CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, AUGUST 18, 2014
5:00 P.M.

A. 1. CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

A. 2. PLEDGE OF ALLEGIANCE LED BY COUNCIL MEMBER LAWRENCE DAVIS

A. 3. INVOCATION BY COUNCIL MEMBER LAWRENCE DAVIS

A. 4. APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 4, 2014

Public Hearing

B. 1. SECOND PUBLIC HEARING OF ORDINANCE NO. 5822
Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2014, and ending September 30, 2015

B. 2. INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 5823
Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2014; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law

B. 3. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5824
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 4th day of November, 2014, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Close Public Hearing and Consider Adoption of Ordinances

B. 4. ADOPTION OF ORDINANCES
Consider Adoption of Ordinance Numbers: 5822 and 5824

B. 5. **CONSENT AGENDA**
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

C. 1. **RESOLUTION NO. 5873**
Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 4, 2014

C. 2. **** RESOLUTION NO. 5874***
Appointing and Authorizing the Execution of an Agreement with Adami, Lindsey & Company, L.L.P. to Perform the Fiscal Year 2014 Audit

Other Business

D. 1. **OTHER BUSINESS**
Providing for the Ratification of the Property Tax Increase

D. 2. **** OTHER BUSINESS***
Replat Approval of Lot 4A, Block 1, Crescent Oaks Plaza, containing 3.012 acres; P&B Eye Investments LLC, Owners; and Underwood Drafting and Surveying, Surveyors (1625 North U.S. Highway 75)

D. 3. **** OTHER BUSINESS***
Consider Request of the Grayson Hispanic Heritage Council of Sherman to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "Annual Hispanic Heritage Festival" on Saturday, September 13, 2014 with a Rain Date of Sunday, September 14, 2014

D. 4. **** OTHER BUSINESS***
Consider Request of the Sherman Chamber of Commerce to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "32nd Annual Sherman Autumn and Arts Festival" on Saturday, September 20, 2014

E. **CITIZEN REQUESTS**

F. **MEDIA QUESTIONS**

G. **COUNCIL COMMENTS**

H. **ADJOURNMENT**

COUNCIL CALENDAR

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Regular Meeting of the City Council of the City of Sherman is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall of said City of Sherman, Texas, a place convenient to the public, and said notice was posted on August 14, 2014 at 4:00 p.m., and said time of posting was 72 hours before said meeting was convened or called to order.

Dated this 14th day of August, 2014
City of Sherman, Texas

____
City Clerk

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

All agenda items are subject to final action by the City Council.

An unscheduled closed executive session may be held if the discussion of any of the above agenda items concerns the purchase, exchange, lease or value of real property; the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; the deployment or use of security personnel or equipment; or requires consultations with the City Attorney.

At the discretion of the City Council, non-agenda items under the headings of “Citizens Requests”, “Media Questions”, and “Council Concerns” may be presented to the Council for informational purposes; however, by law, the Council shall not discuss, deliberate, or vote upon such matters except that a statement of specific factual information, a recitation of existing policy, and deliberations concerning the placing of the subject on a subsequent agenda may take place.

The City Attorney has approved the Executive Session items on this agenda.

PERSONS WITH DISABILITIES, WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT LINDA ASHBY AT (903) 892-7204, TWO (2) WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Mayor	Deputy Mayor	Council Members	
Carolyn S. Wacker	Robert G. Softly	Ryan Johnson, Council-At-Large, PL #1	Robert G. Softly, Council – District #2
		Jason Sofey, Council-At-Large, PL #2	Tom Watt, Council – District #3
		Lawrence Davis, Council – District #1	David Plyler, Council – District #4

SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting **Agenda Item No.** **A. 4.**

Meeting Date: 08/18/2014

Prepared By: Linda Ashby, City Clerk

Approved By: George Olson, City Manager

Caption:

APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 4, 2014

Attachments

August 4, 2014

STATE OF TEXAS §

August 4, 2014

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on August 4, 2014.

MEMBERS PRESENT: **MAYOR CARY WACKER; DEPUTY MAYOR ROBERT SOFTLY.**
COUNCIL MEMBERS DAVIS, JOHNSON, PLYLER, SOFEY, WATT.

MEMBERS ABSENT: **NONE.**

CALL TO ORDER

CALL TO ORDER
Mayor Wacker called the meeting to order at 5:00 p.m. The Pledge of Allegiance and Invocation were given by Mayor Cary Wacker.

APPROVE MINUTES

APPROVE MINUTES
The Council reviewed the Minutes of the Regular City Council Meeting of July 21, 2014. Council Member Watt moved to approve the Minutes as presented; Second by Deputy Mayor Softly. All present voted AYE.
MOTION CARRIED.

ORD 5822
ANNUAL BUDGET

INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 5822
Mayor Wacker introduced Ordinance 5822 and called for the first public hearing:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR A REPEALER.

Mayor Wacker read the following statement, “This budget will raise more total property taxes than last year’s budget by $992,000 and 13%, and of that amount $424,000 is revenue to be raised from new property to be added to the roll this year.”

No citizens appeared before the City Council to discuss Ordinance 5822.

Mayor Wacker said the second and final public hearing and the adoption of Ordinance 5822 will be held on August 18, 2014 at the Regular City Council Meeting.

The Public Hearing was closed.

CONSENT AGENDA

CONSENT AGENDA
The Council reviewed the Consent Agenda. Mayor Wacker

removed Item D4, entitled "Consider Request from the United States District Court for the Eastern District of Texas to Temporarily Close Certain Streets for a Naming Ceremony for the 'Paul Brown United States Courthouse' on Wednesday, October 22, 2014" from the Consent Agenda for consideration in its regular order of business.

Council Member Plyler moved to approve the Consent Agenda, with the exception of Item D4, which will be considered in its regular order of business. Second by Council Member Johnson. All present voted AYE.

<u>CONSIDER REQUEST FROM THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF TEXAS TO TEMPORARILY CLOSE CERTAIN STREETS FOR A NAMING CEREMONY FOR THE "PAUL BROWN UNITED STATES COURTHOUSE" ON WEDNESDAY, OCTOBER 22, 2014</u>

CLOSE STREETS NAMING CEREMONY FOR "PAUL BROWN UNITED STATES COURTHOUSE" (OCT. 22, 2014)

Mayor Wacker removed Item D4 from the Consent Agenda for consideration in its regular order of business.

She said that the street closure was very routine, but she wanted to mention that on October 22, 2014, there will be a Naming Ceremony for the "Paul Brown United States Courthouse." The request to close the streets is to accommodate the special ceremony.

Mayor Wacker added that Sherman is very fortunate to have a Federal Courthouse in the community and it is a great honor to name it after the esteemed Judge Paul Brown, who served as that court's judge for many years.

The United States Marshal's Office will provide security for the ceremony and has requested partial closings of Travis Street and Pecan Street from 9:00 a.m. until 11:30 a.m. The event will require placement and removal of barricades from the City.

ACTION TAKEN.

Motion by Council Member Plyler to approve the request to close streets for the Naming Ceremony for the "Paul Brown United States Courthouse" on October 22, 2014, as presented. Second by Deputy Mayor Softly.

VOTING AYE: Davis, Johnson, Plyler, Sofey, Softly, Watt.
VOTING NAY: None.
MOTION CARRIED.

<u>RESOLUTIONS</u>

<u>RESOLUTION NO. 5870 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH MID-CONTINENTAL RESTORATION COMPANY, INC. BASED ON AN INVITATION TO BID FOR MUNICIPAL BUILDING EXTERIOR RESTORATION</u>

RES 5870 MUNICIPAL BLDG EXTERIOR RESTORATION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH MID-

CONTINENTAL RESTORATION COMPANY, INC. BASED ON AN INVITATION TO BID FOR MUNICIPAL BUILDING EXTERIOR RESTORATION.

Don Keene, Director of Community and Support Services, updated the Council on the Municipal Building Exterior Restoration Project, saying it was an older building that required maintenance from time to time.

He explained that water was getting into the building through the flat roof area, the sides of the brick, and the north sidewalk, which had settled.

The project was broken into two phases, with the first phase including replacement of the membranes on the flat roof area, the guttering and downspouts, and replacement of the north sidewalk. The second phase will involve masonry repairs by "tuck pointing", replacement of the seals around the doors and windows, and cleaning and sealing all the exterior masonry.

Mr. Keene added that the projects mostly included routine maintenance that has not been done to the building in quite some time.

ACTION TAKEN.

Motion by Council Member Watt to approve Resolution No. 5870, as presented. Second by Council Member Sofey.

VOTING AYE: Davis, Johnson, Plyler, Sofey, Softly, Watt.
VOTING NAY: None.
MOTION CARRIED.

RES 5871 PROPERTY TAX ABATEMENT (822 N. EAST)

RESOLUTION NO. 5871 – AUTHORIZING EXECUTION OF AN AGREEMENT WITH TOBAR PROPERTIES, LLC FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 822 NORTH EAST STREET

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN AGREEMENT WITH TOBAR PROPERTIES, LLC FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 822 NORTH EAST STREET.

CONSENT AGENDA.

RES 5872 PROPERTY TAX ABATEMENT (110 N. COLBERT)

RESOLUTION NO. 5872 – AUTHORIZING EXECUTION OF AN AGREEMENT WITH CUPID INVESTMENTS FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 110 NORTH COLBERT AVENUE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN AGREEMENT WITH CUPID INVESTMENTS FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR

THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 110 NORTH COLBERT AVENUE.
CONSENT AGENDA.

OTHER BUSINESS

CONSIDER CALLING A SPECIAL MEETING OF THE CITY COUNCIL FOR TUESDAY, SEPTEMBER 2, 2014, DUE TO A CONFLICT WITH A FEDERAL HOLIDAY

SET CALLED COUNCIL MEETING

The City Council approved calling a Special Meeting of the City Council for Tuesday, September 2, 2014, at 5:00 p.m., due to a conflict with the Labor Day holiday.
CONSENT AGENDA.

REVIEW DRAFT CAPITAL IMPROVEMENT PROGRAM (CIP) 2014-2019 AND SET PUBLIC HEARING FOR TUESDAY, SEPTEMBER 2, 2014

DRAFT BUDGET

Robby Hefton, Assistant City Manager/CFO, presented the Draft Capital Improvement Program, CIP, for 2014 through 2019. Total for the General Fund and the Utility Fund is $76,949,250. He reminded Council Members that only the first year of the plan is actually funded.

He said that the first year in the General Improvement Fund is completing the Street Sales Tax projects that were previously discussed. The first year in the Utility Improvement Fund includes the first steps for the expansion of the Water Treatment Plant.

Tonight's agenda item is to set the public hearing and review of the draft CIP for September 2, 2014.

ACTION TAKEN.

Motion by Council Member Watt to bring the Capital Improvement Program 2014-2019 back for review and approval at the September 2, 2014 Council Meeting, as presented. Second by Council Member Johnson.

VOTING AYE: Davis, Johnson, Plyler, Sofey, Softly, Watt.
VOTING NAY: None.
MOTION CARRIED.

CONSIDER SCHEDULING A JOINT MEETING OF THE CITY COUNCIL AND THE SHERMAN ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS FOR 12:00 NOON ON TUESDAY, SEPTEMBER 16, 2014, TO REVIEW AND APPROVE SEDCO'S ANNUAL BUDGET AND WORK PLAN

SET JOINT MEETING WITH SEDCO

Mayor Wacker confirmed with Scott Connell, President of the Sherman Economic Development Corporation, that their board had already met and will be bringing back a recommendation to the City Council.

ACTION TAKEN.

Motion by Council Member Johnson to schedule a Joint Meeting with the Sherman Economic Development Corporation for September 16, 2014, at 12:00 noon, as presented. Second by Council Member Davis.

VOTING AYE: Davis, Johnson, Plyler, Sofey, Softly, Watt.
VOTING NAY: None.
MOTION CARRIED.

CLOSE STREETS "BAND ON THE RUN" 5K AND 1 MILE FUN RUN (MARCH 7, 2015)

CONSIDER REQUEST OF THE SHERMAN HIGH SCHOOL'S BAND PROGRAM TO TEMPORARILY CLOSE CERTAIN STREETS FOR A "BAND ON THE RUN" 5K AND 1 MILE FUN RUN ON SATURDAY, MARCH 7, 2015, WITH A RAIN DATE OF SATURDAY, MARCH 14, 2015

The City Council approved a request from the Sherman High School's Band Program to temporarily close certain streets for a "Band on the Run" 5K and 1 Mile Fun Run on March 7, 2015, with a Rain Date of March 14, 2015.

They are requesting assistance with street closures and traffic control for the event, as well as the closure of Rusk Street in front of Piner Middle School. The event begins at 8:00 a.m. and will require traffic control assistance, barricades, and cones from the City.

Even though Rusk Street will be closed with barricades, accessibility through Rusk Street by emergency vehicles must be maintained at all times throughout the event.
CONSENT AGENDA.

CLOSE STREETS RADIO RUN (MARCH 28, 2015)

CONSIDER REQUEST OF DIGITY RADIO GROUPS 93.1 KATY COUNTRY, 97.5 KLAK AND 102.5 MADROCK TO TEMPORARILY CLOSE CERTAIN STREETS FOR A "5K RADIO RUN" ON SATURDAY, MARCH 28, 2015

The City Council approved a request from Digity Radio Groups 93.1 Katy Country, 97.5 KLAK and 102.5 MADROCK to temporarily close certain streets for a "5K Radio Run" on March 28, 2015. The event will benefit the Boys and Girls Clubs of Grayson and Collin Counties.

The event will begin at 7:00 a.m. and will require traffic control assistance, barricades, and cones from the City, as well as police support.
CONSENT AGENDA.

CITIZENS REQUESTS

CITIZENS REQUESTS
There were no citizen's requests.

MEDIA QUESTIONS

MEDIA QUESTIONS
There were no media questions.

COUNCIL COMMENTS

UNITY SCHOLARSHIP BANQUET

NAACP, SHERMAN INTERDENOMINATIONAL MINISTERIAL ALLIANCE BANQUET

Deputy Mayor Softly reminded everyone about the Unity Scholarship Banquet, sponsored by the Sherman Interdenominational Ministerial Alliance and the NAACP, which is scheduled for Friday, August 8, 2014, at Austin College.

The Ministerial Alliance will award nine $500 scholarships to graduating seniors.

UNITY SCHOLARSHIP BANQUET

<u>NAACP, SHERMAN INTERDENOMINATIONAL MINISTERIAL ALLIANCE BANQUET</u>
Mayor Wacker said the Unity Scholarship Banquet is a nice event. She has attended ten or eleven of the banquets and said it is really great to see the groups that have worked together and the scholarships that are awarded to the young people.

EXECUTIVE SESSION

<u>EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)</u>
THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

SECTION 551.074	**PERSONNEL MATTERS CONSIDER THE QUALIFICATIONS, APPOINTMENT AND REMOVAL OF MEMBERS TO BOARDS AND COMMISSIONS:** **GREATER TEXOMA UTILITY AUTHORITY BOARD OF DIRECTORS (1)**

Council Members decided they did not need to hold an Executive Session to consider the appointment.

<u>APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS</u>

GTUA

<u>GREATER TEXOMA UTILITY AUTHORITY BOARD OF DIRECTORS (1)</u>
ACTION TAKEN.
> **Motion by Council Member Plyler to appoint Brad Morgan to the Greater Texoma Utility Authority Board of Directors to fill an unexpired term from August 5, 2014 to December 31, 2014. Second by Council Member Johnson.**

VOTING AYE: Davis, Johnson, Plyler, Sofey, Softly, Watt.
VOTING NAY: None.
MOTION CARRIED.

ANNOUNCEMENTS

<u>ANNOUNCEMENTS</u>
Mayor Wacker announced the following:

- **From 9:00 p.m. on August 7, 2014 until 6:00 a.m. on August 8, 2014, weather permitting, the Texas Department of Transportation will close a portion of U.S. Hwy 75 for the Loy Lake Road Bridge Construction Project. As early as 4:00 p.m., motorists traveling southbound on U.S. Hwy 75 will be diverted onto the frontage road before reaching**

the Loy Lake Road intersection and will rejoin main traffic lanes after passing the intersection.

- **Sherman's Regular Municipal Election will be held on November 4, 2014 to elect Council Members for Districts 2 and 4. The final day to file for a place on the ballot is August 18, 2014.**

- **The Red River Bike Rally will be held this weekend, starting at Tanglewood. There will be five different routes through Grayson County.**

ADJOURNMENT

ADJOURNMENT
On Motion duly made and carried, the meeting adjourned at 5:18 p.m.

MAYOR

CITY CLERK

SHERMAN CITY COUNCIL
Agenda Communication Form

Sherman
CLASSIC TOWN. BROAD HORIZON.

City Council Regular Meeting **Agenda Item No. B. 1.**

Meeting Date: 08/18/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

SECOND PUBLIC HEARING OF ORDINANCE NO. 5822

Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2014, and ending September 30, 2015

Issue:

To hold the second and final public hearing on and consider the adoption of the proposed budget ordinance for the 2014-2015 fiscal year

Background:

The proposed budget reflects the direction given by the Council at the recent Budget Workshop held on June 18, 2014, and is focused on continuing to provide essential services at current levels. The budget contains about $65.6 million in appropriations, which is about $6.0 million higher than the prior year's original budget of $59.6 million, due primarily to an increase in fleet and capital spending. Staffing levels for full-time positions remain unchanged at 408; and fund balances for the General and Utility Funds are within targeted ranges of 70-80 days, while the fund balance for the Solid Waste Fund is about 65 days. In accordance with the discussions at the Budget Workshop, the draft budget projects to raise about $31.7 million in total General Fund revenues, which will require a property tax rate of $.372/$100 and leaves water/sewer and solid waste rates unchanged. More detailed information is available on the attachments.

"This budget will raise more total property taxes than last year's budget by $992,000 and 13%, and of that amount $424,000 is revenue to be raised from new property to be added to the roll this year."

Origination:

Assistant City Manager/Chief Financial Officer

Financial Consideration:

The proposed budget contains appropriations of $65.6 million for the 2014-2015 fiscal year.

Staff Recommendation:

The staff recommends that the Council hold the second and final public hearing on the budget ordinance at the August 18, 2014 meeting and consider adoption at that meeting.

Alternatives:

The Council could make changes to the proposed budget, subject to existing available financial resources, and subject to statutory requirements relating to the timing of the budget adoption.

Attachments

Ordinance No. 5822

Budget Narrative

Proposed Budget for FY 2014-2015

ORDINANCE NO. 5822

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, pursuant to Article V of the City Charter, there is hereby appropriated for Operating Expenditures the sums of money as established in the approved Operating Budget Document for fiscal year beginning October 1, 2014, and ending September 30, 2015.

SECTION 2. That, pursuant to Article V of the City Charter, there is hereby appropriated for Capital Expenditures the sums of money as established in the approved Capital Budget Document for fiscal year beginning October 1, 2014, and ending September 30, 2015.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____________ day of _________________, 2014.

ADOPTED on this the _________________ day of _________________, 2014.

EFFECTIVE DATE on this the _________ day of _________________, 2014.

CITY OF SHERMAN, TEXAS

BY: ______________________________
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: ______________________________
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: ______________________________
BRANDON S. SHELBY, CITY ATTORNEY

This budget will raise more total property taxes than last year's budget by $992,000 and 13.0%, and of that amount $424,000 is revenue to be raised from new property to be added to the roll this year.

PROPOSED BUDGET FOR THE CITY OF SHERMAN
FOR FISCAL YEAR 2015
July 1, 2014

SUMMARY

The attached proposed budget for FY2015 is based on the direction provided by the City Council at the budget workshop that was held on June 18, 2014.

The proposed budget funds basic operations and begins to address the need to stabilize the budget for the long-term. To this end several measures will be taken, including an increase in the property tax rate, and funding for an across-the-board wage increase for employees, ongoing fleet replacements, street maintenance, capital projects, police department staffing, succession planning, and maintenance of fund balances at targeted levels.

Appropriations for FY2015 total about $65.6 million, of which $5.9 million is earmarked for capital spending. This budget is about $6.0 million more than original FY2014 budget, primarily from an increase in capital spending and utility fund debt service.

Total budgeted full-time positions in the proposed budget are 408, the same staffing level as FY2014.

GENERAL FUND

The **General Fund** is unbalanced for FY2015 partly due to the appropriation of some one-time sales tax revenue from a recently completed large construction project. Ongoing, the General Fund is still unbalanced. To achieve ongoing balancing, the City has begun a multi-year process of stabilizing revenues to adequately fund basic services and to fund the projects that are needed to meet the growing needs of the community. An increase in the property tax rate is proposed for additional revenue. Sales tax is expected to be lower than FY2014 due to the one time payments received in FY2014 from the construction project. Ongoing, the sales tax revenue base is expected to increase slightly. Franchise fees from electricity and gas utilities were also up during FY2014 due to the extremely cold winter. These revenues are also expected to be back down to normal levels for FY2015. Fund balance is projected to be $6.8 million or 78 days at the end of FY2015.

UTILITY FUND

For the budget year 2015, the **Utility Fund** is balanced on an ongoing basis. A non-recurring transfer to the General Fund is budgeted to aid the General Fund while the multi-year plan to stabilize revenues in that fund is implemented. Additional debt service has been budgeted in anticipation of the water treatment plant expansion. Remaining fund balance at the end of 2015 is projected to be in line with targeted levels with about $4.2 million, or about 71 days of operating expenses.

SOLID WASTE FUND

The **Solid Waste Fund** is balanced on an on-going basis but ending balances are projected to decline because of an unusually large amount of capital expenditures needed in FY2015 that were deferred in prior years. Fund balances in this fund are expected to be $1.0 million, or 65 days of operating funds available at the end of FY2015.

CAPITAL IMPROVEMENT FUNDS

The proposed budget of about $3.4 million in the **General Improvement Fund** consists of funding for the completion of the 4-year street maintenance program, restoration and repair of the exterior of the Municipal Building, erosion repair on Hunt Street, and repairs to various fire stations. Sherman Economic Development Corporation will fund GIS system improvements and a developer will fund the bridge repair at Loy Lake Road and Hwy 75. Reserves of about $425,000 are expected at the end of FY2015.

The **Utility Improvement Fund** proposed budget consists of water tower painting and repair, and repair of the Ricketts Street water line. Utility Improvement Fund reserves will be about $76,000 at the end of FY2015.

MAJOR IMPACTS

Property Tax Rate

In order to raise the proposed revenue of $31.7 million in the General Fund, a total property tax rate of $.372/$100 valuation is proposed, which is about a 2 cent increase over the effective tax rate of $.352351/$100, 2.4 cents above the FY 2014 tax rate, and 0.8 cents less than the rollback rate of $.380201/$100. This increase is expected to generate about $453,000 in additional revenue for the General Fund, and about $541,000 overall to the City.

Wage Increase

The proposed budget contains a 1% increase in base salaries plus a $500 one-time payment for employees. The cost for all funds is projected to be about $461,000.

Staffing

A City Engineer was added in the General Fund, and a Water Quality Specialist was added in the Utility Fund to bring some water testing services in-house. The City's tourism function has been contracted out to the Sherman Chamber of Commerce, thus eliminating the tourism director position. A position was also eliminated in the Street Department.

Fleet and Equipment
Major expenditures for this year include four police vehicles ($161,000), two ambulances ($243,000), an asphalt distributor and other equipment for the Street Department ($330,000), a backhoe and dump truck for the Water Distribution Department ($173,000), trash trucks and trailers ($1.2 million) for the Solid Waste Fund and various other trucks and equipment totaling about $2.3 million for all funds.

SUMMARY SCHEDULES, DETAILED FUND STATEMENTS, AND OTHER INFORMATION

The following pages include a schedule that summarizes the draft FY2015 budget, eliminating double counting for internal service funds and inter-fund transfers. Also included are statements of revenues and expenditures/expenses for each fund, a schedule of transfers, a property tax historical summary, and a debt schedule.

City of Sherman
ALL FUNDS
2014 -2015 Annual Budget

	General Fund	Enterprise Funds	Internal Service Funds	Special Revenue Funds	Capital Improvement Funds	Trust Fund	Debt Service Funds	Elim. Interfund Transfers	Totals
Beginning Fund Balance	**$ 8,816,055**	**$ 6,729,685**	**$ 295,153**	**$ 544,153**	**$ 2,920,707**	**$ 1,455,836**	**$ 575,762**	**$ -**	**$ 21,337,351**
Revenues:									
Taxes	24,180,000	-	-	556,200	135,500	-	1,269,000	-	26,140,700
Water Sales	-	12,683,000	-	-	-	-	-	-	12,683,000
Sewer Sales	-	7,022,000	-	-	-	-	-	-	7,022,000
Solid Waste Sales	-	5,561,000	-	-	-	-	-	-	5,561,000
Other Fees for Services	3,769,345	725,500	8,985,100	878,500	-	-	-	(7,840,100)	6,518,345
Interest	50,205	23,700	515	815	9,450	75,000	770	-	160,455
Other	229,310	777,667	-	175,000	1,500,000	7,000	-	-	2,688,977
Transfers In	3,486,000	153,100	2,549,773	-	2,250,000	-	114,000	(8,552,873)	-
Total Revenues	**31,714,860**	**26,945,967**	**11,535,388**	**1,610,515**	**3,894,950**	**82,000**	**1,383,770**	**(16,392,973)**	**60,774,477**
Total Funds Available	**40,530,915**	**33,675,652**	**11,830,541**	**2,154,668**	**6,815,657**	**1,537,836**	**1,959,532**	**(16,392,973)**	**82,111,828**
Expenditures:									
Personnel	22,254,326	6,602,660	1,112,184	145,715	-	-	-	-	30,114,885
Supplies	1,479,276	1,192,136	1,177,010	546,539	-	-	-	-	4,394,961
Maintenance	1,323,810	1,835,553	792,548	186,963	-	-	-	-	4,138,874
Utilities	1,434,450	2,591,590	88,610	53,660	-	-	-	-	4,168,310
Contract Wages	212,750	126,080	6,000	-	-	-	-	-	344,830
Technology Services	553,090	104,520	10,250	-	-	-	-	(668,860)	(1,000)
Debt Service	-	5,163,079	220,229	-	-	-	1,343,089	-	6,726,397
Contractual Services	1,806,932	3,081,426	5,525,235	499,890	-	-	-	(4,327,000)	6,586,483
Vehicle Usage	1,500,840	1,339,900	-	3,500	-	-	-	(2,844,240)	-
Capital Expenses	198,632	44,900	2,449,805	33,000	5,858,815	-	-	-	8,585,152
Other	-	451,000	-	48,166	-	-	-	-	499,166
Transfers Out	2,983,615	5,455,258	-	114,000	-	-	-	(8,552,873)	-
Total Expenditures	**33,747,721**	**27,988,102**	**11,381,871**	**1,631,433**	**5,858,815**	**-**	**1,343,089**	**(16,392,973)**	**65,558,058**
Excess Revenues Over Expenditures	**(2,032,861)**	**(1,042,135)**	**153,517**	**(20,918)**	**(1,963,865)**	**82,000**	**40,681**	**-**	**(4,783,581)**
Ending Fund Balance	**$ 6,783,194**	**$ 5,687,550**	**$ 448,670**	**$ 523,235**	**$ 956,842**	**$ 1,537,836**	**$ 616,443**	**$ -**	**$ 16,553,770**

City of Sherman
GENERAL FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Adjusted Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 7,071,535**	**$ 6,806,621**	**$ 7,339,812**	**$ 8,816,055**
Revenues:				
Taxes	22,292,678	22,370,500	24,047,000	24,180,000
Other Fees for Services	3,570,377	3,918,165	3,419,750	3,769,345
Interest	19,552	55,240	46,205	50,205
Other	472,958	212,185	235,357	229,310
Transfers In	3,670,766	4,311,000	4,311,000	3,486,000
Total Revenues	**30,026,331**	**30,867,090**	**32,059,312**	**31,714,860**
Total Funds Available	**37,097,866**	**37,673,711**	**39,399,124**	**40,530,915**
Expenditures:				
Personnel	21,009,606	21,702,978	21,286,388	22,254,326
Supplies	1,369,913	1,445,191	1,361,919	1,479,276
Maintenance	1,059,014	1,408,415	1,287,165	1,323,810
Utilities	1,341,615	1,439,656	1,405,800	1,434,450
Contract Wages	166,670	231,410	238,792	212,750
Technology Services	469,156	496,870	452,080	553,090
Debt Service	69,431	-	-	-
Contractual Services	1,470,142	1,705,552	1,549,727	1,806,932
Vehicle Usage	1,329,165	1,419,140	1,414,329	1,500,840
Equipment & Buildings	325,474	269,513	257,794	198,632
Transfers Out	1,147,868	889,075	1,329,075	2,983,615
Total Expenditures	**29,758,054**	**31,007,800**	**30,583,069**	**33,747,721**
Excess Revenues over Expenditures	**268,277**	**(140,710)**	**1,476,243**	**(2,032,861)**
Ending Fund Balance	**$ 7,339,812**	**$ 6,665,911**	**$ 8,816,055**	**$ 6,783,194**

City of Sherman
ENTERPRISE FUNDS
2014 -2015 Annual Budget

	Actual 2012-2013	Adjusted Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 8,086,872**	**$ 8,520,925**	**$8,445,222**	**$6,729,685**
Revenues:				
Water Sales	11,574,956	12,132,000	12,036,000	12,683,000
Sewer Sales	6,668,455	6,654,000	7,085,000	7,022,000
Solid Waste Sales	5,327,724	5,392,390	5,680,000	5,561,000
Other Fees for Services	653,760	843,800	726,450	725,500
Interest	23,730	17,950	28,700	23,700
Other	842,905	459,092	755,292	777,667
Transfers In	123,700	135,000	135,000	153,100
Total Revenues	**25,215,230**	**25,634,232**	**26,446,442**	**26,945,967**
Total Funds Available	**33,302,102**	**34,155,157**	**34,891,664**	**33,675,652**
Expenditures:				
Personnel	5,926,979	6,288,156	6,281,056	6,602,660
Supplies	1,030,874	1,147,237	1,078,534	1,192,136
Maintenance	1,636,529	2,020,763	1,772,860	1,835,553
Utilities	2,240,463	2,708,500	2,384,670	2,591,590
Contract Wages	47,081	126,080	72,000	126,080
Technology Services	79,343	80,630	73,440	104,520
Contractual Services	3,301,067	3,028,092	3,018,477	3,081,426
Vehicle Usage	1,301,351	1,358,520	1,254,682	1,339,900
Debt Service	4,607,224	4,695,608	4,625,508	5,163,079
Capital Expenses	59,310	63,530	63,508	44,900
Other	272,344	476,711	779,000	451,000
Transfers Out	4,354,315	6,508,244	6,758,244	5,455,258
Total Expenditures	**24,856,880**	**28,502,071**	**28,161,979**	**27,988,102**
Excess Revenues over Expenditures	**358,350**	**(2,867,839)**	**(1,715,537)**	**(1,042,135)**
Ending Fund Balance	**$8,445,222**	**$5,653,086**	**$6,729,685**	**$5,687,550**

City of Sherman
CAPITAL IMPROVEMENT FUNDS
2014 -2015 Annual Budget

	222 General CIP	770 Utility CIP	224 Street Revolving	230 TIF #3 Construction	330 TIF #2 Construction	Total
Beginning Fund Balance	**$ 416,028**	**$ 1,436,691**	**$ 451,873**	**$ 656,034**	**$ (39,919)**	**$ 2,920,707**
Revenues:						
Interest	-	7,500	750	600	600	9,450
Bond/ Debt Proceeds	-		-	-	-	-
Property Tax	-	-	-	70,500	65,000	135,500
Other	1,500,000	-	-	-	-	1,500,000
Transfer In	1,900,000	350,000	-	-	-	2,250,000
Total Revenues	**3,400,000**	**357,500**	**750**	**71,100**	**65,600**	**3,894,950**
Total Funds Available	**3,816,028**	**1,794,191**	**452,623**	**727,134**	**25,681**	**6,815,657**
Expenditures						
Equipment & Improvements	**3,390,815**	**1,718,000**	**-**	**725,000**	**25,000**	**5,858,815**
Excess Revenues over Expenditures	**9,185**	**(1,360,500)**	**750**	**(653,900)**	**40,600**	**(1,963,865)**
Ending Fund Balance	**$ 425,213**	**$ 76,191**	**$ 452,623**	**$ 2,134**	**$ 681**	**$ 956,842**

City of Sherman
SPECIAL REVENUE FUNDS
2014 -2015 Annual Budget

	440 E 911	460 Hotel/ Motel	470 Drug Enforcement	480 Airport	455 Parks Pride	456 Police Pride	457 Donations	Total
Beginning Fund Balance	**$ 33,702**	**$ 364,184**	**$ 6,923**	**$ 116,294**	**$ 19,321**	**$ 1,079**	**$ 2,650**	**$ 544,153**
Revenues								
Tax	-	556,200	-	-	-	-	-	556,200
Other Fees for Services	315,000	44,500	-	519,000	-	-	-	878,500
Interest	50	200	300	200	35	25	5	815
Other	-	-	150,000	-	10,000	10,000	5,000	175,000
Total Revenues	**315,050**	**600,900**	**150,300**	**519,200**	**10,035**	**10,025**	**5,005**	**1,610,515**
Total Funds Available	**348,752**	**965,084**	**157,223**	**635,494**	**29,356**	**11,104**	**7,655**	**2,154,668**
Expenditures								
Personnel	107,277	38,438	-	-	-	-	-	145,715
Supplies	10,950	7,600	85,569	430,920	-	4,000	7,500	546,539
Maintenance	109,913	27,050	27,000	23,000	-	-	-	186,963
Utilities	-	37,410	-	16,250	-	-	-	53,660
Contractual Services	111,020	280,800	27,500	44,770	29,000	6,800	-	499,890
Vehicle Usage	-	-	-	3,500	-	-	-	3,500
Equipment & Buildings	-	16,500	16,500	-	-	-	-	33,000
Tourism	-	48,166	-	-	-	-	-	48,166
Transfers Out	-	114,000	-	-	-	-	-	114,000
Total Expenditures	**339,160**	**569,964**	**156,569**	**518,440**	**29,000**	**10,800**	**7,500**	**1,631,433**
Excess Revenues over Expenditures	**(24,110)**	**30,936**	**(6,269)**	**760**	**(18,965)**	**(775)**	**(2,495)**	**(20,918)**
Ending Fund Balance	**$ 9,592**	**$ 395,120**	**$ 654**	**$ 117,054**	**$ 356**	**$ 304**	**$ 155**	**$ 523,235**

City of Sherman
DEBT SERVICE FUNDS
2014 -2015 Annual Budget

	310 Auditorium Bonds	320 TIF #1	350 2008 CO Bonds	351 2009 CO Bonds	353 2009A CO Bonds	Total
Beginning Fund Balance	$ 146,299	$ 348,543	$ 10,066	$ 12,056	$ 58,798	$ 575,762
Revenues						
Property Tax	-	409,000	358,000	312,000	190,000	1,269,000
Interest	270	500	-	-	-	770
Transfer In	114,000	-	-	-	-	114,000
Total Revenues	114,270	409,500	358,000	312,000	190,000	1,383,770
Total Funds Available	260,569	758,043	368,066	324,056	248,798	1,959,532
Expenditures:						
Debt Service	114,088	313,321	358,107	312,060	245,513	1,343,089
Excess Revenues over Expenditures	182	96,179	(107)	(60)	(55,513)	40,681
Ending Fund Balance	$ 146,481	$ 444,722	$ 9,959	$ 11,996	$ 3,285	$ 616,443

City of Sherman
INTERNAL SERVICE FUNDS
2014 -2015 Annual Budget

	600 Insurance	630 IT	650 Equipment	660 Fleet Replacement	Total
Beginning Fund Balance	**$ 12,286**	**$ 90,458**	**$ 50,341**	**$ 142,068**	**$ 295,153**
Revenue					
Other Fees for Services	5,472,000	668,860	2,844,240	-	8,985,100
Interest	-	15	-	500	515
Transfer in	-	-	-	2,549,773	2,549,773
Total Revenue	**5,472,000**	**668,875**	**2,844,240**	**2,550,273**	**11,535,388**
Total Funds Available	**5,484,286**	**759,333**	**2,894,581**	**2,692,341**	**11,830,541**
Expenditures					
Personnel	-	351,184	761,000	-	1,112,184
Supplies	-	41,625	1,135,385	-	1,177,010
Maintenance	-	102,414	690,134	-	792,548
Utilities	-	53,360	35,250	-	88,610
Contract Wages	-	6,000	-	-	6,000
Technology Services	-	-	10,250	-	10,250
Contractual Services	5,319,000	19,015	187,220	-	5,525,235
Debt Service	-	-	-	220,229	220,229
Equipment & Buildings	-	95,261	25,000	2,329,544	2,449,805
Total Expenditures	**5,319,000**	**668,859**	**2,844,239**	**2,549,773**	**11,381,871**
Excess Revenues over Expenditures	**153,000**	**16**	**1**	**500**	**153,517**
Ending Fund Balance	**$ 165,286**	**$ 90,474**	**$ 50,342**	**$ 142,568**	**$ 448,670**

City of Sherman
PERPETUAL CARE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 1,313,221**	**$ 1,373,836**	**$ 1,455,836**
Revenues			
Other revenue	6,200	7,000	7,000
Interest Earned	54,415	75,000	75,000
Total Revenues	**60,615**	**82,000**	**82,000**
Total Funds Available	**1,373,836**	**1,455,836**	**1,537,836**
Expenditures			
Miscellaneous	-	-	-
Ending Fund Balance	**$ 1,373,836**	**$ 1,455,836**	**$ 1,537,836**

City of Sherman
GENERAL FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Amended Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 6,952,308**	**$ 6,144,829**	**$ 7,220,474**	**$ 8,707,442**
Revenues				
Property Taxes	6,026,008	6,432,500	6,450,000	7,430,000
Sales Taxes	13,337,682	13,069,000	14,350,000	13,706,000
Franchise Taxes	2,813,085	2,744,000	3,101,000	2,898,000
Other Taxes	115,903	125,000	146,000	146,000
Fines & Forfeitures	842,241	1,149,140	608,450	906,150
Recreation	299,821	286,300	319,000	319,000
Permits & Licenses	253,801	292,730	386,500	378,500
Rentals	63,784	63,295	80,100	79,995
Cemetery Sales and Services	128,405	200,700	177,700	247,700
Sales & Services	542,474	546,000	548,000	538,000
Ambulance Services	1,439,851	1,380,000	1,300,000	1,300,000
Interest	19,350	55,000	46,000	50,000
Grants and Miscellaneous	444,600	195,800	214,307	209,510
Total Revenues	26,327,005	26,539,465	27,727,057	28,208,855
Transfers In	3,670,766	4,311,000	4,311,000	3,486,000
Total Revenues and Transfers In	**29,997,771**	**30,850,465**	**32,038,057**	**31,694,855**
Total Funds Available	**36,950,079**	**36,995,294**	**39,258,531**	**40,402,297**
Expenditures				
Personnel	21,009,606	21,702,978	21,286,388	22,254,326
Supplies	1,369,913	1,445,191	1,361,919	1,479,276
Maintenance	1,059,014	1,408,415	1,287,165	1,323,810
Utilities	1,341,615	1,439,656	1,405,800	1,434,450
Contract Wages	166,670	231,410	238,792	212,750
Technology Services	469,156	496,870	452,080	553,090
Debt Service	69,431	-	-	-
Contractual and Sundry Services	1,441,693	1,599,932	1,517,747	1,690,762
Vehicle Usage	1,329,165	1,419,140	1,414,329	1,500,840
Equipment and Buildings	325,474	269,513	257,794	198,632
Transfer Out to Other Funds	-	-	440,000	1,900,000
Transfer Out to Fleet Fund	1,147,868	889,075	889,075	1,083,615
Total Expenditures	**29,729,605**	**30,902,180**	**30,551,089**	**33,631,551**
Excess Revenues over Expenditures	**268,166**	**(51,715)**	**1,486,968**	**(1,936,696)**
Ending Fund Balance	**$ 7,220,474**	**$ 6,093,114**	**$ 8,707,442**	**$ 6,770,746**

City of Sherman
UTILITY FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Adjusted Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Reserve	**$ 6,517,424**	**$ 6,848,028**	**$ 6,606,199**	**$ 4,683,306**
Revenues				
Water Revenues	11,574,956	12,132,000	12,036,000	12,683,000
Sewer Revenues	6,668,455	6,654,000	7,085,000	7,022,000
Laboratory Charges	121,219	125,100	132,000	131,000
Service & Penalties	532,541	494,000	542,000	542,000
Interest	21,338	16,000	11,000	11,000
Intergovernmental	518,962	453,092	453,092	546,467
Miscellaneous	140,851	85,700	215,000	144,000
Total Revenues	19,578,322	19,959,892	20,474,092	21,079,467
Transfers In	123,700	135,000	135,000	153,100
Total Revenues and Transfers In	**19,702,022**	**20,094,892**	**20,609,092**	**21,232,567**
Total Funds Available	**26,219,446**	**26,807,920**	**27,215,291**	**25,915,873**
Expenditures				
Personnel	4,551,845	4,742,293	4,812,976	5,036,904
Supplies	929,885	1,033,612	978,328	1,029,756
Maintenance & Repair	1,588,472	1,960,323	1,719,940	1,775,554
Utilities	2,218,568	2,675,900	2,359,360	2,561,000
Technology Services	68,994	67,730	61,690	90,170
Debt Service	4,572,014	4,695,608	4,625,508	5,163,079
Contract Wages	47,081	124,000	72,000	124,000
Contractual & Special Services	1,868,248	1,565,720	1,506,970	1,555,384
Vehicle Usage	263,691	282,110	262,753	344,390
Other	272,344	476,711	779,000	451,000
Capital Expenses	59,310	8,530	8,460	44,900
Total Expenditures	16,440,452	17,632,537	17,186,985	18,176,137
Transfers Out				
General Fund-Franch & Admin	1,602,000	1,643,000	1,643,000	1,747,000
General Fund-Other	1,442,000	2,057,000	2,057,000	1,100,000
Other Funds	-	1,400,000	1,605,000	350,000
Fleet	128,795	40,000	40,000	308,680
Total Transfers Out	3,172,795	5,140,000	5,345,000	3,505,680
Total Expenditures and Transfers Out	**19,613,247**	**22,772,537**	**22,531,985**	**21,681,817**
Excess Revenues over Expenditures	**88,775**	**(2,677,645)**	**(1,922,893)**	**(449,250)**
Ending Reserve	**$ 6,606,199**	**$ 4,170,383**	**$ 4,683,306**	**$ 4,234,056**

City of Sherman
SOLID WASTE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Original Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 1,141,483**	**$ 1,342,857**	**$ 1,405,087**	**$ 1,595,793**
Revenues				
Solid Waste Fees	5,327,724	5,392,390	5,680,000	5,561,000
Service Penalties	51,635	47,000	52,000	52,000
Interest	921	500	1,500	1,500
Miscellaneous	126,957	92,000	87,200	87,200
Total Revenues	**5,507,237**	**5,531,890**	**5,820,700**	**5,701,700**
Total Funds Available	**6,648,720**	**6,874,747**	**7,225,787**	**7,297,493**
Expenditures				
Personnel	1,375,134	1,545,863	1,468,080	1,565,756
Supplies	100,989	113,625	100,206	162,380
Maintenance & Repair	48,057	60,440	52,920	59,999
Utilities	21,895	32,600	25,310	30,590
Contract Wages	-	2,080	-	2,080
Technology Services	10,349	12,900	11,750	14,350
Solid Waste Debt Service	35,210	-	-	-
Contractual & Sundry Services	1,432,819	1,452,372	1,511,507	1,511,042
Vehicle Usage	1,037,660	1,076,410	991,929	995,510
Capital Expenses	-	55,000	55,048	-
Transfers Out-Franchise & Admin	737,766	611,000	611,000	639,000
Transfers Out-Billing		135,000	135,000	153,100
Transfers Out-Other	-	-	45,000	-
Transfers Out-Fleet	443,754	622,244	622,244	1,157,478
Total Expenditures	**5,243,633**	**5,719,534**	**5,629,994**	**6,291,285**
Excess Revenues over Expenditures	**263,604**	**(187,644)**	**190,706**	**(589,585)**
Ending Fund Balance	**$ 1,405,087**	**$ 1,155,213**	**$ 1,595,793**	**$ 1,006,208**

City of Sherman
EMPLOYEE INSURANCE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ (247,367)**	**$ 52,550**	**$ (318,771)**	**$ 12,286**
Revenues				
Employer Contributions	3,696,086	4,202,000	3,935,000	4,327,000
Employee Contributions	799,305	620,000	892,000	892,000
Retiree Contributions	252,684	266,000	238,000	247,000
COBRA Contributions	5,641	8,000	8,000	6,000
Miscellaneous Revenue	-	-	57	-
Transfers In	800,000	200,000	750,000	-
Total Revenues	**5,553,716**	**5,296,000**	**5,823,057**	**5,472,000**
Total Funds Available	**5,306,349**	**5,348,550**	**5,504,286**	**5,484,286**
Expenditures				
Health Insurance Claims	4,999,150	4,400,000	4,840,000	4,650,000
Insurance Premiums & Cost	582,424	560,000	577,000	594,000
Life Insurance	43,546	45,000	50,000	50,000
Miscellaneous	-	25,000	25,000	25,000
Total Expenditures	**5,625,120**	**5,030,000**	**5,492,000**	**5,319,000**
Excess Revenues over Expenditures	**(71,404)**	**266,000**	**331,057**	**153,000**
Ending Fund Balance	**$ (318,771)**	**$ 318,550**	**$ 12,286**	**$ 165,286**

City of Sherman
GENERAL IMPROVEMENT FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Adjusted Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 456,994**	**$ 23,236**	**$ 310,882**	**$ 416,028**
Revenues				
Transfers In	200,000	600,000	740,000	1,900,000
SEDCO (TxDot and GIS)	260,000	200,000	200,000	200,000
Grant Proceeds	50,333	-	16,583	-
Investment Interest	483	250	100	-
Miscellaneous	413,588	-	-	1,300,000
Total Revenues	**924,404**	**800,250**	**956,683**	**3,400,000**
Total Funds Available	**1,381,398**	**823,486**	**1,267,565**	**3,816,028**
Expenditures				
Washington Street West	3,150	-	85,000	-
GIS System	38,717	203,550	203,550	200,000
Watershed Management	63,613	-	-	-
Soil Conservation Emergency Action Plan Study	14,073	-	1,170	-
Neighborhood Revitalization-Fielder Park	143,835	44,937	44,937	-
Municipal Building Repair	455	328,730	138,730	240,815
Canyon Grove to Hwy 82	1,979	-	-	-
Taylor Street Complex	191,106	650	650	-
Hwy 1417 Ramp from Hwy 75	400,000	-	-	-
Ramp Reversal-Hwy 1417 and 75	213,588	-	-	-
* Loy Lake Bridge	-	-	-	1,300,000
Street Improvement Program	-	-	-	1,500,000
Fallon Drive Bridge Repair	-	287,500	287,500	-
Hunt Street Erosion	-	90,000	90,000	100,000
Fire Station Repairs	-	-	-	50,000
Total Expenditures	**1,070,516**	**955,367**	**851,537**	**3,390,815**
Excess Revenues over Expenditures	**(146,112)**	**(155,117)**	**105,146**	**9,185**
Ending Fund Balance	**$ 310,882**	**$ (131,881)**	**$ 416,028**	**$ 425,213**

* **TXDOT Participation**

City of Sherman
UTILITY IMPROVEMENT FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Budget 2013-2014	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 3,590,265**	**$ 1,490,937**	**$ 2,170,599**	**$ 1,436,691**
Revenues				
Transfers In	-	600,000	600,000	350,000
SEDCO Reimbursements for Hwy 289 Water	227,221	-	268,189	-
Interest Income	11,309	15,000	15,000	7,500
Total Revenues	**238,530**	**615,000**	**883,189**	**357,500**
Total Funds Available	**3,828,795**	**2,105,937**	**3,053,788**	**1,794,191**
Expenditures				
Utility Oversizing	-	100,000	-	50,000
WWTP Digester Rehab	22,516	-	-	-
Gallagher Tower Evaluation	19,623	-	11,300	-
Sears Lift Station	8,898	-	72,437	25,000
WTP Second Feed	3,600	-	-	-
Hwy 289 Water	254,442	-	171,018	-
Hwy 289 Sewer	78,095	-	35,970	-
Upgrade Metering and Telemetry for Water System	195,067	-	92,772	-
Well Repairs and Upgrades	730	-	624,270	-
Gallagher Elevated Tank Painting and Repair	-	1,125,000	-	1,125,000
Infiltration & Inflow Office and Storage Facility	21,885	-	69,250	-
** Blalock Industrial Sewer	18,860	-	-	-
* VFD Headworks Pump Replacement	10,000	-	-	-
WWTP Effluent Reuse Engineering	24,480	-	585	-
Cherry Park Pump Station Rehab	-	500,000	500,000	-
Ricketts St Water Line	-	168,000	-	168,000
Water Treatment Plant Expansion	-	-	39,495	-
WWTP Basin Cleaning	-	-	-	350,000
Transfers Out-Employee Insurance Fund	1,000,000	-	-	-
Total Expenditures	**1,658,196**	**1,893,000**	**1,617,097**	**1,718,000**
Excess Revenues over Expenditures	**(1,419,666)**	**(1,278,000)**	**(733,908)**	**(1,360,500)**
Ending Fund Balance	**$ 2,170,599**	**$ 212,937**	**$ 1,436,691**	**$ 76,191**

PUBLIC CHARITIES FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 50,293**	**$ 50,286**	**$ 39,441**
Revenues			
Interest	84	85	85
Animal Shelter Donations	9,411	12,000	12,000
Pet Adoption Donations	12,801	750	500
Fishing Festival	163	150	150
Fire Dept Donations	1,205	500	500
Genealogical Donations	24	150	150
Sherman Beautification	-	2,000	1,000
Parks Concessions Revenue	4,254	5,000	5,000
Parks & Recreation Donations	500	500	500
Total Revenues	**28,442**	**21,135**	**19,885**
Total Funds Available	**78,735**	**71,421**	**59,326**
Expenditures			
Library Donations	-	58	-
Glennie O. Ham Center	-	794	-
Altrusa (W.A.F.A.)	-	63	-
Senior Citizen's Dance Club	-	50	70
Animal Shelter Donations	16,003	13,000	32,000
Pet Adoption Fund	8,082	2,000	4,000
Fire Dept Donations	-	5,500	3,000
Fishing Festival	234	500	800
Genealogical	-	15	300
Remodeling Contingency	-	4,000	5,000
Total Expenditures	-	1,500	1,500
Parks Concessions Expense	3,698	4,000	4,000
Parks & Recreation Donations	432	500	500
Total Expenditures	**28,449**	**31,980**	**51,170**
Excess Revenues over Expenditures	**(7)**	**(10,845)**	**(31,285)**
Ending Fund Balance	**$ 50,286**	**$ 39,441**	**$ 8,156**

City of Sherman
LAND TRANSACTION FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	$ 68,934	$ 69,052	$ 69,172
Revenues			
Land Sales	-	-	-
Interest Earned	118	120	120
Total Revenues	**118**	**120**	**120**
Total Funds Available	**69,052**	**69,172**	**69,292**
Expenditures			
Miscellaneous	-	-	**65,000**
Excess Revenues over Expenditures	**118**	**120**	**(64,880)**
Ending Fund Balance	**$ 69,052**	**$ 69,172**	**$ 4,292**

City of Sherman
STREET REVOLVING FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 450,096**	**$ 451,123**	**$ 451,873**
Revenues			
Interest Income	1,027	750	750
Total Revenues	**1,027**	**750**	**750**
Total Funds Available	**451,123**	**451,873**	**452,623**
Expenditures	-	-	-
Ending Fund Balance	**$ 451,123**	**$ 451,873**	**$ 452,623**

City of Sherman
TIF #3 CONSTRUCTION FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 697,848**	**$ 705,757**	**$ 656,034**
Revenues			
Property Tax	64,854	69,677	70,500
Interest	487	600	600
Total Revenues	**65,341**	**70,277**	**71,100**
Total Funds Available	**763,189**	**776,034**	**727,134**
Expenditures			
Improvements	**57,432**	**120,000**	**725,000**
Excess Revenues over Expenditures	**7,909**	**(49,723)**	**(653,900)**
Ending Fund Balance	**$ 705,757**	**$ 656,034**	**$ 2,134**

City of Sherman
TIF #2 CONSTRUCTION FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 85,291**	**$ (88,314)**	**$ (39,919)**
Revenues			
Grant Revenue	129,060	1,925	-
Property Tax	60,464	64,400	65,000
Interest	405	600	600
Total Revenues	**189,929**	**66,925**	**65,600**
Total Funds Available	**275,220**	**(21,389)**	**25,681**
Expenditures:			
Improvements	**363,534**	**18,530**	**25,000**
Excess Revenues over Expenditures	**(173,605)**	**48,395**	**40,600**
Ending Fund Balance	**$ (88,314)**	**$ (39,919)**	**$ 681**

City of Sherman
AUDITORIUM DEBT SERVICE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 144,670**	**$ 142,204**	**$ 146,299**
Revenues			
Transfers-in from Hotel/Motel Tax	115,000	115,000	114,000
Interest	272	270	270
Total Revenues	**115,272**	**115,270**	**114,270**
Total Funds Available	**259,942**	**257,474**	**260,569**
Expenditures			
Debt Service	117,438	110,425	113,338
Agent Fees	300	750	750
Total Expenditures	**117,738**	**111,175**	**114,088**
Excess Revenues over Expenditures	**(2,466)**	**4,095**	**182**
Ending Fund Balance	**$ 142,204**	**$ 146,299**	**$ 146,481**

City of Sherman
TIF #1 DEBT SERVICE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 226,562**	**$ 260,995**	**$ 348,543**
Revenues			
Property Tax	353,135	403,101	409,000
Interest	412	500	500
Total Revenues	**353,547**	**403,601**	**409,500**
Total Funds Available	**580,109**	**664,596**	**758,043**
Expenditures			
Debt Service	318,914	315,853	312,571
Agent Fees	200	200	750
Total Expenditures	**319,114**	**316,053**	**313,321**
Excess Revenues over Expenditures	**34,433**	**87,548**	**96,179**
Ending Fund Balance	**$ 260,995**	**$ 348,543**	**$ 444,722**

City of Sherman
2008 CO DEBT SERVICE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	$ 9,335	$ 9,865	$ 10,066
Revenues			
Property Tax Revenues	358,000	361,000	358,000
Total Revenues	**358,000**	**361,000**	**358,000**
Total Funds Available	**367,335**	**370,865**	**368,066**
Expenditures			
Debt Service	357,470	360,049	357,357
Agent Fees	-	750	750
Total Expenditures	**357,470**	**360,799**	**358,107**
Excess Revenues over Expenditures	**530**	**201**	**(107)**
Ending Fund Balance	**$ 9,865**	**$ 10,066**	**$ 9,959**

City of Sherman
2009 CO DEBT SERVICE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 149,376**	**$ 12,316**	**$ 12,056**
Revenues			
Property Tax Revenues	175,000	312,000	312,000
Total Revenues	**175,000**	**312,000**	**312,000**
Total Funds Available	**324,376**	**324,316**	**324,056**
Expenditures			
Debt Service	311,560	311,510	311,310
Agent Fees	500	750	750
Total Expenditures	**312,060**	**312,260**	**312,060**
Excess Revenues over Expenditures	**(137,060)**	**(260)**	**(60)**
Ending Fund Balance	**$ 12,316**	**$ 12,056**	**$ 11,996**

City of Sherman
2009A CO DEBT SERVICE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 1,320**	**$ 3,407**	**$ 58,798**
Revenues			
Property Tax Revenues	245,000	244,000	190,000
Transfer In	-	55,804	-
Total Revenues	**245,000**	**299,804**	**190,000**
Total Funds Available	**246,320**	**303,211**	**248,798**
Expenditures			
Debt Service	242,413	243,663	244,763
Agent Fees	500	750	750
Total Expenditures	**242,913**	**244,413**	**245,513**
Excess Revenues over Expenditures	**2,087**	**55,391**	**(55,513)**
Ending Fund Balance	**$ 3,407**	**$ 58,798**	**$ 3,285**

City of Sherman
POLICE PROGRAMS FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 149,145**	**$ 45,624**	**$ 33,702**
Revenues			
E 9-1-1 Service Fees	268,309	280,000	280,000
Security and Technology Fees	46,980	26,500	35,000
Interest	172	50	50
Total Revenues	**315,461**	**306,550**	**315,050**
Total Funds Available	**464,606**	**352,174**	**348,752**
Expenditures			
Personnel	110,735	107,762	107,277
Supplies	60,510	11,894	10,950
Maintenance/Repairs	157,878	101,225	109,913
Contractual Payments	89,859	97,591	111,020
Total Expenditures	**418,982**	**318,472**	**339,160**
Excess Revenues over Expenditures	**(103,521)**	**(11,922)**	**(24,110)**
Ending Fund Balance	**$ 45,624**	**$ 33,702**	**$ 9,592**

City of Sherman
PARKS PRIDE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 17,461**	**$ 19,286**	**$ 19,321**
Revenues			
PRIDE Donations	10,155	10,000	10,000
Interest Income	41	35	35
Total Revenues	**10,196**	**10,035**	**10,035**
Total Funds Available	**27,657**	**29,321**	**29,356**
Expenditures			
Park Improvements	**8,371**	**10,000**	**29,000**
Excess Revenues over Expenditures	**1,825**	**35**	**(18,965)**
Ending Fund Balance	**$ 19,286**	**$ 19,321**	**$ 356**

City of Sherman
POLICE PRIDE FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 17,073**	**$ 10,554**	**$ 1,079**
Revenues			
PRIDE Donations	10,155	10,000	10,000
Interest Income	32	25	25
Total Revenues	**10,187**	**10,025**	**10,025**
Total Funds Available	**27,260**	**20,579**	**11,104**
Expenditures			
Supplies	9,857	2,000	4,000
Travel/Tuition	5,418	4,000	3,000
Contractual Services	1,431	2,000	3,800
Canine Replacement Dog	-	11,500	-
Total Expenditures	**16,706**	**19,500**	**10,800**
Excess Revenues over Expenditures	**(6,519)**	**(9,475)**	**(775)**
Ending Fund Balance	**$ 10,554**	**$ 1,079**	**$ 304**

City of Sherman
DONATIONS FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 2,245**	**$ 3,642**	**$ 2,650**
Revenues			
Donations	3,491	5,000	5,000
Interest Income	3	8	5
Total Revenues	**3,494**	**5,008**	**5,005**
Total Funds Available	**5,739**	**8,650**	**7,655**
Expenditures			
Supplies	**2,097**	**6,000**	**7,500**
Excess Revenues over Expenditures	**1,397**	**(992)**	**(2,495)**
Ending Fund Balance	**$ 3,642**	**$ 2,650**	**$ 155**

City of Sherman
HOTEL/MOTEL TAX FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 163,963**	**$ 204,842**	**$ 364,184**
Revenues			
Hotel/Motel Tax 5%	378,347	451,000	397,300
Hotel/Motel Tax 2%	151,339	180,400	158,900
Penalties	3,305	200	-
Miscellaneous	1,372	400	-
Interest	51	200	200
Program/Sponsor Fees	35,736	23,850	20,000
Auditorium/Ballroom Rental	28,378	33,000	24,500
Total Revenues	**598,528**	**689,050**	**600,900**
Total Funds Available	**762,491**	**893,892**	**965,084**
Expenditures:			
Tourism			
Chamber/CVB contract	-	-	240,000
Administration	75,912	122,578	48,166
Programs	138,146	111,000	
Downtown Building Incentive	-	15,000	40,000
Museum Support	82,500	70,000	
Arts Council	36,000	-	-
Ballroom:			
Total Ballroom:	72,307	66,149	73,423
Auditorium:			
Total Auditorium	25,084	29,981	54,375
Transfer to General Fund, admin	12,700	-	-
Transfer to Auditorium Debt Service	115,000	115,000	114,000
Total Expenditures	**557,649**	**529,708**	**569,964**
Excess Revenues over Expenditures	**40,879**	**159,342**	**30,936**
Ending Fund Balance	**$ 204,842**	**$ 364,184**	**$ 395,120**

City of Sherman
DRUG ENFORCEMENT FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 50,327**	**$ 145,097**	**$ 6,923**
Revenues			
Police Confiscated Funds	208,151	150,000	150,000
Interest Income	225	300	300
Total Revenues	**208,376**	**150,300**	**150,300**
Total Funds Available	**258,703**	**295,397**	**157,223**
Expenditures			
Supplies	61,552	45,930	85,569
Maintenance and Repair	38	29,000	27,000
Contractual Services	206	72,962	2,000
Travel & Tuition	7,645	20,000	25,500
Equipment	44,165	120,582	16,500
Total Expenditures	**113,606**	**288,474**	**156,569**
Excess Revenues over Expenditures	**94,770**	**(138,174)**	**(6,269)**
Ending Fund Balance	**$ 145,097**	**$ 6,923**	**$ 654**

City of Sherman
MUNICIPAL AIRPORT FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 121,065**	**$ 118,818**	**$ 116,294**
Revenues			
Interest Income	255	200	200
Airport Rentals	48,270	49,000	49,000
Fuel Sales	500,880	475,000	470,000
Miscellaneous	1,288	100	-
Total Revenues	**550,693**	**524,300**	**519,200**
Total Funds Available	**671,758**	**643,118**	**635,494**
Expenditures			
Fuel Purchases	495,486	448,000	430,000
Supplies	231	1,410	920
Maintenance	3,714	23,000	23,000
Contractual Services	36,394	37,074	44,770
Utilities	14,995	15,900	16,250
Vehicle Usage	2,120	1,440	3,500
Total Expenditures	**552,940**	**526,824**	**518,440**
Excess Revenues over Expenditures	**(2,247)**	**(2,524)**	**760**
Ending Fund Balance	**$ 118,818**	**$ 116,294**	**$ 117,054**

City of Sherman
INFORMATION TECHNOLOGY FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 104,989**	**$ 102,824**	**$ 90,458**
Revenues			
Technology Services:			
General Fund	469,156	452,080	553,090
Tourism	1,725	1,470	1,000
Equipment Services Fund	8,624	8,810	10,250
Utility Fund	68,994	61,690	90,170
Solid Waste Fund	10,349	11,750	14,350
Interest Earned	29	15	15
Miscellaneous Revenue	612	17	-
Total Revenues	**559,489**	**535,832**	**668,875**
Total Funds Available	**664,478**	**638,656**	**759,333**
Expenditures			
Personnel	298,212	327,203	351,184
Supplies	21,770	25,308	41,625
Maintenance & Repairs	165,700	97,075	102,414
Utilities	48,559	51,560	53,360
Contract Wages	168	20,000	6,000
Contractual Services & Other	10,891	14,660	19,015
Equipment	16,354	12,392	95,261
Total Expenditures	**561,654**	**548,198**	**668,859**
Excess Revenues over Expenditures	**(2,165)**	**(12,366)**	**16**
Ending Fund Balance	**$ 102,824**	**$ 90,458**	**$ 90,474**

City of Sherman
EQUIPMENT SERVICES FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 104,050**	**$ 67,126**	**$ 50,341**
Revenues			
Equipment Service Revenue:			
General Fund	1,323,495	1,414,329	1,500,840
Airport Fund	2,120	1,440	3,500
Utility Fund	263,691	262,753	344,390
Solid Waste Fund	1,037,660	991,929	995,510
Miscellaneous Revenue	10,696	1,700	-
Total Revenues	**2,637,662**	**2,672,151**	**2,844,240**
Total Funds Available	**2,741,712**	**2,739,277**	**2,894,581**
Expenditures			
Personnel	695,074	748,178	761,000
Supplies	1,028,864	1,069,107	1,135,385
Maintenance & Repair	707,785	637,625	690,134
Utilities	32,562	35,860	35,250
Technology Services	8,624	8,810	10,250
Contractual Services	157,110	170,409	187,220
Equipment	44,567	18,947	25,000
Total Expenditures	**2,674,586**	**2,688,936**	**2,844,239**
Excess Revenues over Expenditures	**(36,924)**	**(16,785)**	**1**
Ending Fund Balance	**$ 67,126**	**$ 50,341**	**$ 50,342**

City of Sherman
FLEET REPLACEMENT FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Budget 2013-2014	Projected 2014-2015	Proposed 2014-2015
Beginning Fund Balance	**$ 362,475**	**$ 153,562**	**$ 150,789**	**$ 142,068**
Revenues				
Transfers-In for Debt Serv	220,228	220,228	220,228	220,228
Transfer In for Equip Purchase	1,500,189	1,331,091	1,334,091	2,329,545
Interest	65	400	500	500
Miscellaneous	1,829	-	-	-
Total Revenues	**1,722,311**	**1,551,719**	**1,554,819**	**2,550,273**
Total Funds Available	**2,084,786**	**1,705,281**	**1,705,608**	**2,692,341**
Expenditures				
Debt Service	220,228	220,228	220,228	220,229
Equipment-General Fund	941,980	668,847	680,450	863,386
Equipment-Utility Fund	135,668	40,000	41,389	308,680
Equipment-Solid Waste Fund	636,121	622,244	621,473	1,157,478
Total Expenditures	**1,933,997**	**1,551,319**	**1,563,540**	**2,549,773**
Excess Revenues over Expenditures	**(211,686)**	**400**	**(8,721)**	**500**
Ending Fund Balance	**$ 150,789**	**$ 153,962**	**$ 142,068**	**$ 142,568**

City of Sherman
WATER CONSUMER DEPOSITS
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	$ 238,084	239,239	240,439
Revenues			
Interest Income	1,155	1,200	1,200
Total Funds Available	239,239	240,439	241,639
Expenditures			
Miscellaneous	-	-	-
Ending Fund Balance	$ 239,239	$ 240,439	$ 241,639

City of Sherman
PRO RATA FUND
2014 -2015 Annual Budget

	Actual 2012-2013	Projected 2013-2014	Proposed 2014-2015
Beginning Fund Balance	**$ 189,881**	**$ 194,697**	**$ 210,147**
Revenues			
Interest Income	316	15,000	10,000
Pro Rata Fees	4,500	450	500
Total Revenues	**4,816**	**15,450**	**10,500**
Total Funds Available	**194,697**	**210,147**	**220,647**
Expenditures			
Miscellaneous	**-**	**-**	**15,000**
Excess Revenues over Expenditures	**4,816**	**15,450**	**10,500**
Ending Fund Balance	**$ 194,697**	**$ 210,147**	**$ 205,647**

TRANSFERS SCHEDULE

FUND	DETAILS	BUDGETED FY14/15 Expense TRANSFER FROM Debit	BUDGETED FY14/15 Revenue TRANSFER TO Credit
100	From fund 700 5% franchise, admin cost		$ 1,747,000.00
	From fund 700 other		$ 1,100,000.00
	From fund 790, dept 243, 244, 245		$ 639,000.00
	To fund 222 for CIP	$ 1,900,000.00	
	To fund 660 for debt service	$ 220,228.00	
	To fund 660 for equipment purchases	$ 863,386.00	
222	From fund 100		$ 1,900,000.00
310	From fund 460		$ 114,000.00
460	To fund 310	$ 114,000.00	
660	From fund 100, debt service		$ 220,228.00
	From fund 100, equipment purchase		$ 863,386.00
	From fund 700, equipment purchase		$ 308,680.00
	From fund 790, equipment purchase		$ 1,157,478.00
700	To fund 100 5% franchise, admin cost	$ 1,747,000.00	
	To fund 100, other	$ 1,100,000.00	
	To fund 770	$ 350,000.00	
	From fund 790, admin cost		$ 153,100.00
	To fund 660 for equipment purchase	$ 308,680.00	
770	From fund 700		$ 350,000.00
790	To fund 100 8% franchise, admin cost RSW	$ 244,000.00	
790	To fund 700 admin cost RSW	$ 58,400.00	
790	To fund 100 8% franchise, admin cost CSW	$ 357,000.00	
790	To fund 700 admin cost CSW	$ 85,600.00	
790	To fund 100 8% franchise, admin cost Recycle	$ 38,000.00	
790	To fund 700 admin cost Recycle	$ 9,100.00	
790	To fund 660, equipment purchase	$ 1,157,478.00	
	TOTALS	$ 8,552,872.00	$ 8,552,872.00

City of Sherman

Property Tax Historical Summary

Fiscal Year	Estimated Taxable Value (in 000)	Tax Levy (in 000)	Total Collections (in 000)	Property Tax Rate (per $100)
2004	$ 1,515,989	$ 6,064	$ 5,912	$ 0.400
2005	$ 1,590,950	$ 6,364	$ 6,258	$ 0.400
2006	$ 1,735,457	$ 6,942	$ 6,802	$ 0.400
2007	$ 1,886,876	$ 7,548	$ 7,513	$ 0.400
2008	$ 1,979,001	$ 7,921	$ 7,741	$ 0.400
2009	$ 2,072,868	$ 6,633	$ 6,587	$ 0.320
2010	$ 2,187,663	$ 7,001	$ 6,874	$ 0.320
2011	$ 2,195,729	$ 7,026	$ 6,923	$ 0.320
2012	$ 2,201,611	$ 7,045	$ 6,918	$ 0.320
2013	$ 2,268,236	$ 7,258	$ 7,139	$ 0.320
2014 (est)	$ 2,257,117	$ 7,855	$ 7,751	$ 0.348

City of Sherman

Bonded Debt as of 7/31/14

	(1)				(2)			
	$2,840,000 Combination Tax & Tax Increment Revenue 2004 Series TIF Zone#1, Certificates of Obligation				***$1,605,000 General Obligation Refunding, Series 2006***			
Fiscal Yr	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Coupon**	**Principal**	**Interest**	**TOTAL**
2015	4.44%	160,000.00	79,032.00	239,032.00	3.75%	60,000.00	53,337.50	113,337.50
2016	4.44%	170,000.00	71,928.00	241,928.00	3.75%	60,000.00	51,087.50	111,087.50
2017	4.44%	180,000.00	64,380.00	244,380.00	3.75%	65,000.00	48,743.75	113,743.75
2018	4.44%	185,000.00	56,388.00	241,388.00	3.75%	70,000.00	46,212.50	116,212.50
2019	4.44%	195,000.00	48,174.00	243,174.00	4.00%	70,000.00	43,500.00	113,500.00
2020	4.44%	205,000.00	39,516.00	244,516.00	4.00%	75,000.00	40,600.00	115,600.00
2021	4.44%	215,000.00	30,414.00	245,414.00	4.00%	80,000.00	37,500.00	117,500.00
2022	4.44%	230,000.00	20,868.00	250,868.00	4.00%	80,000.00	34,300.00	114,300.00
2023	4.44%	240,000.00	10,656.00	250,656.00	4.00%	85,000.00	31,000.00	116,000.00
2024		-	-	-	4.00%	85,000.00	27,600.00	112,600.00
2025		-	-	-	4.25%	85,000.00	24,093.75	109,093.75
2026		-	-	-	4.25%	95,000.00	20,268.75	115,268.75
2027		-	-	-	4.25%	100,000.00	16,125.00	116,125.00
2028		-	-	-	4.375%	100,000.00	11,812.50	111,812.50
2029		-	-	-	4.375%	105,000.00	7,328.13	112,328.13
2030		-	-	-	4.375%	115,000.00	2,515.63	117,515.63
		1,780,000.00	421,356.00	2,201,356.00		1,330,000.00	496,025.01	1,826,025.01

(1) These bonds were issued in 2004 to provide funding for infrastructure development for Sherman Town Center. Debt service is financed through tax increment property tax revenues.

(2) These bonds were issued in 2006 to partially refund the 2000 Series Auditorium/Ballroom restoration bonds.

City of Sherman

Bonded Debt as of 7/31/14

	(3)				(4)			
	$5,000,000 2008 Series Revenue Certificates of Obligation				***$4,100,000 Capital Improvement Fund Projects 2009 Series Revenue Certificates of Obligation***			
Fiscal Yr	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Coupon**	**Principal**	**Interest**	**TOTAL**
2015	3.62%	215,000.00	142,356.50	357,356.50	3.98%	178,333.00	132,977.00	311,310.00
2016	3.62%	225,000.00	134,392.50	359,392.50	3.98%	180,000.00	127,627.00	307,627.00
2017	3.62%	235,000.00	126,066.50	361,066.50	3.98%	185,000.00	121,327.00	306,327.00
2018	3.62%	245,000.00	117,378.50	362,378.50	3.98%	191,667.00	114,852.00	306,519.00
2019	3.62%	255,000.00	108,328.50	363,328.50	3.98%	196,667.00	107,665.00	304,332.00
2020	3.62%	265,000.00	98,916.50	363,916.50	3.98%	208,333.00	99,799.00	308,132.00
2021	3.62%	280,000.00	89,052.00	369,052.00	3.98%	213,333.00	91,465.00	304,798.00
2022	3.62%	290,000.00	78,735.00	368,735.00	3.98%	225,000.00	82,932.00	307,932.00
2023	3.62%	305,000.00	67,965.50	372,965.50	3.98%	231,667.00	73,932.00	305,599.00
2024	3.62%	315,000.00	56,743.50	371,743.50	3.98%	241,667.00	64,665.00	306,332.00
2025	3.62%	330,000.00	45,069.00	375,069.00	3.98%	253,333.00	54,696.00	308,029.00
2026	3.62%	345,000.00	32,851.50	377,851.50	3.98%	265,000.00	44,246.00	309,246.00
2027	3.62%	360,000.00	20,091.00	380,091.00	3.98%	240,000.00	32,851.00	272,851.00
2028	3.62%	375,000.00	13,575.00	388,575.00	3.98%	250,000.00	22,531.00	272,531.00
2029		-	-	-	3.98%	265,000.00	11,594.00	276,594.00
2030		-	-	-		-	-	-
		4,040,000.00	1,131,521.50	5,171,521.50		3,325,000.00	1,183,159.00	4,508,159.00

(3) These bonds were issued in 2008 to provide funding for park and street development and improvements.

(4) These bonds were issued in the spring of 2009 to provide funding for park and street development and improvements

City of Sherman

Bonded Debt as of 7/31/14

	(5)				(6)			
	$900,000 *TIF #1* ***2009 Series Revenue Certificates of Obligation***				***$3,500,000*** ***Capital Improvement Fund Projects*** ***2009A Series Revenue Certificates of Obligation***			
Fiscal Yr	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Coupon**	**Principal**	**Interest**	**TOTAL**
2015	3.00%	46,666.67	26,872.49	73,539.16	3.00%	135,000.00	109,762.50	244,762.50
2016	3.50%	50,000.00	25,472.49	75,472.49	3.00%	145,000.00	105,712.50	250,712.50
2017	3.50%	50,000.00	23,722.49	73,722.49	3.25%	150,000.00	101,362.50	251,362.50
2018	3.75%	53,333.33	21,972.49	75,305.83	3.50%	155,000.00	96,487.50	251,487.50
2019	4.00%	53,333.33	19,972.49	73,305.83	3.50%	165,000.00	91,062.50	256,062.50
2020	4.00%	56,666.67	17,839.16	74,505.83	3.50%	170,000.00	85,287.50	255,287.50
2021	4.00%	56,666.67	15,572.49	72,239.16	3.75%	180,000.00	79,337.50	259,337.50
2022	4.00%	60,000.00	13,305.83	73,305.83	3.75%	190,000.00	72,587.50	262,587.50
2023	4.00%	63,333.33	10,905.83	74,239.16	4.00%	200,000.00	65,462.50	265,462.50
2024	4.13%	63,333.33	8,372.49	71,705.83	4.00%	210,000.00	57,462.50	267,462.50
2025	4.13%	66,666.67	5,760.00	72,426.67	4.00%	215,000.00	49,062.50	264,062.50
2026	4.30%	70,000.00	3,010.00	73,010.00	4.00%	230,000.00	40,462.50	270,462.50
2027		-	-	-	4.125%	240,000.00	31,262.50	271,262.50
2028		-	-	-	4.125%	250,000.00	21,362.50	271,362.50
2029		-	-	-	4.25%	260,000.00	11,050.00	271,050.00
2030		-	-	-		-	-	-
		690,000.00	192,778.27	882,778.27		2,895,000.00	1,017,725.00	3,912,725.00

(5) These bonds were issued in 2009 to fund infrastructure in the Town Center TIF Zone.

(6) These bonds were issued in the fall of 2009 to provide funding for park and street development and improvements.

City of Sherman

Bonded Debt as of 7/31/14

	TOTALS		
Fiscal Yr	**Principal**	**Interest**	**TOTAL**
2015	794,999.67	544,337.99	1,339,337.66
2016	830,000.00	516,219.99	1,346,219.99
2017	865,000.00	485,602.24	1,350,602.24
2018	900,000.33	453,290.99	1,353,291.33
2019	935,000.33	418,702.49	1,353,702.83
2020	979,999.67	381,958.16	1,361,957.83
2021	1,024,999.67	343,340.99	1,368,340.66
2022	1,075,000.00	302,728.33	1,377,728.33
2023	1,125,000.33	259,921.83	1,384,922.16
2024	915,000.33	214,843.49	1,129,843.83
2025	949,999.67	178,681.25	1,128,680.92
2026	1,005,000.00	140,838.75	1,145,838.75
2027	940,000.00	100,329.50	1,040,329.50
2028	975,000.00	69,281.00	1,044,281.00
2029	630,000.00	29,972.13	659,972.13
2030	115,000.00	2,515.63	117,515.63
	14,060,000.00	4,442,564.78	18,502,564.78

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. B. 2.**

Meeting Date: 08/18/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 5823

Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2014; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law

Issue:

To introduce and hold the first public hearing on the Ad Valorem Tax Rate proposed for the upcoming fiscal year, as mandated by the State of Texas Truth-In-Taxation Laws

Background:

The effective tax rate is the rate that yields the same amount of revenue as the prior year on property that is taxed in both years. This year's effective tax rate is $0.352351/$100, with a rollback rate of $0.380201/$100 (adjusted for sales tax adjustment). At the Budget Workshop in June, the City Council directed that the actual total tax rate be set to generate an additional $992,000 annually, which requires a total rate of $0.372000 per $100 valuation. The City will be using ad valorem taxes to pay debt service on Certificates of Obligation, so the tax rate is split between debt service, called Interest and Sinking (I&S), and a Maintenance & Operations (M&O) component. The I&S rate is $0.042253/$100 and the M&O rate will be $0.329747/$100.

Origination:

Assistant City Manager/Chief Financial Officer

Financial Consideration:

The proposed tax rate will generate approximately $8.9 million in property tax revenues.

Staff Recommendation:

Based on the Budget Workshop and discussion of the draft budget, the staff recommends adoption of the tax rates as indicated above. Action requested of the City Council:

1. Hold the first public hearing on the tax rate ordinance.
2. **Announce that the City Council will consider the adoption of the tax rate ordinance at the regular meeting scheduled for 5:00 p.m. on Monday, September 15, 2014, at Sherman City Hall, 220 West Mulberry Street, Sherman, Texas.**

Alternatives:

No other alternatives are offered at this time since publication of rates and notices have already been made to the public; and changing the proposed rates would require re-publication of notices and setting additional public hearings.

Attachments

Ordinance No. 5823

2014 Property Tax Rates in CITY OF SHERMAN

ORDINANCE NO. 5823

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY OF SHERMAN, TEXAS, FOR THE TAX YEAR 2014; DISTRIBUTING THE SAME AMONG THE VARIOUS FUNDS; PROVIDING FOR A PENALTY AND INTEREST FOR FAILURE TO PAY THE TAXES LEVIED WITHIN THE TIME PROVIDED BY LAW; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That there be, and there is hereby, levied and shall be collected a Maintenance and Operations (M&O) ad valorem tax of $0.329747/$100 Dollars ($0.329747) and an Interest and Sinking (I&S) ad valorem tax of $0.042253/$100 Dollars ($0.042253) on all taxable property situated within the corporate limits of the City of Sherman on the first day of January, A.D., 2014, and not exempt from taxation by the constitution and laws of the State of Texas, apportioned as follows, to-wit:

FOR GENERAL FUND EXPENDITURES, $0.329747 on each One Hundred Dollars ($100.00) assessed valuation of such property.

FOR DEBT SERVICE EXPENDITURES, $0.042253 on each One Hundred Dollars ($100.00) assessed valuation of such property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $19.65.

SECTION 2. That a penalty shall be charged and collected from all persons who do not pay their taxes prior to the first day of February, 2015. Penalty charges shall be in accordance with the following schedule:

If paid in February, 2014 …………………………………… 6%
If paid in March, 2014 ……………………………………… 7%
If paid in April, 2014 ……………………………………….. 8%
If paid in May, 2014 …………………………………………9%
If paid in June, 2014 ………………………………………..10%
If paid on or after July 1, 2014 ……………………………..12%

All delinquent taxes shall accrue interest from the date of delinquency at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Pursuant to Section 33.07 of the Texas Property Tax Code, an additional penalty of 15% of the amount of taxes, penalty and interest that remain due after July 1, 2015, shall be assessed to defray the cost of collection.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the ______________ day of __________________, 2014.

ADOPTED on this the __________________ day of __________________, 2014.

EFFECTIVE DATE on this the __________ day of __________________, 2014.

CITY OF SHERMAN, TEXAS

BY: ______________________________________
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: ________________________________
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: ________________________________
BRANDON S. SHELBY, CITY ATTORNEY

NOTICE OF 2014 TAX YEAR PROPOSED PROPERTY TAX RATE FOR THE CITY OF SHERMAN

A tax rate of $.372 per $100 valuation has been proposed for adoption by the City Council of the City of Sherman. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	$0.372000
PRECEDING YEAR'S TAX RATE	$0.348000
EFFECTIVE TAX RATE	$0.352351
ROLLBACK TAX RATE	$0.380201

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Sherman from the same properties in both the 2013 tax year and the 2014 tax year.

The rollback tax rate is the highest tax rate that the City of Sherman may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount = (rate) x (taxable value of your property) / 100

For assistance or detailed information about tax calculations, please contact:

Robby Hefton
CFO, City of Sherman
220 W. Mulberry
Sherman, TX 75090
903-892-7203
robbyh@ci.sherman.tx.s
www.ci.sherman.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 18, 2014, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas

Second Hearing: September 2, 2014, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No.** **B. 3.**

Meeting Date: 08/18/2014

Prepared By: Linda Ashby, City Clerk

Approved By: George Olson, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5824

Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 4th day of November, 2014, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Issue:

To call a Regular Municipal Election for November 4, 2014, to elect two (2) District City Council Members. Positions on the ballot will be for District 2 (currently held by Deputy Mayor Robert Softly) and District 4 (currently held by Council Member David Plyler).

Background:

In compliance with the City of Sherman Charter and the Election laws for the State of Texas, the City must, by ordinance, call a Regular Municipal Election for the first Tuesday after the first Monday in November. This ordinance also establishes the voting centers for this election.

Origination:

The ordinance originated with the City Clerk's Office.

Financial Consideration:

The City's total cost for the 2013 Election was $13,295.85.

Staff Recommendation:

It is recommended that the City Council approve the ordinance calling the Regular Municipal Election for Tuesday, November 4, 2014.

Alternatives:

There is no viable alternative.

Attachments

Ordinance No. 5824

ORDINANCE NO. 5824

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ORDERING AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 4th DAY OF NOVEMBER, 2014, FOR THE PURPOSE OF ELECTING TWO (2) DISTRICT CITY COUNCIL MEMBERS FOR SAID CITY; PROVIDING THAT SAID ELECTION SHALL BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS; DESIGNATING ELECTION PRECINCTS; APPOINTING ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, in compliance with the Charter of the City of Sherman, Texas, and in accordance with the laws and the Constitution of the State of Texas, an election may be and the same is hereby called and ordered for the first Tuesday after the first Monday in November, 2014, the same being the 4th day of said month, at which election all qualified voters may vote for the purpose of electing a District 2 and a District 4 City Council Member for full terms, as defined in the Charter of the City of Sherman, Texas.

SECTION 2. That said election shall be held jointly with Grayson County, Texas in accordance with the Joint Election Agreement executed pursuant to the authority of Resolution No. 5873, passed and approved on the 18th day of August, 2014.

SECTION 3. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same *"Official Ballot"*, on which ballot shall be printed the names of the candidates and the positions of District Council Member. The designation of each position on the official ballot shall be Council Member, District 2; and Council Member, District 4, respectively.

SECTION 4. That no person's name shall be placed upon the official ballot as a candidate for the position of Council Member unless such person has filed his/her sworn application, as provided by the laws of the State, with the City Clerk at least seventy-eight (78) days prior to the election date, and it must also appear on the face of said application the position the candidate is seeking.

SECTION 5. That it shall further appear to the said City Clerk, before said candidate's name is entered on said ballot, that he has filed an affidavit of loyalty with the City Clerk as required by the Election Code of the State of Texas.

SECTION 6. That, in the event there are two or more candidates for the same position, the position of such candidates' names on the ballot shall be determined by lot conducted by the City Clerk in the presence of each candidate or candidate's designated representative.

SECTION 7. That any Council Member candidate receiving the greatest number of the qualified votes cast for the position for which he is a candidate shall be elected to such position. In the event a tie vote occurs, the City Council of said City, immediately after canvass, shall issue a call for Special Election, as required by law, to be held not less than twenty (20) nor more than forty-five (45) days after the results of the Regular Election shall have been declared, at which election the candidates receiving a tie vote for any such position or positions in the regular election shall again be voted. If needed, a run-off election will be held in accordance with State law.

SECTION 8. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast for each candidate for each position of District Council Member, respectively.

SECTION 9. That notice of said election shall be given by the Mayor of the City of Sherman by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in at least one daily newspaper published in the City of Sherman in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 10. That the vote centers for this election shall be as follows:

LOCATION	JUDGES
East Sherman Baptist Church 910 E. King Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
United Way of Grayson County 713 E. Brockett Sherman, Texas	TBD Presiding Judge TBD Alternate Judge

Luella First Baptist Church 3162 Hwy 11 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Van Alstyne Campus 1455 W. Van Alstyne Pkwy Van Alstyne, Texas	TBD Presiding Judge TBD Alternate Judge
Howe Community Center 700 W. Hanning Howe, Texas	TBD Presiding Judge TBD Alternate Judge
First National Bank – Tom Bean 109 S. Britton Tom Bean, Texas	TBD Presiding Judge TBD Alternate Judge
Southside Baptist Church 3500 S. Park Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson County Sub-Courthouse 101 W. Woodard Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Whitewright City Hall 206 W. Grand Whitewright, Texas	TBD Presiding Judge TBD Alternate Judge

Bells City Hall 203 S. Broadway Bells, Texas	TBD Presiding Judge TBD Alternate Judge
Texoma Council of Governments 1117 Gallagher Drive Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Sadler Community Building 105 N. Main Sadler, Texas	TBD Presiding Judge TBD Alternate Judge
Whitesboro City Hall 111 W. Main Whitesboro, Texas	TBD Presiding Judge TBD Alternate Judge
Collinsville Community Building 117 N. Main Collinsville, Texas	TBD Presiding Judge TBD Alternate Judge
Tioga City Hall 600 Main Tioga, Texas	TBD Presiding Judge TBD Alternate Judge
Gunter Community Center 104 N. 4th Street Gunter, Texas	TBD Presiding Judge TBD Alternate Judge

Pottsboro ISD Administration Building 105 Cardinal Lane Pottsboro, Texas	TBD Presiding Judge TBD Alternate Judge
Faith Baptist Church 31647 Hwy 377 North Gordonville, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Denison Campus 6101 Grayson Dr. Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Parkside Baptist Church 301 N. Lillis Lane Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Faith Church 1800 Heritage Parkway Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Municipal Building 405 N. Rusk Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Election Administration Building 115 W. Houston Sherman, Texas	TBD Presiding Judge TBD Alternate Judge

SECTION 11. That Direct Recording Electronic Equipment shall be used for voting at the foregoing election precincts.

SECTION 12. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote at the Grayson County Election Administration Building, 115 W. Houston, Sherman, Texas; at the Grayson County Sub-Courthouse, 101 W. Woodard, Denison, Texas; at Whitesboro City Hall, 111 W. Main, Whitesboro, Texas; at Grayson College – Van Alstyne Campus, 1455 W. Van Alstyne Parkway, Van Alstyne, Texas; and at the Pottsboro School Administration Building, 105 Cardinal Lane, Pottsboro, Texas; from October 20 through October 25, 2014, from 7:00 a.m. to 7:00 p.m.; October 26, 2014, from 12:00 p.m. to 5 p.m.; and October 27 through October 31, 2014, from 7:00 a.m. to 7:00 p.m.

SECTION 13. That the Presiding Judge for Early Voting shall be Deana Patterson, the Alternate Judge shall be Arlene Jones and additional Voting Clerks shall be appointed.

SECTION 14. That an Early Voting Ballot Board for verifying Early Voting ballots shall be appointed, by the Early Voting Judge, consisting of a Presiding Judge and additional Clerks.

SECTION 15. That the rate of pay set by Subchapter E, Sections 32.091 and 32.092 of Title 3 of the Election Code for Election Judges and Clerks shall be at an amount fixed by the appropriate authority, which is at least the federal minimum hourly wage. The judge who delivers the election returns may be paid an amount not to exceed $25.00 for that service. No judge may be paid for more than one hour of work before the polls open.

SECTION 16. That Deana Patterson, County Elections Administrator, is hereby appointed Counting Station Presiding Manager.

SECTION 17. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, at the Regular Council Meeting of November 17, 2014.

SECTION 18. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

INTRODUCED on this the _____________ day of _________________, 2014.

ADOPTED on this the ________________ day of _________________, 2014.

EFFECTIVE DATE on this the _________ day of _________________, 2014.

CITY OF SHERMAN, TEXAS

BY: ______________________________
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: ______________________________
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: ______________________________
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. B. 4.**

Meeting Date: 08/18/2014

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved by: George Olson, City Manager

Caption:

ADOPTION OF ORDINANCES

Consider Adoption of Ordinance Numbers: 5822 and 5824

List of Agenda Items:

B.1. **SECOND PUBLIC HEARING OF ORDINANCE NO. 5822**
Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2014, and ending September 30, 2015

B.3. **INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5824**
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 4th day of November, 2014, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

---

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. B. 5.**

Meeting Date: 08/18/2014

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved by: George Olson, City Manager

Caption:

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

List of Agenda Items:

C.2. ***RESOLUTION NO. 5874***
Appointing and Authorizing the Execution of an Agreement with Adami, Lindsey & Company, L.L.P. to Perform the Fiscal Year 2014 Audit

D.2. ***OTHER BUSINESS***
Replat Approval of Lot 4A, Block 1, Crescent Oaks Plaza, containing 3.012 acres; P&B Eye Investments LLC, Owners; and Underwood Drafting and Surveying, Surveyors (1625 North U.S. Highway 75)

D.3. ***OTHER BUSINESS***
Consider Request of the Grayson Hispanic Heritage Council of Sherman to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "Annual Hispanic Heritage Festival" on Saturday, September 13, 2014 with a Rain Date of Sunday, September 14, 2014

D.4. ***OTHER BUSINESS***
Consider Request of the Sherman Chamber of Commerce to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "32nd Annual Sherman Autumn and Arts Festival" on Saturday, September 20, 2014

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. C. 1.**

Meeting Date: 08/18/2014

Prepared By: Linda Ashby, City Clerk

Approved By: George Olson, City Manager

Caption:

RESOLUTION NO. 5873

Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 4, 2014

Issue:

To approve an agreement for a Joint Election between the City of Sherman and Grayson County on November 4, 2014

Background:

The City's Regular Municipal Election is held on the first Tuesday after the first Monday in November of each year. The City's Elections are held in conjunction with the Grayson County Election, which will allow for one ballot and make voting easier for the citizens. It also reduces the cost of holding the Election for the City.

Origination:

The request originated with the City Clerk's Office.

Financial Consideration:

The City's total cost for the Election is expected to be about $14,000.00, based on the cost of the most recent Election. Funding is available in the proposed fiscal year (FY) 2015 budget currently under consideration.

Staff Recommendation:

It is recommended that the City Council approve the Joint Election Agreement.

Alternatives:

The alternative is for each entity to conduct its own Election.

Attachments

Resolution No. 5873

Joint Election Agreement

RESOLUTION NO. 5873

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH GRAYSON COUNTY, TEXAS, TO HOLD A JOINT ELECTION ON NOVEMBER 4, 2014; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Mayor be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute an agreement with Grayson County, Texas, to hold a joint election on November 4, 2014, in accordance with the terms and provisions of the agreement attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _________________, 2014.

CITY OF SHERMAN, TEXAS

BY: ___________________________________
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: ________________________________
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: ________________________________
BRANDON S. SHELBY,
CITY ATTORNEY

JOINT ELECTION AGREEMENT

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF GRAYSON §

PARTIES

THIS AGREEMENT is entered into by and between the **CITY OF SHERMAN** (CITY) and **GRAYSON COUNTY** (COUNTY) under the authority of Section 271 of the Texas Election Code.

PURPOSE

CITY and COUNTY hereby contract and agree to hold a joint election on the 4th day of November, 2014, and thereby reduce their costs, expenses and manpower requirements.

DESIGNATION OF VOTE CENTERS

CITY and COUNTY shall designate, secure, and share common vote centers. Precincts that will include the City of Sherman Election are 101, 102, 103, 104, 106, 108, 301, 302, 303, 304, 305, 405, 408, 409.

COMMON BALLOT

CITY and COUNTY shall share a common ballot, wherever possible.

CITY shall provide ballot language and ballot order to COUNTY in English and Spanish on or before August 29, 2014. CITY will proof all ballot language before ballots are printed.

SUPPLIES AND EQUIPMENT

For the performance of duties and services and the providing of equipment and supplies the City shall pay the County for the actual expenses incurred which are directly attributable to the City's Election, in accordance with Section 31.100, Texas Election Code, including without limitation, the costs and expenses of election supplies, newspaper notice publication, use of voting machines and equipment, wages and salaries of the central counting station personnel, programming the ballot, ballot printing costs, logic and accuracy testing, and voting machines and equipment transportation.

City's total cost shall not exceed one-fourth (1/4) of County's cost for each of the fourteen (14) City precincts.

For the performance of duties and services and the providing of equipment and supplies under Paragraph 1 above, the City shall pay the County a fee of 10% of the total amount of the contract (but not less than $75) in accordance with Section 31.100(d), Texas Election Code.

JOINT ELECTION CLERKS

The City Clerk and Grayson County Elections Administrator shall serve as Joint Election Clerks for the election. Each will be custodian of records for their particular entity. Forms and records for the election will be combined wherever possible and stored jointly. In instances where common ballots are used, the County Elections Administrator will serve as custodian for those common ballots and common records.

PAYMENT OF ELECTION JUDGES, CLERKS AND WORKERS

COUNTY will be responsible for appointing all election judges, clerks, and workers necessary for this joint election. COUNTY shall be responsible for and shall pay for all such costs and expenses of the election judges, clerks, and workers for the joint election.

LEGAL NOTICES

COUNTY shall publish all legal notices required by law for the joint election. If the CITY chooses to publish additional notices they will do so at their own expense.

EARLY VOTING

Early Voting shall be held during the period of October 20, 2014, through October 31, 2014.

The COUNTY'S Regular Early Voting Clerk is hereby appointed and shall serve as the Joint Early Voting Clerk. The Joint Early Voting Clerk shall conduct and supervise the Early Voting procedures of those individuals making an Early Vote by personal appearance.

The Joint Early Voting Clerk will process all requests for applications for mail ballots. The Joint Early Voting Clerk shall (1) mail an application for such ballot; (2) verify qualifications to vote as stated on the application; (3) mail a ballot to the applicant; (4) receive the mailed-in ballot; (5) verify the information appearing on the outside of the Early Voting mail ballot envelope; and (6) process the ballot as required by law.

CANVASSING THE RETURNS

CITY and COUNTY shall be responsible for canvassing their own returns at their own expense.

BINDING AUTHORITY

By their signatures below, the individuals represent that they have express authority to enter into this agreement.

EFFECTIVE DATE

This agreement shall become effective upon its signing and approval of the respective City Council and County Commissioners Court.

LAST SIGNED this the ________ day of ______________________, 2014.

CITY OF SHERMAN, TEXAS	**GRAYSON COUNTY, TEXAS**
BY: ___________________________	**BY:** _____________________________
CAROLYN S. WACKER **MAYOR**	**DRUE BYNUM** **COUNTY JUDGE**
ATTEST:	**ATTEST:**
BY: _____________________________	**BY:** ____________________________
LINDA ASHBY **CITY CLERK**	**WILMA BUSH** **COUNTY CLERK**
APPROVED:	**APPROVED:**
_____________________________	**BY:** ____________________________
BRANDON S. SHELBY **CITY ATTORNEY**	**VAN PRICE** **ASST. DISTRICT ATTORNEY**

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. C. 2.**

Meeting Date: 08/18/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

**** RESOLUTION NO. 5874***

Appointing and Authorizing the Execution of an Agreement with Adami, Lindsey & Company, L.L.P. to Perform the Fiscal Year 2014 Audit

Issue:

Independent audit services for fiscal year (FY) 2014

Background:

By Charter, we are required to annually appoint an independent auditor to perform a financial audit for the City (and SEDCO). Adami, Lindsey & Company, L.L.P. (ALC) performed the FY 2013 Audit. The staff and Council Audit Committee were pleased with the firm's performance and are recommending the reappointment of ALC for the FY 2014 Audit.

Origination:

Council Audit Committee
Robby Hefton, Assistant City Manager/CFO

Financial Consideration:

The fee estimate for these services is $44,750.00, with SEDCO paying an amount not to exceed $5,250.00 and the City paying no more than $39,500.00. Funds have been allocated in the FY 2014-2015 budget for this expenditure.

Staff Recommendation:

The staff recommends the City Council accept the recommendation of the Council Audit Committee to appoint Adami, Lindsey & Company, L.L.P. to perform the annual audit for the fiscal year ending September 30, 2014.

Alternatives:

The City Council could instruct the staff to solicit proposals from firms outside the City.

Attachments

Resolution No. 5874

Memo to Council Audit Committee

Engagement Letter

RESOLUTION NO. 5874

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPOINTING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ADAMI, LINDSEY & COMPANY, L.L.P. TO PERFORM THE FISCAL YEAR 2014 AUDIT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Council hereby appoints Adami, Lindsey & Company, L.L.P. to perform the annual audit for the City of Sherman for fiscal year ending September 30, 2014.

SECTION 2. That the City Manager be and is hereby authorized and directed, subject to all agreement documents being properly completed and approved as to form and content by the City Attorney, to execute a contract with Adami, Lindsey & Company, L.L.P. to perform the annual audit for the City of Sherman for fiscal year ending September 30, 2014.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of ________________, 2014.

CITY OF SHERMAN, TEXAS

BY: ________________________________
CAROLYN S. WACKER, MAYOR

ATTEST:

BY: ________________________________
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: ________________________________
BRANDON S. SHELBY, CITY ATTORNEY

Sherman
CLASSIC TOWN. BROAD HORIZON.

memorandum

DATE: Tuesday, August 5, 2014

TO: The Council Audit Committee
The Honorable Robert G. Softly, Deputy Mayor
The Honorable Ryan Johnson, Council Member
The Honorable Lawrence Davis, Council Member

CC: The Honorable Mayor Cary Wacker and Sherman City Council Members
George Olson, City Manager

FROM: Robby Hefton, Assistant City Manager/CFO RH

SUBJECT: **Reappointment of Adami Lindsey Company, Inc. (ALC) as Independent Auditor for the Fiscal Year Ended September 30, 2014 Audit - *Revised***

On July 14, 2014, I sent a memo to you regarding the reappointment of Adami Lindsey Company, Inc. (ALC) as Independent Auditor for the Fiscal Year Ended September 30, 2014 Audit. The memo stated that, since the current contract with ALC allowed for annual renewals, there was no requirement to take this to the Council for their approval. While this is correct from a state statute standpoint, the City Charter does provide that the appointment of the Independent Auditor be made annually by the Council. Accordingly, we will have this item on the August 18, 2014 meeting for Council approval.

A new engagement letter (contract) has been received from ALC and is attached for your review. ALC has agreed to provide the audit services for the upcoming fiscal year for $44,750.00, including the audit of SEDCO. This fee is in line with fees paid to ALC last year. Audit field work is expected to begin in August; and the audit is expected to be completed and the report draft received by January 30, 2015.

If you have any questions about this, please feel free to contact me.

RH:pc

ALC
STRENGTH IN NUMBERS

ADAMI, LINDSEY & COMPANY, L.L.P.
Certified Public Accountants

123 NORTH CROCKETT STREET, SUITE 100
SHERMAN, TEXAS 75090

(903) 892-2727
FACSIMILE: (903) 868-9682
www.adamilindsey.com

DAROLD P. ADAMI
JAMES A. LINDSEY
DAROLD P. ADAMI, JR.
BELINDA W. DEVINCENTIS

July 30, 2014

Mr. Robby Hefton,
Assistant City Manager/Chief Financial Officer
City of Sherman, Texas

Re: **Audit of Financial Statements for the Year Ending September 30, 2014**

Dear Mr. Hefton:

We are pleased to confirm our understanding of the services we are to provide the City of Sherman, Texas (City) as of and for the year ended September 30, 2014. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the City's basic financial statements as of and for the year ended September 30, 2014. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison schedule – General Fund
3. Supplementary pension and OPEB information

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining and individual fund financial statements and schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory and statistical sections of Comprehensive Annual Financial Report (CAFR)

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures – General
An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Control
Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures – Compliance
As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide ten (10) copies of our Audit Report, twenty (20) copies of the CAFR, and a PDF copy of all reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Adami, Lindsey & Company, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the U.S. Department of Housing and Urban Development or its designee, a federal agency providing direct or indirect funding, or the U.S. General Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Adami, Lindsey & Company, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide to, distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the City's cognizant or oversight agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin preliminary audit procedures in August 2014 and to issue a draft of our reports no later than January 30, 2015. We will issue our final reports on or before February 27, 2015 and in time to present to the City Council at their first meeting in March, 2015. James A. Lindsey is the engagement partner and is responsible for signing the reports or authorizing another individual to sign them. Brian Grisham will be responsible for supervising the engagement. Our fees for these services, including the report on the Sherman Economic Development Corporation will be based on our standard hourly rates (discounted approximately 25%) plus out-of-pocket costs (such as report production, word processing, postage, travel, copies, telephone, etc.) except that we agree our gross fee will not exceed $44,750 for the year ended September 30, 2014. The fee for the current year will be allocated $39,500 to the City and $5,250 to SEDCO. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered periodically as work progresses and are payable on presentation. The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2011 peer review report accompanies this letter.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to the City of Sherman, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Adami, Lindsey & Company, L.L.P.

Adami, Lindsey & Company, L.L.P.

RESPONSE:

This letter correctly sets forth the understanding of the City of Sherman, Texas.

Robby Hefton, Asst. City Manager/CFO	Date

SHERMAN CITY COUNCIL
Agenda Communication Form

Sherman
CLASSIC TOWN. BROAD HORIZON.

City Council Regular Meeting **Agenda Item No. D. 1.**

Meeting Date: 08/18/2014

Prepared By: Robby Hefton, Assistant City Manager/CFO

Approved By: George Olson, City Manager

Caption:

OTHER BUSINESS

Providing for the Ratification of the Property Tax Increase

Issue:

To ratify the property tax increase reflected in the 2014-2015 Operating Budget

Background:

Texas Local Government Code Section 102.007 requires that a vote separate from both the adoption of the budget and the adoption of the tax rate be made to disclose the amount and percentage increase of the proposed property tax revenue as compared to the prior year budget. The 2014-2015 Operating Budget contains $992,000 and 13% more revenue from property taxes than was originally budgeted in the prior year, of which $424,000 is tax revenue from new property.

Origination:

Assistant City Manager/Chief Financial Officer

Financial Consideration:

The only cost associated with this item was the cost of the public notice of the meeting on the public hearing to adopt the budget.

Staff Recommendation:

The staff recommends the Council, **by motion and order**, ratify the property tax increase.

Alternatives:

This action is required by State law; therefore, no alternatives are recommended by the staff.

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. D. 2.**

Meeting Date: 08/18/2014

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: George Olson, City Manager

Caption:

**** OTHER BUSINESS***

Replat Approval of Lot 4A, Block 1, Crescent Oaks Plaza, containing 3.012 acres; P&B Eye Investments LLC, Owners; and Underwood Drafting and Surveying, Surveyors (1625 North U.S. Highway 75)

Issue:

To consider Replat approval of Lot 4A, Block 1, Crescent Oaks Plaza; containing 3.012 acres

Background:

The property is located at 1625 North U.S. Highway 75, between Texoma Parkway and Taylor Street in the Crescent Oaks Plaza Addition. The owners would like to replat the property into two lots for commercial development.

Origination:

P&B Eye Investments LLC (Owners)
Underwood Drafting and Surveying (Surveyors)

Financial Consideration:

None

Staff Recommendation:

At the July 22, 2014 regular meeting, the Planning & Zoning Board voted unanimously to recommend to the City Council that the Replat be approved subject to the Staff Review Letter.

Alternatives:

None

Attachments

Location Map

Zoning Map

Replat

P&Z Communication

Staff Review Letter

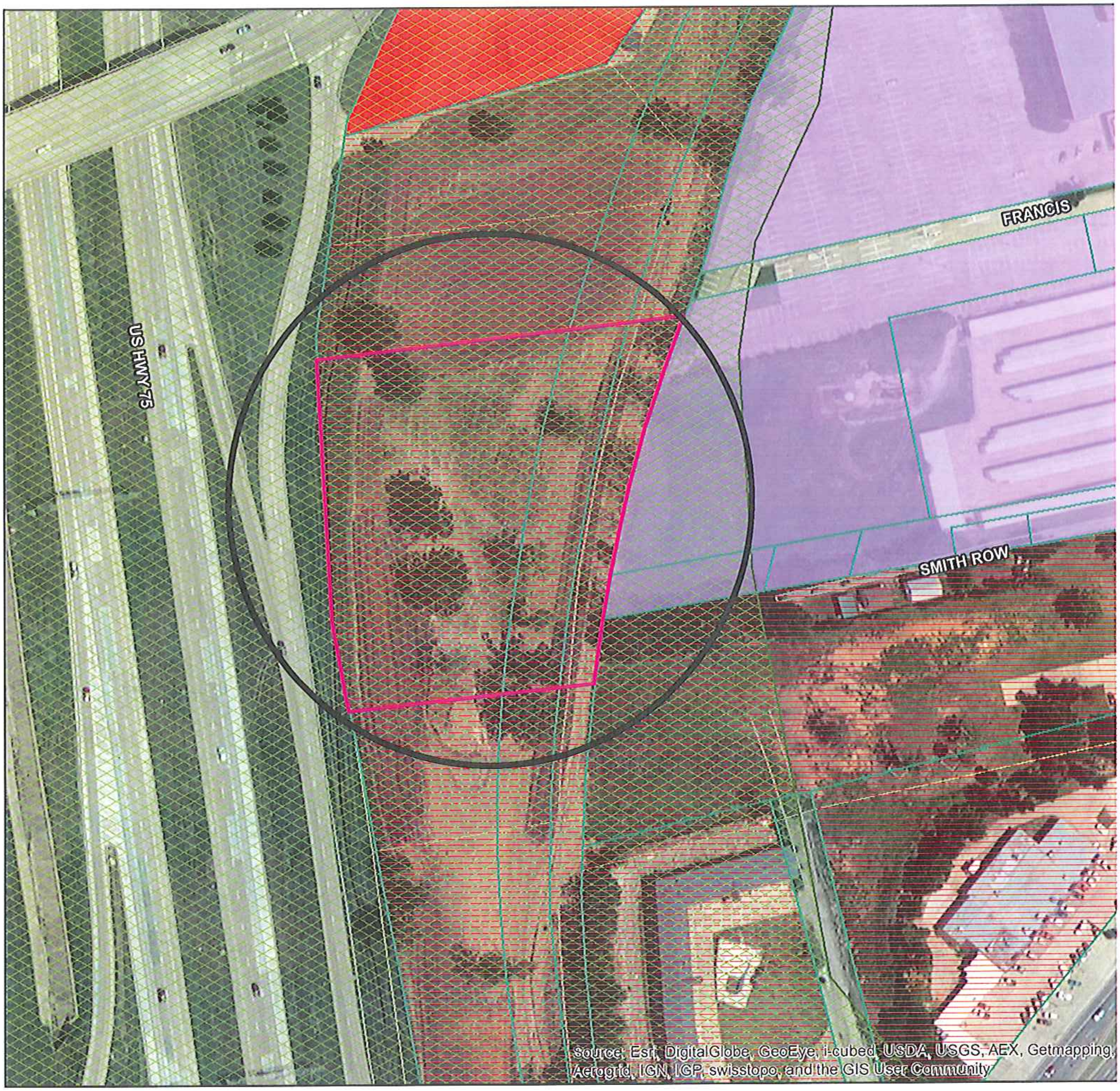
Sherman
CLASSIC TOWN. BROAD HORIZON.

1625 N. U.S. Highway 75
Replat Lot 4A, Block 1, Crescent Oaks Plaza

NOT TO SCALE

City of Sherman, Texas
Developmental Services Department

1 inch = 248 feet



Zoning - 1625 N. U.S. Highway 75
Replat Lot 4A, Block 1, Crescent Oaks Plaza

Legend

ZONING PARCELS
Transportation Corridors Overlay
HWY_NAME
FM 1417
Sam Rayburn Freeway
US Hwy 82 and 75
Special Districts Overlay

DISTRICT_NAME
Arts and Cultural District
Blalock Commercial Overlay District
Central Business District
College Park District
Downtown Overlay District
Historic Preservation District
ZONING PARCELS
Zoning Classification
Unknown
B/P Blalock Industrial Park
C-1 Retail Business District

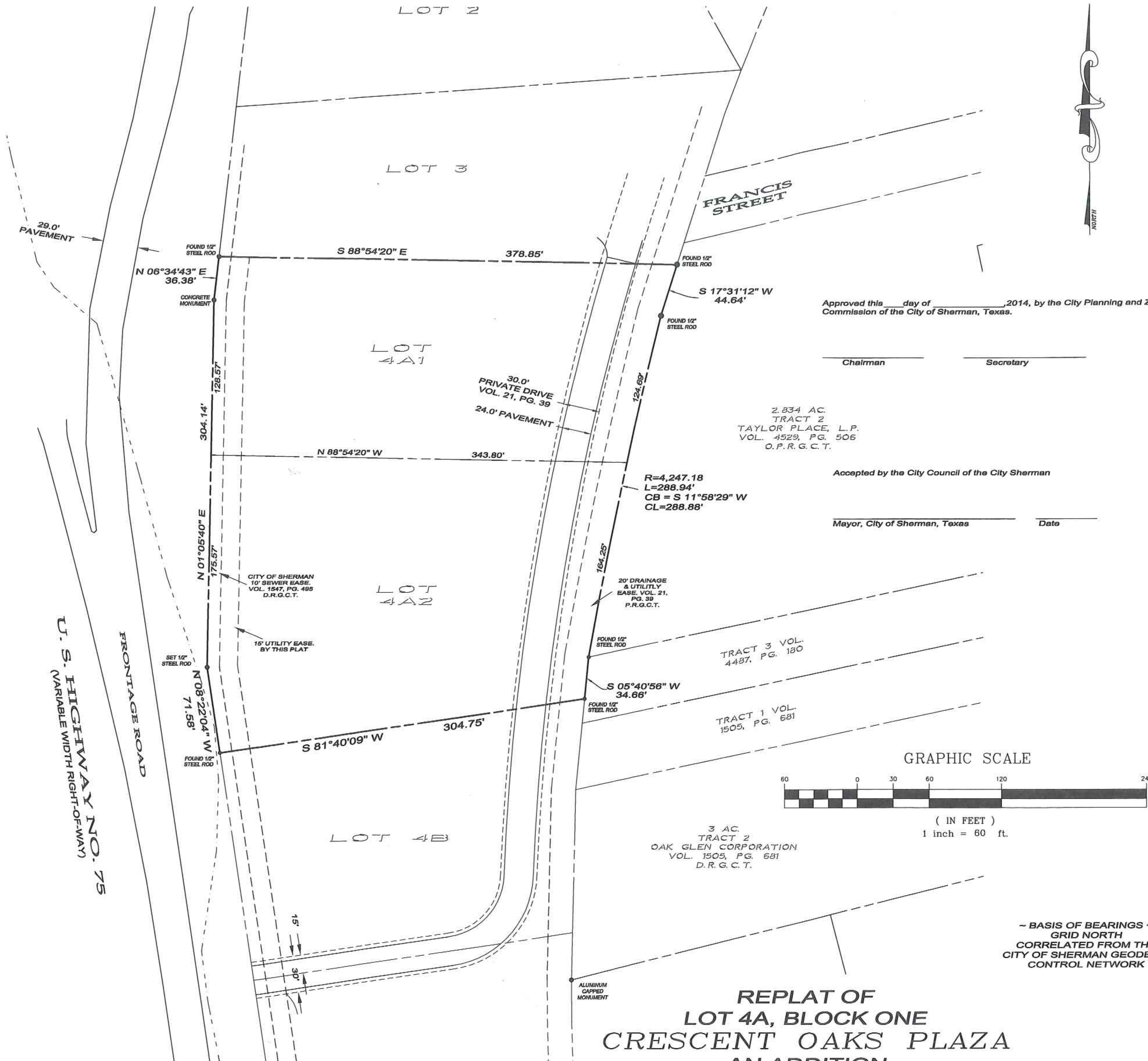
C-2 General Commercial District
CO Office District
Lakes
M-1 Light Manufacturing District
M-1.5 Medium Manufacturing District
M-2 Heavy Manufacturing District
MH Manufacturing Housing Distgrict
R-1 One Family Residential District
R-2 Multi-Family Residential District
R-A Single Family Agricultural District
SF-1 Single Family Residential District

Sherman
CLASSIC TOWN. BROAD HORIZON.

City of Sherman, Texas
Developmental Services Department

NOT TO SCALE

1 inch = 165 feet



Approved this____day of ____________,2014, by the City Planning and Zoning Commission of the City of Sherman, Texas.

Chairman — Secretary

Accepted by the City Council of the City Sherman

Mayor, City of Sherman, Texas — Date

~ BASIS OF BEARINGS ~
GRID NORTH
CORRELATED FROM THE
CITY OF SHERMAN GEODETIC
CONTROL NETWORK

REPLAT OF LOT 4A, BLOCK ONE CRESCENT OAKS PLAZA AN ADDITION TO THE CITY OF SHERMAN GRAYSON COUNTY, TEXAS

SURVEYOR
JASON B. ARMSTRONG
R.P.L.S. NO. 5557
3404 INTERURBAN ROAD
DENISON, TEXAS 75021
PHONE (903) 465-2151

OWNER/DEVELOPER
ET JOINT VENTURE
801 E. TAYLOR
SHERMAN, TEXAS 75091

UNDERWOOD
DRAFTING & SURVEYING
3404 INTERURBAN ROAD DENISON, TEXAS 75021 (903)465-2151

LEGAL DESCRIPTION

Situated in the City of Sherman, County of Grayson, State of Texas, being all of Lot 4A, Block One, of Crescent Oaks Plaza, an addition to the City of Sherman, Texas as shown by plat of record in Volume 21, Page 166, of the Plat Records, Grayson County, Texas, and being more particularly described as follows:

Beginning at a 1/2" steel rod found in the east right-of-way line of U.S. Highway No. 75 maintaining the northwest corner of said Lot 4A;

Thence South 88°54'20" East, along the north line of said Lot 4A, a distance of 378.85 feet to a 1/2" steel rod found in the west line of the 2.834 acre tract (Tract 2) of land conveyed to Taylor Place, L.P., by deed of record in Volume 4529, Page 506, of the Official Public Records, Grayson County, Texas, said rod being the northeast corner of said Lot 4;

Thence South 17°31'12" West with the west line of said 2.834 acre tract, a distance of 44.64 feet to a found 1/2" steel rod;

Thence continuing along said west line with a non-tangent curve to the left having a radius of 4,247.18 feet and an arc length of 288.94 feet (chord bears South 11°58'29" West a distance of 288.88 feet) to a found 1/2" steel rod;

Thence South 05°40'56" West, a distance of 34.66 feet to a 1/2" steel rod found maintaining the southeast corner of said Lot 4A;

Thence South 81°40'09" West, along the south line of said Lot 4A, a distance of 304.75 feet to a 1/2" steel rod found in said east right-of-way line;

Thence in a northerly direction with said east right-of-way line, the following calls and distances:

North 08°22'04" West a distance of 671.58 feet to set 1/2" steel rod;
North 01°05'40" East a distance of 304.14 feet to a found concrete monument;
North 06°34'43" East a distance of 36.38 feet to the Point-of-Beginning and containing 3.012 acres of land.

KNOWN ALL MEN BY THESE PRESENTS:

That I, Jason B. Armstrong, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments thereon where properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Sherman, Texas.

Jason B. Armstrong
Registered Professional
Land Surveyor No. 5557

The Undersigned, the City Clerk of the City of Sherman, hereby certifies that the foregoing, REPLAT OF LOT 4A, BLOCK ONE, CRESCENT OAKS PLAZA, an addition to the City of Sherman, Texas, was submitted to the City Council on the_____day of ____________, 2014, and the City Council by formal action then and there accepted the dedication of streets, alleys, easements and public places, as shown and set forth in and upon said map or plat, and said City Council further authorized the Mayor to note the acceptance thereof by signing his name as herein above subscribed.

Witness my hand this____day of _____________,2014.

Clerk, City of Sherman, Texas

NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:

THAT WE, ET JOINT VENTURE, do hereby adopt this plat designating the hereinabove property as the REPLAT OF LOT 4A, BLOCK ONE, CRESCENT OAKS PLAZA, an addition to the City of Sherman, and do hereby dedicate to the public use forever the streets and easements shown on this plat for the mutual use and accommodation of all public and private utilities desiring to use or using same. Any public or private utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths which in anyway endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of these easements strips and any public or private utility shall, at all times, have a right of ingress and egress to and from and upon the said easement strips for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or part of its respective system without the permission of anyone. This plat approved subject to all ordinances, rules regulations and resolutions of the City of Sherman, Texas.

WITNESS MY HAND this _____day of ________________,2014.

Kyle Boothe, President
ET Joint Venture

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Kyle Boothe, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this____day of____________, 2014.

Notary Public in and for
the State of Texas
Commission Expires:__________

JOB NO. 14060339

Planning & Zoning Commission and Board of Adjustments

Agenda Item No. 8.

Meeting Date: 07/22/2014

Prepared by: Patsy Reeves, Developmental Services Admin Secretary

Approved by: Scott Shadden, Director of Development Services

Commissioners: Joe Gilbert, Chairman

Vacant, Vice-Chairman	Dr. Alan Scheibmeir, Commissioner
Ron Barton, Commissioner	Kyle Patterson, Commissioner
Sam Thorpe, Commissioner	Eric Elliott, Commissioner
Ronnie Dutton, Commissioner	Vacant, Commissioner

Requested Action/Proposed Use:

* **1625 N. U.S. HIGHWAY 75**

The request of P&B Eye Investments LLC (Owners) and Underwood Drafting and Surveying (Surveyor) concerning the property located at 1625 N. U.S. Highway 75, being Lot 4A, Block 1, Crescent Oaks Plaza Replat Lot 4, Block 1, containing 3.012 acres, as follows:

Planning & Zoning Commission

Replat approval of Lot 4A, Block 1, Crescent Oaks Plaza

Background:

The property is located at 1625 N. U.S. Highway 75 between Texoma Parkway and Taylor Street in the Crescent Oaks Plaza Addition. The owners would like to replat the property into two lots for commercial development.

Adjacent Zoning:

C-2 (General Commercial) District and M-1 (Light Manufacturing) District

Origination:

P&B Eye Investments LLC (Owners)
Underwood Drafting and Surveying (Surveyor)

Master Plan Designation:

Auto Urban Commercial – Require more land for parking than building floor area. Automobiles and parking are the most prominent features. Parking lots reduce building density and prevent any possibility of creating an enclosed space.

Number of notices mailed:

Not required

Objections Received:

0

Attachments

Location Map

Zoning Map

Replat

Staff Review Letter

SHERMAN

STAFF REVIEW LETTER

July 16, 2014

P&B Eye Investments LLC
1625 N. U.S. Highway 75
Sherman, TX 75090

Bluestone Partners
PO Box 368
Sherman, TX 75091

Dear Applicants,

The request for approval being Lot 4A, Block 1, Crescent Oaks Plaza Replat Lot 4, Block 1, for the property located at 1625 of U.S. Highway 75 North has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, July 22, 2014 at 5:00 p.m., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

1. Letters from the various utility providers are required verifying availability of service and when service will be available.
2. Original tax certificates shall be furnished for the purpose of recording the plat.
3. Water and sewer service layout plan shall be provided to the City Engineer for approval.
4. Prior to Occupancy Permits being issued for lots 4A, 4B or 4C, the water main shall be extended to the south end of Lot 4C.
5. All requirements of the floodplain ordinance shall be followed.
6. Any other changes made to the final replat prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

The Board will not consider a request unless it has representation. You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Lisa Whitfield, Engineering and Development Coordinator at 903-892-7212 prior to the meeting.

Respectfully,

Clay Barnett
Dir. of Public Works and Engineering

cc: George Olson, City Manager
Brandon Shelby, City Attorney
Jamie Baggs, Fire Marshal
Lisa Whitfield, Engineering & Development Coordinator
Underwood Drafting and Surveying, 3404 Interurban Rd, Denison, Texas 75021
Scott Shadden, Director of Development Services
Mark Gibson, Director of Utilities
Don Keene, Dir. of Community and Support Services

SHERMAN CITY COUNCIL
Agenda Communication Form

City Council Regular Meeting **Agenda Item No. D. 3.**

Meeting Date: 08/18/2014

Prepared By: Don Keene, Director of Community and Support Services

Approved By: George Olson, City Manager

Caption:

**** OTHER BUSINESS***

Consider Request of the Grayson Hispanic Heritage Council of Sherman to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "Annual Hispanic Heritage Festival" on Saturday, September 13, 2014 with a Rain Date of Sunday, September 14, 2014

Issue:

Council approval is requested for the street closures and use of City facilities and services to facilitate the annual Hispanic Heritage Festival on Saturday, September 13th from 11:00 a.m. to 8:00 p.m., and with a Rain Date of Sunday, September 14 th from 11:00 a.m. to 5:00 p.m. A request has been made to close the streets around the Municipal Building and to provide additional solid waste containers and barricades.

Background:

In 2010, the Grayson Hispanic Heritage Council of Sherman moved their annual Hispanic Heritage Celebration from the downtown square to the Municipal Building grounds. The event organizers have again reserved the Oliver Dewey Mayor Outdoor Theater and Municipal Ballroom for this year's event.

Origination:

Henry Marroquin, President of the Grayson Hispanic Heritage Council of Sherman

Financial Consideration:

The Municipal Building grounds and ballroom have been reserved. Labor and equipment to drop-off/pick-up barricades and solid waste containers will be required.

Staff Recommendation:

It is recommended that the City Council approve the request to hold this annual event on the Municipal Building grounds and that the staff be authorized to use necessary City resources to accommodate this event.

Alternatives:

As may be recommended by the Council

Attachments

Hispanic Heritage Festival Request Letter

Hispanic Heritage Festival Grounds and Barricade Map

July 25, 2014

City of Sherman
Director of Public Works
P.O. Box 1106
Sherman, TX 75091

Dear Sir or Madam:

This is a request made by the Hispanic Heritage Council of Texoma regarding the Annual Hispanic Heritage Festival. This year's event will be taking place at the Sherman Municipal Grounds on Saturday, September 13, 2014. The outdoor event is scheduled to take place from 11am to 8pm. with full access to the indoor ballroom during the same hours.

The following items are being requested from the city of Sherman:

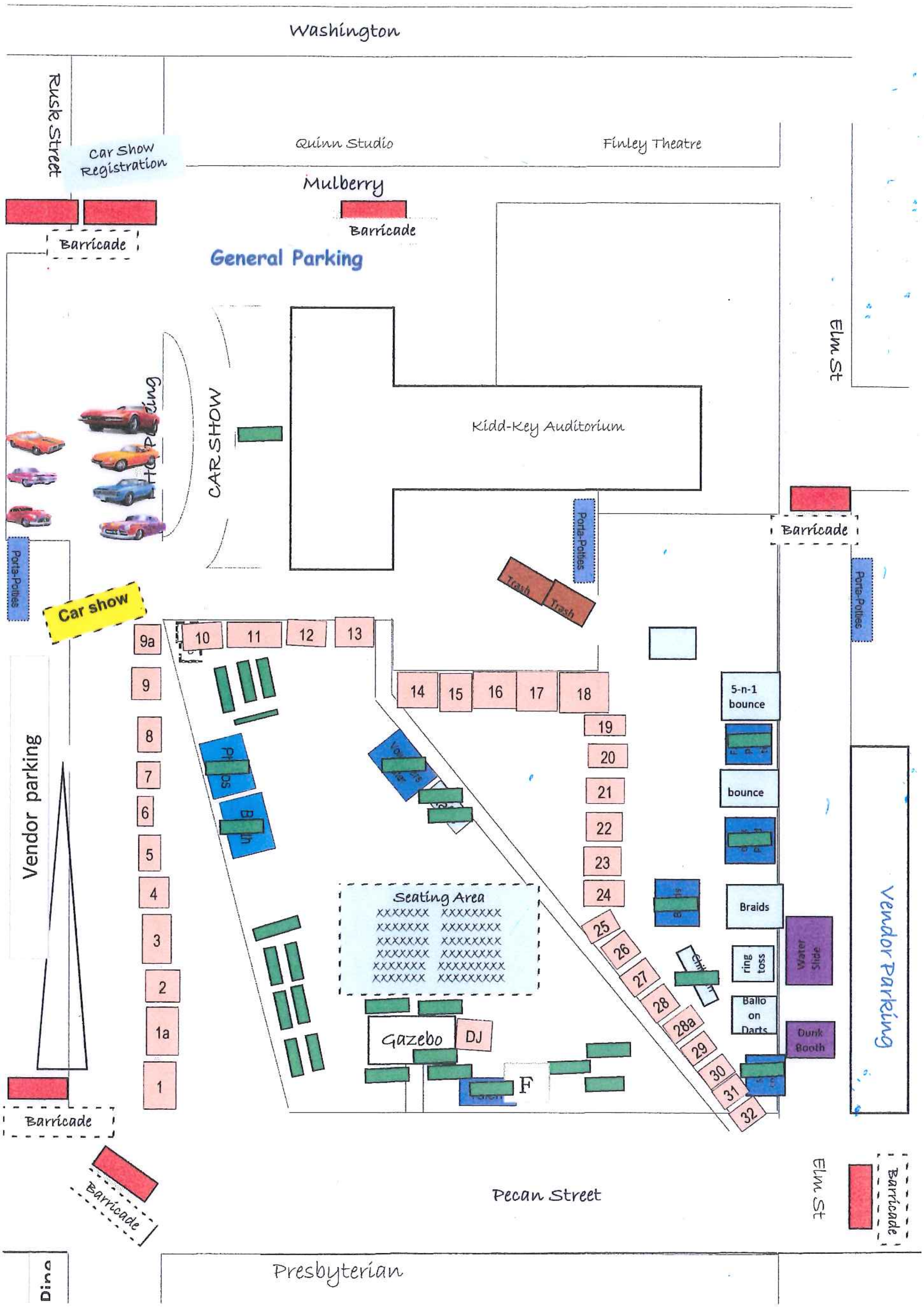
- Request for two city dumpsters to be placed on the South side of the Municipal lawn in the parking lot - (East corner of the parking lot).
- Request for twenty of the green roll around trash cans. (to be placed near the city dumpster)
- Request for twenty of the light green Recycle roll around trash cans (to be placed alongside of the green roll around trash cans).
- Request street closure of Rusk Street at the intersections of Rusk and Mulberry and Rusk and Pecan.
- Request street closure of Elm Street at 2 intersections, both named Mulberry and Elm and at one intersection of Pecan and Elm.
- Request for 20 street barricades to be used as needed for blocking off sections during the event.
- Request for 40 orange cones to be used as needed for blocking off sections during the event.

The Hispanic Heritage Council would like to thank the City of Sherman for its cooperation and assistance in the coordination of our request.

Thank you for your consideration,

Henry A. Marroquin.

Henry Marroquin
President
Hispanic Heritage Council of Texoma



Washington
Rusk Street
Car Show Registration
Quinn Studio
Finley Theatre
Mulberry
Barricade
Barricade
General Parking
Elm St
CAR SHOW
Kidd-Key Auditorium
Porta-Potties
Porta-Potties
Porta-Potties
Trash
Trash
Barricade
Car show
9a
10
11
12
13
9
8
7
6
5
4
3
2
1a
1
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
28a
29
30
31
32
Vendor parking
5-n-1 bounce
bounce
Braids
ring toss
Water Slide
Ballo on Darts
Dunk Booth
Vendor Parking
Seating Area
Gazebo
DJ
F
Barricade
Barricade
Pecan Street
Elm St
Barricade
Presbyterian

SHERMAN CITY COUNCIL
Agenda Communication Form

Sherman
CLASSIC TOWN. BROAD HORIZON.

City Council Regular Meeting **Agenda Item No.** **D. 4.**

Meeting Date: 08/18/2014

Prepared By: Don Keene, Director of Community and Support Services

Approved By: George Olson, City Manager

Caption:

**** OTHER BUSINESS***

Consider Request of the Sherman Chamber of Commerce to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "32nd Annual Sherman Autumn and Arts Festival" on Saturday, September 20, 2014

Issue:

A request has been received from the Sherman Chamber of Commerce for this year's Autumn and Arts Festival. In order to accommodate the 5K/10K/Color K race and festival itself, they request street closures around the Municipal Building and the utilization of City services, including additional barricades, traffic control, trash carts, dumpsters, access to tables and chairs, and the sweeping of streets around the Municipal Building.

Background:

Annually, the Sherman Autumn and Arts Festival is held in the Municipal Ballroom and on the Municipal Building grounds. For the 32nd year, the Oliver Dewey Mayor Outdoor Theater, the Municipal Ballroom, and the Kidd-Key Auditorium have been reserved to house the activities of this event.

Origination:

Lauren Roth, Events Coordinator for the Sherman Chamber of Commerce

Financial Consideration:

Labor and equipment will be needed to assist with the control of traffic and implementation of barricades, placement of trash carts and dumpsters, sweeping of streets in the area, and use of City facilities.

Staff Recommendation:

It is recommended that the City Council approve the request to utilize the Municipal Building grounds, facilities, and City services to host this annual event.

Alternatives:

As directed by the Council

Attachments

Autumn and Arts Fest Request Letter
Autumn and Arts Fest Grounds Map
Autumn and Arts Fest Barricade Map
5K Route Map
10K Route Map
Color K Route Map

July 31, 2014

George Olson,
City Manager
City of Sherman
P.O. Box 1106
Sherman, TX 75091-1106

George,

The Sherman Chamber of Commerce and the Autumn and Arts Fest Committee would like to reserve the grounds, including the gazebo, ballroom, auditorium, and all of the tables and chairs that you have made available in the past from mid-morning on Wednesday, September 17 thru Saturday, September 20, 2014 at 11 p.m. We are continuing to place the vendors around the block instead of cramming them onto the lawn. The kids area will use the municipal lawn.

SCAH & the woodcarvers would like the ballroom from mid-morning on the 17th thru 6 p.m. on the 20th.

Please find attached the requested street closures that allow for the 5k and 10k races, and the Festival itself. The map of the 10k course is a modification of the 15k course used in the past, and the SEF will provide a final map. Some special help will be needed (again) from the Police Department to insure a safe route for the 10K.

As in the past, if the Street Department could put the barricades on the sidewalk/shoulder adjacent to the intersections on Friday afternoon, we will block the streets at dark-thirty on Saturday morning. And, we will return them to the sidewalks/shoulders Saturday evening.

Tents:

> Tourism is providing the gatekeeper tents, which will be set up Friday evening or very early Saturday. We are asking y'all to provide barricades

to surround these tents - which will be taken down Saturday after 5PM. We will, of course try to place the tents outside of traffic lanes, but this will require one be in the middle of Rusk just South of Washington.

We will be getting a 20x30 tent for the dining area. Mike Grant's people will need to clearly mark the irrigation and electrical lines, and the tent company guarantees they won't hit the lines if they are marked.

Thank you, in advance, for all the hours and effort you and your staff put into supporting this event! If you have any questions, please contact me.

Sincerely,

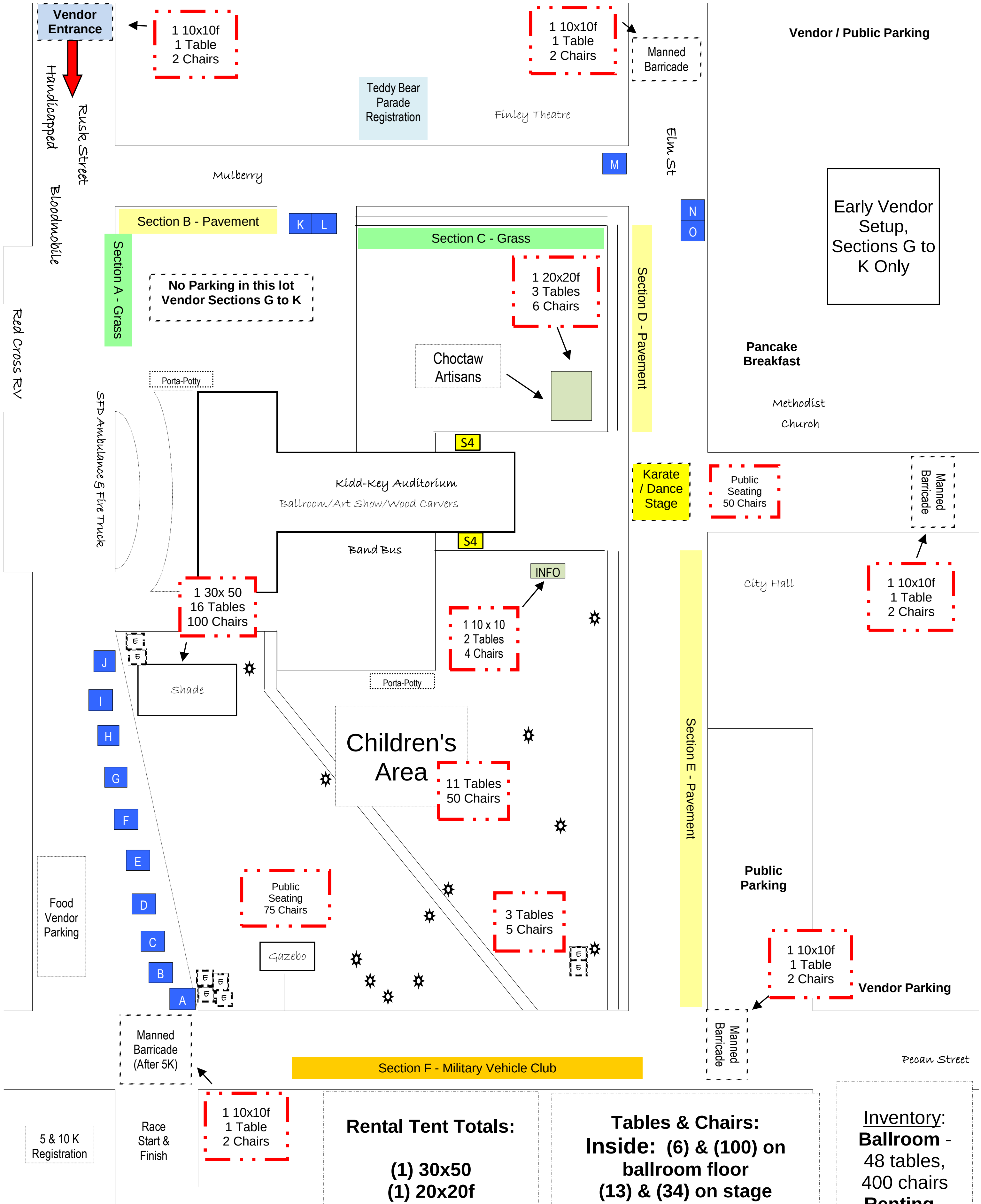
Lauren Roth

Regarding Sherman Arts Festival

Street Closures:
Mulberry at the west side of city offices parking lot
Pecan at the west side of Elm as it heads south from Pecan and at the west side of Rusk as it turns west onto Pecan
Laurel at the west side of Elm as it heads south from Laurel
Elm at the north side of Mulberry
Rusk at the north side of Houston and the south side of Washington
Lincoln as it intersects Houston
Rusk as it intersects the Access Road

Request 20 cones dropped off at the church lot on Washington & Elm.
Request 8 barricades at Pecan & Rusk and the traffic light there to be flashing.
Request permit free parking in all city-owned lots on the day of the event and the use of the Municipal Building parking lot.

Request use of City Services, trash pick-up, trash cans and dumpsters to be used. Request streets around the Municipal building and up Mulberry to Crockett be swept within the week prior to the event.



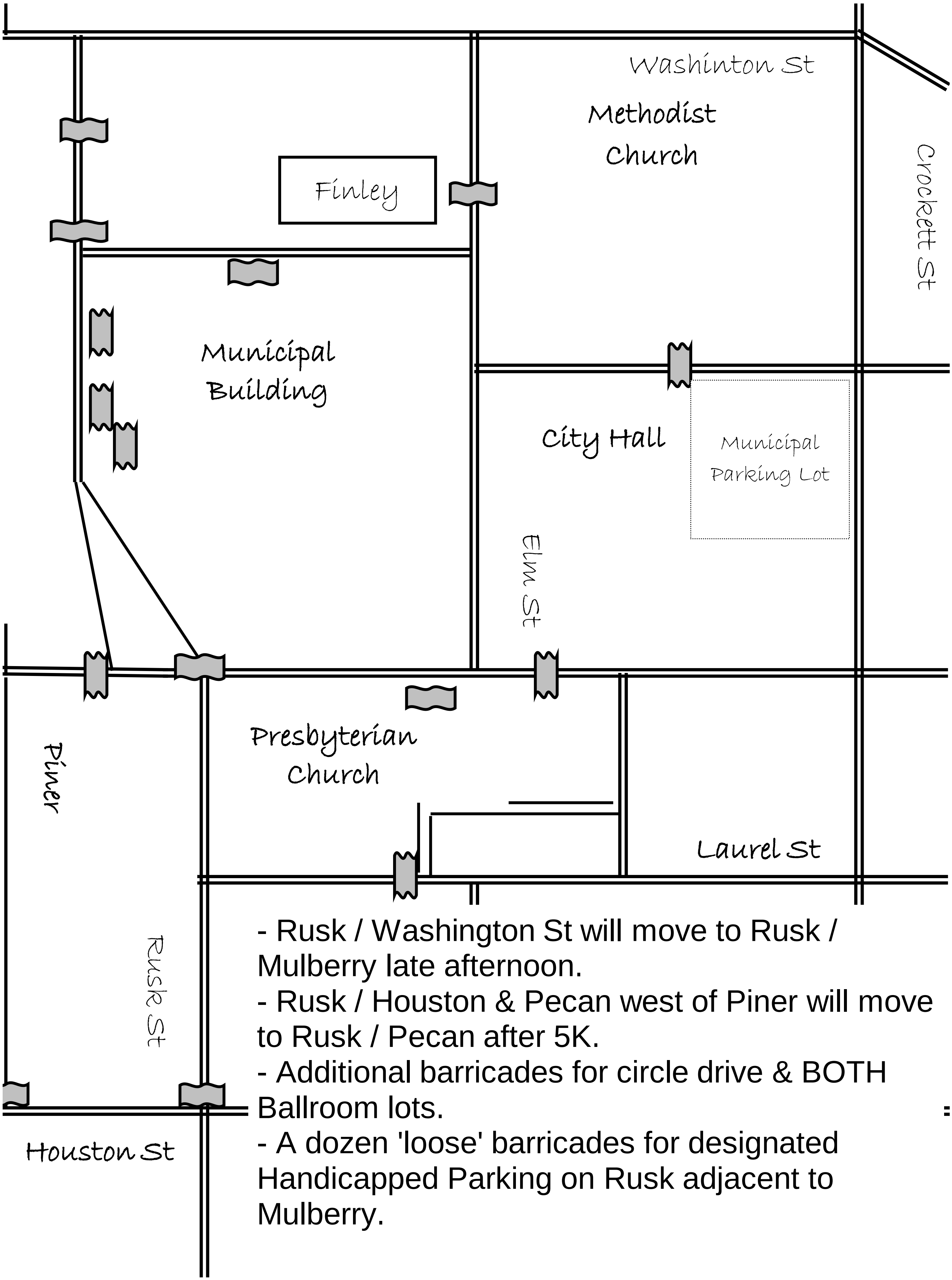
Rental Tent Totals:

(1) 30x50
(1) 20x20f

Tables & Chairs:
Inside: (6) & (100) on ballroom floor
(13) & (34) on stage

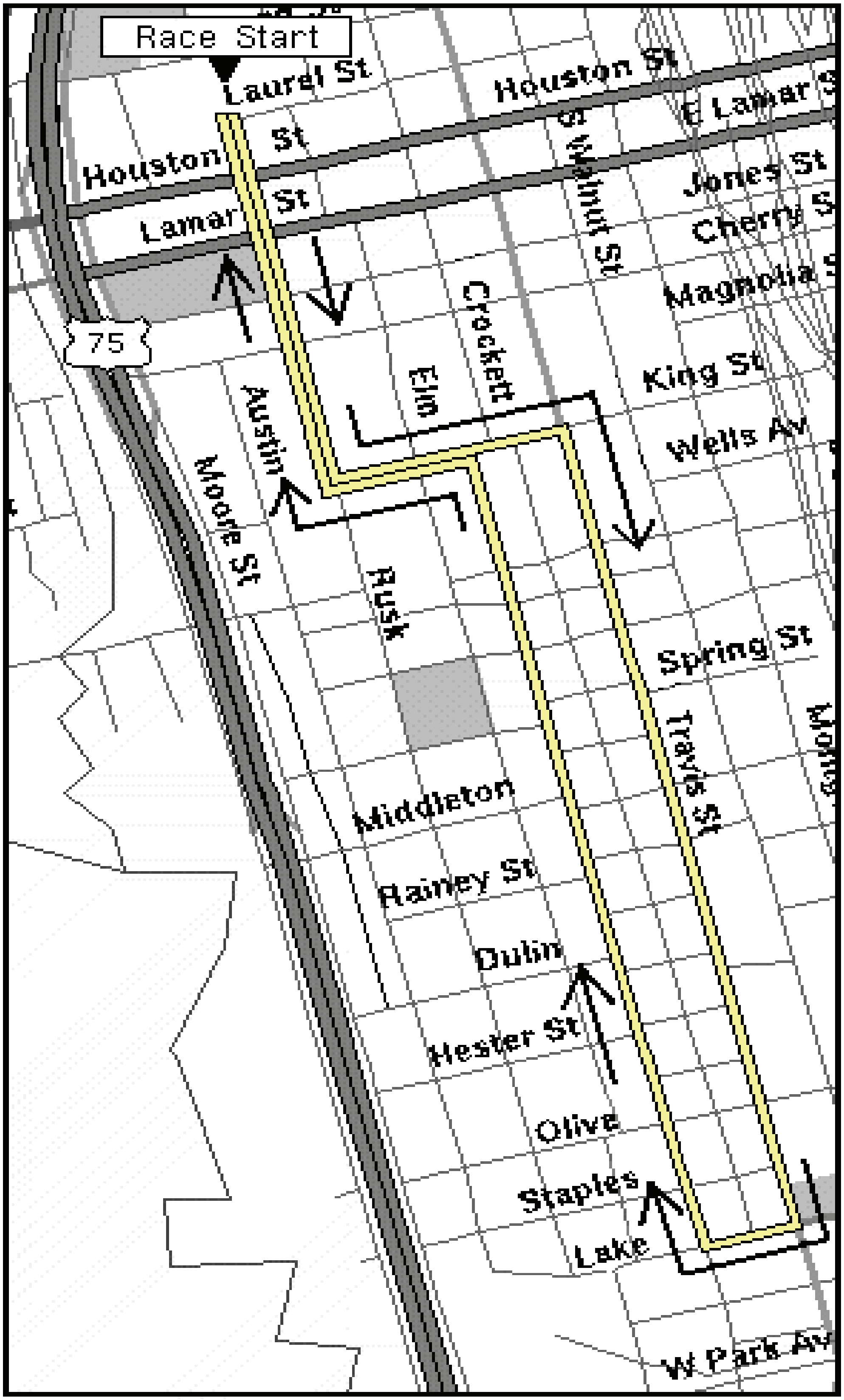
Outside: (40) 8' Tables
(300) Chairs

Inventory:
Ballroom - 48 tables, 400 chairs
Renting - 15 tables, 50 chairs



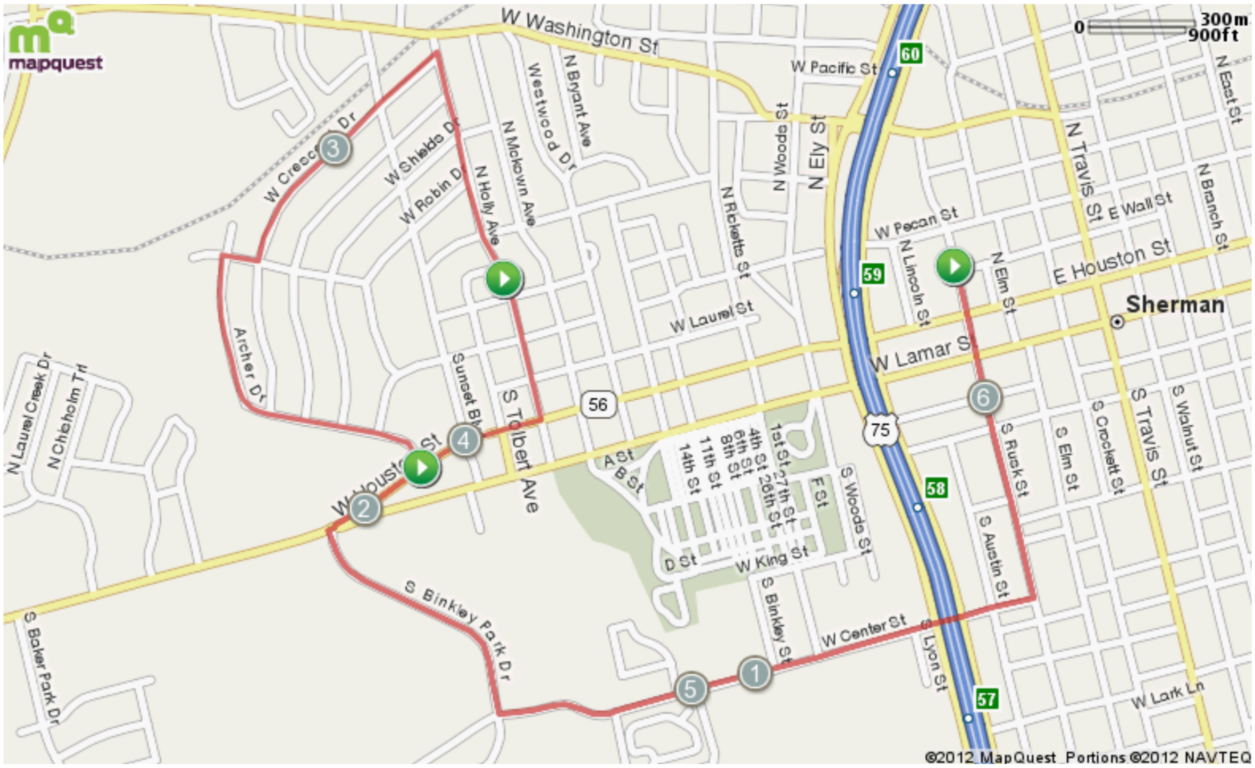
- Rusk / Washington St will move to Rusk / Mulberry late afternoon.
- Rusk / Houston & Pecan west of Piner will move to Rusk / Pecan after 5K.
- Additional barricades for circle drive & BOTH Ballroom lots.
- A dozen 'loose' barricades for designated Handicapped Parking on Rusk adjacent to Mulberry.

5K Run Route



Race Start
Laurel St
Houston St
E Lamar St
Houston St
Lamar St
Jones St
Cherry St
Walnut St
Magnolia St
75
Crockett
Elm
King St
Austin
Wells Av
Moore St
Rusk
Spring St
Travis St
Middleton
Rainey St
Dulin
Hester St
Olive
Staples
Lake
W Park Av

2014 Autumn and Arts Fest 10K



Notes

AT	FOR	NOTES
START	2240ft	Head south on N Rusk St toward W Laurel St
0.42 mi.	716ft	Head south on S Rusk St toward W King St
0.56 mi.	4987ft	Turn right onto Center St
1.5 mi.	701ft	Turn right onto Binkley Park Dr
1.64 mi.	1692ft	Head northwest on Binkley Park Dr toward W Houston St
1.96 mi.	56ft	Turn right onto W Houston St
1.97 mi.	628ft	Slight left to stay on W Houston St
2.09 mi.	339ft	Head northeast on W Houston St toward Archer Dr/ Archer Cir
2.15 mi.	1207ft	Turn left onto Archer Dr/ Archer Cir
2.38 mi.	1262ft	Head west on Archer Dr/ Archer Cir toward Crescent Dr

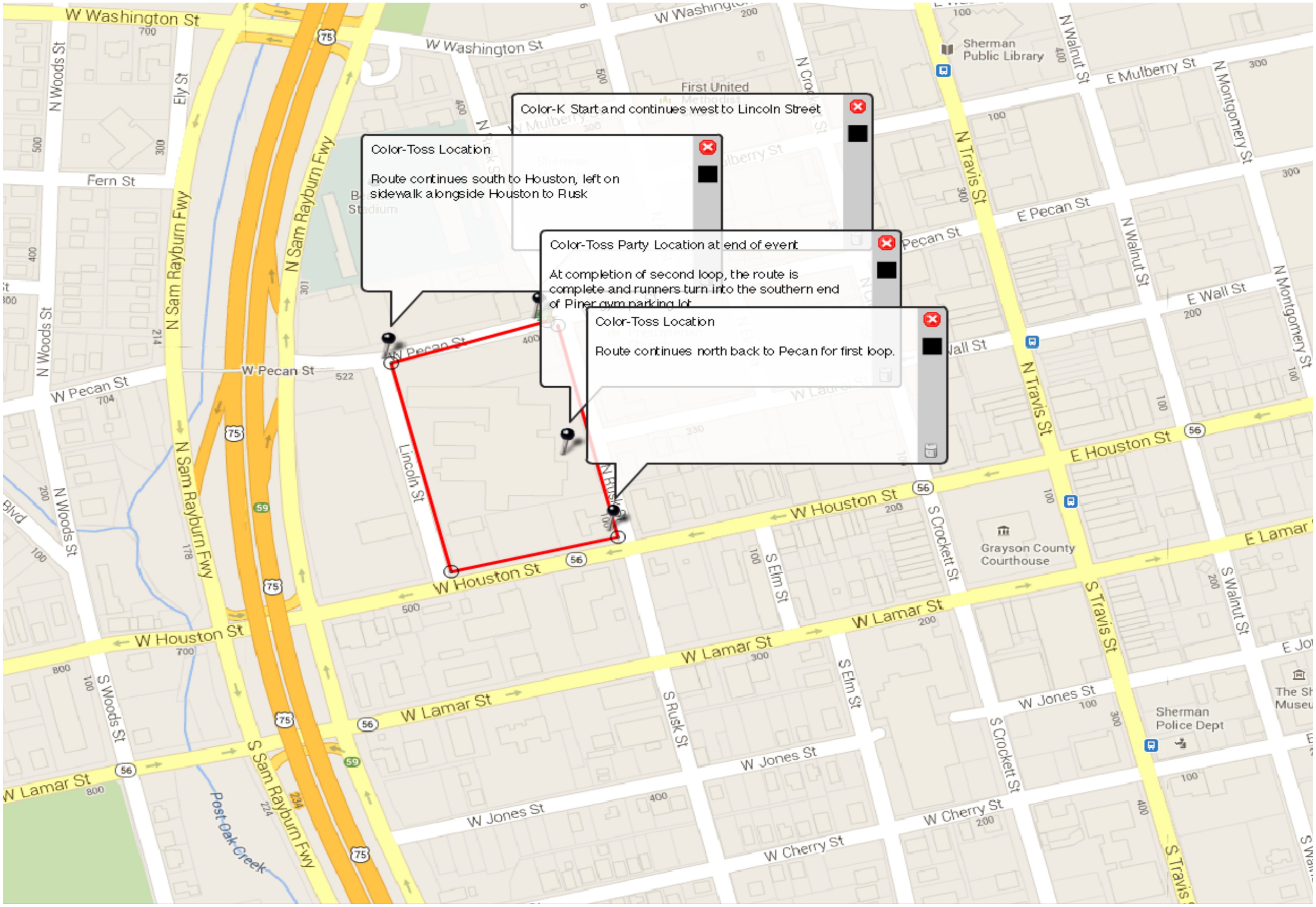
Notes

AT	FOR	NOTES
2.62 mi.	611ft	Head north on Archer Dr/ Archer Cir toward Sandra Dr
2.73 mi.	334ft	Turn right onto Sandra Dr
2.8 mi.	1240ft	Turn left onto Crescent Dr
3.03 mi.	1228ft	Head northeast on Crescent Dr toward Sunset Blvd
3.27 mi.	741ft	Turn right onto N Holly Ave
3.41 mi.	10ft	Head west on W Shields Dr toward N Holly Ave
3.41 mi.	1324ft	Turn left onto N Holly Ave
3.66 mi.	397ft	Head southeast on N Holly Ave toward W Mulberry St

Notes

AT	FOR	NOTES
3.73 mi.	355ft	Head south on N Holly Ave toward W Pecan St
3.8 mi.	355ft	Head south on N Holly Ave toward W Laurel St
3.87 mi.	155ft	Head south on N Holly Ave toward W Houston St
3.9 mi.	511ft	Turn right onto W Houston St
3.99 mi.	1668ft	Head west on W Houston St toward Sunset Blvd
4.31 mi.	2393ft	Turn left onto Binkley Park Dr
4.76 mi.	630ft	Turn left onto W Center St
4.88 mi.	4356ft	Head east on W Center St toward Holly Ave
5.71 mi.		Head north on S Rusk St toward Walcott St

2014 Autumn and Arts Fest Color K



SHERMAN CITY COUNCIL
Agenda Communication Form

Sherman
CLASSIC TOWN. BROAD HORIZON.

City Council Regular Meeting **Agenda Item No. I.**

Meeting Date: 08/18/2014

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: George Olson, City Manager

Caption:

COUNCIL CALENDAR

Attachments

2014 Council Calendar

2014

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

~~1/17/2014~~	Joint Meeting w/SEDCO Board - Panda Tour - Cancelle
~~2/3/2014~~	Regular City Council Meeting - Cancelled
2/12/2014	Called Meeting for Informational Presentation
2/26/2014	Called Meeting for Informational Presentation
3/12/2014	Called Meeting for Informational Presentation
3/21/2014	Joint Meeting w/SEDCO Board - Panda Tour

3/26/2014	Called Meeting for Informational Presentation
4/18/2014	Called Budget Planning Meeting in Council Chambers
4/21/2014	Regular City Council Meeting - Cancelled
06/18-19/2014	Called Budget Workshop in Council Chambers - Second Day Cancelled
9/1/2014	Labor Day/Called Council Meeting on 09/02/2014
9/16/2014	12 noon Called Joint Meeting with SEDCO Board