

**CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, AUGUST 15, 2016
5:00 P.M.**

- A. 1. CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
- A. 2. PLEDGE OF ALLEGIANCE LED BY MAYOR DAVID PLYLER**
- A. 3. INVOCATION BY MAYOR DAVID PLYLER**
- A. 4. APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 1, 2016**

Public Hearing

- B. 1. PUBLIC HEARING**
Capital Improvement Program 2016-2021
- B. 2. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5970**
Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017
- B. 3. INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 5971**
Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2016; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law
- B. 4. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5972**
Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 8th day of November, 2016, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

- B. 5. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5973**
Ordering a Special Election of the Qualified Voters of the City of Sherman, Texas, on the 8th day of November, 2016, for the Purpose of Electing One (1) District 4 City Council Member to Fill an Unexpired Term until November 7, 2017, for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting
- B. 6. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5975**
Amending Chapter 12 of the Code of Ordinances, entitled "Traffic and Vehicles", at Article 12.04, entitled "Stopping, Standing and Parking", Division 1, entitled "Generally", Section 12.04.008, entitled "Parking on Private Property"
- B. 7. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5977**
Amending Section 12, Ordinance No. 2280, so as to Include Certain Properties Within the C-1 (Retail Business) District at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 (Hughlan Property Holdings, LLC, Owners; Classic Car Liquidators LLC, Tenant; Ken Kelly, Prospective Buyer; and Helvey-Wagner Surveying, Inc., Surveyor)
- B. 8. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5978**
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow Automobile Sales in a C-1 (Retail Business) District at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 (Hughlan Property Holdings, LLC, Owners; Classic Car Liquidators, LLC, Tenant; Ken Kelley, Prospective Buyer; and Helvey-Wagner Surveying, Inc., Surveyor); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed \$2,000.00
- B. 9. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5979**
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow a Resale Shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District at 1001 North Sam Rayburn Freeway, being 4.2955 acres in the J.B. McAnair Survey, Abstract No. 763 (KAM CORNERS, LP, Owners; and Kathy's Resale Shop, Kathy Grigg, Tenant); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed \$2,000.00

Close Public Hearing and Consider Adoption of Ordinances

- B. 10. ADOPTION OF ORDINANCES**
Consider Adoption of Ordinance Numbers: 5970, 5972, 5973, 5975, 5977, 5978 and 5979
- B. 11. CONSENT AGENDA**
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

C. 1. RESOLUTION NO. 6116

Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas

C. 2. RESOLUTION NO. 6117

Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 8, 2016

C. 3. RESOLUTION NO. 6118

Authorizing the Execution of a Standard Form of Agreement Between Owner and Architect between the City of Sherman and Hidell & Associates Architects, Inc. for the Design of the Sherman Public Library Renovations and improvements

Change Orders

D. 1. * CHANGE ORDER NO. 1

Approving Greater Texoma Utility Authority's Intent to Execute Change Order No. 1; Sherman Eastside Outfall Return Sewer; Lynn Vessels Construction, LLC.; \$19,971.50 Increase

Other Business

E. 1. OTHER BUSINESS

Providing for the Ratification of the Property Tax Increase

E. 2. OTHER BUSINESS

Receive Customer and Utility Services Manager Angela Gurley's Presentation on the City of Sherman's Advanced Metering Infrastructure

E. 3. OTHER BUSINESS

Consider the Abatement of Substandard Structures at the Following Locations:

- 523 East Evergreen Street (Kerrs Bloomfield Addn, Block 4, Lot 1), William Lee Hughley Estate, Owner
- 2001 South East Street (Southside Addn, Block 46, Lot W 82' 12), Boyd Belinda Lee, Owner

E. 4. * OTHER BUSINESS

Consider Request of Easy Life Realty to Temporarily Close Certain Streets for a "Back to School Bash" on Friday, August 26, 2016

E. 5. * OTHER BUSINESS

Consider Request of the Grayson Hispanic Heritage Council of Sherman to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "Annual Hispanic Heritage Festival" on Saturday, September 10, 2016, with a Rain Date of Sunday, September 11, 2016

E. 6. * OTHER BUSINESS

Final Plat Approval of West Canyon Creek Estates, Section 3, being 105.155 acres in the James H. Vaden Survey, Abstract No. 1288; West Canyon Creek Estates, LTD, Owner; City of Sherman, Developer; and Brockett/Davis/Drake, Inc., Surveyor (2700-2800 blocks of Shady Oaks Lane and 3300-3600 blocks of Canyon Creek Drive)

F. CITIZEN REQUESTS

G. MEDIA QUESTIONS

Consider Board/Commission Appointments

H. 1. APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

- (a) Texoma Community Center (formerly MHMR Services of Texoma) Board of Directors (2)

I. COUNCIL COMMENTS

Executive Session

J. 1. EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections:

Section 551.074 Personnel Matters:

- (a) Deliberate the Evaluation of a Public Officer or Employee:
 - (1) Annual Performance Evaluation of the City Manager

Section 551.087 Deliberation Regarding Economic Development Negotiations:

- (a) Deliberate Regarding Commercial or Financial Information that the City has Received from a Business Prospect and Deliberate any Offers or Incentives to the Business Prospect

The Council reconvenes into General Session

K. 1. OPEN MEETING

Reconvene into Open Meeting and Consider Action, if any, on items discussed in Executive Session

L. ADJOURNMENT

COUNCIL CALENDAR

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Regular Meeting of the City Council of the City of Sherman is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall of said City of Sherman, Texas, a place convenient to the public, and said notice was posted on August 12, 2016 at 4:00 p.m., and said time of posting was 72 hours before said meeting was convened or called to order.

Dated this 12th day of August, 2016
City of Sherman, Texas

City Clerk

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

All agenda items are subject to final action by the City Council.

An unscheduled closed executive session may be held if the discussion of any of the above agenda items concerns the purchase, exchange, lease or value of real property; the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; the deployment or use of security personnel or equipment; or requires consultations with the City Attorney.

At the discretion of the City Council, non-agenda items under the headings of "Citizens Requests", "Media Questions", and "Council Concerns" may be presented to the Council for informational purposes; however, by law, the Council shall not discuss, deliberate, or vote upon such matters except that a statement of specific factual information, a recitation of existing policy, and deliberations concerning the placing of the subject on a subsequent agenda may take place.

The City Attorney has approved the Executive Session items on this agenda.

PERSONS WITH DISABILITIES, WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT LINDA ASHBY AT (903) 892-7204, TWO (2) WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Mayor

David Plyler

Deputy Mayor

Jason Sofey

Council Members

Kevin Couch, Council-At-Large, PL #1

Jason Sofey, Council-At-Large, PL #2

Lawrence Davis, Council – District #1

Terrence R. Steele, Council – District #2

Pamela L. Howeth, Council – District #3

Tammy Johnson, Council – District #4



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. A. 4.

Meeting Date: 08/15/2016

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 1, 2016

Attachments

August 1, 2016

August 1, 2016

MEMBERS PRESENT: MAYOR DAVID PLYLER; DEPUTY MAYOR JASON SOFEY. COUNCIL MEMBERS COUCH, DAVIS, HOWETH, JOHNSON, STEELE.

CALL TO ORDER

CALL TO ORDER

APPROVE MINUTES

INTRODUCTION OF NEW STAFF MEMBER

INTRODUCTION OF NEW STAFF MEMBER

Mayor Plyler introduced Ordinance No. 5957 and called for a public hearing:

**ORD 5957
ESTABLISH POLICE
DEPT & CHIEF OF
POLICE**

1

forth by the Texas Commission on Law Enforcement. About a year ago, the Police Department began working towards “Recognized Status” by the Texas Police Chiefs Association. To do that, the Department must meet about 150 of their 166 standards.

One requirement is that the Police Department has an ordinance in place that authorizes the Department, the Police Chief, and the officers. He said approval of this ordinance would be the first step in a lengthy process, to become a Recognized Agency.

No citizens appeared before the City Council to discuss Ordinance No. 5957.

Mayor Plyler introduced Ordinance No. 5963 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, ENTITLED “ANIMAL CONTROL”, AT ARTICLE 2.01, ENTITLED “GENERAL PROVISIONS”, SECTIONS 2.01.004, 2.01.008 AND 2.01.018; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ORD 5963
LEASH REQUIREMENT
FOR DOGS ON
OWNER'S PROPERTY

Robby Hefton, City Manager, said the next five ordinances deal with changes for large lots and were presented to the City Council at the last meeting. There are still some other changes that will be presented at a later date after additional work is done on them.

The ones presented today were “tweaked” a little, based on comments received from the City Council at the last meeting. He added that a law can’t possibly cover every scenario and these may need to be modified again in the future.

No citizens appeared before the City Council to discuss Ordinance No. 5963.

Mayor Plyler introduced Ordinance No. 5964 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED “BUILDING REGULATIONS”, AT ARTICLE 3.02, ENTITLED “BUILDING, LIFE SAFETY AND RESIDENTIAL CODES”, SECTION 3.02.002(C), ENTITLED “FIRE PREVENTION CODE”, AT PARAGRAPH (5) AND PROVIDING FOR NEW PARAGRAPHS (4) AND (5); PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ORD 5964
OPEN BURNING
STANDING PERMIT
REQUIREMENTS

No citizens appeared before the City Council to discuss Ordinance No. 5964.

COUNCIL MINUTES – AUGUST 1, 2016

Mayor Plyler introduced Ordinance No. 5965 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED "BUILDING REGULATIONS", AT ARTICLE 3.08, ENTITLED "TRAILER STORAGE", SECTION 3.08.004, ENTITLED "DEAD STORAGE PARKING OF TRAILERS"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

**ORD 5965
TRAILER PARKING
ON LARGE LOTS**

No citizens appeared before the City Council to discuss Ordinance No. 5965.

Mayor Plyler introduced Ordinance No. 5966 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 8 OF THE CODE OF ORDINANCES, ENTITLED "OFFENSES AND NUISANCES", AT ARTICLE 8.02, ENTITLED "OFFENSES INVOLVING PUBLIC SAFETY", SECTION 8.02.003, ENTITLED "BARBED WIRE FENCES"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

**ORD 5966
LIVESTOCK
EXEMPTION FOR
BARBED WIRE
FENCES**

No citizens appeared before the City Council to discuss Ordinance No. 5966.

Mayor Plyler introduced Ordinance No. 5968 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES, ENTITLED "UTILITIES", AT ARTICLE 13.07, ENTITLED "WATER, SEWERS AND SEWAGE DISPOSAL", DIVISION 3, ENTITLED "SEWERS AND SEWAGE DISPOSAL", PART I, ENTITLED "IN GENERAL", SECTION 13.07.146, ENTITLED "REQUIRED SEWER CONNECTIONS", TO PROVIDE FOR A NEW PARAGRAPH (C); PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

**ORD 5968
SEPTIC SYSTEMS
IN CITY LIMITS**

No citizens appeared before the City Council to discuss Ordinance No. 5968.

The Public Hearing was closed.

ADOPTION OF ORDINANCES

Ordinance 5957

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, IN ACCORDANCE WITH STANDARDS SET FORTH BY THE TEXAS POLICE CHIEFS ASSOCIATION'S LAW ENFORCEMENT BEST BUSINESS PRACTICES RECOGNITION PROGRAM FOR "RECOGNIZED STATUS", SPECIFICALLY ESTABLISHING A POLICE DEPARTMENT; REQUIRING ALL POLICE OFFICERS TO BE

**ORD 5957
ESTABLISH POLICE
DEPT & CHIEF OF
POLICE**

LICENSED; CREATING THE POSITION OF CHIEF OF POLICE; OUTLINING THE DUTIES AND RESPONSIBILITIES OF THE CHIEF OF POLICE; AND ESTABLISHING THE AUTHORITY, DUTIES AND RESPONSIBILITIES OF POLICE OFFICERS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

Ordinance 5963

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, ENTITLED "ANIMAL CONTROL", AT ARTICLE 2.01, ENTITLED "GENERAL PROVISIONS", SECTIONS 2.01.004, 2.01.008 AND 2.01.018; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ORD 5963
LEASH REQUIREMENT
FOR DOGS ON
OWNER'S PROPERTY

Ordinance 5964

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED "BUILDING REGULATIONS", AT ARTICLE 3.02, ENTITLED "BUILDING, LIFE SAFETY AND RESIDENTIAL CODES", SECTION 3.02.002(C), ENTITLED "FIRE PREVENTION CODE", AT PARAGRAPH (5) AND PROVIDING FOR NEW PARAGRAPHS (4) AND (5); PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ORD 5964
OPEN BURNING
STANDING PERMIT
REQUIREMENTS

Ordinance 5965

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED "BUILDING REGULATIONS", AT ARTICLE 3.08, ENTITLED "TRAILER STORAGE", SECTION 3.08.004, ENTITLED "DEAD STORAGE PARKING OF TRAILERS"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ORD 5965
TRAILER PARKING
ON LARGE LOTS

Ordinance 5966

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 8 OF THE CODE OF ORDINANCES, ENTITLED "OFFENSES AND NUISANCES", AT ARTICLE 8.02, ENTITLED "OFFENSES INVOLVING PUBLIC SAFETY", SECTION 8.02.003, ENTITLED "BARBED WIRE FENCES"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ORD 5966
LIVESTOCK
EXEMPTION FOR
BARBED WIRE
FENCES

Ordinance 5968

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES, ENTITLED "UTILITIES", AT ARTICLE 13.07, ENTITLED "WATER, SEWERS AND SEWAGE DISPOSAL", DIVISION 3, ENTITLED "SEWERS AND

ORD 5968
SEPTIC SYSTEMS
IN CITY LIMITS

SEWAGE DISPOSAL”, PART I, ENTITLED “IN GENERAL”, SECTION 13.07.146, ENTITLED “REQUIRED SEWER CONNECTIONS”, TO PROVIDE FOR A NEW PARAGRAPH (C); PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE.

ACTION TAKEN.

Motion by Council Member Couch to adopt Ordinance Nos. 5957, 5963, 5964, 5965, 5966, and 5968, as presented. Second by Deputy Mayor Sofey.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

CONSENT AGENDA

Mayor Plyler asked Mr. Barnett to give an explanation of Resolution Nos. 6105, 6106, 6107, 6108, 6109, 6110, and 6111, which are all on the Consent Agenda and are Special Warranty Deeds for the same project.

Mr. Barnett explained that the Special Warranty Deeds are all located on Kessler Boulevard and are adjacent to the slope failure that occurred last year during the heavy flooding of Post Oak Creek.

A contract was approved in March 2016 to repair the erosion damage from the flooding. Since that time, several additional slope failures have occurred, causing additional damage, and started to affect an existing sanitary sewer line. Construction was suspended and due to the unpredictability of the creek, the staff decided to close Kessler Boulevard and begin to purchase the nine adjacent homes.

All homes have been appraised and these property owners have volunteered to sell their property to the City. All properties, except one, are rental properties.

The Council reviewed the Consent Agenda. Council Member Davis moved to approve the Consent Agenda, as presented. Second by Council Member Steele. All present voted AYE.

RESOLUTIONS

RESOLUTION NO. 6105 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM LARRY COX D/B/A BENT CREEK INVESTMENTS FOR THE CONVEYANCE OF PROPERTY LOCATED AT 200 KESSLER BOULEVARD, BEING LOT FOUR (4) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM LARRY COX D/B/A BENT CREEK INVESTMENTS FOR THE CONVEYANCE OF

CONSENT AGENDA

**RES 6105
WARRANTY DEED
FOR 200 KESSLER
BLVD**

PROPERTY LOCATED AT 200 KESSLER BOULEVARD, BEING LOT FOUR (4) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RESOLUTION NO. 6106 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM RUBEN ALVAREZ AND ADRIANA ALVAREZ FOR THE CONVEYANCE OF PROPERTY LOCATED AT 204 KESSLER BOULEVARD, BEING LOT FIVE (5) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM RUBEN ALVAREZ AND ADRIANA ALVAREZ FOR THE CONVEYANCE OF PROPERTY LOCATED AT 204 KESSLER BOULEVARD, BEING LOT FIVE (5) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RES 5106
WARRANTY DEED
FOR 204 KESSLER
BLVD

RESOLUTION NO. 6107 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM BOBBY L. RITCHIE AND LISA D. RITCHIE FOR THE CONVEYANCE OF PROPERTY LOCATED AT 208 KESSLER BOULEVARD, BEING LOT SIX (6) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM BOBBY L. RITCHIE AND LISA D. RITCHIE FOR THE CONVEYANCE OF PROPERTY LOCATED AT 208 KESSLER BOULEVARD, BEING LOT SIX (6) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RES 5107
WARRANTY DEED
FOR 208 KESSLER
BLVD

RESOLUTION NO. 6108 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM ROBERT L. RITCHIE, JR. AND LISA DARLENE RITCHIE FOR THE CONVEYANCE OF PROPERTY LOCATED AT 212 KESSLER BOULEVARD, BEING LOT SEVEN (7) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM ROBERT L. RITCHIE, JR.

RES 6108
WARRANTY DEED
FOR 212 KESSLER
BLVD

AND LISA DARLENE RITCHIE FOR THE CONVEYANCE OF PROPERTY LOCATED AT 212 KESSLER BOULEVARD, BEING LOT SEVEN (7) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RESOLUTION NO. 6109 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM SANDRA ELLEN RUSSELL AND RONNYE JOE RUSSELL FOR THE CONVEYANCE OF PROPERTY LOCATED AT 216 KESSLER BOULEVARD, BEING LOT EIGHT (8) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM SANDRA ELLEN RUSSELL AND RONNYE JOE RUSSELL FOR THE CONVEYANCE OF PROPERTY LOCATED AT 216 KESSLER BOULEVARD, BEING LOT EIGHT (8) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RES 6109
WARRANTY DEED
FOR 216 KESSLER
BLVD

RESOLUTION NO. 6110 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM RUBEN ALVAREZ AND ADRIANA ALVAREZ FOR THE CONVEYANCE OF PROPERTY LOCATED AT 220 KESSLER BOULEVARD, BEING LOT NINE (9) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORDS IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM RUBEN ALVAREZ AND ADRIANA ALVAREZ FOR THE CONVEYANCE OF PROPERTY LOCATED AT 220 KESSLER BOULEVARD, BEING LOT NINE (9) OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RES 6110
WARRANTY DEED
FOR 220 KESSLER
BLVD

RESOLUTION NO. 6111 – AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM STEVE GREEN AND MARYBETH GREEN FOR THE CONVEYANCE OF PROPERTY LOCATED AT 224 KESSLER BOULEVARD, BEING LOT TEN (10), LESS AND EXCEPT THE NORTH FOUR FEET (4 FT.), OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

RES 6111
WARRANTY DEED
FOR 224 KESSLER
BLVD

SHERMAN, TEXAS, AUTHORIZING THE ACCEPTANCE OF A SPECIAL WARRANTY DEED FROM STEVE GREEN AND MARYBETH GREEN FOR THE CONVEYANCE OF PROPERTY LOCATED AT 224 KESSLER BOULEVARD, BEING LOT TEN (10), LESS AND EXCEPT THE NORTH FOUR FEET (4 FT.), OF PARKVIEW ADDITION TO THE CITY OF SHERMAN, TEXAS, AS SHOWN BY PLAT OF RECORD IN VOLUME 306, PAGE 155 OF THE DEED RECORDS OF GRAYSON COUNTY, TEXAS.
CONSENT AGENDA.

RESOLUTION NO. 6112 – AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HUITT-ZOLLARS, INC. FOR THE PRELIMINARY ENGINEERING AND RIGHT-OF-WAY/EASEMENT DOCUMENTS FOR THE LAMBERTH ROAD FROM S.H. 289 TO SHADY OAKS LANE EXTENSION PROJECT

RES 6112
LAMBERTH ROAD
EXTENSION, FROM
SH 289 TO SHADY
OAKS LANE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HUITT-ZOLLARS, INC. FOR THE PRELIMINARY ENGINEERING AND RIGHT-OF-WAY/EASEMENT DOCUMENTS FOR THE LAMBERTH ROAD FROM S.H. 289 TO SHADY OAKS LANE EXTENSION PROJECT.

Mr. Barnett said this contract is for the preliminary design of Lamberth Road from Shady Oaks Lane, to SH 289. It does include a section of Meadowlake Road that will be incorporated into the roadway. The two will be tied together.

This project is for the preliminary engineering and will also allow the staff to compile the right-of-way document, which is necessary to acquire the right-of-way.

Mr. Hefton verified that it should take about six to seven months to complete this contract for the preliminary engineering work.

ACTION TAKEN.

Motion by Council Member Steele to adopt Resolution No. 6112, as presented. Second by Council Member Johnson.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 6113 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT AND CHANGE ORDER WITH LYNN VESSELS CONSTRUCTION BASED ON AN INVITATION TO BID FOR CONSTRUCTION OF MISCELLANEOUS SIDEWALK PANEL REPLACEMENTS, GRAND AVENUE PEDESTRIAN CROSSING, AND MEADOWS CIRCLE PAVING

RES 6113
SIDEWALK PANEL
REPLACEMENTS,
GRAND AVE
PEDESTRIAN
CROSSING, &
MEADOWS CIRCLE
PAVING

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND

AUTHORIZING EXECUTION OF A CONTRACT AND CHANGE ORDER WITH LYNN VESSELS CONSTRUCTION BASED ON AN INVITATION TO BID FOR CONSTRUCTION OF MISCELLANEOUS SIDEWALK PANEL REPLACEMENTS, GRAND AVENUE PEDESTRIAN CROSSING, AND MEADOWS CIRCLE PAVING.

Mr. Barnett said this was originally three separate projects that were bid together in the hope that a larger contractor would bid all three at a cost savings to the City. Invitations to bid were sent to about 20 contractors and only one bid was received, from Lynn Vessels Construction.

Mr. Vessels did not bid the downtown sidewalk panels or the Grand Avenue pedestrian crossing. The bid only included the Meadows Circle paving project. The staff plans to write performance specifications and get three quotes for the sidewalk job, since it is under \$60,000. The Grand Avenue improvements would be rebid at a later date.

Council Member Steele said originally, flashing lights were discussed for Grand Avenue and he asked what else the “pedestrian crossing” included. Mr. Barnett said there were four separate intersections that were included in the bid. Each intersection had the flashing “yield to pedestrian” signs and some pedestrian refuge areas, similar to the downtown crossings. Mr. Hefton added that there was also concrete work. No bids were received on this project.

Council Member Steele said there are currently pedestrian walkways there and he thought the only addition would be the flashing signs. Mr. Hefton said the idea was to decrease the amount of space between one side of the street and the other.

Council Member Steele said he originally requested the flashing lights about one and a half years ago and he would like to see the lights added now to increase safer crossings. Mr. Hefton said the staff would look at separating the concrete work for the project from the safety aspect of the project.

Council Member Davis confirmed that growth in the North Texas area seemed to be the reason contractors didn’t bid on the job.

ACTION TAKEN.

Motion by Council Member Johnson to adopt Resolution No. 6113, as presented. Second by Deputy Mayor Sofey.
VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6114 – AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH BRINSON

**RES 6114
EMPLOYEE BENEFIT**

BENEFITS, INC. FOR EMPLOYEE BENEFIT CONSULTING SERVICES

CONSULTING

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH BRINSON BENEFITS, INC. FOR EMPLOYEE BENEFIT CONSULTING SERVICES.

Mary Lawrence, Director of Finance, said the increase in the employee health fund was discussed during the Budget Work Session and the staff said they would bring back a plan to address the increase in cost. This contract is the first step to take some reasonable steps to address financial pressures in the fund.

Brinson Benefits, Inc. was recommended by another City and the staff has been pleased with their recommendations and references. Representatives from Brinson Benefits were in attendance to answer any questions.

Council Member Steele recognized the staff for looking at ways to serve the employees and to save money for the taxpayers.

ACTION TAKEN.

Motion by Council Member Steele to adopt Resolution No. 6114, as presented. Second by Council Member Davis.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

RESOLUTION NO. 6115 – APPOINTING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ADAMI, LINDSEY & COMPANY, L.L.P. TO PERFORM THE FISCAL YEAR 2016 AUDIT

RES 6115
ANNUAL AUDIT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPOINTING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ADAMI, LINDSEY & COMPANY, L.L.P. TO PERFORM THE FISCAL YEAR 2016 AUDIT.

CONSENT AGENDA.

**CHANGE ORDER NO. 1
LAKE TEXOMA PUMP STATION; PUMP NUMBER TWO
REPAIRS; WEISINGER INCORPORATED; \$7,440.00
DECREASE**

CHANGE ORDER
LAKE TEXOMA
PUMP STATION
REPAIRS

The City Council approved Change Order No. 1 for a \$7,440 decrease, to Weisinger Incorporated, for the Lake Texoma Pump Station, Pump Number Two Repairs.

The change order is a final reconciliatory change order to adjust the final project quantities for the project. The final contract price was \$83,545.

CONSENT AGENDA.

OTHER BUSINESS

REVIEW 2016-2017 DRAFT BUDGET

DRAFT BUDGET

Ms. Lawrence said the Draft Budget is essentially the same as what was presented at the Budget Work Session. The staff was able to lower the originally proposed tax rate by one-half cent.

Originally the interest rate on the debt was estimated at 3.75%, but due to favorable market conditions, the actual interest rate was 2.15%. The staff also conservatively estimated the tax value, but once the certified tax roll was received it included about \$30 million more.

Ms. Lawrence said the request was to set the required public hearing prior to adoption of the budget.

ACTION TAKEN.

Motion by Council Member Steele to set a Public Hearing on the proposed Budget for Monday, August 15, 2016, as presented. Second by Council Member Couch.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

DISCUSSION OF THE PROPOSED TAX RATE FOR FISCAL YEAR 2016-2017 AND SCHEDULING PUBLIC HEARINGS FOR THE BUDGET AND PROPOSED TAX RATE

**PROPOSED TAX
RATE & SET
PUBLIC HEARINGS**

Ms. Lawrence said, by law, the City is required to hold public hearings if the proposed tax rate exceeds the lower of the effective tax rate or the rollback rate. The City is also required to have a vote on the tax rate, if the budget this year raises more money, even without a tax rate increase.

Council action on the budget and tax rate will be as follows:

- | | |
|--------------|---|
| August 15 | Public Hearing and Adoption of Budget Ordinance and Ratification of Property Tax Revenue Increase |
| August 15 | Introduction and First Public Hearing on Tax Revenue Increase |
| September 6 | Second Public Hearing on Tax Revenue Increase |
| September 19 | Adoption of the Tax Rate Ordinance |

ACTION TAKEN.

Motion by Council Member Davis to propose a tax rate of thirty-nine point forty-three cents per hundred dollars of valuation for the upcoming budget year and to set public hearings on this proposal, as presented. Second by Deputy Mayor Sofey.

COUNCIL MINUTES – AUGUST 1, 2016

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

REVIEW DRAFT CAPITAL IMPROVEMENT PROGRAM (CIP)
2016-2021 AND SET PUBLIC HEARING FOR MONDAY,
AUGUST 15, 2016

DRAFT CIP

There were no questions about the Draft Capital Improvement Program.

ACTION TAKEN.

Motion by Council Member Couch to set a Public Hearing on the Capital Improvement Program for Monday, August 15, 2016, as presented. Second by Council Member Johnson.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

CONSIDER CALLING A SPECIAL MEETING OF THE CITY
COUNCIL FOR MONDAY, AUGUST 29, 2016, FOR THE
PURPOSE OF CONSIDERING A REAL ESTATE PURCHASE

SET CALLED
COUNCIL MEETING
(AUG. 29, 2016)

Mr. Hefton said this relates to an option on property in the southwest part of Sherman. The current contract has several option periods and the second option period will begin about this date.

The meeting would be for the City Council to discuss whether or not they want to execute the second option.

ACTION TAKEN.

Motion by Deputy Mayor Sofey to set a Special City Council Meeting for Monday, August 29, 2016 at 12:00 noon, as presented. Second by Council Member Davis.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

CONSIDER CALLING A SPECIAL MEETING OF THE CITY
COUNCIL FOR TUESDAY, SEPTEMBER 6, 2016, DUE TO
CONFLICT WITH A FEDERAL HOLIDAY

SET CALLED
COUNCIL MEETING
(SEPT. 6, 2016)

The City Council called a Special Meeting for Tuesday, September 6, 2016, due to the conflict with a Federal holiday. Labor Day is Monday, September 5, 2016.

CONSENT AGENDA.

CONSIDER SCHEDULING A JOINT MEETING OF THE CITY
COUNCIL AND THE SHERMAN ECONOMIC DEVELOPMENT
CORPORATION BOARD OF DIRECTORS FOR 12:00 NOON
ON THURSDAY, SEPTEMBER 15, 2016, TO REVIEW AND
APPROVE SEDCO'S ANNUAL BUDGET AND WORK PLAN

SET JOINT MEETING
WITH SEDCO
(SEPT. 15, 2016)

COUNCIL MINUTES – AUGUST 1, 2016

ACTION TAKEN.

Motion by Deputy Mayor Sofey to schedule a Joint Meeting of the City Council and the Sherman Economic Development Corporation Board of Directors for Thursday, September 15, 2016 at 12:00 noon, as presented. Second by Council Member Couch.

VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

CONSIDER REQUEST OF THE SHERMAN HIGH SCHOOL'S BAND PROGRAM TO TEMPORARILY CLOSE CERTAIN STREETS FOR THE "BAND ON THE RUN" 5K AND 1 MILE FUN RUN ON SATURDAY, MARCH 4, 2017, WITH A RAIN DATE OF SATURDAY, MARCH 11, 2017

The City Council approved the request from the Sherman High School Band Program to temporarily close certain streets for the "Band on the Run" 5K and 1 Mile Fun Run on March 4, 2017, with a rain date of March 11, 2017. They are also requesting the closure of Rusk Street, in front of Piner Middle School.

The event will require traffic control assistance, barricades, and cones from the City. Even though Rusk Street will be closed with barricades, accessibility by emergency and fire vehicles must be maintained at all times throughout the event.

CONSENT AGENDA.

CITIZENS REQUESTS

HOMELESSNESS IN GRAYSON COUNTY

Ashley Davis, 301 S. FM 1417, Apt 114, Sherman
Tasha Burkard, 394 PR 217, Ivanhoe
Gwendolyn Simpson, 13637 Hwy 5, Van Alstyne

Ms. Davis said they were graduate social work students from Texas A&M in Commerce. They wanted to present a petition to the City Council to bring attention to homelessness in Grayson County. She said they would like to see something done to provide assistance to those in need and their goal was for Grayson County to see the need for another shelter in the area.

Ms. Davis said other solutions to the problem might be affordable housing, boarding homes, group homes, or transitional homes.

Ms. Burkard said in Texas alone, there were 19,177 individuals that were considered homeless. Seventeen percent of these individuals are "chronically homeless" with mental illnesses.

Ms. Simpson said the estimated cost to run a group home that houses eight people is \$150,00 to \$200,000 annually. She felt this was not much considering it cost \$1,900 per day

CLOSE STREETS FOR
SHS "BAND ON THE
RUN" EVENT
(MARCH 4, 2017)

HOMELESSNESS
IN GRAYSON COUNTY

for an average person to spend one day in a mental health hospital.

Council Member Steele confirmed that they had not met with any local groups that are trying to address those same issues. The school project was to find a community problem and to present it to the City Council. Council Member Steele said there are actually groups that are meeting to address those same issues.

MEDIA QUESTIONS

There were no media questions.

**APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO
BOARDS AND COMMISSIONS**

INVESTMENT COMMITTEE (1)

ACTION TAKEN.

Motion by Council Member Steele to appoint Council Member Pam Howeth to the City's Investment Committee to fill the unexpired term of Council Member Tom Watt, until November 2016. Second by Council Member Davis.
VOTING AYE: Couch, Davis, Howeth, Johnson, Sofey, Steele.

VOTING NAY: None.

MOTION CARRIED.

COUNCIL COMMENTS

LARGE LOT ORDINANCES

Council Member Couch said he was pleased with the large lot ordinances and it was always nice to restore the private property rights to owners and provide more freedoms for the citizens.

KESSLER BOULEVARD PROJECT

Council Member Couch also recognized the staff for changing directions and "thinking outside the box" when needed on the Kessler Boulevard Project. This saves \$250,000 for the City.

POLICE DEPARTMENT

Council Member Steele recognized the Police Department saying they were one of the best in North Texas. He recognized Chief Henry and all the officers for the work they do every day.

ANNUAL BUDGET

Council Member Davis said Sherman is about to grow and there was a 3% growth in the population last year and 350 additional water hook-ups.

He said there are developments ready for water, sewer, and streets, such as the Crossroads Development and others west of town that are waiting on the infrastructure. The new Wal-Mart Market has also "amped up" interest in that area.

MEDIA QUESTIONS

**INVESTMENT
COMMITTEE**

**LARGE LOT
ORDINANCES**

**KESSLER BLVD
PROJECT**

POLICE DEPT

ANNUAL BUDGET

PURCHASE OF RIGHT-OF-WAY

Council Member Davis said as Sherman develops to the west, if the City doesn't secure the right-of-way, developers will build homes and the roadways won't go where they need to go. He said the City needs to purchase the right-of-way now, for the future.

He said there is also more State money available for building roads and the City can borrow money to pay for right-of-way and engineering work to move the projects up on the Texas Department of Transportation list.

The Council plans to widen Travis Street from US Hwy 75 to past US Hwy 82 and widen FM 1417 from SH 56 to US Hwy 82. If Sherman spends a little money right now, they can have these major improvements for the community.

Council Member Davis said there are also some water and utility construction plans that are ongoing. Sherman has water and is doubling the size of the Water Treatment Plant. Communities to the south are almost always under rationing and need water. Sherman is in a position to be able to treat water and sell it to them. Those projects will pay for themselves in a few years.

Those are the reasons that the City Council decided to borrow some money, raise taxes a small amount to pay for those loans, and get these infrastructure projects completed to be ahead of the growth.

Ronald Aycock, 1808 Robin Drive, wanted to ask a question. Brandon Shelby, City Attorney, advised him that the City Council could only respond if the question was about an item on the agenda. The "Citizen's Comments" section has already been closed. Mr. Aycock did not ask his question.

BUDGET AND TAX RATE

Deputy Mayor Sofey said he was proud about what the City has done with the tax base and the low tax rate. Even with the small increase in property taxes, Sherman will still be in the bottom 25% of property tax rates of our peer cities in Texas.

HOT SUMMER NIGHTS

Council Member Johnson thanked Sarah McRae, Tourism/ Main Street Manager, Kevin Winkler, Parks and Recreation Director, and everyone that participated in Hot Summer Nights. She said it was an incredible year for the event and is looking forward to next year.

LUNCH AND PRAYER MEETING

Council Member Johnson said she recently attended a lunch and prayer meeting at Western Heights Church of Christ and it was an excellent event to pray over the law enforcement officers.

**PURCHASE OF
R-O-W**

**BUDGET &
TAX RATE**

**HOT SUMMER
NIGHTS**

**LUNCH &
PRAYER MEETING**

COUNCIL MINUTES – AUGUST 1, 2016

WELCOME TO COUNCIL MEMBER PAM HOWETH

Council Member Johnson welcomed Council Member Pam Howeth to the City Council.

**WELCOME TO
COUNCIL MEMBER
PAM HOWETH**

THANKS TO MAYOR AND CITY COUNCIL

Council Member Howeth thanked the Mayor and City Council for appointing her to fill former Council Member Tom Watt's unexpired term. She looked forward to becoming familiar with the current issues before the Council.

**THANKS TO MAYOR
& CITY COUNCIL**

WELCOME TO NEW EMPLOYEE

Mayor Plyler welcomed Mr. Kirksey as a new employee of the City of Sherman.

**WELCOME TO
NEW EMPLOYEE**

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

EXECUTIVE SESSION

SECTION 551.074

**PERSONNEL MATTERS:
DELIBERATE THE EVALUATION
OF THE CITY MANAGER**

SECTION 551.087

**DELIBERATE REGARDING
ECONOMIC DEVELOPMENT
NEGOTIATIONS:
DELIBERATE REGARDING
COMMERCIAL OR FINANCIAL
INFORMATION THAT THE CITY
HAS RECEIVED FROM A
BUSINESS PROSPECT AND
DELIBERATE ANY OFFERS OR
INCENTIVES TO THE BUSINESS
PROSPECT**

On Motion duly made and carried, the Open Meeting recessed and reconvened in Executive Session at 5:38 p.m.

On Motion duly made and carried, the Executive Session recessed at 6:07 p.m. and reconvened in Open Meeting.

OPEN MEETING

Reconvene into Open Meeting and take action, if any, on items discussed in Executive Session.

OPEN MEETING

COUNCIL MINUTES – AUGUST 1, 2016

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at 6:08 p.m.

ADJOURNMENT

MAYOR

CITY CLERK



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 1.

Meeting Date: 08/15/2016

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

PUBLIC HEARING

Capital Improvement Program 2016-2021

Issue:

Holding a public hearing for the City of Sherman's Capital Improvement Program (CIP) covering the period from October 1, 2016 through September 30, 2021

Background:

Article V, Section 10 of the City Charter requires that the City Council, by resolution, adopt a Capital Improvement Program. As required, before consideration of the resolution, the City published a summary of the program and gave notice of a public hearing in a newspaper of general circulation in the City. Approval of this CIP will be by Resolution No. 6116, a separate item on this agenda.

Origination:

Finance Department

Financial Consideration:

General Fund	\$71,963,016
Utility Fund	<u>\$23,876,978</u>
Total Funding for 2016-2021	\$95,839,994

Staff Recommendation:

It is recommended that the City Council hold a public hearing for the Capital Improvement Program 2016-2021 at the August 15th City Council Meeting.

Alternatives:

Those as may be directed by the City Council

Attachments

Capital Improvement Program 2016-2021

Capital Improvement Program Of The City of Sherman

October 1, 2016 - September 30, 2021

City Council
David Plyler, Mayor
Jason Sofey, Deputy Mayor

Council Members
Lawrence Davis
Terrence R. Steele
Tammy Johnson
Kevin Couch
Pamela Howeth



CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF SHERMAN

OCTOBER 1, 2016 - SEPTEMBER 30, 2021

CITY COUNCIL

David Plyler, Mayor
Jason Sofey, Deputy Mayor

Council Members

Lawrence Davis
Terrence R. Steele
Tammy Johnson
Kevin Couch
Pamela Howeth



Robby Hefton, City Manager

TABLE OF CONTENTS

October 1, 2016 - September 30, 2021
Capital Improvement Program
City of Sherman, Texas

Cover.....	1
Inside Cover	2
Table of Contents.....	3
Management Letter.....	4
Program Summaries by Year	5-8
Capital Improvement Program Resolution	9-10
Capital Budget	11
General Services	12-13
General Programs	
2016-2017	15-29
2017-2018	30-41
2018-2019	42-51
2019-2020	52-59
2020-2021	60-65
Utility Services	66-67
Utility Programs	
2016-2017	68-74
2017-2018	75-79
2018-2019	80-83
2019-2020	84-86
2020-2021	87-89
Capital Financing	90-91
Table I.....	92
Analysis Assessed Valuation/Analysis of Property	
Analysis of Property Tax Levies and Collections	
Table II.....	93-94
Revenue Debt Service Fund – Statement of Bonded Indebtedness	
Revenue Debt Service Fund – Schedule of Requirements to Maturity	
Table III.....	95
Contractual Debt	

The Honorable David Plyler, Mayor, and Members of the City Council

Subject: 2016-2017/2020-2021 Five-Year Capital Improvement Program

The Capital Improvement Program for the City of Sherman is submitted to you in compliance with Article V, Section IX of our Charter. This Five-Year Capital Improvement Program covers the planning period beginning October 1, 2016 through September 30, 2021.

Our community continues to experience growth and potential for growth and, in order to meet the needs of the future, we must plan. The Capital Improvement Program forecasts our major capital improvement needs on a yearly priority basis. The plan requires annual revision in order to ensure that it meets the public safety, health and welfare needs of the citizens of Sherman, as well as our ability to finance those needs.

The Capital Improvement Program provides you with a comprehensive planning forecast of Capital Improvement needs. It outlines the recommended projects by fiscal year and estimates cost and funding sources. Each project is described by a brief narrative. The process of reviewing and approving this document requires that you concentrate on the priorities of the projects, due to funding limitations.

The Capital Improvement Program is separated into two functions, that of governmental and of proprietary. The governmental function is accounted for in the General Fund services; and the Capital Improvement Projects under this section are associated with general government and financed by taxation, grants and other General Fund sources. These projects are in the nature of streets, parks, drainage, flood control, refuse, and public safety improvements. The proprietary function is accounted for in the Utility Services section. Projects under this section are primarily for water and sewer improvements. Summaries by fiscal year for General Services and Utility Services are for years one through five.

This Capital Improvement Program has been reviewed and is hereby respectfully submitted for your consideration.

Very truly yours,



Robby Hefton
City Manager

GENERAL SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
AIRPORT SERVICES					
Repair and Remodel Airport Terminal Building	\$ 50,000	\$ -	\$ -	\$ -	\$ -
* Rehab Airport Runway, Taxi & All Aprons	\$ -	\$ 171,000	\$ -	\$ -	\$ -
* Airport Building Roof Repairs and Painting	\$ -	\$ 50,000	\$ -	\$ -	\$ -
* Airport North & South Hangars Roof Repairs	\$ -	\$ -	\$ 50,000	\$ -	\$ -
* Upgrade to Airport Runway lighting	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Total Airport Services	\$ 50,000	\$ 221,000	\$ 50,000	\$ 50,000	\$ 50,000
BUILDING MAINTENANCE					
City Hall Roof Coating to Extend Useful Life	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Guttering Replacement and Cast Stone Repairs	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Municipal Building New Roof	\$ 91,840	\$ -	\$ -	\$ -	\$ -
Solid Waste Department Roof	\$ 104,000	\$ -	\$ -	\$ -	\$ -
Municipal Building Windows	\$ -	\$ 51,000	\$ -	\$ 50,000	\$ -
Police Department Roof Restoration	\$ -	\$ 57,176	\$ -	\$ -	\$ -
Street Department Roof	\$ -	\$ 52,300	\$ -	\$ -	\$ -
Total Building Maintenance	\$ 330,840	\$ 160,476	\$ -	\$ 50,000	\$ -
ENGINEERING SERVICES					
Comprehensive Thoroughfare Plan	\$ 25,000	\$ 25,000	\$ 30,000	\$ -	\$ -
Downtown Sidewalk Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Storm Water Utility Fee Study	\$ 112,500	\$ -	\$ -	\$ -	\$ -
Travis St-ROW Acquisitions 75 to 82	\$ 500,000	\$ -	\$ -	\$ -	\$ -
* Archer Drive Property Acquisition	\$ -	\$ -	\$ 1,059,500	\$ -	\$ -
Choctaw Creek Easement Acquisitions	\$ -	\$ -	\$ 15,000	\$ -	\$ -
* Archer Drive Detention Pond Construction	\$ -	\$ -	\$ -	\$ 214,250	\$ -
* Rayburn/Contemporary Property Acquisitions	\$ -	\$ -	\$ -	\$ 72,000	\$ -
* Repetitive Loss Property Acquisitions for Flood Mitigation	\$ -	\$ -	\$ -	\$ -	\$ 216,000
Total Engineering Services	\$ 687,500	\$ 75,000	\$ 1,154,500	\$ 336,250	\$ 266,000
FIRE DEPARTMENT					
Fire Station #1 Roof	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Fire Station #4 Relocation	\$ 2,725,000	\$ -	\$ -	\$ -	\$ -
Fire Station #5 Remodel	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Fire Station #5 Relocation	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -
Fire Station #6 - New Station Construction	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -

* Grant Funded

GENERAL SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
Fire SCBA Equipment Replacement	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -
Total Fire Department	\$ 3,025,000	\$ 8,200,000	\$ 200,000	\$ 200,000	\$ -

INFORMATION TECHNOLOGY

Backup Servers (Various Departments)	\$ 47,850	\$ -	\$ -	\$ -	\$ -
Incode VX	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Total Information Technology	\$ 57,850	\$ -	\$ -	\$ -	\$ -

LIBRARY SERVICES

Library Design/Remodel/Update	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
Total Library Services	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION

Parks Master Plan Update	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Pecan Grove W Park Land	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Ely Park Playground Updates	\$ -	\$ 80,000	\$ -	\$ -	\$ -
Hawn Park Practice Field Lighting	\$ -	\$ 200,000	\$ -	\$ -	\$ -
MLK Park Restroom Replacement	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Hawn Park Pavilion	\$ -	\$ -	\$ 75,000	\$ -	\$ -
New Pavilion at Baker Park	\$ -	\$ -	\$ 75,000	\$ -	\$ -
Rosedale Park Restroom	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Rosedale Park Playground	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Rosedale Park Lighting Renovation	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Hillcrest Park playground replacement	\$ -	\$ -	\$ -	\$ -	\$ 150,000
New Fairview Park pavilion and updates to existing pavilions	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Parks & Recreation	\$ 250,000	\$ 430,000	\$ 300,000	\$ 110,000	\$ 200,000

POLICE DEPARTMENT

Police Department - Replace Three Roof A/C Units	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Total Police Department	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000

PUBLIC SAFETY SUPPORT

Dispatch Consoles Replacement	\$ 55,464	\$ -	\$ -	\$ -	\$ -
Total Public Safety Support	\$ 55,464	\$ -	\$ -	\$ -	\$ -

GENERAL SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
STREET DEPARTMENT					
Canyon Creek Dr (Shady Oaks to Lamberth)	\$ 1,350,000	\$ -	\$ -	\$ -	\$ -
* Downtown Streetscape Phase II	\$ 548,218	\$ -	\$ -	\$ -	\$ -
* FEMA grant - Flood Mitigation	\$ 736,418	\$ -	\$ -	\$ -	\$ -
FM 1417 design 56 to 82	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -
Friendship Road-ROW 56 to Lamberth	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Lamberth Road-ROW Shady Oaks to Friendship	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Sherman Crossroads (Howe Drive)	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -
Sherman Crossroads (OB Groner/Travis)	\$ 1,075,000	\$ -	\$ 5,000,000	\$ -	\$ -
Swan Ridge-Construction Hwy 56 to Quail Run	\$ 1,022,000	\$ -	\$ -	\$ -	\$ -
Taylor St to Hwy 289-ROW	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Taylor St Ext-Roundabout to Little Ln - 2 lanes - Construction	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -
Travis/Center/McGee Bridges - Erosion and Overlay	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Building/Site improvements - Traffic Ops and Street maintenance departments	\$ -	\$ 562,500	\$ -	\$ -	\$ -
* FM 1417 - Houston to Taylor - 10% of Construction	\$ -	\$ 270,000	\$ 280,000	\$ 400,000	\$ -
* FM 1417 - Taylor to US 82 - 10% of Construction	\$ -	\$ 780,000	\$ -	\$ -	\$ -
Friendship Road-56 to Lamberth Engineering/Construction	\$ -	\$ 1,600,000	\$ 4,700,000	\$ 6,200,000	\$ -
Lamberth Road-Shady Oaks to Friendship	\$ -	\$ 450,000	\$ 3,000,000	\$ -	\$ -
Taylor/Washington Bridges - Erosion and Overlay	\$ -	\$ 92,000	\$ -	\$ -	\$ -
Taylor St Ext-Little Lane to 289 - 2 lanes	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
Center/Lamberth Bridges Repair	\$ -	\$ -	\$ 87,000	\$ -	\$ -
Taylor St Ext-Little Lane to Washington Construction - 2 lanes	\$ -	\$ -	\$ 7,000,000	\$ -	\$ -
Taylor St Ext-Engineering Washington to 289 - 2 lanes	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Taylor St Ext-Construction Washington to 289 - 2 lanes	\$ -	\$ -	\$ -	\$ 7,000,000	\$ -
Hillcrest/Wood Bridges - Erosion and Overlay	\$ -	\$ -	\$ -	\$ 77,000	\$ -
Ricketts/Centennial/etc Bridges - Repairs and Overlay	\$ -	\$ -	\$ -	\$ -	\$ 68,000
Traffic Signals	\$ -	\$ -	\$ -	\$ -	\$ 1,680,000
Total Street Maintenance	\$ 10,831,636	\$ 6,054,500	\$ 21,067,000	\$ 13,677,000	\$ 1,748,000
SWIMMING POOLS DEPARTMENT					
Hawn Park Sprayground Expansion	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Splash Expansion - decking, seating, shade structures	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Swimming Pool Department	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000
Total General Services	\$ 16,488,290	\$ 15,140,976	\$ 22,796,500	\$ 14,748,250	\$ 2,789,000

UTILITY SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
AMI System	\$ 393,699	\$ 228,459	\$ 231,140	\$ 119,680	\$ -
Aeration Basin Upgrade Phase I	\$ 240,000	\$ -	\$ -	\$ -	\$ -
* CGMA Water	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
* Canyon Creek Water	\$ 500,000	\$ -	\$ -	\$ -	\$ -
* Construct Brine Disposal Line for WTP Expansion	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
* Effluent Line - 2016/2017	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
Gallagher Tank Repair	\$ 500,000	\$ -	\$ -	\$ -	\$ -
* Rehab Two Sludge Thickeners	\$ 274,000	\$ -	\$ -	\$ -	\$ -
* Sherman Crossroads W/S	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
* Swan Ridge Water	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Water and Sewer Oversizing Costs 2017	\$ 50,000	\$ -	\$ -	\$ -	\$ -
* Aeration Basin Upgrade Phase II	\$ -	\$ 3,620,000	\$ -	\$ -	\$ -
Biological Clarifier Rehabilitation (3 Clarifiers)	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Repair and Re-paint Fairview Elevated Storage Tank	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Replace Existing Deteriorated Sewer Relief (Sewer D-1)	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Replace Water Main on Texoma Parkway	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Water and Sewer Oversizing Costs 2018	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Primary Clarifier #1 Rehabilitation	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Primary Digester #1 and Digester Complex Piping Rehabilitation	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Refurbish Storage Basin Liners	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Study Digester Upgrade and Cost Recovery	\$ -	\$ -	\$ 220,000	\$ -	\$ -
Water and Sewer Oversizing Costs 2019	\$ -	\$ -	\$ 50,000	\$ -	\$ -
WWTP/Lab Road and Pavement Repairs	\$ -	\$ -	\$ -	\$ 100,000	\$ -
WWTP Security Upgrade	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Water and Sewer Oversizing Costs 2020	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Demolish Sludge Drying Beds	\$ -	\$ -	\$ -	\$ -	\$ 250,000
* Nutrient Removal Process (Phosphorus Only)	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Odor Abatement Study	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Water and Sewer Oversizing Costs 2021	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Utility Services	\$ 14,857,699	\$ 6,248,459	\$ 1,301,140	\$ 419,680	\$ 1,050,000

* GTUA Funded

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City and;

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 1st day of August, 2016, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 15th day of August, 2016.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

DRAFT

CAPITAL BUDGET

2016 - 2021

GENERAL SERVICES 2016 - 2021

GENERAL SERVICES

CAPITAL BUDGET: 2016-2021

Within the Five-year Capital Improvement Program, the first year, or “activated” year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

2016-2017

PROJECT YEAR: 2016 - 2017

MUNICIPAL AIRPORT TERMINAL REPAIR

DESCRIPTION:	Repair and remodel the Municipal Airport terminal building, including roof replacement, windows repairs, restrooms upgrading and an asbestos survey.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Repairs and maintenance are necessary for continued optimal use.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

CITY HALL ROOF COATING

DESCRIPTION:	Roof coating with poly-glycol material to extend the useful life of the City Hall roof.
ESTIMATED COST:	\$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Repairs and maintenance are necessary for continued optimal use.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2016 - 2017

MUNICIPAL BUILDING GUTTER REPAIRS

DESCRIPTION: Replacing copper guttering and cast stone repairs.

ESTIMATED COST: \$60,000

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: General Improvement Fund

PROJECT NECESSITY: This is necessary repair and maintenance. Seams do not have integrity and cast stone areas have been damaged.

DEPARTMENT/DIRECTOR: Director of Community and Support Services, Steve Ayers

MUNICIPAL BUILDING ROOF REPLACEMENT

DESCRIPTION: Replace existing composition roof.

ESTIMATED COST: \$91,840

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: General Improvement Fund

PROJECT NECESSITY: Roof has sustained wind damage and additional damage from foot traffic, caused during previous guttering repair projects. Building Maintenance recommends new roof.

DEPARTMENT/DIRECTOR: Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2016 - 2017

SOLID WASTE DEPARTMENT ROOF REPAIRS

DESCRIPTION:	Roof repairs and restoration, including covered parking at the Solid Waste Department building.
ESTIMATED COST:	\$104,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Structural issues with parapet walls and brick veneer spalling. Necessary repair and maintenance to preserve structural integrity.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

COMPREHENSIVE THOROUGHFARE PLAN - SECOND QUADRANT

DESCRIPTION:	Obtain consultants to prepare the Comprehensive Thoroughfare Plan update by quadrants.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Comprehensive Thoroughfare Plan should be updated every ten years; the last revision was in 2009. Dividing the update into quarters reduces the annual cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

STORM WATER UTILITY FEE STUDY

DESCRIPTION:	This study will create a storm water utility fund under the Texas Municipal Drainage Utilities Systems Act (Chapter 552; Subsection C of the Texas Government Code).
ESTIMATED COST:	\$112,500
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Fee is possible funding source.
PROJECT NECESSITY:	The Post Oak Creek Flood Protection Plan outlines over \$55M in projects needed to reduce flood damage and make streets passable during bad weather.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

TRAVIS STREET PROPERTY ACQUISITIONS

DESCRIPTION:	Acquire Right-of-Way and relocate utilities on Travis Street as part of General Corridor Improvements.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Traffic volume on this thoroughfare has increased significantly and planning for improvements is required before more growth transpires.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE STATION #1 ROOF

DESCRIPTION:	Replace existing tar and gravel roof with new membrane type roof.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Current roof has been repaired and patched in several places. Current roof leaks into fire administration and sleeping areas. Building Maintenance recommends replacing roof.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2016 - 2017

FIRE STATION #4 RELOCATION

DESCRIPTION:	A new fire station site in the southwest quadrant of Sherman.
ESTIMATED COST:	\$2,725,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Sales of TX Dot and Old Fire station properties
PROJECT NECESSITY:	Due to future redevelopment of the U.S. Highway 75 and F.M. 1417 corner, Fire Station #4 will be relocated. The station site will include Fire Training Field and Fire Administration Offices.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE STATION #5 REMODEL

DESCRIPTION:	Remodel bathroom and bedroom areas to meet staffing needs at Fire Station #5.
ESTIMATED COST:	\$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Built in 1974, Station #5 was designed to house 1 engine and 2 men. Currently, the station houses 4 men, an engine, and an ambulance. Remodel will update shower area, add a toilet and close in the bedrooms.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2016 - 2017

BACKUP SERVERS

DESCRIPTION:	Backup servers and files; Police Department, Lab and general City backup included.
ESTIMATED COST:	\$47,850
ESTIMATED O&M COST:	\$10,000 annually (beginning FY 2018)
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Backing up files is necessary for continuity of data recovery. Without adequate backups, data loss will occur.
DEPARTMENT/DIRECTOR:	Information Technology Manager, Shawn Hackworth

INCODE ACCOUNTING SOFTWARE - VERSION X

DESCRIPTION:	Move Financials, Utility Billing and Municipal Court to Incode version X; FY 2017 estimated costs for Utility Billing conversion.
ESTIMATED COST:	\$10,000
ESTIMATED O&M COST:	\$20,000 annual maintenance costs (beginning FY 2018)
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Updating to Incode version 10 will improve functionality and efficiency in daily accounting input and reporting across City departments.
DEPARTMENT/DIRECTOR:	Information Technology Manager, Shawn Hackworth

PROJECT YEAR: 2016 - 2017

PUBLIC LIBRARY REMODEL

DESCRIPTION:	Re-design of current library facility, including major construction and alterations.
ESTIMATED COST:	\$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Current facility is over 40 years in age and in need of significant updating including roof, HVAC, ADA compliance, and technology upgrades. The project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PARKS MASTER PLAN UPDATE

DESCRIPTION:	Update to the Parks, Recreation and Open Space section of the Sherman Comprehensive Plan.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will provide a strategic plan to update the Sherman Comprehensive Plan for future parks and recreational development.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2016 - 2017

PECAN GROVE WEST PARK - LAND ACQUISITION

DESCRIPTION:	Acquire land at Shady Oaks Lane and Carriage Circle for future development of a Sports Field Expansion.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A primary purpose under the Comprehensive Master Plan is to address current and future needs in providing adequate park areas and facilities. The purchase of this land will provide a site for a future Sports Field Expansion.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

DISPATCH CONSOLES REPLACEMENT

DESCRIPTION:	Purchase and install new consoles for Dispatch.
ESTIMATED COST:	\$55,464
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Existing consoles were installed in 2006. The useful life is typically 10 - 12 years. The control boxes and other mechanical features are no longer available from the manufacturer.
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

PROJECT YEAR: 2016 - 2017

CANYON CREEK DRIVE (SHADY OAKS TO LAMBERTH)

DESCRIPTION:	Construct 36' wide concrete street between Shady Oaks and Lamberth Road.
ESTIMATED COST:	\$1,350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Street receives high-volume traffic to and from Pecan Grove West Park. This new construction will address this traffic issue and is part of the 2016 update to the Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

DOWNTOWN STREETScape PHASE II

DESCRIPTION:	Construction of 10' shared use path along State Highway 56 from Montgomery Street to Throckmorton.
ESTIMATED COST:	\$548,218
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Partial grant funding
PROJECT NECESSITY:	The project will improve pedestrian access between downtown and the residential development east on Hwy 56. The City has received notification of award for a TxDOT TAP grant, with anticipated reimbursement of 80% of cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

FLOOD MITIGATION - PROPERTY ACQUISITION

DESCRIPTION:	Substantial repetitive loss property acquisition.
ESTIMATED COST:	\$736,418
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Partial grant funding
PROJECT NECESSITY:	By converting floodplain designated properties to open space, the City is able to implement and sustain cost-effective measures that minimize or negate flood damage. All acquisitions will be voluntarily sold by each owner. FEMA will reimburse approximately 90%.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FM 1417 PRELIMINARY ENGINEERING (HWY 56 TO HWY 82)

DESCRIPTION:	Preliminary Engineering will be done for the expansion of FM 1417
ESTIMATED COST:	\$1,600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	TxDOT will have funding for this project in the future. Completing the Engineering will speed up the process for construction.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

FRIENDSHIP ROAD - ROW (HWY 56 TO LAMBERTH ROAD)

DESCRIPTION:	Acquire right-of-way property along Friendship Road between State Hwy 56 and Lamberth Road.
ESTIMATED COST:	\$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition is directly related to new development in the area and corresponds to right-of-way widths included in the 2016 updates to the Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

LAMBERTH ROAD - ROW (SHADY OAKS TO FRIENDSHIP ROAD)

DESCRIPTION:	Acquire right-of-way property along Friendship Road between State Hwy 56 and Lamberth Road.
ESTIMATED COST:	\$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition is directly related to new development in the area and corresponds to right-of-way widths included in the 2016 updates to the Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

SHERMAN CROSSROADS (OB GRONER/TRAVIS)

DESCRIPTION:	Extend Travis Street from proposed Howe Drive extension to US 75.
ESTIMATED COST:	\$1,075,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare connecting S. Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

SWAN RIDGE CONSTRUCTION (HWY 56 TO QUAIL RUN)

DESCRIPTION:	Construct 36' wide concrete street between State Hwy 56 and Quail Run.
ESTIMATED COST:	\$1,022,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project will provide a residential collector street from Hwy 56 to the Preserve Subdivision.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

TAYLOR STREET TO HWY 289 RIGHT-OF-WAY

DESCRIPTION:	Acquisition of right-of-way and easements necessary to extend Taylor Street to Hwy 289.
ESTIMATED COST:	\$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquiring right-of-way ahead of construction will help to control development and construction costs. Project is part of the 2016 updated Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TAYLOR STREET ROUNDABOUT CONSTRUCTION

DESCRIPTION:	Construct roundabout along Taylor Street between FM 1417 and Grant Street.
ESTIMATED COST:	\$2,600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare between SH 289 and FM 1417. This project is one of the initial steps involved in the process.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

BRIDGE EROSION AND OVERLAYS - TRAVIS/CENTER/MCGEE

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on the S. Travis Street, Center Street and McGee Street bridges.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified in the 2012 Bridge Inventory, Inspection, and Appraisal Program as needing repair.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

2017-2018

PROJECT YEAR: 2017 - 2018

MUNICIPAL AIRPORT RUNWAY, TAXI AND APRON REHABILITATION

DESCRIPTION:	Rehabilitate the municipal airport runway, taxiway and all aprons. Total cost is \$1,709,537. Grant funds, in the amount of \$1,538,583, are anticipated from the Texas Department of Transportation (TxDOT).
ESTIMATED COST:	\$171,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will address necessary repairs and maintenance to lighting, markings and surfaces.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

MUNICIPAL AIRPORT BUILDINGS PAINTING AND ROOF REPAIRS

DESCRIPTION:	Painting the Municipal Airport terminal building, all aircraft hangars and beacon tower; Repairs to the mechanic shop building roof.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; \$50,000 anticipated in Texas Department of Transportation (TxDOT) grant funds.
PROJECT NECESSITY:	Repairs and maintenance are necessary for continued optimal use.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

MUNICIPAL BUILDING WINDOWS - PHASE 1

DESCRIPTION:	Replace existing windows on the office side of the Municipal Building to match windows installed during the second floor remodel of Human Resources.
ESTIMATED COST:	\$51,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Will update windows to energy-efficient models in two phases, FY 2018 and FY 2020.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

POLICE DEPARTMENT ROOF RESTORATION

DESCRIPTION:	Remove and replace roofing membrane on the Police Department building.
ESTIMATED COST:	\$57,176
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary repairs to prolong life of the facility; anticipated 20-year warranty.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2017 - 2018

STREET DEPARTMENT ROOF REPLACEMENT

DESCRIPTION:	Replace Street Department office building roof; to include sign shop and equipment parking.
ESTIMATED COST:	\$52,300
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These are necessary repairs and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

COMPREHENSIVE THOROUGHFARE PLAN - THIRD QUADRANT

DESCRIPTION:	Obtain consultants to prepare the Comprehensive Thoroughfare Plan update by quadrants.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Comprehensive Thoroughfare Plan should be updated every ten years; the last revision was in 2009. Dividing the update into quarters reduces the annual cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE STATION #5 RELOCATION

DESCRIPTION:	A new fire station site in the northeast quadrant of Sherman.
ESTIMATED COST:	\$3,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station master plan supports moving Fire Station #5 south and west approximately one (1) mile to better serve the Towne Center, Woodmont and development along US Highway 82.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2017 - 2018

FIRE STATION #6 CONSTRUCTION

DESCRIPTION:	Construction of a new fire station site in West Sherman.
ESTIMATED COST:	\$4,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station master plan supports adding a new Fire Station in the west portion of Sherman, to accommodate growth towards State Highway 289.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE SCBA EQUIPMENT REPLACEMENT

DESCRIPTION:	Begin replacement of all Self-Contained Breathing Apparatus (SCBA) currently used by the Fire Department.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	All SCBA units required to meet NFPA standards by 2023. Current models with the Fire Department will be obsolete and need to be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2017 - 2018

ELY PARK PLAYGROUND UPDATES

DESCRIPTION:	Install new playground equipment.
ESTIMATED COST:	\$80,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Updates will improved the safety standards for the playground equipment.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

HAWN PARK PRACTICE FIELD LIGHTING

DESCRIPTION:	Construct lighting for two (2) practice fields at Hawn Park.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Currently, Hawn Park is without lighted practice fields; practice field lighting will allow for evening hours usage.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2017 - 2018

MARTIN LUTHER KING PARK RESTROOM

DESCRIPTION:	Pre-fabricated restroom at Martin Luther King Park.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Existing restroom in need of replacement.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

SHERMAN CROSSROADS (HOWE DRIVE)

DESCRIPTION:	Construction to extend Howe Drive from FM 1417 to Travis Street.
ESTIMATED COST:	\$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare connecting S. Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

SITE IMPROVEMENTS FOR TRAFFIC OPS AND STREET MAINTENANCE

DESCRIPTION:	Building and site improvements include expanding covered material storage, addition of a Sign and Signal shop, warehouse, and covered parking; Additionally, repairs and remodeling to breakroom/restroom buildings.
ESTIMATED COST:	\$562,500
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Addition of Traffic Operations department, wear and tear to breakroom/restroom flooring, and no covered parking.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FM 1417 EXPANSION - HOUSTON STREET TO TAYLOR STREET

DESCRIPTION:	Begin construction to expand FM 1417 to multiple lanes from Houston Street to Taylor Street.
ESTIMATED COST:	\$270,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding costs; estimated costs for City reflects matching construction costs (10%).
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

FM 1417 EXPANSION - TAYLOR STREET TO US 82

DESCRIPTION:	Engineering design to expand FM 1417 to multiple lanes from Taylor Street to US 82.
ESTIMATED COST:	\$780,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FRIENDSHIP ROAD EXPANSION - HWY 56 TO LAMBERTH ROAD

DESCRIPTION:	Engineering design to expand and extend Friendship Road from Hwy 56 to Lamberth Road.
ESTIMATED COST:	\$1,600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in the areas of development in West Sherman. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between Hwy 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Engineering design to expand and extend Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	\$450,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in the areas of development in West Sherman. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

BRIDGE REPAIRS - TAYLOR ST. AND WASHINGTON ST. BRIDGES

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on the W. Taylor Street bridge and W. Washington Street bridge.
ESTIMATED COST:	\$92,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified in the 2012 Bridge Inventory, Inspection, and Appraisal Program as needing repair.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

TAYLOR STREET EXPANSION - LITTLE LANE TO WASHINGTON STREET

DESCRIPTION:	Engineering design to extend Taylor Street from Little Lane to Washington Street.
ESTIMATED COST:	\$1,100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in the areas of development in West Sherman. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

2018-2019

PROJECT YEAR: 2018 - 2019

MUNICIPAL AIRPORT ROOF REPAIRS TO NORTH AND SOUTH HANGARS

DESCRIPTION:	Repair the roofs of the Municipal Airport north and south hangars.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; \$50,000 anticipated in Texas Department of Transportation (TxDOT) grant funds.
PROJECT NECESSITY:	This is necessary repair and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

COMPREHENSIVE THOROUGHFARE PLAN - SOUTHEAST QUADRANT

DESCRIPTION:	Obtain consultants to prepare the Comprehensive Thoroughfare Plan update by quadrants.
ESTIMATED COST:	\$30,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Comprehensive Thoroughfare Plan should be updated every ten years; the last revision was in 2009. Dividing the update into quarters reduces the annual cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

ARCHER DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of property at Archer Drive.
ESTIMATED COST:	\$1,059,500
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Grant funds in the amount of \$3,178,500 are anticipated from FEMA. Total cost is \$4,237,500.
PROJECT NECESSITY:	Acquisition of properties are identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flood damage in the City of Sherman.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

CHOCTAW CREEK ACCESS EASEMENT ACQUISITIONS

DESCRIPTION:	Acquire access easements for Choctaw Creek Site 8A and Choctaw Creek Site 10A (Pickens Dam).
ESTIMATED COST:	\$15,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Emergency Action Plan for these dams recommends acquiring easements in order to access the dams during emergency situations.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE SCBA EQUIPMENT REPLACEMENT

DESCRIPTION:	Continue replacement of all Self-Contained Breathing Apparatus (SCBA) currently used by the Fire Department.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	All SCBA units required to meet NFPA standards by 2023. Current models with the Fire Department will be obsolete and need to be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2018 - 2019

HAWN PARK PAVILION

DESCRIPTION:	Construct new pavilion at Hawn Park.
ESTIMATED COST:	\$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increase public activities at Hawn Park suggest the need for more facilities. Historically, this is the most reserved pavilion. The new pavilion would be larger and allow gatherings of increased size.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

BAKER PARK GROUP PAVILION

DESCRIPTION:	Construct new pavilion at Baker Park.
ESTIMATED COST:	\$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Baker Park suggest the need for more facilities. Currently, there are no large pavilions at this park, thereby limiting family gatherings.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2018 - 2019

ROSEDALE PARK RESTROOM

DESCRIPTION:	Pre-fabricated restroom at Rosedale Park.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	During seasonal sporting events, the City currently rents portable restrooms. This project would provide restroom facilities at Rosedale Park.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

POLICE DEPARTMENT AIR CONDITIONING UNIT REPLACEMENTS

DESCRIPTION:	Replace three (3) roof air conditioning units on the Police Department building roof.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These AC units are nearing their life expectancy. To maintain efficiency, replacements will be installed over a three-year period (FY 2019 thru 2021).
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

PROJECT YEAR: 2018 - 2019

SHERMAN CROSSROADS (OB GRONER/TRAVIS)

DESCRIPTION:	Extend Travis Street from proposed Howe Drive extension to US 75.
ESTIMATED COST:	\$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare connecting S. Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FM 1417 CONSTRUCTION - HOUSTON STREET TO TAYLOR STREET

DESCRIPTION:	Continue construction to expand FM 1417 to multiple lanes from Houston Street to Taylor Street.
ESTIMATED COST:	\$280,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding costs; estimated costs for City reflects matching construction costs (10%).
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

FRIENDSHIP ROAD EXPANSION - HWY 56 TO LAMBERTH ROAD

DESCRIPTION:	Construction to expand and extend Friendship Road from Hwy 56 to Lamberth Road.
ESTIMATED COST:	\$4,700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between Hwy 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Construction to expand and extend North Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	\$3,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

CENTER STREET AND LAMBERTH ROAD BRIDGE REPAIR

DESCRIPTION:	Repair erosion damage and bridge deck overlay on the Center St. at Sand Creek bridge and Lamberth Road bridge.
ESTIMATED COST:	\$87,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified as needing repair in the 2012 Bridge Inventory, Inspection and Appraisal Program.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TAYLOR STREET EXPANSION - LITTLE LANE TO WASHINGTON STREET

DESCRIPTION:	Construction to extend Taylor Street from Little Lane to Washington Street.
ESTIMATED COST:	\$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

TAYLOR ST EXPANSION - WASHINGTON ST. TO HWY 289 ENGINEERING

DESCRIPTION:	Engineering design to extend and expand Taylor Street from Washington Street to Hwy 289.
ESTIMATED COST:	\$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

2019-2020

PROJECT YEAR: 2019 - 2020

MUNICIPAL AIRPORT RUNWAY LIGHTING REPAIRS - PHASE 1

DESCRIPTION:	A multi-phase project to upgrade the runway lighting at the Municipal Airport. Grant funds of \$50,000 annually are anticipated from the Texas Department of Transportation.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Grant funds from TxDOT.
PROJECT NECESSITY:	Necessary repairs and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

MUNICIPAL BUILDING WINDOWS - PHASE II

DESCRIPTION:	Replace existing windows on the office side of the Municipal Building to match windows installed during the second floor remodel of Human Resources.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Will update windows to energy-efficient models in two phases, FY 2018 and FY 2020.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2019 - 2020

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

ARCHER DRIVE DETENTION POND CONSTRUCTION

DESCRIPTION:	Construction of a regional storm water detention facility at Post Oak Creek near the intersection of Archer Drive and Crescent Drive. Total cost is \$857,000, with \$642,750 in grant funds anticipated.
ESTIMATED COST:	\$214,250
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Identified in the Post Oak Creek Flood Protection Plan, the construction of this detention facility will address flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2019 - 2020

PROPERTY ACQUISITION - SAM RAYBURN AND CONTEMPORARY ST

DESCRIPTION:	Acquire properties at S. Sam Rayburn Freeway and Contemporary Street. Total cost is \$288,000, with \$216,000 in grant funds anticipated.
ESTIMATED COST:	\$72,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Identified in the Post Oak Creek Flood Protection Plan, the acquisition of these properties will address flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE SCBA EQUIPMENT REPLACEMENT

DESCRIPTION:	Complete replacement of all Self-Contained Breathing Apparatus (SCBA) currently used by the Fire Department.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	All SCBA units required to meet NFPA standards by 2023. Current models with the Fire Department will be obsolete and need to be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2019 - 2020

ROSEDALE PARK PLAYGROUND UPDATES

DESCRIPTION:	Install a modular playground at Rosedale Park.
ESTIMATED COST:	\$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The addition of a modular playground will address the existing playground equipment, which is extremely dated and separate pieces.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

ROSEDALE PARK FIELD LIGHTING RENOVATION

DESCRIPTION:	Renovate the existing field lighting system at Rosedale Park.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The field lighting system is dilapidated and requires extensive maintenance.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2019 - 2020

POLICE DEPARTMENT AIR CONDITIONING UNIT REPLACEMENTS

DESCRIPTION:	Replace three (3) roof air conditioning units on the Police Department building roof.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These AC units are nearing their life expectancy. To maintain efficiency, replacements will be installed over a three-year period (FY 2019 thru 2021).
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

FM 1417 CONSTRUCTION - HOUSTON STREET TO TAYLOR STREET

DESCRIPTION:	Complete construction to expand FM 1417 to multiple lanes from Houston Street to Taylor Street.
ESTIMATED COST:	\$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding costs; estimated costs for City reflects matching construction costs (10%).
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2019 - 2020

FRIENDSHIP ROAD CONSTRUCTION - HWY 56 TO LAMBERTH ROAD

DESCRIPTION:	Continue construction to expand and extend Friendship Road from Hwy 56 to Lamberth Road.
ESTIMATED COST:	\$6,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between Hwy 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TAYLOR ST EXPANSION - WASHINGTON ST. TO HWY 289 CONSTRUCT

DESCRIPTION:	Construct to expand and extend Taylor Street from Washington Street to Hwy 289.
ESTIMATED COST:	\$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2019 - 2020

HILLCREST STREET AND WOOD STREET BRIDGE REPAIRS

DESCRIPTION:	Repair erosion damage and bridge deck overlay on the Hillcrest Street and North Woods bridge.
ESTIMATED COST:	\$77,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified as needing repair in the 2012 Bridge Inventory, Inspection and Appraisal Program.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

HAWN PARK SPRAYGROUND EXPANSION

DESCRIPTION:	Expand the existing sprayground at Hawn Park.
ESTIMATED COST:	\$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current usage is overwhelming for the current sprayground. This expansion project will potentially double the current capacity.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

2020-2021

PROJECT YEAR: 2020 - 2021

MUNICIPAL AIRPORT RUNWAY LIGHTING REPAIRS - PHASE II

DESCRIPTION:	A multi-phase project to upgrade the runway lighting at the Municipal Airport. Grant funds if \$50,000 annually are anticipated from the Texas Department of Transportation.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Grant funds from TxDOT.
PROJECT NECESSITY:	Necessary repairs and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2020 - 2021

REPETITIVE LOSS PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of floodplain property that has a history of repetitive flood loss.
ESTIMATED COST:	\$216,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition of these properties is identified in the Post Oak Creek Flood Protection Plan for flood mitigation. Total cost is \$643,000. Grant funds of \$643,000 are anticipated.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

HILLCREST PARK RENOVATION

DESCRIPTION:	Install new playground equipment at Hillcrest Park.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary replacement of dated equipment for which most replacement parts are no longer available.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2020 - 2021

FAIRVIEW PARK PAVILIONS RENOVATION

DESCRIPTION:	Renovation of existing pavilions at Fairview Park; additionally, add one new pavilion.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Renovations are necessary to accommodate increase park usage.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

POLICE DEPARTMENT AIR CONDITIONING UNIT REPLACEMENTS

DESCRIPTION:	Replace three (3) roof air conditioning units on the Police Department building roof.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These AC units are nearing their life expectancy. To maintain efficiency, replacements will be installed over a three-year period (FY 2019 thru 2021).
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

PROJECT YEAR: 2020 - 2021

RICKETTS, CENTENNIAL, PECAN AND BLUE FLAME BRIDGE REPAIRS

DESCRIPTION:	Repair erosion damage and bridge deck overlay on the N. Ricketts Street, Centennial Street, W. Pecan Street, and Blue Flame Road bridges.
ESTIMATED COST:	\$68,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified as needing repair in the 2012 Bridge Inventory, Inspection and Appraisal Program.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TRAFFIC SIGNALS

DESCRIPTION:	Purchase traffic signals from TxDOT.
ESTIMATED COST:	\$1,680,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquiring traffic signals from TxDOT will allow the City to modernize the signal system.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2020 - 2021

FAIRVIEW PARK SPRAYGROUND ADDITION

DESCRIPTION:	Add sprayground and expand perimeter of the Splash to include a new/expanded deck, benches and shade structures.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Frequent capacity limitations force many customers to wait in long lines. This project would significantly increase capacity with little additional overhead.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

UTILITY SERVICES 2016 - 2021

UTILITY SERVICES

CAPITAL BUDGET: 2016-2021

Within the Five-year Capital Improvement Program, the first year, or “activated” year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

These are Utility Services Projects, being specifically related to the operation of a Water and Sewer System and having certain types of financing requirements different from those typically used for General Services.

2016-2017

PROJECT YEAR: 2016 - 2017

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Begin transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$393,699
ESTIMATED O&M COST:	\$272,699 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

WTP AERATION BASIN UPGRADE - ENGINEERING PHASE

DESCRIPTION:	Wastewater Treatment Plant - Phase I. Modify the existing activated sludge aeration system to automate dissolved oxygen control and integrate in the SCADA system.
ESTIMATED COST:	\$240,000
ESTIMATED O&M COST:	Lower than current manual systems.
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	The changing character of our waste systems and more stringent permits require improved plant performance, which an automated dissolved oxygen system can provide, while saving electrical energy at the same time.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

COLLIN-GRAYSON MUNICIPAL ALLIANCE WATER LINE

DESCRIPTION:	Construct an approximately 5-6 mile water line for water transport to South 75 Corridor.
ESTIMATED COST:	\$4,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	Project is necessary for the sale of surplus treatment capacity.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CANYON CREEK WATER PROJECT

DESCRIPTION:	Construct water and sewer line between Shady Oaks and Lamberth Road.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	The 2016 update to the Master Thoroughfare Plan calls for the construction of a 36' wide concrete street. This project will construct corresponding water and sewer lines along the new street construction.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

BRINE DISPOSAL LINE CONSTRUCTION - WATER TREATMENT PLANT

DESCRIPTION:	Obtain permit for brine disposal for water treatment plant expansion and construct first phase of disposal pipeline to Hwy 75 -Hwy 691 intersection.
ESTIMATED COST:	\$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	Reverse osmosis and microfiltration units contained in the Water Treatment Plant Expansion require disposal of concentrated brine.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

EFFLUENT LINE

DESCRIPTION:	Construct a sewer line that will reclaim effluent to Industrial Park.
ESTIMATED COST:	\$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	This project is necessary to maintain the water and sewer infrastructure needed for current and future growth.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

GALLAGHER TANK REPAIR

DESCRIPTION:	The Gallagher elevated tank requires painting and repairs.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	The protective coatings on the interior and exterior of the Gallagher elevated tank are at the end of their useful life.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

SLUDGE THICKENERS REHABILITATION - WWTP

DESCRIPTION:	Rehabilitate two (2) sludge thickeners at the Wastewater Treatment Plant.
ESTIMATED COST:	\$274,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	Thickening is a crucial step in reducing the volume of sludge removed from the City's water system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

CROSSROADS WATER AND SEWER CONSTRUCTION

DESCRIPTION:	Construct water and sewer lines along Travis Street extension from US 75 to OB Groner.
ESTIMATED COST:	\$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	The 2016 update to the Master Thoroughfare Plan calls for the extension of Travis street from US 75 to FM 1417. This project will construct corresponding water and sewer lines along the new street construction.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

SWAN RIDGE WATER PROJECT

DESCRIPTION:	Construct water and sewer lines along upcoming street construction between State Hwy 56 and Quail Run.
ESTIMATED COST:	\$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	The 2016 update to the Master Thoroughfare Plan calls for a residential collector street from State Hwy 56. This project will construct corresponding water and sewer lines.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

WATER AND SEWER OVERSIZING COSTS - FISCAL YEAR 2017

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2017-2018

PROJECT YEAR: 2017 - 2018

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Continue transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$228,459
ESTIMATED O&M COST:	\$100,479 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

WTP AERATION BASIN UPGRADE - CONSTRUCTION PHASE

DESCRIPTION:	Wastewater Treatment Plant - Phase II. Modify the existing activated sludge aeration system to automate dissolved oxygen control and integrate in the SCADA system.
ESTIMATED COST:	\$3,620,000
ESTIMATED O&M COST:	Lower than current manual systems.
PROPOSED FINANCING:	Utility Improvement Fund; GTUA
PROJECT NECESSITY:	The changing character of our waste systems and more stringent permits require improved plant performance, which an automated dissolved oxygen system can provide, while saving electrical energy at the same time.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2017 - 2018

BIOLOGICAL CLARIFIER REHABILITATION

DESCRIPTION:	Rehabilitation of three (3) biological clarifiers at the Wastewater Treatment Plant.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	Necessary for the removal of solids during the treatment process.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

FAIRVIEW ELEVATED TANK REPAIR

DESCRIPTION:	The Fairview elevated tank requires painting and maintenance.
ESTIMATED COST:	\$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	The protective coatings on the interior and exterior of the Fairview elevated tank are at the end of their useful life.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2017 - 2018

RELIEF SEWER D-1 REPLACEMENT

DESCRIPTION:	Replace 450' of existing 10" and 2,250' of existing 15" clay tile with 2,700' of 24" new main.
ESTIMATED COST:	\$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing sewer is deteriorated and has severe infiltration problems. Line needs to be up-sized due to capacity issues.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

TEXOMA PARKWAY WATER MAIN REPLACEMENT

DESCRIPTION:	Replace 3,500' of 12" water main on the west side of Texoma Parkway, between Loy Lake Road and US Highway 82.
ESTIMATED COST:	\$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing water main has deteriorated, resulting in numerous breaks and service interruptions.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2017 - 2018

WATER AND SEWER OVERSIZING COSTS - FY 2018

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2019-2020

PROJECT YEAR: 2018 - 2019

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Continue transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$231,140
ESTIMATED O&M COST:	\$108,760 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

PRIMARY CLARIFIER REHABILITATION

DESCRIPTION:	Primary clarifier #1 rehabilitation at the Wastewater Treatment Plant
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund; GTUA
PROJECT NECESSITY:	Necessary for the removal of solids during the treatment process.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2018 - 2019

PRIMARY DIGESTER REHABILITATION

DESCRIPTION: Primary digester #1 and digester complex piping rehabilitation at the Wastewater Treatment Plant.

ESTIMATED COST: \$350,000

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: Utility Improvement Fund; GTUA

PROJECT NECESSITY: Necessary for the treatment of sludge before final disposal.

DEPARTMENT/DIRECTOR: Director of Utilities, Mark Gibson

REFURBISH STORAGE BASIN LINERS

DESCRIPTION: Refurbish the storage basin liners at the Wastewater Treatment Plant.

ESTIMATED COST: \$250,000

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: Utility Improvement Fund; GTUA

PROJECT NECESSITY: Storage basin liners work to prevent waste from seeping into the ground. Refurbishing will better insure this prevention at the Wastewater Treatment Plant.

DEPARTMENT/DIRECTOR: Director of Utilities, Mark Gibson

PROJECT YEAR: 2018 - 2019

DIGESTER UPGRADE AND COST RECOVERY STUDY

DESCRIPTION:	Study the feasibility of upgrading the Wastewater Treatment Plant digester system to enhance gas production for energy recovery.
ESTIMATED COST:	\$220,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Energy recovery from Sherman's anaerobic digesters has the potential to reduce natural gas costs at the plant. Additional revenues may also be possible from fees paid by waste haulers. This project offers a cost-cutting potential through a "Green Program".
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER AND SEWER OVERSIZING COSTS - FY 2019

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2019-2020

PROJECT YEAR: 2019 - 2020

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Complete transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$119,680
ESTIMATED O&M COST:	\$51,640 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

WASTEWATER TREATMENT PLANT LABORATORY ROAD REPAIR

DESCRIPTION:	Road and pavement repairs to the access road to the Laboratory at the Wastewater Treatment Plant.
ESTIMATED COST:	\$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing road is failing; customers require adequate access to Laboratory facilities.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019 - 2020

WASTEWATER TREATMENT PLANT SECURITY UPGRADE

DESCRIPTION:	Install security protection features at the Wastewater Treatment Plant.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Federal rules will require implementation of security upgrade features identified in the Wastewater Treatment Plant Vulnerability Assessment.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER AND SEWER OVERSIZING COSTS - FY 2020

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2020-2021

PROJECT YEAR: 2020 - 2021

DEMOLISH WWTP SLUDGE DRYING BEDS

DESCRIPTION:	At the Wastewater Treatment Plant, remove sludge drying beds that are no longer part of the treatment process.
ESTIMATED COST:	\$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Removal of these drying beds could be utilized for future expansions of treatment processes at the Wastewater Treatment Plant.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CONSTRUCT WWTP NUTRIENT REMOVAL PROCESS

DESCRIPTION:	Construct a system to remove nutrients (phosphorus only) from the Wastewater Treatment Plant.
ESTIMATED COST:	\$550,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Present wastewater treatment systems will not be able to meet new standards for phosphorus removal.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

WASTEWATER TREATMENT PLANT ODOR ABATEMENT STUDY

DESCRIPTION:	Study processes and possible solutions to minimize odors emanating from the Wastewater Treatment Plant.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	As existing development comes closer to the Wastewater Treatment Plant, the public will require decreases in treatment process odors.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER AND SEWER OVERSIZING COSTS - FY 2021

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CAPITAL FINANCING

CAPITAL FINANCING

In preparing a capital improvement program, care must be exercised to keep the proposed program within the financial capabilities of the City. To do this requires that consideration be given to existing revenue funds, as well as existing and proposed debt requirement. The main sources of revenue available to the City of Sherman for Capital Improvements at present are: (1) Ad Valorem Taxes, (2) General Fund Revenues, (3) segregated cash reserves, (4) segregated capital funds, (5) Texas Department of Transportation funds, (6) other governmental grants, and (7) private funds.

Ad Valorem Taxes: The form of revenue typically used for General Services Capital Financing is the Ad Valorem Tax. Most often this is used as a covenant of Debt Financing, and the tax is used to pay Debt Service requirements. Other uses of Ad Valorem Tax include the setting aside of a certain percent or amount of tax for "pay-as-you-go" capital financing. The City of Sherman does not currently do this. A history of property taxes for the City of Sherman is noted in Table I.

Debt Service: The City categorizes its debt as General Debt. General Debt is generally supported by Ad Valorem Taxes or Sales Taxes. Table II shows the General Debt Service Requirements. Due to favorable financing considerations, the majority of the city's long-term capital needs are addressed by issuing contractual debt through the Greater Texoma Utility Authority. Table III shows the debt service requirements for this obligation. Possible future bond issues must be considered in light of existing debt in order to minimize potential tax or rate increases.

Segregated Cash Reserves: In the past, unexpended balances of operating funds have been transferred into a segregated cash reserve for the purpose of future capital financing. The General Improvement Fund and the Utility Improvement Fund account for use of these resources.

Private Funds: Funding from developers.

TABLE I

**ANALYSIS OF ASSESSED VALUATION
FIVE YEAR PERIOD**

FISCAL YEAR ENDED	REAL PROPERTY ASSESSED VALUE	PERSONAL PROPERTY ASSESSED VALUE	TOTAL
2012	\$1,557,990,027	\$655,953,950	\$2,213,943,977
2013	\$1,616,905,689	\$669,015,575	\$2,285,921,264
2014	\$1,610,876,929	\$646,220,653	\$2,257,097,582
2015	\$1,704,026,301	\$671,124,549	\$2,375,150,850
2016	\$1,823,350,651	\$706,697,730	\$2,530,048,381

**ANALYSIS OF PROPERTY TAX LEVIES AND COLLECTIONS
FIVE YEAR PERIOD**

FISCAL YEAR ENDED	TAX LEVY	CURRENT COLLECTIONS	PERCENT COLLECTIONS	PRIOR YEAR COLLECTIONS	TOTAL COLLECTIONS
2012	\$7,084,621	\$6,917,705	97.64%	\$166,916	\$7,084,621
2013	\$7,314,948	\$7,139,474	97.60%	\$175,474	\$7,314,948
2014	\$7,854,700	\$7,737,469	98.51%	\$117,231	\$7,854,700
2015	\$8,835,561	\$8,631,000	97.68%	\$204,561	\$8,835,561
2016	\$9,411,780	\$9,141,412	97.13%	\$0	\$9,141,412

NOTE: 2016 COLLECTIONS ARE ESTIMATES AT 7-22-2016

TABLE II

BOND DEBT SERVICE FUNDS
STATEMENT OF BONDED INDEBTEDNESS: 2015 - 2016

DATE	TITLE & PURPOSE	TERM (YEARS)	ORIGINAL ISSUE AMOUNT	RETIRED IN PREVIOUS YEARS	DEBT BALANCE 10/01/2015
2004	COMBINATION TAX AND TAX INCREMENT REVENUE CERTIFICATES OF OBLIGATION FOR TAX INCREMENT FINANCING ZONE #1 IMPROVEMENTS	20	\$2,840,000	\$1,220,000	\$1,620,000
2006	GENERAL OBLIGATION REFUNDING BONDS FOR REFUNDING CAPITAL IMPROVEMENTS	25	\$1,605,000	\$335,000	\$1,270,000
2006	LAKE TEXOMA WATER RIGHTS	40	\$3,727,060	\$892,721	\$2,834,339
2008	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET & PARK DEVELOPMENT	20	\$5,000,000	\$1,175,000	\$3,825,000
2009	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET & PARK DEVELOPMENT	20	\$5,000,000	\$1,210,000	\$3,790,000
2009	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET & PARK DEVELOPMENT	20	\$3,500,000	\$740,000	\$2,760,000
2016	LIMITED TAX NOTES FOR STREET IMPROVEMENTS	3	\$1,830,000	\$0	\$1,830,000
2016	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET AND PARK DEVELOPMENT AND CITY FACILITIES	20	\$6,970,000	\$0	\$6,970,000

BOND DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS: 2016 - 2023

FISCAL YEAR ENDING 09/30	PRINCIPAL	INTEREST	TOTAL
2016	\$923,954	\$633,455	\$1,557,409
2017	\$1,397,830	\$822,173	\$2,220,003
2018	\$1,751,865	\$763,808	\$2,515,673
2019	\$1,801,067	\$711,903	\$2,512,970
2020	\$1,860,442	\$657,490	\$2,517,932
2021	\$1,449,998	\$597,844	\$2,047,842
2022	\$1,514,742	\$543,188	\$2,057,930
2023	\$1,579,681	\$485,842	\$2,065,523
TOTAL	\$12,279,579	\$5,215,703	\$17,495,282

TABLE III

CONTRACTUAL DEBT
2016 - 2022

YEAR	PRINCIPAL	INTEREST	TOTAL
2016	\$4,460,200	\$1,441,226	\$5,901,426
2017	\$4,539,520	\$1,430,324	\$5,969,844
2018	\$4,624,920	\$1,352,498	\$5,977,418
2019	\$4,715,320	\$1,270,989	\$5,986,309
2020	\$4,830,720	\$1,170,918	\$6,001,638
2021	\$3,722,200	\$1,062,059	\$4,784,259
2022	\$3,572,600	\$993,723	\$4,566,323
TOTAL	\$30,465,480	\$8,721,737	\$39,187,217



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 2.

Meeting Date: 08/15/2016

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5970

Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017

Issue:

To hold the public hearing on the proposed budget for the 2016-2017 fiscal year as required by Local Government Code Chapter 102

Background:

The proposed budget is based on the direction given by the Council at the recent Budget Workshop held on June 21, 2016, and is focused on managing our growth through funding for personnel, capital and infrastructure. The budget contains about \$82.8 million in appropriations, which is about \$14.3 million higher than the prior year's original budget of \$68.5 million, due primarily to capital spending. Staffing levels for full-time positions increased from 413 to 431; and fund balances for the General, Utility, and Solid Waste Funds are within targeted ranges of 70-90 days. In accordance with the discussions at the Budget Workshop, the draft budget proposes funding for improvements to City facilities, thoroughfare development, street maintenance, utility fund projects, compensation and staffing issues, and a water and sewer rate increase of 3.5% and property tax increase of \$.0223/\$100 to fund seven public safety positions and new debt service. More detailed information is available on the attachments.

"This budget will raise more total property taxes than last year's budget by \$1,573,000 and 17% and, of that amount, \$535,000 is revenue to be raised from new property to be added to the roll this year."

Origination:

Director of Finance

Financial Consideration:

The proposed budget contains appropriations of \$82.8 million for the 2016-2017 fiscal year.

Staff Recommendation:

Staff recommends that the Council vote to approve the budget ordinance.

Alternatives:

The Council could make changes to the proposed budget, subject to existing available financial resources, and subject to statutory requirements relating to the timing of the budget adoption.

Attachments

Ordinance No. 5970

Draft Budget FY 2017

ORDINANCE NO. 5970

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE APPROPRIATION OF FUNDS FOR OPERATING AND CAPITAL EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, pursuant to Article V of the City Charter, there is hereby appropriated for Operating Expenditures the sums of money as established in the approved Operating Budget Document for fiscal year beginning October 1, 2016, and ending September 30, 2017.

SECTION 2. That, pursuant to Article V of the City Charter, there is hereby appropriated for Capital Expenditures the sums of money as established in the approved Capital Budget Document for fiscal year beginning October 1, 2016, and ending September 30, 2017.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

This budget will raise more total property taxes than last year's budget by \$1,573,000 and 17%, and of that amount \$535,000 is tax revenue to be raised from new property added to the tax roll this year.

**PROPOSED BUDGET FOR THE CITY OF SHERMAN
FOR FISCAL YEAR 2017**

August 1, 2016

SUMMARY

The attached proposed budget for Fiscal Year (FY) 2017 is based on the direction provided by the City Council at the budget workshop that was held on June 21, 2016.

The proposed budget of \$82.8 million includes funding for managing our growth with appropriations for 18 new positions, \$3 million in equipment and \$17 million in capital projects. A three and a half percent increase in water and sewer rates is included, and an increase in the property tax rate. This budget is about \$14.3 million more than original FY 2016 budget, primarily from an increase in capital spending on debt-financed projects. Fund balances are maintained at targeted levels.

GENERAL FUND

The **General Fund** is balanced ongoing but unbalanced for FY 2017 due to a transfer to the General Improvement Fund for capital projects. Fund balance at the end of FY 2016 is expected to be above budgeted and targeted levels due to good sales tax performance. This budget uses that excess to fund one-time capital expenditures and projects. A property tax increase from \$.372/\$100 to \$.3943/\$100 is also proposed to fund \$7.0 million of debt issued in FY 2016 and for seven public safety positions. Sales tax is budgeted to increase about two percent. Fund balance is projected to be \$6.4 million or 70 days of operating expenses at the end of FY 2017.

UTILITY FUND

For FY 2017, the **Utility Fund** is balanced on an ongoing basis. The Water Treatment Plant expansion will begin in FY 2017 and take about a year and a half years to complete. In anticipation of the new operations at the plant, three positions have been added. Four new positions have also been added in the Water Distribution Department to staff a crew for building new water and sewer infrastructure instead of hiring a contractor. Phase I of the project to convert the City's drive-by meter reading system to a fixed network that collects usage and billing data from a network of repeaters and collectors is also funded. Remaining fund balance at the end of FY 2017 is projected to be in line with targeted levels with about \$4.4 million, or about 72 days of operating expenses.

SOLID WASTE FUND

The **Solid Waste Fund** is balanced on an on-going basis. A healthy fund balance from the prior year will be used for capital expenses in FY 2017. Fund balances in this fund are expected to be \$1.4 million, or 83 days of operating funds available at the end of FY 2017.

CAPITAL IMPROVEMENT FUNDS

The proposed budget of about \$16.2 million in the **General Improvement Fund** consists of funding to remodel the library, relocate a fire station, and for the design and construction of new streets and state highways within the City. Funding is provided by a transfer from the General Fund and by debt issued in FY 2016 and FY 2017. Reserves of about \$16,000 are expected at the end of FY 2017.

The **Utility Improvement Fund** proposed budget of \$800,000 consists of water tower painting and repair, and other utility projects. Utility Improvement Fund reserves will be about \$507,000 at the end of FY 2017.

MAJOR IMPACTS

Tax Revenues

Property tax revenue is expected to increase about \$1,573,000 over last year, due to an increase in the tax rate, from growth in the value of existing property and from new property added to the tax roll. The increase in the tax rate is expected to generate about \$472,000. Sales tax revenue is also expected to increase by about \$311,000 based on a two percent growth projection.

Wage Increase

The proposed budget contains an across-the-board increase in salaries for all employees plus certain salary adjustments to bring those positions up to market, especially in the public safety departments. The cost for all funds is projected to be about \$950,000.

Staffing

Eighteen net positions were added in the General Fund including four in the police department, three in the Fire Department, three at the Water Treatment Plant, four in Water Distribution, and one each in Engineering, Building Maintenance, Community Service (for substandard structures), Information Technology, and Tourism. Legal services were moved to a contracted attorney.

Fleet, Equipment and Buildings

Major fleet expenditures for this year include three solid waste collection trucks and a trailer (\$854,000), an ambulance (\$168,000), three police vehicles (\$135,000), a flatbed dump truck for water distribution (\$104,000), and various other fleet, equipment and building improvements totaling about \$3.1 million for all funds. The largest equipment purchase (\$394,000) is the fixed network system in the Utility Fund.

SUMMARY SCHEDULES, DETAILED FUND STATEMENTS, AND OTHER INFORMATION

The following pages include a schedule that summarizes the draft FY 2017 budget, eliminating double counting for internal service funds and inter-fund transfers. Also included are statements of revenues and expenditures/expenses for each fund, a schedule of transfers, a property tax historical summary, and a debt schedule.

City of Sherman
ALL FUNDS
2016 -2017 Annual Budget

	General Fund	Enterprise Funds	Capital Improvement Funds	Special Revenue Funds	Internal Service Funds	Debt Service Funds	Trust Fund	Elim. Interfund Transfers	Totals
Beginning Fund Balance	\$ 7,053,600	\$ 7,090,106	\$ 6,227,626	\$ 536,425	\$ 491,653	\$ 568,313	\$ 1,386,410	\$ -	\$ 23,354,133
Revenues:									
Taxes	27,738,600	-	223,756	451,100	-	1,741,020	-	-	30,154,476
Water Sales	-	13,731,000	-	-	-	-	-	-	13,731,000
Sewer Sales	-	7,341,000	-	-	-	-	-	-	7,341,000
Solid Waste Sales	-	6,125,000	-	-	-	-	-	-	6,125,000
Other Fees for Service	3,295,244	818,100	-	1,116,500	9,263,153	-	-	(8,105,153)	6,387,844
Interest Earned	75,000	34,500	48,050	4,110	-	1,100	60,050	-	222,810
Other	396,704	584,915	1,121,350	26,000	-	-	4,500	-	2,133,469
Debt Proceeds	-	-	9,910,000	-	-	-	-	-	9,910,000
Transfers In	2,782,000	161,000	750,000	-	1,984,205	249,000	-	(5,926,205)	-
Total Revenues	34,287,548	28,795,515	12,053,156	1,597,710	11,247,358	1,991,120	64,550	(14,031,358)	76,005,599
Total Funds Available	41,341,148	35,885,621	18,280,782	2,134,135	11,739,011	2,559,433	1,450,960	(14,031,358)	99,359,732
Expenditures:									
Personnel	24,523,996	7,693,185	-	255,378	1,109,804	-	-	-	33,582,363
Supplies	1,732,377	1,251,393	-	601,010	793,968	-	-	-	4,378,748
Maintenance	1,286,191	1,878,186	-	139,900	941,771	-	-	-	4,246,048
Utilities	1,353,250	2,417,910	-	50,750	80,090	-	-	-	3,902,000
Contract Wages	200,213	118,180	-	500	3,000	-	-	-	321,893
Information Technology	544,467	178,380	-	2,660	15,970	-	-	(741,477)	-
Debt Service	-	6,446,328	-	-	220,228	2,013,817	-	-	8,680,373
Contractual Services	1,927,531	2,949,113	-	441,229	6,145,063	-	-	(4,741,606)	6,721,330
Vehicle Usage	1,369,930	1,249,130	-	3,010	-	-	-	(2,622,070)	-
Capital Expenses	422,430	634,170	17,261,440	144,500	1,932,177	-	-	-	20,394,717
Other	-	585,000	-	25,000	-	-	-	-	610,000
Transfers Out	1,533,054	4,144,151	135,000	114,000	-	-	-	(5,926,205)	-
Total Expenditures	34,893,439	29,545,126	17,396,440	1,777,937	11,242,071	2,013,817	-	(14,031,358)	82,837,472
Excess Revenues Over Expenditures	(605,891)	(749,611)	(5,343,284)	(180,227)	5,287	(22,697)	64,550	-	(6,831,873)
Ending Fund Balance	\$ 6,447,709	\$ 6,340,494	\$ 884,342	\$ 356,198	\$ 496,940	\$ 545,616	\$ 1,450,960	\$ -	\$ 16,522,260

City of Sherman
GENERAL FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Adjusted Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 9,048,640	\$ 7,856,614	\$ 8,454,553	\$ 7,053,600
Revenues:				
Taxes	25,116,218	25,852,000	26,435,400	27,738,600
Other Fees for Service	3,163,159	3,194,875	3,218,648	3,295,244
Interest Earned	79,981	65,300	75,350	75,000
Other	292,094	317,300	674,960	396,704
Transfers In	3,486,000	2,716,000	2,785,296	2,782,000
Total Revenues	32,137,453	32,145,475	33,189,654	34,287,548
Total Funds Available	41,186,092	40,002,089	41,644,207	41,341,148
Expenditures:				
Personnel	21,814,669	22,895,189	23,133,974	24,523,996
Supplies	1,363,191	1,545,734	1,329,398	1,732,377
Maintenance	936,802	1,519,223	1,245,258	1,286,191
Utilities	1,326,305	1,370,040	1,291,600	1,353,250
Contract Wages	176,049	138,800	178,961	200,213
Information Technology	575,181	622,550	656,580	544,467
Contractual Services	1,724,276	1,994,250	2,201,356	1,927,531
Vehicle Usage	1,326,702	1,421,820	1,335,831	1,369,930
Capital Expenses	254,751	856,625	829,632	422,430
Transfers Out	3,233,614	1,763,616	2,388,017	1,533,054
Total Expenditures	32,731,539	34,127,848	34,590,607	34,893,439
Excess Revenues over Expenditures	(594,087)	(1,982,373)	(1,400,953)	(605,891)
Ending Fund Balance	\$ 8,454,553	\$ 5,874,241	\$ 7,053,600	\$ 6,447,709

City of Sherman
ENTERPRISE FUNDS
2016 -2017 Annual Budget

	Actual 2014-2015	Adjusted Budget 2015-2016	Projected 2015-2016	Proposed 2015-2016
Beginning Fund Balance	\$ 7,504,788	\$ 7,586,292	\$7,967,674	\$7,090,106
Revenues:				
Water Sales	12,655,918	12,781,000	13,140,000	13,731,000
Sewer Sales	7,071,873	6,969,000	7,039,000	7,341,000
Solid Waste Sales	5,617,422	5,904,000	6,099,000	6,125,000
Other Fees for Service	796,148	857,100	816,500	818,100
Interest Earned	37,308	23,300	33,500	34,500
Other	781,286	571,747	532,797	584,915
Debt Proceeds	-	-	842,000	-
Transfers In	153,100	454,000	454,000	161,000
Total Revenues	27,113,055	27,560,147	28,956,797	28,795,515
Total Funds Available	34,617,843	35,146,439	36,924,471	35,885,621
Expenditures:				
Personnel	6,609,961	6,928,571	6,959,196	7,693,185
Supplies	999,029	1,177,972	1,113,753	1,251,393
Maintenance	1,341,226	1,793,979	1,601,734	1,878,186
Utilities	2,438,506	2,414,310	2,289,740	2,417,910
Contract Wages	42,864	79,080	127,000	118,180
Information Technology	108,645	122,470	129,150	178,380
Contractual Services	2,780,868	3,176,442	2,828,070	2,949,113
Vehicle Usage	1,151,764	1,275,680	1,147,723	1,249,130
Debt Service	4,669,959	5,999,398	6,174,444	6,446,328
Capital Expenses	197,690	381,644	1,210,743	634,170
Other Expenses	604,400	645,894	605,000	585,000
Transfers Out	5,705,258	5,447,812	5,647,812	4,144,151
Total Expenditures	26,650,169	29,443,252	29,834,365	29,545,126
Excess Revenues over Expenditures	462,886	(1,883,105)	(877,568)	(749,611)
Ending Fund Balance	\$7,967,674	\$5,703,187	\$7,090,106	\$6,340,494

City of Sherman
CAPITAL IMPROVEMENT FUNDS
2016 -2017 Annual Budget

	222 General CIP	770 Utility CIP	224 Street Revolving	230 TIF #3 Construction	330 TIF #2 Construction	Total
Beginning Fund Balance	\$ 4,441,528	\$ 1,271,866	\$ 421,906	\$ (1,997)	\$ 94,324	\$ 6,227,626
Revenues:						
Interest Earned	20,000	25,000	2,500	250	300	48,050
Debt Proceeds	9,910,000	-	-	-	-	9,910,000
Taxes	-	-	-	141,191	82,565	223,756
Other	1,121,350	-	-	-	-	1,121,350
Transfers In	750,000	-	-	-	-	750,000
Total Revenues	11,801,350	25,000	2,500	141,441	82,865	12,053,156
Total Funds Available	16,242,878	1,296,866	424,406	139,444	177,189	18,280,782
Expenditures						
Agent Fee	-	-	-	-	-	-
Capital Expenses	16,226,440	790,000	75,000	-	170,000	17,261,440
Transfers Out	-	-	-	135,000	-	135,000
	16,226,440	790,000	75,000	135,000	170,000	17,396,440
Excess Revenues over Expenditures	(4,425,090)	(765,000)	(72,500)	6,441	(87,135)	(5,343,284)
Ending Fund Balance	\$ 16,438	\$ 506,866	\$ 349,406	\$ 4,444	\$ 7,189	\$ 884,342

City of Sherman
SPECIAL REVENUE FUNDS
2016 -2017 Annual Budget

	440	450	460	470	480	455	456	457	
	E 911	Court Security & Technology	Hotel/ Motel	Drug Enforcement	Airport	Parks Pride	Police Pride	Donations	Total
Beginning Fund Balance	\$ 93,053	\$ 10,127	\$ 138,806	\$ 55,546	\$ 200,708	\$ 30,625	\$ 6,744	\$ 817	\$ 536,425
Revenues									
Taxes	-	-	451,100	-	-	-	-	-	451,100
Other Fees for Service	320,000	23,000	77,500	300,000	396,000	-	-	-	1,116,500
Interest Earned	900	-	1,500	150	1,000	500	50	10	4,110
Other	-	-	1,000	-	-	10,000	10,000	5,000	26,000
Total Revenues	320,900	23,000	531,100	300,150	397,000	10,500	10,050	5,010	1,597,710
Total Funds Available	413,953	33,127	669,906	355,696	597,708	41,125	16,794	5,827	2,134,135
Expenditures									
Personnel	107,297	-	148,081	-	-	-	-	-	255,378
Supplies	9,500	-	17,610	264,900	300,000	-	4,000	5,000	601,010
Maintenance	70,000	20,400	15,500	27,000	7,000	-	-	-	139,900
Utilities	-	-	36,110	-	14,640	-	-	-	50,750
Information Technology	-	-	2,660	-	-	-	-	-	2,660
Contractual Services	94,920	1,560	216,700	21,850	63,499	40,000	2,700	-	441,229
Contract Wages	500	-	-	-	-	-	-	-	500
Vehicle Usage	-	-	-	-	3,010	-	-	-	3,010
Capital Expenses	-	-	44,500	40,000	50,000	-	10,000	-	144,500
Tourism	-	-	25,000	-	-	-	-	-	25,000
Transfers Out	-	-	114,000	-	-	-	-	-	114,000
Total Expenditures	282,217	21,960	620,161	353,750	438,149	40,000	16,700	5,000	1,777,937
Excess Revenues over Expenditures	38,683	1,040	(89,061)	(53,600)	(41,149)	(29,500)	(6,650)	10	(180,227)
Ending Fund Balance	\$ 131,736	\$ 11,167	\$ 49,745	\$ 1,946	\$ 159,559	\$ 1,125	\$ 94	\$ 827	\$ 356,198

City of Sherman
INTERNAL SERVICE FUNDS
2016 -2017 Annual Budget

	600 Insurance	630 IT	650 Equipment	660 Fleet Replacement	Total
Beginning Fund Balance	\$ 89,283	\$ 103,433	\$ 43,115	\$ 255,822	\$ 491,653
Revenue					
Other Fees for Service	5,899,606	741,477	2,622,070	-	9,263,153
Interest Earned	-	-	-	-	-
Debt Proceeds	-	-	-	-	-
Transfers in	-	-	-	1,984,205	1,984,205
Total Revenue	5,899,606	741,477	2,622,070	1,984,205	11,247,358
Total Funds Available	5,988,889	844,910	2,665,185	2,240,027	11,739,011
Expenditures					
Personnel	-	431,804	678,000	-	1,109,804
Supplies	-	62,214	731,754	-	793,968
Maintenance	-	101,147	840,624	-	941,771
Utilities	-	51,710	28,380	-	80,090
Contract Wages	-	3,000	-	-	3,000
Information Technology	-	-	15,970	-	15,970
Contractual Services	5,888,000	20,057	237,006	-	6,145,063
Debt Service	-	-	-	220,228	220,228
Capital Expenses	-	77,850	90,350	1,763,977	1,932,177
Total Expenditures	5,888,000	747,782	2,622,084	1,984,205	11,242,071
Excess Revenues over Expenditures	11,606	(6,305)	(14)	-	5,287
Ending Fund Balance	\$ 100,889	\$ 97,128	\$ 43,101	\$ 255,822	\$ 496,940

City of Sherman
DEBT SERVICE FUNDS
2016 -2017 Annual Budget

	310 Auditorium Bonds	320 TIF #1	350 2008 CO Bonds	351 2009 CO Bonds	353 2009A CO Bonds	354 2016 Tax Notes	355 2016 CO Bonds	Total
Beginning Fund Balance	\$ 148,762	\$ 393,793	\$ 11,317	\$ 11,618	\$ 2,824	\$ -	\$ -	\$ 568,313
Revenues								
Taxes	-	264,020	362,000	307,000	252,000	180,000	376,000	1,741,020
Interest Earned	700	400	-	-	-	-	-	1,100
Transfers In	114,000	-	-	-	-	-	135,000	249,000
Total Revenues	114,700	264,420	362,000	307,000	252,000	180,000	511,000	1,991,120
Total Funds Available	263,462	658,213	373,317	318,618	254,824	180,000	511,000	2,559,433
Expenditures:								
Debt Service	114,795	318,302	361,817	307,077	252,113	179,266	480,447	2,013,817
Excess Revenues over Expenditures	(95)	(53,882)	183	(77)	(113)	734	30,553	(22,697)
Ending Fund Balance	\$ 148,667	\$ 339,911	\$ 11,500	\$ 11,541	\$ 2,711	\$ 734	\$ 30,553	\$ 545,616

City of Sherman
PERPETUAL CARE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 1,382,112	\$ 1,321,860	\$ 1,386,410
Revenues			
Other Fees for Service	3,500	4,500	4,500
Interest Earned	(63,752)	60,050	60,050
Total Revenues	<u>(60,252)</u>	<u>64,550</u>	<u>64,550</u>
Total Funds Available	1,321,860	1,386,410	1,450,960
Expenditures			
Miscellaneous	-	-	-
Ending Fund Balance	<u>\$ 1,321,860</u>	<u>\$ 1,386,410</u>	<u>\$ 1,450,960</u>

General Fund

City of Sherman
GENERAL FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Amended Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 8,909,217	\$ 7,810,250	\$ 8,313,394	\$ 7,053,600
Revenues				
Property Tax	7,325,997	7,931,000	7,950,500	9,329,300
Sales Tax	14,699,706	14,800,000	15,551,000	15,487,000
Franchise Tax	2,950,400	2,985,000	2,788,900	2,778,900
Other Taxes	140,115	136,000	145,000	143,400
Fines & Forfeitures	507,551	519,300	536,510	547,800
Recreation	309,210	338,000	356,700	356,000
Permits & Licenses	371,364	363,700	375,500	385,600
Rentals	57,055	66,800	56,100	46,300
Cemetery	199,110	131,400	146,000	147,800
Sales & Service	481,021	525,675	497,838	561,744
Ambulance Service	1,237,848	1,250,000	1,250,000	1,250,000
Interest Earned	79,708	65,000	75,000	75,000
Grant Revenue	61,801	133,700	394,000	188,004
Miscellaneous Income	210,802	159,300	260,710	208,700
Total Revenues	28,631,689	29,404,875	30,383,758	31,505,548
Transfers In	3,486,000	2,716,000	2,785,296	2,782,000
Total Revenues and Transfers In	32,117,689	32,120,875	33,169,054	34,287,548
Total Funds Available	41,026,905	39,931,125	41,482,448	41,341,148
Expenditures				
Personnel	21,814,669	22,895,189	23,133,974	24,523,996
Supplies	1,363,191	1,545,734	1,329,398	1,732,377
Maintenance	936,802	1,519,223	1,245,258	1,286,191
Utilities	1,326,305	1,370,040	1,291,600	1,353,250
Contract Wages	176,049	138,800	178,961	200,213
Information Technology	575,181	622,550	656,580	544,467
Contractual services	1,706,248	1,879,870	2,163,998	1,927,531
Vehicle Usage	1,326,702	1,421,820	1,335,831	1,369,930
Capital Expenses	254,751	856,625	829,632	422,430
Transfers Out	3,233,614	1,763,616	2,263,616	1,533,054
Total Expenditures	32,713,511	34,013,468	34,428,848	34,893,439
Excess Revenues over Expenditures	(595,823)	(1,892,593)	(1,259,794)	(605,891)
Ending Fund Balance	\$ 8,313,394	\$ 5,917,657	\$ 7,053,600	\$ 6,447,709
One-time expenditures				442,751
Transfers Out - General Improvement Fund				750,000
Ongoing Total Expenditures				33,700,688
Days in Fund Balance				70

City of Sherman
PUBLIC CHARITIES FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 70,263	\$ 71,863	\$ -
Revenues			
Interest Earned	137	350	-
Animal Shelter Donations	5,396	6,500	-
Pet Adoption Donations	200	50	-
Sherman Beautification	210	-	-
Fishing Festival	83	100	-
Fire Dept Donations	-	1,000	-
Police Dept Donations	2,500	1,000	-
Genealogical Donations	136	100	-
Park Concessions Revenue	10,466	11,000	-
Parks & Recreation Donations	500	500	-
Total Revenues	19,628	20,600	-
Total Funds Available	89,891	92,463	-
Expenditures			
Altrusa (W.A.F.A.)	-	63	-
Animal Shelter	8,038	30,000	-
Pet Adoption Fund	200	-	-
Fire Dept	1,350	-	-
Fishing Festival Exp	-	1,000	-
Remodeling Contingency	7,400	500	-
Sherman Beautification Exp	-	75	-
Park Concessions Expense	1,040	5,000	-
Parks & Recreation	-	720	-
Transfers Out	-	55,105	-
Total Expenditures	18,028	92,463	-
Excess Revenues over Expenditures	1,600	(71,863)	-
Ending Fund Balance	\$ 71,863	\$ -	\$ -

City of Sherman
LAND TRANSACTION FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 69,160	\$ 69,296	\$ -
Revenues			
Interest Earned	136	-	-
Total Revenues	<u>136</u>	<u>-</u>	<u>-</u>
Total Funds Available	69,296	69,296	-
Expenditures			
Transfers Out	-	69,296	-
Total Expenditures	<u>-</u>	<u>69,296</u>	<u>-</u>
Excess Revenues over Expenditures	<u>136</u>	<u>(69,296)</u>	<u>-</u>
Ending Fund Balance	<u>\$ 69,296</u>	<u>\$ -</u>	<u>\$ -</u>

Enterprise Funds

City of Sherman
UTILITY FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Adjusted Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Reserve	\$ 5,382,873	\$ 5,836,100	\$ 6,197,450	\$ 5,066,820
Revenues				
Water Sales	12,655,918	12,781,000	13,140,000	13,731,000
Sewer Sales	7,071,873	6,969,000	7,039,000	7,341,000
Lab Charges	127,140	136,000	122,100	122,100
Service & Penalties	531,408	547,000	537,000	540,000
Interest Earned	33,572	20,000	23,000	23,000
Intergovernmental	546,467	289,347	289,347	288,915
Miscellaneous Income	200,169	286,500	235,150	287,000
Debt Proceeds	-	-	842,000	-
Total Revenues	21,166,548	21,028,847	22,227,597	22,333,015
Transfers In	153,100	154,000	154,000	161,000
Total Revenues and Transfers In	21,319,648	21,182,847	22,381,597	22,494,015
Total Funds Available	26,702,520	27,018,947	28,579,047	27,560,835
Expenditures				
Personnel	5,019,453	5,294,229	5,411,566	6,026,776
Supplies	888,703	1,042,629	972,925	1,069,191
Maintenance	1,298,330	1,747,800	1,564,223	1,840,888
Utilities	2,415,066	2,393,200	2,261,200	2,399,240
Information Technology	93,733	109,710	115,700	147,320
Debt Service	4,669,959	5,999,398	6,174,444	6,446,328
Contractual services	1,264,110	1,615,027	1,197,050	1,321,813
Contract Wages	42,864	77,000	127,000	115,000
Vehicle Usage	306,600	335,690	283,352	325,910
Other	604,400	622,000	605,000	585,000
Capital Expenses	146,174	104,737	909,942	465,170
Total Expenditures	16,749,390	19,341,420	19,622,402	20,742,636
Transfers Out				
General Fund-Franch & Admin	1,747,000	1,814,000	1,814,000	2,052,000
General Fund-Other	1,100,000	200,000	200,000	-
Other Funds	600,000	1,150,000	1,290,000	-
Fleet	308,680	585,825	585,825	347,540
Total Transfers Out	3,755,680	3,749,825	3,889,825	2,399,540
Total Expenditures and Transfers Out	20,505,070	23,091,245	23,512,227	23,142,176
Excess Revenues over Expenditures	814,577	(1,908,398)	(1,130,630)	(648,161)
Ending Reserve	\$ 6,197,450	\$ 3,927,702	\$ 5,066,820	\$ 4,418,658
One-time expenditures				634,820
Ongoing Total Expenditures				22,507,356
Days in Fund Balance				72

City of Sherman
WATER CONSUMER DEPOSITS
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 239,684	240,701	245,701
Revenues			
Interest Earned	1,017	5,000	5,000
Total Funds Available	240,701	245,701	250,701
Expenditures			
Contractual Services	-	-	-
Ending Fund Balance	\$ 240,701	\$ 245,701	\$ 250,701

City of Sherman
PRO RATA FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 225,173	\$ 248,528	\$ 255,028
Revenues			
Interest Earned	470	1,500	1,500
Sales & Service	22,885	20,000	20,000
Total Revenues	23,355	21,500	21,500
Total Funds Available	248,528	270,028	276,528
Expenditures			
Contractual services	-	15,000	15,000
Excess Revenues over Expenditures	23,355	21,500	21,500
Ending Fund Balance	\$ 248,528	\$ 255,028	\$ 261,528

City of Sherman
SOLID WASTE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Adjusted Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 1,657,058	\$ 1,263,535	\$ 1,280,996	\$ 1,522,558
Revenues				
Solid Waste Service	5,617,422	5,904,000	6,099,000	6,125,000
Service & Penalties	56,698	57,000	54,000	55,000
Interest Earned	2,249	1,500	4,000	5,000
Miscellaneous Income	92,666	93,000	91,700	90,000
Transfers In	-	300,000	300,000	-
Total Revenues	5,769,036	6,355,500	6,548,700	6,275,000
Total Funds Available	7,426,095	7,619,035	7,829,696	7,797,558
Expenditures				
Personnel	1,590,508	1,634,342	1,547,630	1,663,009
Supplies	110,326	135,343	140,828	159,502
Maintenance	42,896	46,179	37,511	48,798
Utilities	23,440	21,110	28,540	33,270
Information Technology	14,912	12,760	13,450	31,060
Contractual services	1,516,758	1,546,415	1,616,020	1,612,300
Contract Wages	-	2,080	-	3,180
Vehicle Usage	845,164	939,990	864,371	923,220
Capital Expenses	51,516	300,801	300,801	169,000
Transfers Out-Franchise & Admin	639,000	702,000	702,000	730,000
Transfers Out-Billing	153,100	154,000	154,000	161,000
Transfers Out-Fleet	1,157,478	841,987	841,987	853,611
Transfers Out-Other	-	-	60,000	-
Total Expenditures	6,145,099	6,337,007	6,307,138	6,387,950
Excess Revenues over Expenditures	(376,062)	18,493	241,562	(112,950)
Ending Fund Balance	\$ 1,280,996	\$ 1,282,028	\$ 1,522,558	\$ 1,409,608
One-time expenditures				169,000
Ongoing Total Expenditures				6,218,950
Days in Fund Balance				83

Capital Improvement Funds

City of Sherman
GENERAL IMPROVEMENT FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Adjusted Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 2,834,865	\$ 416,028	\$ 1,758,260	\$ 4,441,528
Revenues				
Transfers In	1,900,000	1,170,000	1,170,000	750,000
Intergovernmental	200,000	-	-	-
Grant Revenue	-	462,500	-	1,121,350
Interest Earned	-	-	1,500	20,000
Miscellaneous Income	1,352,006	-	-	-
Debt Proceeds	-	1,620,000	9,004,150	9,910,000
Total Revenues	3,452,006	3,252,500	10,175,650	11,801,350
Total Funds Available	6,286,870	3,668,528	11,933,910	16,242,878
Expenditures				
(1) Bridges-Travis/Center/McGee	-	-	-	500,000
(1) Canyon Creek Shady Oaks to Lamberth	-	-	-	1,350,000
Canyon Creek-Engineering	-	-	36,450	-
Carriage Estates Annexation	-	-	880	-
City Hall Roof Coating	-	-	-	75,000
Comprehensive Thoroughfare Plan	-	-	-	25,000
Dispatch Consoles	-	-	-	55,464
(2) Downtown Streetscape	-	500,000	25,000	548,218
East Ford Post Oak	-	-	9,357	-
Ellsworth Branch Flood Study	-	30,000	30,000	-
ESC Office Renovation	-	-	3,291	-
Fairview Park Tot Playground	-	50,000	50,000	-
Fallon Bridge Engineering/Hunt/Fallon Construct	163,692	-	851,496	-
(2) FEMA Grant-Flood Mitigation	-	-	-	736,418
FEMA-Travis St Repairs	197,622	-	-	-
Fire Station Repairs	50,080	-	-	-
Fire Station #3 Building Repair	-	50,000	50,000	-
(1) Fire Station 4 Relocation	-	-	275,000	2,725,000
(1) FM 1417 (75 to 56) & FM 131 Schmatics	-	-	1,000,000	-
(1) FM 1417 Design 56 to 82	-	-	-	1,600,000
(1) Friendship ROW 56 to Lamberth	-	-	-	300,000
(1) Friendship/Hwy 56 Annexation	-	-	550	-
GIS System	237,983	-	12,000	-
Grand Avenue Traffic & Pedestrian Imp	-	60,000	60,000	-
Houston St Property Acquisition	-	150,000	150,000	-
Hunt/Kessler St Gabion Engineering	-	-	29,900	-
Kessler Street Erosion Engineering	100,834	-	7,917	-
Lake Street Repair	500	-	-	-
(1) Lamberth Rd Thoroughfare	-	-	8,500	-
(1) Lamberth ROW Shady Oaks to Friendship	-	-	-	100,000
(1) Library Remodel	-	-	10,060	1,200,000
Loy Lake Bridge-UCR Funded	1,352,006	-	-	-
(1) Loy Lake Rd-Sara Swamy to Hwy 82	-	2,180,000	2,400,000	-
Muni Bldg Composition Roof	-	-	-	91,840
Muni Bldg Gutter & Cast Stone	-	-	-	60,000
Municipal Building Repair	245,712	110,707	-	-
Park Ave Realignment	-	-	60,000	-
Parks Master Plan	-	-	-	50,000
Pecan Grove Park Land	-	-	-	200,000
Police Dept Basement Renovation	-	25,000	31,653	-
Police Dept Communication Center Relocation	-	40,000	45,000	-
Remodel at Station 5	-	-	-	100,000
Roof Repair Central Fire	-	-	-	200,000
(1) ROW on Hwy 82 from Frisco to 1417	-	-	9,300	-
(1) Sherman Crossroads (Travis St/OB Groner)	-	-	225,000	1,075,000
Stormwater Fee Study	-	-	-	112,500
Street Improvement Program	26,972	-	1,473,028	-
Subdivision Ordinance Update	-	60,000	60,000	-
(1) Swan Ridge Extension	-	-	78,000	1,022,000
(1) Taylor to Hwy 289 ROW	-	-	-	1,000,000
(1) Taylor-Roundabout to Little Construction	-	-	500,000	2,600,000
(1) Travis St ROW 75 to 82	-	-	-	500,000
Total Expenditures	2,375,401	3,255,707	7,492,382	16,226,440
Excess Revenues over Expenditures	1,076,605	(3,207)	2,683,268	(4,425,090)
Ending Fund Balance	\$ 1,758,260	\$ 412,821	\$ 4,441,528	\$ 16,438

City of Sherman
UTILITY IMPROVEMENT FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 1,983,093	\$ 1,737,651	\$ 1,346,849	\$ 1,271,866
Revenues				
Transfers In	350,000	850,000	850,000	-
Miscellaneous Income	80	1,000,000	1,224,025	-
Interest Earned	19,442	12,000	25,000	25,000
Total Revenues	369,522	1,862,000	2,099,025	25,000
Total Funds Available	2,352,615	3,599,651	3,445,874	1,296,866
Expenditures				
Utility Oversizing	10,152	50,000	-	50,000
Sears Lift Station	29,674	-	8,000	-
Hwy 289 Sewer	136,051	-	2,900	-
⁽²⁾ Blalock Industrial Sewer	-	1,000,000	1,000,000	-
South Sherman Relief Sewer	3,000	-	-	-
Upgrade Metering and Telemetry for Water System	5,000	-	-	-
Well Repairs and Upgrades	192,740	-	-	-
Gallagher Elevated Tank Painting and Repair	156,712	-	82,700	500,000
⁽¹⁾ Ricketts St Water Line	88,343	-	168,000	-
⁽¹⁾ Water Treatment Plant Expansion	179,332	-	2,139	-
⁽¹⁾ Cherry Park Pump Station Rehab	12,450	-	72,900	-
WTP Basin Cleaning	-	350,000	350,000	-
SW Elevated Storage Tank	192,312	-	30,408	-
Harrison Elevated Tank Painting	-	1,250,000	700,000	-
⁽¹⁾ North Travis St. Water Main Replacement	-	250,000	250,000	-
⁽¹⁾ U.S. Highway 75 South Water Crossing Replacement	-	175,000	175,000	-
⁽¹⁾ Preston Club Water Line	-	-	100,000	-
WWTP Aeration Basin Upgrade	-	-	-	240,000
⁽¹⁾ Canyon Creek Water	-	-	-	500,000
⁽¹⁾ CGMA Water	-	-	-	4,000,000
⁽¹⁾ Brine Disposal Line	-	-	-	2,000,000
⁽¹⁾ Effluent Line	-	-	-	5,000,000
⁽¹⁾ Sherman Crossroads W&S	-	-	-	1,500,000
⁽¹⁾ Swan Ridge Water	-	-	-	400,000
⁽¹⁾ Rehab two sludge thickeners	-	-	-	274,000
GTUA Funding	-	-	(768,039)	(13,674,000)
Total Expenditures	1,005,766	3,075,000	2,174,008	790,000
Excess Revenues over Expenditures	(636,244)	(1,213,000)	(74,983)	(765,000)
Ending Fund Balance	\$ 1,346,849	\$ 524,651	\$ 1,271,866	\$ 506,866

⁽¹⁾ GTUA Funding

⁽²⁾ SEDCO Funding

City of Sherman
STREET REVOLVING FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 418,484	\$ 419,406	\$ 421,906
Revenues			
Interest Earned	922	2,500	2,500
Total Revenues	922	2,500	2,500
Total Funds Available	419,406	421,906	424,406
Expenditures			
Improvements	-	-	75,000
	-	-	75,000
Ending Fund Balance	\$ 419,406	\$ 421,906	\$ 349,406

City of Sherman
TIF #3 CONSTRUCTION FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 644,644	\$ 542,600	\$ (1,997)
Revenues			
Property Tax	104,080	115,253	141,191
Interest Earned	144	150	250
Total Revenues	<u>104,224</u>	<u>115,403</u>	<u>141,441</u>
Total Funds Available	748,868	658,003	139,444
Expenditures			
Improvements	206,269	-	-
Transfers Out	-	660,000	135,000
Total Expenditures	<u>206,269</u>	<u>660,000</u>	<u>135,000</u>
Excess Revenues over Expenditures	<u>(102,044)</u>	<u>(544,597)</u>	<u>6,441</u>
Ending Fund Balance	<u><u>\$ 542,600</u></u>	<u><u>\$ (1,997)</u></u>	<u><u>\$ 4,444</u></u>

City of Sherman
TIF #2 CONSTRUCTION FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ (39,922)	\$ 24,615	\$ 94,324
Revenues			
Grant Revenue	-	-	-
Property Tax	64,302	69,559	82,565
Interest Earned	235	150	300
Total Revenues	<u>64,537</u>	<u>69,709</u>	<u>82,865</u>
Total Funds Available	<u>24,615</u>	<u>94,324</u>	<u>177,189</u>
Expenditures:			
Improvements	-	-	170,000
Excess Revenues over Expenditures	<u>64,537</u>	<u>69,709</u>	<u>(87,135)</u>
Ending Fund Balance	<u>\$ 24,615</u>	<u>\$ 94,324</u>	<u>\$ 7,189</u>

Debt Service Funds

City of Sherman
AUDITORIUM DEBT SERVICE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 146,297	\$ 146,200	\$ 148,762
Revenues			
Transfers In	114,000	114,000	114,000
Interest Earned	290	700	700
Total Revenues	<u>114,290</u>	<u>114,700</u>	<u>114,700</u>
Total Funds Available	<u>260,587</u>	<u>260,900</u>	<u>263,462</u>
Expenditures			
Debt Service	113,338	111,088	113,745
Agent Fees	1,050	1,050	1,050
Total Expenditures	<u>114,388</u>	<u>112,138</u>	<u>114,795</u>
Excess Revenues over Expenditures	<u>(97)</u>	<u>2,562</u>	<u>(95)</u>
Ending Fund Balance	<u>\$ 146,200</u>	<u>\$ 148,762</u>	<u>\$ 148,667</u>

City of Sherman
TIF #1 DEBT SERVICE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 348,992	\$ 470,643	\$ 393,793
Revenues			
Property Tax	434,166	240,600	264,020
Interest Earned	257	150	400
Total Revenues	<u>434,423</u>	<u>240,750</u>	<u>264,420</u>
Total Funds Available	783,415	711,393	658,213
Expenditures			
Debt Service	312,572	317,400	318,102
Agent Fees	200	200	200
Transfers Out	-	-	-
Total Expenditures	<u>312,772</u>	<u>317,600</u>	<u>318,302</u>
Excess Revenues over Expenditures	<u>121,651</u>	<u>(76,850)</u>	<u>(53,882)</u>
Ending Fund Balance	<u><u>\$ 470,643</u></u>	<u><u>\$ 393,793</u></u>	<u><u>\$ 339,911</u></u>

City of Sherman
2008 CO DEBT SERVICE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 10,816	\$ 11,460	\$ 11,317
Revenues			
Property Tax	358,000	360,000	362,000
Total Revenues	<u>358,000</u>	<u>360,000</u>	<u>362,000</u>
Total Funds Available	368,816	371,460	373,317
Expenditures			
Debt Service	357,357	359,393	361,067
Agent Fees	-	750	750
Total Expenditures	<u>357,357</u>	<u>360,143</u>	<u>361,817</u>
Excess Revenues over Expenditures	<u>644</u>	<u>(143)</u>	<u>183</u>
Ending Fund Balance	<u><u>\$ 11,460</u></u>	<u><u>\$ 11,317</u></u>	<u><u>\$ 11,500</u></u>

City of Sherman
2009 CO DEBT SERVICE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 12,055	\$ 11,995	\$ 11,618
Revenues			
Property Tax	312,000	308,000	307,000
Total Revenues	<u>312,000</u>	<u>308,000</u>	<u>307,000</u>
Total Funds Available	324,055	319,995	318,618
Expenditures			
Debt Service	311,310	307,627	306,327
Agent Fees	750	750	750
Total Expenditures	<u>312,060</u>	<u>308,377</u>	<u>307,077</u>
Excess Revenues over Expenditures	<u>(60)</u>	<u>(377)</u>	<u>(77)</u>
Ending Fund Balance	<u><u>\$ 11,995</u></u>	<u><u>\$ 11,618</u></u>	<u><u>\$ 11,541</u></u>

City of Sherman
2009A CO DEBT SERVICE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 58,799	\$ 3,287	\$ 2,824
Revenues			
Property Tax	190,000	251,000	252,000
Total Revenues	<u>190,000</u>	<u>251,000</u>	<u>252,000</u>
Total Funds Available	248,799	254,287	254,824
Expenditures			
Debt Service	244,763	250,713	251,363
Agent Fees	750	750	750
Total Expenditures	<u>245,513</u>	<u>251,463</u>	<u>252,113</u>
Excess Revenues over Expenditures	<u>(55,513)</u>	<u>(463)</u>	<u>(113)</u>
Ending Fund Balance	<u><u>\$ 3,287</u></u>	<u><u>\$ 2,824</u></u>	<u><u>\$ 2,711</u></u>

City of Sherman
2016 CO DEBT SERVICE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ -	\$ -	\$ -
Revenues			
Property Tax	-	-	180,000
Total Revenues	-	-	180,000
Total Funds Available	-	-	180,000
Expenditures			
Debt Service	-	-	178,516
Agent Fees	-	-	750
Total Expenditures	-	-	179,266
Excess Revenues over Expenditures	-	-	734
Ending Fund Balance	\$ -	\$ -	\$ 734

City of Sherman
2016 TAX NOTES DEBT SERVICE
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ -	\$ -	\$ -
Revenues			
Sales Tax	-	-	376,000
Transfers In	-	-	135,000
Total Revenues	<u>-</u>	<u>-</u>	<u>511,000</u>
Total Funds Available	-	-	511,000
Expenditures			
Debt Service	-	-	479,697
Agent Fees	-	-	750
Total Expenditures	<u>-</u>	<u>-</u>	<u>480,447</u>
Excess Revenues over Expenditures	<u>-</u>	<u>-</u>	<u>30,553</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,553</u>

Special Revenue Funds

City of Sherman
EMERGENCY 9-1-1 FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 82,026	\$ 115,253	\$ 93,053
Revenues			
E 9-1-1 Service Fees	288,907	310,000	320,000
Security and Technology Fees	23,514	24,500	-
Interest Earned	158	900	900
Total Revenues	<u>312,579</u>	<u>335,400</u>	<u>320,900</u>
Total Funds Available	394,605	450,653	413,953
Expenditures			
Personnel	107,277	107,277	107,297
Supplies	4,316	3,814	9,500
Maintenance	85,949	89,042	70,000
Contract Wages	-	-	500
Contractual Services	81,811	103,340	94,920
Capital Expenses	-	44,000	-
Transfers Out	-	10,127	-
Total Expenditures	<u>279,353</u>	<u>357,600</u>	<u>282,217</u>
Excess Revenues over Expenditures	<u>33,227</u>	<u>(22,200)</u>	<u>38,683</u>
Ending Fund Balance	<u><u>\$ 115,253</u></u>	<u><u>\$ 93,053</u></u>	<u><u>\$ 131,736</u></u>

City of Sherman
COURT SECURITY & TECHNOLOGY FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ -	\$ -	\$ 10,127
Revenues			
Security and Technology Fees	-	-	23,000
Transfers in	-	10,127	-
Total Revenues	<u>-</u>	<u>10,127</u>	<u>23,000</u>
Total Funds Available	-	10,127	33,127
Expenditures			
Maintenance	-	-	20,400
Contractual Services	-	-	1,560
Total Expenditures	<u>-</u>	<u>-</u>	<u>21,960</u>
Excess Revenues over Expenditures	<u>-</u>	<u>10,127</u>	<u>1,040</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ 10,127</u>	<u>\$ 11,167</u>

City of Sherman
PARKS PRIDE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 29,260	\$ 32,175	\$ 30,625
Revenues			
Donations	9,766	10,300	10,000
Interest Earned	74	150	500
Total Revenues	<u>9,840</u>	<u>10,450</u>	<u>10,500</u>
Total Funds Available	39,100	42,625	41,125
Expenditures			
Park Improvements	<u>6,925</u>	<u>12,000</u>	<u>40,000</u>
Excess Revenues over Expenditures	<u>2,915</u>	<u>(1,550)</u>	<u>(29,500)</u>
Ending Fund Balance	<u><u>\$ 32,175</u></u>	<u><u>\$ 30,625</u></u>	<u><u>\$ 1,125</u></u>

City of Sherman
POLICE PRIDE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 3,422	\$ 5,704	\$ 6,744
Revenues			
Donations	14,766	10,000	10,000
Interest Earned	13	40	50
Total Revenues	<u>14,779</u>	<u>10,040</u>	<u>10,050</u>
Total Funds Available	18,201	15,744	16,794
Expenditures			
Supplies	10,641	3,000	4,000
Contractual Services	1,856	6,000	2,700
Canine Replacement Dog	-	-	10,000
Total Expenditures	<u>12,497</u>	<u>9,000</u>	<u>16,700</u>
Excess Revenues over Expenditures	<u>2,282</u>	<u>1,040</u>	<u>(6,650)</u>
Ending Fund Balance	<u><u>\$ 5,704</u></u>	<u><u>\$ 6,744</u></u>	<u><u>\$ 94</u></u>

City of Sherman
DONATIONS FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 4,310	\$ 709	\$ 817
Revenues			
Donations	5,084	5,100	5,000
Interest Earned	2	8	10
Total Revenues	<u>5,085</u>	<u>5,108</u>	<u>5,010</u>
Total Funds Available	<u>9,395</u>	<u>5,817</u>	<u>5,827</u>
Expenditures			
Supplies	<u>8,686</u>	<u>5,000</u>	<u>5,000</u>
Excess Revenues over Expenditures	<u>(3,601)</u>	<u>108</u>	<u>10</u>
Ending Fund Balance	<u>\$ 709</u>	<u>\$ 817</u>	<u>\$ 827</u>

City of Sherman
HOTEL/MOTEL TAX FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 377,746	\$ 346,905	\$ 138,806
Revenues			
Hotel/Motel Tax 5%	370,508	322,100	322,100
Hotel/Motel Tax 2%	148,203	129,000	129,000
Penalties	8,248	50	-
Miscellaneous Income	1,821	4,955	1,000
Interest Earned	667	1,800	1,500
Program/Sponsor Fees	-	27,500	40,000
Auditorium/Ballroom Rental	31,206	37,500	37,500
Total Revenues	560,653	522,905	531,100
Total Funds Available	938,399	869,810	669,906
Expenditures:			
Tourism			
Chamber/CVB contract	170,000	60,000	-
Administration	56,069	133,867	129,419
Programs	7,599	147,051	214,500
Downtown Building Incentive	33,500	15,000	25,000
Museum Support	70,000	40,000	-
Ballroom Operations	86,464	145,168	56,377
Auditorium Operations	53,862	75,918	80,865
Transfers Out	114,000	114,000	114,000
Total Expenditures	591,494	731,004	620,161
Excess Revenues over Expenditures	(30,841)	(208,099)	(89,061)
Ending Fund Balance	\$ 346,905	\$ 138,806	\$ 49,745

City of Sherman
DRUG ENFORCEMENT FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 44,810	\$ 36,361	\$ 55,546
Revenues			
Police Confiscated Funds	38,531	90,000	300,000
Interest Earned	112	150	150
Total Revenues	38,644	90,150	300,150
Total Funds Available	83,454	126,511	355,696
Expenditures			
Supplies	25,103	32,697	264,900
Maintenance	916	2,000	27,000
Contractual Services	3,185	3,800	21,850
Capital Expenses	17,890	32,468	40,000
Total Expenditures	47,093	70,965	353,750
Excess Revenues over Expenditures	(8,449)	19,185	(53,600)
Ending Fund Balance	\$ 36,361	\$ 55,546	\$ 1,946

City of Sherman
MUNICIPAL AIRPORT FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 141,333	\$ 174,388	\$ 200,708
Revenues			
Interest Earned	404	1,000	1,000
Rentals	49,825	49,000	49,000
Fuel Sales	380,687	312,000	347,000
Miscellaneous Income	187	-	-
Total Revenues	431,103	362,000	397,000
Total Funds Available	572,436	536,388	-
Expenditures			
Fuel Purchases	326,974	275,000	300,000
Maintenance	21,128	5,000	7,000
Contractual Services	32,489	40,000	63,499
Utilities	13,990	13,420	14,640
Vehicle Usage	3,467	2,260	3,010
Capital Expenses	-	-	50,000
Total Expenditures	398,048	335,680	438,149
Excess Revenues over Expenditures	33,055	26,320	(41,149)
Ending Fund Balance	\$ 174,388	\$ 200,708	\$ 159,559

Internal Service Funds

City of Sherman
EMPLOYEE INSURANCE FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Budget 2015-2016	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 4,727	\$ 76,727	\$ 244,367	\$ 89,283
Revenues				
Employer Contributions	4,042,929	4,565,305	4,474,916	4,741,606
Employee Contributions	959,131	959,000	968,000	968,000
Retiree Contributions	222,820	227,000	190,000	190,000
COBRA Contributions	-	2,000	-	-
Transfers In	500,000	-	700,000	-
Total Revenues	5,724,880	5,753,305	6,332,916	5,899,606
Total Funds Available	5,729,607	5,830,032	6,577,283	5,988,889
Expenditures				
Health Insurance Claims	4,862,582	5,000,000	5,800,000	5,200,000
Insurance Premiums & Cost	556,647	648,550	615,000	615,000
Life Insurance	41,013	50,000	48,000	48,000
Miscellaneous	24,999	25,000	25,000	25,000
Total Expenditures	5,485,240	5,723,550	6,488,000	5,888,000
Excess Revenues over Expenditures	239,640	29,755	(155,084)	11,606
Ending Fund Balance	\$ 244,367	\$ 106,482	\$ 89,283	\$ 100,889

City of Sherman
INFORMATION TECHNOLOGY FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 98,815	\$ 103,395	\$ 103,433
Revenues			
Technology Services:			
General Fund	575,181	656,580	544,467
Tourism	4,261	2,690	2,660
Equipment Services Fund	10,652	18,840	15,970
Utility Fund	93,733	115,700	147,320
Solid Waste Fund	14,912	13,450	31,060
Interest Earned	8	35	-
Miscellaneous Income	20,000	-	-
Total Revenues	718,746	807,295	741,477
Total Funds Available	817,562	910,690	844,910
Expenditures			
Personnel	374,604	374,815	431,804
Supplies	17,660	55,075	62,214
Maintenance	77,855	97,630	101,147
Utilities	49,766	50,390	51,710
Contract Wages	1,539	7,000	3,000
Contractual Services	19,049	16,847	20,057
Capital Expenses	173,695	205,500	77,850
Total Expenditures	714,167	807,257	747,782
Excess Revenues over Expenditures	4,580	38	(6,305)
Ending Fund Balance	\$ 103,395	\$ 103,433	\$ 97,128

City of Sherman
EQUIPMENT SERVICES FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 8,689	\$ 3,041	\$ 43,115
Revenues			
Equipment Service Revenue:			
General Fund	1,330,706	1,335,831	1,369,930
Airport Fund	3,467	2,260	3,010
Utility Fund	306,600	283,352	325,910
Solid Waste Fund	845,164	864,371	923,220
Miscellaneous Income	3,650	-	-
Total Revenues	2,489,587	2,485,814	2,622,070
Total Funds Available	2,498,276	2,488,855	2,665,185
Expenditures			
Personnel	685,448	688,453	678,000
Supplies	729,353	578,393	731,754
Maintenance	838,308	801,402	840,624
Utilities	29,261	25,530	28,380
Information Technology	10,652	18,840	15,970
Contractual Services	172,281	249,633	237,006
Capital Expenses	29,932	83,489	90,350
Total Expenditures	2,495,235	2,445,740	2,622,084
Excess Revenues over Expenditures	(5,648)	40,074	(14)
Ending Fund Balance	\$ 3,041	\$ 43,115	\$ 43,101

City of Sherman
FLEET REPLACEMENT FUND
2016 -2017 Annual Budget

	Actual 2014-2015	Projected 2015-2016	Proposed 2016-2017
Beginning Fund Balance	\$ 149,697	\$ 186,237	\$ 255,822
Revenues			
Transfers in	2,549,772	2,681,428	1,984,205
Interest Earned	615	1,000	-
Debt Proceeds	-	-	-
Miscellaneous Income	6,913	-	-
Total Revenues	2,557,300	2,682,428	1,984,205
Total Funds Available	2,706,997	2,868,665	2,240,027
Expenditures			
Debt Service	220,228	220,228	220,228
Equipment-General Fund	852,467	1,077,615	562,826
Equipment-Utility Fund	306,860	520,000	347,540
Equipment-Solid Waste Fund	1,141,205	795,000	853,611
Total Expenditures	2,520,760	2,612,843	1,984,205
Excess Revenues over Expenditures	36,540	69,585	-
Ending Fund Balance	\$ 186,237	\$ 255,822	\$ 255,822

TRANSFERS SCHEDULE

FUND DETAILS

100 From fund 700 5% franchise, admin cost
 From fund 790, dept 243, 244, 245
 To fund 222 for CIP
 To fund 660 for debt service
 To fund 660 for equipment purchases

222 From fund 100

230 To fund 355

310 From fund 460

355 From fund 230

460 To fund 310

660 From fund 100, debt service
 From fund 100, equipment purchase
 From fund 700, equipment purchase
 From fund 790, equipment purchase

700 To fund 100 5% franchise, admin cost
 From fund 790, admin cost
 To fund 660 for equipment purchase

790 To fund 100 8% franchise, admin cost RSW
790 To fund 700 admin cost RSW
790 To fund 100 8% franchise, admin cost CSW
790 To fund 700 admin cost CSW
790 To fund 100 8% franchise, admin cost Recycle
790 To fund 700 admin cost Recycle
790 To fund 660, equipment purchase

TOTALS

BUDGETED FY16/17	
Expense TRANSFER FROM Debit	Revenue TRANSFER TO Credit
	\$ 730,000.00
	\$ 2,052,000.00
\$ 750,000.00	
\$ 220,228.00	
\$ 562,826.00	
	\$ 750,000.00
\$ 105,000.00	
	\$ 114,000.00
	\$ 105,000.00
\$ 114,000.00	
	\$ 220,228.00
	\$ 562,826.00
	\$ 347,540.00
	\$ 853,611.00
\$ 2,052,000.00	
\$ 347,540.00	\$ 161,000.00
\$ 276,000.00	
\$ 61,000.00	
\$ 412,000.00	
\$ 91,000.00	
\$ 42,000.00	
\$ 9,000.00	
\$ 853,611.00	
<u>\$ 5,896,205.00</u>	<u>\$ 5,896,205.00</u>

City of Sherman
Bonded Debt as of 7/31/16

Fiscal Yr	(1) \$2,840,000 Combination Tax & Tax Increment Revenue 2004 Series TIF Zone#1, Certificates of Obligation				(2) \$1,605,000 General Obligation Refunding, Series 2006			
	Coupon	Principal	Interest	TOTAL	Coupon	Principal	Interest	TOTAL
2017	4.44%	180,000.00	64,380.00	244,380.00	3.75%	65,000.00	48,743.75	113,743.75
2018	4.44%	185,000.00	56,388.00	241,388.00	3.75%	70,000.00	46,212.50	116,212.50
2019	4.44%	195,000.00	48,174.00	243,174.00	4.00%	70,000.00	43,500.00	113,500.00
2020	4.44%	205,000.00	39,516.00	244,516.00	4.00%	75,000.00	40,600.00	115,600.00
2021	4.44%	215,000.00	30,414.00	245,414.00	4.00%	80,000.00	37,500.00	117,500.00
2022	4.44%	230,000.00	20,868.00	250,868.00	4.00%	80,000.00	34,300.00	114,300.00
2023	4.44%	240,000.00	10,656.00	250,656.00	4.00%	85,000.00	31,000.00	116,000.00
2024	-	-	-	-	4.00%	85,000.00	27,600.00	112,600.00
2025	-	-	-	-	4.25%	85,000.00	24,093.75	109,093.75
2026	-	-	-	-	4.25%	95,000.00	20,268.75	115,268.75
2027	-	-	-	-	4.25%	100,000.00	16,125.00	116,125.00
2028	-	-	-	-	4.375%	100,000.00	11,812.50	111,812.50
2029	-	-	-	-	4.375%	105,000.00	7,328.13	112,328.13
2030	-	-	-	-	4.375%	115,000.00	2,515.63	117,515.63
2031	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
		<u>1,450,000.00</u>	<u>270,396.00</u>	<u>1,720,396.00</u>		<u>1,210,000.00</u>	<u>391,600.01</u>	<u>1,601,600.01</u>

(1) These bonds were issued in 2004 to provide funding for infrastructure development for Sherman Town Center. Debt service is financed through tax increment property tax revenues.

(2) These bonds were issued in 2006 to partially refund the 2000 Series Auditorium/Ballroom restoration bonds.

City of Sherman
Bonded Debt as of 7/31/16

Fiscal Yr	(3)				(4)			
	\$5,000,000				\$4,100,000			
	2008 Series Revenue Certificates of Obligation				Capital Improvement Fund Projects 2009 Series Revenue Certificates of Obligation			
	Coupon	Principal	Interest	TOTAL	Coupon	Principal	Interest	TOTAL
2017	3.62%	235,000.00	126,066.50	361,066.50	3.98%	185,000.00	121,327.00	306,327.00
2018	3.62%	245,000.00	117,378.50	362,378.50	3.98%	191,667.00	114,852.00	306,519.00
2019	3.62%	255,000.00	108,328.50	363,328.50	3.98%	196,667.00	107,665.00	304,332.00
2020	3.62%	265,000.00	98,916.50	363,916.50	3.98%	208,333.00	99,799.00	308,132.00
2021	3.62%	280,000.00	89,052.00	369,052.00	3.98%	213,333.00	91,465.00	304,798.00
2022	3.62%	290,000.00	78,735.00	368,735.00	3.98%	225,000.00	82,932.00	307,932.00
2023	3.62%	305,000.00	67,965.50	372,965.50	3.98%	231,667.00	73,932.00	305,599.00
2024	3.62%	315,000.00	56,743.50	371,743.50	3.98%	241,667.00	64,665.00	306,332.00
2025	3.62%	330,000.00	45,069.00	375,069.00	3.98%	253,333.00	54,696.00	308,029.00
2026	3.62%	345,000.00	32,851.50	377,851.50	3.98%	265,000.00	44,246.00	309,246.00
2027	3.62%	360,000.00	20,091.00	380,091.00	3.98%	240,000.00	32,851.00	272,851.00
2028	3.62%	375,000.00	13,575.00	388,575.00	3.98%	250,000.00	22,531.00	272,531.00
2029		-	-	-	3.98%	265,000.00	11,594.00	276,594.00
2030		-	-	-		-	-	-
2031		-	-	-		-	-	-
2032		-	-	-		-	-	-
2033		-	-	-		-	-	-
2034		-	-	-		-	-	-
2035		-	-	-		-	-	-
2036		-	-	-		-	-	-
		3,600,000.00	854,772.50	4,454,772.50		2,966,667.00	922,555.00	3,889,222.00

(3) These bonds were issued in 2008 to provide funding for park and street development and improvements.

(4) These bonds were issued in the spring of 2009 to provide funding for park and street development and improvements

City of Sherman
Bonded Debt as of 7/31/16

Fiscal Yr	(5) \$900,000 TIF #1 2009 Series Revenue Certificates of Obligation				(6) \$3,500,000 Capital Improvement Fund Projects 2009A Series Revenue Certificates of Obligation			
	Coupon	Principal	Interest	TOTAL	Coupon	Principal	Interest	TOTAL
2017	3.50%	50,000.00	23,722.49	73,722.49	3.25%	150,000.00	101,362.50	251,362.50
2018	3.75%	53,333.33	21,972.49	75,305.83	3.50%	155,000.00	96,487.50	251,487.50
2019	4.00%	53,333.33	19,972.49	73,305.83	3.50%	165,000.00	91,062.50	256,062.50
2020	4.00%	56,666.67	17,839.16	74,505.83	3.50%	170,000.00	85,287.50	255,287.50
2021	4.00%	56,666.67	15,572.49	72,239.16	3.75%	180,000.00	79,337.50	259,337.50
2022	4.00%	60,000.00	13,305.83	73,305.83	3.75%	190,000.00	72,587.50	262,587.50
2023	4.00%	63,333.33	10,905.83	74,239.16	4.00%	200,000.00	65,462.50	265,462.50
2024	4.13%	63,333.00	8,372.49	71,705.49	4.00%	210,000.00	57,462.50	267,462.50
2025	4.13%	66,666.67	5,760.00	72,426.67	4.00%	215,000.00	49,062.50	264,062.50
2026	4.30%	70,000.00	3,010.00	73,010.00	4.00%	230,000.00	40,462.50	270,462.50
2027	-	-	-	-	4.125%	240,000.00	31,262.50	271,262.50
2028	-	-	-	-	4.125%	250,000.00	21,362.50	271,362.50
2029	-	-	-	-	4.25%	260,000.00	11,050.00	271,050.00
2030	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-
2032	-	-	-	-	-	-	-	-
2033	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-
		<u>593,333.00</u>	<u>140,433.28</u>	<u>733,766.28</u>		<u>2,615,000.00</u>	<u>802,250.00</u>	<u>3,417,250.00</u>

(5) These bonds were issued in 2009 to fund infrastructure in the Town Center TIF Zone.

(6) These bonds were issued in the fall of 2009 to provide funding for park and street development and improvements.

City of Sherman
Bonded Debt as of 7/31/16

(7)					(8)				
\$1,830,000 Limited Tax Notes Series 2016					\$6,970,000 Capital Improvement Fund Projects 2016 Series Certificates of Obligation				
Fiscal Yr	Coupon	Principal	Interest	TOTAL	Coupon	Principal	Interest		
2017	1.59%	435,000.00	44,696.23	479,696.23		-	178,515.24	178,515.24	
2018	1.59%	460,000.00	22,180.50	482,180.50	2.000%	290,000.00	179,012.50	469,012.50	
2019	1.59%	465,000.00	14,866.50	479,866.50	2.000%	295,000.00	173,212.50	468,212.50	
2020	1.59%	470,000.00	7,473.00	477,473.00	3.000%	300,000.00	167,312.50	467,312.50	
2021		-	-	-	3.000%	310,000.00	158,312.50	468,312.50	
2022		-	-	-	3.000%	320,000.00	149,012.50	469,012.50	
2023		-	-	-	3.000%	330,000.00	139,412.50	469,412.50	
2024		-	-	-	3.000%	340,000.00	129,512.50	469,512.50	
2025		-	-	-	3.000%	350,000.00	119,312.50	469,312.50	
2026		-	-	-	2.000%	360,000.00	108,812.50	468,812.50	
2027		-	-	-	2.000%	370,000.00	101,612.50	471,612.50	
2028		-	-	-	2.250%	375,000.00	94,212.50	469,212.50	
2029		-	-	-	2.250%	385,000.00	85,775.00	470,775.00	
2030		-	-	-	2.375%	390,000.00	77,112.50	467,112.50	
2031		-	-	-	2.375%	400,000.00	67,850.00	467,850.00	
2032		-	-	-	2.500%	410,000.00	58,350.00	468,350.00	
2033		-	-	-	2.500%	420,000.00	48,100.00	468,100.00	
2034		-	-	-	2.500%	430,000.00	37,600.00	467,600.00	
2035		-	-	-	3.000%	440,000.00	26,850.00	466,850.00	
2036		-	-	-	3.000%	455,000.00	13,650.00	468,650.00	
		1,830,000.00	89,216.23	1,919,216.23		6,970,000.00	2,113,540.24	9,083,540.24	

(7) These notes were issued to fund the Loy Lake Road improvements between Hwy 82 and Sara

(8) These certificates were issued to fund new street development and construction and improvements to city facilities.

City of Sherman
Bonded Debt as of 7/31/16

Fiscal Yr	TOTALS		
	Principal	Interest	TOTAL
2017	1,300,000.00	708,813.71	2,008,813.71
2018	1,650,000.33	654,483.99	2,304,484.33
2019	1,695,000.33	606,781.49	2,301,781.83
2020	1,749,999.67	556,743.66	2,306,743.33
2021	1,334,999.67	501,653.49	1,836,653.16
2022	1,395,000.00	451,740.83	1,846,740.83
2023	1,455,000.33	399,334.33	1,854,334.66
2024	1,255,000.00	344,355.99	1,599,355.99
2025	1,299,999.67	297,993.75	1,597,993.42
2026	1,365,000.00	249,651.25	1,614,651.25
2027	1,310,000.00	201,942.00	1,511,942.00
2028	1,350,000.00	163,493.50	1,513,493.50
2029	1,015,000.00	115,747.13	1,130,747.13
2030	505,000.00	79,628.13	584,628.13
2031	400,000.00	67,850.00	467,850.00
2032	410,000.00	58,350.00	468,350.00
2033	420,000.00	48,100.00	468,100.00
2034	430,000.00	37,600.00	467,600.00
2035	440,000.00	26,850.00	466,850.00
2036	455,000.00	13,650.00	468,650.00
	21,235,000.00	5,584,763.26	26,819,763.26

City of Sherman
Property Tax Historical Summary

Fiscal Year	Estimated Taxable Value (in 000)	Tax Levy (in 000)	Total Collections (in 000)	Property Tax Rate (per \$100)
2004	\$ 1,515,989	\$ 6,064	\$ 5,912	\$ 0.400
2005	\$ 1,590,950	\$ 6,364	\$ 6,258	\$ 0.400
2006	\$ 1,735,457	\$ 6,942	\$ 6,802	\$ 0.400
2007	\$ 1,886,876	\$ 7,548	\$ 7,513	\$ 0.400
2008	\$ 1,979,001	\$ 7,921	\$ 7,741	\$ 0.400
2009	\$ 2,072,868	\$ 6,633	\$ 6,587	\$ 0.320
2010	\$ 2,187,663	\$ 7,001	\$ 6,874	\$ 0.320
2011	\$ 2,195,729	\$ 7,026	\$ 6,923	\$ 0.320
2012	\$ 2,213,944	\$ 7,085	\$ 7,061	\$ 0.320
2013	\$ 2,285,921	\$ 7,315	\$ 7,292	\$ 0.320
2014	\$ 2,257,117	\$ 7,855	\$ 7,825	\$ 0.348
2015	\$ 2,375,151	\$ 8,836	\$ 8,781	\$ 0.372
2016 (est)	\$ 2,530,048	\$ 9,412	\$ 9,141	\$ 0.372



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 3.

Meeting Date: 08/15/2016

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND FIRST PUBLIC HEARING OF ORDINANCE NO. 5971

Providing for the Levy of Ad Valorem Taxes for the City of Sherman, Texas, for the Tax Year 2016; Distributing the Same Among the Various Funds; Providing for a Penalty and Interest for Failure to Pay the Taxes Levied within the Time Provided by Law

Issue:

To introduce and hold the first public hearing on the Ad Valorem Tax Rate proposed for the upcoming fiscal year, as required by the Texas Tax Code and Local Government Code.

Background:

The effective tax rate is the rate that yields the same amount of revenue as the prior year on property that is taxed in both years. This year's effective tax rate is \$0.366893/\$100, with a rollback rate of \$0.416835/\$100 (with sales tax-in-lieu-of property tax adjustment). The actual total tax rate of \$0.39430/\$100 is higher than last year's actual tax rate of \$0.37200/\$100. The City proposes to use the increase in the tax rate to fund seven additional public safety positions and for debt service on Certificates of Obligation issued in fiscal year 2016. The tax rate is split between a debt service component called Interest and Sinking (I&S) and a Maintenance & Operations (M&O) component. The debt rate is \$0.046414/\$100; and the M&O rate is \$0.347886./\$100.

Origination:

Director of Finance

Financial Consideration:

The proposed tax rate will generate approximately \$10.8.million in property tax revenues.

Staff Recommendation:

Based on the Budget Workshop and discussion of the draft budget, the staff recommends adoption of the tax rates as indicated above at the September 19th Council meeting. Action requested of the City Council for this meeting:

1. Hold the first public hearing on the tax rate ordinance.
2. **Announce that the City Council will consider the adoption of the tax rate ordinance at the regular meeting scheduled for 5:00 p.m. on Monday, September 19, 2016, at Sherman City Hall, 220 West Mulberry Street, Sherman, Texas.**

Alternatives:

No other alternatives are offered at this time since the notice has already been published; and changing the proposed rates would require re-publication of the notice and setting additional public hearings.

Attachments

Ordinance No. 5971

Chapter 140 Notice

ORDINANCE NO. 5971

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY OF SHERMAN, TEXAS, FOR THE TAX YEAR 2016; DISTRIBUTING THE SAME AMONG THE VARIOUS FUNDS; PROVIDING FOR A PENALTY AND INTEREST FOR FAILURE TO PAY THE TAXES LEVIED WITHIN THE TIME PROVIDED BY LAW; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That there be, and there is hereby, levied and shall be collected a Maintenance and Operations (M&O) ad valorem tax of \$0.347886/\$100 Dollars (\$0.347886) and a debt service ad valorem tax of \$0.046414/\$100 Dollars (\$0.046414) on all taxable property situated within the corporate limits of the City of Sherman on the first day of January, A.D., 2016, and not exempt from taxation by the constitution and laws of the State of Texas, apportioned as follows, to-wit:

FOR GENERAL FUND EXPENDITURES, \$0.347886 on each One Hundred Dollars (\$100.00) assessed valuation of such property.

FOR DEBT SERVICE EXPENDITURES, \$0.046414 on each One Hundred Dollars (\$100.00) assessed valuation of such property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 13.3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27.41.

SECTION 2. That a penalty shall be charged and collected from all persons who do not pay their taxes prior to the first day of February, 2016. Penalty charges shall be in accordance with the following schedule:

If paid in February, 2016	6%
If paid in March, 2016	7%
If paid in April, 2016	8%
If paid in May, 2016.....	9%
If paid in June, 2016	10%
If paid on or after July 1, 2016	12%

All delinquent taxes shall accrue interest from the date of delinquency at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Pursuant to Section 33.07 of the Texas Property Tax Code, an additional penalty of 15% of the amount of taxes, penalty and interest that remain due after July 1, 2017, shall be assessed to defray the cost of collection.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR THE CITY OF SHERMAN

A tax rate of \$.3943 per \$100 valuation has been proposed for adoption by the City Council of the City of Sherman. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate. The governing body of the City of Sherman proposes to use the revenue attributable to the tax rate increase for the purpose of funding seven public safety positions and debt service on Certificates of Obligation issue in fiscal year 2016.

PROPOSED TAX RATE	\$0.394300
PRECEDING YEAR'S TAX RATE	\$0.372000
EFFECTIVE TAX RATE	\$0.366893
ROLLBACK TAX RATE	\$0.416835

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Sherman from the same properties in both the 2015 tax year and the 2016 tax year.

The rollback tax rate is the highest tax rate that the City of Sherman may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Mary Lawrence
Director of Finance, City of Sherman
405 N. Rusk St.
Sherman, TX 75090
903-892-7309
maryl@ci.sherman.tx.us
www.ci.sherman.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 15, 2016, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas

Second Hearing: September 6, 2016, 5:00 pm at City Council Chambers, 220 W. Mulberry, Sherman, Texas



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 4.

Meeting Date: 08/15/2016

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5972

Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 8th day of November, 2016, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Issue:

To call a Regular Municipal Election for November 8, 2016, to elect two (2) District City Council Members. Positions on the ballot will be for Council Member, District 1 (currently held by Lawrence Davis), and Council Member, District 3 (currently held by Council Member Pam Howeth).

Background:

In compliance with the City of Sherman Charter and the Election laws for the State of Texas, the City must, by ordinance, call a Regular Municipal Election for the first Tuesday after the first Monday in November. This ordinance also establishes the voting centers for this election.

Origination:

The ordinance originated with the City Clerk's Office.

Financial Consideration:

Cost of the Election in 2015 was \$11,416.02.

Staff Recommendation:

It is recommended that the City Council approve the ordinance calling the Regular Municipal Election for Tuesday, November 8, 2016.

Alternatives:

There is no viable alternative.

Attachments

Ordinance No. 5972

ORDINANCE NO. 5972

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ORDERING AN ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 8TH DAY OF NOVEMBER, 2016, FOR THE PURPOSE OF ELECTING TWO (2) DISTRICT CITY COUNCIL MEMBERS FOR SAID CITY; PROVIDING THAT SAID ELECTION SHALL BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS; DESIGNATING ELECTION PRECINCTS; APPOINTING ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, in compliance with the Charter of the City of Sherman, Texas, and in accordance with the laws and the Constitution of the State of Texas, an election may be and the same is hereby called and ordered for the first Tuesday after the first Monday in November, 2016, the same being the 8th day of said month, at which election all qualified voters may vote for the purpose of electing a District 1 and a District 3 City Council Member for full terms, as defined in the Charter of the City of Sherman, Texas.

SECTION 2. That said election shall be held jointly with Grayson County, Texas in accordance with the Joint Election Agreement executed pursuant to the authority of Resolution No. 6117, passed and approved on the 15th day of August, 2016.

SECTION 3. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same "*Official Ballot*", on which ballot shall be printed the names of the candidates and the positions of District Council Member. The designation of each position on the official ballot shall be Council Member, District 1; and Council Member, District 3, respectively.

SECTION 4. That no person's name shall be placed upon the official ballot as a candidate for the position of Council Member unless such person has filed his/her sworn application, as provided by the laws of the State, with the City Clerk at least seventy-eight (78) days prior to the election date, and it must also appear on the face of said application the position the candidate is seeking.

SECTION 5. That it shall further appear to the said City Clerk, before said candidate's name is entered on said ballot, that he has filed an affidavit of loyalty with the City Clerk as required by the Election Code of the State of Texas.

SECTION 6. That, in the event there are two or more candidates for the same position, the position of such candidates' names on the ballot shall be determined by lot conducted by the City Clerk in the presence of each candidate or candidate's designated representative.

SECTION 7. That any Council Member candidate receiving the greatest number of the qualified votes cast for the position for which he is a candidate shall be elected to such position. In the event a tie vote occurs, the City Council of said City, immediately after canvass, shall issue a call for Special Election, as required by law, to be held not less than twenty (20) nor more than forty-five (45) days after the results of the Regular Election shall have been declared, at which election the candidates receiving a tie vote for any such position or positions in the regular election shall again be voted. If needed, a run-off election will be held in accordance with State law.

SECTION 8. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast for each candidate for each position of District Council Member, respectively.

SECTION 9. That notice of said election shall be given by the Mayor of the City of Sherman by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in at least one daily newspaper published in the City of Sherman in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 10. That the vote centers for this election shall be as follows:

<u>LOCATION</u>	<u>JUDGES</u>
Bells City Hall 203 S. Broadway Bells, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
Collinsville Community Building 117 N. Main Collinsville, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge

Grayson College – Denison Campus 6101 Grayson Dr. Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson County Sub-Courthouse 101 W. Woodard Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Parkside Baptist Church 301 N. Lillis Lane Denison, Texas	TBD Presiding Judge TBD Alternate Judge
Southside Baptist Church 3500 S. Park Denison, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 205 Gordonville Rd. Gordonville, Texas	TBD Presiding Judge TBD Alternate Judge
First Baptist Church 99 Gentle Creek Lane Gunter, Texas	TBD Presiding Judge TBD Alternate Judge
Howe Community Center 700 W. Hanning Howe, Texas	TBD Presiding Judge TBD Alternate Judge

Pottsboro ISD Administration Building 105 Cardinal Lane Pottsboro, Texas	TBD Presiding Judge TBD Alternate Judge
Sadler Community Building 105 N. Main Sadler, Texas	TBD Presiding Judge TBD Alternate Judge
East Sherman Baptist Church 910 E. King Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Election Administration Building 115 W. Houston Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Faith Church 1800 N. FM 1417 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Luella First Baptist Church 3162 Hwy 11 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Municipal Building 405 N. Rusk Sherman, Texas	TBD Presiding Judge TBD Alternate Judge

Texoma Council of Governments 1117 Gallagher Drive Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
United Way of Grayson County 713 E. Brockett Sherman, Texas 75090	TBD Presiding Judge TBD Alternate Judge
Tioga Fire Dept. Meeting Room 601 E. Main Tioga, Texas	TBD Presiding Judge TBD Alternate Judge
First National Bank – Tom Bean 109 S. Britton Tom Bean, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Van Alstyne Campus 1455 W. Van Alstyne Pkwy Van Alstyne, Texas	TBD Presiding Judge TBD Alternate Judge
Whitesboro City Hall 111 W. Main Whitesboro, Texas	TBD Presiding Judge TBD Alternate Judge
Whitewright City Hall 206 W. Grand Whitewright, Texas	TBD Presiding Judge TBD Alternate Judge

SECTION 11. That Direct Recording Electronic Equipment shall be used for voting at the foregoing election precincts.

SECTION 12. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote at the Grayson County Election Administration Building, 115 W. Houston, Sherman, Texas; at the Grayson County Sub-Courthouse, 101 W. Woodard, Denison, Texas; at the Pottsboro ISD Administration Building, 105 Cardinal Lane, Pottsboro, Texas; at Whitesboro City Hall, 111 W. Main, Whitesboro, Texas; and at Grayson College – Van Alstyne Campus, 1455 W. Van Alstyne Parkway, Van Alstyne, Texas; from October 24 through October 29, 2016, from 7:00 a.m. to 7:00 p.m.; October 30, 2016, from 12:00 p.m. to 5:00 p.m.; October 31 through November 4, 2016, from 7:00 a.m. to 7:00 p.m.

SECTION 13. That the Presiding Judge for Early Voting shall be Deana Patterson, the Alternate Judge shall be Arlene Joice and additional Voting Clerks shall be appointed.

SECTION 14. That an Early Voting Ballot Board for verifying Early Voting ballots shall be appointed, by the Early Voting Judge, consisting of a Presiding Judge and additional Clerks.

SECTION 15. That the rate of pay set by Subchapter E, Sections 32.091 and 32.092 of Title 3 of the Election Code for Election Judges and Clerks shall be at an amount fixed by the appropriate authority, which is at least the federal minimum hourly wage. The judge who delivers the election returns may be paid an amount not to exceed \$25.00 for that service. No judge may be paid for more than one hour of work before the polls open.

SECTION 16. That Deana Patterson, County Elections Administrator, is hereby appointed Counting Station Presiding Manager.

SECTION 17. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, at the Regular Council Meeting of November 21, 2016.

SECTION 18. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 5.

Meeting Date: 08/15/2016

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5973

Ordering a Special Election of the Qualified Voters of the City of Sherman, Texas, on the 8th day of November, 2016, for the Purpose of Electing One (1) District 4 City Council Member to Fill an Unexpired Term until November 7, 2017, for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

Issue:

To call a Special Municipal Election for November 8, 2016, to elect a City Council Member for District 4, to fill an unexpired term until the Regular Municipal Election in November 2017. Position on the ballot will be for City Council Member, District 4 (currently held by Tammy Johnson).

Background:

In compliance with the City of Sherman Charter and the Election laws for the State of Texas, the City must, by ordinance, call a Special Municipal Election for the first Tuesday after the first Monday in November. This ordinance also establishes the voting centers for this election.

Origination:

The ordinance originated with the City Clerk's Office.

Financial Consideration:

Cost of the Election in 2015 was \$11,416.02.

Staff Recommendation:

It is recommended that the City Council approve the ordinance calling the Special Municipal Election for Tuesday, November 8, 2016.

Alternatives:

There is no viable alternative.

Attachments

Ordinance No. 5973

ORDINANCE NO. 5973

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ORDERING A SPECIAL ELECTION OF THE QUALIFIED VOTERS OF THE CITY OF SHERMAN, TEXAS, ON THE 8TH DAY OF NOVEMBER, 2016, FOR THE PURPOSE OF ELECTING ONE (1) DISTRICT 4 CITY COUNCIL MEMBER TO FILL AN UNEXPIRED TERM UNTIL NOVEMBER 7, 2017, FOR SAID CITY; PROVIDING THAT SAID ELECTION SHALL BE HELD JOINTLY WITH GRAYSON COUNTY, TEXAS; DESIGNATING ELECTION PRECINCTS; APPOINTING ELECTION OFFICIALS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING EQUIPMENT; PROVIDING FOR EARLY VOTING; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, in compliance with the Charter of the City of Sherman, Texas, and in accordance with the laws and the Constitution of the State of Texas, a special election may be and the same is hereby called and ordered for the first Tuesday after the first Monday in November, 2016, the same being the 8th day of said month, at which election all qualified voters may vote for the purpose of electing a District 4 City Council Member to fill an unexpired term until November 7, 2017, as defined in the Charter of the City of Sherman, Texas.

SECTION 2. That said election shall be held jointly with Grayson County, Texas in accordance with the Joint Election Agreement executed pursuant to the authority of Resolution No. 6117, passed and approved on the 15th day of August, 2016.

SECTION 3. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same "*Official Ballot*", on which ballot shall be printed the names of the candidates and the position of District Council Member. The designation of the position on the official ballot shall be Council Member, District 4.

SECTION 4. That no person's name shall be placed upon the official ballot as a candidate for the position of Council Member unless such person has filed his/her sworn application, as provided by the laws of the State, with the City Clerk at least seventy-eight (78) days prior to the election date, and it must also appear on the face of said application the position the candidate is seeking.

SECTION 5. That it shall further appear to the said City Clerk, before said candidate's name is entered on said ballot, that he has filed an affidavit of loyalty with the City Clerk as required by the Election Code of the State of Texas.

SECTION 6. That, in the event there are two or more candidates for the same position, the position of such candidates' names on the ballot shall be determined by lot conducted by the City Clerk in the presence of each candidate or candidate's designated representative.

SECTION 7. That any Council Member candidate receiving the greatest number of the qualified votes cast for the position for which he is a candidate shall be elected to such position. In the event a tie vote occurs, the City Council of said City, immediately after canvass, shall issue a call for Special Election, as required by law, to be held not less than twenty (20) nor more than forty-five (45) days after the results of the Special Election shall have been declared, at which election the candidates receiving a tie vote for any such position or positions in the regular election shall again be voted. If needed, a run-off election will be held in accordance with State law.

SECTION 8. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast for each candidate for each position of District Council Member, respectively.

SECTION 9. That notice of said election shall be given by the Mayor of the City of Sherman by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in at least one daily newspaper published in the City of Sherman in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 10. That the vote centers for this election shall be as follows:

<u>LOCATION</u>	<u>JUDGES</u>
Bells City Hall 203 S. Broadway Bells, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
Collinsville Community Building 117 N. Main Collinsville, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge

Grayson College – Denison Campus 6101 Grayson Dr. Denison, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
Grayson County Sub-Courthouse 101 W. Woodard Denison, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
Parkside Baptist Church 301 N. Lillis Lane Denison, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
Southside Baptist Church 3500 S. Park Denison, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
First Baptist Church 205 Gordonville Rd. Gordonville, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
First Baptist Church 99 Gentle Creek Lane Gunter, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge
Howe Community Center 700 W. Hanning Howe, Texas	TBD
	Presiding Judge
	TBD
	Alternate Judge

Pottsboro ISD Administration Building 105 Cardinal Lane Pottsboro, Texas	TBD Presiding Judge TBD Alternate Judge
Sadler Community Building 105 N. Main Sadler, Texas	TBD Presiding Judge TBD Alternate Judge
East Sherman Baptist Church 910 E. King Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Election Administration Building 115 W. Houston Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Faith Church 1800 N. FM 1417 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Luella First Baptist Church 3162 Hwy 11 Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
Municipal Building 405 N. Rusk Sherman, Texas	TBD Presiding Judge TBD Alternate Judge

Texoma Council of Governments 1117 Gallagher Drive Sherman, Texas	TBD Presiding Judge TBD Alternate Judge
United Way of Grayson County 713 E. Brockett Sherman, Texas 75090	TBD Presiding Judge TBD Alternate Judge
Tioga Fire Dept. Meeting Room 601 E. Main Tioga, Texas	TBD Presiding Judge TBD Alternate Judge
First National Bank – Tom Bean 109 S. Britton Tom Bean, Texas	TBD Presiding Judge TBD Alternate Judge
Grayson College – Van Alstyne Campus 1455 W. Van Alstyne Pkwy Van Alstyne, Texas	TBD Presiding Judge TBD Alternate Judge
Whitesboro City Hall 111 W. Main Whitesboro, Texas	TBD Presiding Judge TBD Alternate Judge
Whitewright City Hall 206 W. Grand Whitewright, Texas	TBD Presiding Judge TBD Alternate Judge

SECTION 11. That Direct Recording Electronic Equipment shall be used for voting at the foregoing election precincts.

SECTION 12. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote at the Grayson County Election Administration Building, 115 W. Houston, Sherman, Texas; at the Grayson County Sub-Courthouse, 101 W. Woodard, Denison, Texas; at the Pottsboro ISD Administration Building, 105 Cardinal Lane, Pottsboro, Texas; at Whitesboro City Hall, 111 W. Main, Whitesboro, Texas; and at Grayson College – Van Alstyne Campus, 1455 W. Van Alstyne Parkway, Van Alstyne, Texas; from October 24 through October 29, 2016, from 7:00 a.m. to 7:00 p.m.; October 30, 2016, from 12:00 p.m. to 5:00 p.m.; October 31 through November 4, 2016, from 7:00 a.m. to 7:00 p.m.

SECTION 13. That the Presiding Judge for Early Voting shall be Deana Patterson, the Alternate Judge shall be Arlene Joice and additional Voting Clerks shall be appointed.

SECTION 14. That an Early Voting Ballot Board for verifying Early Voting ballots shall be appointed, by the Early Voting Judge, consisting of a Presiding Judge and additional Clerks.

SECTION 15. That the rate of pay set by Subchapter E, Sections 32.091 and 32.092 of Title 3 of the Election Code for Election Judges and Clerks shall be at an amount fixed by the appropriate authority, which is at least the federal minimum hourly wage. The judge who delivers the election returns may be paid an amount not to exceed \$25.00 for that service. No judge may be paid for more than one hour of work before the polls open.

SECTION 16. That Deana Patterson, County Elections Administrator, is hereby appointed Counting Station Presiding Manager.

SECTION 17. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, at the Regular Council Meeting of November 21, 2016.

SECTION 18. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 6.

Meeting Date: 08/15/2016

Prepared By: Don Keene, Assistant City Manager

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5975

Amending Chapter 12 of the Code of Ordinances, entitled "Traffic and Vehicles", at Article 12.04, entitled "Stopping, Standing and Parking", Division 1, entitled "Generally", Section 12.04.008, entitled "Parking on Private Property"

Issue:

Amending the City's Traffic and Vehicles code provisions to provide for large lots

Background:

This ordinance exempts large lot property owners from the requirement to pave their driveways.

Origination:

City Manager Robby Hefton and staff

Financial Consideration:

There is no financial impact to be considered in adopting this ordinance.

Staff Recommendation:

It is recommended that the City Council adopt the ordinance.

Alternatives:

The Council could suggest further revisions to the Traffic and Vehicles Code.

Attachments

Ordinance No. 5975

ORDINANCE NO. 5975

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 12 OF THE CODE OF ORDINANCES, ENTITLED "TRAFFIC AND VEHICLES", AT ARTICLE 12.04, ENTITLED "STOPPING, STANDING AND PARKING", DIVISION 1, ENTITLED "GENERALLY", SECTION 12.04.008, ENTITLED "PARKING ON PRIVATE PROPERTY"; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Chapter 12, Article 12.04, Division 1, Section 12.04.008 of the Code of Ordinances of the City of Sherman, Texas, be and is hereby amended so that such section shall read as follows:

Sec. 12.04.008 Parking on private property

(a) Definitions. For the purpose of this section, the following words and phrases shall mean:

Motor vehicle. A motor vehicle, whether operable or inoperable, with or without all of its parts or components.

Nonstandard driveway. A porous surface being no more than eighteen (18) feet wide, extending from the front property line to the rear of the property, located on one side property line and being adjacent to and parallel to that side property line upon which vehicles shall be parked no more than two (2) abreast of each other.

Public nuisance. The keeping of an unlimited number of motor vehicles on real property zoned residential or on real property used as a residential nonconforming use, creates health and safety hazards, reduces property values, invites vandalism and theft, creates fire hazards, is an attractive nuisance to minors endangering their safety and increases the security risks for the property owner and the neighborhood. Therefore, any violation of the number of authorized motor vehicles provided for in this section is declared to be a public nuisance.

Standard driveway. A continuous uninterrupted asphaltic or Portland cement binder surface so as to provide a durable and dustless surface.

(b) Consent. It shall be unlawful for any person to park a motor vehicle on a privately owned tract or parcel of land of another within the city limits without the consent of the owner of such tract or parcel of land.

(c) **Standard driveway parking.** ~~It~~ *On lots of less than one (1) acre, it shall be unlawful for an owner or driver of a motor vehicle and an owner, occupant, manager or person in charge of real property zoned residential or used as a residential nonconforming use, where a standard driveway exists, to park, stand, store, or drive upon any surface or cause or permit the same to be done, any motor vehicle between the front property line and the rear property line other than upon a standard driveway.*

(d) **Nonstandard driveway parking.** ~~It~~ *On lots of less than one (1) acre, it shall be unlawful for an owner or driver of a motor vehicle and an owner, occupant, manager or person in charge of real property zoned residential or used as a residential nonconforming use, with no standard driveway being present, to park, stand, store, or drive upon any surface or cause or permit the same to be done, any motor vehicle between the front property line and the rear property line other than upon a nonstandard driveway.*

(e) Front driveway vehicle limit. No owner, occupant, manager, or person in charge of real property zoned residential or used as a residential nonconforming use shall keep, maintain or store or regularly or consistently park or cause or permit the same to be done, seven (7) or more motor vehicles per residence between the front setback line (building line) and the front property line. All vehicles located between the front setback line and the front property line shall be legally operable upon the city streets with current state registration and inspection decals. No automobile parts shall be kept or stored between the front setback line and the front property line.

(f) Total vehicle limit. No owner, occupant, manager or person in charge of real property zoned residential nonconforming use shall keep, maintain or store or regularly or consistently park or cause the same to be done, thirteen (13) or more motor vehicles per residence located between the rear property line and the front property line.

(g) Exception. It shall be an exception to the enforcement of this section for motor vehicles that are completely enclosed inside a building which complies with the city codes and ordinances.

(h) Criminal misdemeanor. A person who violates this section commits a class C misdemeanor offense with a fine as provided in section 1.01.009. Each motor vehicle, or part thereof, with respect to which there is a violation and each day that a violation occurs is a separate offense.

(i) Injunction. A person who violates this section is subject to a civil injunction to abate the public nuisance or to prohibit further violations.

SECTION 2. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall become a part of the General Zoning Ordinance of the City of Sherman, Texas, and that sections of this ordinance may be renumbered or relettered to accomplish such intention.

SECTION 3. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 7.

Meeting Date: 08/15/2016

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5977

Amending Section 12, Ordinance No. 2280, so as to Include Certain Properties Within the C-1 (Retail Business) District at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 (Hughlan Property Holdings, LLC, Owners; Classic Car Liquidators LLC, Tenant; Ken Kelly, Prospective Buyer; and Helvey-Wagner Surveying, Inc., Surveyor)

Issue:

To consider the request of Hughlan Property Holdings, LLC (Owners), Classic Car Liquidators, LLC (Tenant), Ken Kelley (Prospective Buyer) and Helvey-Wagner Surveying, Inc. (Surveyor) concerning the property at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 for a zone change and site plan approval from an R-A (Single Family Agricultural) District to a C-1 (Retail Business) District

Background:

The property is located at 4515 West Houston Street, between Seasons West Avenue and Friendship Road. The property was annexed into the City on March 7, 2016 as an R-A (Single Family Agricultural) District. Classic Car Liquidators, LLC has been an automobile dealership at this location for several years.

The owners would like to rezone the property to a C-1 (Retail Business) District and request a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District to be in compliance to sell the property and the business. There are two existing metal buildings on the lot; and the owners are requesting an exception to allow the existing finishes to remain. The driveway and parking lot are concrete and asphalt.

Origination:

Hughlan Property Holdings, LLC (Owners)
Classic Car Liquidators, LLC (Tenant)
Ken Kelley (Prospective Buyer)
Helvey-Wagner Surveying, Inc. (Surveyor)

Financial Consideration:

None

Staff Recommendation:

At the July 19, 2016 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the zone change be approved subject to the Staff Review Letter.

Alternatives:

The City Council could deny the request.

Attachments

Ordinance No. 5977

Location Map

Zoning Map

Zoning Sign Photo

Site Plan

Elevations

P&Z Communication

ORDINANCE NO. 5977

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 12, ORDINANCE NO. 2280, SO AS TO INCLUDE CERTAIN PROPERTIES WITHIN THE C-1 (RETAIL BUSINESS) DISTRICT AT 4515 WEST HOUSTON STREET, BEING 2.756 ACRES IN THE FIELDING BACON SURVEY, ABSTRACT NO. 119 (HUGHLAN PROPERTY HOLDINGS, LLC, OWNERS; CLASSIC CAR LIQUIDATORS, LLC, TENANT; KEN KELLEY, PROSPECTIVE BUYER; AND HELVEY-WAGNER SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, from and after the passage of this ordinance, the following described property shall be in the C-1 (Retail Business) District at 4515 West Houston Street, and that Section 12, Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

SITUATED in the County of Grayson, State of Texas, being a part of the Fielding Bacon Survey, Abstract No. 119, being all of the 2.758 acre tract of land (*Tract Two*) conveyed in the Special Warranty Deed with Vendor's Lien from Classic Car Liquidators, LLC, to Hughlan Property Holdings, LLC, on December 11, 2014, and recorded in Volume 5569, Page 805, Official Public Records, Grayson County, Texas, the metes and bounds description of said 2.758 acre is described in the Warranty Deed with Vendor's Lien from Wedgewood Capital Management, LLC, to Classic Car Liquidators, LLC, dated January 14, 2013 and recorded in Volume 5238, Page 174, said Official Public Records, and said 2.758 acres being more particularly described as one tract of land, by metes and bounds as follows, to-wit:

BEGINNING at a 1/2 inch capped rebar set, stamped "RPLS 6578" in the North right-of-way line of Houston Street, a public street (*also known as State Hwy. 56*) at the Southeast corner of said Hughlan 2.758 ac., and at the Southwest corner of the Ellis Truck & Auto, Inc. property, described as Tracts One through Three in Volume 4523, Page 334, said Official Public Records;

THENCE South 74 deg. 51 min. 17 sec. West, with the North right-of-way line of Houston Street, a distance of 153.65 ft. (*deed distance*) to a 1/2 inch capped rebar found, stamped "RPLS 4488" at the Southwest corner of said Hughlan 2.758 acres, and at the Southeast corner of Lot 2 of Hale Industrial Park (*Subdivision*), to Grayson County, Texas, as per plat of record in Volume 22, Pages 69 & 70, Plat Records, Grayson County, Texas;

THENCE North 01 deg. 47 min. 12 sec. West, with the East line of said Lot 2, passing by the East base of a 2 inch metal corner post standing at the Northeast corner of said Lot 2 and at the most Eastern Southeast corner of Lot 1 of said Hale Industrial Park, at 676.6 feet, continuing and passing a 1/2 inch capped rebar found, stamped "RPLS 4488" at the Northeast corner of Lot 2 and the most Eastern Southeast corner of Lot 1, said Hale Industrial Park at 676.31 feet, and continuing now with the most Eastern East line of said Lot 1, for a total distance of 829.82 ft. to a 1/2 inch capped rebar set, stamped "RPLS 6578" in the South line of the 4.39 ac. tract of land (*Tract One*) in said Vol. 5569, Pg. 805, at the Northwest corner of said Hughlan 2.758 acres, and at the Northeast corner of said Lot 1;

THENCE South 89 deg. 57 min. 01 sec. East, with the South line of said Hughlan 4.39 ac. and the North line of said Hughlan 2.758 acres, a distance of 147.09 ft. to a 1/2 inch rebar found in a wire fence, in the West line of the property conveyed to Ellis Truck and Auto, Inc. in Volume 4523, Page 334, said Official Public Records, at the Southeast corner of said Hughlan 4.39 acres, at the Northeast corner of said Hughlan 2.758 acres;

THENCE South 01 deg. 57 min. 59 sec. East, with the West line of said Ellis Truck & Auto property, and with the general course of said fence & tree row, and along said and just East of a chain link fence, leaving said fence & tree row at about 720 feet, and continuing for a total distance of 789.61 feet to the **PLACE OF BEGINNING AND CONTAINING 2.756 ACRES OF LAND**.....

SECTION 2. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 12, Ordinance No. 2280.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

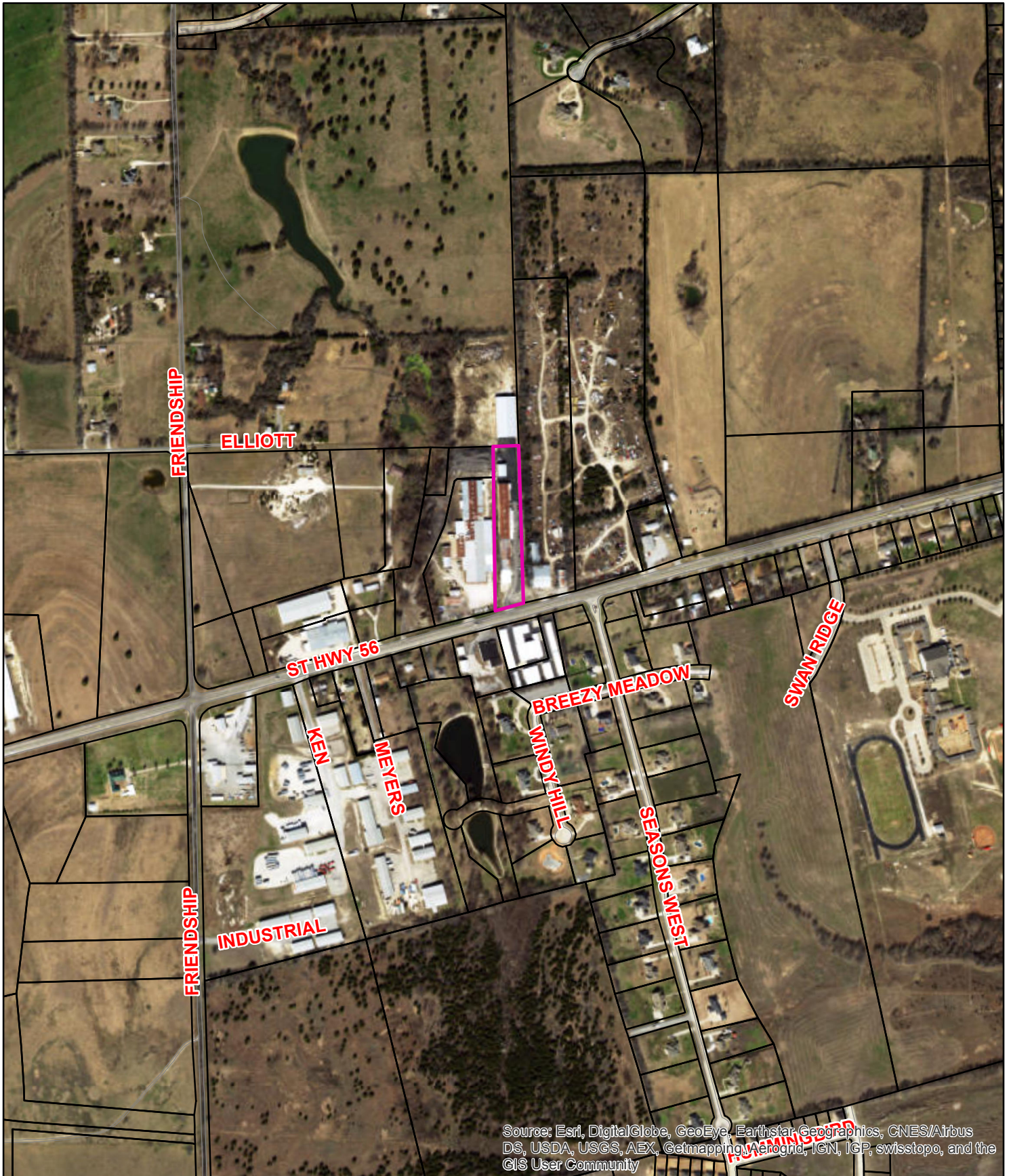
BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY



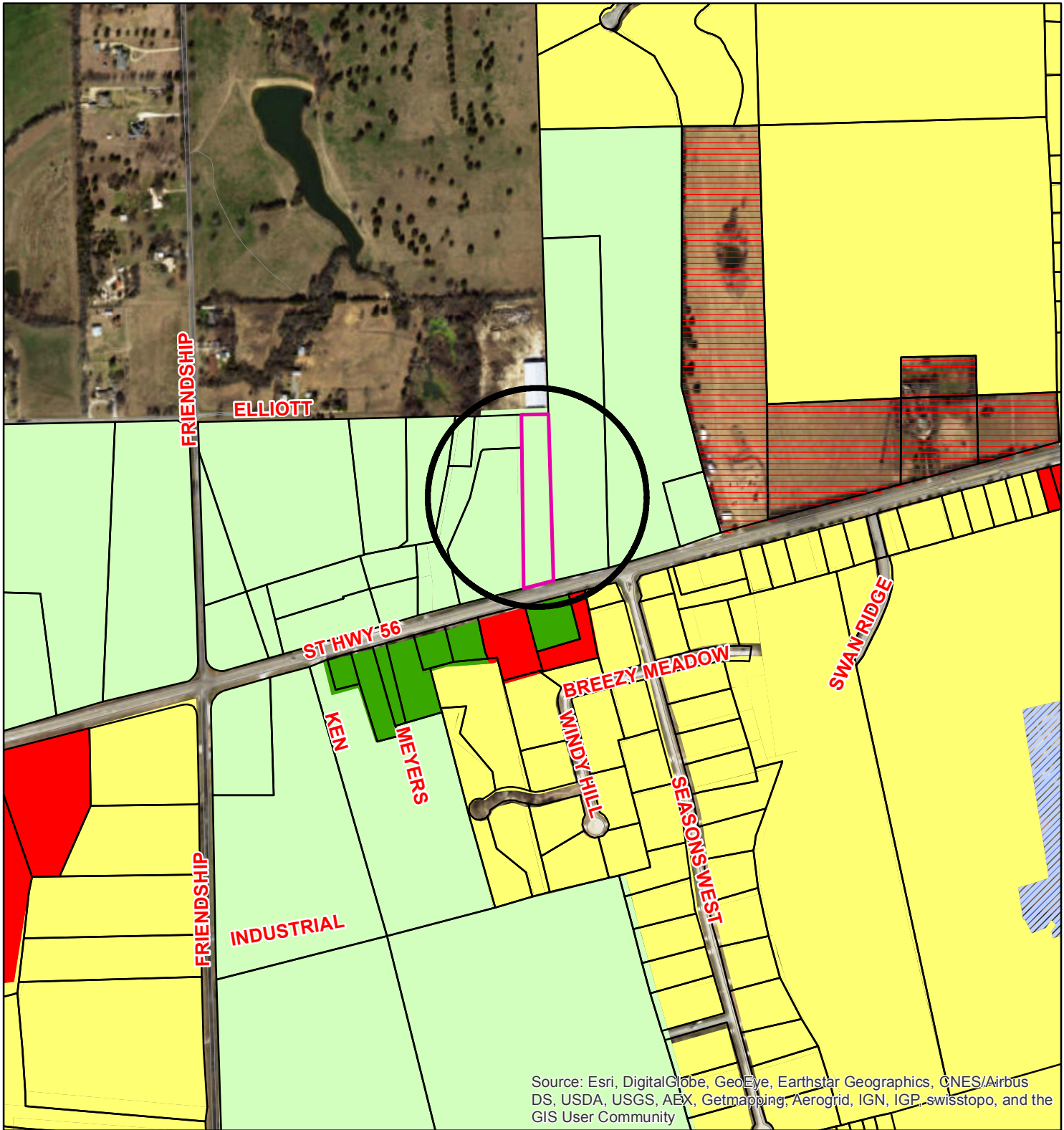
4515 W. Houston



NOT TO SCALE

1 in = 642 ft

City of Sherman, Texas
Developmental Services Department



Zoning - 4515 W. Houston

Legend

Transportation Corridors Overlay DISTRICT_NAME

HWY_NAME

FM 1417

Sam Rayburn Freeway

US Hwy 82 and 75

Special Districts Overlay

- Arts and Cultural District
- Blalock Commercial Overlay District
- Central Business District
- College Park District
- Downtown Overlay District
- Historic Preservation District

Zoning Districts

Representation: ShermGIS.DBO.ZoningDistrict_Rep

- Unknown
- BIP Blalock Industrial Park
- C-1 Retail Business District

- C-2 General Commercial District
- CO Office District
- Lakes
- M-1 Light Manufacturing District
- M-1.5 Medium Manufacturing District
- M-2 Heavy Manufacturing District
- MH Manufacturing Housing District
- R-1 One Family Residential District
- R-2 Multi-Family Residential District
- R-A Single Family Agricultural District
- SF-1 Single Family Residential District



City of Sherman, Texas
Developmental Services Department



NOT TO SCALE

1 in = 642 ft

4515 W. Houston



Scale:
1"=100'

Sara Gallardo
14.34 ac.
in Vol. 5433, Pg. 904,
O.P.R.G.C.T.

Hughlan Property Holding, LLC
4.39 ac. (Tract One)
in Vol. 5569, Pg. 805, O.P.R.G.C.T.
(metes and bounds description
in Vol. 5238, Pg. 174)

Owner: Hughlan Property Holdings, LLC
Address: 4515 W. Houston Street
Sherman, Texas

This survey was prepared for the sole benefit of the Owner stated hereon, and is null and void for any other transactions. Any other use of this survey without the sole consent of the undersigned surveyor is prohibited, and would infringe upon state and federal copyright statutes. Any violation of said statutes will be aggressively pursued.

I, Kate A. Wagner, Registered Professional Land Surveyor, do hereby certify that a survey was performed on the ground of the property shown hereinabove and that this survey complies with both the General Rules of Procedures and Practices as adopted by the Texas Board of Professional Land Surveying and the current Texas Society of Professional Surveyors standards and is a true and correct representation of the property shown hereon. Field Notes attached hereto.

The subject property shown hereon does not lie within the limits of any designated 100-year Flood Hazard Areas, as shown on the "FEMA" Flood Insurance Rate Map for Grayson County, Texas, Map No. 48181C0270 F, Revised Date: September 29, 2010.

Fielding Bacon Survey
Abstract No. 119
Grayson County, Texas

Ellis Truck & Auto, Inc.
Tracts One, Two & Three
in Vol. 4523, Pg. 334,
O.P.R.G.C.T.

2.756 Acres

Hughlan Property Holding, LLC
2.758 ac. (Tract Two)
in Vol. 5569, Pg. 805, O.P.R.G.C.T.
(metes and bounds description
in Vol. 5238, Pg. 174)

Bearing Base:

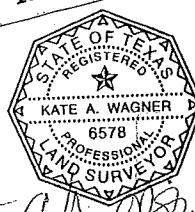
Grid North: as derived from a "Survey Grade" Global Positioning System (GPS), operated in the Texas State Plane Coordinate System, North Central Zone. The distances shown hereon are ground distances.

Helvey-Wagner Surveying, Inc.
222 W. Main St., Denison, Texas 75020
Ph: (903) 463-6191 Fax: (903) 463-4088
Email: helveysurvey@comcast.net
Texas Board of Professional Land Surveying
Firm Registration No. 10088100

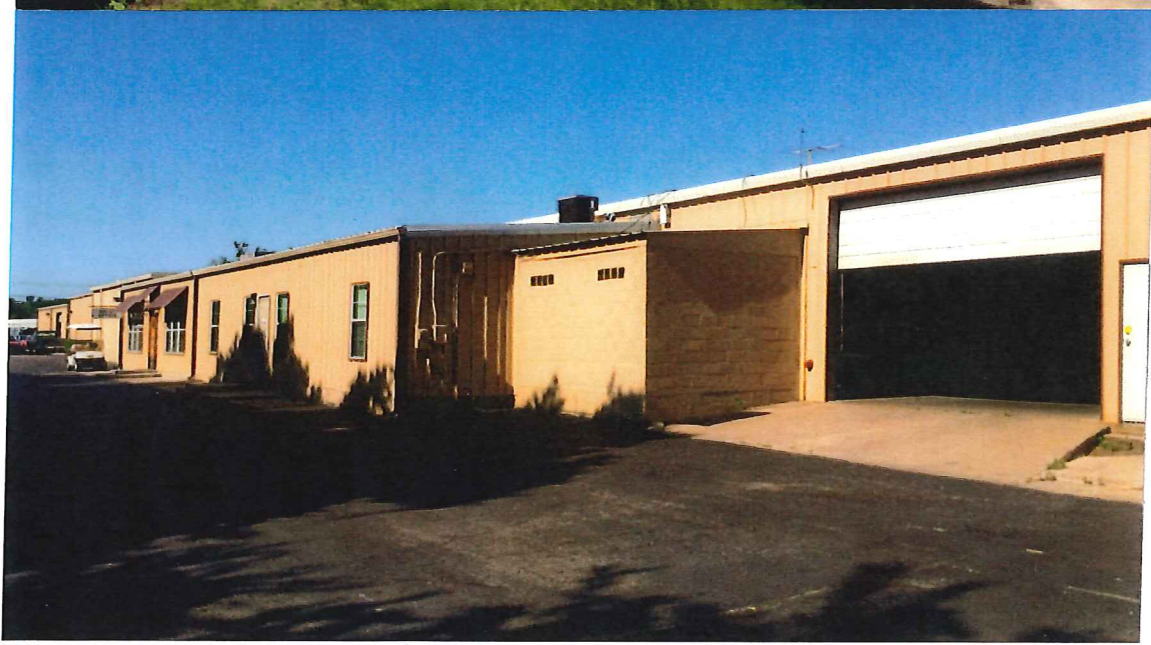
P.O.B.

1/2" capped rebar set,
stamped "RPLS 6578"

Houston Street/State Hwy. 56



Kate A. Wagner, R.P.L.S. No. 6578
Copyright Date: May 11, 2016









**Planning & Zoning Commission and Board of
Adjustments**

Agenda Item No. 7.

Meeting Date: 07/19/2016

Prepared by: Patsy Reeves, Developmental Services Admin Secretary
Scott Shadden, Director of Development Services

Joe Gilbert, Chairman

Kyle Patterson, Vice-Chairman

Sam Thorpe, Commissioner

Eric Elliott, Commissioner

Chris Vellotti, Commissioner

Sean Vanderveer, Commissioner

Shawn Davis, Commissioner

Jeff Adams, Commissioner

Clay Mahone, Commissioner

Requested Action/Proposed Use:

4515 W. HOUSTON

The request of Hughlan Property Holdings LLC (Owners), Classic Car Liquidators LLC (Tenant), Ken Kelley (Prospective Buyer) and Helvey-Wagner Surveying, Inc. (Surveyor) concerning the property at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119, as follows;

Planning and Zoning Commission

- Zone change and site plan approval under Ordinance No. 2280, Section 12, from an R-A (Single Family Agricultural) District to a C-1 (Retail Business) District.
- Specific Use Permit and site plan approval under Ordinance No. 2280, Section 8, Subsection (5)(a) to allow automobile sales in a C-1 (Retail Business) District.

Board of Adjustments

Exception under Ordinance No. 2280, Section 7, Subsection (1B) to allow existing building finishes in lieu of the required masonry or equivalent on all sides of all buildings visible from the front street right-of-way in a C-1 (Retail Business) District.

Background:

The property is located at 4515 West Houston Street between Seasons West Avenue and Friendship Road. The property was annexed into the City, March 7, 2016 as an R-A (Single Family Agricultural) District. Classic Car Liquidators LLC. has been an automobile dealership at this location for several years. The owner would like to rezone the property to a C-1 (Retail Business) District and request a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District to be in compliance to sell the property and the business. There are two existing metal buildings on the lot and the owner is requesting an exception to allow the existing finishes to remain. The driveway and parking lot are concrete and asphalt.

Adjacent Zoning:

R-A (Single Family Agricultural) District

Origination:

Hughlan Property Holdings LLC (Owners)
Classic Car Liquidators LLC (Tenant)
Ken Kelley (Prospective Buyer)
Helvey-Wagner Surveying, Inc. (Surveyor)

Master Plan Designation:

Undetermined.

Number of notices mailed:

6

Objections Received:

0

Attachments

Location Map
Zoning Map
Zoning Sign Photo
Site Plan
Elevations
Staff Review Letter



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 8.

Meeting Date: 08/15/2016

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5978

Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow Automobile Sales in a C-1 (Retail Business) District at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 (Hughlan Property Holdings, LLC, Owners; Classic Car Liquidators, LLC, Tenant; Ken Kelley, Prospective Buyer; and Helvey-Wagner Surveying, Inc., Surveyor); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed \$2,000.00

Issue:

To consider the request of Hughlan Property Holdings, LLC (Owners), Classic Car Liquidators, LLC (Tenant), Ken Kelley (Prospective Buyer) and Helvey-Wagner Surveying, Inc. (Surveyor) concerning the property at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 for a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District

Background:

The property is located at 4515 West Houston Street, between Seasons West Avenue and Friendship Road. The property was annexed into the City on March 7, 2016 as an R-A (Single Family Agricultural) District. Classic Car Liquidators, LLC. has been an automobile dealership at this location for several years. The owners would like to rezone the property to a C-1 (Retail Business) District and request a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District to be in compliance and to sell the property and the business. There are two existing metal buildings on the lot; and the owners are requesting an exception to allow the existing finishes to remain. The driveway and parking lot are concrete and asphalt.

Origination:

Hughlan Property Holdings, LLC (Owners)
Classic Car Liquidators, LLC (Tenant)
Ken Kelley (Prospective Buyer)
Helvey-Wagner Surveying, Inc. (Surveyor)

Financial Consideration:

None

Staff Recommendation:

At the July 19, 2016 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the Specific Use Permit be approved subject to the Staff Review Letter.

Alternatives:

The City Council could deny the request.

Attachments

Ordinance No. 5978

Location Map

Zoning Map

Zoning Sign Photo

Site Plan

Elevations

Staff Review Letter

P&Z Communication

ORDINANCE NO. 5978

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW AUTOMOBILE SALES IN A C-1 (RETAIL BUSINESS) DISTRICT AT 4515 WEST HOUSTON STREET, BEING 2.756 ACRES IN THE FIELDING BACON SURVEY, ABSTRACT NO. 119 (HUGHLAN PROPERTY HOLDINGS, LLC, OWNERS; CLASSIC CAR LIQUIDATORS, LLC, TENANT; KEN KELLEY, PROSPECTIVE BUYER; AND HELVEY-WAGNER SURVEYING, INC., SURVEYOR); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Planning and Zoning Commission and the City Council, in accordance with the state law and the ordinances of the City of Sherman, have given the required notices and have held the required public hearings regarding this Specific Use Permit; and

WHEREAS, the City Council finds that this use will complement or be compatible with the surrounding uses and community facilities; contribute to, enhance, or promote the welfare of the area of request and adjacent properties; not be detrimental to the public health, safety, or general welfare; and conform in all other respects to all applicable zoning regulations and standards; and

WHEREAS, the City Council finds that it is in the public interest to grant this specific use permit, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS;

SECTION 1. That, from and after the passage of this ordinance, Hughlan Property Holdings LLC (Owners), Classic Car Liquidators LLC (Tenant), Ken Kelley (Prospective Buyer) and Helvey-Wagner Surveying, Inc. (Surveyor) are granted a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District at 4515 West Houston Street, and that Section 8, Subsection (5)(a), Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

SITUATED in the County of Grayson, State of Texas, being a part of the Fielding Bacon Survey, Abstract No. 119, being all of the 2.758 acre tract of land (*Tract Two*) conveyed in the Special Warranty Deed with Vendor's Lien from Classic Car Liquidators, LLC, to Hughlan Property Holdings, LLC, on December 11, 2014, and recorded in Volume 5569, Page 805, Official Public Records, Grayson County, Texas, the metes and bounds description of said 2.758

acre is described in the Warranty Deed with Vendor's Lien from Wedgewood Capital Management, LLC, to Classic Car Liquidators, LLC, dated January 14, 2013 and recorded in Volume 5238, Page 174, said Official Public Records, and said 2.758 acres being more particularly described as one tract of land, by metes and bounds as follows, to-wit:

BEGINNING at a 1/2 inch capped rebar set, stamped "RPLS 6578" in the North right-of-way line of Houston Street, a public street (*also known as State Hwy. 56*) at the Southeast corner of said Hughlan 2.758 ac., and at the Southwest corner of the Ellis Truck & Auto, Inc. property, described as Tracts One through Three in Volume 4523, Page 334, said Official Public Records;

THENCE South 74 deg. 51 min. 17 sec. West, with the North right-of-way line of Houston Street, a distance of 153.65 ft. (*deed distance*) to a 1/2 inch capped rebar found, stamped "RPLS 4488" at the Southwest corner of said Hughlan 2.758 acres, and at the Southeast corner of Lot 2 of Hale Industrial Park (*Subdivision*), to Grayson County, Texas, as per plat of record in Volume 22, Pages 69 & 70, Plat Records, Grayson County, Texas;

THENCE North 01 deg. 47 min. 12 sec. West, with the East line of said Lot 2, passing by the East base of a 2 inch metal corner post standing at the Northeast corner of said Lot 2 and at the most Eastern Southeast corner of Lot 1 of said Hale Industrial Park, at 676.6 feet, continuing and passing a 1/2 inch capped rebar found, stamped "RPLS 4488" at the Northeast corner of Lot 2 and the most Eastern Southeast corner of Lot 1, said Hale Industrial Park at 676.31 feet, and continuing now with the most Eastern East line of said Lot 1, for a total distance of 829.82 ft. to a 1/2 inch capped rebar set, stamped "RPLS 6578" in the South line of the 4.39 ac. tract of land (*Tract One*) in said Vol. 5569, Pg. 805, at the Northwest corner of said Hughlan 2.758 acres, and at the Northeast corner of said Lot 1;

THENCE South 89 deg. 57 min. 01 sec. East, with the South line of said Hughlan 4.39 ac. and the North line of said Hughlan 2.758 acres, a distance of 147.09 ft. to a 1/2 inch rebar found in a wire fence, in the West line of the property conveyed to Ellis Truck and Auto, Inc. in Volume 4523, Page 334, said Official Public Records, at the Southeast corner of said Hughlan 4.39 acres, at the Northeast corner of said Hughlan 2.758 acres;

THENCE South 01 deg. 57 min. 59 sec. East, with the West line of said Ellis Truck & Auto property, and with the general course of said fence & tree row, and along said and just East of a chain link fence, leaving said fence & tree row at about 720 feet, and continuing for a total distance of 789.61 feet to the **PLACE OF BEGINNING AND CONTAINING 2.756 ACRES OF LAND**.....

SECTION 2. That this specific use permit is granted on the following conditions:

Zoning:

1. All aspects of the C-1 (Retail Business) District, the sign ordinance and the Commercial Tree and Landscaping Ordinance must be followed.
2. No outside parking or storage of dismantled, junk or inoperable vehicles, wrecks, tires or parts is allowed.

3. The exterior façade is required to be masonry or equivalent on the sides of the buildings visible from front street right-of-way unless an exception is approved.
4. Parking and service driveways are permitted on paved surfaces only; concrete or asphalt
5. All parking shall be on private property and shall not encroach into West Houston Street right-of-way; a parking space is considered to be 9'x20'.
6. Screening shall be provided and maintained abutting any residential districts.
7. Fire lanes and codes shall be coordinated with the Fire Marshal, (903.892.7267).
8. Shall comply with all EPA, City, Federal and State regulations for this use.
9. Violation of the conditions of the SUP will terminate the Specific Use Permit.
10. Review the zoning and development ordinance for additional requirements.
11. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering:

12. New Drive approaches shall conform to City of Sherman standards and a permit is required.
13. Require Five (5) foot Right of Way and Fifteen (15) foot Waterline Easement along property adjacent to Houston Street.

SECTION 3. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 8, Subsection (5)(a), Ordinance No. 2280.

SECTION 4. That a person who violates a provision of this ordinance, upon conviction, is punishable by a fine not to exceed \$2,000.00.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

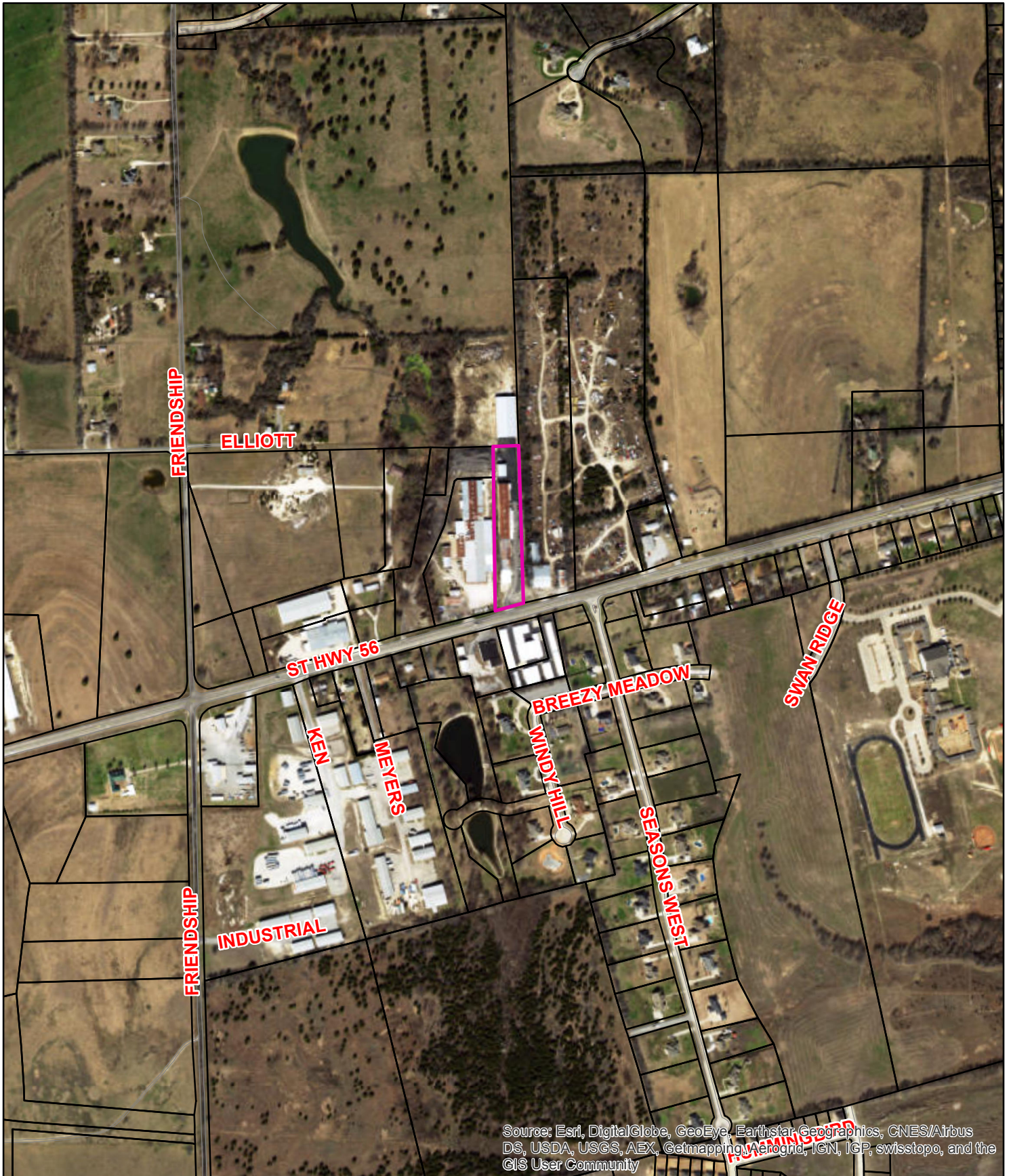
BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY



4515 W. Houston



NOT TO SCALE

1 in = 642 ft

City of Sherman, Texas
Developmental Services Department

4515 W. Houston



Scale:
1"=100'

Sara Gallardo
14.34 ac.
in Vol. 5433, Pg. 904,
O.P.R.G.C.T.

Hughlan Property Holding, LLC
4.39 ac. (Tract One)
in Vol. 5569, Pg. 805, O.P.R.G.C.T.
(metes and bounds description
in Vol. 5238, Pg. 174)

Owner: Hughlan Property Holdings, LLC
Address: 4515 W. Houston Street
Sherman, Texas

This survey was prepared for the sole benefit of the Owner stated hereon, and is null and void for any other transactions. Any other use of this survey without the sole consent of the undersigned surveyor is prohibited, and would infringe upon state and federal copyright statutes. Any violation of said statutes will be aggressively pursued.

I, Kate A. Wagner, Registered Professional Land Surveyor, do hereby certify that a survey was performed on the ground of the property shown hereinabove and that this survey complies with both the General Rules of Procedures and Practices as adopted by the Texas Board of Professional Land Surveying and the current Texas Society of Professional Surveyors standards and is a true and correct representation of the property shown hereon. Field Notes attached hereto.

The subject property shown hereon does not lie within the limits of any designated 100-year Flood Hazard Areas, as shown on the "FEMA" Flood Insurance Rate Map for Grayson County, Texas, Map No. 48181C0270 F, Revised Date: September 29, 2010.

Fielding Bacon Survey
Abstract No. 119
Grayson County, Texas

Ellis Truck & Auto, Inc.
Tracts One, Two & Three
in Vol. 4523, Pg. 334,
O.P.R.G.C.T.

2.756 Acres

Hughlan Property Holding, LLC
2.758 ac. (Tract Two)
in Vol. 5569, Pg. 805, O.P.R.G.C.T.
(metes and bounds description
in Vol. 5238, Pg. 174)

Lot 2
Male Industrial Park
Grayson County, Texas
Vol. 22, Pgs. 698-70
P.R.G.C.T.

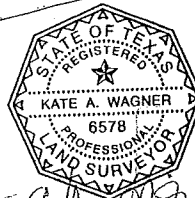
Bearing Base:

Grid North: as derived from a "Survey Grade" Global Positioning System (GPS), operated in the Texas State Plane Coordinate System, North Central Zone. The distances shown hereon are ground distances.

P.O.B.

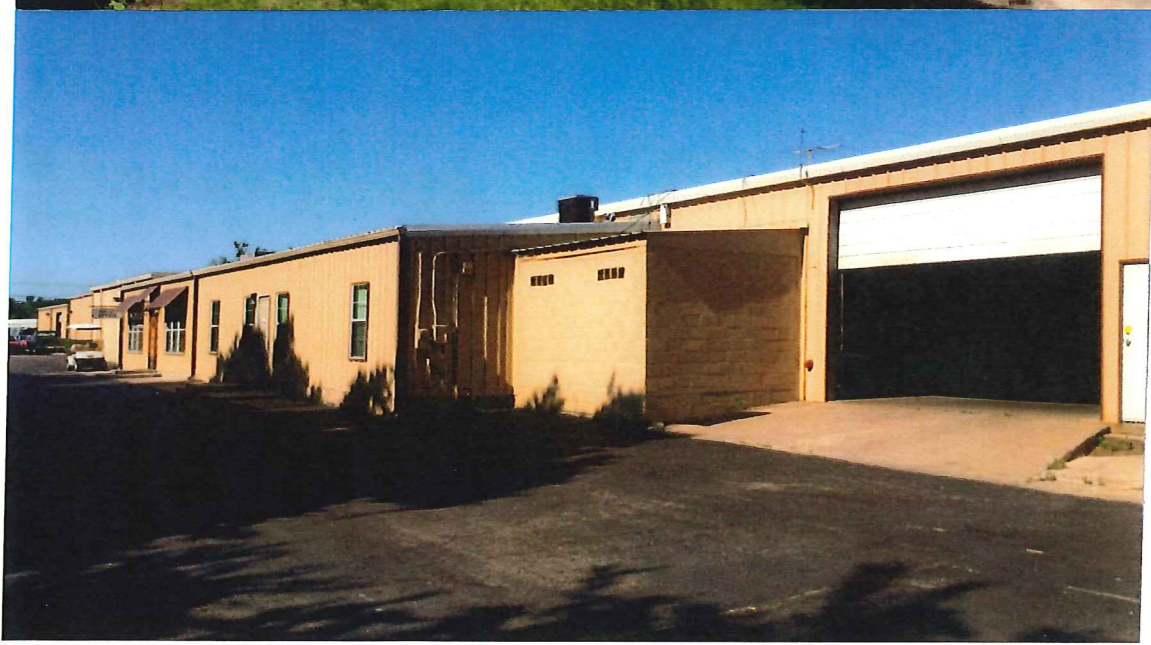
1/2" capped rebar set,
stamped "RPLS 6578"

Houston Street/State Hwy. 56



Kate A. Wagner, R.P.L.S. No. 6578
Copyright Date: May 11, 2016

Helvey-Wagner Surveying, Inc.
222 W. Main St., Denison, Texas 75020
Ph: (903) 463-6191 Fax: (903) 463-4088
Email: helveysurvey@comcast.net
Texas Board of Professional Land Surveying
Firm Registration No. 10088100







STAFF REVIEW LETTER

July 13, 2016

Hughlan Property Holdings, LLC
John Ray
4515 W. Houston St.
Sherman, TX 75092

Helvey-Wagner Surveying, Inc.
222 W. Main St.
Denison, TX 75020

Ken Kelley
4515 W. Houston St.
Sherman, TX 75092

Dear Applicants,

The request for a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District for the property located at 4515 West Houston Street has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, July 19, 2016 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Zoning:

1. All aspects of the C-1 (Retail Business) District, the sign ordinance and the Commercial Tree and Landscaping Ordinance must be followed.
2. No outside parking or storage of dismantled, junk or inoperable vehicles, wrecks, tires or parts is allowed.
3. The exterior façade is required to be masonry or equivalent on the sides of the buildings visible from front street right-of-way unless an exception is approved.
4. Parking and service driveways are permitted on paved surfaces only; concrete or asphalt
5. All parking shall be on private property and shall not encroach into West Houston Street right-of-way; a parking space is considered to be 9'x20'.
6. Screening shall be provided and maintained abutting any residential districts.
7. Fire lanes and codes shall be coordinated with the Fire Marshal, (903.892.7267).
8. Shall comply with all EPA, City, Federal and State regulations for this use.
9. Violation of the conditions of the SUP will terminate the Specific Use Permit.
10. Review the zoning and development ordinance for additional requirements.
11. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering:

12. New Drive approaches shall conform to City of Sherman standards and a permit is required.
13. Require Five (5) foot Right of Way and Fifteen (15) foot Waterline Easement along property adjacent to Houston Street.

Any other changes made to the site plan prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

You are hereby notified to be present, either in person or by your authorized representative to present your request on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Scott Shadden at 903-892-7229 prior to the meeting.

Respectfully,



Scott Shadden

Secretary, Planning and Zoning Board and Board of Adjustment

CC: Robby Hefton, City Manager
Mark Gibson, Director of Utilities
Clint Philpott, P.E., City Engineer
Don Keene, Asst. City Manager

Danny Fuller, Fire Marshal
Brandon Shelby, City Attorney
Steve Ayers, Dir. Of Community and Support Services
Amber Doan, Engineering Coordinator



**Planning & Zoning Commission and Board of
Adjustments**

Agenda Item No. 7.

Meeting Date: 07/19/2016

Prepared by: Patsy Reeves, Developmental Services Admin Secretary
Scott Shadden, Director of Development Services

Joe Gilbert, Chairman

Kyle Patterson, Vice-Chairman

Sam Thorpe, Commissioner

Eric Elliott, Commissioner

Chris Vellotti, Commissioner

Sean Vanderveer, Commissioner

Shawn Davis, Commissioner

Jeff Adams, Commissioner

Clay Mahone, Commissioner

Requested Action/Proposed Use:

4515 W. HOUSTON

The request of Hughlan Property Holdings LLC (Owners), Classic Car Liquidators LLC (Tenant), Ken Kelley (Prospective Buyer) and Helvey-Wagner Surveying, Inc. (Surveyor) concerning the property at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119, as follows;

Planning and Zoning Commission

- Zone change and site plan approval under Ordinance No. 2280, Section 12, from an R-A (Single Family Agricultural) District to a C-1 (Retail Business) District.
- Specific Use Permit and site plan approval under Ordinance No. 2280, Section 8, Subsection (5)(a) to allow automobile sales in a C-1 (Retail Business) District.

Board of Adjustments

Exception under Ordinance No. 2280, Section 7, Subsection (1B) to allow existing building finishes in lieu of the required masonry or equivalent on all sides of all buildings visible from the front street right-of-way in a C-1 (Retail Business) District.

Background:

The property is located at 4515 West Houston Street between Seasons West Avenue and Friendship Road. The property was annexed into the City, March 7, 2016 as an R-A (Single Family Agricultural) District. Classic Car Liquidators LLC. has been an automobile dealership at this location for several years. The owner would like to rezone the property to a C-1 (Retail Business) District and request a Specific Use Permit to allow automobile sales in a C-1 (Retail Business) District to be in compliance to sell the property and the business. There are two existing metal buildings on the lot and the owner is requesting an exception to allow the existing finishes to remain. The driveway and parking lot are concrete and asphalt.

Adjacent Zoning:

R-A (Single Family Agricultural) District

Origination:

Hughlan Property Holdings LLC (Owners)
Classic Car Liquidators LLC (Tenant)
Ken Kelley (Prospective Buyer)
Helvey-Wagner Surveying, Inc. (Surveyor)

Master Plan Designation:

Undetermined.

Number of notices mailed:

6

Objections Received:

0

Attachments

Location Map
Zoning Map
Zoning Sign Photo
Site Plan
Elevations
Staff Review Letter



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 9.

Meeting Date: 08/15/2016

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: Robby Hefton, City Manager

Caption:

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5979

Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow a Resale Shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District at 1001 North Sam Rayburn Freeway, being 4.2955 acres in the J.B. McAnair Survey, Abstract No. 763 (KAM CORNERS, LP, Owners; and Kathy's Resale Shop, Kathy Grigg, Tenant); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed \$2,000.00

Issue:

To consider the request of KAM CORNERS, LP (Owners) and Kathy's Resale Shop, Kathy Grigg (Tenant) concerning the property at 1001 North Sam Rayburn Freeway, being 4.2955 acres in the J.B. McAnair Survey, Abstract No. 763 for a Specific Use Permit to allow a resale shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District

Background:

The property is located at 1001 North Sam Rayburn Freeway in the KAM Corners Shopping Center. It is zoned a C-1 (Retail Business) District and located in the Sam Rayburn Overlay District. The applicant would like to open a resale shop at this location, selling antique and used furniture, home decor, jewelry, dishes, tools and toys.

Origination:

KAM CORNERS, LP (Owners)
Kathy's Resale Shop, Kathy Grigg (Tenant)

Financial Consideration:

None

Staff Recommendation:

At the July 19, 2016 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the Specific Use Permit be approved subject to the Staff Review Letter.

Alternatives:

The City Council could deny the request.

Attachments

Ordinance No. 5979

Location Map

Zoning Map

Zoning Sign Photo

Site Plan

Elevations

Staff Review Letter

P&Z Communication

ORDINANCE NO. 5979

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW A RESALE SHOP IN A C-1 (RETAIL BUSINESS) DISTRICT/O-1.2 (SAM RAYBURN OVERLAY) DISTRICT AT 1001 NORTH SAM RAYBURN FREEWAY, BEING 4.2955 ACRES IN THE J.B. MCANAIR SURVEY, ABSTRACT NO. 763 (KAM CORNERS, LP, OWNERS; AND KATHY'S RESALE SHOP, KATHY GRIGG, TENANT); PROVIDING FOR A REPEALER CLAUSE; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Planning and Zoning Commission and the City Council, in accordance with the state law and the ordinances of the City of Sherman, have given the required notices and have held the required public hearings regarding this Specific Use Permit; and

WHEREAS, the City Council finds that this use will complement or be compatible with the surrounding uses and community facilities; contribute to, enhance, or promote the welfare of the area of request and adjacent properties; not be detrimental to the public health, safety, or general welfare; and conform in all other respects to all applicable zoning regulations and standards; and

WHEREAS, the City Council finds that it is in the public interest to grant this specific use permit, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS;

SECTION 1. That, from and after the passage of this ordinance, KAM CORNERS, LP (Owners) and Kathy's Resale Shop, Kathy Grigg (Tenant) are granted a Specific Use Permit to allow a resale shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District at 1001 North Sam Rayburn Freeway, and that Section 8, Subsection (5)(a), Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

SITUATED in the City of Sherman, County of Grayson, State of Texas, being a part of the J.B. McAnair Survey, Abstract No. 763, and being the same land conveyed to L.B. Marks, Trustee, by Rayburn Nall by deed recorded in Volume 959, Page 183, Deed Records, Grayson County, Texas; and described by metes and bounds as follows, to-wit:

BEGINNING at a ½ inch iron rod at the intersection of the North line of West College Street and the East right-of-way line of Highway 75, said rod also being the Southwest

corner of a tract of land conveyed by L.S. Omohundro to Rayburn Nall, Trustee, by deed recorded in Volume 945, Page 499, Deed Records, Grayson County, Texas;

THENCE along the East and South right-of-way of said Highway 75 the following calls and distances:

North 0° 06' West a distance of 295.80 feet;

North 24° 44' East a distance of 192.50 feet;

North 71° 43' East a distance of 78.40 feet;

North 19° 23' West a distance of 68.20 feet;

North 38° 59' East a distance of 52.80 feet;

North 73° 29' East a distance of 187.65 feet to a ¾ inch iron pipe in the West line of North Travis Street;

THENCE South 14° 24' East a distance of 393.02 feet along the West line of North Travis Street to a ¾ inch iron pipe;

THENCE South 50° 44' West a distance of 151.78 feet to a ¾ inch iron pipe;

THENCE South 42° 22' West a distance of 160.66 feet to a ¾ inch iron pipe;

THENCE South 14° 05' East a distance of 4.0 feet to a ¾ inch iron pipe in the North line of College Street;

THENCE South 75° 55' West a distance of 224.67 feet along the North line of College Street to the **PLACE OF BEGINNING AND CONTAINING 4.2955 ACRES OF LAND...**

SECTION 2. That this specific use permit is granted on the following conditions:

Zoning:

1. All aspects of the C-1 (Retail Business) District, the O-1.2 (Sam Rayburn Overlay) District, the sign ordinance and the Commercial Tree and Landscaping Ordinance must be followed.
2. No outside storage allowed at any time.
3. Parking and service driveways are permitted on paved surfaces only; concrete or asphalt
4. All parking shall be on private property and shall not encroach into the Sam Rayburn Freeway access road right-of-way.
5. Fire lanes and codes shall be coordinated with the Fire Marshal, (903.892.7267).
6. Violation of the conditions of the SUP will terminate the Specific Use Permit.

7. Review the zoning and development ordinance for additional requirements.
8. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering:

9. All requirements of the Floodplain Ordinance should be followed.
10. Parking will be permitted on private property only.

SECTION 3. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 8, Subsection (5)(a), Ordinance No. 2280.

SECTION 4. That a person who violates a provision of this ordinance, upon conviction, is punishable by a fine not to exceed \$2,000.00.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2016.

ADOPTED on this the _____ day of _____, 2016.

EFFECTIVE DATE on this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

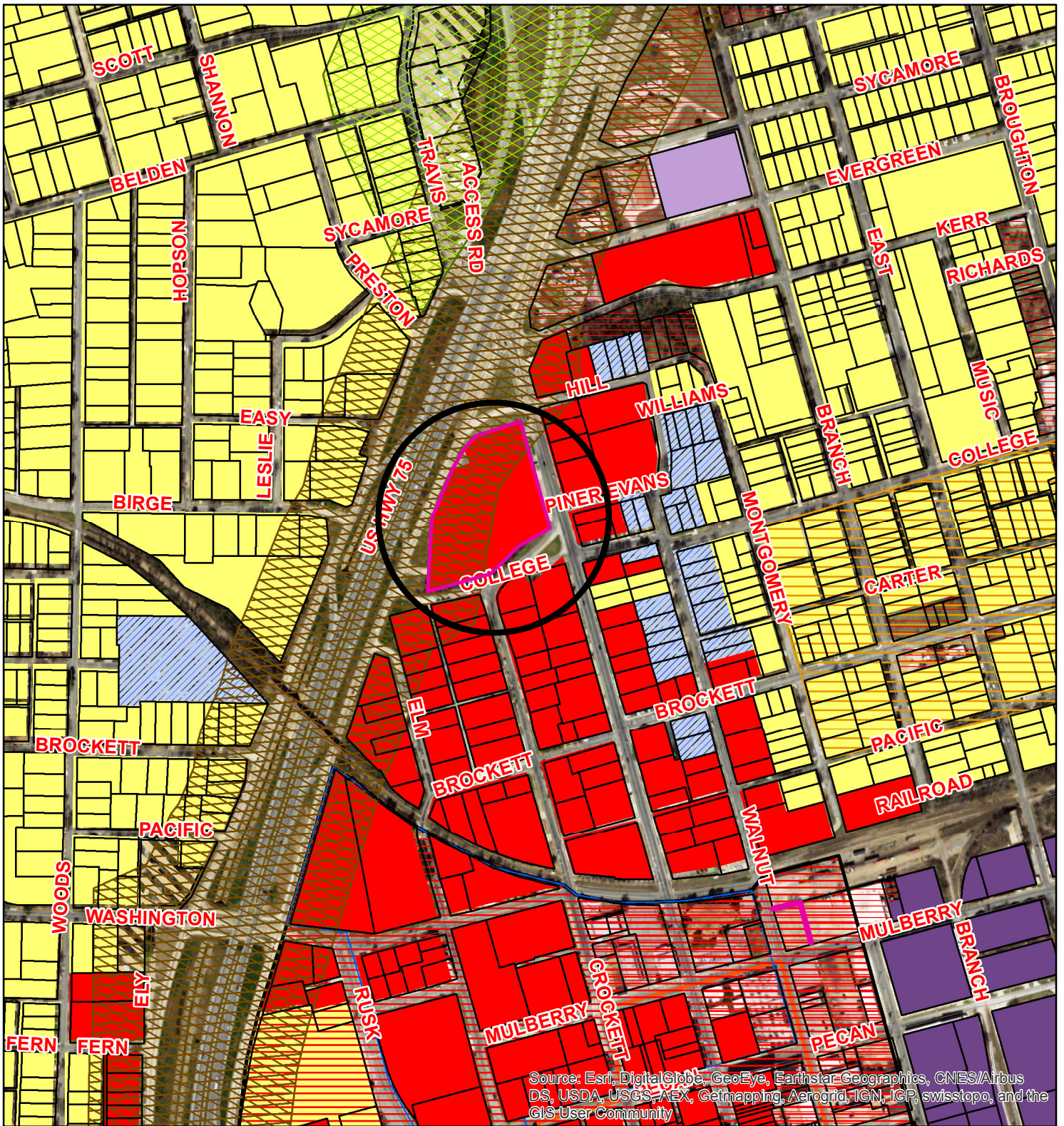


1001 N. Sam Rayburn Freeway



1 in = 446 ft

City of Sherman, Texas
Developmental Services Department



Zoning - 1001 N. Sam Rayburn Freeway



City of Sherman, Texas
Developmental Services Department

Legend	
Transportation Corridors Overlay	
HWY_NAME	DISTRICT_NAME
FM 1417	Arts and Cultural District
Sam Rayburn Freeway	Blalock Commercial Overlay District
US Hwy 82 and 75	Central Business District
Special Districts Overlay	College Park District
	Downtown Overlay District
	Historic Preservation District
Zoning Districts	
Representation: ShermanGIS.DBO.ZoningDistrict_Rep	
Unknown	
BIP Blalock Industrial Park	
C-1 Retail Business District	
C-2 General Commercial District	
CO Office District	
Lakes	
M-1 Light Manufacturing District	
M-1.5 Medium Manufacturing District	
M-2 Heavy Manufacturing District	
MH Manufacturing Housing District	
R-1 One Family Residential District	
R-2 Multi-Family Residential District	
R-A Single Family Agricultural District	
SF-1 Single Family Residential District	



1 in = 535 ft

1001 N. Sam Rayburn Frwy.





STAFF REVIEW LETTER

July 13, 2016

KAM Corners
Garey Marks, Managing Partner
2929 Buffalo Spdwy. #1801
Houston, TX 77098

Kathy Grigg
146 Grigg Rd.
Sherman, TX 75090

KAM Corners LP
5120 Woodway, Ste. 4002
Houston, TX 77056-1790

Dear Applicants,

The request for a Specific Use Permit and site plan approval to allow a resale shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District for the property located at 1001 North Sam Rayburn Freeway has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, July 19, 2016 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Zoning:

1. All aspects of the C-1 (Retail Business) District, the O-1.2 (Sam Rayburn Overlay) District, the sign ordinance and the Commercial Tree and Landscaping Ordinance must be followed.
2. No outside storage allowed at any time.
3. Parking and service driveways are permitted on paved surfaces only; concrete or asphalt
4. All parking shall be on private property and shall not encroach into the Sam Rayburn Freeway access road right-of-way.
5. Fire lanes and codes shall be coordinated with the Fire Marshal, (903.892.7267).
6. Violation of the conditions of the SUP will terminate the Specific Use Permit.
7. Review the zoning and development ordinance for additional requirements.
8. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering:

9. All requirements of the Floodplain Ordinance should be followed.
10. Parking will be permitted on private property only.

Any other changes made to the site plan prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

You are hereby notified to be present, either in person or by your authorized representative to present your request on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Scott Shadden at 903-892-7229 prior to the meeting.

Respectfully,



Scott Shadden

Secretary, Planning and Zoning Board and Board of Adjustment

CC:

Robby Hefton, City Manager
Mark Gibson, Director of Utilities
Clint Philpott, P.E., City Engineer
Don Keene, Asst. City Manager

Danny Fuller, Fire Marshal
Brandon Shelby, City Attorney
Steve Ayers, Dir. Of Community and Support Services
Amber Doan, Engineering Coordinator



**Planning & Zoning Commission and Board of
Adjustments**

Agenda Item No. 6.

Meeting Date: 07/19/2016

Prepared by: Patsy Reeves, Developmental Services Admin Secretary
Scott Shadden, Director of Development Services

Joe Gilbert, Chairman

Kyle Patterson, Vice-Chairman

Sam Thorpe, Commissioner

Eric Elliott, Commissioner

Chris Vellotti, Commissioner

Sean Vanderveer, Commissioner

Shawn Davis, Commissioner

Jeff Adams, Commissioner

Clay Mahone, Commissioner

Requested Action/Proposed Use:

1001 N. SAM RAYBURN FREEWAY

The request of KAM CORNERS LP (Owners) and Kathy's Resale Shop, Kathy Grigg (Tenant) concerning the property at 1001 North Sam Rayburn Freeway, being 4.2955 acres in the J.B. McAnair Survey, Abstract No. 763, as follows;

Planning and Zoning Commission

Specific Use Permit and site plan approval under Ordinance No. 2280, Section 8, Subsection (5)(a) to allow a resale shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District.

Background:

The property is located at 1001 North Sam Rayburn Freeway in the KAM Corners Shopping Center; it is zoned a C-1 (Retail Business) District and located in the Sam Rayburn Overlay District. The applicant would like to open a resale shop at this location, selling antique and used furniture, home decor, jewelry, dishes, tools and toys.

Adjacent Zoning:

C-1 (Retail Business) District

Origination:

KAM CORNERS LP (Owners)

Kathy's Resale Shop, Kathy Grigg (Tenant)

Master Plan Designation:

Urban/Downtown – Buildings are two to five stories and are built right up to the sidewalk, creating a sense of enclosure. Sidewalks provide pedestrian access and streetscape amenities. Parking is available along the street or in small parking lots in the rear of the buildings.

Number of notices mailed:

13

Objections Received:

0

Attachments

Location Map

Zoning Map

Zoning Sign Photo

Site Plan

Elevations

Staff Review Letter



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 10.

Meeting Date: 08/15/2016

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

ADOPTION OF ORDINANCES

Consider Adoption of Ordinance Numbers: 5970, 5972, 5973, 5975, 5977, 5978 and 5979

Issue:

B. 2. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5970

Providing for the Appropriation of Funds for Operating and Capital Expenditures for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017

B. 4. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5972

Ordering an Election of the Qualified Voters of the City of Sherman, Texas, on the 8th day of November, 2016, for the Purpose of Electing Two (2) District City Council Members for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

B. 5. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5973

Ordering a Special Election of the Qualified Voters of the City of Sherman, Texas, on the 8th day of November, 2016, for the Purpose of Electing One (1) District 4 City Council Member to Fill an Unexpired Term until November 7, 2017, for Said City; Providing That Said Election Shall be Held Jointly with Grayson County, Texas; Designating Election Precincts; Appointing Election Officials; Providing for Notice of Said Election; Providing for the Use of Direct Recording Electronic Voting Equipment; Providing for Early Voting

B. 6. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5975

Amending Chapter 12 of the Code of Ordinances, entitled "Traffic and Vehicles", at Article 12.04, entitled "Stopping, Standing and Parking", Division 1, entitled "Generally", Section 12.04.008, entitled "Parking on Private Property"

B. 7. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5977

Amending Section 12, Ordinance No. 2280, so as to Include Certain Properties Within the C-1 (Retail Business) District at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 (Hughlan Property Holdings, LLC, Owners; Classic Car Liquidators LLC, Tenant; Ken Kelly, Prospective Buyer; and Helvey-Wagner Surveying, Inc., Surveyor)

B. 8. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5978

Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow Automobile Sales in a C-1 (Retail Business) District at 4515 West Houston Street, being 2.756 acres in the Fielding Bacon Survey, Abstract No. 119 (Hughlan Property Holdings, LLC, Owners; Classic Car Liquidators, LLC, Tenant; Ken Kelley, Prospective Buyer; and Helvey-Wagner Surveying, Inc., Surveyor); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed \$2,000.00

B. 9. INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5979

Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow a Resale Shop in a C-1 (Retail Business) District/O-1.2 (Sam Rayburn Overlay) District at 1001 North Sam Rayburn Freeway, being 4.2955 acres in the J.B. McAnair Survey, Abstract No. 763 (KAM CORNERS, LP, Owners; and Kathy's Resale Shop, Kathy Grigg, Tenant); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed \$2,000.00



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. B. 11.

Meeting Date: 08/15/2016

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Issue:

D. 1. * CHANGE ORDER NO. 1

Approving Greater Texoma Utility Authority's Intent to Execute Change Order No. 1; Sherman Eastside Outfall Return Sewer; Lynn Vessels Construction, LLC.; \$19,971.50 Increase

E. 4. * OTHER BUSINESS

Consider Request of Easy Life Realty to Temporarily Close Certain Streets for a "Back to School Bash" on Friday, August 26, 2016

E. 5. * OTHER BUSINESS

Consider Request of the Grayson Hispanic Heritage Council of Sherman to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "Annual Hispanic Heritage Festival" on Saturday, September 10, 2016, with a Rain Date of Sunday, September 11, 2016

E. 6. * OTHER BUSINESS

Final Plat Approval of West Canyon Creek Estates, Section 3, being 105.155 acres in the James H. Vaden Survey, Abstract No. 1288; West Canyon Creek Estates, LTD, Owner; City of Sherman, Developer; and Brockett/Davis/Drake, Inc., Surveyor (2700-2800 blocks of Shady Oaks Lane and 3300-3600 blocks of Canyon Creek Drive)



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. C. 1.

Meeting Date: 08/15/2016

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6116

Approving and Adopting a Five-Year Capital Improvement Program for the City of Sherman, Texas

Issue:

To approve and adopt the City of Sherman's Capital Improvement Program 2016-2021

Background:

Article V, Section 10 of the City Charter requires that the City Council, by resolution, adopt a Capital Improvement Program. As required, before consideration of the resolution, the City published a summary of the program and gave notice of a public hearing in a newspaper of general circulation in the City.

Origination:

Department of Finance

Financial Consideration:

The first year of the CIP projects for the General CIP and the Utility CIP are funded through the fiscal year (FY) 2016-2017 budget to be recommended for adoption by the Council at the August 15, 2016 Council meeting. The total estimated project costs for all five years are reflected in the table below, and total about \$96 million.

General Fund	\$71,963,016
Utility Fund	<u>\$23,876,978</u>
Total Funding for 2016-2021	\$95,839,994

Staff Recommendation:

The staff recommends approval of this item following the public hearing.

Alternatives:

Those as may be directed by the City Council

Attachments

Resolution No. 6116

2016-2021 Draft CIP Budget

RESOLUTION NO. 6116

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City and;

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 1st day of August, 2016, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 15th day of August, 2016.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

Capital Improvement Program Of The City of Sherman

October 1, 2016 - September 30, 2021

City Council
David Plyler, Mayor
Jason Sofey, Deputy Mayor

Council Members
Lawrence Davis
Terrence R. Steele
Tammy Johnson
Kevin Couch
Pamela Howeth



CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF SHERMAN

OCTOBER 1, 2016 - SEPTEMBER 30, 2021

CITY COUNCIL

David Plyler, Mayor
Jason Sofey, Deputy Mayor

Council Members

Lawrence Davis
Terrence R. Steele
Tammy Johnson
Kevin Couch
Pamela Howeth



Robby Hefton, City Manager

TABLE OF CONTENTS

October 1, 2016 - September 30, 2021
Capital Improvement Program
City of Sherman, Texas

Cover.....	1
Inside Cover	2
Table of Contents.....	3
Management Letter.....	4
Program Summaries by Year	5-8
Capital Improvement Program Resolution	9-10
Capital Budget	11
General Services	12-13
General Programs	
2016-2017	15-29
2017-2018	30-41
2018-2019	42-51
2019-2020	52-59
2020-2021	60-65
Utility Services	66-67
Utility Programs	
2016-2017	68-74
2017-2018	75-79
2018-2019	80-83
2019-2020	84-86
2020-2021	87-89
Capital Financing	90-91
Table I.....	92
Analysis Assessed Valuation/Analysis of Property	
Analysis of Property Tax Levies and Collections	
Table II.....	93-94
Revenue Debt Service Fund – Statement of Bonded Indebtedness	
Revenue Debt Service Fund – Schedule of Requirements to Maturity	
Table III.....	95
Contractual Debt	

The Honorable David Plyler, Mayor, and Members of the City Council

Subject: 2016-2017/2020-2021 Five-Year Capital Improvement Program

The Capital Improvement Program for the City of Sherman is submitted to you in compliance with Article V, Section IX of our Charter. This Five-Year Capital Improvement Program covers the planning period beginning October 1, 2016 through September 30, 2021.

Our community continues to experience growth and potential for growth and, in order to meet the needs of the future, we must plan. The Capital Improvement Program forecasts our major capital improvement needs on a yearly priority basis. The plan requires annual revision in order to ensure that it meets the public safety, health and welfare needs of the citizens of Sherman, as well as our ability to finance those needs.

The Capital Improvement Program provides you with a comprehensive planning forecast of Capital Improvement needs. It outlines the recommended projects by fiscal year and estimates cost and funding sources. Each project is described by a brief narrative. The process of reviewing and approving this document requires that you concentrate on the priorities of the projects, due to funding limitations.

The Capital Improvement Program is separated into two functions, that of governmental and of proprietary. The governmental function is accounted for in the General Fund services; and the Capital Improvement Projects under this section are associated with general government and financed by taxation, grants and other General Fund sources. These projects are in the nature of streets, parks, drainage, flood control, refuse, and public safety improvements. The proprietary function is accounted for in the Utility Services section. Projects under this section are primarily for water and sewer improvements. Summaries by fiscal year for General Services and Utility Services are for years one through five.

This Capital Improvement Program has been reviewed and is hereby respectfully submitted for your consideration.

Very truly yours,



Robby Hefton
City Manager

GENERAL SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
AIRPORT SERVICES					
Repair and Remodel Airport Terminal Building	\$ 50,000	\$ -	\$ -	\$ -	\$ -
* Rehab Airport Runway, Taxi & All Aprons	\$ -	\$ 171,000	\$ -	\$ -	\$ -
* Airport Building Roof Repairs and Painting	\$ -	\$ 50,000	\$ -	\$ -	\$ -
* Airport North & South Hangars Roof Repairs	\$ -	\$ -	\$ 50,000	\$ -	\$ -
* Upgrade to Airport Runway lighting	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Total Airport Services	\$ 50,000	\$ 221,000	\$ 50,000	\$ 50,000	\$ 50,000
BUILDING MAINTENANCE					
City Hall Roof Coating to Extend Useful Life	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Guttering Replacement and Cast Stone Repairs	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Municipal Building New Roof	\$ 91,840	\$ -	\$ -	\$ -	\$ -
Solid Waste Department Roof	\$ 104,000	\$ -	\$ -	\$ -	\$ -
Municipal Building Windows	\$ -	\$ 51,000	\$ -	\$ 50,000	\$ -
Police Department Roof Restoration	\$ -	\$ 57,176	\$ -	\$ -	\$ -
Street Department Roof	\$ -	\$ 52,300	\$ -	\$ -	\$ -
Total Building Maintenance	\$ 330,840	\$ 160,476	\$ -	\$ 50,000	\$ -
ENGINEERING SERVICES					
Comprehensive Thoroughfare Plan	\$ 25,000	\$ 25,000	\$ 30,000	\$ -	\$ -
Downtown Sidewalk Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Storm Water Utility Fee Study	\$ 112,500	\$ -	\$ -	\$ -	\$ -
Travis St-ROW Acquisitions 75 to 82	\$ 500,000	\$ -	\$ -	\$ -	\$ -
* Archer Drive Property Acquisition	\$ -	\$ -	\$ 1,059,500	\$ -	\$ -
Choctaw Creek Easement Acquisitions	\$ -	\$ -	\$ 15,000	\$ -	\$ -
* Archer Drive Detention Pond Construction	\$ -	\$ -	\$ -	\$ 214,250	\$ -
* Rayburn/Contemporary Property Acquisitions	\$ -	\$ -	\$ -	\$ 72,000	\$ -
* Repetitive Loss Property Acquisitions for Flood Mitigation	\$ -	\$ -	\$ -	\$ -	\$ 216,000
Total Engineering Services	\$ 687,500	\$ 75,000	\$ 1,154,500	\$ 336,250	\$ 266,000
FIRE DEPARTMENT					
Fire Station #1 Roof	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Fire Station #4 Relocation	\$ 2,725,000	\$ -	\$ -	\$ -	\$ -
Fire Station #5 Remodel	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Fire Station #5 Relocation	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -
Fire Station #6 - New Station Construction	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -

* Grant Funded

GENERAL SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
Fire SCBA Equipment Replacement	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -
Total Fire Department	\$ 3,025,000	\$ 8,200,000	\$ 200,000	\$ 200,000	\$ -

INFORMATION TECHNOLOGY

Backup Servers (Various Departments)	\$ 47,850	\$ -	\$ -	\$ -	\$ -
Incode VX	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Total Information Technology	\$ 57,850	\$ -	\$ -	\$ -	\$ -

LIBRARY SERVICES

Library Design/Remodel/Update	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
Total Library Services	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -

PARKS AND RECREATION

Parks Master Plan Update	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Pecan Grove W Park Land	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Ely Park Playground Updates	\$ -	\$ 80,000	\$ -	\$ -	\$ -
Hawn Park Practice Field Lighting	\$ -	\$ 200,000	\$ -	\$ -	\$ -
MLK Park Restroom Replacement	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Hawn Park Pavilion	\$ -	\$ -	\$ 75,000	\$ -	\$ -
New Pavilion at Baker Park	\$ -	\$ -	\$ 75,000	\$ -	\$ -
Rosedale Park Restroom	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Rosedale Park Playground	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Rosedale Park Lighting Renovation	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Hillcrest Park playground replacement	\$ -	\$ -	\$ -	\$ -	\$ 150,000
New Fairview Park pavilion and updates to existing pavilions	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Parks & Recreation	\$ 250,000	\$ 430,000	\$ 300,000	\$ 110,000	\$ 200,000

POLICE DEPARTMENT

Police Department - Replace Three Roof A/C Units	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Total Police Department	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000

PUBLIC SAFETY SUPPORT

Dispatch Consoles Replacement	\$ 55,464	\$ -	\$ -	\$ -	\$ -
Total Public Safety Support	\$ 55,464	\$ -	\$ -	\$ -	\$ -

GENERAL SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
STREET DEPARTMENT					
Canyon Creek Dr (Shady Oaks to Lamberth)	\$ 1,350,000	\$ -	\$ -	\$ -	\$ -
* Downtown Streetscape Phase II	\$ 548,218	\$ -	\$ -	\$ -	\$ -
* FEMA grant - Flood Mitigation	\$ 736,418	\$ -	\$ -	\$ -	\$ -
FM 1417 design 56 to 82	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -
Friendship Road-ROW 56 to Lamberth	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Lamberth Road-ROW Shady Oaks to Friendship	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Sherman Crossroads (Howe Drive)	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -
Sherman Crossroads (OB Groner/Travis)	\$ 1,075,000	\$ -	\$ 5,000,000	\$ -	\$ -
Swan Ridge-Construction Hwy 56 to Quail Run	\$ 1,022,000	\$ -	\$ -	\$ -	\$ -
Taylor St to Hwy 289-ROW	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Taylor St Ext-Roundabout to Little Ln - 2 lanes - Construction	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -
Travis/Center/McGee Bridges - Erosion and Overlay	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Building/Site improvements - Traffic Ops and Street maintenance departments	\$ -	\$ 562,500	\$ -	\$ -	\$ -
* FM 1417 - Houston to Taylor - 10% of Construction	\$ -	\$ 270,000	\$ 280,000	\$ 400,000	\$ -
* FM 1417 - Taylor to US 82 - 10% of Construction	\$ -	\$ 780,000	\$ -	\$ -	\$ -
Friendship Road-56 to Lamberth Engineering/Construction	\$ -	\$ 1,600,000	\$ 4,700,000	\$ 6,200,000	\$ -
Lamberth Road-Shady Oaks to Friendship	\$ -	\$ 450,000	\$ 3,000,000	\$ -	\$ -
Taylor/Washington Bridges - Erosion and Overlay	\$ -	\$ 92,000	\$ -	\$ -	\$ -
Taylor St Ext-Little Lane to 289 - 2 lanes	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
Center/Lamberth Bridges Repair	\$ -	\$ -	\$ 87,000	\$ -	\$ -
Taylor St Ext-Little Lane to Washington Construction - 2 lanes	\$ -	\$ -	\$ 7,000,000	\$ -	\$ -
Taylor St Ext-Engineering Washington to 289 - 2 lanes	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Taylor St Ext-Construction Washington to 289 - 2 lanes	\$ -	\$ -	\$ -	\$ 7,000,000	\$ -
Hillcrest/Wood Bridges - Erosion and Overlay	\$ -	\$ -	\$ -	\$ 77,000	\$ -
Ricketts/Centennial/etc Bridges - Repairs and Overlay	\$ -	\$ -	\$ -	\$ -	\$ 68,000
Traffic Signals	\$ -	\$ -	\$ -	\$ -	\$ 1,680,000
Total Street Maintenance	\$ 10,831,636	\$ 6,054,500	\$ 21,067,000	\$ 13,677,000	\$ 1,748,000
SWIMMING POOLS DEPARTMENT					
Hawn Park Sprayground Expansion	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Splash Expansion - decking, seating, shade structures	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Swimming Pool Department	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000
Total General Services	\$ 16,488,290	\$ 15,140,976	\$ 22,796,500	\$ 14,748,250	\$ 2,789,000

UTILITY SERVICES

PROJECT	FY 2017 Budgeted	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 2021 Proposed
AMI System	\$ 393,699	\$ 228,459	\$ 231,140	\$ 119,680	\$ -
Aeration Basin Upgrade Phase I	\$ 240,000	\$ -	\$ -	\$ -	\$ -
* CGMA Water	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
* Canyon Creek Water	\$ 500,000	\$ -	\$ -	\$ -	\$ -
* Construct Brine Disposal Line for WTP Expansion	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
* Effluent Line - 2016/2017	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
Gallagher Tank Repair	\$ 500,000	\$ -	\$ -	\$ -	\$ -
* Rehab Two Sludge Thickeners	\$ 274,000	\$ -	\$ -	\$ -	\$ -
* Sherman Crossroads W/S	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
* Swan Ridge Water	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Water and Sewer Oversizing Costs 2017	\$ 50,000	\$ -	\$ -	\$ -	\$ -
* Aeration Basin Upgrade Phase II	\$ -	\$ 3,620,000	\$ -	\$ -	\$ -
Biological Clarifier Rehabilitation (3 Clarifiers)	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Repair and Re-paint Fairview Elevated Storage Tank	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Replace Existing Deteriorated Sewer Relief (Sewer D-1)	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Replace Water Main on Texoma Parkway	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Water and Sewer Oversizing Costs 2018	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Primary Clarifier #1 Rehabilitation	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Primary Digester #1 and Digester Complex Piping Rehabilitation	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Refurbish Storage Basin Liners	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Study Digester Upgrade and Cost Recovery	\$ -	\$ -	\$ 220,000	\$ -	\$ -
Water and Sewer Oversizing Costs 2019	\$ -	\$ -	\$ 50,000	\$ -	\$ -
WWTP/Lab Road and Pavement Repairs	\$ -	\$ -	\$ -	\$ 100,000	\$ -
WWTP Security Upgrade	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Water and Sewer Oversizing Costs 2020	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Demolish Sludge Drying Beds	\$ -	\$ -	\$ -	\$ -	\$ 250,000
* Nutrient Removal Process (Phosphorus Only)	\$ -	\$ -	\$ -	\$ -	\$ 550,000
Odor Abatement Study	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Water and Sewer Oversizing Costs 2021	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Utility Services	\$ 14,857,699	\$ 6,248,459	\$ 1,301,140	\$ 419,680	\$ 1,050,000

* GTUA Funded

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council is charged with providing a five year capital improvement program for the City of Sherman, pursuant to Article V of the Charter of said City and;

WHEREAS, the City Manager has provided to the City Council such a program in a timely fashion; and

WHEREAS, the City Council met to review said plan on the 1st day of August, 2016, at a regular City Council meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Five-Year Capital Improvement Program, attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, be and the same is hereby in all things approved and adopted as the Capital Improvement Program of the City of Sherman, Texas.

SECTION 2. That the effective date of this resolution shall be the 15th day of August, 2016.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

DRAFT

CAPITAL BUDGET

2016 - 2021

GENERAL SERVICES 2016 - 2021

GENERAL SERVICES

CAPITAL BUDGET: 2016-2021

Within the Five-year Capital Improvement Program, the first year, or “activated” year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

2016-2017

PROJECT YEAR: 2016 - 2017

MUNICIPAL AIRPORT TERMINAL REPAIR

DESCRIPTION:	Repair and remodel the Municipal Airport terminal building, including roof replacement, windows repairs, restrooms upgrading and an asbestos survey.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Repairs and maintenance are necessary for continued optimal use.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

CITY HALL ROOF COATING

DESCRIPTION:	Roof coating with poly-glycol material to extend the useful life of the City Hall roof.
ESTIMATED COST:	\$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Repairs and maintenance are necessary for continued optimal use.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2016 - 2017

MUNICIPAL BUILDING GUTTER REPAIRS

DESCRIPTION: Replacing copper guttering and cast stone repairs.

ESTIMATED COST: \$60,000

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: General Improvement Fund

PROJECT NECESSITY: This is necessary repair and maintenance. Seams do not have integrity and cast stone areas have been damaged.

DEPARTMENT/DIRECTOR: Director of Community and Support Services, Steve Ayers

MUNICIPAL BUILDING ROOF REPLACEMENT

DESCRIPTION: Replace existing composition roof.

ESTIMATED COST: \$91,840

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: General Improvement Fund

PROJECT NECESSITY: Roof has sustained wind damage and additional damage from foot traffic, caused during previous guttering repair projects. Building Maintenance recommends new roof.

DEPARTMENT/DIRECTOR: Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2016 - 2017

SOLID WASTE DEPARTMENT ROOF REPAIRS

DESCRIPTION:	Roof repairs and restoration, including covered parking at the Solid Waste Department building.
ESTIMATED COST:	\$104,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Structural issues with parapet walls and brick veneer spalling. Necessary repair and maintenance to preserve structural integrity.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

COMPREHENSIVE THOROUGHFARE PLAN - SECOND QUADRANT

DESCRIPTION:	Obtain consultants to prepare the Comprehensive Thoroughfare Plan update by quadrants.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Comprehensive Thoroughfare Plan should be updated every ten years; the last revision was in 2009. Dividing the update into quarters reduces the annual cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

STORM WATER UTILITY FEE STUDY

DESCRIPTION:	This study will create a storm water utility fund under the Texas Municipal Drainage Utilities Systems Act (Chapter 552; Subsection C of the Texas Government Code).
ESTIMATED COST:	\$112,500
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Fee is possible funding source.
PROJECT NECESSITY:	The Post Oak Creek Flood Protection Plan outlines over \$55M in projects needed to reduce flood damage and make streets passable during bad weather.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

TRAVIS STREET PROPERTY ACQUISITIONS

DESCRIPTION:	Acquire Right-of-Way and relocate utilities on Travis Street as part of General Corridor Improvements.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Traffic volume on this thoroughfare has increased significantly and planning for improvements is required before more growth transpires.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE STATION #1 ROOF

DESCRIPTION:	Replace existing tar and gravel roof with new membrane type roof.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Current roof has been repaired and patched in several places. Current roof leaks into fire administration and sleeping areas. Building Maintenance recommends replacing roof.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2016 - 2017

FIRE STATION #4 RELOCATION

DESCRIPTION:	A new fire station site in the southwest quadrant of Sherman.
ESTIMATED COST:	\$2,725,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Sales of TX Dot and Old Fire station properties
PROJECT NECESSITY:	Due to future redevelopment of the U.S. Highway 75 and F.M. 1417 corner, Fire Station #4 will be relocated. The station site will include Fire Training Field and Fire Administration Offices.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE STATION #5 REMODEL

DESCRIPTION:	Remodel bathroom and bedroom areas to meet staffing needs at Fire Station #5.
ESTIMATED COST:	\$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Built in 1974, Station #5 was designed to house 1 engine and 2 men. Currently, the station houses 4 men, an engine, and an ambulance. Remodel will update shower area, add a toilet and close in the bedrooms.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2016 - 2017

BACKUP SERVERS

DESCRIPTION:	Backup servers and files; Police Department, Lab and general City backup included.
ESTIMATED COST:	\$47,850
ESTIMATED O&M COST:	\$10,000 annually (beginning FY 2018)
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Backing up files is necessary for continuity of data recovery. Without adequate backups, data loss will occur.
DEPARTMENT/DIRECTOR:	Information Technology Manager, Shawn Hackworth

INCODE ACCOUNTING SOFTWARE - VERSION X

DESCRIPTION:	Move Financials, Utility Billing and Municipal Court to Incode version X; FY 2017 estimated costs for Utility Billing conversion.
ESTIMATED COST:	\$10,000
ESTIMATED O&M COST:	\$20,000 annual maintenance costs (beginning FY 2018)
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Updating to Incode version 10 will improve functionality and efficiency in daily accounting input and reporting across City departments.
DEPARTMENT/DIRECTOR:	Information Technology Manager, Shawn Hackworth

PROJECT YEAR: 2016 - 2017

PUBLIC LIBRARY REMODEL

DESCRIPTION:	Re-design of current library facility, including major construction and alterations.
ESTIMATED COST:	\$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Current facility is over 40 years in age and in need of significant updating including roof, HVAC, ADA compliance, and technology upgrades. The project is consistent with the Comprehensive Master Plan.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PARKS MASTER PLAN UPDATE

DESCRIPTION:	Update to the Parks, Recreation and Open Space section of the Sherman Comprehensive Plan.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will provide a strategic plan to update the Sherman Comprehensive Plan for future parks and recreational development.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2016 - 2017

PECAN GROVE WEST PARK - LAND ACQUISITION

DESCRIPTION:	Acquire land at Shady Oaks Lane and Carriage Circle for future development of a Sports Field Expansion.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	A primary purpose under the Comprehensive Master Plan is to address current and future needs in providing adequate park areas and facilities. The purchase of this land will provide a site for a future Sports Field Expansion.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

DISPATCH CONSOLES REPLACEMENT

DESCRIPTION:	Purchase and install new consoles for Dispatch.
ESTIMATED COST:	\$55,464
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Existing consoles were installed in 2006. The useful life is typically 10 - 12 years. The control boxes and other mechanical features are no longer available from the manufacturer.
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

PROJECT YEAR: 2016 - 2017

CANYON CREEK DRIVE (SHADY OAKS TO LAMBERTH)

DESCRIPTION:	Construct 36' wide concrete street between Shady Oaks and Lamberth Road.
ESTIMATED COST:	\$1,350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Street receives high-volume traffic to and from Pecan Grove West Park. This new construction will address this traffic issue and is part of the 2016 update to the Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

DOWNTOWN STREETScape PHASE II

DESCRIPTION:	Construction of 10' shared use path along State Highway 56 from Montgomery Street to Throckmorton.
ESTIMATED COST:	\$548,218
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Partial grant funding
PROJECT NECESSITY:	The project will improve pedestrian access between downtown and the residential development east on Hwy 56. The City has received notification of award for a TxDOT TAP grant, with anticipated reimbursement of 80% of cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

FLOOD MITIGATION - PROPERTY ACQUISITION

DESCRIPTION:	Substantial repetitive loss property acquisition.
ESTIMATED COST:	\$736,418
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Partial grant funding
PROJECT NECESSITY:	By converting floodplain designated properties to open space, the City is able to implement and sustain cost-effective measures that minimize or negate flood damage. All acquisitions will be voluntarily sold by each owner. FEMA will reimburse approximately 90%.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FM 1417 PRELIMINARY ENGINEERING (HWY 56 TO HWY 82)

DESCRIPTION:	Preliminary Engineering will be done for the expansion of FM 1417
ESTIMATED COST:	\$1,600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	TxDOT will have funding for this project in the future. Completing the Engineering will speed up the process for construction.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

FRIENDSHIP ROAD - ROW (HWY 56 TO LAMBERTH ROAD)

DESCRIPTION:	Acquire right-of-way property along Friendship Road between State Hwy 56 and Lamberth Road.
ESTIMATED COST:	\$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition is directly related to new development in the area and corresponds to right-of-way widths included in the 2016 updates to the Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

LAMBERTH ROAD - ROW (SHADY OAKS TO FRIENDSHIP ROAD)

DESCRIPTION:	Acquire right-of-way property along Friendship Road between State Hwy 56 and Lamberth Road.
ESTIMATED COST:	\$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition is directly related to new development in the area and corresponds to right-of-way widths included in the 2016 updates to the Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

SHERMAN CROSSROADS (OB GRONER/TRAVIS)

DESCRIPTION:	Extend Travis Street from proposed Howe Drive extension to US 75.
ESTIMATED COST:	\$1,075,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare connecting S. Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

SWAN RIDGE CONSTRUCTION (HWY 56 TO QUAIL RUN)

DESCRIPTION:	Construct 36' wide concrete street between State Hwy 56 and Quail Run.
ESTIMATED COST:	\$1,022,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project will provide a residential collector street from Hwy 56 to the Preserve Subdivision.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

TAYLOR STREET TO HWY 289 RIGHT-OF-WAY

DESCRIPTION:	Acquisition of right-of-way and easements necessary to extend Taylor Street to Hwy 289.
ESTIMATED COST:	\$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquiring right-of-way ahead of construction will help to control development and construction costs. Project is part of the 2016 updated Master Thoroughfare Plan.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TAYLOR STREET ROUNDABOUT CONSTRUCTION

DESCRIPTION:	Construct roundabout along Taylor Street between FM 1417 and Grant Street.
ESTIMATED COST:	\$2,600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare between SH 289 and FM 1417. This project is one of the initial steps involved in the process.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2016 - 2017

BRIDGE EROSION AND OVERLAYS - TRAVIS/CENTER/MCGEE

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on the S. Travis Street, Center Street and McGee Street bridges.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified in the 2012 Bridge Inventory, Inspection, and Appraisal Program as needing repair.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

2017-2018

PROJECT YEAR: 2017 - 2018

MUNICIPAL AIRPORT RUNWAY, TAXI AND APRON REHABILITATION

DESCRIPTION:	Rehabilitate the municipal airport runway, taxiway and all aprons. Total cost is \$1,709,537. Grant funds, in the amount of \$1,538,583, are anticipated from the Texas Department of Transportation (TxDOT).
ESTIMATED COST:	\$171,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This project will address necessary repairs and maintenance to lighting, markings and surfaces.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

MUNICIPAL AIRPORT BUILDINGS PAINTING AND ROOF REPAIRS

DESCRIPTION:	Painting the Municipal Airport terminal building, all aircraft hangars and beacon tower; Repairs to the mechanic shop building roof.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; \$50,000 anticipated in Texas Department of Transportation (TxDOT) grant funds.
PROJECT NECESSITY:	Repairs and maintenance are necessary for continued optimal use.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

MUNICIPAL BUILDING WINDOWS - PHASE 1

DESCRIPTION:	Replace existing windows on the office side of the Municipal Building to match windows installed during the second floor remodel of Human Resources.
ESTIMATED COST:	\$51,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Will update windows to energy-efficient models in two phases, FY 2018 and FY 2020.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

POLICE DEPARTMENT ROOF RESTORATION

DESCRIPTION:	Remove and replace roofing membrane on the Police Department building.
ESTIMATED COST:	\$57,176
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary repairs to prolong life of the facility; anticipated 20-year warranty.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2017 - 2018

STREET DEPARTMENT ROOF REPLACEMENT

DESCRIPTION:	Replace Street Department office building roof; to include sign shop and equipment parking.
ESTIMATED COST:	\$52,300
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These are necessary repairs and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

COMPREHENSIVE THOROUGHFARE PLAN - THIRD QUADRANT

DESCRIPTION:	Obtain consultants to prepare the Comprehensive Thoroughfare Plan update by quadrants.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Comprehensive Thoroughfare Plan should be updated every ten years; the last revision was in 2009. Dividing the update into quarters reduces the annual cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE STATION #5 RELOCATION

DESCRIPTION:	A new fire station site in the northeast quadrant of Sherman.
ESTIMATED COST:	\$3,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station master plan supports moving Fire Station #5 south and west approximately one (1) mile to better serve the Towne Center, Woodmont and development along US Highway 82.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2017 - 2018

FIRE STATION #6 CONSTRUCTION

DESCRIPTION:	Construction of a new fire station site in West Sherman.
ESTIMATED COST:	\$4,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Fire Station master plan supports adding a new Fire Station in the west portion of Sherman, to accommodate growth towards State Highway 289.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

FIRE SCBA EQUIPMENT REPLACEMENT

DESCRIPTION:	Begin replacement of all Self-Contained Breathing Apparatus (SCBA) currently used by the Fire Department.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	All SCBA units required to meet NFPA standards by 2023. Current models with the Fire Department will be obsolete and need to be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2017 - 2018

ELY PARK PLAYGROUND UPDATES

DESCRIPTION:	Install new playground equipment.
ESTIMATED COST:	\$80,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Updates will improved the safety standards for the playground equipment.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

HAWN PARK PRACTICE FIELD LIGHTING

DESCRIPTION:	Construct lighting for two (2) practice fields at Hawn Park.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Currently, Hawn Park is without lighted practice fields; practice field lighting will allow for evening hours usage.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2017 - 2018

MARTIN LUTHER KING PARK RESTROOM

DESCRIPTION:	Pre-fabricated restroom at Martin Luther King Park.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Existing restroom in need of replacement.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

SHERMAN CROSSROADS (HOWE DRIVE)

DESCRIPTION:	Construction to extend Howe Drive from FM 1417 to Travis Street.
ESTIMATED COST:	\$1,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare connecting S. Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

SITE IMPROVEMENTS FOR TRAFFIC OPS AND STREET MAINTENANCE

DESCRIPTION:	Building and site improvements include expanding covered material storage, addition of a Sign and Signal shop, warehouse, and covered parking; Additionally, repairs and remodeling to breakroom/restroom buildings.
ESTIMATED COST:	\$562,500
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Addition of Traffic Operations department, wear and tear to breakroom/restroom flooring, and no covered parking.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FM 1417 EXPANSION - HOUSTON STREET TO TAYLOR STREET

DESCRIPTION:	Begin construction to expand FM 1417 to multiple lanes from Houston Street to Taylor Street.
ESTIMATED COST:	\$270,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding costs; estimated costs for City reflects matching construction costs (10%).
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

FM 1417 EXPANSION - TAYLOR STREET TO US 82

DESCRIPTION:	Engineering design to expand FM 1417 to multiple lanes from Taylor Street to US 82.
ESTIMATED COST:	\$780,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FRIENDSHIP ROAD EXPANSION - HWY 56 TO LAMBERTH ROAD

DESCRIPTION:	Engineering design to expand and extend Friendship Road from Hwy 56 to Lamberth Road.
ESTIMATED COST:	\$1,600,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in the areas of development in West Sherman. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between Hwy 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Engineering design to expand and extend Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	\$450,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in the areas of development in West Sherman. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

BRIDGE REPAIRS - TAYLOR ST. AND WASHINGTON ST. BRIDGES

DESCRIPTION:	Repair erosion damage and overlay the bridge deck on the W. Taylor Street bridge and W. Washington Street bridge.
ESTIMATED COST:	\$92,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified in the 2012 Bridge Inventory, Inspection, and Appraisal Program as needing repair.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2017 - 2018

TAYLOR STREET EXPANSION - LITTLE LANE TO WASHINGTON STREET

DESCRIPTION:	Engineering design to extend Taylor Street from Little Lane to Washington Street.
ESTIMATED COST:	\$1,100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist in the areas of development in West Sherman. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

2018-2019

PROJECT YEAR: 2018 - 2019

MUNICIPAL AIRPORT ROOF REPAIRS TO NORTH AND SOUTH HANGARS

DESCRIPTION:	Repair the roofs of the Municipal Airport north and south hangars.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; \$50,000 anticipated in Texas Department of Transportation (TxDOT) grant funds.
PROJECT NECESSITY:	This is necessary repair and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

COMPREHENSIVE THOROUGHFARE PLAN - SOUTHEAST QUADRANT

DESCRIPTION:	Obtain consultants to prepare the Comprehensive Thoroughfare Plan update by quadrants.
ESTIMATED COST:	\$30,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Comprehensive Thoroughfare Plan should be updated every ten years; the last revision was in 2009. Dividing the update into quarters reduces the annual cost.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

ARCHER DRIVE PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of property at Archer Drive.
ESTIMATED COST:	\$1,059,500
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Grant funds in the amount of \$3,178,500 are anticipated from FEMA. Total cost is \$4,237,500.
PROJECT NECESSITY:	Acquisition of properties are identified in the Post Oak Creek Flood Protection Plan as needed in order to mitigate flood damage in the City of Sherman.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

CHOCTAW CREEK ACCESS EASEMENT ACQUISITIONS

DESCRIPTION:	Acquire access easements for Choctaw Creek Site 8A and Choctaw Creek Site 10A (Pickens Dam).
ESTIMATED COST:	\$15,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The Emergency Action Plan for these dams recommends acquiring easements in order to access the dams during emergency situations.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE SCBA EQUIPMENT REPLACEMENT

DESCRIPTION:	Continue replacement of all Self-Contained Breathing Apparatus (SCBA) currently used by the Fire Department.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	All SCBA units required to meet NFPA standards by 2023. Current models with the Fire Department will be obsolete and need to be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2018 - 2019

HAWN PARK PAVILION

DESCRIPTION:	Construct new pavilion at Hawn Park.
ESTIMATED COST:	\$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increase public activities at Hawn Park suggest the need for more facilities. Historically, this is the most reserved pavilion. The new pavilion would be larger and allow gatherings of increased size.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

BAKER PARK GROUP PAVILION

DESCRIPTION:	Construct new pavilion at Baker Park.
ESTIMATED COST:	\$75,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Increased public activities at Baker Park suggest the need for more facilities. Currently, there are no large pavilions at this park, thereby limiting family gatherings.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2018 - 2019

ROSEDALE PARK RESTROOM

DESCRIPTION:	Pre-fabricated restroom at Rosedale Park.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	During seasonal sporting events, the City currently rents portable restrooms. This project would provide restroom facilities at Rosedale Park.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

POLICE DEPARTMENT AIR CONDITIONING UNIT REPLACEMENTS

DESCRIPTION:	Replace three (3) roof air conditioning units on the Police Department building roof.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These AC units are nearing their life expectancy. To maintain efficiency, replacements will be installed over a three-year period (FY 2019 thru 2021).
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

PROJECT YEAR: 2018 - 2019

SHERMAN CROSSROADS (OB GRONER/TRAVIS)

DESCRIPTION:	Extend Travis Street from proposed Howe Drive extension to US 75.
ESTIMATED COST:	\$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Project is part of the 2016 updated Master Thoroughfare Plan, which recommended a major thoroughfare connecting S. Travis Street and FM 1417.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FM 1417 CONSTRUCTION - HOUSTON STREET TO TAYLOR STREET

DESCRIPTION:	Continue construction to expand FM 1417 to multiple lanes from Houston Street to Taylor Street.
ESTIMATED COST:	\$280,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding costs; estimated costs for City reflects matching construction costs (10%).
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

FRIENDSHIP ROAD EXPANSION - HWY 56 TO LAMBERTH ROAD

DESCRIPTION:	Construction to expand and extend Friendship Road from Hwy 56 to Lamberth Road.
ESTIMATED COST:	\$4,700,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between Hwy 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

LAMBERTH ROAD EXPANSION - SHADY OAKS TO FRIENDSHIP ROAD

DESCRIPTION:	Construction to expand and extend North Lamberth Road from Shady Oaks to Friendship Road.
ESTIMATED COST:	\$3,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

CENTER STREET AND LAMBERTH ROAD BRIDGE REPAIR

DESCRIPTION:	Repair erosion damage and bridge deck overlay on the Center St. at Sand Creek bridge and Lamberth Road bridge.
ESTIMATED COST:	\$87,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified as needing repair in the 2012 Bridge Inventory, Inspection and Appraisal Program.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TAYLOR STREET EXPANSION - LITTLE LANE TO WASHINGTON STREET

DESCRIPTION:	Construction to extend Taylor Street from Little Lane to Washington Street.
ESTIMATED COST:	\$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2018 - 2019

TAYLOR ST EXPANSION - WASHINGTON ST. TO HWY 289 ENGINEERING

DESCRIPTION:	Engineering design to extend and expand Taylor Street from Washington Street to Hwy 289.
ESTIMATED COST:	\$1,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This design will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

2019-2020

PROJECT YEAR: 2019 - 2020

MUNICIPAL AIRPORT RUNWAY LIGHTING REPAIRS - PHASE 1

DESCRIPTION:	A multi-phase project to upgrade the runway lighting at the Municipal Airport. Grant funds of \$50,000 annually are anticipated from the Texas Department of Transportation.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Grant funds from TxDOT.
PROJECT NECESSITY:	Necessary repairs and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

MUNICIPAL BUILDING WINDOWS - PHASE II

DESCRIPTION:	Replace existing windows on the office side of the Municipal Building to match windows installed during the second floor remodel of Human Resources.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Will update windows to energy-efficient models in two phases, FY 2018 and FY 2020.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2019 - 2020

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

ARCHER DRIVE DETENTION POND CONSTRUCTION

DESCRIPTION:	Construction of a regional storm water detention facility at Post Oak Creek near the intersection of Archer Drive and Crescent Drive. Total cost is \$857,000, with \$642,750 in grant funds anticipated.
ESTIMATED COST:	\$214,250
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Identified in the Post Oak Creek Flood Protection Plan, the construction of this detention facility will address flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2019 - 2020

PROPERTY ACQUISITION - SAM RAYBURN AND CONTEMPORARY ST

DESCRIPTION:	Acquire properties at S. Sam Rayburn Freeway and Contemporary Street. Total cost is \$288,000, with \$216,000 in grant funds anticipated.
ESTIMATED COST:	\$72,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Identified in the Post Oak Creek Flood Protection Plan, the acquisition of these properties will address flooding.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

FIRE SCBA EQUIPMENT REPLACEMENT

DESCRIPTION:	Complete replacement of all Self-Contained Breathing Apparatus (SCBA) currently used by the Fire Department.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	All SCBA units required to meet NFPA standards by 2023. Current models with the Fire Department will be obsolete and need to be replaced.
DEPARTMENT/DIRECTOR:	Fire Chief, Danny Jones

PROJECT YEAR: 2019 - 2020

ROSEDALE PARK PLAYGROUND UPDATES

DESCRIPTION:	Install a modular playground at Rosedale Park.
ESTIMATED COST:	\$60,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The addition of a modular playground will address the existing playground equipment, which is extremely dated and separate pieces.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

ROSEDALE PARK FIELD LIGHTING RENOVATION

DESCRIPTION:	Renovate the existing field lighting system at Rosedale Park.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The field lighting system is dilapidated and requires extensive maintenance.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2019 - 2020

POLICE DEPARTMENT AIR CONDITIONING UNIT REPLACEMENTS

DESCRIPTION:	Replace three (3) roof air conditioning units on the Police Department building roof.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These AC units are nearing their life expectancy. To maintain efficiency, replacements will be installed over a three-year period (FY 2019 thru 2021).
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

FM 1417 CONSTRUCTION - HOUSTON STREET TO TAYLOR STREET

DESCRIPTION:	Complete construction to expand FM 1417 to multiple lanes from Houston Street to Taylor Street.
ESTIMATED COST:	\$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Expansion is part of the 2016 updated Master Thoroughfare Plan. Engineering design will allow for a partnership with TxDOT, including shared funding costs; estimated costs for City reflects matching construction costs (10%).
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2019 - 2020

FRIENDSHIP ROAD CONSTRUCTION - HWY 56 TO LAMBERTH ROAD

DESCRIPTION:	Continue construction to expand and extend Friendship Road from Hwy 56 to Lamberth Road.
ESTIMATED COST:	\$6,200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between Hwy 56 and US 82.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TAYLOR ST EXPANSION - WASHINGTON ST. TO HWY 289 CONSTRUCT

DESCRIPTION:	Construct to expand and extend Taylor Street from Washington Street to Hwy 289.
ESTIMATED COST:	\$7,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	This road expansion will assist with development in the area. The 2016 updated Master Thoroughfare Plan recommended a major thoroughfare between FM 1417 and SH 289.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2019 - 2020

HILLCREST STREET AND WOOD STREET BRIDGE REPAIRS

DESCRIPTION:	Repair erosion damage and bridge deck overlay on the Hillcrest Street and North Woods bridge.
ESTIMATED COST:	\$77,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified as needing repair in the 2012 Bridge Inventory, Inspection and Appraisal Program.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

HAWN PARK SPRAYGROUND EXPANSION

DESCRIPTION:	Expand the existing sprayground at Hawn Park.
ESTIMATED COST:	\$300,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	The current usage is overwhelming for the current sprayground. This expansion project will potentially double the current capacity.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

2020-2021

PROJECT YEAR: 2020 - 2021

MUNICIPAL AIRPORT RUNWAY LIGHTING REPAIRS - PHASE II

DESCRIPTION:	A multi-phase project to upgrade the runway lighting at the Municipal Airport. Grant funds of \$50,000 annually are anticipated from the Texas Department of Transportation.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund; Grant funds from TxDOT.
PROJECT NECESSITY:	Necessary repairs and maintenance.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

DOWNTOWN SIDEWALK IMPROVEMENTS

DESCRIPTION:	Repair of various sidewalks within the Central Business District.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	One of the highest priorities identified in the 2009 Comprehensive Master Plan is to encourage Downtown Development/Revitalization. Sidewalk improvements will encourage this behavior.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2020 - 2021

REPETITIVE LOSS PROPERTY ACQUISITION

DESCRIPTION:	Acquisition of floodplain property that has a history of repetitive flood loss.
ESTIMATED COST:	\$216,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquisition of these properties is identified in the Post Oak Creek Flood Protection Plan for flood mitigation. Total cost is \$643,000. Grant funds of \$643,000 are anticipated.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

HILLCREST PARK RENOVATION

DESCRIPTION:	Install new playground equipment at Hillcrest Park.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Necessary replacement of dated equipment for which most replacement parts are no longer available.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

PROJECT YEAR: 2020 - 2021

FAIRVIEW PARK PAVILIONS RENOVATION

DESCRIPTION:	Renovation of existing pavilions at Fairview Park; additionally, add one new pavilion.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Renovations are necessary to accommodate increase park usage.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

POLICE DEPARTMENT AIR CONDITIONING UNIT REPLACEMENTS

DESCRIPTION:	Replace three (3) roof air conditioning units on the Police Department building roof.
ESTIMATED COST:	\$25,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These AC units are nearing their life expectancy. To maintain efficiency, replacements will be installed over a three-year period (FY 2019 thru 2021).
DEPARTMENT/DIRECTOR:	Police Chief, Otis Henry

PROJECT YEAR: 2020 - 2021

RICKETTS, CENTENNIAL, PECAN AND BLUE FLAME BRIDGE REPAIRS

DESCRIPTION:	Repair erosion damage and bridge deck overlay on the N. Ricketts Street, Centennial Street, W. Pecan Street, and Blue Flame Road bridges.
ESTIMATED COST:	\$68,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	These bridges were identified as needing repair in the 2012 Bridge Inventory, Inspection and Appraisal Program.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

TRAFFIC SIGNALS

DESCRIPTION:	Purchase traffic signals from TxDOT.
ESTIMATED COST:	\$1,680,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Acquiring traffic signals from TxDOT will allow the City to modernize the signal system.
DEPARTMENT/DIRECTOR:	Director of Engineering and Public Works, Clay Barnett

PROJECT YEAR: 2020 - 2021

FAIRVIEW PARK SPRAYGROUND ADDITION

DESCRIPTION:	Add sprayground and expand perimeter of the Splash to include a new/expanded deck, benches and shade structures.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	General Improvement Fund
PROJECT NECESSITY:	Frequent capacity limitations force many customers to wait in long lines. This project would significantly increase capacity with little additional overhead.
DEPARTMENT/DIRECTOR:	Director of Community and Support Services, Steve Ayers

UTILITY SERVICES 2016 - 2021

UTILITY SERVICES

CAPITAL BUDGET: 2016-2021

Within the Five-year Capital Improvement Program, the first year, or “activated” year is considered the Capital Budget. Careful analysis of financial ability has been made on all of these projects and fund balances are anticipated for all projects listed. The appropriation ordinance will give initial authorization for the staff to prepare and execute all projects listed for the coming year, barring unforeseen circumstances.

These are Utility Services Projects, being specifically related to the operation of a Water and Sewer System and having certain types of financing requirements different from those typically used for General Services.

2016-2017

PROJECT YEAR: 2016 - 2017

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Begin transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$393,699
ESTIMATED O&M COST:	\$272,699 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

WTP AERATION BASIN UPGRADE - ENGINEERING PHASE

DESCRIPTION:	Wastewater Treatment Plant - Phase I. Modify the existing activated sludge aeration system to automate dissolved oxygen control and integrate in the SCADA system.
ESTIMATED COST:	\$240,000
ESTIMATED O&M COST:	Lower than current manual systems.
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	The changing character of our waste systems and more stringent permits require improved plant performance, which an automated dissolved oxygen system can provide, while saving electrical energy at the same time.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

COLLIN-GRAYSON MUNICIPAL ALLIANCE WATER LINE

DESCRIPTION:	Construct an approximately 5-6 mile water line for water transport to South 75 Corridor.
ESTIMATED COST:	\$4,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	Project is necessary for the sale of surplus treatment capacity.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CANYON CREEK WATER PROJECT

DESCRIPTION:	Construct water and sewer line between Shady Oaks and Lamberth Road.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	The 2016 update to the Master Thoroughfare Plan calls for the construction of a 36' wide concrete street. This project will construct corresponding water and sewer lines along the new street construction.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

BRINE DISPOSAL LINE CONSTRUCTION - WATER TREATMENT PLANT

DESCRIPTION:	Obtain permit for brine disposal for water treatment plant expansion and construct first phase of disposal pipeline to Hwy 75 -Hwy 691 intersection.
ESTIMATED COST:	\$2,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	Reverse osmosis and microfiltration units contained in the Water Treatment Plant Expansion require disposal of concentrated brine.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

EFFLUENT LINE

DESCRIPTION:	Construct a sewer line that will reclaim effluent to Industrial Park.
ESTIMATED COST:	\$5,000,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	This project is necessary to maintain the water and sewer infrastructure needed for current and future growth.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

GALLAGHER TANK REPAIR

DESCRIPTION:	The Gallagher elevated tank requires painting and repairs.
ESTIMATED COST:	\$500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	The protective coatings on the interior and exterior of the Gallagher elevated tank are at the end of their useful life.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

SLUDGE THICKENERS REHABILITATION - WWTP

DESCRIPTION:	Rehabilitate two (2) sludge thickeners at the Wastewater Treatment Plant.
ESTIMATED COST:	\$274,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	Thickening is a crucial step in reducing the volume of sludge removed from the City's water system.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

CROSSROADS WATER AND SEWER CONSTRUCTION

DESCRIPTION:	Construct water and sewer lines along Travis Street extension from US 75 to OB Groner.
ESTIMATED COST:	\$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	The 2016 update to the Master Thoroughfare Plan calls for the extension of Travis street from US 75 to FM 1417. This project will construct corresponding water and sewer lines along the new street construction.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

SWAN RIDGE WATER PROJECT

DESCRIPTION:	Construct water and sewer lines along upcoming street construction between State Hwy 56 and Quail Run.
ESTIMATED COST:	\$400,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Greater Texoma Utility Authority (GTUA)
PROJECT NECESSITY:	The 2016 update to the Master Thoroughfare Plan calls for a residential collector street from State Hwy 56. This project will construct corresponding water and sewer lines.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2016 - 2017

WATER AND SEWER OVERSIZING COSTS - FISCAL YEAR 2017

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2017-2018

PROJECT YEAR: 2017 - 2018

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Continue transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$228,459
ESTIMATED O&M COST:	\$100,479 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

WTP AERATION BASIN UPGRADE - CONSTRUCTION PHASE

DESCRIPTION:	Wastewater Treatment Plant - Phase II. Modify the existing activated sludge aeration system to automate dissolved oxygen control and integrate in the SCADA system.
ESTIMATED COST:	\$3,620,000
ESTIMATED O&M COST:	Lower than current manual systems.
PROPOSED FINANCING:	Utility Improvement Fund; GTUA
PROJECT NECESSITY:	The changing character of our waste systems and more stringent permits require improved plant performance, which an automated dissolved oxygen system can provide, while saving electrical energy at the same time.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2017 - 2018

BIOLOGICAL CLARIFIER REHABILITATION

DESCRIPTION:	Rehabilitation of three (3) biological clarifiers at the Wastewater Treatment Plant.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	Necessary for the removal of solids during the treatment process.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

FAIRVIEW ELEVATED TANK REPAIR

DESCRIPTION:	The Fairview elevated tank requires painting and maintenance.
ESTIMATED COST:	\$1,500,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund/GTUA
PROJECT NECESSITY:	The protective coatings on the interior and exterior of the Fairview elevated tank are at the end of their useful life.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2017 - 2018

RELIEF SEWER D-1 REPLACEMENT

DESCRIPTION:	Replace 450' of existing 10" and 2,250' of existing 15" clay tile with 2,700' of 24" new main.
ESTIMATED COST:	\$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing sewer is deteriorated and has severe infiltration problems. Line needs to be up-sized due to capacity issues.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

TEXOMA PARKWAY WATER MAIN REPLACEMENT

DESCRIPTION:	Replace 3,500' of 12" water main on the west side of Texoma Parkway, between Loy Lake Road and US Highway 82.
ESTIMATED COST:	\$350,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing water main has deteriorated, resulting in numerous breaks and service interruptions.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2017 - 2018

WATER AND SEWER OVERSIZING COSTS - FY 2018

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2019-2020

PROJECT YEAR: 2018 - 2019

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Continue transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$231,140
ESTIMATED O&M COST:	\$108,760 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

PRIMARY CLARIFIER REHABILITATION

DESCRIPTION:	Primary clarifier #1 rehabilitation at the Wastewater Treatment Plant
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund; GTUA
PROJECT NECESSITY:	Necessary for the removal of solids during the treatment process.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2018 - 2019

PRIMARY DIGESTER REHABILITATION

DESCRIPTION: Primary digester #1 and digester complex piping rehabilitation at the Wastewater Treatment Plant.

ESTIMATED COST: \$350,000

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: Utility Improvement Fund; GTUA

PROJECT NECESSITY: Necessary for the treatment of sludge before final disposal.

DEPARTMENT/DIRECTOR: Director of Utilities, Mark Gibson

REFURBISH STORAGE BASIN LINERS

DESCRIPTION: Refurbish the storage basin liners at the Wastewater Treatment Plant.

ESTIMATED COST: \$250,000

ESTIMATED O&M COST: N/A

PROPOSED FINANCING: Utility Improvement Fund; GTUA

PROJECT NECESSITY: Storage basin liners work to prevent waste from seeping into the ground. Refurbishing will better insure this prevention at the Wastewater Treatment Plant.

DEPARTMENT/DIRECTOR: Director of Utilities, Mark Gibson

PROJECT YEAR: 2018 - 2019

DIGESTER UPGRADE AND COST RECOVERY STUDY

DESCRIPTION:	Study the feasibility of upgrading the Wastewater Treatment Plant digester system to enhance gas production for energy recovery.
ESTIMATED COST:	\$220,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Energy recovery from Sherman's anaerobic digesters has the potential to reduce natural gas costs at the plant. Additional revenues may also be possible from fees paid by waste haulers. This project offers a cost-cutting potential through a "Green Program".
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER AND SEWER OVERSIZING COSTS - FY 2019

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2019-2020

PROJECT YEAR: 2019 - 2020

AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

DESCRIPTION:	Complete transition to a fixed network, automated meter infrastructure (AMI) system.
ESTIMATED COST:	\$119,680
ESTIMATED O&M COST:	\$51,640 of the above Estimate Cost will be Installation, Maintenance, and Hosting.
PROPOSED FINANCING:	Utility Fund
PROJECT NECESSITY:	Automation of daily meter readings will reduce the read-to-bill timeframe from two weeks to one week; thereby, expediting billing and revenue.
DEPARTMENT/DIRECTOR:	Customer and Utility Services Manager, Angela Gurley

WASTEWATER TREATMENT PLANT LABORATORY ROAD REPAIR

DESCRIPTION:	Road and pavement repairs to the access road to the Laboratory at the Wastewater Treatment Plant.
ESTIMATED COST:	\$100,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Existing road is failing; customers require adequate access to Laboratory facilities.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2019 - 2020

WASTEWATER TREATMENT PLANT SECURITY UPGRADE

DESCRIPTION:	Install security protection features at the Wastewater Treatment Plant.
ESTIMATED COST:	\$150,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Federal rules will require implementation of security upgrade features identified in the Wastewater Treatment Plant Vulnerability Assessment.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER AND SEWER OVERSIZING COSTS - FY 2020

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

2020-2021

PROJECT YEAR: 2020 - 2021

DEMOLISH WWTP SLUDGE DRYING BEDS

DESCRIPTION:	At the Wastewater Treatment Plant, remove sludge drying beds that are no longer part of the treatment process.
ESTIMATED COST:	\$250,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Removal of these drying beds could be utilized for future expansions of treatment processes at the Wastewater Treatment Plant.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CONSTRUCT WWTP NUTRIENT REMOVAL PROCESS

DESCRIPTION:	Construct a system to remove nutrients (phosphorus only) from the Wastewater Treatment Plant.
ESTIMATED COST:	\$550,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	Present wastewater treatment systems will not be able to meet new standards for phosphorus removal.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

PROJECT YEAR: 2020 - 2021

WASTEWATER TREATMENT PLANT ODOR ABATEMENT STUDY

DESCRIPTION:	Study processes and possible solutions to minimize odors emanating from the Wastewater Treatment Plant.
ESTIMATED COST:	\$200,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	As existing development comes closer to the Wastewater Treatment Plant, the public will require decreases in treatment process odors.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

WATER AND SEWER OVERSIZING COSTS - FY 2021

DESCRIPTION:	Provide funding for oversizing of water and sewer mains as development occurs.
ESTIMATED COST:	\$50,000
ESTIMATED O&M COST:	N/A
PROPOSED FINANCING:	Utility Improvement Fund
PROJECT NECESSITY:	City participation required to meet costs of oversizing water and sewer mains as development occurs.
DEPARTMENT/DIRECTOR:	Director of Utilities, Mark Gibson

CAPITAL FINANCING

CAPITAL FINANCING

In preparing a capital improvement program, care must be exercised to keep the proposed program within the financial capabilities of the City. To do this requires that consideration be given to existing revenue funds, as well as existing and proposed debt requirement. The main sources of revenue available to the City of Sherman for Capital Improvements at present are: (1) Ad Valorem Taxes, (2) General Fund Revenues, (3) segregated cash reserves, (4) segregated capital funds, (5) Texas Department of Transportation funds, (6) other governmental grants, and (7) private funds.

Ad Valorem Taxes: The form of revenue typically used for General Services Capital Financing is the Ad Valorem Tax. Most often this is used as a covenant of Debt Financing, and the tax is used to pay Debt Service requirements. Other uses of Ad Valorem Tax include the setting aside of a certain percent or amount of tax for "pay-as-you-go" capital financing. The City of Sherman does not currently do this. A history of property taxes for the City of Sherman is noted in Table I.

Debt Service: The City categorizes its debt as General Debt. General Debt is generally supported by Ad Valorem Taxes or Sales Taxes. Table II shows the General Debt Service Requirements. Due to favorable financing considerations, the majority of the city's long-term capital needs are addressed by issuing contractual debt through the Greater Texoma Utility Authority. Table III shows the debt service requirements for this obligation. Possible future bond issues must be considered in light of existing debt in order to minimize potential tax or rate increases.

Segregated Cash Reserves: In the past, unexpended balances of operating funds have been transferred into a segregated cash reserve for the purpose of future capital financing. The General Improvement Fund and the Utility Improvement Fund account for use of these resources.

Private Funds: Funding from developers.

TABLE I

**ANALYSIS OF ASSESSED VALUATION
FIVE YEAR PERIOD**

FISCAL YEAR ENDED	REAL PROPERTY ASSESSED VALUE	PERSONAL PROPERTY ASSESSED VALUE	TOTAL
2012	\$1,557,990,027	\$655,953,950	\$2,213,943,977
2013	\$1,616,905,689	\$669,015,575	\$2,285,921,264
2014	\$1,610,876,929	\$646,220,653	\$2,257,097,582
2015	\$1,704,026,301	\$671,124,549	\$2,375,150,850
2016	\$1,823,350,651	\$706,697,730	\$2,530,048,381

**ANALYSIS OF PROPERTY TAX LEVIES AND COLLECTIONS
FIVE YEAR PERIOD**

FISCAL YEAR ENDED	TAX LEVY	CURRENT COLLECTIONS	PERCENT COLLECTIONS	PRIOR YEAR COLLECTIONS	TOTAL COLLECTIONS
2012	\$7,084,621	\$6,917,705	97.64%	\$166,916	\$7,084,621
2013	\$7,314,948	\$7,139,474	97.60%	\$175,474	\$7,314,948
2014	\$7,854,700	\$7,737,469	98.51%	\$117,231	\$7,854,700
2015	\$8,835,561	\$8,631,000	97.68%	\$204,561	\$8,835,561
2016	\$9,411,780	\$9,141,412	97.13%	\$0	\$9,141,412

NOTE: 2016 COLLECTIONS ARE ESTIMATES AT 7-22-2016

TABLE II

BOND DEBT SERVICE FUNDS
STATEMENT OF BONDED INDEBTEDNESS: 2015 - 2016

DATE	TITLE & PURPOSE	TERM (YEARS)	ORIGINAL ISSUE AMOUNT	RETIRED IN PREVIOUS YEARS	DEBT BALANCE 10/01/2015
2004	COMBINATION TAX AND TAX INCREMENT REVENUE CERTIFICATES OF OBLIGATION FOR TAX INCREMENT FINANCING ZONE #1 IMPROVEMENTS	20	\$2,840,000	\$1,220,000	\$1,620,000
2006	GENERAL OBLIGATION REFUNDING BONDS FOR REFUNDING CAPITAL IMPROVEMENTS	25	\$1,605,000	\$335,000	\$1,270,000
2006	LAKE TEXOMA WATER RIGHTS	40	\$3,727,060	\$892,721	\$2,834,339
2008	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET & PARK DEVELOPMENT	20	\$5,000,000	\$1,175,000	\$3,825,000
2009	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET & PARK DEVELOPMENT	20	\$5,000,000	\$1,210,000	\$3,790,000
2009	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET & PARK DEVELOPMENT	20	\$3,500,000	\$740,000	\$2,760,000
2016	LIMITED TAX NOTES FOR STREET IMPROVEMENTS	3	\$1,830,000	\$0	\$1,830,000
2016	TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION FOR STREET AND PARK DEVELOPMENT AND CITY FACILITIES	20	\$6,970,000	\$0	\$6,970,000

BOND DEBT SERVICE FUND
SCHEDULE OF REQUIREMENTS: 2016 - 2023

FISCAL YEAR ENDING 09/30	PRINCIPAL	INTEREST	TOTAL
2016	\$923,954	\$633,455	\$1,557,409
2017	\$1,397,830	\$822,173	\$2,220,003
2018	\$1,751,865	\$763,808	\$2,515,673
2019	\$1,801,067	\$711,903	\$2,512,970
2020	\$1,860,442	\$657,490	\$2,517,932
2021	\$1,449,998	\$597,844	\$2,047,842
2022	\$1,514,742	\$543,188	\$2,057,930
2023	\$1,579,681	\$485,842	\$2,065,523
TOTAL	\$12,279,579	\$5,215,703	\$17,495,282

TABLE III

CONTRACTUAL DEBT
2016 - 2022

YEAR	PRINCIPAL	INTEREST	TOTAL
2016	\$4,460,200	\$1,441,226	\$5,901,426
2017	\$4,539,520	\$1,430,324	\$5,969,844
2018	\$4,624,920	\$1,352,498	\$5,977,418
2019	\$4,715,320	\$1,270,989	\$5,986,309
2020	\$4,830,720	\$1,170,918	\$6,001,638
2021	\$3,722,200	\$1,062,059	\$4,784,259
2022	\$3,572,600	\$993,723	\$4,566,323
TOTAL	\$30,465,480	\$8,721,737	\$39,187,217



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. C. 2.

Meeting Date: 08/15/2016

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6117

Authorizing Execution of a Joint Election Agreement with Grayson County, Texas, to Hold a Joint Election on November 8, 2016

Issue:

To approve an agreement for a Joint Election between the City of Sherman and Grayson County on November 8, 2016

Background:

The City's Regular Municipal Election is held on the first Tuesday after the first Monday in November of each year. This year there are also two Special Elections, one to fill an unexpired term for the Council Member, District 4 position, and one for the "Legal Sale of All Alcoholic Beverages Including Mixed Beverages". The City's Elections are held in conjunction with the Grayson County Election, which will allow for one ballot and make voting easier for the citizens. It also reduces the cost of holding the Election for the City.

Origination:

The request originated with the City Clerk's Office.

Financial Consideration:

Cost for the Election in 2015 was \$11,416.02. Funding is available in the proposed fiscal year (FY) 2017 budget currently under consideration.

Staff Recommendation:

It is recommended that the City Council approve the Joint Election Agreement.

Alternatives:

The alternative is for each entity to conduct its own Election.

Attachments

Resolution No. 6117

Joint Election Agreement

RESOLUTION NO. 6117

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH GRAYSON COUNTY, TEXAS, TO HOLD A JOINT ELECTION ON NOVEMBER 8, 2016; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Mayor be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute an agreement with Grayson County, Texas, to hold a joint election on November 8, 2016, in accordance with the terms and provisions of the agreement attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

BY: _____
DAVID PLYLER, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

JOINT ELECTION AGREEMENT

THE STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF GRAYSON §

PARTIES

THIS AGREEMENT is entered into by and between the **CITY OF SHERMAN** (CITY) and **GRAYSON COUNTY** (COUNTY) under the authority of Section 271 of the Texas Election Code.

PURPOSE

CITY and COUNTY hereby contract and agree to hold a joint election on the 8th day of November, 2016, and thereby reduce their costs, expenses and manpower requirements.

DESIGNATION OF VOTE CENTERS

CITY and COUNTY shall designate, secure, and share common vote centers.

COMMON BALLOT

CITY and COUNTY shall share a common ballot, wherever possible. Precincts that will include the City of Sherman Ballot are 101, 102, 103, 104, 106, 108, 301, 302, 303, 304, 305, 405, 408 and 409.

CITY shall provide ballot language and ballot order to COUNTY in English and Spanish on or before August 29, 2016. CITY will proof all ballot language before ballots are printed.

SUPPLIES AND EQUIPMENT

For the performance of duties and services and the providing of equipment and supplies the City shall pay the County for the actual expenses incurred which are directly attributable to the City's Election, in accordance with Section 31.100, Texas Election Code, including without limitation, the costs and expenses of election supplies, newspaper notice publication, use of voting machines and equipment, wages and salaries of all election workers, programming the ballot, ballot printing costs, logic and accuracy testing, voting machines and equipment transportation.

City's total cost shall not exceed one-fourth (1/4) of County's cost for each of the fourteen (14) City precincts.

For the performance of duties and services and the providing of equipment and supplies under Paragraph 1 above, the City shall pay the County a fee of 10% of the total amount of the contract (but not less than \$75) in accordance with Section 31.100(d), Texas Election Code.

JOINT ELECTION CLERKS

The City Clerk and Grayson County Elections Administrator shall serve as Joint Election Clerks for the election. Each will be custodian of records for their particular entity. Forms and records for the election will be combined wherever possible and stored jointly. In instances where common ballots are used, the County Elections Administrator will serve as custodian for those common ballots and common records.

PAYMENT OF ELECTION JUDGES, CLERKS AND WORKERS

COUNTY will be responsible for appointing all election judges, clerks, and workers necessary for this joint election. COUNTY shall be responsible for and shall pay for all such costs and expenses of the election judges, clerks, and workers for the joint election.

LEGAL NOTICES

COUNTY shall publish all legal notices required by law for the joint election. If the CITY chooses to publish additional notices they will do so at their own expense.

EARLY VOTING

Early Voting shall be held during the period of October 24, 2016, through November 4, 2016.

The COUNTY'S Regular Early Voting Clerk is hereby appointed and shall serve as the Joint Early Voting Clerk. The Joint Early Voting Clerk shall conduct and supervise the Early Voting procedures of those individuals making an Early Vote by personal appearance.

The Joint Early Voting Clerk will process all requests for applications for mail ballots. The Joint Early Voting Clerk shall (1) mail an application for such ballot; (2) verify qualifications to vote as stated on the application; (3) mail a ballot to the applicant; (4) receive the mailed-in ballot; (5) verify the information appearing on the outside of the Early Voting mail ballot envelope; and (6) process the ballot as required by law.

CANVASSING THE RETURNS

CITY and COUNTY shall be responsible for canvassing their own returns at their own expense.

BINDING AUTHORITY

By their signatures below, the individuals represent that they have express authority to enter into this agreement.

EFFECTIVE DATE

This agreement shall become effective upon its signing and approval of the respective City Council and County Commissioners Court.

LAST SIGNED this the _____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

GRAYSON COUNTY, TEXAS

BY: _____
DAVID PLYLER
MAYOR

BY: _____
BILL MAGERS
COUNTY JUDGE

ATTEST:

ATTEST:

BY: _____
LINDA ASHBY
CITY CLERK

BY: _____
WILMA BUSH
COUNTY CLERK

APPROVED:

APPROVED:

BRANDON S. SHELBY
CITY ATTORNEY

BY: _____
CRAIG PRICE
ASST. DISTRICT ATTORNEY



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. C. 3.

Meeting Date: 08/15/2016

Prepared By: Steve Ayers, Director of Community and Support Services

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6118

Authorizing the Execution of a Standard Form of Agreement Between Owner and Architect between the City of Sherman and Hidell & Associates Architects, Inc. for the Design of the Sherman Public Library Renovations and improvements

Issue:

A contract for professional services with Hidell & Associates Architects, Inc. to design the Library renovations and improvements

Background:

The City of Sherman Library facility was built in 1973; and the original building has not undergone any significant renovations or improvements during that period. The original building is sound and has served our community well; but, after decades of service, a Master Plan Study was conducted with the purpose of assessing and evaluating community needs, facilities/infrastructure, and the effectiveness/efficiency of operations. As a result of the study, it was determined that the Library is in need of a significant renovation and streamlining of services. It is our desire to contract with Hidell & Associates Architects, Inc. concerning the design, construction, and procurement of these renovations and improvements.

Origination:

City Managers Office

Financial Consideration:

The fee for professional services will be \$160,000, with funding available in the Capital Improvement Program Fund.

Staff Recommendation:

It is recommended that the contract for professional services with Hidell & Associates Architects, Inc. to design the Sherman Public Library renovations be approved.

Alternatives:

Those as may be directed by the City Council

Attachments

Resolution No. 6118

Standard Form of Agreement Between Owner and Architect - Draft

Fee Proposal

RESOLUTION NO. 6118

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HIDEELL & ASSOCIATES ARCHITECTS, INC. FOR THE DESIGN OF THE SHERMAN PUBLIC LIBRARY RENOVATIONS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute a Professional Services Agreement with Hidell & Associates Architects, Inc. for the design of the Sherman Public Library renovations, in accordance with all contract documents attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2016.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

DRAFT AIA[®] Document B101[™] – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the «Third » day of «August » in the year «2016 »
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

«City of Sherman
220 W. Mulberry Street
Sherman TX 75090 »
«Telephone Number: 903-892-7206 »

and the Architect:
(Name, legal status, address and other information)

«Hidell and Associates Architects »
«3033 Kellway Dr. Suite 120
Carrollton, Texas 75006»
«Telephone Number: 972-416-4666»

for the following Project:
(Name, location and detailed description)

«Sherman Public Library Renovation
«421 N. Travis St.
Sherman, TX 75090»
The project scope includes the demolition of an existing building addition and the renovation of approximately 16,000 square feet. The renovation will include a new roof, new mechanical system, new fire alarm, new ADA compliant restrooms, revised public and staff areas. The architect shall coordinate with the owner regarding work performed by the owner.»

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

ELECTRONIC COPYING of any portion of this AIA[®] Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

« »

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

- .1 Commencement of construction date:

«Spring 2017 »

- .2 Substantial Completion date:

«Spring 2018»

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

«\$1,000,000.00 per occurrence, \$2,000,000.00 aggregate»

.2 Automobile Liability

«\$1,000,000.00 combined single limit»

.3 Workers' Compensation

«\$1,000,000.00 statutory limits »

.4 Professional Liability

«\$1,000,000.00 per claim/\$2,000,000.00 aggregate, \$5,000 deductible »

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on and is not required to verify the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches, subject to Owner's budgetary restrictions. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect may consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect may consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare

Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 NEGOTIATED PROPOSALS

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by

- .1 procuring the reproduction of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors; and
- .3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work and the Architect shall not be a guarantor of the Contractor’s performance. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any reasonable time limits and mutually agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect’s decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.3.4 The term "certify" as used by the Architect shall mean to state or declare a professional opinion (in accordance with professional standards exercised by Architect's in the State of Texas) of conditions known at the time such certifications was made. The Architect's certification of certain information or conditions in no way relieves any other party from meeting requirements imposed by contract or other means, including commonly accepted industry standards.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. *(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)*

Additional Services	Responsibility (Architect, Owner or Not Provided)	Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below)
§ 4.1.1 Programming	Architect	Included in basic services
§ 4.1.2 Multiple preliminary designs	Architect	Included in basic services
§ 4.1.3 Measured drawings	Architect	May be required if electronic files of the original building documentation are not available
	Architect	May be required if electronic files of the original building documentation are not available
§ 4.1.4 Existing facilities surveys	Architect	Included in basic services
§ 4.1.5 Basic Site Evaluation and Planning	Architect	Included in basic services
§ 4.1.6 Building Information Modeling (E202™– 2008)	Not Provided	
§ 4.1.7 Civil engineering	Owner	Provided by Owner

§ 4.1.8	Landscape design	Owner	Provided by Owner
§ 4.1.9	Architectural Interior Design (B252™–2007)	Architect	Included in basic services
§ 4.1.10	Value Analysis (B204™–2007)	Not Provided	
§ 4.1.11	Detailed cost estimating	Not Provided	
§ 4.1.12	On-site Project Representation	Architect	Weekly
§ 4.1.13	Conformed construction documents	Not Provided	
§ 4.1.14	As-Designed Record drawings	Architect	Included in basic services
§ 4.1.15	As-Constructed Record drawings	Contractor	
§ 4.1.16	Basic Post occupancy evaluation	Architect/Owner	
§ 4.1.17	Facility Support Services (B210™–2007)	Not Provided	
§ 4.1.18	Tenant-related services	Not Provided	
§ 4.1.19	Coordination of Owner’s consultants	Owner	
§ 4.1.20	Telecommunications/data design	Owner	
§ 4.1.21	Security Evaluation and Planning (B206™–2007)	Owner	Owners vendor
§ 4.1.22	Commissioning (B211™–2007)	Not Provided	
§ 4.1.23	Extensive environmentally responsible design	Not Provided	
§ 4.1.24	LEED® Certification (B214™–2012)	Not Provided	
§ 4.1.25	Fast-track design services	Not Provided	
§ 4.1.26	Historic Preservation (B205™–2007)	Not Provided	
§ 4.1.27	Furniture, Furnishings, and Equipment Design (B253™–2007)	Architect	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect’s responsibility, if not further described in an exhibit attached to this document.

« »

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect’s schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner’s written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner’s schedule or budget for Cost of the Work, or procurement or delivery method;
 - .2 Services necessitated by the Owner’s request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;
 - .3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;
 - .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner’s consultants or contractors;
 - .5 Preparing digital data for transmission to the Owner’s consultants and contractors, or to other Owner authorized recipients;
 - .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
 - .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
 - .8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
 - .9 Evaluation of the qualifications of bidders or persons providing proposals;
 - .10 Consultation concerning replacement of Work resulting from fire or other cause during construction;
- or

- .11 Assistance to the Initial Decision Maker, if other than the Architect.
- .12 Required by municipal or other local building codes, fire, safety, and other inspectors after the municipality or other authority has issued a building permit or otherwise approved drawings, specifications or other documents as conforming with applicable municipal or other local regulations.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 «Two, (2) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .2 « one, (1) « visits to the site per week by the Architect over the duration of the Project during construction
- .3 ««Two, (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 ««Two, (2) inspections for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed within «twenty-four » («24 ») months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services. Owner represents and acknowledges that Owner's Representative is qualified to and shall carry out the duties and responsibilities of Owners' Designated Representative. The Owner's Designated Representative is authorized to act on the Owner's

behalf with respect to the project and the architect is entitled to rely on the decisions and instructions of the Owner's Designated Representative. The Owner's Designated Representative shall be responsibly available and present at scheduled meetings in order to provide information and decisions in a timely manner so as to not negatively impact the Architects schedule and/or the construction schedule. In the event that the Owner's Designated Representative fails to carry out his/her duties and/or changes a previous decision or instruction and/or fails to inform the Architect of the decision in a timely manner and such failure causes the Architect to incur cost, including but not limited to redoing work, the Owner shall reimburse the Architect for all time spent on the rework on an hourly basis.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided. The Owner shall contract licensed professional consultants for design, construction documentation and other services related to the Project. The contracts between the Owner and the Owner's consultants shall require the consultants to coordinate their drawings and other instruments of service with those the Architect and to advise the Architect of any potential conflicts between such documents. The Architect shall have no responsibility for the components of the Project designed by the Owner's consultants. The Architects review of consultants' drawings and other work is solely for consistency with the Architect's design concept for the Project. The Architect shall be entitled to rely on the technical sufficiency and timely delivery of documents and services furnished by the Owner's consultants, as well as on the computations performed by those consultants in connection with such documents and services, and shall not be required to review or verify those computations or designs for compliance with Applicable Laws or Governing Authority(s) Requirements. The Owner shall require Owner-retained consultants to provide any information and support documentation that the Architect deems reasonably appropriate or necessary. The Architect shall not be liable and the Owner, Owner's successors, Assigns and Agents waives all claims against the Architect, for damages sustained and losses and expenses incurred by the Owner resulting from any services performed by Owner-retained consultants.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement.

The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect and architects consultants, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of

Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 Waiver of Consequential Damages. Notwithstanding any other provision of this agreement, and to the fullest extent permitted by law, neither the Client, the Architect, or their respective officers, directors, partners, employees, contractors or sub-consultants shall be liable to any other or any third party beneficiary claiming under the Agreement: or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project of this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any damages or losses associated with data stored within or processed by storage, communication or other data processing equipment of any kind, and any other consequential damages that either party may have incurred from and any case of action including but not limited to negligence and breach of contract, even if such party has been advised of the possibility of such losses or damages. Both the Client and Architect shall require similar waivers of consequential

damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this Project.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of notice, unless stayed for a longer period by agreement of the parties or court order. The Owner and the Architect further agree to include a similar mediation provisions in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors or consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation and then litigation as the primary method for dispute resolution between the parties to those agreements.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☐ Litigation in a court of competent jurisdiction

☒ Other (Specify) Mediation

« »

IF THE PARTIES FAIL TO RESOLVE THE DISPUTE THROUGH NEGOTIATION IN ACCORDANCE WITH SECTION 8.2 AND LITIGATION IS COMMENCED, EACH PARTY EXPRESSLY AND KNOWINGLY WAIVES ANY RIGHT TO A JURY TRIAL IN SUCH PROCEEDINGS.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated

§ 9.8 The Owners rights to use the Architects Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site. However, if the Architect becomes aware of the existence of hazardous materials at the site, Architect shall give written notice to the Owner. It is acknowledged by both parties that Architect's scope of service does not include any services related to asbestos or hazardous or toxic materials. In the event Architect or any other party encounters asbestos or hazardous or toxic materials at the job-site, or should it become known in any way that such materials may be present at the job-site or in any adjacent areas that may affect the performance of Architect's service, Architect may, at his or hers option and without liability for consequential or other damages, suspend performance of services on the project until the Owner retains appropriate specialist consultants or contractors to identify, abate and/or remove the asbestos or hazardous or toxic materials and warrant that the job-site is in full compliance with applicable laws and regulations. Architect shall give notice of the Owner of the discovery of hazardous materials before Architect suspends performance of services on the project. To the extent permitted by law, Owner agrees to indemnify, defend, and hold Architect harmless from all claims, expenses, and damages arising from or related to, hazardous materials including asbestos-containing materials that are or may be found to exist in the Project.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

§ 10.9 Owner and Architect understand, acknowledge, and agree that Architect shall be acting as an independent contractor at all times during the performance of this agreement and no provisions or obligation expressed or implied in this agreement shall create an employment or agency relationship.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

«The Architect shall be compensated \$132,000 for professional services related to the design and construction of the building. The architect shall be compensated \$28,000 for the furniture design and procurement. »

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

«Fixed fee as approved by the City or hourly rates based on rates identified in 11.7. »

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

«Fixed fee as approved by the City or hourly rates based on rates identified in 11.7.»

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus «Ten» percent («10.00» %), or as otherwise stated below:

« »

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	«fifteen »	percent (	«15 »	%)
Design Development Phase	«twenty »	percent (	«20 »	%)
Construction Document Phase	«forty »	percent (	«40 »	%)
Bidding or Negotiation Phase	«five »	percent (	« 5 »	%)
Construction Phase	«twenty »	percent (	«20 »	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of

the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

« »	
Employee or Category	Rate
Principal	\$200.00 per hour
Project Architect	\$175.00 per hour
Sr. Architect	\$150.00 per hour
Intern Architect	\$100.00 per hour
CADD	\$100.00 per hour

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- 1 Fees paid for securing approval of authorities having jurisdiction over the Project;
- 2 Printing, reproductions, plots, standard form documents;
- 3 Postage, handling and delivery;
- 4 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- 5 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus «five » percent («5 » %) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of «zero » (\$ «0.00 ») shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid «thirty » («30 ») days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

«Ten percent » % «10% » per annum, but in no event higher than the highest rate allowed by law.

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in

the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

«§ 12.1 WARRANTIES

Any language, term, or condition of this agreement to the contrary notwithstanding. THE ARCHITECT MAKES NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE, REGARDING THE ARCHITECT'S SERVICES, WHICH WARRANTIES ARE EXPRESSLY DISCLAIMED. »

«§ 12.2 RESPONSIBILITY FOR PRODUCT SUITABILITY

Any language, term, or condition of this agreement to the contrary notwithstanding, with regard to new equipment, materials, and products (herein called products) required by the Architect's construction documents, it is understood the Architect is relying on stated and implied representations made by the manufacturers, suppliers and installers of such products as being suitably fit for their intended purposes. The Architect is not responsible for the products failure to perform consistent with those representations.

«§ 12.3 NO FIDUCIARY RESPONSIBILITY OF THE ARCHITECT TO THE OWNER

The provisions of this agreement constitute the complete responsibilities and define the relationship of the Owner and Architect: moreover nothing herein establishes a fiduciary responsibility of the Architect to the Owner.

«§ 12.4 RESPONSIBILITY FOR CONSTRUCTION COST

For projects on which a General Contractor or Construction Manager is responsible to furnish pricing during the design and subsequent phases of the project, the Architect shall have the right to rely on cost information furnished by the General Contractor or Construction Manager. The Architect shall assist the Owner in the Owner's review of the Contractor's or Construction Manager's pricing, but does not accept responsibility for the accuracy of the General Contractor's or Construction Manager's estimates or other pricing work in so doing. The Architect shall not re-design or provide other services required of the Architect in the event on the Contractor's or Construction Manager's failure to provide such pricing in a timely manner, unless the Architect is compensated by the Owner for the additional services rendered.

«§ 12.5 DESIGN CONTINGENCY

The Owner understands and acknowledges that although the Instruments of Service shall be prepared within the Standard of Care as stated in paragraph 2.2 of this Agreement, the Contractor may require additional information from the Architect to clarify and coordinate design intent shown in the Construction Documents that result in increases in the Construction Cost. Therefore, the Owner agrees to include a contingency in the Owner's construction budget to pay for construction cost arising from such issues and TO RELEASE THE ARCHITECT FROM LIABILITY FOR DAMAGES ARISING FROM RELATED INCREASES IN PROJECT CONSTRUCTION COST that are in aggregate less than two (two percent) of the Construction Cost. For the purpose of this paragraph, **damages** are defined as the cost of construction relative to the Project added by Change Order that is more than the cost would have been if the information for that construction had been included in the original Construction Documents.

«§ 12.6 OMITTED PROJECT COMPONENTS

If a component of the Project is omitted from the Contract Documents due to the negligence of the Architect, Architect will not be liable to the Owner to the extent of any betterment or value added to the Project. Specifically, the Owner will be responsible for the amount it would have paid for the component if it had been included in the Contract Documents. Further, if it is necessary to replace a component of the Project due the negligence of the Architect, Architect will be not liable to the Owner for any enhancement or upgrade of the component beyond what was originally included in the Contract Documents. In addition, if the component has an identifiable useful life that

is less than the building itself, the damages of the Owner shall be reduced to the extent that the useful life of the component will be extended by the replacement thereof.

«§ 12.7 RECORD DRAWING DISCLAIMER

To the extent that the Architects scope includes preparation of record Drawings, Owner acknowledges and agrees that Architect is relying on the information provided by the Contractor and assumes that the information contained in the as-built drawings provided by the Contractor is accurate and correct. Neither Architect, nor any of its consultants or their employees, makes any warranty, expressed or implied, or assumes any legal liability or responsibility for the accuracy, reliability, completeness and/or usefulness of any information contained in the Contractor's as-built drawings. Architect and Architect's consultant's disclaim any responsibility and/or liability for errors contained in the Record Drawings to the extent such error is caused by incorrect information provided by the Contractor.

«§ 12.8 LIABILITY APPORTIONED TO COMPENSATION

TO THE FULLEST EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE ARCHITECT AND THE ARCHITECTS OFFICERS, DIRECTORS, PARTNERS, EMPLOYEES AND SUBCONSULTANTS, AND ANY OF THEM, TO THE OWNER AND ANYONE CLAIMING BY OR THROUGH THE OWNER, FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES, INCLUDING ATTORNEY'S FEES AND COST AND EXPERT-WITNESS FEES AND COST OF ANY NATURE WHATSOEVER, OR CLAIMS EXPENSES RESULTING FROM OR IN ANY WAY RELATED TO AN INDIVIDUAL PROJECT OR THE AGREEMENT FROM ANY CAUSE OR CAUSES SHALL NOT EXCEED THE TOTAL COMPENSATION RECEIVED BY THE ARCHITECT UNDER THIS AGREEMENT, FOR THE PROJECT. IT IS INTENDED THAT THIS LIMITATION APPLY TO ANY AND ALL LIABILITY OR CAUSE OF ACTION, HOWEVER ALLEGED OR ARISING, UNLESS OTHERWISE PROHIBITED BY LAW.

«§ 12.9 WAIVER OF SUBROGATION

To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in the General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties.

«§ 12.10 COPYRIGHT INDEMNITY

Owner warrants to Architect that it is the owner of all material, methods, systems or other information that it provides Architect in connection with this Agreement. Owner shall defend, indemnify, and hold harmless Architect, its agents, employees, affiliates, and representatives from all suits or claims of infringement of any intellectual property rights arising out of any material, methods, systems or other information provided by Owner to the Architect, and Owner shall be liable for all loss sustained by the Architect, including all damages, costs, and expenses of whatsoever kind or character, including, but not be limited to, attorney's fees and expenses incurred by Architect, its agents, employees, affiliates, and representatives. Owner shall require this same indemnity from the Contractor/Construction Manager to the Architect, its agents, employees, affiliates, and representatives in the Contract for Construction between Owner and Contractor/Construction Manager.

«§ 12.11 NOT USED

«§ 12.12 NOT USED

«§ 12.13 MARKETING

Owner gives Hidell and Associates Architects communications representatives permission to externally promote and market the architectural design and/of services provided by the firm to media outlets, industry organizations and other external target audiences on a national and global scale. Hidell and Associates Architects shall coordinate efforts with the Owner before commencing with communications strategies.

«§ 12.14 NOT USED

«§ 12.5 STATEMENT OF JURISDICTION

The Texas Board of Architectural Examiners has jurisdiction over complaint regarding the professional practice of persons registered as architects or interior designers in Texas. The Board may be contacted: P.O. Box 12337, Austin Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin Texas 78701-3942, Phone 512-305-9000

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™–2007, Standard Form Agreement Between Owner and Architect

This Agreement entered into as of the day and year first written above.

OWNER

(Signature)

« »«», »

(Printed name and title)

ARCHITECT

(Signature)

«William Hidell AIA »«Principal »

(Printed name and title)

August 1, 2016

Steve Ayers, Director of Community Support
City of Sherman
220 W. Mulberry Street
Sherman, Texas 75090

Re; Architectural Fee Proposal
Sherman Public Library Renovation

Dear Steve,

We are pleased to submit our professional fee for architectural and engineering services to renovate the existing Sherman Public Library facility. Building on our previous work with the city to establish a conceptual design, we understand the scope of the project to consist of the following:

Assumptions for Project Budget:

Overall Project Budget	\$1,600,000 to \$1,700,000
------------------------	----------------------------

Assumptions for Project Scope:

- Demolition of the existing building addition
- Selective renovation of the original facility (approx. 16,000s.f.) based on overall budget
- New ADA compliant restrooms
- New single ply roof system
- New roof top mechanical system
- New fire alarm system (performance specification)
- Removal of existing mechanical system to recapture floor area
- Limited renovation of the exterior walls as required for new openings
- New lighting throughout facility
- Distribution of additional data throughout facility (designed by third party vendor)
- New flooring throughout
- New ceilings throughout
- Existing exterior window systems to remain
- Exterior wall configuration to remain
- Limited renovation of existing interior walls based upon overall budget
- New interior paint throughout facility
- New library furniture. (Some furniture will remain based on overall budget)

Professional Architectural and Engineering Scope Assumptions:

- HAA will coordinate with City of Sherman Staff regarding scope of work performed by City Crews, which may include but is not limited to the following:
 - Site Landscaping
 - New monument sign with digital display
 - Parking lot paving
- HAA will coordinate with City of Sherman engineers regarding civil engineering work for the project including underground utility work, site grading and paving. It is our understanding the City Engineering staff will provide any documents required for bidding and construction.
- HAA has excluded civil engineer services and architectural landscape services from our scope of work base on the city performing the work.
- HAA will provide a site masterplan concept to identify possible future site amenities
- HAA will work with a third party vendor hired by the city to provide new data and audio/visual equipment. We will identify empty conduit, raceway, back box and power requirements on our drawings to be installed by the contractor. Our professional services do not include the design of any network data equipment or cabling.
- HAA will be provided all existing facility documentation (original construction drawings for facility and expansion)
- HAA will utilize the AutoCad 2010 format to create all construction documents
- HAA furniture design services shall include selection of new furniture, and coordination of finishes. Our fee assumes the City will purchase the furniture via state or federal contract (GSA, BuyBoard, TMAS).

Professional Services Fee:

Construction Budget Design Assumption	\$1,250,000
Furniture Budget Assumption	\$286,000
Professional Fee (Building Construction)	\$132,000
Furniture Design	\$28,000
Total Professional Fee	\$160,000

We are excited and pleased to be working with you and city staff again and think this will be a project that we will all be proud of.



Bill Hidell, Principal
Hidell and Associates Architects

Cc; Aaron Babcock



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. D. 1.

Meeting Date: 08/15/2016

Prepared By: Mark Gibson, Director of Utilities

Approved By: Robby Hefton, City Manager

Caption:

*** CHANGE ORDER NO. 1**

Approving Greater Texoma Utility Authority's Intent to Execute Change Order No. 1; Sherman Eastside Outfall Return Sewer; Lynn Vessels Construction, LLC.; \$19,971.50 Increase

Issue:

To consider approval of Change Order No. 1 for the Sherman Eastside Outfall Return Sewer with Lynn Vessels Construction, LLC. in the amount of a \$19,971.50 increase

Background:

Change Order No. 1 is a final, reconciliatory change order to adjust the final project quantities for the Sherman Eastside Outfall Return Sewer project. The extra costs were due to several minor piping alternations to optimize the sewer route and an extension of the bore and case across State Highway 11 to avoid existing utilities.

Origination:

Utility Administration

Financial Consideration:

The change order results in a \$19,971.50 increase in the contract amount, yielding a final contract price of \$809,449.01.

Staff Recommendation:

It is recommended that the Greater Texoma Utility Authority's intent to approve Change Order No. 1 be approved.

Alternatives:

As may be directed by the City Council

Attachments

Change Order No. 1

Location Map

CHANGE ORDER

No. 1

PROJECT Sherman's Eastside Outfall Return Sewer

DATE OF ISSUANCE Aug. 3, 2016

EFFECTIVE DATE _____

OWNER Greater Texoma Utility Authority

OWNER's Contract No. NA

CONTRACTOR Lynn Vessels Construction LLC

ENGINEER Timothy L. Morris, P.E.

You are directed to make the following changes in the Contract Documents:

Description: Quantity adjustments

Reason for Change Order: Reconcile contract to value of constructed work.

Attachments: Schedule of Changes, WCD 1, WCD 2, & WCD 3

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ 789,477.51	Original Contract Times Substantial Completion: Ready for Final Payment:
Net changes from previous Change Orders No. <u> </u> to <u> </u> . \$	Net change from previous Change Orders No. <u> </u> to <u> </u> . Days
Contract Price prior to this Change Order \$	Contract times prior to this Change Order Substantial Completion: Ready for Final Payment:
Net Increase of this Change Order \$ 19,971.50	Net Increase (Decrease) of this Change Order Days
Contract Price with all approved Change Orders \$ 809,449.01	Contract Times with all approved Change Orders Substantial Completion: Ready for Final Payment:

RECOMMENDED:

Morris Engineers

By: [Signature]
Engineer (Auth. Signature)

Date: 8/3/2016

APPROVED:

Greater Texoma Utility Authority

By: _____
Owner (Auth. Signature)

Date: _____

APPROVED:

City of Sherman

By: _____
City (Auth. Signature)

Date: _____

ACCEPTED:

Contractor

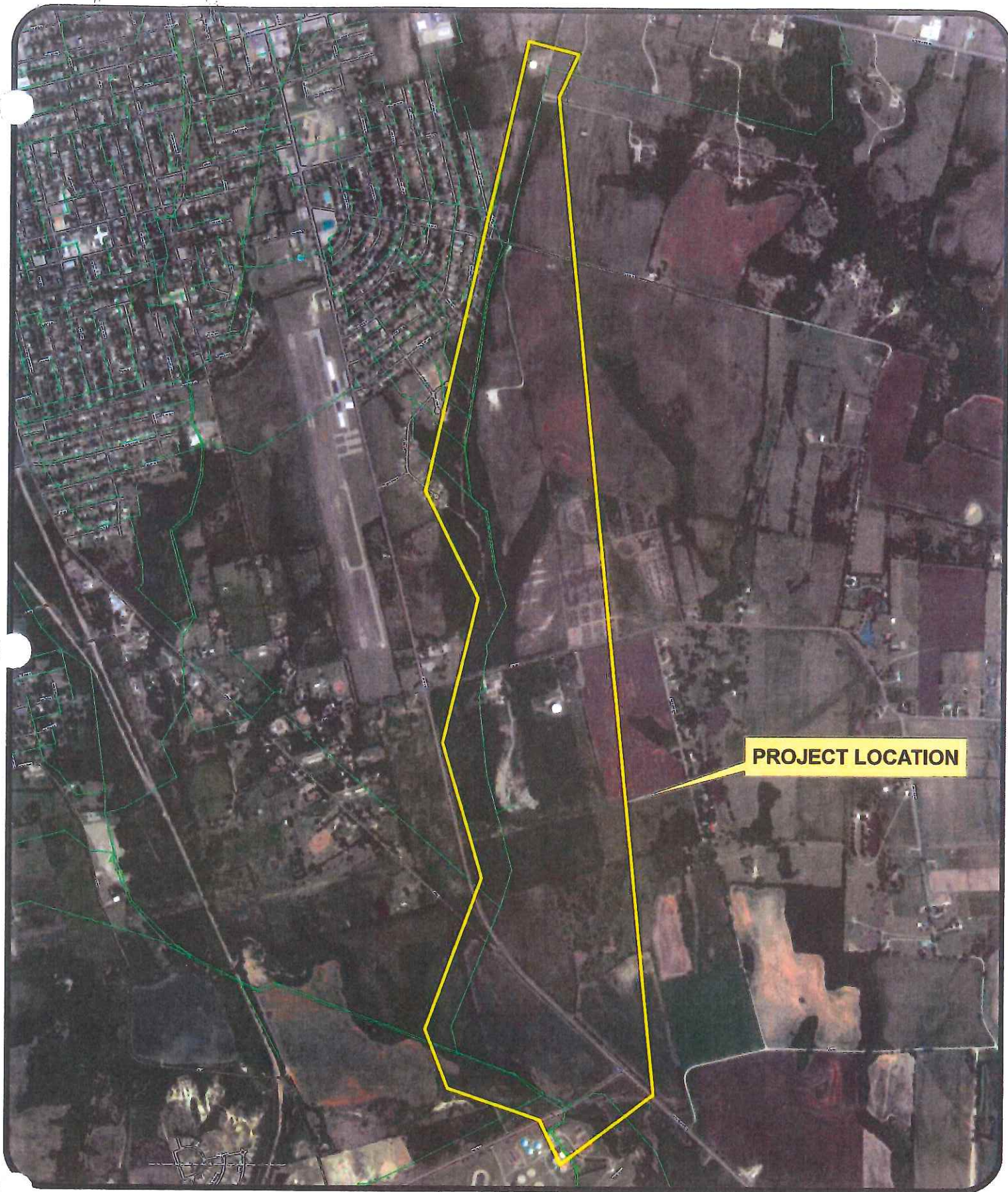
By: [Signature]
Contractor (Auth. Signature)

Date: 8-4-2016

SCHEDULE OF CHANGES
GREATER TEXOMA UTILITY AUTHORITY
CITY OF SHERMAN EASTSIDE OUTFALL RETURN SEWER

Lynn Vessels Const., LLC
P.O. Box 1212
Sherman, Texas 75091

ITEM	UNITS	QTY	UNIT COST	AMOUNT	ADD 4/15/15		ADD 11/3/15		ADD 12/4/15		ADD 6/1/16		ADD 8/2/16		FINAL	
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1 24" SEWER	0'-6"	LF	401	\$53.01		\$21,257.01									401	\$21,257.01
	6'-8"	LF	583	\$55.73		\$32,490.59									583	\$32,490.59
	8'-10"	LF	70	\$61.30		\$4,291.00									70	\$4,291.00
2 21" SEWER	6'-8"	LF	317	\$49.35		\$15,643.95									317	\$15,643.95
	8'-10"	LF	425	\$54.92		\$23,341.00									425	\$23,341.00
	10'-12"	LF	58	\$59.23		\$3,435.34									58	\$3,435.34
3 18" SEWER	6'-8"	LF	351	\$47.43		\$16,647.93									351	\$16,647.93
	8'-10"	LF	1209	\$51.10		\$61,779.90									1,209	\$61,779.90
	10'-12"	LF	3926	\$56.23		\$220,758.98									3,926	\$220,758.98
	12'-14"	LF	2144	\$63.93		\$137,065.92									2,144	\$137,065.92
4 12" SEWER, ALL DEPTHS	14'-16"	LF	85	\$87.03		\$7,397.55									85	\$7,397.55
		LF	47	\$70.75		\$3,325.25	60	\$4,245.00							107	\$7,570.25
5 8" SEWER ALL DEPTHS		LF	232	\$26.95		\$6,252.40					51	\$353.75			112	\$7,924.00
6 6" SEWER, ALL DEPTHS		LF	60	\$30.00		\$1,800.00					51	\$1,374.45			283	\$7,626.85
7 48" MANHOLE	8'-10"	EA	5	\$2,756.60		\$13,783.00					-60	-\$1,800.00			0	\$0.00
	10'-12"	EA	9	\$3,061.30		\$27,551.70									5	\$13,783.00
	12'-14"	EA	8	\$3,366.00		\$26,928.00	1	\$3,366.00	1	\$3,061.30					10	\$30,613.00
8 B & G MH COVERS		EA	18	\$55.00		\$990.00									9	\$90,294.00
9 MH DROPS		EA	2	\$553.85		\$1,107.70							1	\$55.00	19	\$1,045.00
10 MH VENTS		EA	6	\$1,019.33		\$6,115.98									2	\$1,107.70
11 MH PROTECTIVE COAT		LF	14	\$170.50		\$2,387.00									6	\$6,115.98
12 B/C SH 11		EA	1			\$61,769.29									14	\$2,387.00
13 REPAIR ASPH RD		LF	25	\$27.87		\$696.75			20	\$9,151.00						\$70,920.29
14 REPAIR GRAVEL RD		LF	25	\$13.20		\$330.00									25	\$696.75
15 INVERTED SIPHON		EA	1			\$62,667.00									25	\$330.00
16 STEEL ENCASEMENT		LF	80	\$135.06		\$10,804.80									1	\$62,667.00
17 DESTRUCT MH		EA	26	\$165.00		\$4,290.00									80	\$10,804.80
18 TEP		LF	9693	\$0.55		\$5,331.15					1	\$165.00			27	\$4,455.00
19 SWPPP		LF	9828	\$0.94		\$9,238.32									9,693	\$5,331.15
TOTAL						\$789,477.51		\$7,611.00		\$3,061.30		\$9,151.00		\$93.20	9,828	\$9,238.32
CONTRACT AMOUNT						\$789,477.51		\$797,088.51		\$800,149.81		\$809,300.81		\$809,394.01		\$809,449.01





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. E. 1.

Meeting Date: 08/15/2016

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

OTHER BUSINESS

Providing for the Ratification of the Property Tax Increase

Issue:

To ratify the property tax increase reflected in the 2016-2017 Operating Budget

Background:

Texas Local Government Code Section 102.007 requires that a **record** vote separate from both the adoption of the budget and the adoption of the tax rate be made to disclose the amount and percentage increase of the proposed property tax revenue as compared to the prior year budget. The 2016-2017 Operating Budget contains \$1,573,000 and 17% more revenue from property taxes than was originally budgeted in the prior year, of which \$535,000 is tax revenue from new property.

Origination:

Director of Finance

Financial Consideration:

There is no cost associated with this item.

Staff Recommendation:

The staff recommends the Council, **by motion and order**, ratify the property tax increase.

Alternatives:

This action is required by State law; therefore, no alternatives are recommended by the staff.



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. E. 2.

Meeting Date: 08/15/2016

Prepared By: Mary Lawrence, Director of Finance

Approved By: Robby Hefton, City Manager

Caption:

OTHER BUSINESS

Receive Customer and Utility Services Manager Angela Gurley's Presentation on the City of Sherman's Advanced Metering Infrastructure

Issue:

Presentation on the City's Advanced Metering Infrastructure (AMI)

Background:

During the Budget Workshop on June 21, 2016, the staff recommended updating the current drive-by meter reading system with a more advanced system that uses collectors and repeaters positioned throughout the city to gather meter data for analysis and billing.

Origination:

Director of Finance Mary Lawrence

Financial Consideration:

The Draft Budget for 2016-2107 includes \$393,800.00 to update the first of four utility zones in the city. Implementation of one zone per year is planned for each of the next three years. Since year one includes the initial costs for software and other one-time implementation costs, years two through four will be from forty to sixty percent less than year one.

Staff Recommendation:

There is no action required by the City Council.



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. E. 3.

Meeting Date: 08/15/2016

Prepared By: Don Keene, Assistant City Manager

Approved By: Robby Hefton, City Manager

Caption:

OTHER BUSINESS

Consider the Abatement of Substandard Structures at the Following Locations:

- 523 East Evergreen Street (Kerrs Bloomfield Addn, Block 4, Lot 1), William Lee Hughley Estate, Owner
- 2001 South East Street (Southside Addn, Block 46, Lot W 82' 12), Boyd Belinda Lee, Owner

Issue:

To consider the demolition of substandard structures at 523 East Evergreen Street and 2001 South East Street

Background:

The City's Substandard Structure Code provisions encourage property owner maintenance in order to reduce blight throughout the city. While the program has seen some success, there have been challenges with absentee ownership. In an effort to streamline the process and allow the City to more effectively manage the program, at the April 4, 2016 meeting, the City Council adopted Ordinance No. 5945 to delete the code provisions relating to a Substandard Structure Commission and to place direction for the abatement of substandard structures in the hands of the City Council.

The properties at 523 East Evergreen Street and 2001 South East Street are the second group of substandard structures to be presented to the City Council under the revised program. It has been determined through a detailed inspection process that the above structures are dilapidated and/or unsafe and a nuisance to the neighborhood. We have followed the procedures to post, notify and publish notice of this public hearing to receive input from persons who have a legal interest in the properties.

Origination:

Mayor and City Council
City staff

Financial Consideration:

Approximate Abatement Costs:

- 523 East Evergreen Street: \$5,000.00 - \$7,000.00
- 2001 South East Street: \$3,000.00 - \$5,000.00

Funds are available in the current budget for these demolitions.

Staff Recommendation:

It is recommended that the Council direct staff to declare the structures a nuisance and unsafe and authorize staff to proceed with the demolition process.

Alternatives:

As directed by the Council

Attachments

Ordinance No. 5945

Overall Location Map

523 East Evergreen Street - Location Map

2001 South East Street - Location Map

Summary of Substandard Structures

523 East Evergreen Street - Backup Information

2001 South East Street - Backup Information

523 East Evergreen Street - Photos

2001 South East Street - Photos

ORDINANCE NO. 5945

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES, ENTITLED "BUILDING REGULATIONS", AT ARTICLE 3.06, ENTITLED "HOUSING CODE", DIVISION 2, ENTITLED "DANGEROUS BUILDINGS", SECTIONS 3.06.010, 3.06.012, 3.06.014, 3.06.015, 3.06.016, 3.06.017, AND 3.06.018, AND DELETING IN ITS ENTIRETY SECTION 3.06.011; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Chapter 3, Article 3.06, Division 2, Section 3.06.010 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.010 Definitions

The words and phrases contained herein shall have the following meaning ascribed to them unless the context states otherwise:

~~(a) — Board. The Standard Unsafe Building Code Board of Adjustments and Appeals.~~

~~(b)~~ (a) Building. Includes, but is not limited to, any building, fence, awning, canopy, sign, shed, garage, house, tent, trailer or other structure whatsoever.

~~(c)~~ (b) Dangerous building. Any building that does not comply with the minimum standards, as defined herein.

~~(d)~~ (c) Minimum standard. The minimum standards for continued use and occupancy of a building as set forth in section 3.06.003 herein.

~~(e)~~ (d) Owner of record. Any person, agent, firm, corporation or governmental agency shown to be the owner or owners of a building in:

- (1) The real property, assumed name, or appraisal district record of the county;
- (2) The tax or utility records of the city; or
- (3) The records of the secretary of state.

(f) (e) Public nuisance.

- (1) Whatever is dangerous to human life or health; whatever renders the ground, water, air or food hazardous to human life, or health, or that is offensive to the senses; or that is or threatens to become detrimental to the public health; or
- (2) Any building that creates a hazard to health, safety, comfort or welfare is a public nuisance.

SECTION 2. That Chapter 3, Article 3.06, Division 2, Section 3.06.011 of the Code of Ordinances of the City of Sherman, Texas be and is hereby deleted in its entirety:

~~Sec. 3.06.011 Substandard structure commission~~

~~(a) — A substandard structure commission (“commission”) is hereby created and established for the express purpose of providing for the final interpretation and implementation of the provisions of this article. The commission shall consist of three (3) members and two (2) alternates who are not employees of the jurisdiction having authority and shall be appointed by the council. The composition of the board [commission] shall be architects, engineers, real property owners, or members at large from the electrical, plumbing, air conditioning, construction or housing industry.~~

~~(b) — Two (2) members of the commission shall constitute a quorum. In the application of any provisions of this code, affirmative votes of the majority present, but not less than two affirmative votes, shall be required. A board [commission] member shall not act in a case in which he has a personal interest.~~

SECTION 3. That Chapter 3, Article 3.06, Division 2, Section 3.06.012 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.012 Abatement of substandard structures

- (a) It shall be unlawful for any owner or other person in control of a building to allow that building to be in a condition that does not conform to the minimum standards.
- (b) Any building that does not conform to the minimum standards is hereby declared to be a public nuisance and shall be subject to abatement by repair, demolition, or removal as necessary upon the issuance of an order to abate issued by the ~~commission~~ *City Council* in accordance with the procedures specified in this article.

SECTION 4. That Chapter 3, Article 3.06, Division 2, Section 3.06.014 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.014 Inspection and notice of abatement

- (a) The city manager shall designate an appropriate official ("building official") of the city to inspect or cause to be inspected any building that he has probable cause to believe does not meet the minimum standards. If the inspecting official is unable to obtain permission to search the building from the owner or a person in control of the premises, the city shall apply for an administrative search warrant pursuant to Texas Code of Criminal Procedure section 18.05, as amended, unless an exception to the warrant requirement exists.
- (b) After completing the inspection, the inspecting official shall determine if the building is a substandard structure.
- (c) After an initial determination that a building is a substandard structure, the inspecting official will notify the owner of record of the building, by certified mail, return receipt requested, of the nature of the violation(s) of the minimum standards.
- (d) The inspecting official shall also notify the owner of record of the building, by certified mail, return receipt requested, that the building is a substandard structure and that the owner must repair, demolish, or remove the building for the good of the public health, safety and welfare.
- (e) The inspecting official shall also notify the owner of record of the building, by certified mail, return receipt requested, that if said violations have not been cured after a period of thirty (30) days the inspection official ~~will~~ *may* cause a hearing to be held ~~with the substandard structure commission before the City Council~~ in accordance with this article.
- (f) A notice shall be posted on the dangerous building as follows:

"THIS BUILDING IS A SUBSTANDARD STRUCTURE ACCORDING TO THE MINIMUM STANDARDS SET FORTH IN THE OFFICIAL CODE OF THE CITY OF SHERMAN, CHAPTER 3, ARTICLE 3.06 AND THE OWNER MUST REPAIR, DEMOLISH OR REMOVE IT.

CONTACT _____ AT _____ FURTHER INFORMATION.

DATE: _____"

SECTION 5. That Chapter 3, Article 3.06, Division 2, Section 3.06.015 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.015 ~~Commission's~~ Order to Abate

- (a) General. Whenever the building official has inspected or caused to be inspected any structure or lot and has found and determined that such structure or lot is substandard, he may commence proceedings to cause repair, rehabilitation, or demolition of the structure or lot.

(b) Notice and administrative order to abate. The building official shall issue a notice and administrative order to abate a substandard structure or lot. The notice and administrative order shall contain:

- (1) The street address and a legal description sufficient for identification of the premises upon which the structure is located.
- (2) A statement that the building official has found the structure or lot to be substandard with a brief and concise description of the conditions found to render the structure or lot substandard under the provisions of this chapter.
- (3) A statement of the action recommended to be taken as determined by the building official as follows:
 - (A) If the building official has determined that the structure or lot must be repaired or remediated, the administrative order shall require that all required permits be secured and work physically commenced within thirty (30) days from the date of the administrative order.
 - (B) If the building official has determined that the structure must be demolished, the administrative order shall require that all required permits be secured and work physically commenced within thirty (30) days from the date of the administrative order.
- (4) A statement advising that a notice of hearing is forthcoming and a description of the hearing. The hearing shall provide the ~~commission~~ *City Council* the means to consider or determine whether a structure or lot complies with the standards set forth herein and to consider or determine whether a structure or lot must be repaired or demolished, as recommended by the building official in the notice and administrative order.
- (5) Statements advising that if the owner or owners of record are in full agreement with a demolition order, and that if the owner or owners of record are financially unable to abate such nuisance, then the owner or owners of record may grant the city written permission to abate said nuisance, and, in doing so shall grant the city a lien against the real property as described in this article.

(c) Notice of hearing. The building official shall give notice of a public hearing to all known owners; lienholders, or mortgagees for the ~~commission~~ *City Council* to consider or determine whether a structure or lot complies with this code and to consider or determine whether a structure or lot must be repaired, secured or demolished. The notice shall be mailed and posted as provided herein, and published in the official newspaper of the city on one occasion, on or before the tenth (10th) day before the date of the hearing. The notice of hearing shall contain:

- (1) The name and address of the owner of the affected property, if known;

- (2) A legal description of the property, as well as the physical address;
- (3) A description of the hearing;
- (4) The date, time, and place of the public hearing. This date shall be established not less than ten (10) days from the date of the administrative order;
- (5) A statement advising that securing the required permits and physically commencing the required action shall be considered as intent to comply with the administrative order to abate, and that the hearing shall be temporarily postponed. Should abatement halt, or not progress at a rate determined to be reasonable by the building official, the hearing shall be recalled; and
- (6) Statement that the owner; lienholder; or mortgagee will be required to submit at the hearing proof of the scope of any work that may be required to comply with this article and the time it will take to reasonably perform the work.

(d) Service of notice and administrative order to abate and notice of hearing. The notice of the administrative order to abate, the notice of hearing and any supplemental notices or orders shall be served upon the owner; lessor, lienholder; and mortgagees of record and occupant, if different than the owner of the structure or lot. Service of these notices and orders shall be made upon all persons entitled thereto either personally or by mailing a copy of such notice by certified mail, return receipt requested, and an optional second copy by regular mail, to each such person at his address as it appears on the county tax rolls, or as discovered by due diligence, as defined by subsections (d)(1)–(d)(6) of this section, and the notice shall be posted on the front door of each improvement situated on the affected property or as close to the front door as practical. The following of these procedures shall be prima facie evidence of notification. If a certified notice is returned as refused or unclaimed, the validity of the notice is not affected, and the notice shall be deemed delivered. The city has satisfied the requirements of this section to make a diligent effort to determine the identity and address of an owner, a lienholder, or a mortgagee if the city searches the following records:

- (1) County real property records of the county in which the building is located;
- (2) Appraisal district records of the appraisal district in which the building is located;
- (3) Records of the secretary of state;
- (4) Assumed name records of the county in which the building is located;
- (5) City tax records; and
- (6) City utility records.

(e) Filing of notice and administrative order at the county. A copy of the notice and any administrative orders, or such orders as may be issued pursuant to these provisions, shall be filed

with the county deed records in the county where the property is located. The notice must contain the name and address of the owner of the affected property if that information can be determined from a reasonable search of the instruments on file in the office of the county clerk, or upon a due diligence search as set forth herein, a legal description of the affected property, and a description of the proceeding. The filing of said notice and any said orders, is binding on subsequent grantees, lienholders, or other transferees of an interest in the property who acquire such interest after the filing of said notice or any said orders, and constitutes notice of said hearing and notice of any said orders, on any subsequent recipient of any interest in the property who acquires such interest after the filing of said notice or filing of any said orders.

(f) Meeting/public hearing. During an officially convened meeting, the ~~commission~~ *City Council* shall hold a public hearing on each case and shall hear such testimony as may be presented by any department of the city, the housing inspector, or the owner, occupant, mortgagee or any other person having an interest in such building to determine whether a building complies with the standards of this code. The owner, lienholder, or mortgagee has the burden of proof to demonstrate the scope of any work that may be required to comply with this code and the time it will take to perform the work. After all testimony has been received, the public hearing shall be closed and the ~~commission~~ *City Council* shall deliberate on the case in open session. ~~The commission shall make written findings of fact from the testimony offered as to whether the building complies with the standards of this code.~~

~~(1) After the meeting, if~~

~~If a building is found in violation of the standards set forth herein, the~~ *commission City Council* may order that the building be secured, repaired, removed, or demolished by the owner within a reasonable time ~~as provided herein~~. The ~~commission~~ *City Council* reserves the right to determine what is a reasonable amount of time to perform the ordered work.

~~(2) The commission shall require the owner, lienholder, or mortgagee of the building to, within thirty (30) days:~~

~~(A) Secure the building from unauthorized entry or use; or~~

~~(B) Repair, remove, or demolish the building, unless the owner, lienholder, or mortgagee establishes at the hearing that the work cannot reasonably be performed within thirty (30) days.~~

~~If the commission allows the owner, lienholder, or mortgagee more than thirty (30) days to repair, remove, or demolish the building, the commission shall establish specific schedules for the commencement and performance of the work and shall require the owner, lienholder, or mortgagee to secure the property in an approved manner from unauthorized entry while the work is being performed, as determined by the commission.~~

~~(3) The commission may not allow the owner, lienholder, or mortgagee more than ninety (90) days to repair, remove, or demolish the building or fully perform all~~

~~work required to comply with the order unless the owner, lienholder, or mortgagee:~~

- ~~(A) — Submits a detailed plan and time schedule for the work at the hearing; and~~
- ~~(B) — Establishes at the hearing that the work cannot justifiably be completed within ninety (90) days because of the scope and complexity of the work.~~

~~If the commission allows the owner, lienholder, or mortgagee more than ninety (90) days to complete any part of the work required to repair, remove, or demolish the building, the commission shall require the owner, lienholder, or mortgagee to regularly submit progress reports to the building official and to the commission to demonstrate that the owner, lienholder, or mortgagee has complied with the time schedules established, for commencement and performance of work. The order may require that the owner, lienholder, or mortgagee appear before the commission to demonstrate compliance with the time schedule.~~

(g) Post meeting procedure. The ~~secretary for the commission~~ *City Attorney* shall, within ten (10) days after the date the order is issued:

- (1) File a copy of the order in the office of the city clerk;
- (2) Publish in a newspaper of general circulation in the city a notice containing:
 - (A) The street address or legal description of the property;
 - (B) The date of the hearing;
 - (C) A brief statement indicating the results of the order; and
 - (D) Instructions stating where a complete copy of the order may be obtained; and
- (3) Shall promptly mail by certified mail, return receipt requested, and an optional second copy by regular mail, a copy of the order to the owner; any lienholder, and any mortgagee of the building, as determined by due diligence, as defined herein.

SECTION 6. That Chapter 3, Article 3.06, Division 2, Section 3.06.016 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.016 Enforcement

- (a) Criminal.

(1) A person who violates a provision of this code, or who fails to perform an act required of him by this code, or who, fails to adhere to an order issued by the ~~commission~~ *City Council* under this code, commits a class C misdemeanor offense. A person commits a separate offense each day or portion of a day during which a violation is committed, permitted, or continued.

(2) An offense under this code is punishable by a fine of \$500.00 per day per violation.

(3) Allegation and evidence of a culpable mental state is not required for the commission of an offense under this code.

(b) Civil.

(1) The city may, in accordance with sections 54.012 et seq. of the Texas Local Government Code, as amended, bring a civil action against a person violating a provision of this code relating to dangerously damaged or deteriorated structures or improvements or for conditions caused by accumulations of trash, garbage, refuse, vegetation, or other matter that creates breeding and living places for insects and rodents.

(2) The civil action may include, but is not limited to, a suit to recover a civil penalty not to exceed \$1,000.00 for each day or portion of a day during which the violation is committed, continued, or permitted by the owner or occupant of the property, as provided below.

(3) The city, by ~~order~~ *Resolution* of the ~~commission~~ *City Council*, may assess and recover a civil penalty against a property owner, if the owner fails to take the requisite action as ordered by the ~~commission~~ *City Council*, after an administrative hearing on the matter. The civil penalty may not exceed \$1,000.00 a day for each violation if the city proves:

(A) The property owner was notified of the requirements of this code and the owner's need to comply with the requirements; and

(B) After notification, the property owner committed an act in violation of this code or failed to take an action necessary, for compliance with this code.

(4) A determination by the ~~commission~~ *City Council* which involves the establishment of an amount and duration of a civil penalty shall be final and binding and constitute prima facie evidence of the penalty in any court of competent jurisdiction in a civil suit brought by the city for final judgment in accordance with the established penalty.

(5) To enforce any civil penalty under this section, the city must file in the district clerk's office in which the municipality and property is located, a certified copy of the ~~order~~ *Resolution* of the ~~commission~~ *City Council* establishing the amount and duration of the penalty. No other proof is required for a district court to enter final judgment on the penalty.

- (c) Other available remedies. The city shall have all other available remedies at law and in equity to enforce the provisions of this article.

SECTION 7. That Chapter 3, Article 3.06, Division 2, Section 3.06.017 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.017 Authority to secure unoccupied, unsecured, substandard, open buildings and structures

- (a) **Purpose.** The owner or person in control of an unoccupied structure shall ensure that the building is in such condition that an unauthorized person cannot enter the structure through missing or unlocked doors or windows or through other openings into the building. The city may secure unoccupied, unsecured structures, or structures occupied by persons who do not have the right of possession to the building. A lien may be filed on real property to ensure the cost of securing the structure as set forth in this article.

- (b) **Definitions.**

Unoccupied structure. Any structure or building that appears vacant or abandoned as evidenced by: no active utility accounts, absence of personalty, general conditions of neglect and any other substantiated evidence of vacancy or abandonment that may be presented by the building official.

Unsecured structure. Any structure or building that currently has no occupant with the right of possession of the building and which has missing or unlocked doors or windows, or other unsecured openings into the building through which unauthorized persons can enter. Any unoccupied, unsecured structure or building is hereby declared to be a danger to public health and safety and is hereby declared to be a public nuisance.

- (c) **City may secure.**

- (1) The building official may secure a building that:

- (A) Violates the standards of this code; and
(B) Is an unsecured structure.

- (2) This authority is in addition to that regarding substandard structures.

- (d) **Notice.**

- (1) Before the eleventh (11th) day after the date the building is secured, the building official shall give notice to the owner of record by:
(A) Personally serving the owner with written notice;

- (B) Sending a copy of the notice certified mail, return receipt requested, and an optional copy by regular mail, at the owner's post office or physical address;
 - (C) Publishing the notice at least twice within a ten (10) day period in the city's official newspaper if personal service cannot be obtained and the owner's post office or physical address is unknown; or
 - (D) Posting the notice on or near the front door of the building if personal service cannot be obtained or the owner's post office or physical address is unknown.
- (2) The notice must contain the following:
- (A) An identification, which is not required to be a legal description, of the building and the property on which it is located;
 - (B) A description of the violation of this code that is present at the building;
 - (C) A statement that the city will secure or has secured, as the case may be, the building; and
 - (D) A statement that the owner may request a hearing about any matter related to the city's securing of the building, and that if such a hearing is requested, it shall be held pursuant to Texas Local Government Code section 214.0011(e), as amended.
- (3) The city shall conduct a hearing before the ~~commission~~ *City Council* at which the owner may testify or present witnesses or written information about any matter relating to the city's securing of the building if within thirty (30) days after the date the city secures the building, the owner files with the ~~secretary for the commission, or the~~ city secretary, a written request for the hearing. The city shall conduct the hearing within ~~twenty (20)~~ *thirty (30)* days after the date the request is filed.

SECTION 8. That Chapter 3, Article 3.06, Division 2, Section 3.06.018 of the Code of Ordinances of the City of Sherman, Texas be and is hereby amended so that such section shall read as follows:

Sec. 3.06.018 Appeals

Any owner, lienholder or mortgagee of record of a property jointly or severally aggrieved by an order ~~of the commission~~ under this article shall be entitled to judicial review of said order pursuant to Texas Local Government Code section 214.0012, as amended.

SECTION 9. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall become a part of the Code of Ordinances of the City of Sherman, Texas, and that sections of this ordinance may be renumbered or re-lettered to accomplish such intention.

SECTION 10. That the provisions of this ordinance are servable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity of effectiveness of the remainder of the ordinance.

SECTION 11. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 12. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the 4th day of April, 2016.

ADOPTED on this the 4th day of April, 2016.

EFFECTIVE DATE on this the 4th day of April, 2016.

CITY OF SHERMAN, TEXAS

BY: 

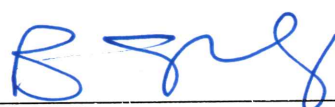
DAVID PLYLER, MAYOR

ATTEST:

BY: 

LINDA ASHBY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY: 

**BRANDON S SHELBY,
CITY ATTORNEY**

CHAPTER 3

BUILDING REGULATIONS

ARTICLE 3.06 - HOUSING CODE

Division 2. Dangerous Buildings

Sec. 3.06.010 Definitions

The words and phrases contained herein shall have the following meaning ascribed to them unless the context states otherwise:

~~(a) — Board. The Standard Unsafe Building Code Board of Adjustments and Appeals.~~

~~(b)~~ (a) Building. Includes, but is not limited to, any building, fence, awning, canopy, sign, shed, garage, house, tent, trailer or other structure whatsoever.

~~(c)~~ (b) Dangerous building. Any building that does not comply with the minimum standards, as defined herein.

~~(d)~~ (c) Minimum standard. The minimum standards for continued use and occupancy of a building as set forth in section 3.06.003 herein.

~~(e)~~ (d) Owner of record. Any person, agent, firm, corporation or governmental agency shown to be the owner or owners of a building in:

- (1) The real property, assumed name, or appraisal district record of the county;
- (2) The tax or utility records of the city; or
- (3) The records of the secretary of state.

~~(f)~~ (e) Public nuisance.

- (1) Whatever is dangerous to human life or health; whatever renders the ground, water, air or food hazardous to human life, or health, or that is offensive to the senses; or that is or threatens to become detrimental to the public health; or
- (2) Any building that creates a hazard to health, safety, comfort or welfare is a public nuisance.

(Ordinance 5508 adopted 1/7/08)

~~Sec. 3.06.011 — Substandard structure commission~~

~~(a) — A substandard structure commission (“commission”) is hereby created and established for the express purpose of providing for the final interpretation and implementation of the provisions of this~~

article. The commission shall consist of three (3) members and two (2) alternates who are not employees of the jurisdiction having authority and shall be appointed by the council. The composition of the board [commission] shall be architects, engineers, real property owners, or members at-large from the electrical, plumbing, air conditioning, construction or housing industry.

(b) Two (2) members of the commission shall constitute a quorum. In the application of any provisions of this code, affirmative votes of the majority present, but not less than two affirmative votes, shall be required. A board [commission] member shall not act in a case in which he has a personal interest.

Sec. 3.06.012 Abatement of substandard structures

(a) It shall be unlawful for any owner or other person in control of a building to allow that building to be in a condition that does not conform to the minimum standards.

(b) Any building that does not conform to the minimum standards is hereby declared to be a public nuisance and shall be subject to abatement by repair, demolition, or removal as necessary upon the issuance of an order to abate issued by the **commission City Council** in accordance with the procedures specified in this article.

Sec. 3.06.013 Minimum standards

A building is considered not to meet the minimum standards of the city regardless of its date of construction, under any of the following conditions:

(1) Any building that is dilapidated, substandard, or unfit for human habitation and a hazard to public health, safety and welfare; including, but not limited to:

- (A) Any building with roof, ceiling, floors, walls, sills, windows, or foundation or any combination thereof rotted or decayed, and falling apart; or that is uninhabitable due to obsolescence and deterioration caused by neglect, vandalism, fire damage, or the elements;
- (B) Any structure or building that is in a state of dilapidation, deterioration or decay, faulty construction, open, vacant or abandoned, damaged by fire to the extent as not to provide shelter in danger of collapse or failure and dangerous to anyone on or near the premises;
- (C) Any building that is a fire hazard because it is in a dilapidated condition, as described in subsections (A) and (B) above or that is likely to become a fire hazard or be set on fire;
- (D) Any building that is in an unsanitary condition and is likely to create disease because of the presence of insects, rodents or vermin;
- (E) Any building that is damp and in an unsanitary condition and is likely to create disease and sickness because of being in the condition in subsections (A), (B), (C) or (D) above, or for other reasons;
- (F) Any building that because of any physical condition, use or occupancy of any premises or its appurtenances would be considered an attractive nuisance to children, including, but

not limited to, abandoned wells, shafts, basements, excavations, swimming pools and unsafe fences or structures;

- (G) Any building that because of the state of disrepair is such that it could reasonably cause injury, damage, or harm to a considerable portion of the community in the use and enjoyment of property, materially interfering with the proper use or comfort and enjoyment of surrounding property, taking into consideration the nature and use of the properties in the area and the character of the community in which they are situated, which condition would be substantially offensive and annoying to persons of ordinary sensibilities living in the community.
- (2) Any building that is not occupied by its owners, lessees or other invitees and is not secure from unauthorized entry so that it could be entered or used by vagrants, other uninvited persons or children regardless of its structural condition.
- (3) Any building that is boarded up, fenced or secured if:
 - (A) The building constitutes a danger to the public even though secured from entry; or
 - (B) The means used to secure the building are inadequate to prevent unauthorized entry or use of the building.

Sec. 3.06.014 Inspection and notice of abatement

- (a) The city manager shall designate an appropriate official ("building official") of the city to inspect or cause to be inspected any building that he has probable cause to believe does not meet the minimum standards. If the inspecting official is unable to obtain permission to search the building from the owner or a person in control of the premises, the city shall apply for an administrative search warrant pursuant to Texas Code of Criminal Procedure section 18.05, as amended, unless an exception to the warrant requirement exists.
- (b) After completing the inspection, the inspecting official shall determine if the building is a substandard structure.
- (c) After an initial determination that a building is a substandard structure, the inspecting official will notify the owner of record of the building, by certified mail, return receipt requested, of the nature of the violation(s) of the minimum standards.
- (d) The inspecting official shall also notify the owner of record of the building, by certified mail, return receipt requested, that the building is a substandard structure and that the owner must repair, demolish, or remove the building for the good of the public health, safety and welfare.
- (e) The inspecting official shall also notify the owner of record of the building, by certified mail, return receipt requested, that if said violations have not been cured after a period of thirty (30) days the inspection official will *may* cause a hearing to be held ~~with the substandard structure commission before~~ *the City Council* in accordance with this article.
- (f) A notice shall be posted on the dangerous building as follows:

“THIS BUILDING IS A SUBSTANDARD STRUCTURE ACCORDING TO THE MINIMUM STANDARDS SET FORTH IN THE OFFICIAL CODE OF THE CITY OF SHERMAN, CHAPTER 3, ARTICLE 3.06 AND THE OWNER MUST REPAIR, DEMOLISH OR REMOVE IT.

CONTACT _____ AT _____ FURTHER INFORMATION.

DATE: _____”

Sec. 3.06.015 ~~Commission's~~ Order to Abate

(a) General. Whenever the building official has inspected or caused to be inspected any structure or lot and has found and determined that such structure or lot is substandard, he may commence proceedings to cause repair, rehabilitation, or demolition of the structure or lot.

(b) Notice and administrative order to abate. The building official shall issue a notice and administrative order to abate a substandard structure or lot. The notice and administrative order shall contain:

- (1) The street address and a legal description sufficient for identification of the premises upon which the structure is located.
- (2) A statement that the building official has found the structure or lot to be substandard with a brief and concise description of the conditions found to render the structure or lot substandard under the provisions of this chapter.
- (3) A statement of the action recommended to be taken as determined by the building official as follows:
 - (A) If the building official has determined that the structure or lot must be repaired or remediated, the administrative order shall require that all required permits be secured and work physically commenced within thirty (30) days from the date of the administrative order.
 - (B) If the building official has determined that the structure must be demolished, the administrative order shall require that all required permits be secured and work physically commenced within thirty (30) days from the date of the administrative order.
- (4) A statement advising that a notice of hearing is forthcoming and a description of the hearing. The hearing shall provide the ~~commission~~ **City Council** the means to consider or determine whether a structure or lot complies with the standards set forth herein and to consider or determine whether a structure or lot must be repaired or demolished, as recommended by the building official in the notice and administrative order.
- (5) Statements advising that if the owner or owners of record are in full agreement with a demolition order, and that if the owner or owners of record are financially unable to abate

such nuisance, then the owner or owners of record may grant the city written permission to abate said nuisance, and, in doing so shall grant the city a lien against the real property as described in this article.

(c) Notice of hearing. The building official shall give notice of a public hearing to all known owners; lienholders, or mortgagees for the ~~commission~~ *City Council* to consider or determine whether a structure or lot complies with this code and to consider or determine whether a structure or lot must be repaired, secured or demolished. The notice shall be mailed and posted as provided herein, and published in the official newspaper of the city on one occasion, on or before the tenth (10th) day before the date of the hearing. The notice of hearing shall contain:

- (1) The name and address of the owner of the affected property, if known;
- (2) A legal description of the property, as well as the physical address;
- (3) A description of the hearing;
- (4) The date, time, and place of the public hearing. This date shall be established not less than ten (10) days from the date of the administrative order;
- (5) A statement advising that securing the required permits and physically commencing the required action shall be considered as intent to comply with the administrative order to abate, and that the hearing shall be temporarily postponed. Should abatement halt, or not progress at a rate determined to be reasonable by the building official, the hearing shall be recalled; and
- (6) Statement that the owner; lienholder; or mortgagee will be required to submit at the hearing proof of the scope of any work that may be required to comply with this article and the time it will take to reasonably perform the work.

(d) Service of notice and administrative order to abate and notice of hearing. The notice of the administrative order to abate, the notice of hearing and any supplemental notices or orders shall be served upon the owner; lessor, lienholder; and mortgagees of record and occupant, if different than the owner of the structure or lot. Service of these notices and orders shall be made upon all persons entitled thereto either personally or by mailing a copy of such notice by certified mail, return receipt requested, and an optional second copy by regular mail, to each such person at his address as it appears on the county tax rolls, or as discovered by due diligence, as defined by subsections (d)(1)–(d)(6) of this section, and the notice shall be posted on the front door of each improvement situated on the affected property or as close to the front door as practical. The following of these procedures shall be prima facie evidence of notification. If a certified notice is returned as refused or unclaimed, the validity of the notice is not affected, and the notice shall be deemed delivered. The city has satisfied the requirements of this section to make a diligent effort to determine the identity and address of an owner, a lienholder, or a mortgagee if the city searches the following records:

- (1) County real property records of the county in which the building is located;

- (2) Appraisal district records of the appraisal district in which the building is located;
- (3) Records of the secretary of state;
- (4) Assumed name records of the county in which the building is located;
- (5) City tax records; and
- (6) City utility records.

(e) Filing of notice and administrative order at the county. A copy of the notice and any administrative orders, or such orders as may be issued pursuant to these provisions, shall be filed with the county deed records in the county where the property is located. The notice must contain the name and address of the owner of the affected property if that information can be determined from a reasonable search of the instruments on file in the office of the county clerk, or upon a due diligence search as set forth herein, a legal description of the affected property, and a description of the proceeding. The filing of said notice and any said orders, is binding on subsequent grantees, lienholders, or other transferees of an interest in the property who acquire such interest after the filing of said notice or any said orders, and constitutes notice of said hearing and notice of any said orders, on any subsequent recipient of any interest in the property who acquires such interest after the filing of said notice or filing of any said orders.

(f) Meeting/public hearing. During an officially convened meeting, the ~~commission~~ *City Council* shall hold a public hearing on each case and shall hear such testimony as may be presented by any department of the city, the housing inspector, or the owner, occupant, mortgagee or any other person having an interest in such building to determine whether a building complies with the standards of this code. The owner, lienholder, or mortgagee has the burden of proof to demonstrate the scope of any work that may be required to comply with this code and the time it will take to perform the work. After all testimony has been received, the public hearing shall be closed and the ~~commission~~ *City Council* shall deliberate on the case in open session. ~~The commission shall make written findings of fact from the testimony offered as to whether the building complies with the standards of this code.~~

~~(1) — After the meeting, if~~

~~If~~ a building is found in violation of the standards set forth herein, the ~~commission~~ *City Council* may order that the building be secured, repaired, removed, or demolished by the owner within a reasonable time ~~as provided herein~~. The ~~commission~~ *City Council* reserves the right to determine what is a reasonable amount of time to perform the ordered work.

~~(2) — The commission shall require the owner, lienholder, or mortgagee of the building to, within thirty (30) days:~~

~~(A) — Secure the building from unauthorized entry or use; or~~

~~(B) — Repair, remove, or demolish the building, unless the owner, lienholder, or mortgagee establishes at the hearing that the work cannot reasonably be performed within thirty (30) days.~~

If the commission allows the owner, lienholder, or mortgagee more than thirty (30) days to repair, remove, or demolish the building, the commission shall establish specific schedules for the commencement and performance of the work and shall require the owner, lienholder, or mortgagee to secure the property in an approved manner from unauthorized entry while the work is being performed, as determined by the commission.

(3) The commission may not allow the owner, lienholder, or mortgagee more than ninety (90) days to repair, remove, or demolish the building or fully perform all work required to comply with the order unless the owner, lienholder, or mortgagee:

(A) Submits a detailed plan and time schedule for the work at the hearing; and

(B) Establishes at the hearing that the work cannot justifiably be completed within ninety (90) days because of the scope and complexity of the work.

If the commission allows the owner, lienholder, or mortgagee more than ninety (90) days to complete any part of the work required to repair, remove, or demolish the building, the commission shall require the owner, lienholder, or mortgagee to regularly submit progress reports to the building official and to the commission to demonstrate that the owner, lienholder, or mortgagee has complied with the time schedules established, for commencement and performance of work. The order may require that the owner, lienholder, or mortgagee appear before the commission to demonstrate compliance with the time schedule.

(g) Post meeting procedure. The ~~secretary for the commission~~ *City Attorney* shall, within ten (10) days after the date the order is issued:

- (1) File a copy of the order in the office of the city clerk;
- (2) Publish in a newspaper of general circulation in the city a notice containing:
 - (A) The street address or legal description of the property;
 - (B) The date of the hearing;
 - (C) A brief statement indicating the results of the order; and
 - (D) Instructions stating where a complete copy of the order may be obtained; and
- (3) Shall promptly mail by certified mail, return receipt requested, and an optional second copy by regular mail, a copy of the order to the owner; any lienholder, and any mortgagee of the building, as determined by due diligence, as defined herein.

Sec. 3.06.016 Enforcement

(a) Criminal.

(1) A person who violates a provision of this code, or who fails to perform an act required of him by this code, or who, fails to adhere to an order issued by the ~~commission~~ *City Council* under this code, commits a class C misdemeanor offense. A person commits a separate offense each day or portion of a day during which a violation is committed, permitted, or continued.

(2) An offense under this code is punishable by a fine of \$500.00 per day per violation.

(3) Allegation and evidence of a culpable mental state is not required for the commission of an offense under this code.

(b) Civil.

(1) The city may, in accordance with sections 54.012 et seq. of the Texas Local Government Code, as amended, bring a civil action against a person violating a provision of this code relating to dangerously damaged or deteriorated structures or improvements or for conditions caused by accumulations of trash, garbage, refuse, vegetation, or other matter that creates breeding and living places for insects and rodents.

(2) The civil action may include, but is not limited to, a suit to recover a civil penalty not to exceed \$1,000.00 for each day or portion of a day during which the violation is committed, continued, or permitted by the owner or occupant of the property, as provided below.

(3) The city, by ~~order~~ *Resolution* of the ~~commission~~ *City Council*, may assess and recover a civil penalty against a property owner, if the owner fails to take the requisite action as ordered by the ~~commission~~ *City Council*, after an administrative hearing on the matter. The civil penalty may not exceed \$1,000.00 a day for each violation if the city proves:

(A) The property owner was notified of the requirements of this code and the owner's need to comply with the requirements; and

(B) After notification, the property owner committed an act in violation of this code or failed to take an action necessary, for compliance with this code.

(4) A determination by the ~~commission~~ *City Council* which involves the establishment of an amount and duration of a civil penalty shall be final and binding and constitute prima facie evidence of the penalty in any court of competent jurisdiction in a civil suit brought by the city for final judgment in accordance with the established penalty.

(5) To enforce any civil penalty under this section, the city must file in the district clerk's office in which the municipality and property is located, a certified copy of the ~~order~~ *Resolution* of the ~~commission~~ *City Council* establishing the amount and duration of the penalty. No other proof is required for a district court to enter final judgment on the penalty.

(c) Other available remedies. The city shall have all other available remedies at law and in equity to enforce the provisions of this article.

Sec. 3.06.017 Authority to secure unoccupied, unsecured, substandard, open buildings and structures

(a) Purpose. The owner or person in control of an unoccupied structure shall ensure that the building is in such condition that an unauthorized person cannot enter the structure through missing or unlocked doors or windows or through other openings into the building. The city may secure unoccupied, unsecured structures, or structures occupied by persons who do not have the right of possession to the building. A lien may be filed on real property to ensure the cost of securing the structure as set forth in this article.

(b) Definitions.

Unoccupied structure. Any structure or building that appears vacant or abandoned as evidenced by: no active utility accounts, absence of personalty, general conditions of neglect and any other substantiated evidence of vacancy or abandonment that may be presented by the building official.

Unsecured structure. Any structure or building that currently has no occupant with the right of possession of the building and which has missing or unlocked doors or windows, or other unsecured openings into the building through which unauthorized persons can enter. Any unoccupied, unsecured structure or building is hereby declared to be a danger to public health and safety and is hereby declared to be a public nuisance.

(c) City may secure.

(1) The building official may secure a building that:

- (A) Violates the standards of this code; and
- (B) Is an unsecured structure.

(2) This authority is in addition to that regarding substandard structures.

(d) Notice.

(1) Before the eleventh (11th) day after the date the building is secured, the building official shall give notice to the owner of record by:

- (A) Personally serving the owner with written notice;
- (B) Sending a copy of the notice certified mail, return receipt requested, and an optional copy by regular mail, at the owner's post office or physical address;
- (C) Publishing the notice at least twice within a ten (10) day period in the city's official newspaper if personal service cannot be obtained and the owner's post office or physical address is unknown; or

- (D) Posting the notice on or near the front door of the building if personal service cannot be obtained or the owner's post office or physical address is unknown.
- (2) The notice must contain the following:
 - (A) An identification, which is not required to be a legal description, of the building and the property on which it is located;
 - (B) A description of the violation of this code that is present at the building;
 - (C) A statement that the city will secure or has secured, as the case may be, the building; and
 - (D) A statement that the owner may request a hearing about any matter related to the city's securing of the building, and that if such a hearing is requested, it shall be held pursuant to Texas Local Government Code section 214.0011(e), as amended.
- (3) The city shall conduct a hearing before the ~~commission~~ *City Council* at which the owner may testify or present witnesses or written information about any matter relating to the city's securing of the building if within thirty (30) days after the date the city secures the building, the owner files with the ~~secretary for the commission, or the~~ city secretary, a written request for the hearing. The city shall conduct the hearing within ~~twenty (20)~~ *thirty (30)* days after the date the request is filed.

Sec. 3.06.018 Appeals

Any owner, lienholder or mortgagee of record of a property jointly or severally aggrieved by an order ~~of the commission~~ under this article shall be entitled to judicial review of said order pursuant to Texas Local Government Code section 214.0012, as amended.

Sec. 3.06.019 Abatement by city and liens

- (a) If an owner or other interested party does not take the action required by an order issued pursuant to this article within the time specified and has not filed a timely appeal in accordance with this article and the Texas Local Government Code section 214.0012 the city may take the appropriate action at its expense at the direction of the city council in accordance with the laws of the state.
- (b) Any expenses incurred by the city pursuant to subsection (a) of this section will be assessed against the property on which the building stands or stood. The city will have a privileged lien upon filing same in the official public records of the county clerk subordinate only to tax liens against the property unless it is a homestead as protected by the Texas Constitution. The lien will be extinguished if the property owner or other interested party reimburses the city for all expenses and penalties.

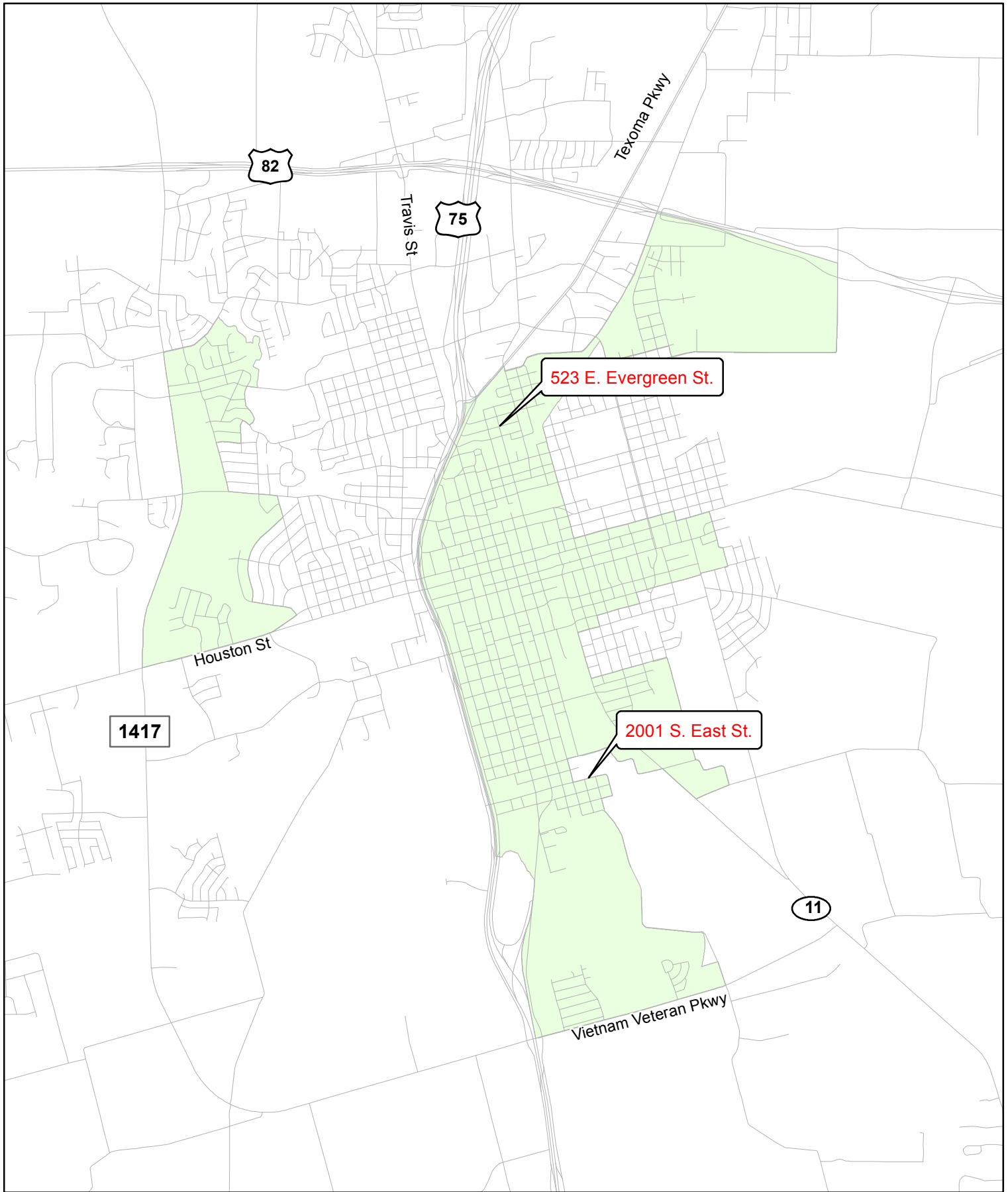
Sec. 3.06.020 Receiver

The city may bring an action in district court against an owner of residential property that is not in substantial compliance with the minimum standards and request the appointment of a receiver for

proposes of rehabilitating the property in accordance with Texas Local Government Code section 214.003, as amended.

(Ordinance 5790 adopted 8/19/13)

d:\dwight\H:\ENGINEERING\GIS\Maps\SubstandardStructures_MD_062316\SubstandardStructures_080616.mxd



d:\dwight\H:\ENGINEERING\GIS\Maps\SubstandardStructures_MD_062316\523EEvergreenSt.mxd



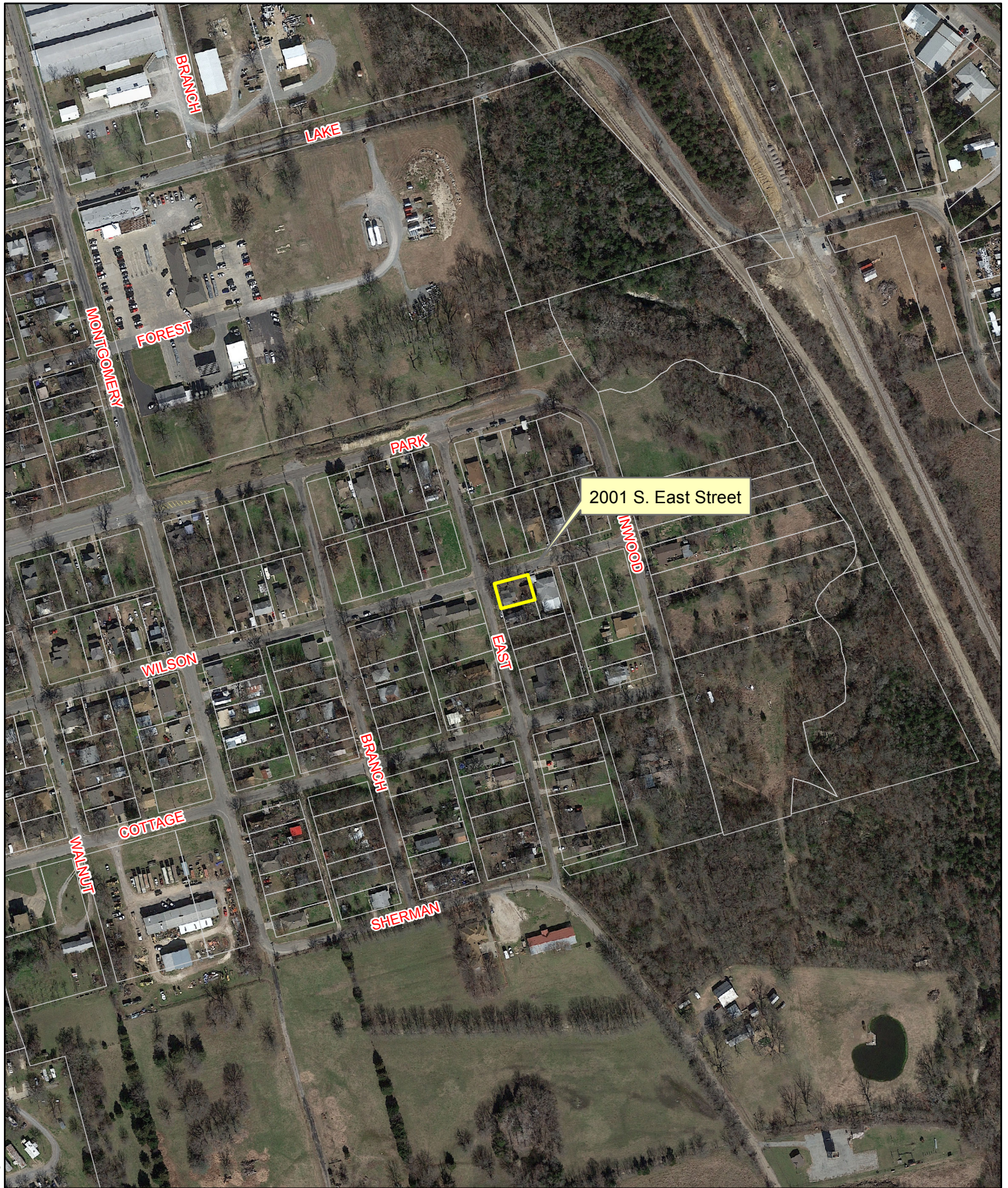
Sherman
ENGINEERING DEPT.
220 W. MULBERRY
SHERMAN, TX 75090

CITY OF SHERMAN
523 E. Evergreen Street



1 inch = 4000 feet

Date: 8/5/2016



Summary for 523 E. Evergreen
Owner: William Lee Hughley Estate

June 8, 2016: Structure is inspected by Byrle White. He mentions in his report that the structure is dilapidated, roof has holes and is falling apart, Doors/Windows are unsecured and broken, and wall siding is missing.

Water was terminated July of 2008. Gas is inactive. Electrical Service is not only inactive but also unsafe.

June 10, 2016: Notice that the structure is substandard with an offer for the City to demolish it for free is sent to owner and posted on structure. The Owner is given 30 days to repair or demolish.

July 14, 2016: Letter with condemnation notice and inspection report that was sent to owner is returned to my office for failure to pick it up.

Notes: Structure has been mowed by the city for a long time; and it sits in front of Martin Luther King, Jr. Park.

Front



Front close up



Rear



Summary for 2001 S. East
Owner: Boyd Belinda Lee

May 6, 2016: Structure is inspected by Byrle White. Inspection reports that structure is dilapidated, roof is deteriorated, and windows are broken.

Water is Inactive since September 2003. Electrical is inactive, and unsafe, and dangerous. Gas is also inactive.

June 7, 2016: Notice that the structure is substandard with an offer for the City to demolish it for free is sent to owner and posted on structure. The owner is given 30 days to repair or demolish. I also talked to the daughter of the owner, who lives with the owner in the house beside the structure. She stated that her mother would probably be interested in demolishing the old structure because they had thought of it before.

July 15, 2016: Letter with condemnation notice and inspection report that was sent to owner is returned to my office.

August 2, 2016: Went to the owner's house, no one answered door but left paperwork again.

August 3, 2016: Went to the owner's house again, no one answered, left my card with information, and noticed the paperwork had been taken.

August 4, 2016: Went to the house at 12:35pm because that is when neighbor said she was home. The card had been taken and, even though someone was present, no one answered the door.

Front



Rear



Detached structure beside it



Friday, June 10, 2016

Hughley William Lee Estate
404 N Andrews Ave.
Sherman, TX 75090

CERTIFIED AND REGULAR MAIL
R.R.R. NO. 7015 0640 0003 1700 6033
USPS NO. 9590 9403 0303 5155 3379 58



NOTICE OF SUBSTANDARD STRUCTURE

Dear Property Owner(s),

The tax records of the Grayson County Appraisal District indicate that you are the owner of a structure located at **523 E EVERGREEN ST.** The legal description of said property is: **KERRS BLOOMFIELD ADDN, BLOCK 4, LOT 1.** A recent inspection of that property indicates that this property is substandard under our Code of Ordinances and creates a public nuisance (SEE ATTACHED INSPECTION REPORT).

This letter serves to notify you that you have thirty (30) days to cure the violations identified in the attached inspection report by repairing, demolishing, or removing this building for the good of the public health, safety and welfare.

With a signed release, the City of Sherman will demolish this substandard structure for you at no cost (SEE ATTACHED RELEASE).

This letter also serves to notify you that if said violations have not been cured after a period of thirty (30) days, this may cause a hearing to be held with the City Council in accordance with Sec. 3.06.014(e) of the Substandard Structure Ordinance of the City of Sherman.

Should you have any questions, please contact this office at (903)892-6535.

Sincerely,

Moises Duran,
Community Planning Coordinator

CC: Don Keene, Assistant City Manager
Brandon Shelby, City Attorney
Scott Shadden, C.B.O., Director of Developmental Services
bAttachments (AS STATED ABOVE)



BUILDING INSPECTION REPORT
Substandard Structure

Date of Inspection 6/8/16

Tax ID # 5030-212810

Address of Inspection 523 E. EVERGREEN

Owner(s): WILLIAM LEE HUGHLEY ESTATE

Water service terminated: JULY 08 Occupied ☐ Unoccupied ☒

Lot Appearance: HIGH GRASS TRASH DEBRIS JUNK VEHICLE

Roof: UNEVEL DETERIORATED MISSING SHINGLES HOLES
INTERIOR EXPOSED TO ELEMENTS MISSING OR DAMAGED FASCIA
FIRE DAMAGED ROTTED DECAYED FALLING APART

Walls: PEELING PAINT SIDING LOOSE OR MISSING FIRE DAMAGED

Doors/Windows: UNSECURED GLASS BROKEN OR MISSING

Structure Integrity: DILAPIDATED COLLAPSING UNSAFE DANGEROUS
FIRE DAMAGED

Electrical Service: ACTIVE INACTIVE
Substandard: OUTDATED UNSAFE DANGEROUS NOT APPLICABLE

Gas Service: ACTIVE INACTIVE NOT APPLICABLE

B. White
Building Inspector

7015 0640 0003 1700 6033

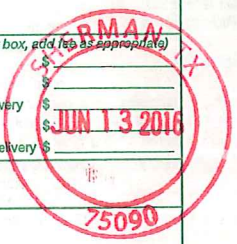
U.S. Postal ServiceTM
CERTIFIED MAIL[®] RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com.

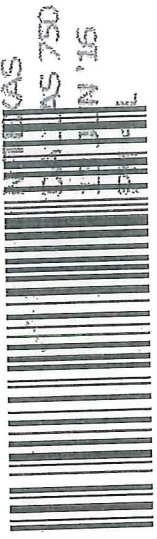
OFFICIAL USE

Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
☐	Return Receipt (hardcopy)
☐	Return Receipt (electronic)
☐	Certified Mail Restricted Delivery
☐	Adult Signature Required
☐	Adult Signature Restricted Delivery
\$	
Postage	
\$	
Total Postage and Fees	
\$	
Sent To	
Hughley William Lee Estate	
Street and Apt. No., or PO Box No.	
404 N. Andrews Ave	
City, State, ZIP+4 [®]	
Sherman, TX 75090	

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



CERTIFIED MAIL



PO Box 1106 | Sherman, TX 75091
Sherman
CLASSIC TOWN. BROAD HORIZON.

U.S. POSTAGE[®] PITNEY BOWES
ZIP 75090 \$006.46⁵
02 4W
0000333103 JUN 13 2016

LN
6/15/16
C-13

Hughley William Lee Estate
404 N. Andrews Ave.

NIXIE 750 SE 1 0007/14/16
RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD
BC: 75091110606 *2434-10155-13-45

UNC
75090-994400

August 8, 2016

VIA CERTIFIED MAIL – RRR
7015 0640 0003 1700 7405

Hughley William Lee Estate
404 N. Andrews Ave.
Sherman, TX 75090

Dear Hughley William Lee Estate,

The tax records of the Grayson County Appraisal District indicate that you are the owner of a structure located at **523 E EVERGREEN ST.** The legal description of said property **KERRS BLOOMFIELD ADDN, BLOCK 4, LOT 1.**

You have been previously notified by the City of Sherman that the structure located at **523 E EVERGREEN ST.** has been determined to be substandard according to the City of Sherman Code of Ordinances. More than thirty (30) days has passed since the attached notice was sent via registered mail. A follow up inspection of the property has been performed and it has been determined that the property remains substandard according to the Code of Ordinances.

This letter shall serve as notice a hearing shall be held with the City of Sherman Council to determine what action shall be taken to remedy the nuisance at said property according to Sec. 3.06.014(e) of the Code of Ordinances. It is your right to be present at said hearing to present evidence of your plans to remedy the nuisance.

This hearing will take place **August 15, 2016, 5:00 p.m. at City Hall, 220 W. Mulberry Street.** If you have any questions, please contact my office at (903) 892-7225.

Thank you for your cooperation.

Sincerely,



Moises Duran
City Planning Coordinator

BSS:db

cc: Scott Shadden
Patsy Reeves
Byrle White

Tuesday, June 07, 2016

Boyd Belinda Lee
2003 S EAST ST
Sherman, TX 75090



CERTIFIED AND REGULAR MAIL
R.R.R. NO. 7015 0640 0003 1700 1281
USPS NO, 9590 9403 0303 5155 3380 61

NOTICE OF SUBSTANDARD STRUCTURE

Dear Property Owner(s),

The tax records of the Grayson County Appraisal District indicate that you are the owner of a structure located at **2001 S. East**. The legal description of said property is: **SOUTHSIDE ADDN, BLOCK 46, LOT W 82' 12**

A recent inspection of that property indicates that this property is substandard under our Code of Ordinances and creates a public nuisance (SEE ATTACHED INSPECTION REPORT).

This letter serves to notify you that you have thirty (30) days to cure the violations identified in the attached inspection report by repairing, demolishing, or removing this building for the good of the public health, safety and welfare.

This letter also serves to notify you that if said violations have not been cured after a period of thirty (30) days, this may cause a hearing to be held with the City Council in accordance with Sec. 3.06.014(e) of the Substandard Structure Ordinance of the City of Sherman.

Should you have any questions, please contact this office at (903)892-6535.

Sincerely,

Moises Duran,
Community Planning Coordinator

CC: Don Keene, Assistant City Manager
Brandon Shelby, City Attorney
Scott Shadden, C.B.O., Director of Developmental Services
Attachments (AS-STATED ABOVE)



BUILDING INSPECTION REPORT

Substandard Structure

Date of Inspection 5/6/16 Tax ID # 50 53 222 1142
Address of Inspection 2001 S. EAST
Owner(s): Boyd, Belinda Lee
Water service terminated: Inactive Occupied ☐ Unoccupied ☒

Lot Appearance: HIGH GRASS TRASH DEBRIS JUNK VEHICLE
+ ACCESSORY BUILDING

Roof: UNLEVEL DETERIORATED MISSING SHINGLES HOLES
INTERIOR EXPOSED TO ELEMENTS MISSING OR DAMAGED FASCIA
FIRE DAMAGED ROTTED DECAYED FALLING APART

Walls: PEELING PAINT SIDING LOOSE OR MISSING FIRE DAMAGED

Doors/Windows: UNSECURED GLASS BROKEN OR MISSING

Structure Integrity: DILAPIDATED COLLAPSING UNSAFE DANGEROUS
FIRE DAMAGED

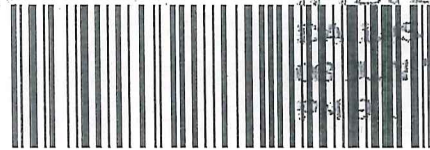
Electrical Service: ACTIVE INACTIVE OUTDATED UNSAFE DANGEROUS NOT APPLICABLE
Substandard:

Gas Service: ACTIVE INACTIVE NOT APPLICABLE

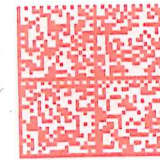
B. M. [Signature]
Building Inspector

PO Box 1106 | Sherman, TX 75091
Sherman
CLASSIC TOWN. BROAD HORIZON.

CERTIFIED MAIL®



7015 0640 0003 1700 1281



U.S. POSTAGE® PITNEY BOWES

ZIP 75090 \$ 006.67⁵
02 4W
0000333103 JUN. 08. 2016

Boyd Belinda Lee
2003 S EAST ST
Sherman, TX 75000

YN
6/10/16

NIXIE 750 SE 1 0007/08/16

RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD

UNC

BC: 75091110606 *1834-02318-08-40

75091110606

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Boyd Belinda Lee
2003 S. East St
Sherman, TX 75090



9590 9403 0303 5155 3380 61

2. Article Number (Transfer from service label)

7015 0640 0003 1700 1281

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- | | |
|--|---|
| ☐ Adult Signature | ☐ Priority Mail Express® |
| ☐ Adult Signature Restricted Delivery | ☐ Registered Mail™ |
| ☐ Certified Mail® | ☐ Registered Mail Restricted Delivery |
| ☒ Certified Mail Restricted Delivery | ☐ Return Receipt for Merchandise |
| ☐ Collect on Delivery | ☒ Signature Confirmation™ |
| ☐ Collect on Delivery Restricted Delivery | ☐ Signature Confirmation Restricted Delivery |
| ☐ Insured Mail | |
| ☐ Insured Mail Restricted Delivery (over \$500) | |

PS Form 3811, April 2015 PSN 7530-02-000-9053

Domestic Return Receipt

112

8/4/16 - 12:35 p.m.

- went to house vehicle
was there. knocked on
door. they refused to answer.

she picked up Carl.

2001 East.

- left paper to sign on
tuesday 8/2/16. No one
present.

- 8/3/16 - went back to house.
no one home left card
with message.

I talked to
the daughter
on June 7, 2016.
She said her mother
would be interested
to demolish house

7015 0640 0003 1700 1281

Domestic Mail Only

For delivery information, visit our website at www.usps.com.

SHERMAN, TX 75090

OFFICIAL USE

Certified Mail Fee	\$3.30
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy)	\$2.70
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.68
Total Postage and Fees	\$4.68

Sent To Boyd Belinda Lee

Street and Apt. No., or PO Box No. 2003 S East St

City, State, ZIP+4® Sherman, TX 75090

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Postmark JUN 16 2016
SHERMAN 75090
06/08/2016

August 8, 2016

VIA CERTIFIED MAIL – RRR
7015 0640 0003 1700 7399

Boyd Belinda Lee
2003 S. East St.
Sherman, TX 75090

Dear Boyd Belinda Lee,

The tax records of the Grayson County Appraisal District indicate that you are the owner of a structure located at **2001 S EAST**. The legal description of said property **SOUTHSIDE ADDN, BLOCK 46, LOT W 82' 12**.

You have been previously notified by the City of Sherman that the structure located at **2001 S EAST** has been determined to be substandard according to the City of Sherman Code of Ordinances. More than thirty (30) days has passed since the attached notice was sent via registered mail. A follow up inspection of the property has been performed and it has been determined that the property remains substandard according to the Code of Ordinances.

This letter shall serve as notice a hearing shall be held with the City of Sherman Council to determine what action shall be taken to remedy the nuisance at said property according to Sec. 3.06.014(e) of the Code of Ordinances. It is your right to be present at said hearing to present evidence of your plans to remedy the nuisance.

This hearing will take place **August 15, 2016, 5:00 p.m. at City Hall, 220 W. Mulberry Street**. If you have any questions, please contact my office at (903) 892-225.

Thank you for your cooperation.

Sincerely,



Moises Duran
City Planning Coordinator

BSS:db

cc: Scott Shadden
Patsy Reeves
Byrle White

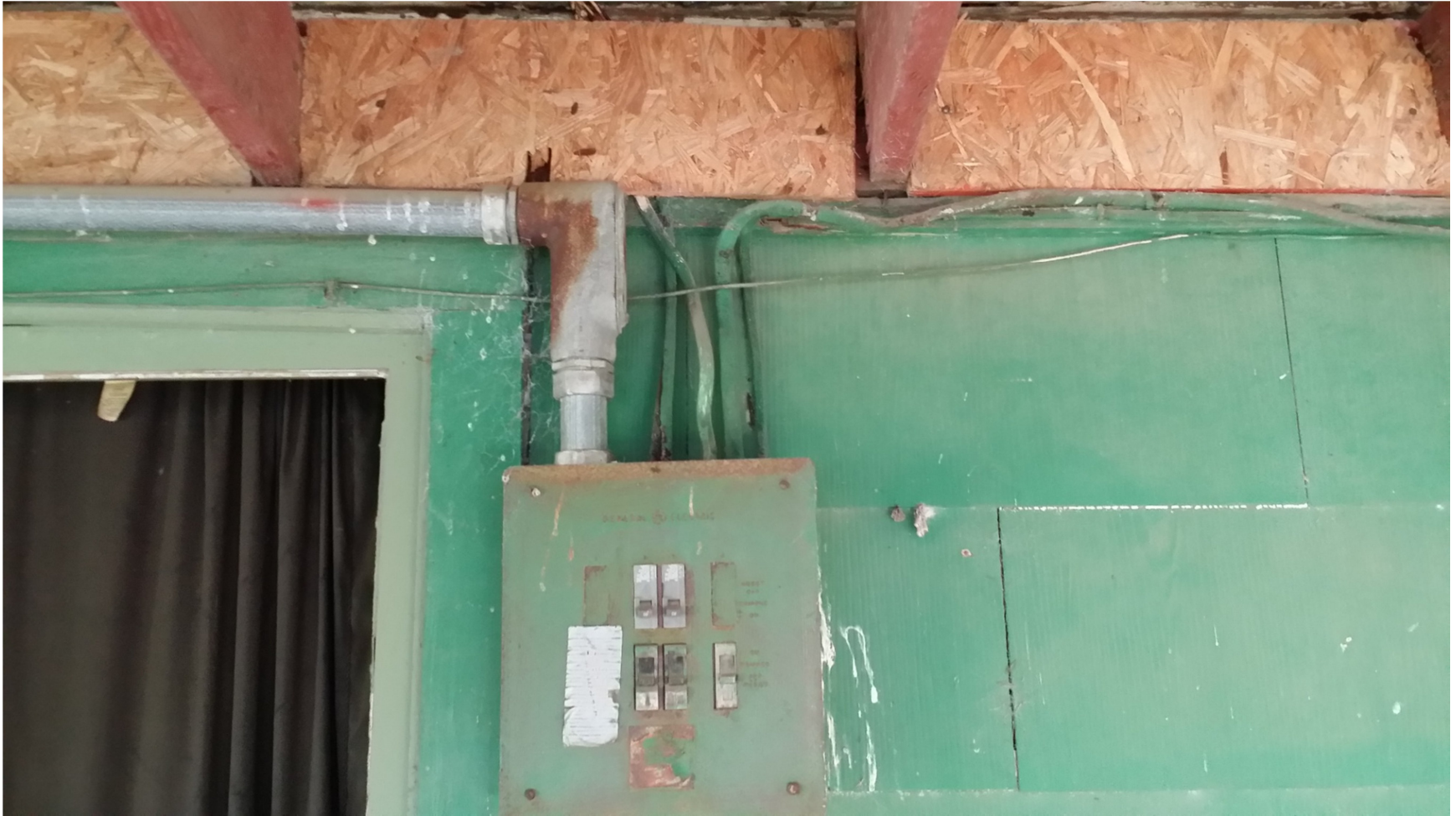
523 East Evergreen Street









































2001 South East Street



































SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. E. 4.

Meeting Date: 08/15/2016

Prepared By: Steve Ayers, Director of Community and Support Services

Approved By: Robby Hefton, City Manager

Caption:

*** OTHER BUSINESS**

Consider Request of Easy Life Realty to Temporarily Close Certain Streets for a "Back to School Bash" on Friday, August 26, 2016

Issue:

Easy Life Realty and other local businesses are requesting to temporarily close Pacific Street between Travis Street and Walnut Street on Friday, August 26, 2016 from 6:00 p.m. to 9:00 p.m. for a "Back to School Bash".

The event will include school supply giveaways, a band, bounce house, snow cone stand, taco bus and show cars.

Background:

This is the first year for Easy Life Realty to host this event.

Origination:

Rebecca Barclay, Easy Life Realty

Financial Consideration:

Barricades will be provided by the City of Sherman Street Department. Easy Life Realty will work with Sherman Police Department to arrange for security officers necessary for the event. Easy Life Realty has been instructed that emergency vehicle accessibility must be maintained throughout the closed streets at all times.

Staff Recommendation:

It is recommended that the Council authorize the use of City resources to provide barricades and security support as requested.

Alternatives:

As directed by the Council

Attachments

Easy Life Realty's Request dated August 3rd
"Back to School Bash" Event Map

August 3, 2017

Mr. Steve Ayers
Director of Community and Support Services
220 W. Mulberry
Sherman, TX 75090

Dear Mr. Ayers,

Easy Life Realty would like to host a Back to School Bash on August 26th from 6PM-9PM. The event is for the community to just come together and get ready for a busy school year. The hosts are Easy Life Realty, Chapin Title, Guild Mortgage and Pearce Insurance Co. This event will be completely free to the public and we plan to give our school supplies that we collect to kids in need of backpacks and to the school's of Sherman ISD. We plan to have a band, tables and chairs, a blow up bounce house, snow cone stand, a few show cars, a taco bus, fire trucks, police cars and of course plenty of fun in the air all of which will be on private property that we received permission to use!

We are requesting to close Pacific St. between Travis and Walnut for safety purposes. Please let me know whether this will be a possibility.

Thank you!

Rebecca Tanner
Easy Life Realty

BACK TO SCHOOL BASH
AUGUST 26, 2016

N. Walnut

easy
life
Realty
parking lot

Street
blacks

Public

band

Bounce
house

gym
tents

two
buses

tables/
chairs

con tests/
pictures

trash

trash

Show
cars from
Bob with

easy life
Realty

firetruck &
police

McCollough &
Petra in. Co.

N. Trans

PARKING

old
Brawns

PARKING



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. E. 5.

Meeting Date: 08/15/2016

Prepared By: Steve Ayers, Director of Community and Support Services

Approved By: Robby Hefton, City Manager

Caption:

*** OTHER BUSINESS**

Consider Request of the Grayson Hispanic Heritage Council of Sherman to Temporarily Close Certain Streets and Use Certain City Facilities and Services for the "Annual Hispanic Heritage Festival" on Saturday, September 10, 2016, with a Rain Date of Sunday, September 11, 2016

Issue:

Council approval is requested for the street closures and use of City facilities and services to facilitate the annual Hispanic Heritage Festival on Saturday, September 10th from 11:00 a.m. to 4:00 p.m. A request has been made to close the streets around the Municipal Building and to provide additional solid waste containers, cones and barricades.

Background:

In 2010, the Grayson Hispanic Heritage Council of Sherman moved their annual Hispanic Heritage Celebration from the Downtown square to the Lucy Kidd-Key Park. The event organizers have again reserved the Oliver Dewey Mayor Outdoor Theater and Municipal Ballroom for this year's event.

Origination:

Henry Marroquin, President of the Grayson Hispanic Heritage Council of Sherman

Financial Consideration:

The Lucy Kidd-Key Park and Ballroom have been reserved. Labor and equipment to drop-off/pick-up barricades, cones and solid waste containers will be required.

Staff Recommendation:

The organizers have been reminded that no vehicles or trailers are allowed on the municipal lawn.

It is recommended that the City Council approve the request to hold this annual event in the Lucy Kidd-Key Park and that the staff be authorized to use necessary City resources to accommodate this event.

Alternatives:

As may be recommended by the Council

Attachments

Request Letter dated August 3, 2016



August 3, 2016

City of Sherman
Director of Public Works
P.O. Box 1106
Sherman, TX 75091

Dear Sir or Madam:

This is a request made by the Hispanic Heritage Council of Texoma regarding the Annual Hispanic Heritage Festival. This year's event will be taking place at the Sherman Municipal Grounds on Saturday, September 10, 2016. The outdoor event is scheduled to take place from 11am to 4pm. with full access to the indoor ballroom during the hours of 1pm to 3pm.

The following items are being requested from the city of Sherman:

- Request for two city dumpsters to be placed on the South side of the Municipal lawn in the parking lot - (South East corner of the parking lot).
- Request for twenty of the green roll around trash cans. (to be placed near the city dumpster)
- Request for twenty of the light green Recycle roll around trash cans (to be placed alongside of the green roll around trash cans).
- Request street closure of Rusk Street at the intersections of Rusk and Mulberry and Rusk and Pecan.
- Request street closure of Elm Street at 2 intersections, both named Mulberry and Elm and at one intersection of Pecan and Elm.
- Request for 20 street barricades to be used as needed for blocking off sections during the event.
- Request for 40 orange cones to be used as needed for blocking off sections during the event.
- Request for metal fencing to block off the perimeter of the gazebo during the event.

The Hispanic Heritage Council would like to thank the City of Sherman for its cooperation and assistance in the coordination of our request.

Thank you for your consideration,

Henry Marroquin

Henry Marroquin

President

Hispanic Heritage Council of Texoma



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. E. 6.

Meeting Date: 08/15/2016

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: Robby Hefton, City Manager

Caption:

*** OTHER BUSINESS**

Final Plat Approval of West Canyon Creek Estates, Section 3, being 105.155 acres in the James H. Vaden Survey, Abstract No. 1288; West Canyon Creek Estates, LTD, Owner; City of Sherman, Developer; and Brockett/Davis/Drake, Inc., Surveyor (2700-2800 blocks of Shady Oaks Lane and 3300-3600 blocks of Canyon Creek Drive)

Issue:

To consider approval of West Canyon Creek Estates, Section 3, being 105.155 acres in the James H. Vaden Survey, Abstract No. 1288, located in the 2700-2800 blocks of Shady Oaks Lane and the 3300-3600 blocks of Canyon Creek Drive

Background:

The property is located in the 2700-2800 blocks of Shady Oaks Lane and the 3300-3600 blocks of Canyon Creek Drive in West Sherman. The property was formerly the County Farm, which was annexed into the City in 2003. The property is zoned an R-1 (One Family Residential) District. The owner would like to plat this phase, West Canyon Creek Estates, Section 3, for future development.

Origination:

West Canyon Creek Estates, LTD (Owner)
City of Sherman (Developer)
Brockett/Davis/Drake, Inc. (Surveyor)

Financial Consideration:

None

Staff Recommendation:

At the July 19, 2016 regular meeting, the Planning & Zoning Board voted unanimously to recommend to the City Council that the Final Plat be approved subject to the Staff Review Letter.

Alternatives:

None

Attachments

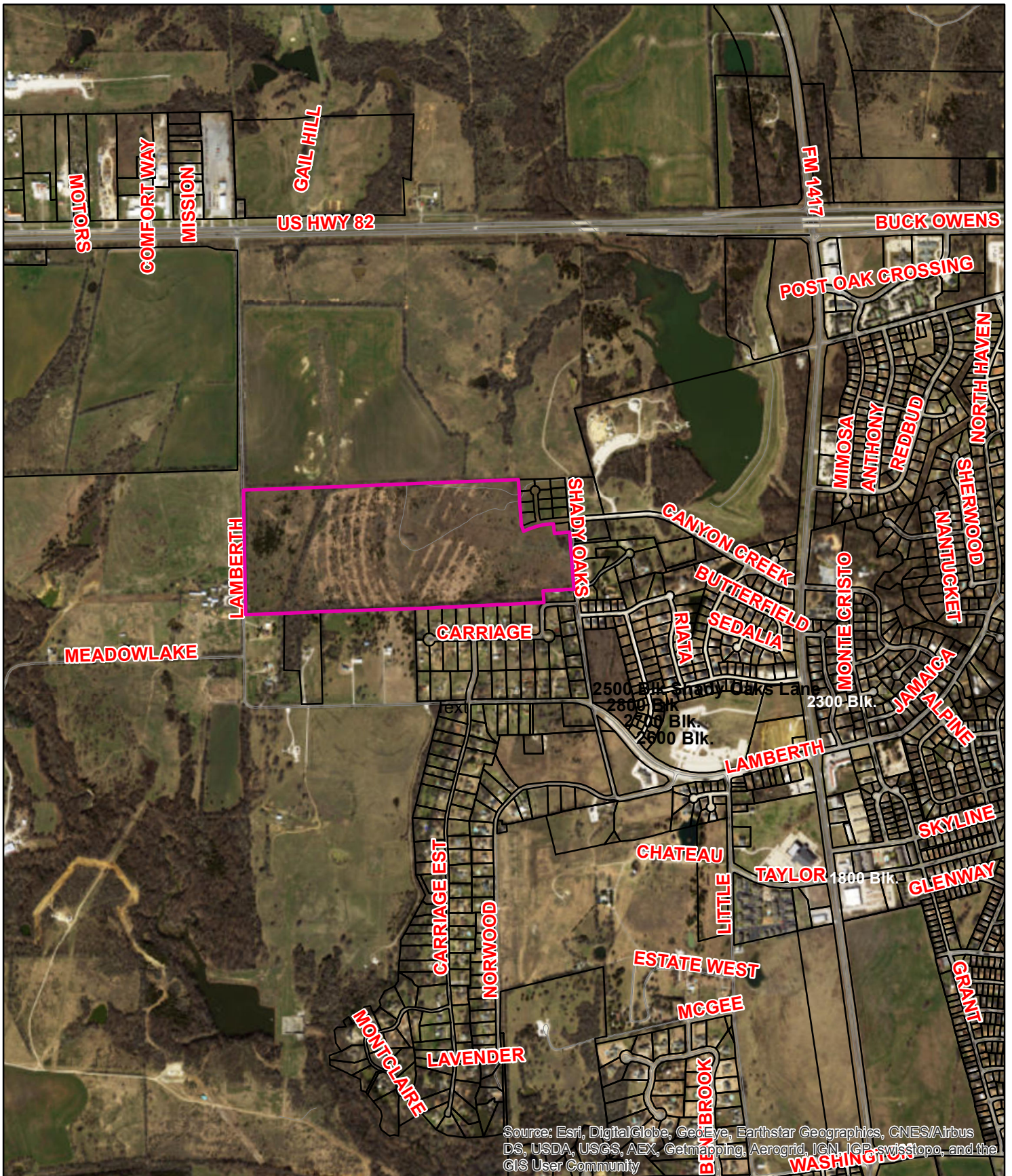
Location Map

Zoning Map

Plat

Staff Review Letter

P&Z Communication

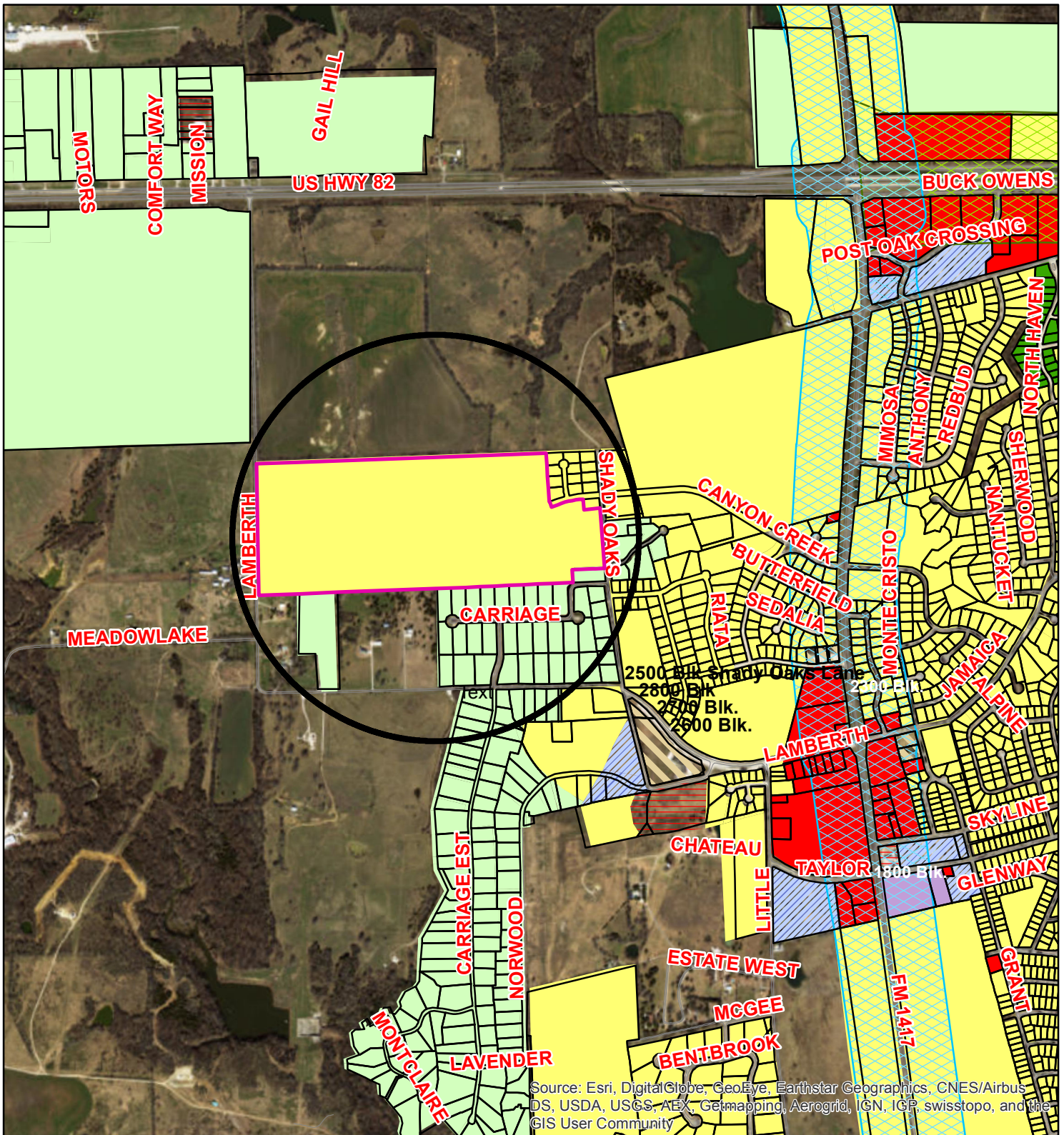


City of Sherman, Texas
Developmental Services Department

West Canyon Creek Estates, Section 3 2700-2800 Blks. Shady Oaks Lane & 3300-3600 Blks. Canyon Creek Drive



1 in = 1,427 ft



Zoning - West Canyon Creek Estates, Section 3

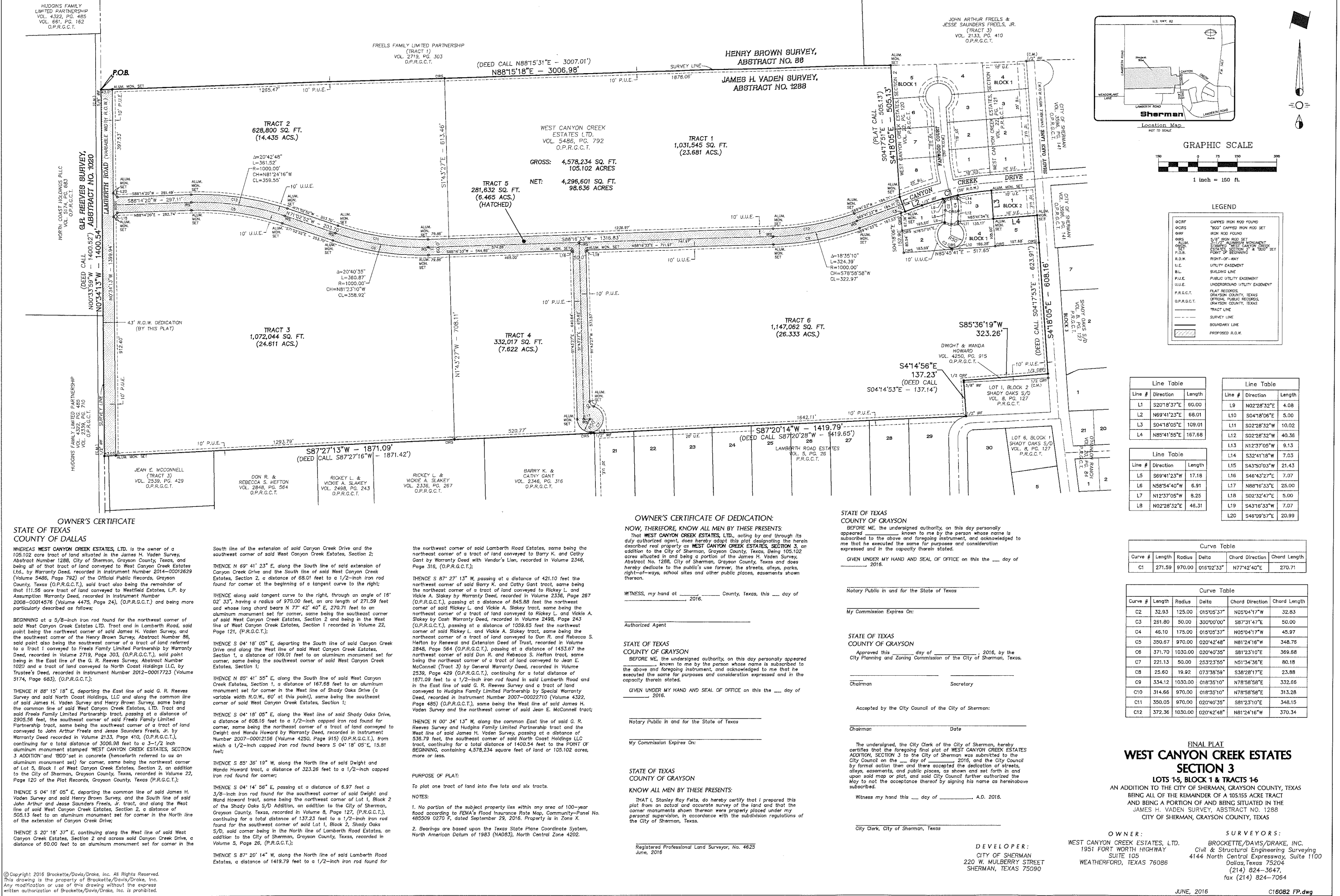


City of Sherman, Texas
Developmental Services Department

Transportation Corridors Overlay		Legend	
HWY_NAME		DISTRICT_NAME	
FM 1417		Arts and Cultural District	
Sam Rayburn Freeway		Black Commercial Overlay District	
US Hwy 82 and 75		Central Business District	
Special Districts Overlay		College Park District	
		Downtown Overlay District	
		Historic Preservation District	
		Unknown	
		BIP - Black Industrial Park	
		C-1 Retail Business District	
		C-2 General Commercial District	
		CO Office District	
		Lakes	
		M-1 Light Manufacturing District	
		M-1.5 Medium Manufacturing District	
		M-2 Heavy Manufacturing District	
		MH Manufacturing Housing District	
		R-1 One Family Residential District	
		R-2 Multi-Family Residential District	
		R-A Single Family Agricultural District	
		SF-1 Single Family Residential District	



1 in = 1,427 ft



STAFF REVIEW LETTER

July 12, 2016

West Canyon Creek Estates, Ltd.
1951 Fort Worth Highway, Suite 105
Weatherford, Texas 76086

Brockett/Davis/Drake, Inc.
Civil & Structural Engineering Surveying
4144 North Central Expressway, Suite 1100
Dallas, TX 75204

Dear Applicants,

The request for approval of the West Canyon Creek Estates, Section 3 has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, July 19, 2016 at 5:00 p.m., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

1. Letters from various utility providers are required verifying availability of service and when service will be available.
2. Original tax certificates shall be furnished for the purpose of recording the plat.
3. Privately owned and maintained detention in accordance with City criteria is required upon future development.
4. Water and sewer shall be extended to serve the development. Sewer capacity shall be verified for proposed use.
5. A utility, drainage, and grading plan shall be provided and approved by the City Engineering Department.
6. Show street names (Canyon Creek Drive and Hillview Lane) on plat.
7. Remove Tract 5 and call out as Right of Way.
8. Final site plans, utility, drainage, and grading plan shall be provided and approved by the City Engineering Department.
9. Drive approaches and sidewalks shall conform to City of Sherman standards and a permit is required from City of Sherman Engineering Department.
10. Any other changes made to the plat prior to the final fulfillment of the conditions of the staff review, must be considered minor by staff, as to not require resubmission to the Planning & Zoning Commission.

The Board will not consider a request unless it has representation. You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Clint Philpott, at 903-892-7327 prior to the meeting.

Respectfully,



Clint A. Philpott,
City Engineer

cc: Robby Hefton, City Manager
Brandon Shelby, City Attorney
Danny Fuller, Fire Marshal
Steve Ayers, Dir. Of Community and Support Services

Scott Shadden, Director of Development Services
Mark Gibson, Director of Utilities
Don Keene, Asst. City Manager
Clay Barnett, Director of Public Works and Eng.



**Planning & Zoning Commission and Board of
Adjustments**

Agenda Item No. 9.

Meeting Date: 07/19/2016

Prepared by: Patsy Reeves, Developmental Services Admin Secretary
Scott Shadden, Director of Development Services

Joe Gilbert, Chairman

Kyle Patterson, Vice-Chairman

Sam Thorpe, Commissioner

Eric Elliott, Commissioner

Chris Vellotti, Commissioner

Sean Vanderveer, Commissioner

Shawn Davis, Commissioner

Jeff Adams, Commissioner

Clay Mahone, Commissioner

Requested Action/Proposed Use:

*** 2700-2800 BLOCKS SHADY OAKS LANE & 3300-3600 BLOCKS CANYON CREEK
DRIVE**

The request of West Canyon Creek Estates, LTD (Owners), City of Sherman (Developer) and Brockett/Davis/Drake, Inc. (Surveyor) concerning the property located in the 2700- 2800 Blocks of Shady Oaks Lane and the 3300-3600 Blocks Canyon Creek Drive, being 105.155 acres in the James H. Vaden Survey, Abstract No. 1288, as follows:

Planning and Zoning Commission

Final Plat approval of West Canyon Creek Estates, Section 3

Background:

The property is located in the 2700-2800 Blocks of Shady Oaks Lane and the 3300-3600 Blocks of Canyon Creek Drive in West Sherman; the property was formerly the County Farm, which was annexed into the City in 2003. The property is zoned an R-1 (One Family Residential) District. The owners would like to plat this phase, West Canyon Creek Estates, Section 3, for future development.

Adjacent Zoning:

R-1 (One Family Residential) District

Origination:

West Canyon Creek Estates, LTD (Owners)
City of Sherman (Developer)
Brockett/Davis/Drake, Inc. (Surveyor)

Master Plan Designation:

Suburban Residential – Increased density and closer building setbacks separate Suburban Residential from Countryside and Estate, but more landscaping and open space distinguish Suburban Residential from Urban and Auto-Urban categories. New suburban subdivisions typically have curvilinear streets and sidewalks, as well as curb and gutter.

Number of notices mailed:

Not required

Objections Received:

0

Attachments

Location Map

Zoning Map

Plat

Staff Review Letter



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Agenda Item No. H. 1.

Meeting Date: 08/15/2016

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

- (a) Texoma Community Center (formerly MHMR Services of Texoma) Board of Directors (2)

Issue:

To appoint a Sherman representative to the Board of Directors for the Texoma Community Center, formerly the MHMR Services of Texoma. Margie Morris has been serving in Place 9 as the City's representative, but her term expires August 31, 2016. Ms. Morris is eligible and does wish to be reappointed to this Board. Term limits do not apply to this Board.

There are two other positions on the Board that rotate every four years between Grayson County, the City of Denison, and the City of Sherman. Billy Hamilton has been serving in Place 5 as a representative of Grayson County. His term also expires on August 31, 2016; and the position rotates to the City of Sherman for appointment. Mr. Hamilton does wish to continue serving on the Board and has submitted an application for appointment by the Sherman City Council.

Background:

The City of Sherman has one permanent appointment, Place 9, to the Board of Directors. Two other appointments, Place 3 and Place 5 rotate with Grayson County and the City of Denison.

Origination:

The appointments originated with the Texoma Community Center.

Financial Consideration:

There is no financial consideration.

Staff Recommendation:

It is recommended that the City Council consider appointments to the Texoma Community Center Board of Directors.

Alternatives:

The alternative is to delay appointments to the Board.

Attachments

Roster

Fact Sheet

Texoma Community Center Letter

Texoma Community Center Roster

Applicant List

Margie Morris Application

Billy Hamilton Application

MEMBERSHIP ROSTER

TEXOMA COMMUNITY CENTER
FORMERLY MHMR SERVICES OF TEXOMA
BOARD OF DIRECTORS

LENGTH OF TERMS: TWO YEARS
Term Limit Not Applicable

MEMBER	DISTRICT	TERM BEGINS	TERM EXPIRES	TERMS	MEMBERSHIP REQUIREMENTS
John Skotnik			8/31/2017		Place 1-Fannin County
Mark Brazelton			8/31/2017		Place 2-Gainesville
Terry Jones			8/31/2017		Place 3-Sherman (rotate every 4 years between Grayson County, Denison, and Sherman)
John Hunt, Sr.			8/31/2017		Place 4-Grayson County
Billy Hamilton			8/31/2014 8/31/2016		Place 5-Grayson County (rotate every 4 years between Grayson County, Denison, and Sherman)
Mary-k Ashley Wilson			8/31/2014 8/31/2016		Place 6-Bonham
Vacant			8/31/2016		Place 7-Cooke County
James Hawthorne			8/31/2016		Place 8-Denison
Margie Morris***	4	A 8/31/2006 R 8/31/2008 R 8/31/2010 R 8/31/2012 R 9/1/2014	8/31/2008 8/31/2010 8/31/2012 8/31/2014 8/31/2016	1 2 3 4 5	Place 9 (Permanent Sherman Position)

NOTE: * Place 3 rotates with Grayson County and City of Denison
 ** Place 5 rotates with Grayson County and City of Denison
 *** Place 9 is a permanent Sherman position

Attorney for the Board
Ms. Tonie Hynds
500 Sam Rayburn, Ste 200
Sherman, Texas 75090

Board
Virginia Hollensed
MHMR
P.O. Box 1087
Sherman, Texas 75091
(903) 957-4700
CITY STAFF:
Revised 6/15/2016

FACT SHEET

TEXOMA COMMUNITY CENTER
FORMERLY MHMR SERVICES OF TEXOMA (A REGIONAL BOARD)

Established by CITY COUNCIL – JULY 22, 1974

1. Number of Members: ONE PERMANENT POSITION – PLACE 9; PLACE 3 AND PLACE 5 ROTATES WITH GRAYSON COUNTY
2. Term of Appointment: TWO YEARS
3. Consecutive Term Rule: NOT APPLICABLE
4. Qualifications for Membership: INTEREST IN MENTAL HEALTH/MENTAL RETARDATION
5. Appointed by: MAYOR AND CITY COUNCIL
6. Board Organization

CHAIRPERSON E VICE CHAIRPERSON E SECRETARY

ELECTED E APPOINTED

7. Departmental Responsibility: CITY MANAGER
8. Meeting Date: SET BY CHAIRPERSON
9. Attendance Requirements: NOT SPECIFIED

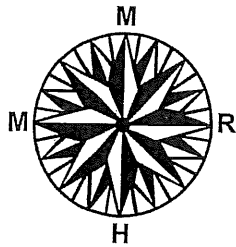
=====

RESPONSIBILITIES:

To operate a regional mental health and mental retardation center.

FUNCTIONS:

To provide Executive Director of Mental Health/Mental Retardation Center with policy guidance.



TEXOMA COMMUNITY CENTER

Mailing Address P.O. Box 1087 Sherman, Texas 75091-1087

June 9, 2016

The Honorable David Plyler
City of Sherman
P. O. Box 1106
Sherman, Texas 75090

Re: Board Appointment, Places 5 & 9

Dear Mayor Plyler:

The inter-local agreement that established Texoma Community Center (previously MHMR Services of Texoma) states that the City of Sherman and other associated local governments shall appoint trustees to the Center's Board. The City of Sherman has one appointment (referred to as Place #9) that is open for re-appointment every two-years. Your appointment for this current term is due to expire August 31, 2016, and this letter is intended to request appointment for a new term that will run from September 1, 2016 through August 31, 2018.

Your current appointment to the Board of Trustees for Texoma Community Center is Mrs. Margie Morris. Mrs. Morris has been an exceptional trustee, and has demonstrated a strong commitment to the Center and the individuals it serves. She is on the Texas Council Board of Trustees, the Center's trade organization. She is eligible for reappointment to the Board if she demonstrates a willingness to serve by submission of an application.

Two other local government appointments (Place #3 & #5) rotate every four years between Grayson County, the City of Denison, and the City of Sherman. This year Place #5 rotates to City of Sherman, and we respectfully request that the City Council make two appointments (Place #5 & Place #9) to represent City of Sherman.

Mr. Hamilton represented Grayson County (Place #5) which will rotate to the City of Sherman this fiscal year. Mr. Hamilton has also demonstrated a strong commitment to the Center and the individuals it serves. He will be eligible for appointment to the Board if he demonstrates a willingness to serve by submission of an application.

Administration
903-957-4700
903-957-3416 Fax

**Adult Mental
Health Services**
903-957-4701
903-957-4745 Fax

**Child & Adolescent
Mental Health**
903-957-4820
903-957-3414 Fax

**Early Childhood
Intervention**
903-957-4810
903-957-3415 Fax

State regulations require that persons interested in serving on community mental health and mental retardation center boards file an application. I have enclosed a copy of an application form you may choose to use for applicants. You are also free to devise your own application form if you choose.

Our center will take responsibility for placing an announcement of this opening for appointment on the Board in the local newspaper, and has posted the announcement at our administrative offices. Although not required, we ask that you make a public posting of the accompanying notice (or a facsimile that includes the relevant information). State regulations also require that we actively seek representation from consumers or family members of the types of services offered by the center, as well as membership that is reflective of the cultural demographics of our service area.

Thank you for your continued support. Please do not hesitate to contact me should you desire additional information regarding the application process.

Sincerely,

Daniel Thompson
Chief Executive Officer

cc: Margie Morris, Board Member
Billy Hamilton, Board Member
Robby Hefton, City Manager

MHMR SERVICES OF TEXOMA
BOARD OF TRUSTEES
F.Y. 2016

Place #1, Term Expires, 8/31/17

Fannin County
John Skotnik
P. O. Box 727
Bonham, Texas 75418
Home: 903-640-4300
Cell:

Place #2, Term Expires, 8/31/17

City of Gainesville
Mark Brazelton
201 Santa Fe Street
Gainesville, TX 76240
Home: 940-634-0142
Office: 940-668-4760

Place #3, Term Expires, 8/31/17 (1st)

City of Denison
Terry Jones
P. O. Box 2715
Sherman, Texas 75091
Home: 903-271-6167
Office: 903-893-7200

Place #4, Term Expires, 8/31/17

Grayson County
John Hunt, Sr.
P. O. Box 18
Tom Bean, Tx. 75489
Home: 903-546-6493
Cell: 903-718-0218

Place #5, Term Expires, 8/31/16 (2nd)

Grayson County
Billy Hamilton, Chair
104 Golden Road
Sherman, Tx. 75090
Home: 903-546-6794
Cell: 903-815-1280

Place #6, Term Expires, 8/31/16

City of Bonham
Mary-k Ashley Wilson, Secretary
P. O. Box 232
Bailey, Texas 75413-0232
Cell: 903-821-4322

Place #7, Term Expires, 8/31/16

Cooke County
vacant

Gainesville, TX 76240
Home:

Place #8, Term Expires, 8/31/16

City of Denison
James Hawthorne, Vice-Chair
2104 S. Park Ave.
Denison, Texas 75020
Home: 903-271-7959

Place #9, Term Expires, 8/31/16

City of Sherman
Margaret J. Morris, Treasurer
420 Ridgeview Rd
Sherman, Texas 75092
Home: 903-868-1080
Cell: 903-814-9633

Attorney for the Board

Ms Tohnie Hynds
500 Sam Rayburn, Ste 200
Sherman, Texas 75090
Office: 903-892-1807
Van Alstyne: 903-482-5234
FAX: 903-893-2015

- - - - -

Budget and Finance
Margie Morris, Chair
Mary-k Wilson
Mark Brazelton
John Hunt

Personnel
Mary-k Wilson-Chair
Mark Brazelton
Terry Jones
Vacant

Facilities & Equipment
John Hunt Sr., Chair
James Hawthorne
John Skotnik
Terry Jones

Governmental Affairs/Managed Care
Margie Morris, Chair
John Skotnik
James Hawthorne
Vacant

Policy & Planning
Billy Hamilton
James Hawthorne
Mary-k Wilson
Margie Morris

Operations
Billy Hamilton

APPLICANT LIST

TEXOMA COMMUNITY CENTER

formerly the MHMR Services of Texoma Board

Positions Vacant 2

Applicant	Address	District	Qualifications
Margie Morris	420 Ridgeview Road	4	Current Member; Wishes to be Reappointed
Billy Hamilton	104 Golden Road		Currently Serving as a Representative for Grayson County

COMMENTS:

MHMR SERVICES OF TEXOMA
BOARD OF TRUSTEES
APPLICATION FOR APPOINTMENT

Local Government (County or City) from which Appointment is Requested:

Cooke County
City of Bonham
City of Sherman

Fannin County
City of Denison

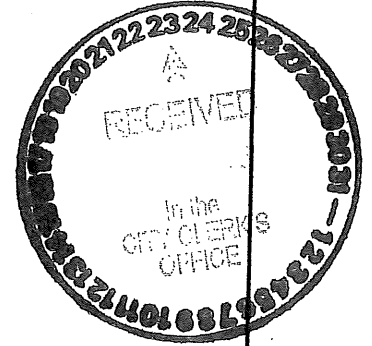
Grayson County
City of Gainesville

FULL NAME: Margaret Jane Morris (Margie)

ADDRESS:

420 Ridgeview Road, Sherman, TX 75092-7737

TELEPHONE: 903-892-4183 903-814-9633
(AREA CODE HOME) (AREA CODE BUSINESS)



The appointing agencies must attempt to reflect the ethnic diversity of the area served by the community center. (Article 5547-3.01 (a) Vernon's Texas Civil Statutes). A Voluntary Statement of your ethnic identity would be appreciated:

Caucasian

Are you a qualified voter residing in the area served by the local government from which you are requesting appointment? yes no

The center desires board representation from consumers or family members who participate in the types of services provided by the center. Does this apply to you? yes no

Do you agree to a personal goal of attending 75% or more of all Board of Trustees meetings? yes no

Are you interested in an orientation to responsibilities of a board member prior to your appointment? yes no - lots of practice

Are you able to attend a four (4) hour New Trustees Orientation before the first meeting? yes no - have already done so

QUALIFICATIONS/APPLICABLE EXPERIENCE:

I believe in the Texas community center system. Since becoming an employee of the center in Collin County many years ago, my appreciation for and commitment to, enhancement and expansion of services has grown. I have seen astonishing results in areas such as jail diversion, collaborative partnerships, integration of physical and behavioral healthcare, and extended capacity through telemedicine. Still, there is so much more to be done.

As you know, our Texoma Community Center is flourishing under the leadership of Daniel Thompson. He has provided strategic direction and empowering motivation to staff and board, resulting in an impressive increase in array of services, capacity to help, and number of people receiving treatment. Additionally, he has cultivated important collaborative activities that bring added safety to our communities and enhance quality of life for everyone.

If asked, I will happily accept an invitation to continue my service on this important board.

COMMUNITY INVOLVEMENT:

I have served on the Review Committee for the TX Governor's Volunteer Awards in Austin. I am a former member of the 3CMA (the city/county association for marketing), Public Relations Society of America, and Women in Communications. I am past chair of the Sherman Chamber of Commerce and currently serve on the Texoma Health Foundation board as well as the Texoma Community Center board. I have participated as a member of the SISD Citizens Action Committee and the Grayson County College Citizens Advisory Committee, as a former mentor with AC's Leadership Institute, as well as PR chair for the Vietnam Memorial Wall event. Community service is important to me and I have seen first-hand the difference MHMR services make in the lives of clients and families. It has captured my heart and I would be honored to continue serving at both the local and state levels.

OCCUPATION:

I am the former owner of Morris Ink Advertising Agency located at 515 N. Travis Street, Sherman, TX. I am now semi-retired.

EDUCATION:

I have a BS degree in Advertising/Public Relations and Marketing from Texas A&M -C.

REASON FOR APPLYING:

While working in the field serving those with mental illness or intellectual and developmental disabilities, I learned a great deal about the strength, capacity and perseverance of those served and the families who love them. I observed clients who received help from services, but also taught those of us on staff many critical life lessons. As the system changes and the need for greater collaborations increases, I am committed to thoughtful consideration of innovative options and solid results. I am honored to be a trustee for Texoma Community Center and to serve as their representative to the TX Council of Community Centers. I appreciate your consideration in re-appointing me to the board.

Signature

Margie Morris

Date

6-20-16

MHMR SERVICES OF TEXOMA
BOARD OF TRUSTEES
APPLICATION FOR APPOINTMENT

Local Government (County or City) from which Appointment is Requested:

- ☐ Cooke County ☐ Fannin County ☐ Grayson County
☐ City of Bonham ☐ City of Denison ☐ City of Gainesville
☐ City of Sherman

FULL NAME:

Billy R. Hamilton

ADDRESS:

104 Golden Rd. Sherman TX. 75090

TELEPHONE: 903.546.6794

(AREA CODE HOME)

903.815.1280

Cell (AREA CODE BUSINESS)

The appointing agencies must attempt to reflect the ethnic diversity of the area served by the community center. (Article 5547-3.01 (a) Vernon's Texas Civil Statutes). A Voluntary Statement of your ethnic identity would be appreciated:

Are you a qualified voter residing in the area served by the local government from which you are requesting appointment? ☐ yes ☒ no

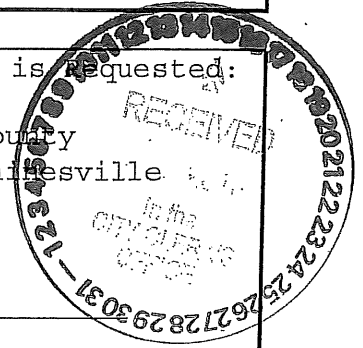
Grayson County voter

The center desires board representation from consumers or family members who participate in the types of services provided by the center. Does this apply to you? ☒ yes ☐ no

Do you agree to a personal goal of attending 75% or more of all Board of Trustees meetings? ☒ yes ☐ no

Are you interested in an orientation to responsibilities of a board member prior to your appointment? ☐ yes ☒ no

Are you able to attend a four (4) hour New Trustees Orientation before the first meeting? ☐ yes ☐ no Received Orientation earlier



QUALIFICATIONS/APPLICABLE EXPERIENCE:

I have been on the tee board for almost
4 yrs.

COMMUNITY INVOLVEMENT:

I have been a hospice volunteer for almost
8 yrs with Home Hospice of Grayson County.

OCCUPATION:

Retired

EDUCATION:

High school graduate of Whitewright High School.

REASON FOR APPLYING:

I enjoy being on board and like to give back
to my community.

Billy R. Hamilton
Signature

6-15-16
Date



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Meeting Date: 08/15/2016

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

COUNCIL CALENDAR

Attachments

2016 Council Calendar

2016

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1/11/2016	Called Council Mtg for Transportation Workshop
4/11/2016	Called Joint Mtg w/SISD Board in Council Chambers
4/15/2016	Called Budget Planning Mtg in Council Chambers
06/21-22/2016	Called Budget Workshop in Council Chambers
6/23/2016	Called Joint Mtg with SISD Board at SISD Admin Off
7/4/2016	Independence Day/Called Council Mtg on 7/5/2016

7/12/2016	Called Council Mtg for 2nd PH&Adoption of Ord. No. 5958 (90-Moratorium on Development at FM 691 & SH 289)
7/19/2016	Called Council Mtg for Parks & Rec Master Plan Hearing in Municipal Ballroom
8/29/2016	Called Council Mtg to Consider Real Estate Purchase in Council Chambers
9/5/2016	Labor Day/Called Council Meeting on 9/6/2016
9/15/2016	Called Joint Mtg w/SEDCO Board in Council Chambers