	$ 15,000,000	$ 12,200,000	$ 13,850,000	$ 9,750,000	$ 6,250,000
FIRE DEPARTMENT					
Station #4 Construction Phase II - Training Facility & Tower	$ -	$ 2,900,000	$ -	$ -	$ -
Equip Personnel with Ballistic Body Armor	$ -	$ 80,000	$ -	$ -	$ -
Station #1 Roof Replacement	$ -	$ 90,000	$ -	$ -	$ -
Replace Overhead Doors at Station #5	$ -	$ 60,000	$ -	$ -	$ -
Replace Emergency Generator at Gallagher Tower Repeater	$ -	$ 30,000	$ -	$ -	$ -
Station #4 Construction Phase III - EMS Storage Facility & Offices	$ -	$ 950,000	$ -	$ -	$ -

GENERAL SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
Station #2 Renovations - Expand Dorm, Office, Kitchen, & Other Areas	$ -	$ 225,000	$ -	$ -	$ -
Station #3 Renovations - Leveling, Irrigation, Exhaust, Etc.	$ -	$ 65,000	$ -	$ -	$ -
Replace Overhead Doors at Station #2	$ -	$ 40,000	$ -	$ -	$ -
Station #3 Renovations - Add Emergency Generator & Electrical Upgrades	$ -	$ 60,000	$ -	$ -	$ -
Station #1 Renovations - Façade & Interior	$ -	$ -	$ 1,000,000	$ -	$ -
Station #2 Renovations - Add Emergency Generator & Electrical Upgrades	$ -	$ -	$ 60,000	$ -	$ -
Replace Overhead Doors at Station #3	$ -	$ -	$ 70,000	$ -	$ -
Station #6 Construction	$ -	$ -	$ 4,500,000	$ -	$ -
Station #5 Relocation	$ -	$ -	$ -	$ 4,500,000	$ -
Station #7 Construction	$ -	$ -	$ -	$ -	$ 5,000,000
Total Fire Department	$ -	$ 4,500,000	$ 5,630,000	$ 4,500,000	$ 5,000,000

INFORMATION TECHNOLOGY

Move City to Cloud-based Microsoft Office 365	$ -	$ 60,000	$ 60,000	$ 60,000	$ 60,000
Total Information Technology	$ -	$ 60,000	$ 60,000	$ 60,000	$ 60,000

PARKS AND RECREATION

Pecan Grove Ball Fields Installation	$ 500,000	$ -	$ -	$ -	$ -
Cemetery Office & Shop Renovations	$ 60,000	$ -	$ -	$ -	$ -
Multi-year Development of City Trail & Bike Boulevards	$ -	$ 302,000	$ 300,000	$ 300,000	$ 300,000
Library Park - Outdoor Piano Improvement	$ -	$ 75,000	$ -	$ -	$ -
Pecan Grove West Complex Phase II - Spraygrounds, Trails, Etc.	$ -	$ 3,300,000	$ -	$ -	$ -
Hillcrest Park - Playground Replacement & Pavilion	$ -	$ 600,000	$ -	$ -	$ -
Fairview Park - Replace Existing Lighting with LED	$ -	$ 600,000	$ -	$ -	$ -
Martin Luther King Park - Replace Restroom Facility	$ -	$ 300,000	$ -	$ -	$ -
Install Bridge Connecting Lamar Street Greenspace to Binkley Park	$ -	$ 150,000	$ -	$ -	$ -
Replace Fairview Park Restroom with Concessions /Restroom Building	$ -	$ 850,000	$ -	$ -	$ -
Conduct Recreation/Community Center Feasibility Study	$ -	$ 50,000	$ -	$ -	$ -
Land Acquisitions for 60-80 Acre Regional Park	$ -	$ 2,000,000	$ -	$ -	$ -
Pecan Grove East Park - Add Restroom & Trail Lighting	$ -	$ 350,000	$ -	$ -	$ -
Hawn Park - Add Pavilion & Expand Parking Lot	$ -	$ 400,000	$ -	$ -	$ -
Old Settlers Park - Replace Existing Lighting with LED	$ -	$ 1,000,000	$ -	$ -	$ -
Binkley Park - Install Restroom Facility	$ -	$ -	$ 300,000	$ -	$ -

GENERAL SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
Build Recreation/Community Center	$ -	$ -	$ 10,000,000	$ -	$ -
Expand Parking at Taylor Street Gym	$ -	$ -	$ 50,000	$ -	$ -
Herman Baker Park - Install Fishing Peer & Boat Ramp	$ -	$ -	$ 625,000	$ -	$ -
Herman Baker Park - Install Pavilion & Playground	$ -	$ -	$ 600,000	$ -	$ -
Fairview Park - Expand Tennis Courts	$ -	$ -	$ 140,000	$ -	$ -
Ely Park - Upgrade Pavilion & Add Walking Trail	$ -	$ -	$ 200,000	$ -	$ -
Develop 60-80 Acre Regional Park	$ -	$ -	$ -	$ 7,000,000	$ -
The Splash - Expand Deck, Seating, & Shade Structures	$ -	$ -	$ -	$ 750,000	$ -
Hawn Park - Expand Existing Skatepark	$ -	$ -	$ -	$ 300,000	$ -
Land Acquisitions to Accommodate Neighborhood Parks	$ -	$ -	$ -	$ 300,000	$ -
Update Parks & Recreation Master Plan	$ -	$ -	$ -	$ -	$ 60,000
Hawn Park - Update Play Structure	$ -	$ -	$ -	$ -	$ 150,000
Pebblebrook II - Develop Neighborhood Park	$ -	$ -	$ -	$ -	$ 600,000
Total Parks & Recreation	$ 560,000	$ 9,977,000	$ 12,215,000	$ 8,650,000	$ 1,110,000
POLICE DEPARTMENT					
Lease Purchase 3D Laser Scanner Package	$ -	$ 34,645	$ 34,645	$ 34,645	$ 34,645
Construct New Police Station & Remodel Existing Facility	$ -	$ 16,000,000	$ -	$ -	$ -
Sky Watch Mobile Surveillance Tower	$ -	$ 100,000	$ -	$ -	$ -
Total Police Department	$ -	$ 16,134,645	$ 34,645	$ 34,645	$ 34,645
Total General Services	$15,560,000	$42,911,645	$31,789,645	$22,994,645	$12,454,645

UTILITY SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
Rehab Fine Screening #2 - Replace Various Components	$ 50,000	$ -	$ -	$ -	$ -
WWTP Equalization Basin - Replace Propeller Mixers	$ 400,000	$ -	$ -	$ -	$ -
Replace Existing Deteriorated Sewer Relief - Rosedale to First Street	$ 1,000,000	$ -	$ -	$ -	$ -
Replace Existing 10" Water Crossing Under US 75 South @ Choctaw	$ 425,000	$ -	$ -	$ -	$ -
Construct Brine Disposal Line for WTP	$ 3,250,000	$ -	$ -	$ -	$ -
Utility Relocates - FM 1417	$ 400,000	$ -	$ -	$ -	$ -
WWTP Control Building Expansion - Engineering	$ 88,750	$ -	$ -	$ -	$ -
Moore St. Sewer/Southwest Sewer Main No. 2	$ 1,100,000	$ -	$ -	$ -	$ -
NTMWD Cathodic Improvements	$ 760,000	$ -	$ -	$ -	$ -
Aeration Basin Upgrade	$ 4,210,000	$ -	$ -	$ -	$ -
Biological Clarifier Rehabilitation	$ 2,340,000	$ -	$ -	$ -	$ -
WWTP Control Building Expansion - Construction	$ 798,714	$ -	$ -	$ -	$ -
WWTP Stormwater Lift Station	$ 625,000	$ -	$ -	$ -	$ -
Primary Clarifier #1 Rehabilitation	$ 840,000	$ -	$ -	$ -	$ -
Water & Sewer Oversizing Costs	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000
WWTP Equalization Basin Blower Building - Components Replacement	$ -	$ 100,000	$ 500,000	$ -	$ -
Northwest Sewer Expansion Project	$ -	$ 1,500,000	$ 1,500,000	$ -	$ -
Water System Age Improvements	$ -	$ 100,000	$ -	$ 100,000	$ -
AMI Infrastructure	$ -	$ 250,000	$ -	$ -	$ -
Sludge Pond Waste Removal at WTP	$ -	$ 350,000	$ -	$ -	$ -
Expand Lab Facility & Remodel Interior	$ -	$ 1,300,000	$ -	$ -	$ -
Replace & Extend Perimeter Fencing at WWTP	$ -	$ 75,000	$ -	$ -	$ -
Replace Deteriorated Southside Industrial Sewer	$ -	$ 2,350,000	$ -	$ -	$ -
Sewer Overflow Relief on Texoma Pkwy - Sycamore to Evergreen	$ -	$ 150,000	$ -	$ -	$ -
Upgrade Preston Club Water System to City Standards	$ -	$ 100,000	$ -	$ -	$ -
Ida Road Ground Storage Tank - Modifications & Repairs	$ -	$ 2,000,000	$ -	$ -	$ -
Replace 12" Texoma Pkwy Water Main - Fallon Drive to SH 691	$ -	$ 1,000,000	$ -	$ -	$ -
Lamberth Water Line Extension - Carriage Estates	$ -	$ 100,000	$ -	$ -	$ -
Construct Water Main - US 75 South Corridor Transport	$ -	$ 4,000,000	$ -	$ -	$ -
Reclaim Blalock Industrial Park Effluent	$ -	$ 5,000,000	$ -	$ -	$ -
Relocate Main Switchgear Building Components to Blower Building	$ -	$ -	$ 50,000	$ 1,750,000	$ -
Primary Digester #1 Rehabilitation & Repairs	$ -	$ -	$ 1,000,000	$ -	$ -
Conduct WWTP Study to Control TDS Loadings	$ -	$ -	$ 100,000	$ -	$ -
Install Security Protection Upgrades at WWTP	$ -	$ -	$ 150,000	$ -	$ -
WWTP Main Digester Complex Rehabilitation	$ -	$ -	$ -	$ 100,000	$ 3,000,000
Demolish Old Sludge Drying Beds	$ -	$ -	$ -	$ -	$ 250,000
Conduct Odor Abatement Study	$ -	$ -	$ -	$ -	$ 200,000
Construct WTP Pipeline From Lake Texoma Pump Station	$ -	$ -	$ -	$ -	$ 35,000,000
Total Utility Services	$ 16,287,464	$ 18,425,000	$ 3,350,000	$ 2,000,000	$ 38,500,000

STORMWATER SERVICES

PROJECT	FY 2020 Budgeted	FY 2021 Proposed	FY 2022 Proposed	FY 2023 Proposed	FY 2024 Proposed
ENGINEERING SERVICES					
Construction of Proposed Dam 9a	$ -	$ 400,000	$ -	$ 5,000,000	$ -
Canterbury Drive Property Acquisition	$ -	$ 100,000	$ -	$ -	$ -
Archer Drive Property Acquisition	$ -	$ 4,238,000	$ -	$ -	$ -
Sam Rayburn/Contemporary Property Acquisitions for Flood Damage Mitigation	$ -	$ 105,284	$ -	$ -	$ -
Ayers Drive Property Acquisition for Flood Damage Mitigation	$ -	$ 192,152	$ -	$ -	$ -
Sam Rayburn/N. Travis Property Acquisitions for Flood Damage Mitigation	$ -	$ 489,033	$ -	$ -	$ -
Property Acquisition for Proposed Dam 9a	$ -	$ 1,000,000	$ -	$ -	$ -
Increase Culvert Capacity under Lamberth Road	$ -	$ 1,700,000	$ -	$ -	$ -
Contemporary Drive Property Acquisition	$ -	$ -	$ 1,242,646	$ -	$ -
Increase Culvert Capacity under Gribble Street at Stream G	$ -	$ -	$ 275,000	$ -	$ -
Increase Channel Capacity near Lamar/US 75	$ -	$ -	$ -	$ -	$ 1,437,000
Increase Channel Capacity near Center/Post Oak	$ -	$ -	$ -	$ -	$ 2,698,000
Total Engineering Services	$ -	$ 8,224,469	$ 1,517,646	$ 5,000,000	$ 4,135,000
STREETS MAINTENANCE					
Taylor/Washington Bridges - Erosion & Overlay	$ -	$ 92,000	$ -	$ -	$ -
Center/Lamberth Bridges - Erosion & Overlay	$ -	$ 87,000	$ -	$ -	$ -
Hillcrest/Wood Bridges - Erosion & Overlay	$ -	$ 77,000	$ -	$ -	$ -
Ricketts/Centennial/etc. Bridges - Erosion & Overlay	$ -	$ -	$ 68,000	$ -	$ -
Total Streets Maintenance Services	$ -	$ 256,000	$ 68,000	$ -	$ -
Total Stormwater Services	$ -	$ 8,480,469	$ 1,585,646	$ 5,000,000	$ 4,135,000

DRAFT

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five-year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City; and

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 5th day of August, 2019, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 19th day of August, 2019.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

DRAFT

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

CAPITAL BUDGET
2019 - 2024

GENERAL SERVICES
2019 - 2024

GENERAL SERVICES

CAPITAL BUDGET: 2019-2024

Within the Five-year Capital Improvement Program, the first year, or "activated" year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

2019-2020

PROJECT YEAR: 2019 - 2020

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

TXDOT FM 1417 & W. TRAVIS STREET INTERSECTION

DESCRIPTION:	Construction of an intersection at FM 1417 & West Travis Street by the new SISD High School.
ESTIMATED COST:	$700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary to accommodate the increase in traffic that will be associated with the opening of the new SISD high school and subsequent development in the area.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

ENGINEERING & CONSTRUCTION OF TAYLOR/WASHINGTON - PHASE 2B

DESCRIPTION:	Engineering and construction of two lanes of Taylor/ Washington Street extension from Little Lane to Sand Creek.
ESTIMATED COST:	$700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in areas of development in West Sherman that were identified in 2018 Grayson County Thoroughfare recommendations.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

TRAVIS EXTENSION PHASES II & III - NORTHGATE DRIVE TO MOORE STREET

DESCRIPTION:	Continuation of the West Travis Street extension project, extending from Sherman Crossroads west to Moore Street.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a major thoroughfare connecting South Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

MOORE STREET CONSTRUCTION - PHASE 1 - W. TRAVIS TO PARK ST.

DESCRIPTION:	Construct two of four lanes along the SISD High School and run north to Park Street.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a minor thoroughfare connecting FM 1417 and Park Street. Additional phases will be determined by future development.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

QUAIL RUN EXTENSION & CITY PARK IMPROVEMENTS

DESCRIPTION:	Extend Quail Run along a section of City-owned property. In partnering with a residential developer, a section south of the road will be improved and dedicated as a City park.
ESTIMATED COST:	$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Scope of park improvements dependent on final budget.
PROJECT NECESSITY:	Necessary to complete extension from Swan Ridge to Friendship Road.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

CENTER/MCGEE BRIDGES - EROSION & OVERLAY

DESCRIPTION:	Complete repairs of erosion damage and overlay bridge decking on the Center Street and McGee Street bridges.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified in the 2016 Bridge Inventory, Inspection, and Appraisal Program as in need of repair, due to safety and expanding growth needs.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FLANARY ROAD CONSTRUCTION - BETWEEN FM 1417 & PROGRESS DRIVE

DESCRIPTION:	Phased construction of two of four lanes of Flanary Road between FM 1417 and Progress Drive.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project was identified in the 2018 Grayson County Thoroughfare Plan. Additional phases to address remaining two lanes will be determined by future development.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

EAST PARK EXPANSION - CONNECT PARK TO FIRST STREET

DESCRIPTION:	Design and construct an extension of Park Street to First Street.
ESTIMATED COST:	$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	In 2015 Lake Street was damaged by storms. As part of the Grayson County Master Thoroughfare Plan, this project is an opportunity to close Lake, connecting Park as a thoroughfare.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PUBLIC INFRASTRUCTURE FOR TIRZ #6

DESCRIPTION:	Reimbursement developer for public infrastructure, including streets, water, and sewer utilities.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIRZ #6
PROJECT NECESSITY:	Tax Increment Reinvestment Zone (TIRZ) #6 was created for the Southeast corner of US 75 and SH 691.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2019 - 2020

SWAN RIDGE EXTENSION CONSTRUCTION

DESCRIPTION:	Construction to extend Swan Ridge from SH 56 to Hummingbird Drive.
ESTIMATED COST:	$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary to reduce traffic on Seasons West Avenue, which was not designed as a collector street.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PECAN GROVE BALL FIELDS INSTALLATION

DESCRIPTION:	Complete installation of ball fields and related equipment at Pecan Grove West Park.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Additional ball fields are necessary to accommodate increased recreation use within the parks system. The project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2019 - 2020

CEMETERY OFFICE & SHOP RENOVATIONS

DESCRIPTION:	**Renovate existing West Hill Cemetery office space and maintenance shop/storage area.**
ESTIMATED COST:	**$60,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**Remodel will better accommodate funeral arrangement planning, as well as better utilize available space for employees.**
DEPARTMENT/DIRECTOR:	**Assistant City Manager, Steve Ayers**

2020-2021

PROJECT YEAR: 2020 - 2021

CONTINUATION OF MUNICIPAL BUILDING OFFICE SPACE REMODELING

DESCRIPTION:	Continuation of second-floor office remodeling, including women's restroom facility and Community Planning and Support Services workspace.
ESTIMATED COST:	$40,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Remodeling updates are necessary to accommodate current and future staffing needs.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

ENGINEERING & CONSTRUCTION OF TAYLOR WASHINGTON - PHASE 2B

DESCRIPTION:	Engineering and construction of two lanes of Taylor/ Washington Street extension from Little Lane to Sand Creek.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in areas of development in West Sherman that were identified in 2018 Grayson County Thoroughfare recommendations.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FM 1417 IMPROVEMENTS - SH 56 TO WEST TRAVIS STREET

DESCRIPTION:	Design & right-of-way acquisitions necessary for TxDOT funding on this thoroughfare.
ESTIMATED COST:	$700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund;TxDOT Funds
PROJECT NECESSITY:	Traffic volume on the thoroughfare has significantly increased and planning for improvements is required to account for growth.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	**Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.**
ESTIMATED COST:	**$1,600,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**This phased design will assist in the areas of development in West Sherman. The updated Grayson County Master Thoroughfare Plan recommended a major thoroughfare between SH 56 and US 82.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

TAYLOR/WASHINGTON EXTENSION - PHASE II

DESCRIPTION:	**Engineering for phased construction of the Taylor/ Washington extension westward from FM 1417.**
ESTIMATED COST:	**$1,000,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**The updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

PROJECT YEAR: 2020 - 2021

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	$450,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will assist in the areas of development in West Sherman. The 2016 updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

TAYLOR/WASHINGTON BRIDGE ACROSS SAND CREEK

DESCRIPTION:	Engineering phase of a Taylor/Washington Street bridge extension across Sand Creek from west end of Phase 2b to Washington Street.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

FM 1417 IMPROVEMENTS - US 82 TO SH 56

DESCRIPTION:	Cost share required for the $25M FM 1417 expansion project.
ESTIMATED COST:	$2,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; TxDOT Funds
PROJECT NECESSITY:	Traffic volume on the thoroughfare has increased significantly and planning for improvements is required to account for growth. Failure to fund will result in the loss of $23M in MPO and TxDOT funding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FINAL ENGINEERING & ACQUISITIONS - FALLON DRIVE EXTENSION

DESCRIPTION:	Project for preliminary engineering and right-of-way acquisitions along Fallon Drive, west of US 75 to Kerr Chapel Road and east towards Dripping Springs.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition is directly related to new development in the area and corresponds to right-of-way widths included in the updates to the Grayson County Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

PROGRESS DRIVE CONSTRUCTION - BETWEEN PROGRESS RAIL & FLANARY ROAD

DESCRIPTION:	Phased construction of Progress Drive between Progress Rail and Flanary Road.
ESTIMATED COST:	$1,800,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	SEDCO
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has identified this project to address growth in the industrial park area.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

MOORE STREET CONSTRUCTION - PHASE II - W. TRAVIS TO FM 1417

DESCRIPTION:	Extend Moore Street from W. Travis Street to FM 1417 (includes two of the required four lanes).
ESTIMATED COST:	$2,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a minor thoroughfare connecting FM 1417 and Park Street. Additional phases will be determined by future development.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

STATION #4 CONSTRUCTION PHASE II - TRAINING FACILITY & TOWER

DESCRIPTION:	Phase II of Fire Station #4 is the construction of a training facility, complete with classroom, facilities and a training tower.
ESTIMATED COST:	$2,900,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2009 Comprehensive Master Plan listed a primary concern as the City's ability to serve its current geographic area,
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

EQUIP PERSONNEL WITH BALLISTIC BODY ARMOR

DESCRIPTION:	Purchase forty (40) sets of body armor for fire personnel, including ballistic vests and helmets.
ESTIMATED COST:	$80,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Equipping fire rescue/first response personnel with body armor will provide increased protection during potential confrontations.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

STATION #1 ROOF REPLACEMENT

DESCRIPTION:	Replace the roof at Station #1.
ESTIMATED COST:	$90,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The roof at Station #1 is failing and the membrane must be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

REPLACE OVERHEAD DOORS AT STATION #5

DESCRIPTION:	Replace four (4) overhead bay doors at station #5.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current overhead bay doors are reaching end of life. Maintenance costs have continued to rise over recent years.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

REPLACE EMERGENCY GENERATOR - GALLAGHER TOWER REPEATER

DESCRIPTION:	Replace the emergency generator which supplies power in the event of a power outage at the Gallagher Tower radio repeater site.
ESTIMATED COST:	$30,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current emergency generator is unreliable and without monitoring capabilities. A new generator will address these issues and new demands.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

STATION #4 CONSTRUCTION PHASE III - EMS STORAGE FACILITY & OFFICES

DESCRIPTION:	Phase II of Fire Station #4 is the construction of a storage facility for EMS/Fire medical supplies & equipment. Additional office space will be included.
ESTIMATED COST:	$950,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2009 Comprehensive Master Plan listed a primary concern as the City's ability to serve its current geographic area,
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

FIRE STATION #2 RENOVATIONS - EXPAND DORM, OFFICE, & OTHER AREAS

DESCRIPTION:	Expand the officers dorm and office areas, kitchen, day room and dining areas. Install exhaust removal system.
ESTIMATED COST:	$225,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Station staffing needs require the expansion of multiple areas. The addition of an exhaust removal system will remove harmful diesel exhaust from the station bay.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE STATION #3 RENOVATIONS - LEVELING, IRRIGATION, EXHAUST, ETC.

DESCRIPTION:	Level up rear areas around facility, add irrigation system to patio, replace bay lighting with LEDs and add vehicle exhaust system at Fire Station #3.
ESTIMATED COST:	$65,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Renovations will address various drainage, aging lighting and firefighter safety needs at the Fire Station #3 facility.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

REPLACE OVERHEAD DOORS AT STATION #2

DESCRIPTION:	Replace two (2) overhead bay doors at station #2.
ESTIMATED COST:	$40,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current overhead bay doors are reaching end of life. Maintenance costs have continued to rise over recent years.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE STATION #3 RENOVATIONS - ADD EMERGENCY GENERATOR & UPGRADES

DESCRIPTION:	Add an emergency generator and electrical upgrades at Station #3.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The addition of an emergency generator, and related electrical upgrades, will power the station in the event of a power outage.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2020 - 2021

MOVE CITY DEVICES TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	**Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.**
ESTIMATED COST:	**$60,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.**
DEPARTMENT/DIRECTOR:	**Director of Finance, Mary Lawrence**

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	**Phased development of trail and bike boulevards throughout the City.**
ESTIMATED COST:	**$302,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**This project corresponds to improvement projects identified in the Trail Master Plan**
DEPARTMENT/DIRECTOR:	**Assistant City Manager, Steve Ayers**

PROJECT YEAR: 2020 - 2021

LIBRARY PARK - OUTDOOR PIANO IMPROVEMENT

DESCRIPTION:	Add additional musical equipment, an in-ground, multi-weather piano at the new Library Park.
ESTIMATED COST:	$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A variety of outdoor musical equipment has been installed at the Library Park, which is a new park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PECAN GROVE WEST COMPLEX PHASE II - SPRAYGROUNDS, TRAILS, ETC.

DESCRIPTION:	Phase two of the development of the new athletic complex at Pecan Grove West Park consists of a sprayground, lighting, trails and a restroom facility.
ESTIMATED COST:	$3,300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

HILLCREST PARK - PLAYGROUND REPLACEMENT & PAVILION

DESCRIPTION:	Replace old playground equipment and pavilion at Hillcrest Park.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary replacement of dated equipment for which most replacement parts are no longer available. The current pavilion is in disrepair.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

FAIRVIEW PARK - REPLACE EXISTING LIGHTING WITH LED

DESCRIPTION:	Replace existing softball field lights, with LED lights, at Fairview Park.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Current Halite light bulbs used at our older sports fields are no longer available from manufacturers. LED light installation is therefore required and more energy efficient.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

MARTIN LUTHER KING PARK - REPLACE RESTROOM FACILITY

DESCRIPTION:	Replace the current Martin Luther King Park open-air restroom facility with a new, possibly pre-fab building.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current open-air restroom facility is in need of extensive repairs and has reached the end of its useful life.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

INSTALL BRIDGE CONNECTING LAMAR STREET GREENSPACE TO BINKLEY PARK

DESCRIPTION:	Install bridge at Lamar Street Greenspace.
ESTIMATED COST:	$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Installing a bridge will connect the Lamar Street Greenspace to Binkley Park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

REPLACE FAIRVIEW PARK RESTROOM WITH CONCESSIONS /RESTROOM BUILDING

DESCRIPTION:	Construct a restroom/concessions facility to replace the open-air restrooms at Fairview Park; Expand the north parking lot.
ESTIMATED COST:	$850,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Replacement and expansion of the current park infrastructure is necessary to address increased growth and usage at Fairview Park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

CONDUCT RECREATION/COMMUNITY CENTER FEASIBILITY STUDY

DESCRIPTION:	Conduct a feasibility study on the development of a City Recreation/Community Center facility.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This study will assist City staff in addressing growing public needs relating to recreational facilities expansion.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

LAND ACQUISITIONS FOR 60-80 ACRE REGIONAL PARK

DESCRIPTION:	Acquire land to accommodate a 60-80 acre regional park.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Residential development trends reflect a need for a regional park improvement, consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PECAN GROVE EAST PARK - ADD RESTROOM & TRAIL LIGHTING

DESCRIPTION:	Add restroom and install trail lighting at Pecan Grove East.
ESTIMATED COST:	$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion of current park infrastructure is necessary to address increasing usage of park facilities and public safety.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

HAWN PARK - ADD PAVILION & EXPAND PARKING LOT

DESCRIPTION:	Add restroom and expand existing parking lot at Hawn Park.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion of current park infrastructure is necessary to address increasing park usage.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

OLD SETTLERS PARK -REPLACE EXISTING LIGHTING

DESCRIPTION:	Replace existing baseball and softball field lights with LED lighting.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Lighting manufacturers are no longer making Halite bulbs, which are currently in use on older sports fields.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2020 - 2021

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	Lease purchase for Leica RTC360 complete scanning package.
ESTIMATED COST:	$34,645
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.
DEPARTMENT/DIRECTOR:	Police Chief, Zachary Flores

CONSTRUCT NEW POLICE STATION & REMODEL EXISTING FACILITY

DESCRIPTION:	Construction of a new police department facility and comprehensive remodel of current facility for various departments.
ESTIMATED COST:	$16,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Police department staff have outgrown the current facility. Additionally, a remodel of the current facility would provide for usage by various administrative departments, dispatch, and the Emergency Operations Center.
DEPARTMENT/DIRECTOR:	Police Chief, Zachary Flores

PROJECT YEAR: 2020 - 2021

SKY WATCH MOBILE SURVEILLANCE TOWER

DESCRIPTION:	**Addition of a mobile sky unit structure will assist an area for a civilian and/or law enforcement employees.**
ESTIMATED COST:	**$100,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A sky unit will allow for a lasting police presence to document and monitor large crowds and parking areas.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

2021-2022

PROJECT YEAR: 2021 - 2022

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FM 1417 IMPROVEMENTS - SH 56 TO WEST TRAVIS STREET

DESCRIPTION:	Design & right-of-way acquisitions necessary for TxDOT funding on this thoroughfare.
ESTIMATED COST:	$1,800,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund;TxDOT Funds
PROJECT NECESSITY:	Traffic volume on the thoroughfare has significantly increased and planning for improvements is required to account for growth.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2021 - 2022

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This phased design will assist in the areas of development in West Sherman. The updated Grayson County Master Thoroughfare Plan recommended a major thoroughfare between SH 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	$3,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will assist in the areas of development in West Sherman. The 2016 updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2021 - 2022

TAYLOR/WASHINGTON BRIDGE ACROSS SAND CREEK

DESCRIPTION:	Engineering phase of a Taylor/Washington Street bridge extension across Sand Creek from west end of Phase 2b to Washington Street.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The 2018 Grayson County Thoroughfare Plan has recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

STATION #1 RENOVATIONS - FACADE & INTERIOR

DESCRIPTION:	Remodeling of Fire Station #1 includes the façade and replacement of roof with new membrane.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Fire Station #1 is in need of an architectural consistency to the rest of downtown Sherman. Additionally, the interior upgrades will address cabinets, painting, light fixtures, etc.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2021 - 2022

STATION #2 RENOVATIONS - ADD GENERATOR & ELECTRICAL UPGRADES

DESCRIPTION:	Replace the generator at Fire Station #2, as well as address related electrical upgrades that are needed.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A properly functioning generator is crucial to day-to-day first responder operations, in case of a power outage.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

REPLACE OVERHEAD DOORS AT STATION #3

DESCRIPTION:	Replace four (4) overhead bay doors at station #3.
ESTIMATED COST:	$70,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current overhead bay doors are reaching end of life. Maintenance costs have continued to rise over recent years.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2021 - 2022

STATION #6 CONSTRUCTION

DESCRIPTION:	Construction of a new fire station site in West Sherman.
ESTIMATED COST:	$4,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station Master Plan supports adding a new Fire Station in the west portion of Sherman, accommodating growth towards SH 289.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

MOVE CITY TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

PROJECT YEAR: 2021 - 2022

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	Phased development of trail and bike boulevards throughout the City.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project corresponds to improvement projects identified in the Trail Master Plan
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

BINKLEY PARK - INSTALL RESTROOM FACILITY

DESCRIPTION:	Install restroom facility at Binkley Park.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A restroom facility is needed to accommodate increased usage at the Binkley Park Mountain Bike Trail.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2021 - 2022

BUILD RECREATION/COMMUNITY CENTER

DESCRIPTION:	Construct a new multi-use recreation/community center facility.
ESTIMATED COST:	$10,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Construction of a Recreation/Community Center is based upon recommendations within the conducted Community Center feasibility study.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

EXPAND PARKING AT TAYLOR STREET GYM

DESCRIPTION:	Expand existing parking lot at the Taylor Street Gym.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Additional parking is needed to accommodate increased usage at the gym and for City staff.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2021 - 2022

HERMAN BAKER PARK - INSTALL FISHING PEER & BOAT RAMP

DESCRIPTION:	Install a fishing peer and boat ramp at Herman Baker Park.
ESTIMATED COST:	$625,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Herman Baker Park suggest the need for more improvements. This project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

HERMAN BAKER PARK - INSTALL PAVILION & PLAYGROUND

DESCRIPTION:	Install a new pavilion and playground at Herman Baker Park.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Herman Baker Park suggest the need for more improvements. This project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

PROJECT YEAR: 2021 - 2022

FAIRVIEW PARK - EXPAND TENNIS COURTS

DESCRIPTION:	Expand the size of the Fairview Park tennis courts and include pickleball court lines.
ESTIMATED COST:	$140,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion of the current park infrastructure is necessary to address increased growth and usage at Fairview Park.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

ELY PARK - UPGRADE PAVILION & ADD WALKING TRAIL

DESCRIPTION:	Upgrade pavilion and create a walking trail at Ely Park.
ESTIMATED COST:	$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Ely Park suggest the need for more improvements. This project is consistent with the Trails Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2021 - 2022

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	**Lease purchase for Leica RTC360 complete scanning package.**
ESTIMATED COST:	**$34,645**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

2022-2023

PROJECT YEAR: 2022 - 2023

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.
ESTIMATED COST:	$2,700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This phased design will assist in the areas of development in West Sherman. The updated Grayson County Master Thoroughfare Plan recommended a major thoroughfare between SH 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2022 - 2023

TAYLOR/WASHINGTON EXTENSION - PHASE II

DESCRIPTION:	Construction portion of phased construction of the Taylor/ Washington extension westward from FM 1417.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The updated Grayson County Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

STATION #5 RELOCATION

DESCRIPTION:	A new fire station site in the northeast quadrant of Sherman.
ESTIMATED COST:	$4,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station Master Plan supports moving Fire Station #5 south and west approximately one (1) mile to better serve the Town Center, Woodmont and development along US 82.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2022 - 2023

MOVE CITY TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	Phased development of trail and bike boulevards throughout the City.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project corresponds to improvement projects identified in the Trail Master Plan
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2022 - 2023

DEVELOP 60-80 ACRE REGIONAL PARK

DESCRIPTION:	Develop and construct new 60-80 acre regional park.
ESTIMATED COST:	$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Residential development trends reflect the need for a regional park development, consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

THE SPLASH - EXPAND DECK, SEATING, & SHADE STRUCTURES

DESCRIPTION:	Add sprayground and expand the perimeter of the Splash to include a new/expanded deck, install benches and additional shade structures.
ESTIMATED COST:	$750,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Frequent capacity limitations force many customers to wait in long lines. This project would significantly increase capacity with little additional overhead.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2022 - 2023

HAWN PARK - EXPAND EXISTING SKATEPARK

DESCRIPTION:	Expand the existing skatepark at Hawn Park.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activity at the Hawn Park skatepark suggests the need for area expansion. This project is consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

LAND ACQUISITIONS TO ACCOMMODATE NEIGHBORHOOD PARKS

DESCRIPTION:	Acquire land in various locations to accommodate additional neighborhood parks.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Trends in residential development suggest the need for an increase in neighborhood park locations. This project is consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2022 - 2023

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	**Lease purchase for Leica RTC360 complete scanning package.**
ESTIMATED COST:	**$34,645**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

2023-2024

PROJECT YEAR: 2023 - 2024

DOWNTOWN SIDEWALK REPAIRS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	TIF #2 Construction Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

FRIENDSHIP ROAD CONSTRUCTION - SH 56 TO LAMBERTH ROAD

DESCRIPTION:	Phased engineering design and construction to expand and extend Friendship Road from SH 56 to Lamberth Road.
ESTIMATED COST:	$6,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This phased design will assist in the areas of development in West Sherman. The updated Grayson County Thoroughfare Plan recommended a major thoroughfare between SH 56and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2023 - 2024

FIRE STATION #7 CONSTRUCTION

DESCRIPTION:	Construction of a new fire station site in Northwest Sherman.
ESTIMATED COST:	$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station Master Plan supports adding a new Fire Station in the northwest portion of Sherman, to accommodate growth.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

MOVE CITY TO CLOUD-BASED MICROSOFT OFFICE 365

DESCRIPTION:	Move to Microsoft Office 365, which is a cloud subscription, which is not included in Microsoft 2019.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Microsoft is increasing per user costs for Office applications, as they push for more cloud-based services options.
DEPARTMENT/DIRECTOR:	Director of Finance, Mary Lawrence

PROJECT YEAR: 2023 - 2024

MULTI-YEAR DEVELOPMENT OF CITY TRAIL & BIKE BOULEVARDS

DESCRIPTION:	Phased development of trail and bike boulevards throughout the City.
ESTIMATED COST:	$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project corresponds to improvement projects identified in the Trail Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

UPDATE PARKS & RECREATION MASTER PLAN

DESCRIPTION:	Update the Parks & Recreation Master Plan.
ESTIMATED COST:	$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The most recent update to the Parks & Recreation Master Plan was adopted in 2017. As growth trends continue to change, periodic updates are necessary to the Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2023 - 2024

HAWN PARK - UPGRADE PLAY STRUCTURE

DESCRIPTION:	Upgrade play structure facility at Hawn Park.
ESTIMATED COST:	$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Upgrades will accommodate growth and improve safety standards. This project is consistent with the Trails Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PEBBLEBROOK II - DEVELOP NEIGHBORHOOD PARK

DESCRIPTION:	Develop a neighborhood park at Pebblebrook II.
ESTIMATED COST:	$600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Residential development trends reflect the need for a neighborhood park development, consistent with the Parks Master Plan.
DEPARTMENT/DIRECTOR:	Assistant City Manager, Steve Ayers

PROJECT YEAR: 2023 - 2024

LEASE PURCHASE 3D LASER SCANNER PACKAGE

DESCRIPTION:	**Lease purchase for Leica RTC360 complete scanning package.**
ESTIMATED COST:	**$34,645**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**General Improvement Fund**
PROJECT NECESSITY:	**A 3D laser scanner would be utilized at crash scenes and crime scenes to digitally collect evidence.**
DEPARTMENT/DIRECTOR:	**Police Chief, Zachary Flores**

UTILITY SERVICES
2019 - 2024

UTILITY SERVICES

CAPITAL BUDGET: 2019-2024

Within the Five-year Capital Improvement Program, the first year, or "activated" year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

These are Utility Services Projects, being specifically related to the operation of a Water and Sewer System and having certain types of financing requirements different from those typically used for General Services.

2019-2020

PROJECT YEAR: 2019- 2020

REHAB FINE SCREENINGS #2 - REPLACE VARIOUS COMPONENTS

DESCRIPTION:	Replace chain links, wear plates, chain gears, compact auger brushes, and all other wear parts.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Rehabilitation is necessary to ensure continued operation of the process unit at the Wastewater Treatment Plant.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP EQUALIZATION BASIN - REPLACE PROPELLER MIXERS

DESCRIPTION:	Complete replacement of propeller-driven mixers at the Wastewater Treatment Plant (WWTP).
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Mixer is damaged and not functioning. Replacement is necessary to solids deposition and removal in equalization basin.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

REPLACE EXISTING DETERIORATED SEWER RELIEF - ROSEDALE TO FIRST

DESCRIPTION:	Replace 3,600 feet of 12" and 15" relief sewer with single 27" pipe.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Existing sewer is deteriorated and has severe infiltration problems. Line needs to be upsized due to capacity issues.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

REPLACE EXISTING 10" WATER LINE UNDER US 75 SOUTH @ CHOCTAW

DESCRIPTION:	Replace existing 10" water crossing under south US Hwy 75 at Choctaw Creek.
ESTIMATED COST:	$425,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Replacement is needed to address aging water lines.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

CONSTRUCT BRINE DISPOSAL LINE FOR WATER TREATMENT PLANT

DESCRIPTION:	Construct a pipeline to transport Water Treatment Plant (WTP) reject water to existing lift station.
ESTIMATED COST:	$3,250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Necessary for operation of UF and RO units at WTP.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

UTILITY RELOCATES - FM 1417

DESCRIPTION:	Perform utility relocates along FM 1417.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Relocation of utilities required for the TxDOT road-widening project for FM 1417.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

WWTP CONTROL BUILDING EXPANSION - ENGINEERING

DESCRIPTION:	Engineering for the expansion of the Wastewater Treatment Plant Control Building.
ESTIMATED COST:	$88,750
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Multiple issues, including insufficient storage space, ADA standards, restroom facilities, and an undersized lab area.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

MOORE STREET SEWER/SOUTHWEST SEWER MAIN NO. 2

DESCRIPTION:	Construct sewer line along western area of Flanary Road.
ESTIMATED COST:	$1,100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	The sewer line is necessary to provide service for the new Sherman ISD high school and surrounding development.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

NTMWD CATHODIC IMPROVEMENTS

DESCRIPTION:	North Texas Municipal Water District improvements involve line protections for existing water line.
ESTIMATED COST:	$760,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	City participation (20%) is required in order to maintain City interests in the water line.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

AERATION BASIN UPGRADE

DESCRIPTION:	Modify activated sludge aeration system to automate dissolved oxygen control and integrate in the SCADA system.
ESTIMATED COST:	$4,210,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Upgrades are necessary to replace worn out equipment, improve operational efficiency, decrease consumption of energy and integrate portions of the aeration components with the SCADA system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

BIOLOGICAL CLARIFIER REHABILITATION

DESCRIPTION:	Rehabilitation of the biological clarifiers at the Wastewater Treatment Plant.
ESTIMATED COST:	$2,340,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Replace worn out components that are necessary for the removal of solids during the treatment process.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP CONTROL BUILDING EXPANSION - CONSTRUCTION

DESCRIPTION:	Construction of the expansion of the Wastewater Treatment Plant Control Building.
ESTIMATED COST:	$798,714
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Multiple issues, including insufficient storage space, ADA standards, restroom facilities, and an undersized lab area.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019- 2020

WWTP STORMWATER LIFT STATION

DESCRIPTION:	Upgrade existing stormwater lift station at the Wastewater Treatment Plant
ESTIMATED COST:	$625,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Upgrade will increase lift station capacity to better protect facilities during potential flooding events.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PRIMARY CLARIFIER #1 REHABILITATION

DESCRIPTION:	Replace all mechanical components, center drive, electric, catwalks and supports of primary clarifier; Replace all mechanical components, electrical, lighting, fans, vents, SCADA panel/interface, etc. of sludge transfer station.
ESTIMATED COST:	$840,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Components necessary for the removal of solids during treatment. Current components are at risk of failure due to age and corrosion.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2020-2021

PROJECT YEAR: 2020 - 2021

WATER & SEWER OVERSIZING COSTS - FY 2021

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP EQUALIZATION BASIN BLOWER BUILDING

DESCRIPTION:	Replace worn electrical systems, switch gear, control systems, blowers, & other components of the equalization basin blower building at the Wastewater Treatment Plant.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Components are in need of replacement, due to age and corrosion, to avoid equipment failure and safety hazards.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

NORTHWEST SEWER EXPANSION PROJECT

DESCRIPTION:	Construct a lift station and sewer lines to connect utility infrastructure to expanding areas of development.
ESTIMATED COST:	$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Expansion of existing wastewater utilities is necessary to tie surrounding areas into the City sewer system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER SYSTEM AGE IMPROVEMENTS

DESCRIPTION:	Propose improvements to water system components at five (5) critical sites with recurrent water quality problems.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Reduce risk of water quality issues, excessive water age, constant flushing during high ambient temperatures, testing costs and meet TCEQ regulations.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

AUTOMATED METER INFRASTRUCTURE (AMI)

DESCRIPTION:	Continue transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Tracy Roberts

SLUDGE POND WASTE REMOVAL AT WTP

DESCRIPTION:	Remove and dispose of sludge basin collections in the west sludge basin at the Water Treatment Plant (WTP).
ESTIMATED COST:	$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	The west sludge basin, which collects, holds, and dries solids (sludge) removed during the treatment of drinking water, is full.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

EXPAND LAB FACILITY & REMODEL INTERIOR

DESCRIPTION:	Expand lab facility to accommodate growing staff, new testing requirements, back-up generator, new lab and work areas, additional storage areas, security and electrical service upgrades.
ESTIMATED COST:	$1,300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Current facility lacks room and upgrades necessary to accommodate growth, storage and security needs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

REPLACE & EXTEND PERIMETER FENCING AT WWTP

DESCRIPTION:	Repair/replace a portion of existing perimeter fencing at Wastewater Treatment Plant (WWTP); Repair staff walk-through gate and relocate gate and electrical service/ replace actuator on Post Oak Road.
ESTIMATED COST:	$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Necessary to maintain facility security due to age of existing fencing and install needed security enhancements.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

REPLACE DETERIORATED SOUTHSIDE INDUSTRIAL SEWER

DESCRIPTION:	Replace approximately 14,000 feet with 21" pipe.
ESTIMATED COST:	$2,350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Current portion of industrial sewer has deteriorated and in need of replacement to maintain pipe integrity.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

SEWER OVERFLOW RELIEF ON TEXOMA PKWY - SYCAMORE TO EVERGREEN

DESCRIPTION:	Replace existing Texoma Parkway sewer segment from Sycamore Street to Evergreen Street to increase capacity.
ESTIMATED COST:	$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing sewer is at risk of overflowing.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

UPGRADE PRESTON CLUB WATER SYSTEM TO CITY STANDARDS

DESCRIPTION:	Construct a water line to connect utility infrastructure to the housing development at Preston Club.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Construction of the water line is a central need to the inclusion of Preston Club to the City of Sherman.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

IDA ROAD GROUND STORAGE TANK - MODIFICATIONS& REPAIRS

DESCRIPTION:	Repair, repaint and modify the Ida Road ground storage tank.
ESTIMATED COST:	$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	The existing structure requires repairs and re-coating to extend its useful life.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

REPLACE 12" TEXOMA PKWY WATER MAIN - FALLON DRIVE TO SH 691

DESCRIPTION:	Replace existing 12" water main along Texoma Parkway from Fallon Drive to SH 691.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	Replacement of existing line is necessary due to water main deterioration.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

LAMBERTH WATER LINE EXTENSION - CARRIAGE ESTATES

DESCRIPTION:	Extend water lines to tie Carriage Estates into Canyon Creek Road extension.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Expansion of water lines will loop corresponding areas into existing water system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

CONSTRUCT WATER MAIN - US 75 SOUTH CORRIDOR TRANSPORT

DESCRIPTION:	Construct 5-6 mile water main for water transport to the south US 75 corridor.
ESTIMATED COST:	$4,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA/SEDCO
PROJECT NECESSITY:	Project is necessary for sale of surplus water treatment capacity.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

RECLAIM BLALOCK INDUSTRIAL PARK EFFLUENT

DESCRIPTION:	Construct a sewer line that will reclaim effluent to the Blalock Industrial Park.
ESTIMATED COST:	$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	This project is necessary to maintain the water and sewer infrastructure needed for current and future growth.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2021-2022

PROJECT YEAR: 2021 - 2022

WATER & SEWER OVERSIZING COSTS - FY 2022

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP EQUALIZATION BASIN BLOWER BUILDING

DESCRIPTION:	Replace worn electrical systems, switch gear, control systems, blowers, & other components of the equalization basin blower building at the Wastewater Treatment Plant.
ESTIMATED COST:	$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Components are in need of replacement, due to age and corrosion, to avoid equipment failure and safety hazards.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2021 - 2022

NORTHWEST SEWER EXPANSION PROJECT

DESCRIPTION:	Complete construction of a lift station and sewer lines to connect utility infrastructure to expanding areas of development.
ESTIMATED COST:	$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Expansion of existing wastewater utilities is necessary to tie surrounding areas into the City sewer system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

RELOCATE MAIN SWITCHGEAR BUILDING COMPONENTS TO BLOWER BUILDING

DESCRIPTION:	Main switchgear building replacement includes the relocation of all main breakers and components to the new Blower Building Control Center, relocation of main transformers and rerouting of main power feeds.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Replacing components due to age and corrosion to prevent loss of facility power at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2021 - 2022

PRIMARY DIGESTER #1 REHABILITATION & REPAIRS

DESCRIPTION:	Repair/replacement of interior wall liner, sparger, draft tubes, piping supports, interior piping, blower, sludge flow meters, etc. Additionally, project includes concrete work around gas flare.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Due to age and corrosion issues, rehabilitation is necessary to prevent equipment failure and to address safety hazards at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CONDUCT WWTP STUDY TO CONTROL TDS LOADINGS

DESCRIPTION:	Conduct a study to determine strategies for controlling Total Dissolved Solids (TDS) loadings discharging at the Wastewater Treatment Plant (WWTP).
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	TDS source control or relocation of brine discharges may be necessary to comply with future TCEQ stream quality standards.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2021 - 2022

INSTALL SECURITY PROTECTION UPGRADES AT WWTP

DESCRIPTION:	**Improve facility lighting and install additional security protection measures identified in the Wastewater Treatment Vulnerability Assessment.**
ESTIMATED COST:	**$150,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Utility Improvement Fund**
PROJECT NECESSITY:	**Federal rules will require implementation of security upgrade features identified for the Wastewater Treatment Plant (WWTP).**
DEPARTMENT/DIRECTOR:	**Director of Utilities, Mark Gibson**

2022-2023

PROJECT YEAR: 2022 - 2023

WATER & SEWER OVERSIZING COSTS - FY 2023

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER SYSTEM AGE IMPROVEMENTS

DESCRIPTION:	Propose improvements to water system components at five (5) critical sites with recurrent water quality problems.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Reduce risk of water quality issues, excessive water age, constant flushing during high ambient temperatures, testing costs and meet TCEQ regulations.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2022 - 2023

WWTP MAIN DIGESTER COMPLEX REHABILITATION

DESCRIPTION:	Complete main switchgear building replacement includes the relocation of all main breakers and components to the new Blower Building Control Center, relocation of main transformers and rerouting of main power feeds.
ESTIMATED COST:	$1,750,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Replacing components due to age and corrosion to prevent loss of facility power at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP MAIN DIGESTER COMPLEX REHABILITATION

DESCRIPTION:	Engineering portion of the conduct assessment of digester electric switchgear and components, ventilation systems, pipe gallery, valves, etc. to determine scope of future rehabilitation of aging facility.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Necessary due to potential explosive hazards and complexity of digester facility at Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2023-2024

PROJECT YEAR: 2023 - 2024

WATER & SEWER OVERSIZING COSTS - FY 2024

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WWTP MAIN DIGESTER COMPLEX REHABILITATION

DESCRIPTION:	Design and construction of the conduct assessment of digester electric switchgear and components, ventilation systems, pipe gallery, valves, etc. to determine scope of future rehabilitation of aging facility.
ESTIMATED COST:	$3,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	GTUA
PROJECT NECESSITY:	Necessary due to potential explosive hazards and complexity of digester facility at Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2023 - 2024

DEMOLISH OLD SLUDGE DRYING BEDS

DESCRIPTION:	At the Wastewater Treatment Plant (WWTP), remove sludge drying beds that are no longer part of the treatment process.
ESTIMATED COST:	$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Removal of these drying beds could be utilized for future expansions of treatment processes at the Wastewater Treatment Plant (WWTP).
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

ODOR ABATEMENT STUDY

DESCRIPTION:	Conduct study to evaluate control strategies for managing odors from treatment processes.
ESTIMATED COST:	$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Odor control will be necessary as future development occurs near the plant location.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2023 - 2024

CONSTRUCT WTP PIPELINE FROM LAKE TEXOMA PUMP STATION

DESCRIPTION:	**Construct second water feed (48" pipe) from Lake Texoma pump station to Water Treatment Plant facility.**
ESTIMATED COST:	**$35,000,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**GTUA/Bonds**
PROJECT NECESSITY:	**When the North Texas Municipal Water District (NTMWD) shuts the primary water line down for repairs, etc., the Water Treatment Plant has no access to a raw water supply. A second water feed will better ensure a continuous supply.**
DEPARTMENT/DIRECTOR:	**Director of Utilities, Mark Gibson**

STORMWATER SERVICES
2019 - 2024

STORMWATER SERVICES

CAPITAL BUDGET: 2019-2024

Within the Five-year Capital Improvement Program, the first year, or "activated" year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

These are Stormwater Services Projects, being specifically related to the operation of the Municipal Drainage Utility System and having certain types of financing requirements different from those typically used for General Services.

2019-2020

NO STORMWATER CIP PROJECTS IN FY 2020 BUDGET

2020-2021

PROJECT YEAR: 2020 - 2021

CONSTRUCTION OF PROPOSED DAM 9A

DESCRIPTION:	Design phase of a regional storm water detention facility on Sand Creek along West Washington Street.
ESTIMATED COST:	$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

CANTERBURY DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of property on Canterbury Drive, near Post Oak Creek for the construction of a detention pond.
ESTIMATED COST:	$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as necessary to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

ARCHER DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of properties on Archer Drive for the future location of a regional storm water detention facility.
ESTIMATED COST:	$4,238,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary for flood damage mitigation.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

SAM RAYBURN/CONTEMPORARY PROPERTY ACQUISITIONS - FLOOD MITIGATION

DESCRIPTION:	Acquisition of properties at Sam Rayburn Freeway and Contemporary Drive.
ESTIMATED COST:	$105,284
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary for flood damage mitigation.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

AYERS DRIVE PROPERTY ACQUISITION - FLOOD DAMAGE MITIGATION

DESCRIPTION:	Acquisition of properties on Ayers Drive.
ESTIMATED COST:	$192,152
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary for flood damage mitigation.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

SAM RAYBURN/TRAVIS PROPERTY ACQUISITIONS - FLOOD DAMAGE MITIGATION

DESCRIPTION:	Acquisition of properties on Sam Rayburn Freeway and Travis Street.
ESTIMATED COST:	$489,033
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	This project is identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flood damage.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

PROPERTY ACQUISITION FOR PROPOSED DAM 9A

DESCRIPTION:	Acquisition of property near Sand Creek along West Washington Street for a regional storm water detention facility.
ESTIMATED COST:	$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

INCREASE CULVERT CAPACITY UNDER LAMBERTH ROAD

DESCRIPTION:	Increase capacity of culvert under Lamberth Road at T2 East Fork of Post Oak.
ESTIMATED COST:	$1,700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and will decrease road closures during 100-year storms.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

TAYLOR/WASHINGTON BRIDGES - EROSION & OVERLAY

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on the West Taylor Street Bridge and West Washington Bridge at Post Oak Creek Bridge.
ESTIMATED COST:	$92,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

CENTER/LAMBERTH BRIDGES - EROSION & OVERLAY

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on Center Street at Sand Creek Bridge and Lamberth Road Bridge.
ESTIMATED COST:	$87,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2020 - 2021

HILLCREST/WOOD BRIDGES - EROSION & OVERLAY

DESCRIPTION:	**Repair erosion damage and overlay the bridge deck on Hillcrest Street and North Woods Street bridges.**
ESTIMATED COST:	**$77,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Stormwater Fund**
PROJECT NECESSITY:	**These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

2021-2022

PROJECT YEAR: 2021 - 2022

CONTEMPORARY DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of properties on Contemporary Drive.
ESTIMATED COST:	$1,242,646
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	Project is identified in the Post Oak Creek Flood Protection Plan and is necessary to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

INCREASE CULVERT CAPACITY UNDER GRIBBLE STREET AT STREAM G

DESCRIPTION:	Increase the capacity of the Stream G box culvert under Gribble Street.
ESTIMATED COST:	$275,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Stormwater Fund
PROJECT NECESSITY:	This project is identified in the Post Oak Creek Flood Protection Plan as necessary to mitigate flood damage and decrease road closures during 100-year storms.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

PROJECT YEAR: 2021 - 2022

RICKETTS/CENTENNIAL/ETC. BRIDGES - EROSION & OVERLAY

DESCRIPTION:	**Repair erosion damage and overlay the bridge deck on North Ricketts Street, Centennial Street, West Pecan Street and Blue Flame Road Bridges.**
ESTIMATED COST:	**$68,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Stormwater Fund**
PROJECT NECESSITY:	**These bridges were identified in the 2016 Bridge Inventory, Inspection and Appraisal Program as in need of repair.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

2022-2023

PROJECT YEAR: 2022 - 2023

CONSTRUCTION OF PROPOSED DAM 9A

DESCRIPTION:	**Construction phase of a regional storm water detention facility on Sand Creek along West Washington Street.**
ESTIMATED COST:	**$5,000,000**
ESTIMATED O&M COST:	**N/A**
PROPOSED FINANCING:	**Stormwater Fund**
PROJECT NECESSITY:	**The construction of this detention facility is identified in the Post Oak Creek Flood Protection Plan as needed in order to migitate flooding.**
DEPARTMENT/DIRECTOR:	**Director of Engineering, Clint Philpott**

2023-2024

PROJECT YEAR: 2023 - 2024

INCREASE CHANNEL CAPACITY NEAR LAMAR/US 75

DESCRIPTION:	Increase capacity of the channel near Lamar Street and US 75.
ESTIMATED COST:	$1,437,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project was identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

INCREASE CHANNEL CAPACITY NEAR CENTER/POST OAK

DESCRIPTION:	Increase capacity of the channel near Center Street and Post Oak.
ESTIMATED COST:	$2,698,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project was identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering, Clint Philpott

CAPITAL FINANCING

CAPITAL FINANCING

In preparing a capital improvement program, care must be exercised to keep the proposed program within the financial capabilities of the City. To do this requires that consideration be given to existing revenue funds, as well as existing and proposed debt requirement. The main sources of revenue available to the City of Sherman for Capital Improvements at present are: (1) Ad Valorem Taxes, (2) General Fund Revenues, (3) segregated cash reserves, (4) segregated capital funds, (5) Texas Department of Transportation funds, (6) other governmental grants, (7) private funds, and (8) the Stormwater Utility Fee.

Ad Valorem Taxes: The form of revenue typically used for General Services Capital Financing is the Ad Valorem Tax. Most often this is used as a covenant of Debt Financing, and the tax is used to pay Debt Service requirements. Other uses of Ad Valorem Tax include the setting aside of a certain percent or amount of tax for "pay-as-you-go" capital financing. The City of Sherman does not currently do this. A history of property taxes for the City of Sherman is noted in Table I.

Debt Service: The City categorizes its debt as General Debt. General Debt is generally supported by Ad Valorem Taxes or Sales Taxes. Table II shows the General Debt Service Requirements. Due to favorable financing considerations, the majority of the city's long-term capital needs are addressed by issuing contractual debt through the Greater Texoma Utility Authority. Table III shows the debt service requirements for this obligation. Possible future bond issues must be considered in light of existing debt in order to minimize potential tax or rate increases.

Segregated Cash Reserves: In the past, unexpended balances of operating funds have been transferred into a segregated cash reserve for the purpose of future capital financing. The General Improvement Fund and the Utility Improvement Fund account for use of these resources.

Private Funds: Funding from developers.

Stormwater Utility Fee: The stormwater utility fee funds drainage-related projects such as flood plain planning, property acquisition, and construction projects.

TABLE I

ANALYSIS OF ASSESSED VALUATION
FIVE YEAR PERIOD

FISCAL YEAR ENDED	REAL PROPERTY ASSESSED VALUE	PERSONAL PROPERTY ASSESSED VALUE	TOTAL
2015	$1,704,026,301	$671,124,549	$2,375,150,850
2016	$1,823,350,651	$706,697,730	$2,530,048,381
2017	$2,123,113,603	$658,138,894	$2,781,252,497
2018	$2,246,249,866	$680,478,596	$2,926,728,462
2019	$2,432,947,486	$692,401,974	$3,125,349,460

ANALYSIS OF PROPERTY TAX LEVIES AND COLLECTIONS
FIVE YEAR PERIOD

FISCAL YEAR ENDED	TAX LEVY	CURRENT COLLECTIONS	PERCENT COLLECTIONS	PRIOR YEAR COLLECTIONS	TOTAL COLLECTIONS
2015	$8,835,561	$8,638,949	97.77%	$72,879	$8,711,828
2016	$9,411,780	$9,137,999	97.09%	$169,262	$9,307,261
2017	$10,966,479	$10,696,411	97.54%	$93,903	$10,790,314
2018	$12,505,911	$11,907,264	95.21%	$56,144	$11,963,407
2019	$13,354,618	$12,489,427	93.52%	$0	$12,489,427

NOTE: 2019 COLLECTIONS ARE ESTIMATES AT 6-20-2019

TABLE II

BOND DEBT SERVICE FUNDS
STATEMENT OF BONDED INDEBTEDNESS: 2018-2019

DATE	TITLE & PURPOSE	TERM (YEARS)	ORIGINAL ISSUE AMOUNT	RETIRED IN PREVIOUS YEARS	DEBT BALANCE 10/01/2018
2004	COMBINATION TAX AND TAX INCREMENT REVENUE CERTIFICATES OF OBLIGATION FOR TAX INCREMENT FINANCING ZONE #1 IMPROVEMENTS	20	$2,840,000	$1,755,000	$1,085,000
2006	LAKE TEXOMA WATER RIGHTS	40	$3,727,060	$1,182,705	$2,544,355
2016	LIMITED TAX NOTES FOR STREET IMPROVEMENTS	4	$1,830,000	$895,000	$935,000
2016	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET AND PARK DEVELOPMENT AND CITY FACILITIES	20	$6,970,000	$290,000	$6,680,000
2017	GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017	13	$9,360,000	$100,000	$9,260,000
2017	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR PUBLIC WORKS PROJECTS	20	$18,110,000	$0	$18,110,000
2017A	TAX AND MUNICIPAL DRAINAGE UTILITY SYSTEM REVENUE FOR PUBLIC WORKS PROJECTS	20	$3,900,000	$130,000	$3,770,000

TABLE II - CONTINUED

DATE	TITLE & PURPOSE	TERM (YEARS)	ORIGINAL ISSUE AMOUNT	RETIRED IN PREVIOUS YEARS	DEBT BALANCE 10/01/2018
2018	COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION FOR PUBLIC WORKS PROJECTS	25	$18,980,000	$0	$18,980,000

BOND DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS: 2019 - 2026

FISCAL YEAR ENDING 09/30	PRINCIPAL	INTEREST	TOTAL
2019	$2,597,228	$2,152,840	$4,750,069
2020	$3,151,514	$2,117,951	$5,269,466
2021	$2,786,202	$2,011,264	$4,797,466
2022	$2,900,843	$1,907,827	$4,808,670
2023	$3,025,669	$1,793,988	$4,819,658
2024	$2,890,688	$1,670,763	$4,561,452
2025	$3,005,908	$1,553,644	$4,559,552
2026	$3,151,336	$1,422,515	$4,573,852
TOTAL	$23,509,388	$14,630,793	$38,140,182

TABLE III

CONTRACTUAL DEBT SCHEDULE OF REQUIREMENTS
2019 - 2038

YEAR	PRINCIPAL	INTEREST	TOTAL
2019	$5,046,220	$1,549,171	$6,595,391
2020	$5,151,800	$1,448,929	$6,600,729
2021	$4,318,100	$1,339,415	$5,657,515
2022	$4,178,500	$1,265,018	$5,443,518
2023	$4,264,080	$1,188,827	$5,452,907
2024-2028	$21,332,600	$4,505,401	$25,838,001
2029-2033	$17,555,860	$2,028,457	$19,584,317
2034-2038	$7,155,000	$328,949	$7,483,949
TOTAL	$69,002,160	$13,654,167	$82,656,327

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **F.2.**

Meeting Date: 08/19/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

**** RESOLUTION NO. 6511***

Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 5, 2019

Issue:

To approve an agreement for a Joint Election between the City of Sherman and Grayson County on November 5, 2019

Background:

The City's Regular Municipal Election is held on the first Tuesday after the first Monday in November of each year. This year we will also have two Special Elections, one for the reauthorization of the Street Sales Tax, and a Charter Amendment Election.

The City's Elections are held in conjunction with the Grayson County Election, which will allow for one ballot and make voting easier for the citizens. It also reduces the cost of holding the Election for the City.

Origination:

The request originated with the City Clerk's Office.

Financial Consideration:

Cost for the Election in 2018 was $14,569.26. The cost for this election is expected to be similar.

Staff Recommendation:

It is recommended that the City Council approve the Joint Election Agreement.

Alternatives:

The alternative is for each entity to conduct its own Election.

Attachments

Resolution No. 6511

Joint Election Agreement

RESOLUTION NO. 6511

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH GRAYSON COUNTY, TEXAS, TO HOLD A JOINT ELECTION ON NOVEMBER 5, 2019; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Mayor be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute an agreement with Grayson County, Texas, to hold a joint election on November 5, 2019, in accordance with the terms and provisions of the agreement attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

JOINT ELECTION AGREEMENT

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF GRAYSON §

PARTIES

THIS AGREEMENT is entered into by and between the **CITY OF SHERMAN** (CITY) and **GRAYSON COUNTY** (COUNTY) under the authority of Section 271 of the Texas Election Code.

PURPOSE

CITY and COUNTY hereby contract and agree to hold a joint election on the 5th day of November, 2019, and thereby reduce their costs, expenses and manpower requirements.

DESIGNATION OF VOTE CENTERS

CITY and COUNTY shall designate, secure, and share common vote centers.

COMMON BALLOT

CITY and COUNTY shall share a common ballot, wherever possible. Precincts that will include the City of Sherman Ballot are 101, 102, 103, 104, 106, 108, 301, 302, 303, 304, 305, 405, 408 and 409.

CITY shall provide ballot language and ballot order to COUNTY in English and Spanish on or before August 30, 2019. CITY will proof all ballot language before ballots are printed and equipment is programmed for electronic ballots.

SUPPLIES AND EQUIPMENT

For the performance of duties and services and the providing of equipment and supplies the City shall pay the County for the actual expenses incurred which are directly attributable to the City's Election, in accordance with Section 31.100, Texas Election Code, including without limitation, the costs and expenses of election supplies, newspaper notice publication, use of voting machines and equipment, wages and salaries of all election workers, programming the ballot, ballot printing costs, logic and accuracy testing, voting machines and equipment transportation.

City's total cost shall not exceed one-fourth (1/4) of County's cost for each of the fourteen (14) City precincts.

For the performance of duties and services and the providing of equipment and supplies under Paragraph 1 above, the City shall pay the County a fee of 10% of the total amount of the contract (but not less than $75) in accordance with Section 31.100(d), Texas Election Code.

JOINT ELECTION CLERKS

The City Clerk and Grayson County Elections Administrator shall serve as Joint Election Clerks for the election. Each will be custodian of records for their particular entity. Forms and records for the election will be combined wherever possible and stored jointly. In instances where common ballots are used, the County Elections Administrator will serve as custodian for those common ballots and common records.

PAYMENT OF ELECTION JUDGES, CLERKS AND WORKERS

COUNTY will be responsible for appointing all election judges, clerks, and workers necessary for this joint election. COUNTY shall be responsible for and shall pay for all such costs and expenses of the election judges, clerks, and workers for the joint election.

LEGAL NOTICES

COUNTY shall publish all legal notices required by law for the joint election. If the CITY chooses to publish additional notices they will do so at their own expense.

EARLY VOTING

Early Voting shall be held during the period of October 21, 2019, through November 1, 2019.

The COUNTY'S Regular Early Voting Clerk is hereby appointed and shall serve as the Joint Early Voting Clerk. The Joint Early Voting Clerk shall conduct and supervise the Early Voting procedures of those individuals making an Early Vote by personal appearance.

The Joint Early Voting Clerk will process all requests for applications for mail ballots. The Joint Early Voting Clerk shall (1) mail an application for such ballot; (2) verify qualifications to vote as stated on the application; (3) mail a ballot to the applicant; (4) receive the mailed-in ballot; (5) verify the information appearing on the outside of the Early Voting mail ballot envelope; and (6) process the ballot as required by law.

CANVASSING THE RETURNS

CITY and COUNTY shall be responsible for canvassing their own returns at their own expense.

BINDING AUTHORITY

By their signatures below, the individuals represent that they have express authority to enter into this agreement.

EFFECTIVE DATE

This agreement shall become effective upon its signing and approval of the respective City Council and County Commissioners Court.

LAST SIGNED this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER
MAYOR

ATTEST:

BY: _____
LINDA ASHBY
CITY CLERK

APPROVED:

_____
BRANDON S. SHELBY
CITY ATTORNEY

GRAYSON COUNTY, TEXAS

BY: _____
BILL MAGERS
COUNTY JUDGE

ATTEST:

BY: _____
WILMA BUSH
COUNTY CLERK

APPROVED:

BY: _____
CRAIG PRICE
ASST. DISTRICT ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **F.3.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6512

Awarding a Proposal to and Authorizing Execution of a Contract with CORGAN for Aviation Planning Services for the Sherman Municipal Airport Master Plan Phase II Project

Issue:

Phase II of the Sherman Municipal Airport Master Plan

Background:

The City contracted with Corgan for Phase I of the Sherman Municipal Airport Master Plan. Two workshops were conducted by Corgan with stakeholders to help develop objectives and goals pertinent to the airport's development over a 20-year planning period. The Study analyzed existing operations at the aiport and existing airport conditions, and provides new forecasts of aviation demand. Phase II of the Master Plan proposes to develop a capital improvement plan using the goals and objectives from Phase I and stakeholder outreach.

Origination:

Finance Director Mary Lawrence

Financial Consideration:

The $75,000.00 cost of the Study will be paid from the Airport Fund.

Staff Recommendation:

The staff recommends the City Council approve the resolution and award the contract to CORGAN for these services.

Alternatives:

No alternatives are recommended.

Attachments

Resolution No. 6512
Airport Master Plan Phase II
Aerial Location Map

RESOLUTION NO. 6512

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A PROPOSAL TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH CORGAN FOR AVIATION PLANNING SERVICES FOR THE SHERMAN MUNICIPAL AIRPORT MASTER PLAN PHASE II PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That CORGAN of Dallas, Texas, is hereby awarded the proposal and the City of Sherman hereby approves the contract with CORGAN in the amount of Seventy-Five Thousand Dollars and No Cents ($75,000.00) for the Sherman Municipal Airport Master Plan Phase II Project; and that the City Manager be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute a contract with CORGAN for Aviation Planning Services for Phase II of the aforementioned project, in accordance with all contract documents attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY, CITY ATTORNEY

CORGAN

401 North Houston Street Dallas, Texas 75202 214 748 2000

5 August 2019

Mary Lawrence
Director of Finance
City of Sherman
P.O. Box 1106
Sherman, TX 75091-1106

Re: Proposal for Sherman Municipal Airport Master Plan Phase II

Dear Mary:

Corgan appreciates this opportunity to provide Aviation Planning Services to the City of Sherman Texas (City) for the Sherman Municipal Airport (SWI) Master Plan Phase II. This proposal letter and attachment describe our scope of services and proposed fee.

PROJECT UNDERSTANDING AND SCOPE OF SERVICES

Phase II of the Master Plan will address and/or update the basic tasks and work elements as outlined in *FAA Advisory Circulars 150/5070-6B, Airport Master Plans.* In conducting this Study, Corgan will provide the following tasks and work elements:

1. Facility Requirements
    - Airfield
    - General Aviation Development
    - Landside
2. Alternatives Development
3. Cost Estimates of the Preferred Development Alternative
4. Capital Improvement Plan
5. Public Involvement & Stakeholder Outreach
6. Topo Survey & Aerial Imagery
7. ALP Drawing Set Update
    - Cover Sheet
    - Existing & Future ALP Sheet
    - ALP Facilities Tables/List
    - Existing & Future Terminal Area Drawing
    - Part 77 Runway Obstacle Limitation
    - Approach and Departure Surface Drawings
    - Compatible Land Use Map
    - Airport Property Map

Items included in the proposal are presented in additional detail in the attached Scope of Work

SCHEDULE

Our proposal is based on the following assumed schedule:

- Notice to Proceed – **August 20, 2019**
    - *Meeting 1: Phase II Kick-off Meeting* – **August 21, 2019**
- Facility Requirements
- Alternatives Development
    - *Meeting 2: Presentation of Working Paper #1 to City Staff* – **September 10, 2019**
    - *Meeting 3: Presentation of Refined Alternatives* – **September 19, 2019**
- Cost Estimates of the Preferred Development Alternative

401 North Houston Street Dallas, Texas 75202 214 748 2000

- *Meeting 4: Public Open House* – **October 3, 2019**
- ALP Drawing Set Update
  - Draft Submittal – **October 17, 2019**
  - *Meeting 5: Present the Final Study Report, the ALP drawings and the proposed CIP to City Staff and Stakeholders (Working Paper #2)* – **October 31, 2019**
  - Final Submittal – **October 31, 2019**

PRIMARY PROJECT TEAM

Corgan proposes the following primary team for this project:

- Keith O'Connor — Senior Aviation Planner
- Talleen Khirwadkar — Aviation Planner
- Michael Santana-O'Toole — Aviation Planner

DELIVERABLES

This proposal assumes that Corgan will produce a Technical Report and ALP Drawing Set in electronic PDF documents for the City of Sherman use.

PROPOSED NOT TO EXCEED FEE AMOUNT

Our proposed Lump Sum Fee amount of $75,000.00 inclusive of expense outlined in Element 8 of the scope of work.

ASSUMPTIONS AND EXCLUSIONS

- All deliverables will be prepared in accordance with FAA criteria (with exception of the aerial imagery, boundary and topography survey)
- In an effort to minimize cost of Phase II we have proposed to use existing aerial imagery, boundary survey and topography survey.
- Proposed base scope of work does not include FAA coordination, review or approval
- Proposed base scope of work does not include TxDOT coordination, review or approval

We trust you will find this proposal in order. Corgan appreciates the opportunity to work with City of Sherman on this important project. Thanks for your continued confidence in our firm and please contact us if you have any questions about this proposal.

Sincerely,

John Trupiano, AIA, LEED AP
Principal
CORGAN

Keith O'Connor
Vice-President
CORGAN

ACCEPTED:

_____ _____

Robby Hefton - City Manager Date

CC:

Attachments: 2019 Terms and Conditions

Scope of Work

SWI – SHERMAN MUNICIPAL AIRPORT MASTER PLAN PHASE II

25 July 2019

REVISED

To: Mary Lawrence
Director of Finance
City of Sherman
P.O. Box 1106
Sherman, TX 75091-1106

Phase I of the Sherman Municipal Airport Master Plan was completed in the Spring of 2019 and documented key issues, objectives and goals pertinent to the airport, existing airport conditions and a forecast of aviation demand to the airport's development for the 20-year planning period. The following Scope of Work (SOW) describes the effort required to successfully complete Phase II of the Master Plan Study, addressing the needs of the community and providing a program for realistic development. Phase II of the Sherman Municipal Airport Master Plan Study will analyze existing and determine future development alternatives.

Phase II of the Sherman Municipal Airport Master Plan Study (Study) will identify improvements required to accommodate future demand; provide land use recommendations required to protect the airport and its environs: including current and revised Airport Layout Plan (ALP) drawing set.

This Study will address and/or update the basic tasks and work elements as outlined in *FAA Advisory Circulars 150/5070-6B, Airport Master Plans.* In conducting this Study, Corgan will provide the following tasks and work elements:

<u>Items Included in the Scope of Work</u>

1. Facility Requirements
    - Airfield
    - General Aviation Development
    - Landside
2. Alternatives Development
3. Cost Estimates of the Preferred Development Alternative
4. Capital Improvement Plan
5. Public Involvement & Stakeholder Outreach
6. Topo Survey & Aerial Imagery
7. ALP Drawing Set Update
    - Cover Sheet
    - Existing & Future ALP Sheet
    - ALP Facilities Tables/List
    - Existing & Future Terminal Area Drawing
    - Part 77 Runway Obstacle Limitation
    - Approach and Departure Surface Drawings
    - Compatible Land Use Map
    - Airport Property Map

The Master Plan Study and the accompany ALP drawing set will be prepared in accordance with Federal regulations, Advisory Circulars (ACs) and guidance, including the FAA's Airports Standard Operating Procedure (SOP), Standard Procedure for FAA Review and Approval of Airport Layout Plans (ALPs) (ARP SOP 2.00); FAA AC 150/5070-6B, Airport Master Plans; AC 150/5300-13A, Airport Design; AC 150/5060-5, Airport Capacity and Delay; and AC 150/5325-4B, Runway Length Requirements for Airport Design; 14 CFR Part 77, Safe, Efficient Use, and Preservation of the Navigable Airspace; FAA Order 5100.38C and AIP Handbook.

ELEMENT 1 – INITIATION

TASK 1.1 – IDENTIFY PROJECT STAKEHOLDERS

Description: This task is required to identify appropriate participants to represent airport users and tenants, City of Sherman (Sponsor), other government agencies with regulatory or review authority, adjacent land owners and local private citizens throughout the Study. Project stakeholders will consist of the Technical Review Committee assembled in Phase I of the Master Plan.

Product: Identified airport users adjacent land owners and local private citizens will be directly involved in the final public meeting for the Study.

TASK 1.2 – MEETINGS AND PUBLIC INVOLVEMENT PROCESS

Description: Completion of the Study will require contact with and input from the Sponsor, airport users, community agencies both governmental and non-governmental, residents of the community, and other interested parties.

- *Meeting 1: Phase II Kick-off Meeting*
- *Meeting 2: Presentation of Working Paper #1 to City Staff*
- *Meeting 3: Presentation of Refined Alternatives*
- *Meeting 4: Public Open House*
- *Meeting 5: Meeting to present the Final Study Report, the ALP drawings and the proposed CIP to City Staff and Stakeholders (Working Paper #2)*

Documents will be provided to City Staff to post on the City Website. The content provided in this task will not be created specifically for Social Media, rather the content already provided at either a City Council Meeting or a Stakeholder Technical Review meetings will be repackaged for City of Sherman staff to post on their Social Media sites. The content will include brief narratives, power point presentations, and exhibits provided in working papers, as applicable.

Product: Preparation and submittal of meeting content and deliverables for City of Sherman.

ELEMENT 2 – AERIAL IMAGERY & SURVEY

TASK 2.2 AERIAL PHOTOGRAPHY

Description: The project team will utilize readily available online aerial imagery. If current aerial imagery is not available for free download, the project Team will purchase new aerial imagery with City of Sherman approval.

Product: Aerial photographs to be used as background for drawings, and for obstruction data, including verification of facilities and building locations.

TASK 2.1 – AIRPORT MAPPING

Description: The project team will digitize PDFs of existing Airport Layout Plan drawings in to AutoCAD. No new mapping data will be required to be collected.

Product: SWI planimetric, topographic, obstruction, runway, navigation equipment location data to be applied in the development of the paper ALP drawing set.

TASK 2.2 – IDENTIFY SURVEY REQUIREMENTS

Description: The project team will utilize existing USGS Quad maps to determine existing topographic conditions. No additional topographic surveying will be required.

Product: Airport Airspace Analysis Survey for use in the development of the ALP drawing set.

TASK 2.3 – BOUNDARY SURVEY

Description: The project team will use existing airport property boundary survey drawing dated – January 8, 2009. No additional boundary survey will be completed under this scope of work.

Product: Digitized boundary survey from existing PDF

ELEMENT 3 – FACILITY REQUIREMENTS

The objective of this element is to determine existing and future facility requirements. This element will include consideration for landside facilities, general aviation facilities, non-aviation related development, runways, taxiways, lighting and marking, approach and protection zones, and those areas of development required for airport support facilities. Utilizing the data developed from the previous elements, Corgan will perform an analysis to verify the general airport requirements necessary to meet projected demand.

TASK 3.1 - DEMAND/CAPACITY ANALYSIS

This analysis will involve a comparison of the aviation forecasts prepared in Phase I to airside, terminal and landside capacity.

- Airside capacity will include an analysis of existing and future airfield layouts, area meteorology, instrumentation, and aircraft operational demand on Annual Service Volume (ASV) and peak hour demand. Methodologies outlined in Advisory Circular 150/5060-5 will be used.

Product: An analysis of existing and forecasted aircraft operations to both landside and airside capacity.

TASK 3.2 - DEFINE FUTURE AIRFIELD/AIRSPACE REQUIREMENTS

Description: On the basis of relevant information from other tasks, determine and prepare a preliminary list of facility requirements and a preliminary order of magnitude cost estimate for each improvement recommended. Facility requirements will be developed in accordance with FAA design standards to identify development items needed to maintain adequate safety, security and operations at the airport. *Airfield/Airspace Requirements* will be determined based on compliance with FAA design standards and projected activity for the 20-year planning period and include:

- Runway requirements
- Crosswind analysis using FAA wind rose tools and readily available historical wind data
- Taxiway requirements
- Lighting and navigational aids
- Electronic, Visual and Satellite Navigation Aids
- Airspace requirements, including *14 CFR Part 77*
- Commercial and general aviation aircraft parking aprons
- Non-standard conditions and modifications to design standards

Future facility requirements will be developed in the form of gross areas and basic units and will be compared to those that presently exist. Facility requirements will be prioritized based on the new forecasts. However, improvement items will be correlated with a specific volume of activity or change in the level of service that mandates accomplishment of the improvement needed.

Product: Detailed description of *Airfield/Airspace Requirements* necessary to accommodate aviation demand at the airport through the year 2040.

TASK 3.3 – IDENTIFY FUTURE GROUND ACCESS, AUTO PARKING

Description: On the basis of relevant information from other tasks, determine and prepare a preliminary list of facility requirements and an order of magnitude cost estimate for each improvement recommended. Facility requirements will be developed in accordance with FAA, TxDOT and City of Sherman design standards. Future *Ground Access and Auto Parking* will be determined based on compliance with appropriate design standards and projected activity for the twenty-year planning period and include:

- Airport access road requirements related to the existing and potential future airport entrances

- Airport visitor/user/employee/delivery/emergency vehicle access, courtesy car parking and commercial shuttle access requirements

New facility requirements will be developed in the form of gross areas and basic units and will be compared to those that presently exist. Facility requirements will be prioritized based on the new activity forecasts. However, improvement items will be correlated with a specific program activity level or change in the level of service that mandates improvement or expansion of existing facilities.

Product: Detailed description of *Ground Access and Auto Parking Requirements* to accommodate aviation demand at the airport through the year 2040.

TASK 3.4 – IDENTIFY FUTURE GENERAL AVIATION REQUIREMENTS

Description: On the basis of relevant information from other tasks, determine and prepare a preliminary list of facility requirements and an order of magnitude cost estimate for each improvement recommended. Facility requirements will be developed in accordance with FAA design standards to identify development items needed to maintain adequate safety, security and operations at the airport. Future *GA Requirements* will be determined based on compliance with FAA design standards and projected activity for the twenty-year planning period and include:

- Aircraft hangar storage requirements
- Helicopter operational and parking area requirements
- Transient aircraft parking aprons
- FBO facilities

New facility requirements will be developed in the form of gross areas and basic units and will be compared to those that presently exist. Facility requirements will be prioritized based on the new forecasts. However, improvement items will be correlated with a specific volume of activity or change in the level of service that mandates accomplishment of the improvement needed.

Product: Detailed description of *GA Facilities* required to accommodate aviation demand at the airport through the year 2040.

TASK 3.5 – IDENTIFY FUTURE SUPPORT AREA REQUIREMENTS

Description: On the basis of relevant information from other tasks, determine and prepare a preliminary list of facility requirements and an order of magnitude cost estimate for each improvement recommended. Facility requirements will be developed in accordance with FAA design standards to identify development items needed to maintain adequate safety, security and operations at the airport. Future *Support Area Requirements* will be determined based on compliance with FAA design standards and projected activity for the twenty-year planning period and include:

- Aircraft Maintenance facility requirements
- Airport maintenance facility requirements
- Fuel dispensing and issue requirements
- Fuel storage and issue requirements

New facility requirements will be developed in the form of gross areas and basic units and will be compared to those that presently exist. Facility requirements will be prioritized based on the new forecasts. However, improvement items will be correlated with the specific volume of activity or change in the level of service that would mandate accomplishment of the improvement needed.

Product: Detailed description of the *Support Area Requirements* to accommodate aviation demand at the airport through the year 2040.

TASK 3.6 – IDENTIFY FUTURE SECURITY ENHANCEMENTS

Description: Security for general aviation airports continues to be an evolving process, the FAA face challenges with the development of efficient, cost effective and non-intrusive Security Enhancements for the airfield. This task will identify evolving technology and prioritize recommended Security Enhancements for the airport.

Product: Identification of recommended Security Enhancements and the priority in which they should be implemented.

TASK 3.7 – IDENTIFY FUTURE LAND AND LAND USE REQUIREMENTS

Description: Land parcels that may be impacted by airport operations and/or are required for future aeronautical use will be identified by this task and shown on the Airport Land Use Map. Land use controls to keep the airport compatible with surrounding off-airport property will be recommended by this task and shown on the Airport Land Use Map. Land Use Controls include, but are not limited to the creation of an Airport Overlay District.

Product: Identification of land parcels that may be required for future airport development and/or for land use compatibility. Recommended land use controls will also be provided for incorporation in to the City of Sherman Master Plan.

ELEMENT 4 – ALTERNATIVES DEVELOPMENT & EVALUATION

Alternative development concepts will be derived for meeting FAA safety and design standards and for meeting the facility requirements for both airside and landside facilities. Reasonable and feasible alternatives to implement will be considered for further evaluation.

TASK 4.1 – IDENTIFY DEVELOPMENT ALTERNATIVES

Description: The airside facility requirements developed in the previous Tasks will be translated into a series of alternative plans for comparative evaluation in relation to established planning criteria. The alternatives will address available options including development of new facilities, expansion of existing facilities, or abandonment of excess or deteriorated facilities. The alternatives with the greatest potential for meeting airside demands will be evaluated to establish costs, environmental impacts, and operational considerations.

Product: Evaluation of three (3) development alternatives for meeting airside and landside facility requirements. Development options including a *No-Action* alternative will be identified and documented.

TASK 4.2 – EVALUATE DEVELOPMENT ALTERNATIVES

Description: Each development options identified in **Task 4.1** will be analyzed and evaluated based on the following criteria:

- Ability to meet Sponsor needs and projected aviation demand
- Technical feasibility
- Economic and fiscal soundness
- Aeronautical utility (can the facility be constructed and operated safely)
- Environmental consequences
- Stakeholder/Public input

Costs will be developed for a maximum of two (2) development alternatives identified in Task 4.1.

Product: A summation of each development option identified and then compared to specific evaluation criteria.

TASK 4.3 – SELECT THE PREFERRED ALTERNATIVE

Description: The development options identified in **Task 4.1** and evaluated in **Task 4.2** will be summarized and documented in Working Paper #1, Progress Report of Facility Requirements & Alternatives Tasks. Working Paper #1 will be presented to the City of Sherman, other key stakeholders as necessary for review, discussion and feedback. Input from these stakeholders will be provided to the Sponsor for the selection of the preferred alternative and development plan.

Product: Once the Sponsor has selected a **Preferred Alternative** the development options chosen will be shown on the ALP drawings and documented in the *draft* Study Report (Working Paper #2).

ELEMENT 5 – AIRPORT LAYOUT PLAN DRAWING SET

This Study element will produce an ALP drawing set for the FAA and Sponsor. Information gathered from existing airport records and plans, as well as data gathered, as a part of this Study will be used to develop the updated plans. CAD will be used to electronically generate a new drawing set. Coordinate geometry, existing aerial photography and manual digitization of existing layouts and plans will be used for base mapping purposes. The ALP drawing set will be developed per the FAA *Standard Operating Procedure (SOP) for FAA Review and Approval of Airport Layout Plans (ALPs).*

The ALP Drawing Set will be prepared to reflect updated physical features of the airport and to graphically depict existing and future airport facilities. The ALP Drawing Set will be developed in accordance with *FAA Standard Operating Procedure for FAA Review and Approval of Airport Layout Plan* (ALP SOP 2.00) and AC 150/5300-13A, Airport Design. Sources of information for these drawings will include previous ALP and master planning documentation, aerial photogrammetry, obstruction charts, USGS mapping, legal descriptions, existing property surveys, local and regional government mapping, FAA databases, and any other secondary sources readily available to the Sponsor/Corgan. Computer aided drafting will be used to generate the new drawing set.

FAA approval of the ALP Drawing Set is required. All comments and conditions resulting from FAA's airspace review will be addressed to FAA's satisfaction.

The ALP drawing set shall include:

- Cover Sheet
- Existing & Future ALP Drawing
- Terminal Area Plan
- Airport Airspace Drawing
- Inner Portion of the Approach Surface Drawing
- Runway Departure Surface Drawing
- Airport Land Use Drawing
- Exhibit 'A' Airport Property Map

Product: Updated Airport Layout Plan drawing set. Base maps will be developed as part of the aerial image and survey data digitization process. Electronic files that contain existing ALP drawings for the airport will be updated to reflect the latest edition of the design software that is compatible with Sponsor, TxDOT and the FAA programs. Electronic files will include line types, line weights/thickness, lettering styles, symbols, and file naming conventions that are required by the Sponsor and the FAA.

TASK 5.1 – COVER SHEET

An ALP drawing set Cover Sheet will be prepared that will include the name and location of the airport and sponsor, location and vicinity maps, numbered list of drawing sheets contained within the set and the date of the set.

Product: ALP drawing set Cover Sheet drawing.

TASK 5.2 – AIRPORT LAYOUT PLAN (ALP)

The ALP will be prepared to reflect existing and future physical features and development, wind data, location of airfield facilities (runway, taxiways, NAVAIDs) and terminal/building area development. In addition, critical areas for all NAVAIDs will be shown, as well as a table describing non-standard conditions and modifications to standards and the disposition of each condition or modification.

Product: Updated ALP drawing for the Airport that meets FAA requirements and guidelines. A separate sheet containing required airport and runway data tables will follow the ALP sheet if space is limited on the ALP.

TASK 5.3 – TERMINAL/BUILDING AREA LAYOUT PLAN

Specific terminal/building area plans will be developed to reflect the recommended development of future aviation needs, as identified in this study. Existing and future building heights will be provided in a table. Ground access, passenger parking areas and rental car facilities for the airport will also be included in this drawing.

Product: A Terminal/Building Area Layout Plan reflecting development of building areas at the airport, surface access, security fencing and other airport facilities.

TASK 5.4 – AIRPORT AIRSPACE DRAWING

This drawing will depict obstacle identification surfaces for the ultimate airport development configuration. It will also depict airspace obstructions for the portions of the surfaces excluded from the Inner Portions of the Approach Surface Drawing. Data used for this drawing will include aerial photogrammetry.

Per criteria outlined in 14 CFR Part 77, a topographic drawing will be prepared depicting a plan view of the ultimate airport Part 77 surfaces and a small-scale profile view of the Part 77 approach surfaces. Natural and manmade obstructions to the airspace surrounding the Airport will be identified. The data obtained in the Inventory Effort from Phase I will be used as a basis for developing the drawing. Airspace case studies for proposed structures in the vicinity of the airport will be reviewed for potential new objects and/or obstructions within Part 77 Airspace.

Product: Updated airport airspace drawing.

TASK 5.5 – INNER PORTION OF THE APPROACH SURFACES

Drawings containing the plan and profile view of the inner portion of the approach surface to the runway and a tabular listing of all surfaces penetrations. Using existing aerial photogrammetry, this drawing will depict the obstacle identification approach surfaces contained in 14 CFR Part 77. A large-scale plan and profile drawing will be prepared of the existing and ultimate inner portion of the 14 CFR Part 77 approach surfaces for each runway end. The data obtained in Task 2 will be used as the basis for developing the drawing. The drawing will include aerial photography as the base drawing and will depict the Runway Protection Zones and location, elevation, penetration, and disposition of obstructions exceeding Part 77 criteria.

Product: Updated approach and runway protection zone drawings.

TASK 5.6 – RUNWAY DEPARTURE SURFACES DRAWING

As applicable, a large-scale plan and profile drawing will be prepared of the existing and planned instrument runways. The drawing will include aerial photography as the base drawing and will depict the runway end location, 40:1 Runway Departure Surfaces and location, elevation, penetration, and disposition of obstructions exceeding departure surface criteria.

Product: If required by FAA design standards, departure surface drawings for existing and proposed instrument runway ends.

TASK 5.7 – LAND USE DRAWING

A land use plan for the area within the existing and future airport property boundary will be prepared depicting the Airport Influence Area and recommended areas for aeronautical use, general aviation development, revenue generation, airport support services, and other uses appropriate to the airport.

The existing and future 65 decibel DNL noise contours developed in previous tasks will be depicted on the drawing. Recommendations will be provided regarding compatible land uses and height restrictions in the vicinity of the airport. The Land Use Drawing will include planned aircraft traffic patterns. This drawing may be used as the basis for developing compatible land use zoning regulations and will show land uses and public facilities, such as school, parks, and hospitals.

Product: Update Land Use Drawing.

TASK 5.8 – EXHIBIT "A" AIRPORT PROPERTY MAP

Description: The primary intent of the drawing is to identify and/or delineate all designated airport property owned or to be acquired by the airport owner. We will use the existing airport property boundary survey drawing dated – January 8, 2009.

This drawing will be prepared in accordance with FAA requirements and guidelines, using existing documents, maps, and land use plans furnished to Corgan. Property title searches are not included in this task.

Product: Updated Exhibit "A" Airport Property Map

TASK 5.9 – ALP REVIEW PROCESS

Description: The ALP drawing set will be provided to the City of Sherman for review and comment. The drawing set will be prepared to FAA design criteria, however coordination with the FAA and TxDOT will not be conducted as part of this project.

Product: Completed ALP drawing set

ELEMENT 6 – IMPLEMENTATION PLAN

TASK 6.1 – FINANCIAL PLAN

Description: The development options identified in **Task 4.3** as the **Preferred Alternative** will be shown on the ALP drawings. Cost estimates for Airport Improvement Program **(AIP)** eligible projects will be broken down to reflect how they are typically funded, designed and constructed. Non-eligible capital improvement and maintenance projects will be identified and cost estimates prepared.

Product: A financial plan, including a CIP, that identifies the selected improvements and associated costs for each item recommended by the Study.

TASK 6.2 – PREPARE PROJECT SEQUENCING AND IMPLEMENTATION PLAN

Description: A project sequencing-plan that establishes the key activity triggers for implementation and execution of the new ACIP will be prepared by this task. The sequencing-plan will cover the same years as the forecasts prepared in Element Three. Substantial detail for AIP eligible projects will be provided for those in the first five-years as well as for the recurring maintenance items throughout the planning period. Less detail for projects after the first five-years will be provided.

Product: A Project Sequencing and Implementation Plan for the Sponsor to follow when demand triggers the need for execution of an ACIP project.

ELEMENT 7 – DOCUMENTATION

TASK 7.1 – WORKING PAPER #1: PROGRESS REPORT OF FACILITY REQUIREMENTS & ALTERNATIVES EVALUATION

Description: Working Paper #1 will be presented in narrative and graphic form at a meeting with the Sponsor, and other stakeholders. Results from the facility requirements and alternatives tasks will be included in Working Paper #2. Once the Sponsor selects a ***Preferred* Alternative,** the development options will be shown on the ALP drawings and documented in the *draft* Study Report.

Product: A PDF version of Working Paper #1 will be provided to the sponsor. This document will include the results of Study Elements One through Four.

TASK 7.2 – WORKING PAPER #2 - PROGRESS REPORT OF ALL TASKS (*DRAFT* FINAL REPORT AND ALP DRAWINGS)

Description: Working Paper #2 will be presented in narrative and graphic form at a meeting with the Sponsor and stakeholders. Working Paper #2 will be a *Draft* Final Report for the 2019 Study including the new ALP drawings and ACIP. The Sponsor will use Working #2 to review, discuss and gather final input from all Stakeholders.

Product: PDF version of Working Paper #2 will be provided to the sponsor. This document will include the results of all study elements.

TASK 7.3 – SUBMIT FINAL MASTER PLAN UPDATE REPORT AND ALP DRAWINGS

Description: Stakeholder comments will be incorporated into the Final Study Report and ALP drawings. All deliverables will be provided in PDF format.

Product:

- Final Master Plan Report
- Final ALP Drawings

The final Study Report will be provided in electronic format, utilizing thumb drive or electronic transfer, that will contain the full report, including graphics Airport Layout Plan drawing set.

ELEMENT 8 – REIMBURSABLE EXPENSES

This element provides for Corgan travel and printing/reproduction required for completion of the study.

TASK 8.1 – TRAVEL TO SHERMAN, TEXAS

Description: It is anticipated that five (5) trips will be required to complete the 2019 Study. Trips will be scheduled for:

- *Meeting 1: Phase II Kick-off Meeting*
- *Meeting 2: Presentation of Working Paper #1 to City Staff*
- *Meeting 3: Presentation of Refined Alternatives*
- *Meeting 4: Public Open House*
- *Meeting 5: Meeting to present the Final Study Report, the ALP drawings and the proposed CIP to City Staff and Stakeholders (Working Paper #2)*

All meetings open to the public will be advertised on the City Webpage.

TASK 8.2 – REPRODUCTION AND PRINTING

Description: This task provides for reproduction, printing and mounting costs associated with completion of the Study. It is anticipated that fifteen (15) full size boards will be produced for use in the public meetings.

*********END OF SCOPE OF WORK*********

TERMS AND CONDITIONS OF PROFESSIONAL SERVICES – CORGAN ASSOCIATES, INC.

April 2019

Compensation

Our current standard hourly rates when applicable to your proposal are:
(Note: The amounts listed below are the maximum amounts for each job title)

Managing Principal	$395.00
Principal	$380.00
Associate Principal	$345.00
Senior Architectural Project Manager	$320.00
Architectural Project Manager	$290.00
Senior Aviation Planner	$275.00
Aviation Planner	$235.00
Senior Designer	$260.00
Designer	$230.00
Senior Lighting Designer	$250.00
Project Architect	$240.00
Project Architectural Staff	$220.00
Architect	$200.00
Architectural Staff	$180.00
Architectural Intern	$145.00
Student Architectural Intern	$100.00
Senior Interior Design Project Manager	$285.00
Interior Design Project Manager	$245.00
Project Interior Designer	$185.00
Interior Designer	$165.00
Interior Design Staff	$150.00
Interior Design Intern	$125.00
Student Interior Design Intern	$100.00
Workplace Strategy Leader	$245.00
Workplace Strategist	$165.00
Furniture Specialist	$130.00
Roofing Specialist	$225.00
Healthcare Planner	$175.00
Education Support Specialist	$185.00
Senior Specifications Writer	$210.00
Specifications Writer	$195.00
Design Applications Specialist	$175.00
Senior QA/QC Manager	$240.00
QA/QC Coordinator	$210.00
Practice Technology Manager	$210.00
Practice Technology Specialist	$175.00
Photographer	$160.00
Project Analyst	$175.00
Senior Graphic Designer	$175.00
Graphic Designer	$150.00
Graphic Design Intern	$90.00
Document Control Analyst	$135.00
Administrative Assistant	$140.00

Validity and Effect

Our proposal is valid for thirty days. Should you ask us to begin work before executing an agreement; you agree that the proposed terms are the contract in force between us, subject to amendment when our agreement is executed.

Client Responsibilities

You agree to provide complete information about the site and/or building and legal, accounting, insurance counseling and additional specialty consultant services as may be required. We shall be entitled to rely upon and shall have no responsibility to verify the accuracy and completeness of such services and information.

Statements

You will receive a statement every month for services performed during the previous month. Payment is due upon receipt. Interest will be payable after 60 days at the maximum rate allowed by law. We reserve the right to suspend work without breach of contract if your account is past due and to charge you for all costs incurred by us, including legal fees, if we take action to collect the account. All payments are to be made in US dollars.

Project Expenses

Project expenses such as, but not limited to, photocopies, reproduction, prints, long distance communications, travel, delivery, photography, outside consultants, renderings, models, and any additional insurance that you request will be billed at our standard rates or at our actual expense times 1.10. You also agree to reimburse us at our cost for any sales tax which may be assessed for our professional services.

Change of Scope

Our fees are subject to equitable adjustment if the agreed scope is changed.

Construction Phase Services

Any and all construction administration services will be furnished consistent with the terms and conditions of AIA Document B101, most current version, Article 3.6 Construction Phase Services.

Additional Services

These are services beyond those agreed to, including among others, our revisions due to your adjustments in the project scope, quality, or budget. Additional Services will be billed at standard rates. We can also provide, at your authorization and cost, graphic and signage design, fine art consultation, and specialized computer-produced designs, presentations, imaging, etc.

Dispute Resolution

All claims and disputes relating to our services will first be addressed through non-binding mediation prior to pursuit of formal claims or litigation. A mediator that is mutually acceptable to both parties will be selected.

Change Orders

We will review construction change orders for your approval, if these are among the services in our scope of work. Some reasonable extent of change orders resulting from field conditions and unanticipated causes are normal and should be anticipated by contingency in your construction budget.

Use of Architect's Drawings

Our drawings and specifications are instruments of service solely with respect to this project. As author, we retain copyright, common law, and statutory rights. You may retain copies for reference, but you may not use these on other projects or to complete this project without our express written permission.

Termination and Suspension

The Agreement may be terminated by either of us upon 7 days' written notice for either cause or convenience. In the event of termination or project suspension, you agree to pay us for services and project expenses then due. If you suspend the project for more than 3 months, we reserve the right to re-negotiate the balance of our fee to reflect current personnel and project restart costs. Should our services be terminated without cause, you agree to release us from all liability from the work we performed.

Asbestos and Hazardous Wastes

We do not perform services related to the identification, containment or removal of asbestos or hazardous waste, including pollutants, nor will we assume liability for any damages or costs related to these materials existing in buildings, property or construction products.

Insurance

We carry various forms of industry insurance including Workers' Compensation, Professional Liability and Standard General Liability Insurance. An insurance certificate is available upon request. To the extent damages are covered by property insurance, we agree to waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of insurance.

Successors and Assigns

You and we agree, respectively, to bind ourselves, our successors, and our assigns to the terms of the Agreement. Neither party may assign this agreement without the approval of the other. Notwithstanding, we may assign this agreement to a Corgan Associates, Inc. controlled entity or affiliate.

Standard of Care

In performing our services, we will use that degree of care and skill ordinarily exercised under similar circumstances by competent members of the design profession practicing in this locality. Further, some changes and adjustments in the project will be required in order to correct errors or omissions in construction documents and should be anticipated in your construction budget contingency.

Limitation of Liability

The total aggregate liability of the Architect, including its subconsultants, will not be greater than two times (2X) the total amount of our fee for professional services for claims against the Architect related to the project and services rendered or failed to render including, but not limited to, professional errors or omissions within the normal standard of care, negligence, strict liability, breach of contract or warranty.

Waiver of Consequential Damages

To the fullest extent permitted by law, neither the Owner, the Architect, or their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or any third-party beneficiary claiming under the Agreement; or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or this Agreement.

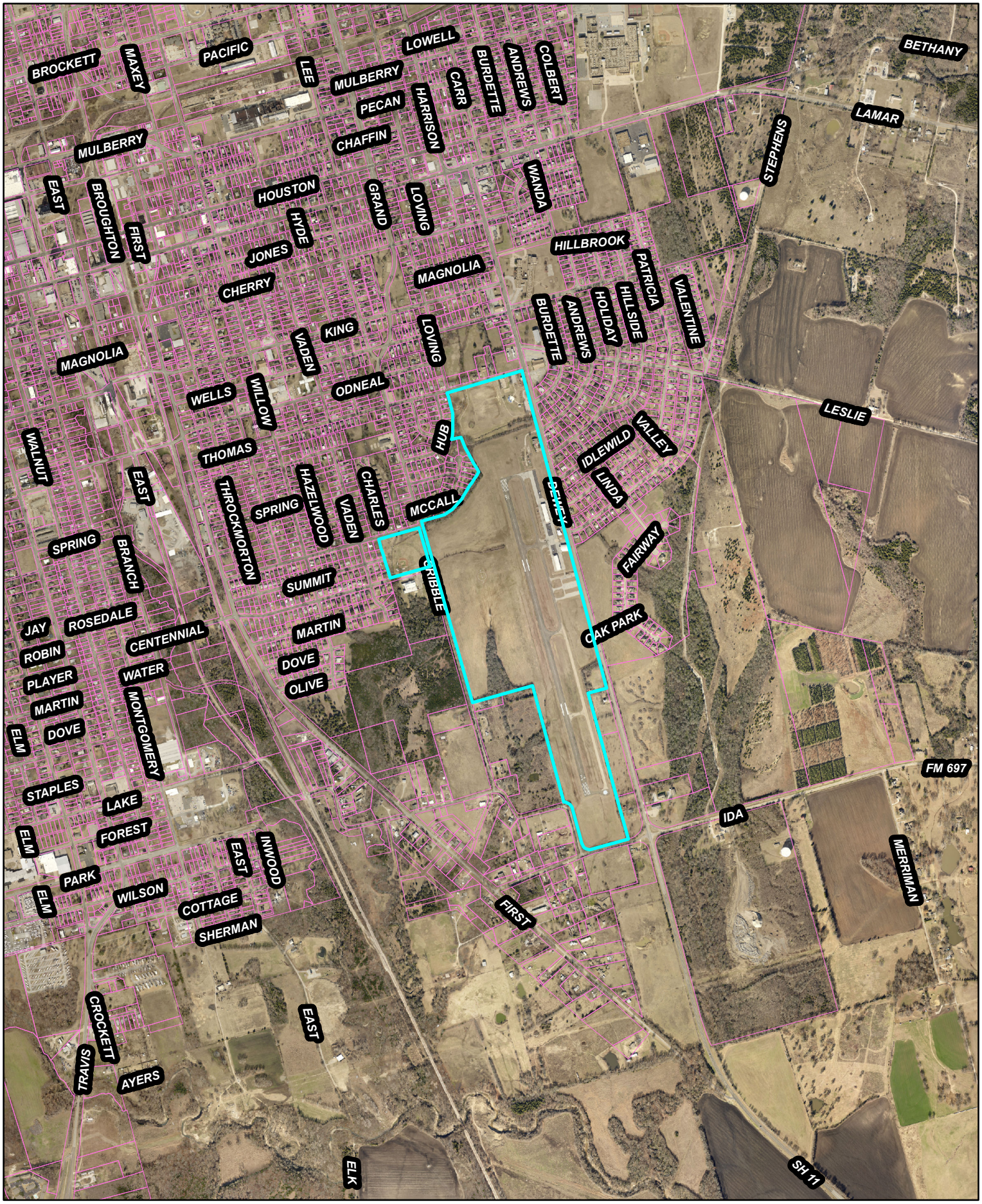
No Fiduciary Responsibility of the Architect to the Owner

The provisions of this agreement constitute the complete responsibilities and define the relationship of the Owner and Architect; moreover, nothing herein establishes a fiduciary responsibility of the Architect to the Owner.

Statement of Jurisdiction

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects or interior designers in Texas. The Board may be contacted: P.O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, Phone: (512) 305-9000; or, www.tbae.stte.tx.us.

END OF TERMS AND CONDITIONS



Sherman
ENGINEERING DEPT.
220 W. MULBERRY
SHERMAN, TX 75090

Sherman Municipal Airport

1 inch = 1,500 feet

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **F.4.**

Meeting Date: 08/19/2019

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6513

Awarding a Bid to and Authorizing Execution of a Special Warranty Deed with Skytrust, LLC for the Sale of City-Owned Real Property in the 1700 block of South Gribble Street

Issue:

To consider the award of bid and grant of a Special Warranty Deed for the sale of the City-owned real property located in the 1700 block of South Gribble Street

Background:

As part of the City Master Thoroughfare Plan, Lake Street, which currently runs west of the Sherman Municipal Airport and connects to Ida Road on its south side, will be extended to Highway 11. With interest in development at the airport, the City has an opportunity to acquire right-of-way for Lake Street while allowing for a developer to construct hangars, homes and a clubhouse on property owned on the west side. The sale of this land is the first step in the process of development and right-of-way acquisition for Lake Street.

Origination:

Finance Department

Financial Consideration:

The sale of this property would yield $106,920.00 and return the property to the tax rolls.

Staff Recommendation:

It is recommended that the City Council award the bid and authorize execution of a Special Warranty Deed to Skytrust, LLC in the amount of $106,920.00.

Alternatives:

As may be directed by the City Council

Attachments

Resolution No. 6513
Special Warranty Deed
Bid Tabulation
Aerial Location Map

RESOLUTION NO. 6513

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A SPECIAL WARRANTY DEED WITH SKYTRUST, LLC FOR THE SALE OF CITY-OWNED REAL PROPERTY IN THE 1700 BLOCK OF SOUTH GRIBBLE STREET; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute a Special Warranty Deed with Skytrust, LLC for the sale of the City of Sherman's surplus real property located in the 1700 block of South Gribble Street, being 8.910 acres of land, more or less, in the G.B. Pilant Survey, Abstract No. 963, in the City of Sherman, Grayson County, Texas, in the total amount of One Hundred Six Thousand Nine Hundred Twenty Dollars and No Cents ($106,920.00), in accordance with the terms and provisions of the contract documents attached hereto and incorporated herein for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY, CITY ATTORNEY

EXHIBIT “A”

SPECIAL WARRANTY DEED

STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF GRAYSON §

THAT **THE CITY OF SHERMAN, TEXAS**, a Texas municipality ("Grantor"), of Grayson County, Texas, in consideration of the sum of TEN AND NO/100 DOLLARS ($10.00) and other good and valuable considerations to Grantor, in hand paid by _____ ("Grantee"), whose address is _____, the receipt and sufficiency of which is hereby acknowledged, has **GRANTED, SOLD** and **CONVEYED,** and by these presents does hereby **GRANT, SELL** and **CONVEY** unto Grantee that certain tract or parcel of land situated in the G.B. Pilant Survey, Abstract No. 963, City of Sherman, County of Grayson, State of Texas and being more particularly described on Exhibit “A”, attached hereto and made a part hereof.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and hereditaments thereto in anywise belonging unto the said Grantee and its assigns.

And Grantor hereby binds itself, its successors and assigns to forever warrant and defend the rights and title to said premises unto the said Grantee against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise.

IN WITNESS whereof this instrument has been executed this _____ day of _____, 201_.

GRANTEE:
CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

By: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

By: _____
BRANDON SHELBY, CITY ATTORNEY

Authorized by Resolution No._____ dated _____ _____, 201 _

STATE OF TEXAS §
§
COUNTY OF Grayson §

This instrument was acknowledged before me on this the _____ day of _____, 201_, by _____, respectively of the **CITY OF SHERMAN**, a Texas municipality, who, being by me duly sworn, acknowledged to me that having been first duly

authorized by said municipality so to do, they executed the above and foregoing instrument in the capacities stated, on behalf of said municipality, and as its act and deed.

WITNESS MY HAND AND OFFICIAL SEAL on this the _____ day of _____, 201_.

_____

Notary Public in and for the State of Texas

LEGAL DESCRIPTION

Being a 8.910 acre tract of land situated in the G.B. Pilant Survey, Abstract No. 963, Grayson County, Texas, and being part of a tract of land described in Warranty Deed to The City of Sherman, recorded in Volume 354, Page 709, Deed Records, Grayson County, Texas, and being more particularly described by metes and bounds as follows (Bearings and distances are based on the State Plane Coordinate System, Texas North Central Zone (4202) North American Datum of 1983 (NAD 83)(US foot) with a combined scale factor of 1.00012);

BEGINNING at a 5/8 inch iron rod found at the westernmost southwest corner of said City of Sherman tract, same being the northwest corner of that same tract of land described in Warranty Deed to Robert Richardson, recorded in Volume 4202, Page 694, Official Public Records, Grayson County, Texas, and lying on the northeast right-of-way line of Gribble Street;

THENCE North 15 degrees 04 minutes 22 seconds West, along the northeast right-of-way line of said Gribble Street, and with the southwest line of said City of Sherman tract, a distance of 556.12 feet to a point for corner on the southwest line thereof, and lying on the northeast right-of-way line of said Gribble Street;

THENCE North 74 degrees 55 minutes 38 seconds East, departing the northeast right-of-way line of said Gribble Street, over, across, and upon said City of Sherman tract, a distance of 771.49 feet to a point for corner;

THENCE South 15 degrees 04 minutes 22 seconds East, a distance of 550.00 feet to a point for the northeast corner of a tract of land described in Warranty Deed to Skytrust, LLC., recorded in Document Number 2019-8657, Official Public Records, Grayson County, Texas, from which a "PK" Nail found for the southeast corner thereof bears South 15 degrees 04 minutes 22 seconds East, a distance of 1,513.19 feet;

THENCE South 74 degrees 28 minutes 21 seconds West, a with the northwest line of said Skytrust, LLC. tract, passing at a distance of 394.47 a 1/2 inch iron rod with cap stamped "RPLS 5433" found for the northwest corner thereof, and continuing with the northwest line of said Robert Richardson tract for a total distance of 771.51 feet to the POINT OF BEGINNING and containing 388,118 square feet or 8.910 acres of land, more or less.

CITY OF SHERMAN
BID TABULATION
Sale of Real Property - 1700 Block of S. Gribble Street RFP
BID OPENING Tuesday, August 6, 2019; 2:00 PM

Name	Amount ($)	Comments
Skytrust, LLC	106,920.00	

Sherman
ENGINEERING DEPT.
220 W. MULBERRY
SHERMAN, TX 75090

Exhibit D

1 inch = 1,000 feet

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **F.5.**

Meeting Date: 08/19/2019

Prepared By: Shawn Hackworth, IT Manager

Approved By: Robby Hefton, City Manager

Caption:

**** RESOLUTION NO. 6514***

Awarding a Bid to and Authorizing Execution of a Contract with MyGov, LLC for Community Development Software

Issue:

To consider awarding a bid to and executing a contract with MyGov, LLC for the purchase of Community Development Software

Background:

At the April 15, 2019 meeting, the City Council approved a request to advertise for public bids for the purchase of Community Development Software. On May 13, 2019, four (4) responses were opened. Based upon specific scoring criteria included in the bid solicitation, City staff recommends awarding the bid and contract, in the amount of $55,536.00, to MyGov, LLC of Norman, Oklahoma.

Implementation of a Community Development Software system will provide mobility solutions to address time and labor limitations relating to manual paperwork in the field. Additionally, this software would provide Geographic Information System ("GIS") interaction and permitting applications for the Development Services, Neighborhood Services, Code Enforcement, and Public Records departments.

Origination:

Information Technology Services

Financial Consideration:

Funding is available in the fiscal year (FY) 2018-2019 budget for Community Development Software.

Staff Recommendation:

Staff recommends awarding a bid to and authorizing execution of a contract with MyGov, LLC of Norman, Oklahoma for Community Development Software.

Alternatives:

As may be directed by the City Council

Attachments

Resolution No. 6514
Subscription Services Agreement
Bid Tabulation

RESOLUTION NO. 6514

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH MYGOV, LLC FOR COMMUNITY DEVELOPMENT SOFTWARE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That MyGov, LLC, an Oklahoma corporation, is hereby awarded the City of Sherman's contract for the purchase of Community Development Software, in accordance with all bid documentation attached hereto and incorporated herein for all purposes.

SECTION 2. That the City Manager is hereby authorized and directed, subject to all contract documents being completed and approved as to form and content by the City Attorney, to execute a contract with MyGov, LLC for the purchase Community Development Software, in the same or substantially same form as the contract documents attached hereto and incorporated herein for all purposes.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY, CITY ATTORNEY

Subscription Services Agreement

This agreement is between MyGov, LLC, an Oklahoma corporation (**MyGov**), and the customer agreeing to these terms (**Customer**). It is dated as of the date MyGov signs below.

1. SOFTWARE-AS-A-SERVICE

This agreement provides Customer access to and usage of an Internet based software service as specified on a service order (**Service**). As part of using the Service, Customer may invite third parties (*example*, contractors, citizens, users) to use and access the Service. These third parties will be required to agree to the MyGov Terms of Service when they register with the Service.

2. USE OF SERVICE

2.1 Customer Owned Data. All data uploaded by Customer remains the property of Customer, as between MyGov and Customer (**Customer Data**). Customer grants MyGov the right to use the Customer Data solely for purposes of performing under this agreement. During the term of this agreement, Customer may export its Customer Data as allowed by functionality within the Service. Additional information regarding data exports is located at www.mygov.us/legal/security-information.

2.2 Contractor Access and Usage. Customer may allow its contractors to access the Services in compliance with the terms of this agreement, which access must be for the sole benefit of Customer. Customer is responsible for the compliance with this agreement by its contractors.

2.3 Customer Responsibilities. Customer (i) must keep its passwords secure and confidential; (ii) is solely responsible for Customer Data and all activity in its account in the Service; (iii) must use commercially reasonable efforts to prevent unauthorized access to its account, and notify MyGov promptly of any such unauthorized access; and (iv) may use the Service only in accordance with the Service's Online Help Desk and applicable law.

2.4 MyGov Support. MyGov must provide customer support for the Service under the terms of MyGov's Customer Support Policy (**Support**) which is located at www.mygov.us/support-policy and is incorporated into this agreement for all purposes.

2.5 Demo Use. If Customer has registered for a demo use of the Service or uses a demo service, Customer may access the Service for a limited time period. The Service is provided AS IS, with no warranty during this time period. All Customer data will be deleted after the demo period.

3. SERVICE LEVEL AGREEMENT & WARRANTY

3.1 Warranty. MyGov warrants to Customer: (i) that commercially reasonable efforts will be made to maintain the online availability of the Service for a minimum of availability in any given month as provided in the chart below (*excluding* maintenance windows, force majeure, and outages that result from any Customer or third party technology issues); (ii) the functionality or features of the Service may change but will not materially decrease during any paid term; and (iii) that the Support may change but will not materially degrade during any paid term.

Availability Warranty	Credit
98%	3% of monthly fee for each full hour of an outage (beyond the warranty)

** Maximum amount of credit is 100% of the fee for such month.*

3.2 LIMITED REMEDY. Customer's exclusive remedy and MyGov's sole obligation for its failure to meet the warranty in 3.1 above will be for MyGov to provide a credit for the applicable month as provided in the chart above (if this agreement is not renewed, then a refund), for the month; provided that Customer notifies MyGov of such breach within 30 days of the end of that month.

3.3 DISCLAIMER. MYGOV DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE AND FITNESS FOR A PARTICULAR PURPOSE. WHILE MYGOV TAKES REASONABLE PHYSICAL, TECHNICAL AND ADMINISTRATIVE MEASURES TO SECURE THE SERVICE, MYGOV DOES NOT GUARANTEE THAT THE SERVICE CANNOT BE COMPROMISED. CUSTOMER UNDERSTANDS THAT THE SERVICE MAY NOT BE ERROR FREE, AND USE MAY BE INTERRUPTED.

4. PAYMENT

Customer must pay all fees as specified on the service order, but if not specified then within 30 days of receipt of an invoice. Customer is responsible for the payment of all sales, use and other similar taxes. This agreement contemplates one or more orders for the Service, which orders are governed by the terms of this agreement.

5. MUTUAL CONFIDENTIALITY

5.1 Definition of Confidential Information. Confidential Information means all non-public information disclosed by a party (**Discloser**) to the other party (**Recipient**), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure (***Confidential Information***). MyGov's Confidential Information includes without limitation the Service (including without limitation the Service user interface design and layout, and pricing information).

5.2 Protection of Confidential Information. The Recipient must use the same degree of care that it uses to protect the confidentiality of its own confidential information (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Discloser for any purpose outside the scope of this agreement. The Recipient must make commercially reasonable efforts to limit access to Confidential Information of Discloser to those of its employees and contractors who need such access for purposes consistent with this agreement and who have signed confidentiality agreements with Recipient no less restrictive than the confidentiality terms of this agreement.

5.3 Exclusions. Confidential Information *excludes* information that: (i) is or becomes generally known to the public without breach of any obligation owed to Discloser, (ii) was known to the Recipient prior to its disclosure by the Discloser without breach of any obligation owed to the Discloser, (iii) is received from a third party without breach of any obligation owed to Discloser, or (iv) was independently developed by the Recipient without use or access to the Confidential Information. The Recipient may disclose Confidential Information to the extent required by law or court order, but will provide Discloser with advance notice to seek a protective order.

6. MYGOV PROPERTY

6.1 Reservation of Rights. The software, workflow processes, user interface, designs, know-how, and other technologies provided by MyGov as part of the Service are the proprietary property of MyGov and its licensors, and all right, title and interest in and to such items, including all associated intellectual property rights, remain only with MyGov. Customer

may not remove or modify any proprietary marking or restrictive legends in the Service. MyGov reserves all rights unless expressly granted in this agreement.

6.2 Restrictions. Customer *may not* (i) sell, resell, rent or lease the Service or use it in a service provider capacity; (ii) use the Service to store or transmit infringing, unsolicited marketing emails, libelous, or otherwise objectionable, unlawful or tortious material, or to store or transmit material in violation of third-party rights; (iii) interfere with or disrupt the integrity or performance of the Service; (iv) attempt to gain unauthorized access to the Service or their related systems or networks; (v) reverse engineer the Service; or (vi) access the Service to build a competitive service or product, or copy any feature, function or graphic for competitive purposes.

7. TERM AND TERMINATION

7.1 Term. This agreement continues for one year from the activation date as defined on the service order. Thereafter, the agreement renews for additional 1 year periods unless either party provides the other with written (including email) notice of non-renewal at least 30 days prior to the renewal date.

7.2 Mutual Termination for Material Breach. If either party is in material breach of this agreement, the other party may terminate this agreement at the end of a written 30-day notice/cure period, if the breach has not been cured.

7.3 Temporary Suspension. MyGov may temporarily suspend access to the Service if amounts past due are not paid within 10 days of notice from MyGov. This notice may be sent via email.

7.4 Return of Customer Data.

- *Upon termination,* MyGov will provide a backup of the data in its native database format to the Customer as provided in Section 2.1 and will retain the data for an additional 30 days past the termination date.
- *After such 30-day period,* MyGov has no obligation to maintain the Customer Data and may destroy it.

7.5 Return MyGov Property Upon Termination. Upon termination of this agreement for any reason, Customer must pay MyGov for any unpaid amounts, and destroy or return all property of MyGov. Upon MyGov's request, Customer will confirm in writing its compliance with this destruction or return requirement.

7.6 Suspension for Violations of Law. MyGov may temporarily suspend the Service or remove the applicable Customer Data, or both, if it in good faith believes that, as part of using the Service, Customer has violated a law. MyGov will attempt to contact Customer in advance.

8. LIABILITY LIMIT

8.1 EXCLUSION OF INDIRECT DAMAGES. MyGov is not liable for any indirect, special, incidental or consequential damages arising out of or related to this agreement (including, without limitation, costs of delay; loss of data, records or information; and lost profits), even if it knows of the possibility of such damage or loss.

8.2 TOTAL LIMIT ON LIABILITY. MyGov's total liability arising out of or related to this agreement (whether in contract, tort or otherwise) does not exceed the amount paid by Customer within the 12 month period prior to the event that gave rise to the liability.

9. INDEMNITY

9.1 Customer Indemnified. MyGov shall indemnify the Customer, and its elected and appointed officials, officers, managers, members, employees and agents, against any and all loss or damage to the extent such loss and/or damage arises out of the MyGov's negligence and/or willful, wanton or reckless conduct in the provision of goods and equipment or performance of services under this Agreement.

9.2 MyGov Indemnified. Customer shall indemnify MyGov, and its elected and appointed officials, officers, managers, members, employees and agents, against any and all loss or damage to the extent such loss and/or damage arises out of Customer's negligence and/or willful, wanton or reckless conduct in the provision of goods and equipment or performance of services under this Agreement.

10. EXTERNAL SERVICES

MyGov may enable access to Customer's and/or third-party services and websites (collectively and individually, "External Services"). Customer agrees to use the External Services at their sole risk. MyGov is not responsible for examining or evaluating the content or accuracy of any third-party External Services, and shall not be liable for any such third-party External Services. Customer will not use the External Services in any manner that is inconsistent with the terms of this agreement or that infringes the intellectual property rights of MyGov or any third party. To the extent the Customer chooses to use such External Services, the Customer is solely responsible for compliance with any applicable laws. MyGov reserves the right to change, suspend, remove, disable or impose access restrictions or limits on any External Services at any time without notice or liability to the Customer.

11. GOVERNING LAW AND FORUM

This agreement is governed by the laws of the State where Customer is located (without regard to conflicts of law principles) for any dispute between the parties or relating in any way to the subject matter of this agreement. Nothing in this agreement prevents either party from seeking injunctive relief in a court of competent jurisdiction. The prevailing party in any litigation is entitled to recover its attorneys' fees and costs from the other party.

12. STATUTORY EXCEPTIONS FOR PUBLIC INSTITUTIONS

If the Customer is a qualified public educational or government institution and any part of this Agreement, such as, by way of example, all or part of the Indemnity or Governing Law section, is invalid or unenforceable against the Customer because of applicable local, national, state or federal law, then that portion shall be deemed invalid or unenforceable, as the case may be, and instead construed in a manner most consistent with applicable governing law.

13. OTHER TERMS

13.1 Entire Agreement and Changes. This agreement and the service order constitute the entire agreement between the parties and supersede any prior or contemporaneous negotiations or agreements, whether oral or written, related to this subject matter. Customer is not relying on any representation concerning this subject matter, oral or written, not included in this agreement. No representation, promise or inducement not included in this agreement is binding. No modification of this agreement is effective unless both parties sign it, and no waiver is effective unless the party waiving the right signs a waiver in writing.

13.2 No Assignment. Neither party may assign or transfer this agreement or a service order to a third party, except that this agreement with all service orders may be assigned, without

the consent of the other party, as part of a merger, or sale of substantially all the assets, of a party.

13.3 Independent Contractors. The parties are independent contractors with respect to each other.

13.4 Enforceability and Force Majeure. If any term of this agreement is invalid or unenforceable, the other terms remain in effect. Except for the payment of monies, neither party is liable for events beyond its reasonable control, including, without limitation force majeure events.

13.5 Money Damages Insufficient. Any breach by a party of this agreement or violation of the other party's intellectual property rights could cause irreparable injury or harm to the other party. The other party may seek a court order to stop any breach or avoid any future breach.

13.6 No Additional Terms. MyGov rejects additional or conflicting terms of any Customer form-purchasing document.

13.7 Order of Precedence. If there is an inconsistency between this agreement and a service order, the service order prevails.

13.8 Survival of Terms. Any terms that by their nature survive termination of this agreement, for a party to assert its rights and receive the protections of this agreement, will survive.

14. SIGNATURES

MyGov and the Customer endorses and enacts this Subscription Services Agreement by signing below:

City of Sherman, TX (Customer)		MyGov, LLC (MyGov)
Signature:	**Signature:**	Stephen A. Burnsworth
Printed Name:	**Printed Name:**	Stephen Burnsworth
Title:	**Title:**	Project Manager
Date:	**Date:**	07/22/2019
Address:	**Address:**	P.O. Box 5861 Norman, OK 73070

Community Development Software RFP - Evaluation

Evaluation Criteria	MyGov	Citizenserve	Centralsquare	Fathom Software
Ability to Meet Minimal City Requirements (50%)	32.50	12.50	43.33	0.00
Cost (30%)	25.00	17.50	13.33	0.00
References (20%)	13.75	0.00	6.67	0.00
Evaluation Score	71.25	30.00	63.33	0.00

NOTES:

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **F.6.**

Meeting Date: 08/19/2019

Prepared By: Clint Philpott, Director of Engineering

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6515

Authorizing the Acceptance of a Conveyance Document from SSCGC Holdings, LLC for the Conveyance and Acquisition of 5.214 acres for Right of Way for West Travis Street, and 2.626 acres of Adjacent Property, totaling 7.84 acres of land, more or less, in the Elizabeth Jones Survey, Abstract No. 625, being more particularly described in the Exhibit "A" attached hereto and made a part hereof for all purposes, property being located in the City of Sherman, County of Grayson, State of Texas; further the City agrees to transfer title via conveyance documents for the following properties: Lots 12 & 13, Block 1; Lot 20, Block 5; and Lot 1, Block 15, all of Randolph Heights Addition, Volume 203, Page 326, Deed Records, Grayson County, Texas for the public purpose of the development of low-income or moderate-income housing per Local Government Code Section 272.001(g)

Issue:

Authorizing the acquisition of property for right of way (ROW) purposes for West Travis Street in the City of Sherman, Texas

Background:

Acquisition of this 5.214 acres of ROW and 2.626 acres of land are necessary to complete the West Travis Street project, which will ultimately connect F.M. 1417 to U.S. Highway 75 along the current O.B. Groner Road alignment. The ROW is being purchased from SSCGC Holdings, LLC. West Travis Street will be a four-lane, median-divided road. The Sherman Independent School District (SISD) has begun construction of their high school facilities; and the construction of this section of roadway is expected to be completed by August 2020.

Origination:

Engineering Department

Financial Consideration:

The total acquisition cost of these two tracts of land is $275,000.00, plus related closing costs. In addition to cash for purchase of the right-of-way, the City is also exchanging several infill lots which are adjacent to land currently owned by SSCGC Holdings, LLC. Exchange of this property will put these lots back on the tax rolls and allows for a more cohesive development plan for this area.

Staff Recommendation:

Staff recommends that the City Council approve the resolution to authorize the acquisition and conveyance of the subject properties.

Alternatives:

As may be directed by the City Council

Attachments

Resolution No. 6515

ROW Dedication Deed with Exhibit "A"

Adjacent Property Warranty Deed with Exhibit "A"

Exhibit "B"

Aerial Location Map - Right of Way Dedication

Aerial Location Map - Transfer Properties

RESOLUTION NO. 6515

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A CONVEYANCE DOCUMENT FROM SSCGC HOLDINGS, LLC FOR THE CONVEYANCE AND ACQUISITION OF 5.214 ACRES FOR RIGHT OF WAY FOR WEST TRAVIS STREET, AND 2.626 ACRES OF ADJACENT PROPERTY, TOTALING 7.84 ACRES OF LAND, MORE OR LESS, IN THE ELIZABETH JONES SURVEY, ABSTRACT NO. 625, BEING MORE PARTICULARLY DESCRIBED IN THE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF FOR ALL PURPOSES, PROPERTY BEING LOCATED IN THE CITY OF SHERMAN, COUNTY OF GRAYSON, STATE OF TEXAS; FURTHER THE CITY AGREES TO TRANSFER TITLE VIA CONVEYANCE DOCUMENTS FOR THE FOLLOWING PROPERTIES: LOTS 12 & 13, BLOCK 1; LOT 20, BLOCK 5; AND LOT 1, BLOCK 15, ALL OF RANDOLPH HEIGHTS ADDITION, VOLUME 203, PAGE 326, DEED RECORDS, GRAYSON COUNTY, TEXAS FOR THE PUBLIC PURPOSE OF THE DEVELOPMENT OF LOW-INCOME OR MODERATE-INCOME HOUSING PER LOCAL GOVERNMENT CODE SECTION 272.001(G); FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to accept a Conveyance Document from SSCGC Holdings, LLC for the conveyance and acquisition of 5.214 acres for right of way for West Travis Street, and 2.626 acres of adjacent property, totaling 7.84 acres of land, more or less, in the Elizabeth Jones Survey, Abstract No. 625, being more particularly described in the Exhibit "A" attached hereto and made a part hereof for all purposes, property being located in the City of Sherman, County of Grayson, State of Texas. Further, the City agrees to transfer title via conveyance documents for the following properties: Lots 12 & 13, Block 1; Lot 20, Block 5; and Lot 1, Block 15, all of Randolph Heights Addition, Volume 203, Page 326, Deed Records, Grayson County, Texas for the public purpose of the development of low-income or moderate-income housing per Local Government Code Section 272.001(g), as set forth in the Exhibit "B" attached hereto and made a part hereof for al purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2019.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

RIGHT-OF-WAY DEDICATION DEED

STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**

COUNTY OF GRAYSON §

That **SSCGC HOLDINGS, LLC** ("Grantor"), a Texas limited liability company, whose address is 4 Timbercreek, Sherman, Texas 75092, for and in consideration of the sum of Ten Dollars and No Cents ($10.00) and other good and valuable consideration in hand paid by the **CITY OF SHERMAN, TEXAS**, ("Grantee"), whose mailing address is P.O. Box 1106, Sherman, Texas 75091, the receipt and sufficiency of which consideration is hereby acknowledged, has DEDICATED, GRANTED, SOLD AND CONVEYED, and by these presents does DEDICATE, GRANT, SELL AND CONVEY unto Grantee as right of way for public street and utility purposes, including the right of ingress and egress, and regress therein, and easements to construct, maintain, public streets and utilities, or any other public purpose authorized by Local Government Code § 273.1 and deemed necessary by Grantee into and through all that certain real property located in the County of Grayson, State of Texas, being a tract or parcel of land situated in the Elizabeth Jones Survey, Abstract No. 625, containing 5.214 acres of land, more or less, and being more particularly described in Exhibit "A" attached hereto and for all purposes.

This document also dedicates a variable width Temporary Construction Easement surrounding the above referenced Right of Way for construction purposes as shown on Pages 2-4 of the attached Exhibit "A." Said variable width Temporary Construction Easement will expire upon final acceptance of public Right of Way by the City of Sherman.

TO HAVE AND TO HOLD the above described property for said public street, utility, and other valid public purpose unto Grantee, its successors and assigns, forever, and Grantor does hereby bind itself, its successors and assigns, to warrant and forever defend, all and singular, the said premises unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

SIGNED and effective this _____ day of _____, 2019.

GRANTOR:

_____
SSCGC HOLDINGS, LLC
BY: WILLIAM MAGERS, President

ACKNOWLEDGEMENT

THE STATE OF TEXAS	**§**	
	§	**KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF _____	**§**	

BEFORE ME, the undersigned authority, on this day personally appeared **WILLIAM MAGERS,** known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on this the _____ day of _____, 2019.

_____
NOTARY PUBLIC, STATE OF TEXAS

Notary's commission expires: _____

ATTEST:

GRANTEE:

CITY OF SHERMAN, TEXAS

BY: _____

DAVID PLYLER, MAYOR

BY: _____

LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: _____

BRANDON SHELBY, CITY ATTORNEY

AFTER RECORDING, RETURN TO
City of Sherman
Office of the City Attorney
P. O. Box 1106
Sherman, TX 75091-1106

EXHIBIT A
CITY OF SHERMAN RIGHT-OF-WAY DEDICATION
PART OF THE SSCGC HOLDINGS, LLC TRACT
SITUATED IN THE
ELIZABETH JONES SURVEY, ABSTRACT NO. 625
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS

BEING a 5.214 acre tract of land situated in the Elizabeth Jones Survey, Abstract Number 625, City of Sherman, Grayson County, Texas and being a portion of that certain tract of land conveyed to SSCGC Holdings, LLC according to the deed recorded in Volume 5232, Page 220, Deed Records, Grayson County, Texas (D.R.G.C.T.) and being more particularly described as follows:

COMMENCING at an iron pipe in concrete found at an interior ell corner of said SSCGC Holdings LLC Tract also being a northwest corner that certain tract of land conveyed to Heritage Development Partners according to the deed recorded in Volume 5676, Page 224, D.R.G.C.T.;

THENCE S 15°30'10" E, along the common line between said SSCGC Holdings LLC Tract and said Heritage Development Partners Tract, a distance of 468.90 feet to a railroad spike in concrete found for the southeast corner of said SSCGC Holdings LLC Tract in the west line of said Heritage Development Partners Tract also being the northeast corner of that certain tract of land conveyed to Sherman Economic Development Corporation according to the deed recorded in Volume 2660, Page 656, D.R.G.C.T.;

THENCE S 73°39'59" W, along the common line between said SSCGC Holdings LLC Tract and said Sherman Economic Development Corporation Tract, a distance of 583.52 feet to a
1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for the **POINT OF BEGINNING**;

THENCE S 73°39'59" W, continuing along said common line, a distance of 1205.25 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE crossing said SSCGC Holdings LLC Tract and along a curve to the right having a central angel of 7°55'27", a radius of 1083.00 feet, an arc length of 149.78 feet and a chord that bears S 77°37'43" W, a distance of 149.66 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE S 81°35'27" W, a distance of 1003.87 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for the corner;

THENCE along a curve to the left having a central angel of 18°44'41", a radius of 997.00 feet, an arc length of 326.17 feet and a chord that bears S 72°13'06" W, a distance of 324.72 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner in the west line of said SSCGC Holdings LLC Tract also being the east line of that certain tract of land conveyed to Panda Sherman Power LLC according to the deed recorded in Volume 5125, Page 388, D.R.G.C.T.;

THENCE N 73°04'32" W, along the common line between said SSCGC Holdings LLC Tract and said Panda Sherman Power LLC Tract, a distance of 118.79 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE crossing said SSCGC Holdings LLC Tract and along a curve to the right having a central angel of 23°15'50", a radius of 1083.00 feet, an arc length of 439.73 feet and a chord that bears N 69°57'32" E, a distance of 436.72 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE N 81°35'27" E, a distance of 1003.87 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for the corner;

THENCE along a curve to the left having a central angel of 7°55'27", a radius of 997.00 feet, an arc length of 137.89 feet and a chord that bears N 77°37'43" E, a distance of 137.78 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE N 73°39'59" E, a distance of 909.07 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE along a curve to the right having a central angel of 32°23'00", a radius of 553.00 feet, an arc length of 312.55 feet and a chord that bears N 89°51'29" E, a distance of 308.41 feet to the **POINT OF BEGINNING** and containing 5.214 acres or 227125 square feet of land, more or less.

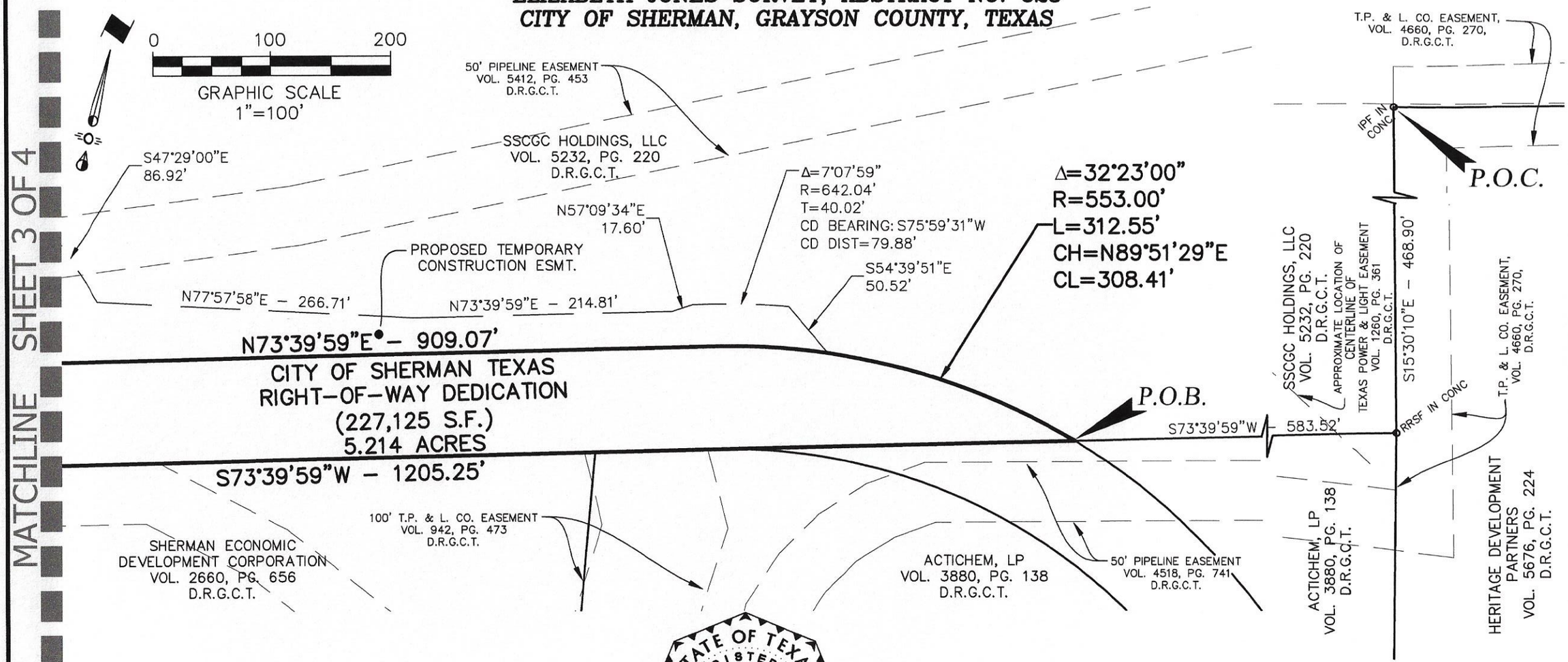
STATE OF TEXAS
REGISTERED
CANDY HONE
5867
PROFESSIONAL
LAND SURVEYOR

Candy Hone, RPLS 5/13/2019
Candy Hone
Registered Professional Land Surveyor, No. 5867

The basis of bearing for this survey is The State Plane Coordinate System, North Texas Central Zone 4202, North American Datum of 1983. Adjustment realization 2011.

VOTEX SURVEYING COMPANY - TBPLS FIRM NO. 10013600
10440 N. CENTRAL EXPWY DALLAS, TEXAS 75231
PH. (469) 333-8831; candy@votexsurveying.com
PROJECT NO. 2019-033
SHEET 1 OF 4
C16035

EXHIBIT A
CITY OF SHERMAN RIGHT-OF-WAY DEDICATION
PART OF THE SSCGC HOLDINGS, LLC TRACT
SITUATED IN THE
ELIZABETH JONES SURVEY, ABSTRACT NO. 625
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS



LEGEND

O CSF	COTTON SPINDLE FOUND	D.R.G.C.T.	DEED RECORDS, GRAYSON COUNTY, TEXAS
O IRF	IRON ROD FOUND	O.P.R.G.C.T.	OFFICIAL PROPERTY RECORDS GRAYSON COUNTY, TEXAS
O IPF	IRON PIPE FOUND		
O RRSF	RAILROAD SPIKE FOUND	INST. NO.	INSTRUMENT NUMBER
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		P.O.B.	POINT OF BEGINNING

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PROJECT NO. 2019-033
SHEET 2 OF 4
C16035

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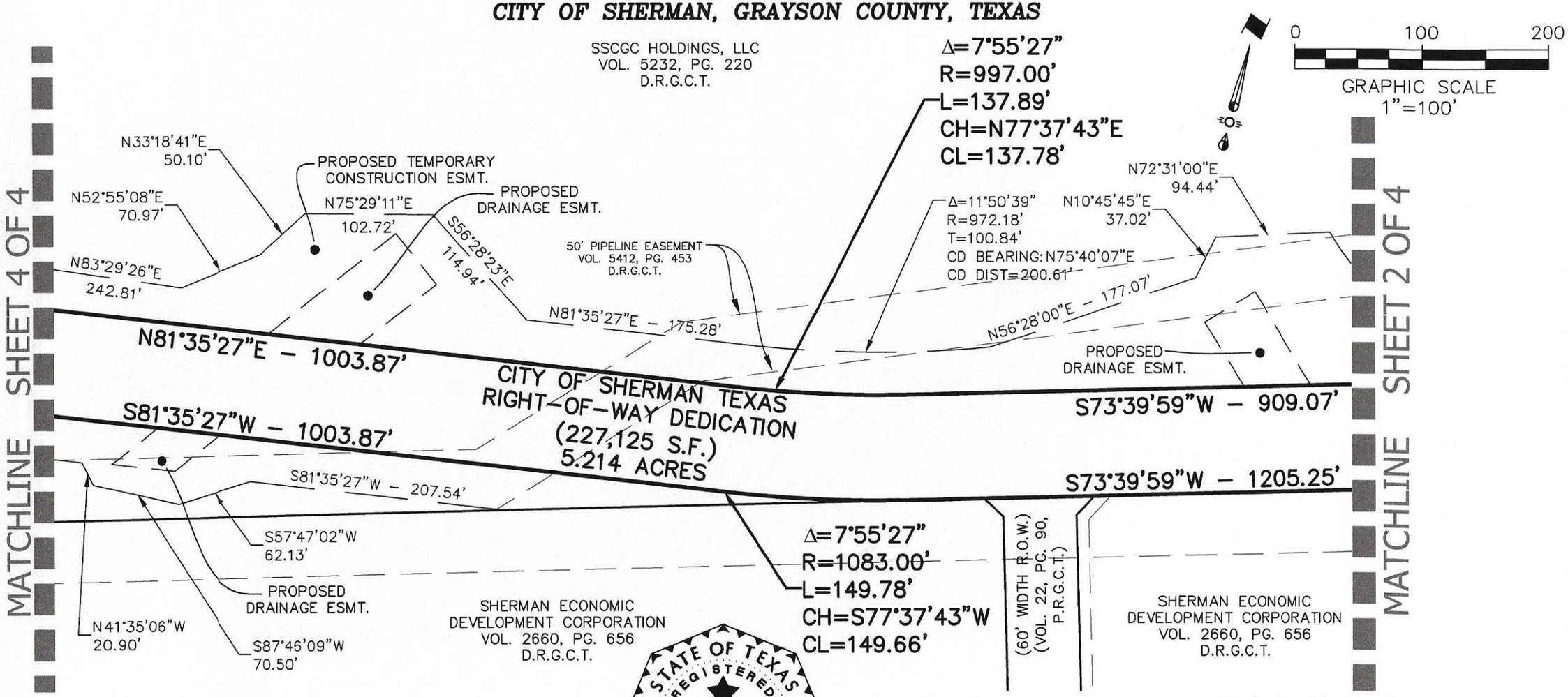
SITUATED IN THE
ELIZABETH JONES SURVEY, ABSTRACT NO. 625
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS



LEGEND

O CSF	COTTON SPINDLE FOUND	D.R.G.C.T.	DEED RECORDS, GRAYSON COUNTY, TEXAS
O IRF	IRON ROD FOUND	O.P.R.G.C.T.	OFFICIAL PROPERTY RECORDS GRAYSON COUNTY, TEXAS
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PROJECT NO. 2019-033
SHEET 3 OF 4
C16035

EXHIBIT A
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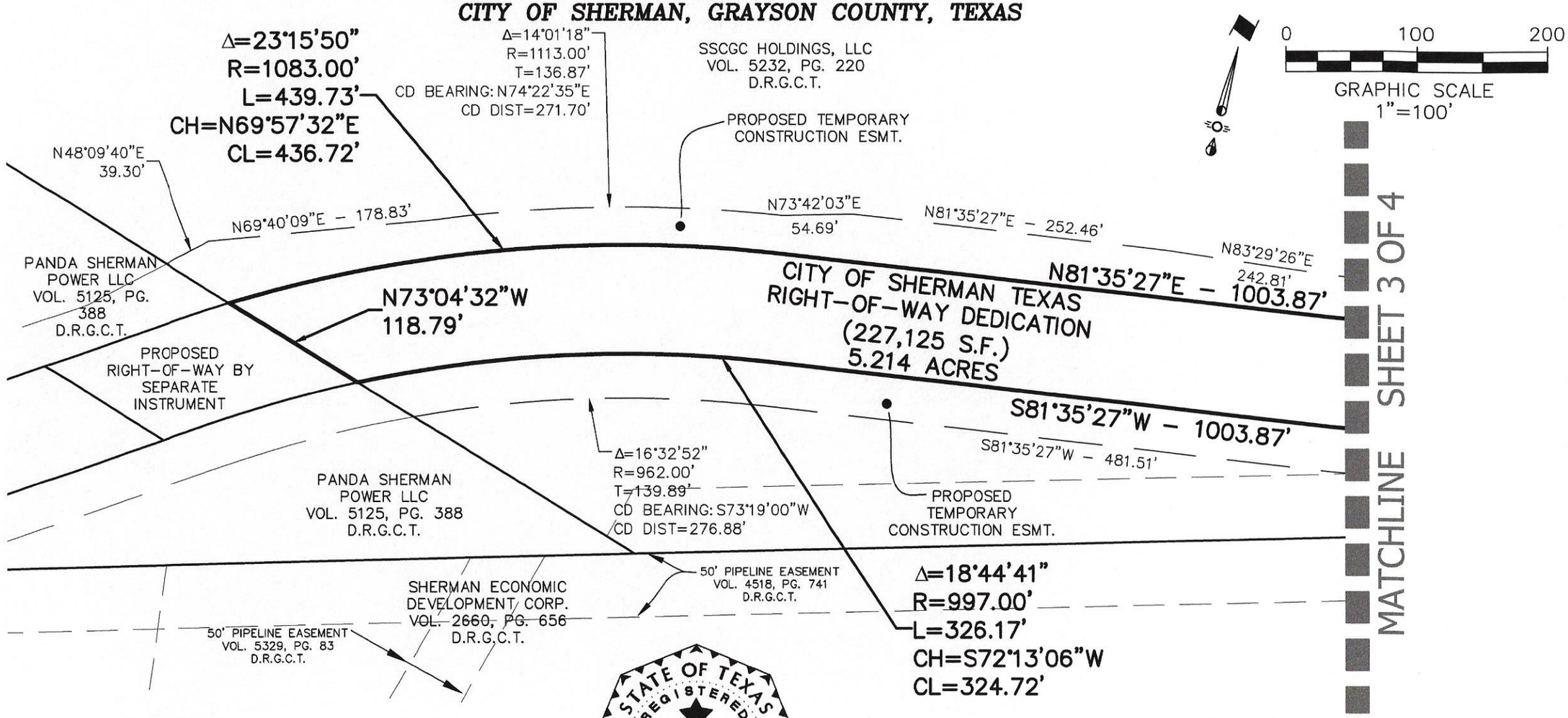
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS



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O IRF	IRON ROD FOUND	O.P.R.G.C.T.	OFFICIAL PROPERTY RECORDS GRAYSON COUNTY, TEXAS
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PH. (469) 333-8831; candy@votexsurveying.com

PROJECT NO. 2019-033
SHEET 4 OF 4
C16035

General Warranty Deed

Date: August 12, 2019

Grantors: SSCGC HOLDINGS, LLC

Grantor's Mailing Address: 4 Timbercreek
Sherman, TX 75092

Grantee: City of Sherman, Texas

Grantee's Mailing Address: P.O. Box 1106
Sherman, TX 75091

Consideration: For and in consideration of Ten Dollars and No Cents ($10.00) by the **CITY OF SHERMAN**.

Property: See Attached Exhibit "A"

Reservations from Conveyance:

Exceptions to Conveyance and Warranty:

Grantor, for the Consideration expressed and subject to easements of record grants, sells and conveys to grantee the Property described in Exhibit "A", together with all singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever.

Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the easements of record.

GRANTOR:

_____
SSCGC HOLDINGS, LLC
BY: WILLIAM MAGERS, President

ACKNOWLEDGEMENT

THE STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared **WILLIAM MAgers,** known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on this the _____ day of _____, 2019.

_____
NOTARY PUBLIC, STATE OF TEXAS

Notary's commission expires: _____

ATTEST:

GRANTEE:

CITY OF SHERMAN, TEXAS

BY: _____

DAVID PLYLER, MAYOR

BY: _____

LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: _____

BRANDON SHELBY, CITY ATTORNEY

AFTER RECORDING, RETURN TO
City of Sherman
Office of the City Attorney
P. O. Box 1106
Sherman, TX 75091-1106

EXHIBIT A
TRACT 1
PART OF THE SSCGC HOLDINGS, LLC TRACT
SITUATED IN THE
ELIZABETH JONES SURVEY, ABSTRACT NO. 625
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS

BEING a 2.626 acre tract of land situated in the Elizabeth Jones Survey, Abstract Number 625, City of Sherman, Grayson County, Texas and being a portion of that certain tract of land conveyed to SSCGC Holdings, LLC according to the deed recorded in Volume 5232, Page 220, Deed Records, Grayson County, Texas (D.R.G.C.T.) and being more particularly described as follows:

COMMENCING at an iron pipe in concrete found at an interior ell corner of said SSCGC Holdings LLC Tract also being a northwest corner that certain tract of land conveyed to Heritage Development Partners according to the deed recorded in Volume 5676, Page 224, D.R.G.C.T.;

THENCE S 15°30'10" E, along the common line between said SSCGC Holdings LLC Tract and said Heritage Development Partners Tract, a distance of 468.90 feet to a railroad spike in concrete found for the southeast corner of said SSCGC Holdings LLC Tract in the west line of said Heritage Development Partners Tract also being the northeast corner of that certain tract of land conveyed to Sherman Economic Development Corporation according to the deed recorded in Volume 2660, Page 656, D.R.G.C.T.;

THENCE S 73°39'59" W, along the common line between said SSCGC Holdings LLC Tract and said Sherman Economic Development Corporation Tract, a distance of 1788.77 feet to a
1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for the **POINT OF BEGINNING**;

THENCE S 73°39'59" W, continuing along said common line, a distance of 1253.92 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set at the southwest corner of said SSCGC Holdings, LLC Tract in the north line of said Sherman Economic Development Corporation Tract also being the southeast corner of that certain tract of land conveyed to Panda Sherman Power LLC according to the deed recorded in Volume 5125, Page 388, D.R.G.C.T.;

THENCE N 73°04'32" W, along the common line between said SSCGC Holdings, LLC Tract and said Panda Sherman Power LLC Tract, a distance of 256.25 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for the corner;

THENCE crossing said SSCGC Holdings LLC Tract and along a curve to the right having a central angel of 18°44'41", a radius of 997.00 feet, an arc length of 326.17 feet and a chord that bears N 72°13'06" E, a distance of 324.72 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for corner;

THENCE N 81°35'27" E, a distance of 1003.87 feet to a 1/2-inch iron rod with plastic cap stamped "VOTEX SURVEYING" set for the corner;

THENCE along a curve to the left having a central angel of 7°55'27", a radius of 1083.00 feet, an arc length of 149.78 feet and a chord that bears N 77°37'43" E, a distance of 149.66 feet to the **POINT OF BEGINNING** and containing 2.626 acres or 114,377 square feet of land, more or less.

Added Tract 1 to title.

Candy Hone, RPLS 5/14/2019
Candy Hone
Registered Professional Land Surveyor, No. 5867

STATE OF TEXAS
REGISTERED
CANDY HONE
5867
PROFESSIONAL
LAND SURVEYOR

The basis of bearing for this survey is The State Plane Coordinate System, North Texas Central Zone 4202, North American Datum of 1983. Adjustment realization 2011.

VOTEX SURVEYING COMPANY - TBPLS FIRM NO. 10013600
10440 N. CENTRAL EXPWY DALLAS, TEXAS 75231
PH. (469) 333-8831; candy@votexsurveying.com
PROJECT NO. 2019-033
SHEET 1 OF 4 **C16035**

EXHIBIT A
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SITUATED IN THE
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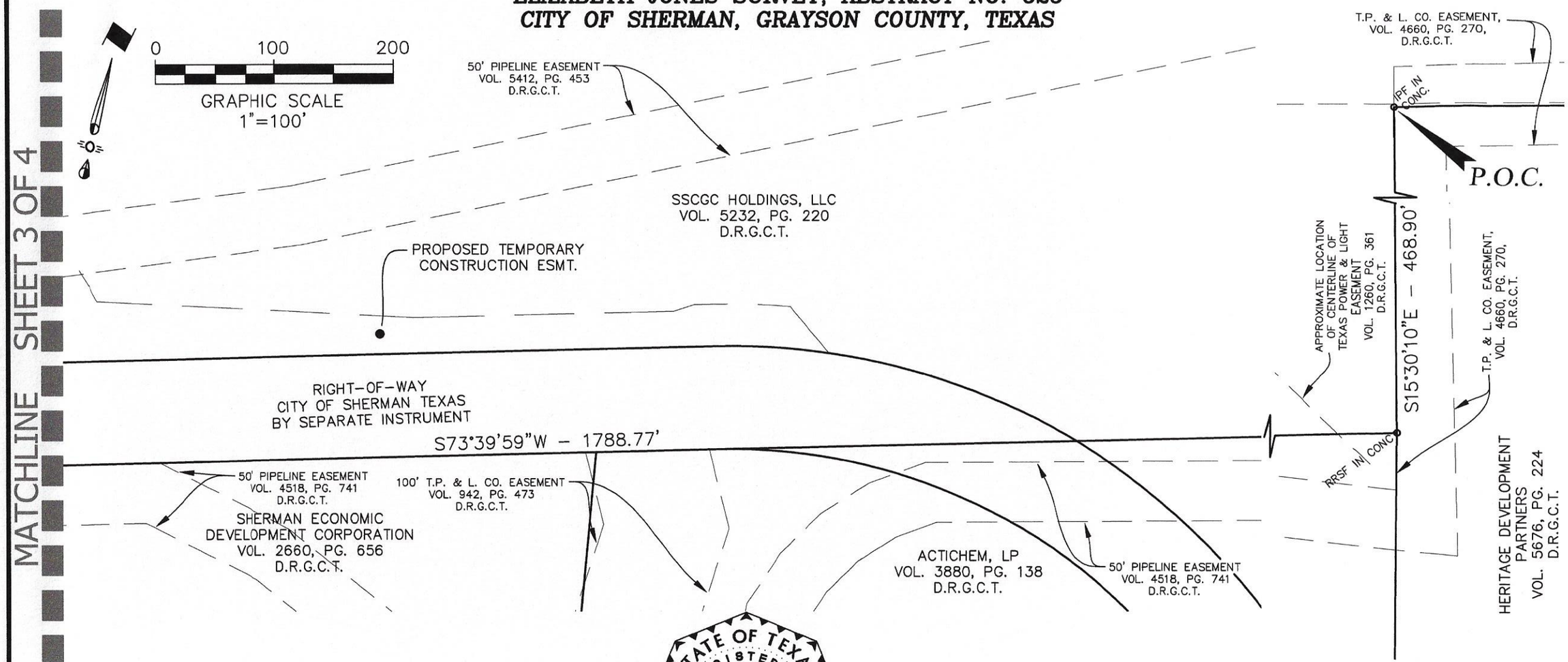
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS



LEGEND

O CSF	COTTON SPINDLE FOUND	D.R.G.C.T.	DEED RECORDS, GRAYSON COUNTY, TEXAS
O IRF	IRON ROD FOUND	O.P.R.G.C.T.	OFFICIAL PROPERTY RECORDS GRAYSON COUNTY, TEXAS
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STATE OF TEXAS
REGISTERED
CANDY HONE
5867
PROFESSIONAL
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Added Tract 1 to title

Candy Hone, RPLS 5/14/2019
Candy Hone
Registered Professional Land Surveyor, No. 5867

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PROJECT NO. 2019-033
SHEET 2 OF 4
C16035

EXHIBIT A
TRACT 1
PART OF THE SSCGC HOLDINGS, LLC TRACT
SITUATED IN THE
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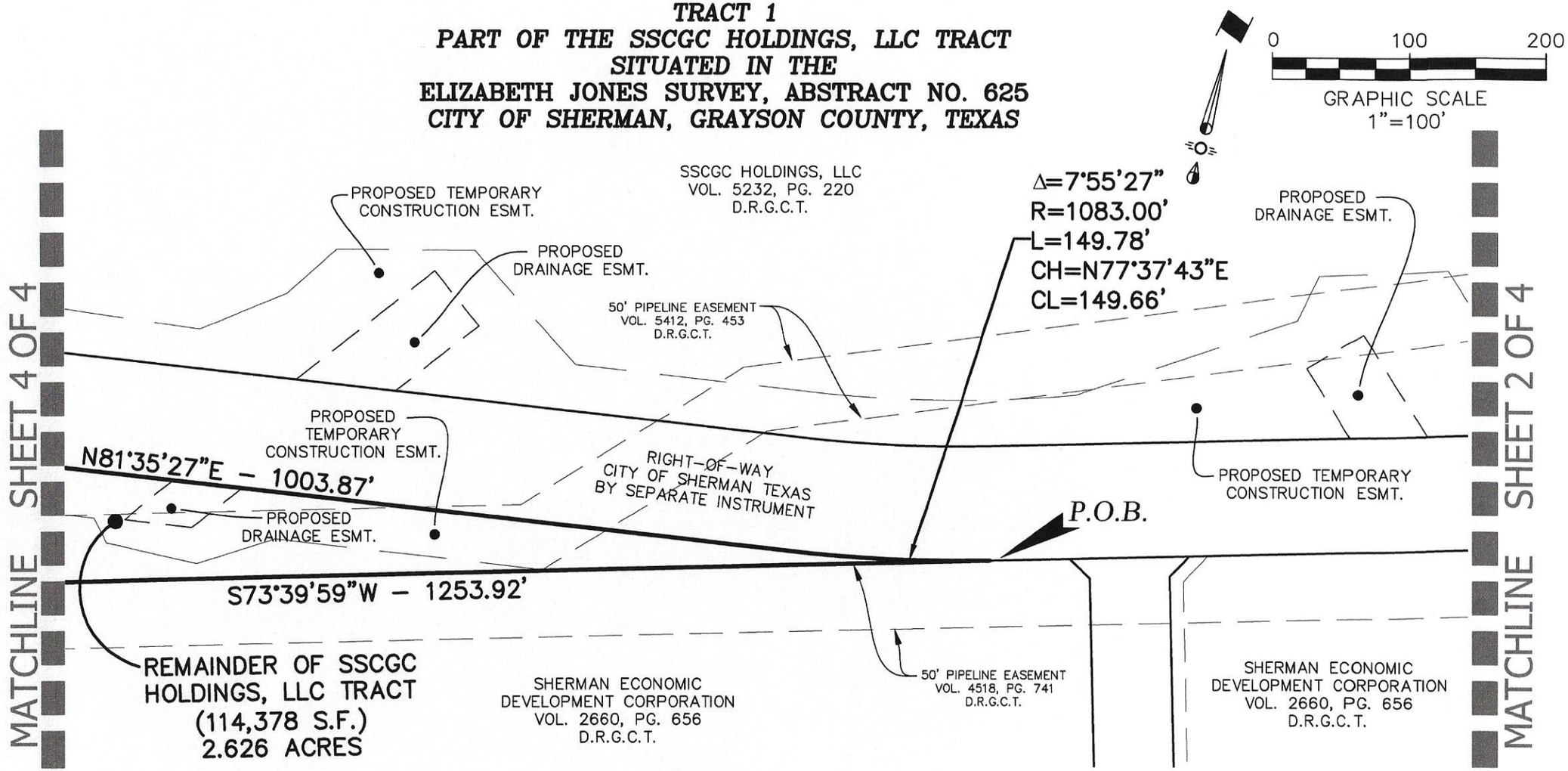
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS



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STATE OF TEXAS
REGISTERED
CANDY HONE
5867
PROFESSIONAL
LAND SURVEYOR

Added Tract 1 to title

Candy Hone, RPLS 5/14/2019

Candy Hone
Registered Professional Land Surveyor, No. 5867

The basis of bearing for this survey is The State Plane Coordinate System, North Texas Central Zone 4202, North American Datum of 1983. Adjustment realization 2011.

VOTEX SURVEYING COMPANY - TBPLS FIRM NO. 10013600
10440 N. CENTRAL EXPWY DALLAS, TEXAS 75231
PH. (469) 333-8831; candy@votexsurveying.com

PROJECT NO. 2019-033
SHEET 3 OF 4
C16035

EXHIBIT A
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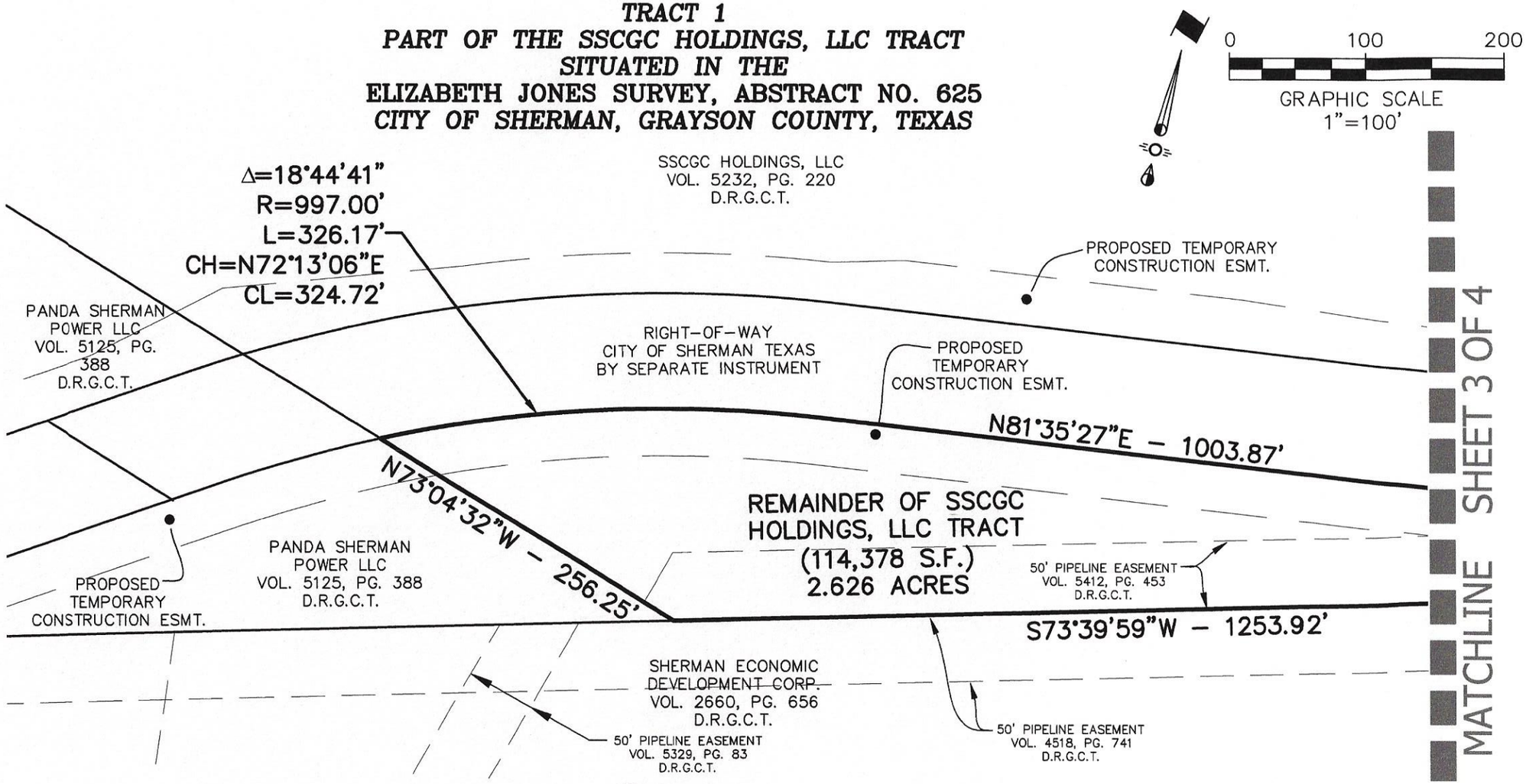

STATE OF TEXAS
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CANDY HONE
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PROFESSIONAL
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Candy Hone, RPLS 5/14/2019

Candy Hone
Registered Professional Land Surveyor, No. 5867

LEGEND

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O IPF	IRON PIPE FOUND		
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VOL., PG.	VOLUME, PAGE	P.O.C.	POINT OF COMMENCING
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PH. (469) 333-8831; candy@votexsurveying.com

PROJECT NO. 2019-033
SHEET 3 OF 4
C16035

EXHIBIT
"B"

Sherman
CLASSIC TOWN. BROAD HORIZON.

Engineering Department

August 15, 2019

SSCGC Holdings, LLC
Attn: Bill Magers
4 Timbercreek Drive
Sherman, TX 75092

To Whom It May Concern:

The City of Sherman would like to purchase two tracts of land (5.214 acres and 2.626 acres) totaling 7.84 acres of land from SSCGC Holdings, LLC for the development to West Travis Street in the southwest portion of Sherman. The City is offering to pay $275,000.00 for the total acquisition. In addition to the monetary payment for said property, the City of Sherman also agrees, upon completion of title work and deed research, to transfer title via conveyance documents for the following properties: Lots 12 & 13, Block 1; Lot 20, Block 5; and Lot 1, Block 15, all of Randolph Heights Addition, Volume 203, Page 326, Deed Records, Grayson County, Texas for the public purpose of the development of low-income or moderate-income housing per Local Government Code Section 272.001(g). Upon completion of title research, any properties that are found to not be owned by City of Sherman will be omitted from this agreement. Enclosed are the Drainage Easement, Right of Way Dedication Deed, General Warranty Deed, and W-9 form for execution and return. Upon receipt, the Drainage Easement, Right of Way Dedication Deed, and General Warranty Deed will be filed of record with the Grayson County Official Public Records and a check will be provided to SSCGC Holdings, LLC. Our finance department will not release a check without a current W-9 form on file. Feel free to contact me if you need any additional information.

Clint Philpott

Clint Philpott, P.E., Director of Engineering

I, William L. Magers, an authorized representative of SSCGC Holdings, LLC, agree to sell the above stated property to the City of Sherman by executing the required documents for the above referenced price.

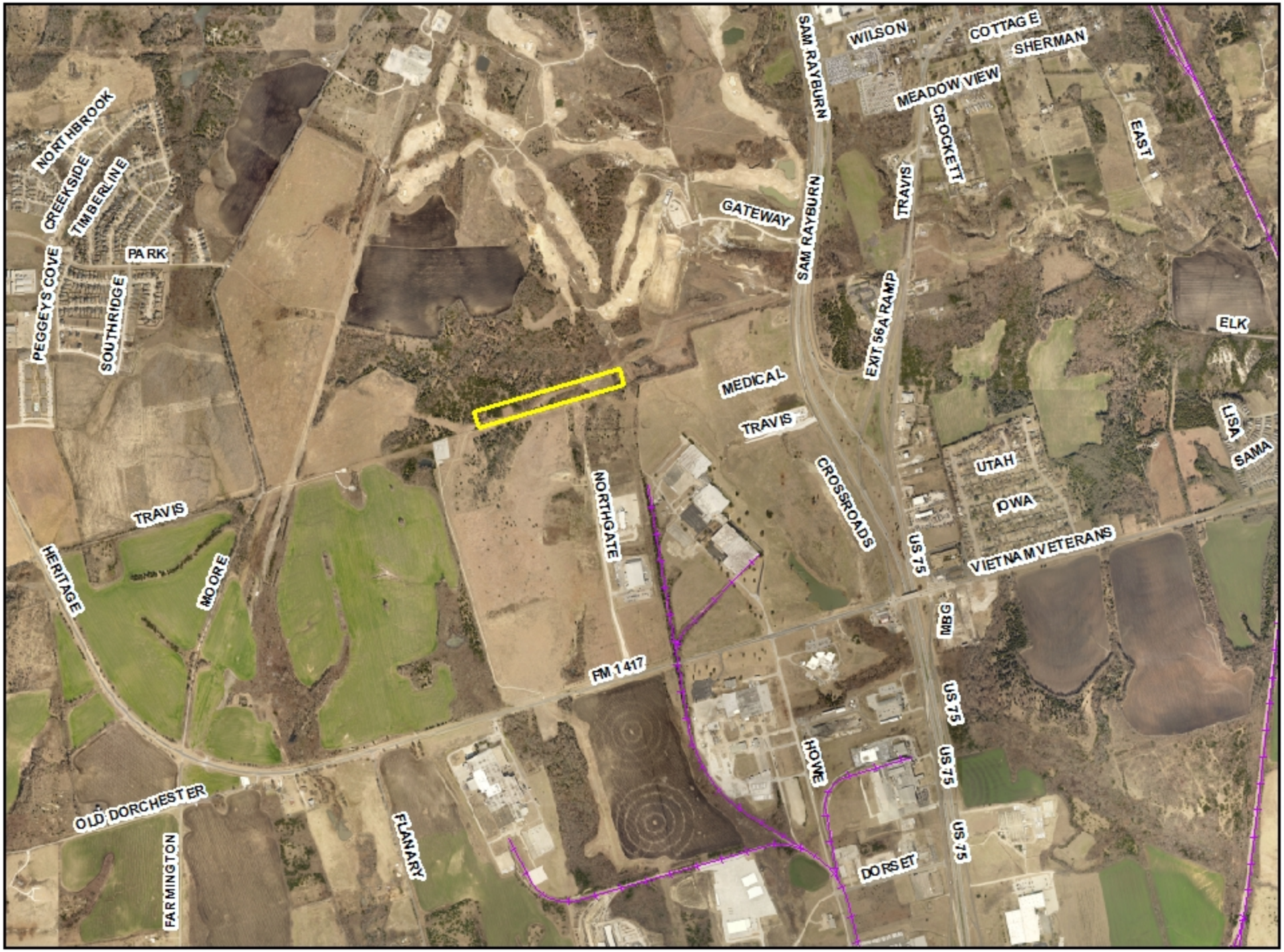
Signature

William L. Magers, Member

Signor's Name, Title

ROW, GWD, DE – SSCGC Holdings – West Travis

Right of Way Dedication - SSCGC Holdings, LLC



0 850 1,700 3,400 5,100 6,800 Feet

1 inch = 1,684 feet

N

Properties to be transferred to SSCGC Holdings, LLC

0 150 300 600 900 1,200 Feet

1 inch = 300 feet

N

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **G.1.**

Meeting Date: 08/19/2019

Prepared By: Clint Philpott, Director of Engineering

Approved By: Robby Hefton, City Manager

Caption:

**** REQUEST TO ADVERTISE***

Utility Relocation at Center Street and U.S. Highway 75

Issue:

Requesting permission to advertise for bids the construction of Center Street and U.S. Highway 75 Utility Relocation

Background:

With the Texas Department of Transportatation (TxDOT) planned imporvements of U.S. Highway 75 (US 75), existing utilities will need to be relocated. This project consists of approximately 550-linear feet of sewer lines that will be bored under US 75 and 276-linear feet of water line that will be relocated by open cut under US 75. These are both required to avoid conflicts with the proposed highway and bridge improvements.

Origination:

Engineering Department

Financial Consideration:

This project will cost approximately $450,000.00. The cost of advertising is expected to be less than $200.00.

Staff Recommendation:

It is recommended that the City Council authorize the staff to advertise the project for bid.

Alternatives:

As may be directed by the City Council

Attachments

Aerial Location Map

Sherman
ENGINEERING DEPT.
220 W. MULBERRY
SHERMAN, TX 75090

Center Street & U.S. 75 Utility Relocate

1 inch = 116 feet

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **H.1.**

Meeting Date: 08/19/2019

Prepared By: Mark Gibson, Director of Utilities

Approved By: Robby Hefton, City Manager

Caption:

**** CHANGE ORDER NO. 1***

Fairview Elevated Tank Repair and Paint Project; American Suncraft Company, Inc.; $5,415.00 Decrease

Issue:

To consider approval of Change Order No. 1 for the Fairview Elevated Tank Repair and Paint Project

Background:

The painting and repair of the Fairview elevated tank has been completed. Change Order No.1 is a final reconciliatory change order to adjust the final project quantiies. There was an increase in the project price for additional welding on pits inside the tank and a decrease in the price for several structural repair members that were not required.

Origination:

Utility Administration

Financial Consideration:

Change Order No. 1 decreases the total contract price by $5,415.00, yielding a final contract amount of $938,027.00.

Staff Recommendation:

It is recommended that Change Order No. 1 be approved.

Alternatives:

As may be directed by the City Council

Attachments

Change Order No. 1

Aerial Location Map

CHANGE ORDER NO. 1

PROJECT:	FAIRVIEW 1,000,000 GALLON ELEVATED TANK REPAIR AND REPAINT
OWNER:	City of Sherman, Texas
CONTRAC-TOR:	American Suncraft Company, Inc.
ENGINEER:	Freeman - Millican, Inc. Dallas, Texas
DATE:	July 31, 2019

TO THE CONTRACTOR: The contract amount is hereby changed, subject to the Contract provisions.

1)	Increase in price for adding 128 hour of welding corrosion pits per bid item P.2, $95 per hr x 128=$12,160	$12,160.00
2)	Decrease in price for 14 six inch plate per bid item P.3, 125x14=	($1,750.00)
3)	Decrease in price for unused bid items P.4, P.5 & P.6	($10,575.00)
4)	Decrease in price for unused bid item P.21	($5,250.00)
5)	Net decrease	($5,415.00)
	CURRENT CONTRACT AMOUNT	$943,442.00
	REVISED CONTRACT AMOUNT	$938,027.00

RECOMMENDED:

David E. Gattis — 31, 2019

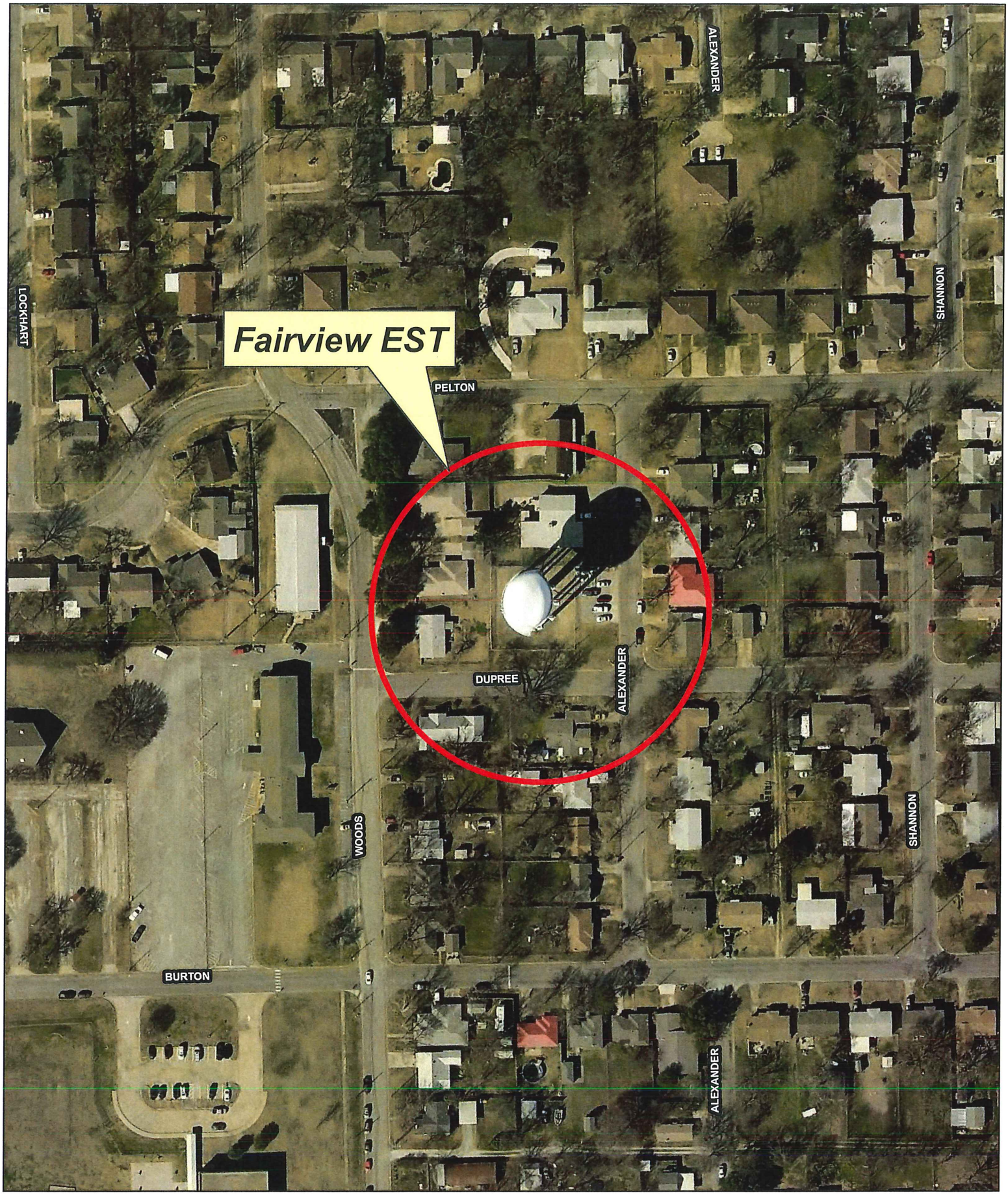
David E. Gattis, P.E. Freeman-Millican, Inc., Engineer. — Date

APPROVED:

Ron Boling — 8/1/2019

Ron Boling, President - Contractor — Date

Robby Hefton, City Manager, Owner — Date



Sherman
ENGINEERING DEPT.
220 W. MULBERRY
SHERMAN, TX 75090

Fairview EST

1 inch = 150 feet

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **I.1.**

Meeting Date: 08/19/2019

Prepared By: Sarah McRae, Tourism/Main Street Manager

Approved By: Robby Hefton, City Manager

Caption:

**** OTHER BUSINESS***

Consider Request of the Sherman Independent School District and the Sherman High School Student Council to Temporarily Close Certain Streets for the "2019 Sherman High School Homecoming Parade" on Monday, September 16, 2019

Issue:

The Sherman Independent School District (SISD) and the Sherman High School Student Council have submitted a request to close certain streets in the downtown area for the "2019 Sherman High School Homecoming Parade", taking place at 6:30 p.m. on Monday, September 16, 2019.

Background:

The SISD and Sherman High School Student Council are co-sponsoring the "2019 Sherman High School Homecoming Parade" on Monday, September 16th. The parade will assemble at 5:30 p.m. and will end no later than 7:30 p.m. It will follow the route described in the attached request and outlined on the attached map. The event will require traffic control assistance and barricades from the City of Sherman.

Origination:

Dr. David Hicks, Ed.D., SISD Superintendent

Financial Consideration:

City labor and equipment to provide traffic control assistance and implement barricade placement and removal will be required.

Staff Recommendation:

It is recommended that the City Council approve this request and authorize the necessary traffic control and support to accommodate the event.

Alternatives:

As directed by the Council

Attachments

SHS Homecoming Parade Request Letter 2019

SHS Homecoming Parade Route Map

Sherman Independent School District

2701 Loy Lake Road, Sherman, TX 75090 | www.shermanisd.net | (903) 891-6400

July 30, 2019

Ms. Sarah McCray
Sherman Dept. of Tourism
100 North Travis, Suite D
P. O. Box 1106
Sherman, TX 75090

Dear Ms. McCray:

Sherman High School Student Council and SISD are requesting to schedule the annual Sherman High School Homecoming Parade for Monday, September 16, 2019 at 6:30 p.m.

We would like to use the following route for the annual parade: East on Mulberry to Travis, South on Travis to Houston, West on Houston to Crockett, North on Crockett to Pecan, West on Pecan to Rusk.

Student Council also requests to use the block of Rusk between Pecan and Washington to assemble the parade. They will assemble at 5:30 p.m. and will have the area cleared by 7:30 p.m.

If you have any questions or need anything additional, please contact my secretary, Debbie Smith at 903-891-6400, extension 2006.

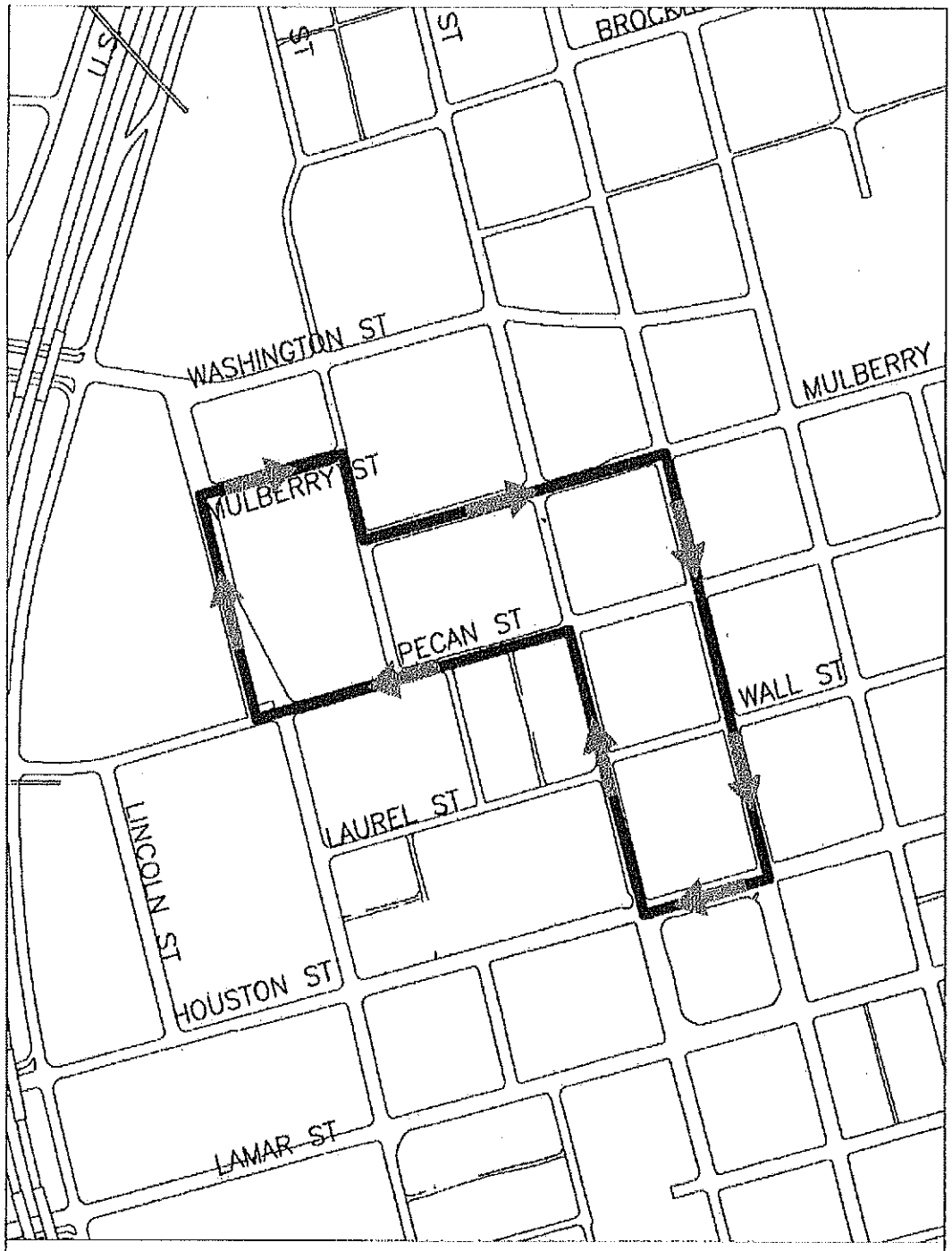
Sincerely,

David Hicks

David Hicks, Ed.D.
Superintendent of Schools

dhs

Copy: SHS Student Council Sponsor
Jenifer Politi, Principal, SHS



Sherman
CLASSIC TOWN, BROAD HORIZON.

SHERMAN HIGH SCHOOL
PARADE ROUTE

N

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **I.2.**

Meeting Date: 08/19/2019

Prepared By: Sarah McRae, Tourism/Main Street Manager

Approved By: Robby Hefton, City Manager

Caption:

**** OTHER BUSINESS***

Consider Request of Downtown Sherman NOW to Temporarily Close Certain Streets for the "Stroll on the Square & Texoma's Best Bites" on Saturday, October 5, 2019

Issue:

Downtown Sherman NOW is requesting to temporarily close South Crockett Street (between Lamar and Houston Streets), South Travis Street (between Lamar and Houston Streets), North Travis Street (between Houston and Wall Streets), and South Travis Street (between Lamar and Jones) on Saturday, October 5, 2019 from 1:00 p.m. to 11:00 p.m. for the "Stroll on the Square & Texoma's Best Bite".

This event will include wineries located inside of participating businesses downtown, musicians playing for the event, and downtown stores open for shopping. Restaurants and caterers will be inside businesses and outside around the square and closed streets, offering samples of their food and competing in "Texoma's Best Bites". Downtown Sherman NOW will provide the wineries with the necessary information to enable them to obtain festival permits from the Texas Alcoholic Beverage Commission for the sale of tickets to the patrons of this event.

Background:

This is one of several events planned by Downtown Sherman NOW.

Origination:

Ms. Karen Tooley, Executive Director, Downtown Sherman NOW

Financial Consideration:

Barricades and cones would be provided by the City of Sherman Street Department. Solid waste receptacles would be provided by the City of Sherman Solid Waste Department. Downtown Sherman NOW would work with the Sherman Police Department to arrange for security officers necessary for the event. Downtown Sherman NOW has been instructed that emergency vehicle accessibility must be maintained throughout the closed streets at all times.

Staff Recommendation:

It is recommended that the Council authorize the use of City resources to provide barricades, cones, solid waste receptacles, and security support as requested.

Alternatives:

As directed by the Council

Attachments

Stroll on the Square 2019 Request Letter

Stroll on the Square 2019 Map

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14 August 2019

Ms. Sarah McRae
Sherman Tourism Director/Main Street Manager
PO Box 1106
Sherman, TX 75091

Dear Sarah,

Downtown Sherman NOW would like city approval to hold an event, Stroll on the Square. The details are below. If I can answer questions or help clarify this request, please do not hesitate to contact me by email (kctooley@msn.com) or phone (903-816-2811).

Sincerely,

Karen Tooley

Executive Director, Downtown Sherman NOW

Name of Event: Stroll on the Square & Texoma's Best Bites

Date/Time of Event: Saturday, 5 October 2019, 5:30 pm - 9:00 pm

Description of Event:

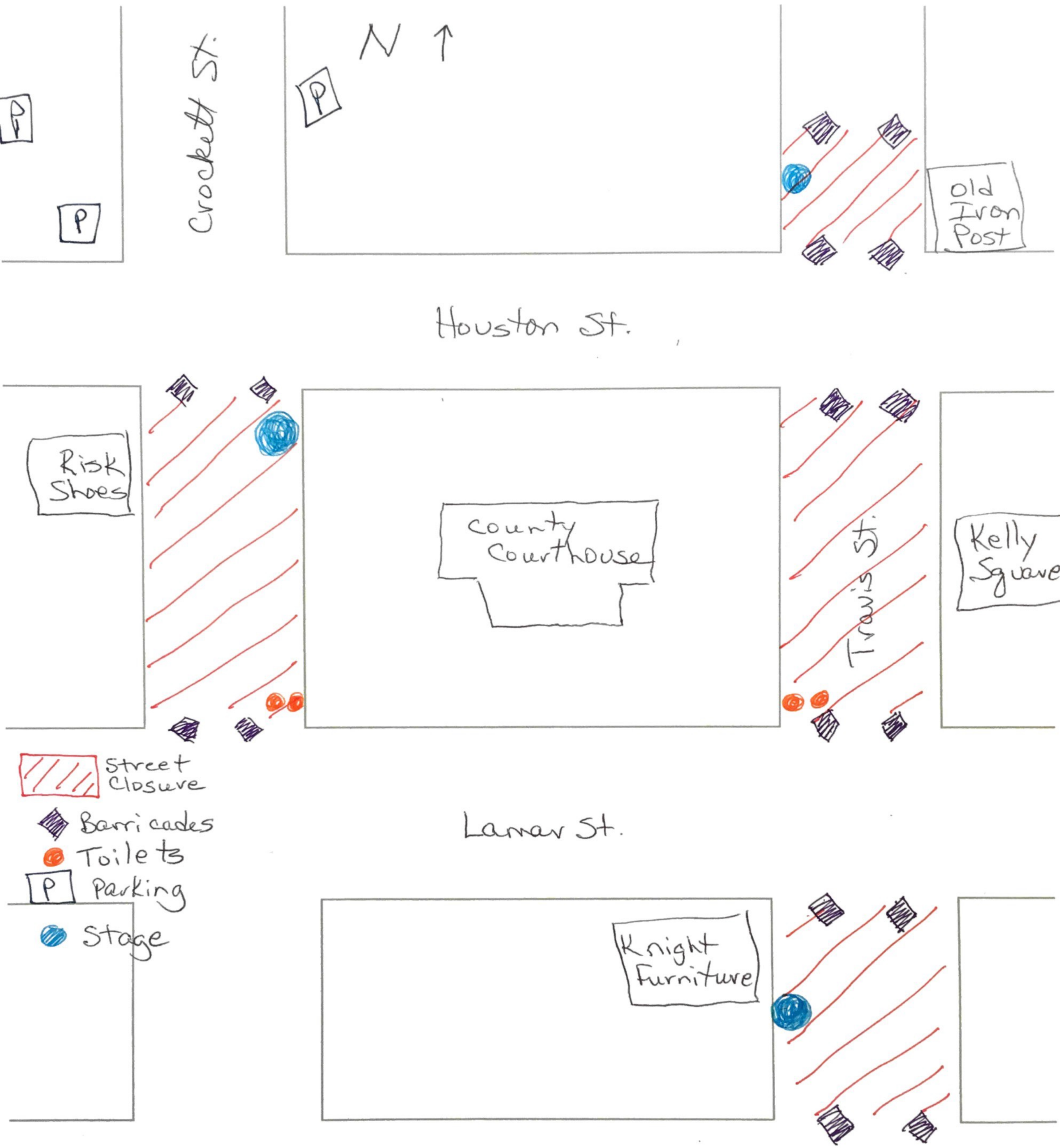
Wineries will be located inside businesses downtown and possibly under popup tents on the square and in parking lots (as TABC allows). Restaurants and Caterers will be situated inside businesses, outside on the closed streets, and on the sidewalks offering free samples of food. Stores will be open for shopping. Musicians will be inside stores, on the courthouse square, and along the sidewalks (where room allows.) The wine stroll is limited to 600 participants.

Street Closure Request:

From 1:00-11:00 pm: 100 blocks of S Travis, S Crockett and N Travis St. and 200 block of S Travis.

Supplies Requested: 16 rolling trash cans & 50 orange traffic cones (delivered to the east side of the courthouse near the trash dumpsters)

TABC Permit: Downtown Sherman NOW will provide the wineries with the necessary information to enable them to obtain festival permits from TABC.


N
Crockett St.
Old Iron Post
Houston St.
Risk Shoes
County Courthouse
Travis St.
Kelly Square
Street Closure
Barricades
Toilets
Parking
Stage
Lamar St.
Knight Furniture

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **I.3.**

Meeting Date: 08/19/2019

Prepared By: Sarah McRae, Tourism/Main Street Manager

Approved By: Robby Hefton, City Manager

Caption:

**** OTHER BUSINESS***

Consider Request of Austin College to Temporarily Close Certain Streets for the 2019 5K 'Roo Run' on Saturday, October 26, 2019

Issue:

Austin College has submitted a request to close certain streets surrounding the Austin College campus for the 2019 5K 'Roo Run', beginning at 7:30 a.m. on Saturday, October 26, 2019.

Background:

Austin College is sponsoring its annual 5K 'Roo Run' on Saturday, October 26, 2019. The activities will begin at 7:30 a.m. and will follow the route outlined on the attached map.

Origination:

Abby Ross, Service Chair of the Kappa Gamma Chi Sorority at Austin College

Financial Consideration:

City labor and equipment to provide traffic control assistance and implement barricade placement and removal will be required.

Staff Recommendation:

It is recommended that the City Council approve this request and authorize the necessary assistance to accommodate the event.

Alternatives:

As recommended by the City Council

Attachments

Roo Run Request Letter 2019

Roo Run Route Map 2019

July 19th, 2019

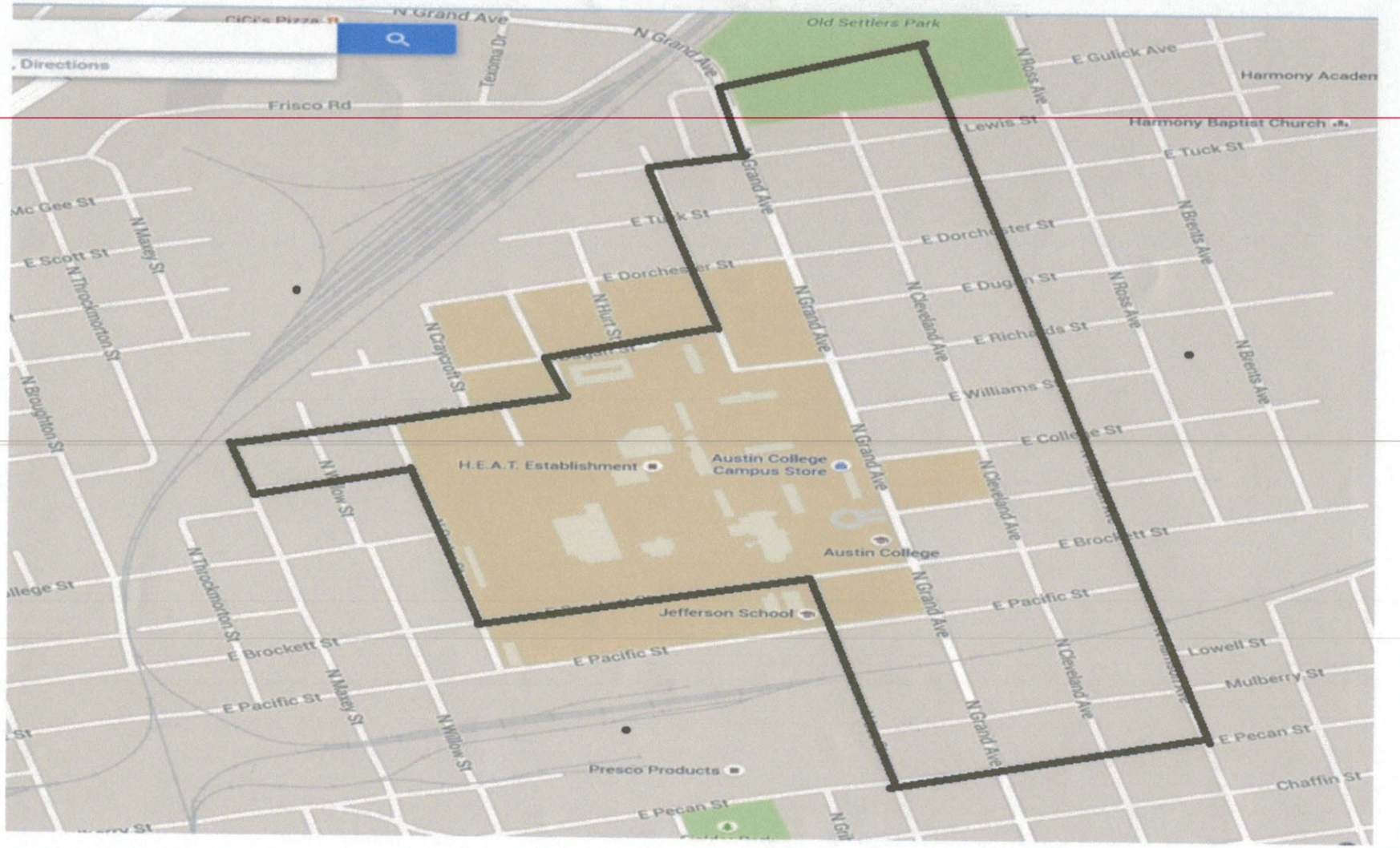
Mr. Nate Strauch
220 W Mulberry St.
PO Box 1106
Sherman, TX 75090

Dear Mr. Nate Strauch,
I am the current Service Chair of the Kappa Gamma Chi Sorority at Austin College. We plan to host the 5k 'Roo Run' again this year at Austin College. We plan to donate all the proceeds to Shriners Hospitals for Children. A map of the planned route has been included in this letter. Our proposed date for the run is October 26th, during Austin College's Homecoming Weekend. This event is open to the public. Citizens from Sherman and surrounding areas are encouraged to attend. We are expecting a large turnout from current students, our sorority alumni, AC Alumni, and other members of Greek life at Austin College. This event will be advertised on all the sorority's social media and throughout Austin College's campus and social media.
Please do not hesitate to contact me via phone at 770-241-5771 or via email at aross17@austincollege.edu if any questions or concerns arise. Alternatively, our Philanthropy Chair, Shelby Harrison, is also available and can be contacted at sharrison18@austincollege.edu. We are very excited to working with the community to help Shriners Hospitals for Children and to working with you.

Sincerely,
Abby Ross
Service Chair of the Kappa Gamma Chi Sorority

2019

~~2018~~ Austin College "'Roo Run"



Start at Jerry E. Apple Stadium
- East on Brockett to Lee
- South on Lee to Pecan
-East on Pecan to Harrison
-North on Harrison to Old Settlers Park

-West on Old Settlers Park Drive, Exiting Park at West Gate and under Grand Ave. Viaduct
-South on Grand to Lewis
-West on Lewis to Luckett

2019

~~2018~~ Austin College "'Roo Run"

-South on Luckett St to Dugan
-West on Dugan to Bledsoe
-South on Bledsoe to Richards
-West on Richards to Maxey
-South on Maxey to Williams
-East on Williams to Porter
-South on Porter to Jerry E. Apple Stadium
Finish at Jerry E. Apple Stadium

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **I.4.**

Meeting Date: 08/19/2019

Prepared By: Sarah McRae, Tourism/Main Street Manager

Approved By: Robby Hefton, City Manager

Caption:

**** OTHER BUSINESS***

Consider Request of Couch Entertainment, LLC to Temporarily Close Certain Streets for the "Back to the 90's" Concert on Saturday, November 2, 2019

Issue:

Mr. Kevin Couch of Couch Entertainment, LLC is requesting to temporarily close Crockett Street, from Houston to Lamar Streets, on Saturday, November 2, 2019 for the "Back to the 90's" Concert from 7:00 a.m. to 11:30 p.m.

Background:

Couch Entertainment, LLC believes that holding this unique event in downtown Sherman will be a tremendous boon for Sherman's Central Business District, as well as serving to increase tourism into the City. This will be a ticketed event and will include food trucks and the selling of beer. 903 Brewers plans to provide all permits necessary to allow for beer sales during the event. Private security will be provided by the concert organizers.

Origination:

Kevin Couch, Couch Entertainment, LLC

Financial Consideration:

Barricade placement and removal and cones are being requested from the City of Sherman's Street Department. Additional trash receptacles are requested from the City's Solid Waste Department. Sherman Police and Fire Departments are also requested to accommodate for any additional security officers and EMS services that may be necessary to ensure safety at this event.

Staff Recommendation:

It is recommended that the City Council approve this request and authorize the necessary assistance to accommodate the event.

Alternatives:

As recommended by the City Council

Attachments

"Back to the 90's" Request Letter

"Back to the 90's" Map

Mayor Plyler,

For the past several months, I have been working with several people in the music industry to organize a "Back to the 90s" concert here in Sherman. I'm happy to report that I've secured some really big-name acts for a date in early November.

We are requesting the closure of the 100 block of North Crockett on Saturday, November 2, from 7 am until 11 pm. We believe that holding this event downtown will be a tremendous boon for Sherman's Central Business District, as well as the City's tourism industry as a whole.

A few matters of note:

- We will be providing our own security. Twelve private security guards (licensed and bonded) will staff the event.
- We will be securing the area. For both security reasons and to satisfy TABC requirements, all entry and exit points will be staffed.
- We will be cleaning up after the event. Concert staff will perform litter pickup to leave the space as we found it.

As a city-designated special event, we are requesting the City's participation on par with other special events - trash receptacles, barricades, EMS presence, and Tourism promotion, as deemed appropriate by City staff.

We believe this will be a unique event that will provide a tremendous amount of benefit to the city. As such, we request you grant our Special Event application.

Sincerely,

Kevin Couch - Manager For:
- Color Me Badd

Couch Entertainment, LLC
c. 903.821.3735

COUCH
ENTERTAINMENT

The Sherman Farmer's Market
Grayson County Adult Probation
Camino Viejo Mexican
EduClasses
E Houston St
N Crockett St
56
W Houston St
S Travis St
FOOD TRUCKS
Red River Vintage Guitar Shop
Texas L
& Dry C
Glitzy Girlz Boutique
Cafe
FRONT GATE
Sanders O'Hanlon, Motley & Young
S Crockett St
ckles & Pottery
Impressions Salon
Fulbelli's
Rafa
Upholste
PORTA-POTTIES
Sandi's
Laurel E. Boutique
Five and dime
Jarvis Law Firm, P.C
E Lamar St
The Law Offices of Bobbie Peterson Cate
STAGE
BAND/PARKING
Knight Furniture
Touch of Class Antique Mall
W Lamar St

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **L.1.**

Meeting Date: 08/19/2019

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

(a) Parks and Recreation Advisory Board (1)

Issue:

Brian Jones' term on the Parks and Recreation Advisory Board expired on May 19, 2019. He is eligible and does wish to be reappointed. Rajendra Wagle has also applied for service on the Board.

Background:

The Parks and Recreation Advisory Board advises the City Council on long-range planning and the implementation of programs and activities conducted by the Parks and Recreation Department.

Origination:

The reappointment originated with the City Clerk's Office.

Financial Consideration:

There is no financial consideration.

Staff Recommendation:

The staff recommends that Brian Jones be reappointed to the Parks and Recreation Advisory Board.

Alternatives:

The alternative is to delay a reappointment to the Board.

Attachments

Roster

Fact Sheet

Applicant List

Brian Jones Reappointment Letter

Rajendra Wagle Application

MEMBERSHIP ROSTER

PARKS & RECREATION BOARD **LENGTH OF TERMS: TWO YEARS**
Ord. 4112 Consecutive Term Limit (3)*effective 7/24/89

MEMBER	DISTRICT	TERM BEGINS	TERM EXPIRES	TERMS	MEMBERSHIP REQUIREMENTS
Brian Jones	1	A 5/19/2015 R 5/19/2017	5/19/2017 5/19/2019	1 2	
Amanda Phillips	1	A 3/21/2017 R 3/21/2019	3/21/2019 3/21/2021	1 2	
Brantley Blackburn	n/a	A 5/8/2018	5/8/2020	1	
Shane Martin	4	A 5/8/2018	5/8/2020	1	
Michael Kelly	1	A 12/19/2017	12/19/2019	1	
Michael Waitt	1	A 11/17/2015 R 11/17/2017	11/17/2017 11/17/2019	1 2	
Ben Crouse	1	A 11/17/2015 R 11/17/2017	11/17/2017 11/17/2019	1 2	

NOTE:

Chair:
Vice Chair:

CITY STAFF: Theresa Hutchinson, Parks and Recreation Manager
Revised 3/27/2019

FACT SHEET

PARKS AND RECREATION BOARD

Established by ORDINANCE 3181 – MARCH 28, 1977

1. **Number of Members: SEVEN (7)**
2. **Term of Appointment: TWO (2) YEARS**
3. **Consecutive Term Rule: THREE (3) TERMS – ORDINANCE 4112 (7/24/89)**
4. **Qualifications for Membership: INTEREST IN PROGRAMS AND ACTIVITIES CONDUCTED BY PARKS AND RECREATION DEPARTMENT. A STUDENT OF SHERMAN HIGH SCHOOL DESIGNATED BY STUDENT COUNCIL, AND THE DIRECTOR OF PARKS AND RECREATION SHALL BE EX-OFFICIO,NON-VOTING MEMBERS**
5. **Appointed by: MAYOR AND CITY COUNCIL**
6. **Board Organization**

CHAIRPERSON __E__ VICE CHAIRPERSON ____ SECRETARY _A_____

ELECTED ___ APPOINTED ____

7. **Departmental Responsibility: PARKS AND RECREATION DEPARTMENT**
8. **Meeting Date: FIRST WEDNESDAY OF EACH MONTH**
9. **Attendance Requirements: WILL FORFEIT SEAT BY MISSING 3 CONSECUTIVE MEETING WITHOUT GOOD CAUSE**

==========

PURPOSE:
To assist in long-range planning and implementation of programs and activities conducted by the Parks and Recreation Department.

RESPONSIBILITIES:
Advise concerning future development; to study and make recommendations concerning additional park land or sites; and to recommend means for maximum utilization of facilities.

APPLICANT LIST

Parks and Recreation Advisory Board **Positions Vacant 1**

Applicant	Address	District	Qualifications
Brian Jones	405 W. McGee	1	Current Member; Wishes to be Reappointed
Rajendra Wagle	910 Cormorant	4	Reggis Liquor

COMMENTS:

Sherman
CLASSIC TOWN. BROAD HORIZON.

City Clerk's Office

PUBLIC RECORDS DEPARTMENT
Phone No. (903) 892-7204
Fax No. (903) 892-7394

RECEIVED
JUN 2019
In the
CITY CLERK'S
OFFICE

June 17, 2019

Brian Jones
405 W. McGee
Sherman, Texas 75092

RE: Parks and Recreation Advisory Board

Dear Mr. Jones:

Your term on the Parks and Recreation Advisory Board expired on May 19, 2019. You are eligible for reappointment to the Board. Please let me know whether or not you are interested in reappointment to this board by checking the appropriate statement at the bottom of this letter and returning a copy to me at the address below. If you have any questions or need additional information, please don't hesitate to contact me.

Best regards,

Linda Ashby

Linda Ashby
City Clerk

cc: Theresa Hutchinson, Parks and Recreation Manager

✓ I do wish to be considered for reappointment to this board

____ I do not wish to be considered for reappointment to this board

Brian Jones
Signature

6/26/19
Date

Please return to: City of Sherman
City Clerk's Office
P.O. Box 1106
Sherman, Texas 75091-1106

CITY OF SHERMAN
APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP

RECEIVED
OCT 2018
In the
CITY CLERK'S OFFICE

Return completed application to:
City Clerk's Office
220 W. Mulberry
P.O. Box 1106
Sherman, TX 75091
Fax: (903) 892-7394

Please type or use black ink
Please complete one application for each board or commission membership
Please limit attachments to two pages
For questions or additional information, call the City Clerk's Office, (903) 892-7206

Name: RAJENDRA WAGLE
(Please print legal name and your name as you wish it to appear, if different.)

Name of Board or Commission: Park & Recreation Board / Planning & Zoning Board / Keep Sherman Beautiful

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information	Occupational Information
Home Address: 910 CORMORANT DR Sherman TX 75092	Business Name: Reggis Liquor
Mailing Address: 910 CORMORANT DR " "	Occupation: owner / Manager
Telephone: 903-815-1373 Fax:	Address: 2916 N. US Hwy 75 Ste #100
E-Mail: rajewlag@gmail.com	Telephone: 903-815-1373 Fax:
Sherman Resident for 9 years County: Grayson	E-Mail: rajewlag@gmail.com
Drivers License No.: 33713883	
Voter Registration No.: 2000854568 ✓	

Which Council District do you live in? *(see attached map)* Dist. 4 ✓

Prior work experience: *(please include dates)*
Small Business owner, One million cup sherman organizer,

Educational Achievement:

High School Graduate? ☐ Yes ☐ No Year Graduated/Left School?
Business College, Correspondence School, Adult Education, Other?
Name of College/University: Population studies / Demography, Tribhuvan University Nepal ☐ Bachelor's ☒ Master's ☐ PhD

Volunteer Work: *(please include dates)*
One million cup sherman organizer since 06/01/2018

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)? ☐ Yes ☒ No

If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

Application held for 12 months from date received

Taxes - None

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, which one? _____

Why do you want to become a member of this particular board or commission *(how would you use this experience to benefit the City)*?

Want to make Good place to live in.
& attractive

Briefly explain what you believe are the three most important issues facing this board or commission and how you believe this board or commission should address each issue?

1) preservation of originality

2) Environmenty friendly without destroying the Entirely Structure

3) Make Attractive development.

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No

Comments: _____

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Sherman Boards and Commissions, as noted in the overview. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications, including those received after the posted deadline, will remain on file for one year from the date of receipt.

Signature: _____ *Date:* 10/17/2018

In compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public, upon request.

Sherman
CLASSIC TOWN. BROAD HORIZON.

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting
Meeting Date: 08/19/2019
Prepared By: Pamela Cloer, Assistant to the City Manager
Approved By: Robby Hefton, City Manager

Caption:
COUNCIL CALENDAR

Attachments

2019 Council Calendar

2019

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
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MARCH						
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31						

APRIL						
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28	29	30				

MAY						
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JUNE						
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30						

JULY						
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28	29	30	31			

AUGUST						
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SEPTEMBER						
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29	30					

OCTOBER						
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NOVEMBER						
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DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1/21/2019	Martin Luther King, Jr. Day/Called City Council Meeting on 1/22/2019
2/27/2019	Called Council Meeting - Training Session for Council Members
4/26/2019	Called Budget Planning Meeting in Council Chambers
6/13/2019	Called Budget Workshop at Schulman's MBG in Sherman
6/14/2019	Called Budget Workshop at Schulman's MBG in Sherman - Cancelled
9/2/2019	Labor Day/Called City Council Meeting on 09/03/2019
9/10/2019	Called Joint Meeting with SEDCO Board in Council Chambers