CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, JULY 16, 2012
5:00 P.M.

A.1 CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

A.2 PLEDGE OF ALLEGIANCE

A.3 INVOCATION BY COUNCIL MEMBER DAVID PLYLER

A.4 APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JUNE 18, 2012, THE CALLED CITY COUNCIL (BUDGET WORKSHOP) MEETING OF JUNE 21, 2012, AND THE CALLED CITY COUNCIL MEETING (ADOPTION OF ANNEXATION ORDINANCE) OF JUNE 25, 2012

Public Hearing

B.1 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5748
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow an Auto Service Oil and Lube Center in a C-2 (General Commercial) District at 1504 West Houston Street, being Lot 1A of the Oasis Addition, Replat of Lot 1, Block 1 (Aziz Hassan, Owner); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000.00

B.2 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5749
Repealing Ordinance No. 3729 in its Entirety; Amending Chapter 1 of the Code of Ordinances, entitled “General Provisions”, at Article 1.07, entitled “Aviation”, to Delete Division 3 in its Entirety

Close Public Hearing and Consider Adoption of Ordinances

B.3 ADOPTION OF ORDINANCES
Consider Adoption of Ordinance Numbers:
(a) 5748
(b) 5749

B.4 CONSENT AGENDA
Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

C.1 RESOLUTION NO. 5682
Authorizing Execution of an Interlocal Agreement with the City of Denison for the Submission of a Joint Grant Application and the Acceptance of Grant Funding to be Awarded by the Federal Emergency Management Agency under its Assistance to Firefighters Grant Program

Requests to Advertise

D.1 ** REQUEST TO ADVERTISE*
Annual Supply of Tires and Tubes

Other Business

D.2 OTHER BUSINESS
Receive Quarterly Progress Report from Sherman Economic Development Corporation Board Secretary Chris Pendergrass and SEDCO President Scott Connell

D.3 ** OTHER BUSINESS*
Consider Request of United Way of Grayson County to Temporarily Close Certain Streets for the "United Way Hustle for Health" on Saturday, August 25, 2012

D.4 OTHER BUSINESS
Review 2012-2013 Draft Budget

D.5 OTHER BUSINESS
Discussion of the Proposed Tax Rate for Fiscal Year 2012-2013 and Scheduling Public Hearings for the Budget and Proposed Tax Rate

D.6 ** OTHER BUSINESS*
Final Plat Approval of the Reynoso Addition, being 9.98 acres in the J.B. McAnair Survey, Abstract No. 763; Rodolfo Reynoso, Owner; Underwood Drafting and Surveying, Inc., Surveyors (2000 Block of West Houston Street)

D.7 ** OTHER BUSINESS*
Final Plat Approval of the Thomason Addition, being 4.42 acres in the A.C. Smith Survey, Abstract No. 1561; T.J. Thomason Enterprises, Inc., Owner; Underwood Drafting and Surveying, Inc., Surveyors (5800 Block of U.S. Highway 75 North)

D.8 CITIZEN REQUESTS

D.9 MEDIA QUESTIONS

D.10 COUNCIL COMMENTS

Executive Session

E.1 EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections"

Section 551.074 Personnel Matters

(a) Consider the Qualifications, Appointment and Removal of Members to Boards and Commissions:

(1) Planning and Zoning Commission (2)

(2) Planning and Zoning Commission Chairman

The Council reconvenes into General Session

F.1 OPEN MEETING

Reconvene into Open Meeting and consider action, if any, on items discussed in Executive Session

F.2 ADJOURNMENT

COUNCIL CALENDAR

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. A.1

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. A.2

PLEDGE OF ALLEGIANCE

The Honorable David Plyler, Council Member

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. A.3

INVOCATION BY COUNCIL MEMBER DAVID PLYLER

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. A.4

APPROVE MINUTES
OF THE REGULAR CITY COUNCIL MEETING OF JUNE 18, 2012, THE CALLED CITY COUNCIL (BUDGET WORKSHOP) MEETING OF JUNE 21, 2012, AND THE CALLED CITY COUNCIL MEETING (ADOPTION OF ANNEXATION ORDINANCE) OF JUNE 25, 2012

STATE OF TEXAS §

June 18, 2012

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on June 18, 2012.

MEMBERS PRESENT: **MAYOR BILL MAGERS; DEPUTY MAYOR WILLIE STEELE. COUNCIL MEMBERS HOWETH, PLYLER, SMITH, SOFTLY, WACKER.**

MEMBERS ABSENT: **NONE.**

CALL TO ORDER — **CALL TO ORDER**

Mayor Magers called the meeting to order at 5:00 p.m. The Pledge of Allegiance and the Invocation were given by Council Member Cary Wacker.

APPROVE MINUTES — **APPROVE MINUTES**

The Council reviewed the Minutes of the Regular City Council Meeting of June 4, 2012. Council Member Plyler moved to approve the Minutes as presented; Second by Council Member Smith. All present voted AYE.
MOTION CARRIED.

INTRODUCTION AND PUBLIC HEARING OF ORDINANCES

Mayor Magers introduced Ordinance 5746 and called for a public hearing: — **ORD 5746 TRAINING CENTER FOR ADULTS WITH DEVELOPMENTAL DISABILITIES (422 & 424 N. RUSK)**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO DEAN GILBERT, SR. AND DEAN GILBERT, JR. (OWNERS) AND EVERGREEN PRESBYTERIAN MINISTRIES, INC. (TENANT) TO ALLOW A PRODUCTION, TRAINING AND ARTS CENTER FOR ADULTS WITH DEVELOPMENTAL DISABILITIES IN A C-1 (RETAIL BUSINESS) DISTRICT AND THE O-1.2 (SAM RAYBURN) OVERLAY DISTRICT AT 422 AND 424 NORTH RUSK STREET, BEING 0.283 ACRES IN THE J.B. McANAIR SURVEY, ABSTRACT NO. 763; PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

No citizens appeared before the City Council to discuss Ordinance 5746.

The Public Hearing was closed.

Ordinance 5746 — **ORD 5746 TRAINING CENTER FOR ADULTS WITH DEVELOPMENTAL DISABILITIES**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO DEAN GILBERT, SR. AND DEAN GILBERT,

JR. (OWNERS) AND EVERGREEN PRESBYTERIAN MINISTRIES, INC. (TENANT) TO ALLOW A PRODUCTION, TRAINING AND ARTS CENTER FOR ADULTS WITH DEVELOPMENTAL DISABILITIES IN A C-1 (RETAIL BUSINESS) DISTRICT AND THE O-1.2 (SAM RAYBURN) OVERLAY DISTRICT AT 422 AND 424 NORTH RUSK STREET, BEING 0.283 ACRES IN THE J.B. McANAIR SURVEY, ABSTRACT NO. 763; PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00.

(422 & 424 N. RUSK)

Mayor Magers confirmed that the Planning and Zoning Commission approved the request.

ACTION TAKEN.

Motion by Deputy Mayor Steele to approve Ordinance No. 5746, as presented. Second by Council Member Smith.

VOTING AYE: Howeth, Plyler, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

CONSENT AGENDA

CONSENT AGENDA

The Council reviewed the Consent Agenda. Mayor Magers removed Item C-4 entitled "Resolution 5681 – Authorizing Execution of an Agreement with Larry Scruggs for the Abatement of Ad Valorem Property Taxes for the Construction of a New Single-Family Residence at 816 East Pecan Street" from the Consent Agenda. Item C-4 will be considered in its regular order of business.

Deputy Mayor Steele moved to approve the Consent Agenda, with the exception of Item C-4 which will be considered in its regular order of business. Second by Council Member Softly. All present voted AYE.

RESOLUTIONS

RESOLUTION NO. 5678 – APPROVING THE GRAYSON CENTRAL APPRAISAL DISTRICT'S PROPOSAL REGARDING THE RELOCATION OF THE APPRAISAL DISTRICT OFFICES

RES 5678 GRAYSON CENTRAL APPRAISAL DISTRICT OFFICES

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING THE GRAYSON CENTRAL APPRAISAL DISTRICT'S PROPOSAL REGARDING THE RELOCATION OF THE APPRAISAL DISTRICT OFFICES.

Mayor Magers said the Sherman City Council unanimously approved this resolution several weeks ago. Due to some administrative issues, not all entities got to vote. He said the tally now stands at 18 "yeses" and one "no".

He confirmed that "the numbers" went down about $92,000 from the original request. Deputy Mayor Steele confirmed that the reduction in cost was the only change.

ACTION TAKEN.

Motion by Council Member Wacker to approve Resolution No. 5678, as presented. Second by Council Member Softly.

VOTING AYE: Magers, Howeth, Plyler, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

RES 5679
GTUA REVENUE REFUNDING BONDS FOR SHERMAN PROJECT

RESOLUTION NO. 5679 – RELATING TO GREATER TEXOMA UTILITY AUTHORITY CONTRACT REVENUE REFUNDING BONDS, SERIES 2012A (CITY OF SHERMAN PROJECT); APPROVING THE ISSUANCE THEREOF AND THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE AUTHORITY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, RELATING TO GREATER TEXOMA UTILITY AUTHORITY CONTRACT REVENUE REFUNDING BONDS, SERIES 2012A (CITY OF SHERMAN PROJECT); APPROVING THE ISSUANCE THEREOF AND THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE AUTHORITY.

Jerry Chapman, General Manager of the Greater Texoma Utility Authority, explained that this is the last step in the process to refund about $10.9 million in outstanding water and sewer bonds. The refunding will save some additional money.

From the original budget, it was expected that the City would save about $895,000, however with the final pricing, the present value of savings was $986,911 or about 11%. Mr. Chapman said some 4.5% bonds were being replaced with 2.14% bonds. He added that this is based in part on the strong fiscal management of the City. Standard & Poor reiterated the A+ rating for the City's financial standing and changed their revision from a "stable" outlook to a "positive" outlook.

Robby Hefton, Assistant City Manager/CFO, clarified that this is 10-year money not 20-year. The City is refinancing, not extending the term. The bonds, when originally issued, had 10-year "call features" so the City is exercising the call feature and refinancing them for the remaining 10 years, at 2.1%.

ACTION TAKEN.

Motion by Council Member Smith to approve Resolution No. 5679, as presented. Second by Council Member Softly.

VOTING AYE: Howeth, Plyler, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

RES 5680
HEAD WORKS LIFT STATION STUDY

RESOLUTION NO. 5680 – AUTHORIZING EXECUTION OF A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH FREEMAN-MILLICAN, INC. FOR THE 2012 HEAD WORKS LIFT STATION STUDY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH FREEMAN-MILLICAN, INC. FOR THE 2012 HEAD WORKS LIFT STATION STUDY.
CONSENT AGENDA.

RESOLUTION NO. 5681 – AUTHORIZING EXECUTION OF AN AGREEMENT WITH LARRY SCRUGGS FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 816 EAST PECAN STREET

RES 5681 RESIDENTIAL TAX ABATEMENT (816 E. PECAN)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN AGREEMENT WITH LARRY SCRUGGS FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 816 EAST PECAN STREET.

Item C-4 was removed from the Consent Agenda for consideration in its regular order of business. Council Member Softly asked that Resolution 5681 be removed from the Consent Agenda because he is a relative of Mr. Scruggs.

ACTION TAKEN.

Motion by Council Member Wacker to approve Resolution No. 5681, as presented. Second by Council Member Howeth.

VOTING AYE: Howeth, Plyler, Smith, Steele, Wacker.
VOTING NAY: None.
ABSTAIN: Softly.
MOTION CARRIED.

CITIZENS REQUESTS

CITIZENS REQUESTS

There were no citizens requests.

MEDIA QUESTIONS
ABSTENTION FROM VOTE

ABSTENTION FROM VOTE

William Wadsack, Herald Democrat Reporter, asked which Council Member abstained from the vote on Resolution 5681. Council Member Softly abstained.

COUNCIL COMMENTS
LOSS OF ANDY WILLIAMS

LOSS OF ANDY WILLIAMS

Mayor Magers recognized the recent loss of Andy Williams, husband of Kathy Williams, a former Herald Democrat Reporter that covered the Sherman City Council for many years. Mr. Williams was a "great guy" and a member of the Austin College community. He asked everyone to keep the family in their prayers.

THANKS TO SHERMAN ECONOMIC DEVELOPMENT BOARD OF DIRECTORS

THANKS TO SEDCO BOARD

Mayor Magers thanked the Sherman Economic Development Board of Directors for their leadership. They recently approved a project that will extend water and sewer to

Sherman's western boundaries, down S.H. 289. This will increase commercial development at S.H. 289 (Preston Road) and U.S. Hwy 82.

The project will also send water to the south part of Grayson County and to Southmayd. He added that it was a great project for citizens and moved Sherman west to S.H. 289 with water and sewer for expansion and industrial growth, retail growth, and commercial growth.

ADJOURNMENT

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at 5:12 p.m.

MAYOR

CITY CLERK

STATE OF TEXAS §

June 21, 2012

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Called Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the City Council Chambers, City Hall, 220 West Mulberry, Sherman, Texas, on June 21, 2012.

MEMBERS PRESENT: Mayor Bill Magers; Deputy Mayor Willie Steele.
Council Members Howeth, Plyler, Smith, Softly, Wacker.

MEMBERS ABSENT: None.

STAFF PRESENT: George Olson, City Manager; Robby Hefton, Assistant City Manager/CFO; Brandon Shelby, City Attorney; Tom Watt, Police Chief; Jeff Jones, Fire Chief; Don Keene, Director of Public Works; Mark Gibson, Director of Engineering and Utilities; Scott Shadden, Director of Development Services; Clay Barnett, City Engineer; Lisa Whitfield, Development Coordinator; Mary Lawrence, Controller; Kevin Winkler, Parks and Recreation Administrator; Tammy Davis, Support Services Director; Pam Cloer, Assistant to the City Manager; and Linda Ashby, City Clerk.

PURPOSE: **CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**

2012-2013 BUDGET REVIEW AND LONG-RANGE PLANNING

ADJOURNMENT

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

Mayor Magers called the meeting to order at 8:27 a.m., declared a quorum present, and opened the meeting.

OPENING COMMENTS

Mayor Magers complimented George Olson, City Manager, and Robby Hefton, Assistant City Manager/CFO, for revamping the budget process and providing information to the City Council at the high level that they should be involved in to make informed decisions. He thanked the staff that the budget work session is now what it should be.

He explained that for the last couple of years, the City has focused on necessity because there wasn't much money to do anything. The City has "weathered the storm" so far, and is in better shape this year. This proposed budget takes a practical approach and maintains the City's assets with a small staff increase that focuses on parks, downtown, and information technologies. The headcount is still substantially less than in 2005 and the City is being efficient. The City Council has some decisions to make on the solid waste services and fees.

Mr. Olson said the last four years have been tough but this year is looking better. The approach this year is to "catch up" on things that have previously been put off. The "catch up" won't get the City to where they need to be, but it is another step down the road.

He introduced presentations that will be given on items that were brought up by the Council during the budget planning sessions. After those presentations, they will review the financials and the five-year dashboard. At that point, the Council Members will be asked for their direction.

2012-2013 BUDGET REVIEW AND LONG-RANGE PLANNING

Parks and Cemetery Maintenance Staffing

Don Keene, Director of Public Works, discussed Parks and Cemetery Maintenance Staffing with the City Council. In 2006, the City had 19 full-time employees that maintained 452 acres of property. Since that time, three parks, comprised of 154 acres, have been added to the maintenance schedule, with no additional staff. In the 2005 Parks Master Plan, the national average was 11 acres for every one full-time employee and Sherman currently has 32 acres for every one full-time employee.

He outlined the goals for the Parks and Cemetery Maintenance staff which include continuing to optimize efficiency, increase mowing frequency, more effective trash pick-up, improve the response to special requests, and add resources as affordable per the updated Master Plan. Mr. Keene said the staff is also requesting three additional full-time employees for Parks and Cemetery Maintenance, which would increase the number of full-time employees to 22, or 28 acres for every one full-time employee. Three employees would constitute a crew.

He discussed the duties for which the department is responsible and the budget amount associated with each responsibility, including the preparation of sports fields, burials, and vandalism. Council Members asked about the percentage of time spent on vandalism and Mr. Keene admitted that it is increasing. Mayor Magers asked about on-line cameras and Mr. Olson said the City does have them.

Mayor Magers also asked about the budget for burials and whether or not it produced any revenue. Mr. Hefton said the City does charge for services and receives close to cost, however there is no profit involved. Kevin Winkler, Parks and Community Service Director, said the cost of a basic burial service is $750 and the City averages 155 burials annually.

Mr. Keene said the City has 30 sports fields with 2,762 games held per year. Because games are held for youth, high school, and collegiate age players, and for various sports, the dimensions for fields are different. These fields must be maintained and marked for all games. Deputy Mayor Steele verified that none of the youth leagues pay for that service. The City provides it free of charge.

Mr. Keene reiterated that the staff is requesting to hire a three man crew for the Parks and Cemetery Maintenance Department to help with maintenance of 606 acres of park property. Mr. Winkler added that three men actually constitute a full crew and would also need one truck and equipment.

Mr. Olson said the employees provide a lot of mowing, which doesn't leave time for many of the little things. He added that this would not solve the problem, but it is a step and will help the employees do a better job and respond to the little things.

Mayor Magers asked about sub-contracting the mowing or menial jobs and freeing up some of our employees for other tasks. Deputy Mayor Steele asked about the cost of outsourcing the mowing and whether or not it would be more efficient. He also asked about the possibility of a private company taking care of the cemetery.

Mr. Olson said the City has 20 facilities that require mowing and if those are sub-contracted out, the staff would still be needed for other duties.

Mayor Magers said sports teams come from surrounding regions and not just from Sherman. He asked if there was some way there could be a differentiation between Sherman residents and non-residents using the sports fields. If the players are not Sherman residents, he felt there should be a premium for use of the fields.

Council Member Howeth verified that grass had been planted at the new Pecan Grove Park.

Neighborhood Revitalization Pilot Project

Mr. Keene introduced a Neighborhood Revitalization Pilot Project to the City Council for Fielder Park. The project is in response to the Comprehensive Master Plan priority #4 and goal 7.2. The project should

improve the quality of life and elevate the neighborhood viability, leverage private reinvestment, should be anchored by a vibrant neighborhood park, be funded annually by a dedicated source, and promote and leverage teamwork within the community. He added that the project is not an annual project but is a pilot project. The City Council will decide the future of the program.

The project area is around Fielder Park, from Pecan to Houston Street and from Grand Avenue to Throckmorton Street. The City projects will include park improvements, street improvements, code enforcement, and home repair assistance through the Community Development Block Grant. Volunteers from the Great Days of Service will help with painting homes in the area and other possible participants might be local businesses, churches, schools, and organizations. Hopefully the project will encourage home and neighborhood improvements from the residents too.

Mr. Olson said the staff has not set a time frame for the projects, but they will be sustained over the course of the year. It is an on-going project and not a "fast fix." Deputy Mayor Steele asked if the staff has pursued any corporate sponsors. Mr. Keene said the staff has talked about that but didn't want to proceed too far until the City Council has approved the program, however they do want to "pull in" the entire community.

Clay Barnett, City Engineer, presented specific improvements that are planned for the pilot project. Proposed park projects include a walking trail, bench replacement, gazebo improvement, basketball court replacement, new playground equipment, new lighting, and a new drinking fountain. Proposed street projects include seal coating, curb repair, and new street signs. He displayed the new street signs that will replace the old signs as needed. Great Days of Service is also proposing to paint 20 homes during their annual event.

Mr. Barnett said the cost of the planned projects is $287,575; however some of the money is included in the normal maintenance line item of the Street Department. Mr. Olson said the goal of a neighborhood park is to give the neighbors a park close to their home, but it isn't intended to have the amenities that a larger City park would have.

Council Member Wacker said she was excited about the project and felt it would make a big difference in the neighborhood and should create a "ripple effect." Mayor Magers felt it would be a good test of the program.

Mayor Magers asked if all the older street signs would be replaced with the new signs. Mr. Olson said the other signs would be replaced over time as needed, however they would not all be replaced immediately.

Hotel/Motel Tax Fund

Mr. Hefton gave the City Council some history on the Hotel/Motel Tax Fund prior to the discussion on tourism. In 2009, the Hotel/Motel Tax Fund balance was approximately $450,000, which was higher than needed. The decision was made to "spend down" this fund balance until it was in the $100,000 to $125,000 range. The Council selected several projects that would help reduce this fund balance, including Lights on the Lake, the new website, increased advertising, more City funding for Hot Summer Nights, and ramped-up grant spending. He added that the City has run several major print ads in various travel magazines. Those additional expenses total about $300,000 over the last three years and with the proposed budget, the fund balance is projected to be where it needs to be by 2013.

Tourism, debt service, and other expenses account for Hotel/Motel Tax expenses. Mr. Hefton said there are eight years left on the debt service. He discussed accounting changes and the time frame when tourism was brought in-house, and addressed those budget changes. Mr. Hefton said the City would normally expect to see between $550,000 to $600,000 in revenue for the Hotel/Motel Tax Fund.

The biggest part of the Hotel/Motel Tax money is spent on tourism, but other expenses include debt service, the museum, Sherman Council for the Arts and Humanities, and the grant program. Mayor Magers said that when tourism was being "farmed out," administration costs doubled the current cost. By moving it in-house, a lot of the "fat" was cut from the administration budget.

Mr. Hefton said for 2013 the City is okay for the tourism budget and Hotel/Motel Tax. During the next fiscal year, he said the staff and Council will need to meet to determine where their priorities are for the Hotel/Motel Tax dollars. For the last three years, the City has intentionally overspent the revenues to reduce the fund balance, but that can't be sustained going forward. The staff now needs Council direction about what their priorities are and where they want to spend their dollars. Currently expenses are exceeding revenue by about $100,000. At the end of 2013, the fund balance will be where it needs to be at $125,000.

Deputy Mayor Steele asked about the "cap" on Hotel/Motel Tax rates. Mr. Hefton said the rates are set by the State and there is a "cap." The City receives 7% of the 13% tax. By the bond covenants, 2% of the City's 7% must be set aside for debt service. The City is at the maximum 13% tax rate.

Council Member Smith asked if anyone was behind in paying their Hotel/Motel Taxes. Mr. Hefton said there are some that are behind, but one of the usual owners that is behind is no longer operating the hotel. Unfortunately the hotel is not being used and is deteriorating.

He added that the City is pursuing these payments. Several years ago the Council granted the staff the ability to fine the hotels on a daily basis for not paying the tax in a timely manner, and this has helped. Council Member Smith verified that the City is not cutting off utilities for non-payment of taxes, however those that are not paying their taxes are also having trouble paying their utilities and the City does cut off their service for non-payment of the utility bill.

Mayor Magers said Panda Energy should help boost the Hotel/Motel Tax numbers for next year. Mr. Hefton agreed saying that the need for temporary housing during the construction of that plant will be huge.

Council Member Howeth asked if there is any way to determine how successful the $70,000 in advertising has been. Mr. Hefton said there is no program in place to track the direct impact of the advertising. Sometimes visitors will say where they heard about the community, but there is not a specific program in place to track the results. The Sherman Museum does survey where their visitors come from and some comments are tracked at the Visitor's Center at A Touch of Class Antique Mall. Council Member Howeth felt this would be important data for future decisions on how much money to spend on advertising.

Mr. Hefton added that many of the events that are being funded are one night events, such as Hot Summer Nights and Lights on the Lake, and these events are open to regional travelers as well as local citizens.

Mr. Olson said the City is getting to a point where the Council needs to define where they want to go with tourism. You can grow tourism, but you can't grow it without more money.

Council Member Howeth suggested that the Tourism Department might want to attract more sports activities for females. Statistics show that entire families travel with their daughters, but they let their sons travel with the coach.

Tourism

Tammy Davis, Support Services Director, presented the 2013 Tourism Plan, saying that the primary focus was on marketing and advertising. She said they get the most referrals and requests for information through the Texas Department of Transportation travel resources. There are some website surveys that she thought might help track marketing.

Ms. Davis said events include things that the City coordinates such as Hot Summer Nights, as well as other events, such as The Sherman Museum's Dino Days. They also contribute grant money to events such as the U.S. National Aerobatic Championships.

A new visitor's guide will also be ready for print in 2013. The staff will continue to update the tourism website as well as the City website and have plans to implement social media.

Ms. Davis added that the Tourism Department is now handling reservations and rentals for the Municipal Ballroom and Kidd-Key Auditorium. Use of both facilities generates about 22 events per month. Currently rental fees allow the City to recover only part of the staffing costs but no costs for the utilities, maintenance, or supplies. Plans are to add wireless capabilities and a projection system in the Ballroom.

The Tourism Department is also coordinating more events than was originally planned. At the time it was brought in-house, there was no Lights on the Lake. She explained that the concept for Lights on the Lake has changed and they are now utilizing more local talent. Mayor Magers verified that the $40,000 budget for Lights on the Lake includes both the City and the sponsorship money. Generally, sponsorships are in the $10,000 to $15,000 range.

Mayor Magers said the Sherman Arts Festival was originally a volunteer event. He asked how much of the money being spent for Hot Summer Nights and Lights on the Lake was City money and how much was private money. Mr. Hefton said Lights on the Lake is substantially City sponsored, but adjustments are being made to the level of music and fireworks that are offered.

The City has taken a larger role in managing the Arts Festival, according to Mr. Hefton. Three years ago SCAH provided most of the support and planning function. That has changed and they are generally not involved. Council Member Smith asked about the City cost for the Arts Festival. Mr. Hefton said the City's cost is mainly "man hours."

Mayor Magers said traditionally, Hot Summer Nights and the Sherman Arts Festival have been more of a private sector, volunteer, and SCAH event. If the City is taking more of the cost on and paying for it with Hotel/Motel Tax dollars, there probably needs to be Council discussion about that. Council Member Wacker said the City has always had a role in the set-up for Arts Festival, but the committee has offered less and less volunteer help over time. The staff commitment is the big burden now. Council Member Smith said that is still overtime.

Mayor Magers said there seems to be fewer sponsorships for events now. Mr. Hefton said on Hot Summer Nights, there has been more direct money spent by the City over the last two or three years, than by the private sector, probably due to the economy. He felt that needed to be discussed by the City Council in the next year as the tourism priority list is addressed.

Ms. Davis presented information about this year's Lights on the Lake event which will be held on July 3, 2012 at Pecan Grove Park. She said this year is the 18th year for Hot Summer Nights. The 2013 plan is to continue providing grants to groups that bring people to Sherman. The grant application process has been revised and a scoring process has been added to help determine how grant dollars are dispersed. She also presented some advertising for The Sherman Museum's Dino Days event.

Ms. Davis said the Sherman Chamber of Commerce has agreed to sponsor the Christmas Parade this year and in the future.

Miscellaneous Fees

Mr. Hefton said at the Budget Planning Session, the Council requested that the staff review miscellaneous fees for sports uses. The staff focused on fees for parks and recreation, and inspection and development. Several fees were excluded because they are covered somewhere else in the budget or because they were recently reviewed.

As for parks and recreation fees, the fees for pool admission and rental were adjusted in 2010 and the staff felt there were no changes needed at this time. Also, City sponsored leagues pay for expenses through registration fees. These leagues include Adult League Soccer, Adult League Softball, Church/Adult Basketball, and Volleyball.

The Sherman Youth Soccer and the Sherman Youth Baseball Leagues do not pay the City for use of the fields or facilities. Mr. Hefton added that Sherman Youth Baseball is currently "in a state of flux" and there is some uncertainty. Mayor Magers said he has been told by Sherman Youth Soccer that they provide work and supplies for the fields. Mr. Winkler said they do provide some money for paint for their fields only, but the City actually paints the fields.

Mr. Hefton said the fields are maintained, irrigated, marked, and treated for these leagues. Mayor Magers said he is tired of citizens from other towns that complain about Sherman's facilities, which are paid for by Sherman taxpayers. He added that if Sherman leagues were comprised of all Sherman teams, that would be different. He verified that about half of the participants are not Sherman citizens.

Mr. Hefton did not feel that 2013 was the time to address these fees. How Sherman Youth Baseball is run and who runs it will be different in the near future. Decisions made about some of the City's facilities may also have an impact on how charges are assessed for use of the fields. The staff feels that in the near future these fees do need to be addressed.

Council Member Smith said these out-of-town teams are using the facilities and some of the money should come back to the City as a usage fee. Mr. Olson said Sherman is in the minority when it comes to charging a use fee for sports facilities. Mayor Magers felt that, if possible, any fees charged should differentiate between Sherman citizens and non-citizens. Mr. Olson said that is currently done at The Splash and that can be incorporated into the fees. The City won't try to recoup all costs, but a lot of money is spent on maintenance of the parks.

Deputy Mayor Steele asked about the status of field use between the City and Austin College and the Sherman Independent School District. Mr. Olson said there is one more year to recoup the costs with Austin College but the City is not actually "making" anything. The City spends a lot of time and money on both Veteran's Field and Old Settlers Park for the School District. The City does use one of their gyms for a limited time.

Council Member Smith said the City is a partner with Austin College and the School District, but there should be payback from the other youth leagues. Mr. Hefton said that maintenance of the parks and the fields is a high priority with the Council and with the staff. To some extent it is supported by taxes, but league use of the fields takes it away from the public and the leagues should pay for that use.

Mr. Hefton said the staff does realize that there are some gaps in the fees and they will come back later with a recommendation after more is known about the status of the youth leagues, especially the youth baseball league.

Mr. Hefton said the staff also reviewed the inspection and development fees. They reviewed about fifty fees from six peer cities, including building permits, trade permits, zoning permits and contractor registration, as well as development fees such as plan review, street escrow, and water and sewer pro-rata fees.

Development fees were found to be mostly in line with the peer cities. Water and sewer pro-rata fees were more difficult to compare because of the cities surveyed, six had "impact fees" for water and sewer main extensions. Mayor Magers verified that these peer cities were mature cities and said that mature cities use impact fees and growing cities don't.

Mr. Hefton said the staff is not prepared to recommend that the Council enact an impact fee system at this time. He added that Sherman gets to the same result by recouping fees in a different way. The pro-rata fees are in-line and the City recoups fees for development and water and sewer infrastructure in a different manner than other cities.

Deputy Mayor Steele verified that a plan review fee included an administrative fee as well as inspections of infrastructure completed by the Engineering Department. The fee is paid "on the front end" and the review takes place through the entire construction project. It also includes testing fees and the pre-

development meetings held with the staff to make sure the project meets City standards and is in line with the Master Plan.

Mr. Hefton said on the permit and inspection fees, the staff found that the zoning and contractor registration fees are in line with the peer cities, but some building and trade permits are lower, especially on minimum fees and on residential and commercial new construction building permits. He presented a look at the City's fees verses the average of the peer City's fees. Council Member Wacker asked if there were any peer cities that were at the high end and might have skewed the average. Mr. Hefton said the mean and median were very close. Sherman was the outlier on the lower end.

Mr. Hefton reiterated that some of the fees were in line and some of them weren't. The City Council can decide if any action needs to be taken. Deputy Mayor Steele asked if the fees cover the City's costs. Mr. Hefton said the total fees collected today for inspections are about $80,000. Council Member Smith verified that the amount collected did not cover the expenses.

Mayor Magers questioned whether the cost should pay for the entire department or just for the cost of the inspection. This question was a Council-driven request to review the fees; the staff did not originally recommend an increase in fees. He felt it was important to encourage development when the community was coming out of a recession.

Council Member Plyler said there are certain projects that don't pay any fee, such as schools and churches. He didn't feel it was fair for the balance of the taxpayers to pay a portion of the inspection fees for what other people build. It's not fair to ask citizens on a fixed income to pay for a portion of someone else's private development. If the costs aren't paid by the fees, then the money is coming from taxpayers.

Mr. Olson said the staff provided the information and a decision doesn't have to be made today. Council Member Smith said the Council raised the water, sewer, and trash rates because the cost wasn't being covered by user fees. These costs aren't being covered either. He added that maybe this discussion is the beginning of a plan.

Mayor Magers felt that a plan to increase fees should come from the staff, not from the City Council. He said there was a huge difference in increasing fees to cover the cost of the inspection and increasing fees to cover the cost of the entire department. Mayor Magers was curious who the peer cities were that were used for the comparison.

Council Member Wacker said a fee is for a service rendered to you as an individual and a tax covers general services that enable you to live safely and healthy in a town, and there is a big difference.

Council Member Plyler said the Council needs to know what the cost of the service is and what the numbers are. He did not feel that the fees cover enough of the cost of the department and that additional cost is turning into a tax for the other citizens. Deputy Mayor Steele said earlier in the meeting the same situation was discussed as it applied to the use of the sports fields. Council Members discussed charging a field usage fee to the youth organizations so citizens wouldn't be paying all maintenance costs on the sports fields.

Council Member Smith agreed that this was the beginning of a plan to increase fees to pay for a service. He added that the Council has done the same thing with fees for water, sanitation, The Splash, and parks. Deputy Mayor Steele said the Council isn't raising taxes; they just want to make sure that the fees are in line with the services. Council Member Plyler added that the fees would be to assign the cost to the appropriate parties.

Deputy Mayor Steele compared the price he pays for a permit to install a sprinkler system in Sherman to various other towns, adding that the cost doesn't stop him from working in those other towns. He did not feel that an increase in the fees would stop development in Sherman.

Mayor Magers said if this discussion is the beginning of a study, that's good. If the Council is talking about increasing fees in 2012, he doesn't have enough information yet. Council Member Howeth added that an increase in these fees won't impact most citizens because they won't be building projects that need inspections.

Mr. Olson said the intent of the staff was to give the City Council information so they can move forward. He said the Council still needs additional information to move forward and make a decision in the future. Mr. Hefton said the original question was whether or not there was an issue with fees, and it appears that there could be an issue. Now the Council can discuss the process of where to go from here. He felt that most Council Members felt there should be some cost recovery for fees. Therefore, any changes should be based on cost recovery, not the costs of the peer cities. Mr. Olson said the staff needs to show the Council what the staff does that these fees need to cover. Mr. Hefton verified that the Council wants to know what the staff would recommend based on a cost recovery basis for these fees. He reiterated that these fees aren't built into the 2013 Budget. Every citizen has the right to code enforcement, and taxes pay for that code enforcement. But one citizen building a swimming pool does not benefit all citizens and should not be paid for from taxes.

Mayor Magers said normally the staff recommends a fee increase, and if the staff can justify and present this to the City Council he would consider the increase; however he is not ready to increase the fees at this point.

City Council Members took a break from 10:05 a.m. to 10:19 a.m.

Downtown Issues/Comprehensive Master Plan

Mr. Hefton addressed some issues in the downtown area with which the staff has been dealing. There are some deteriorating buildings and the property owners are not taking care of these buildings. The City's latitude in dealing with the buildings is limited by law. The question is what mechanism or authority does the staff have to deal with these property owners if they are not taking care of their property. The issues then become health and safety issues for adjacent property owners, as well as an eyesore.

Brandon Shelby, City Attorney, discussed a 2011 lawsuit, the City of Dallas vs. Stewart, which was ruled on by the Texas Supreme Court. The City of Dallas declared a vacant property a nuisance and their board ordered a demolition. The property owner brought a "takings claim" against the City of Dallas and was awarded damages. The Texas Supreme Court upheld the lawsuit and also ruled that the determination of a nuisance cannot be made by a City board, but must be made by a court in which a judge is elected. In essence this takes away a City's power to declare a nuisance.

Council Member Smith verified that the City would need to file a suit in District Court and the case would be held before a jury to determine a nuisance. Mr. Shelby added that the City would have to get the owner's permission to enter the premises to take photographs and/or video, to get enough evidence to prove to the jury that the property should be declared a nuisance and should be demolished.

Deputy Mayor Steele asked about health and safety laws. Mr. Shelby said that is the definition of nuisance, but since Texas is big in property rights, the Texas Supreme Court has stated that determination needs to be made by a jury and a judge.

Mr. Shelby said the City will need to look for other avenues to get people to clean up their property. One way is to prove they are in violation of the City's Code of Ordinances and fine them in Municipal Court, thus putting financial pressure on them. The Code of Ordinances would need to be updated to give the City that capability.

Mr. Olson said the City hasn't had the money to demolish commercial structures in recent years. They are tearing down residential structures based on a "release" signed by the property owner. Community Development Block Grant money is used for many of these demolitions. Mr. Olson said he did not believe the City should spend money tearing anyone's house or building down and he has asked Mr.

Shelby to develop an ordinance where the downtown property owners are fined as much as possible and as often as possible so they will either pay the fine or clean up their property.

Council Member Smith said a judge can order a property owner to let the City enter the property to take photographs as evidence for a jury trial, but there are still questions about the Supreme Court's ruling.

Mr. Olson felt that it wasn't the taxpayer's responsibility to take care of someone else's property. He wanted to use the health and safety issue without the City paying to tear the building down. Council Member Smith said substandard structures are the biggest issue in the downtown area. Mr. Shelby said the City could also file a civil lawsuit, but that could take years to settle. Deputy Mayor Steele asked for some "talking points" for the Council Members so they can talk with citizens.

Mayor Magers expressed concern about the definition of substandard and wanted to be sure the City doesn't "cross the line" in property rights. He asked why the City can't establish minimal standards for buildings that would determine a substandard building. Mr. Olson said the City currently bases the determination of being a substandard structure on certain criteria. Mayor Magers verified that currently there is no mechanism to fine the property owner. Mr. Shelby added that the City will also need support in Municipal Court.

Council Member Wacker verified that the staff will bring back a recommendation very soon on a plan to handle substandard structures. Mr. Shelby said it will include criminal provisions because that is the quickest way to put financial pressure on property owners to do something about it themselves. He added that the best pressure for property owners is social pressure from the neighbors.

Council Member Howeth said the City can do major beautification in the downtown but if there is a broken down building the beautification is just a waste of money.

Mr. Hefton said the staff will bring back an ordinance with "teeth in it" for the Council's consideration. He also encouraged social pressure.

The 2013 Budget also includes "ramping up" the downtown parking enforcement. Mr. Hefton said for operational reasons, the City has reduced parking enforcement for the last two to three years, however the plan is now to "beef up" the enforcement. Council Member Smith verified that the parking limit was changed from two hour to three hour parking at the request of the downtown merchants. Mr. Olson said that change made the parking attendant less effective. Council Member Wacker said the merchants were actually split on the decision to change the time limits, however with the change there is no enforcement and now citizens will park downtown all day long.

Mr. Hefton said this budget addresses the enforcement and doesn't change the time limits.

<u>Comprehensive Master Plan</u>

Mr. Hefton listed the top eight priorities from the Comprehensive Master Plan. The 2013 Budget includes money for the Geographic Information System (GIS) improvements. The Sherman Economic Development Corporation is also a part of that project. The Street Sales Tax passed a second time adding additional funding for street maintenance.

He added that of the eight priorities, the City has already made great progress on seven of them. Work on the trail and bikeway is limited by U.S. Highway 75 because it is hard to cross the highway going from east to west. As Sherman moves toward S.H. 289 and moves sewer to that area, the easements and right-of-ways might allow trails.

Mayor Magers said SEDCO agreed to fund the extension of sewer and water at U.S. Highway 82 and U.S. Highway 75. This is an opportunity to be proactive in the development of that area. He asked the staff to present ideas on what future Councils might consider for the development of that area as Sherman builds to the west.

Facilities Update

Airport

Mr. Hefton presented an update on some of the City's facilities saying that some will require decisions in the near future regarding the use. No decisions are required today.

He explained that about every ten years, the Sherman Municipal Airport runway needs to be resurfaced. Major runway improvements were done in 1996 and in 2006, at an approximate cost of $1 million each time. TxDOT normally participates but there is no guarantee. If they do participate, the cost to the City will be about $500,000.

Mayor Magers verified that for $500,000 the runway could be sealcoated or for about the same amount the City could pay off the loan to TxDOT and "get out from under" it. Council Member Smith verified that if TxDOT doesn't participate in the cost, then the runway improvements would cost the City $1 million.

Mr. Hefton said any of the grants, both Federal and TxDOT, would require the City to maintain continuous operation for 20 years from the date of the grant. That time restarts every time a grant is accepted, even if it is a smaller grant. Mr. Hefton added that at some point, the City will be at a level where it costs less to pay the grant off rather than pay for their part of the repairs. Once the City repaid the grant, there would be no further obligation to those entities.

He added that no decision is required today but would probably need to be made in 2013. Improvements would need to be made by 2014 or 2015. The staff will need Council direction because General Fund dollars would be used for the runway repairs.

Mayor Magers verified that six of the 16 to 18 pilots that lease hangars at the Airport live "close" to Sherman. He equated the cost of the runway repairs to the number of Sherman citizens that lease a hangar. The City would spend $100,000 per each of the six citizens that leases a hangar.

Mayor Magers asked that the City staff look at other uses for the Airport property, maybe leveraging the fact that the property is adjacent to Hawn and Rosedale Parks.

Council Member Howeth asked if the citizens of Sherman, as a whole, benefited from the Sherman Municipal Airport. Mr. Olson said it depends on who you ask. Council Member Wacker said there are people that land there. Mr. Hefton said the biggest feedback is from pilots who have planes in Addison and McKinney but fly to Sherman because gas is cheaper.

Mr. Olson added that closing the Airport would require an election. Mayor Magers suggested that the Council put a plan together on what the property would be used for because they will need to get voter "buy in." The alternatives will need to be promoted to the citizens.

Deputy Mayor Steele asked why a vote would be required to close the Airport. Mr. Hefton explained that it was opened with a vote and will need to be closed with a vote.

Mr. Olson said the staff will prepare a plan to submit to the City Council. Mayor Magers said with the best case scenario, $500,000 would be needed from the General Fund to improve the runway. Mr. Olson said the Council can raise taxes or cut a service. Mr. Hefton added that if it stays open, the City has an obligation to make sure it is safe to land a plane at the Airport.

Armory

Mr. Hefton addressed the Armory building saying that there was some recent storm damage to the storage building to the east of the Armory building. The Armory was acquired in April 2009 and is adjacent to two parks and the Airport. The damage that recently occurred confirmed that there is asbestos in the storage building and it is probably in the Armory as well. The estimated cost to demolish the storage building and abate the asbestos in that one building is $40,000.

Any decisions made on the Airport will probably also affect the Armory and Rosedale Park.

Taylor Street Facility (old Girls, Inc.)
Mr. Hefton said the City acquired the old Girls, Inc. building in 2012 by default, as the deed reverted to the City since they were no longer in business. The facility is now covered by insurance. The property seems to be in good structural shape and is air conditioned. The vision today for the facility is as a large, open multi-use gym area.

Mr. Olson said the City currently relies on the SISD and is allowed to use one of their gyms, one night a week. Mr. Winkler added that the City currently has more need for gym space than they have access to a gym.

Mr. Hefton said renovations are estimated at $200,000 and include a new playing surface, demolition of some small classrooms and an upstairs area, and restroom work. There was no evidence of leaks in the roof.

Deputy Mayor Steele verified that currently there is one basketball court in the facility, however Mr. Hefton said there has been some discussion about rearranging the court.

Fire Station and TxDOT Property
Mr. Hefton said the Fire Station sets at the southeast corner of the intersection of F.M. 1417 and U.S. Hwy 75. Approximately three years ago the City also purchased the old TxDOT property that is adjacent to the Fire Station. It was felt that this corner property had value for the City.

The Blalock Fire Station was built when that industrial park was in its “heyday” and serves this part of the City as well as the industrial park. Mr. Hefton added that if the Fire Station is not located in its present site, it would probably be located on SEDCO property west of the present site. There is nothing today that is really driving the need to move the Fire Station.

The property to the east of the old Johnson & Johnson property that fronts U.S. Hwy 75 has recently sold. The staff believes it will develop at some point and SEDCO is helping with the cost of ramp movements in that area. Mr. Hefton said the City’s property will be more marketable and the staff will have a better idea about the value, when the Johnson & Johnson property develops. He reiterated that currently there is no drive to move the Fire Station or sell the TxDOT property. At today’s dollar, he estimated that a new Fire Station would cost $3 million to $5 million, even if SEDCO gave the City property for its location.

Deputy Mayor Steele asked if the property sold tomorrow, could the City maintain fire coverage without that Fire Station while a new one was being built or does the new station need to be built prior to selling the old one. Jeff Jones, Fire Chief, said some site studies and architectural studies have already been completed so construction of a new station should take only about 18 months, once construction starts. Mr. Olson said if the property sold and the City needed to vacate, they could find another place to locate to serve that portion of the City. There are other options. Chief Jones said it would cause some logistical problems to move and store five pieces of equipment, however they could temporarily house somewhere else for a short period of time and serve the area. He did feel it would be hard to serve the area from Central Fire Station.

Mayor Magers felt the current location has a better commercial use and more value with something other than a Fire Station. Mr. Hefton said the sale of the property will be driven by the market and not the City’s internal needs.

City Council Members took a break from 11:05 a.m. to 11:15 a.m.

Monthly Bulk and Brush Collection Program
Mr. Keene discussed the history of the monthly bulk and brush collection program saying the objective was for a cleaner City through improved ways to pick up trash and brush. The solution at the time was to

instigate monthly collections using the bulk collection trucks. Brush pick-up began in July 2008 and bulk trash pick-up began in October 2009. The cost of the program is about 8% of the residential program.

He added that the combined bulk and brush pick-ups amount to almost 17,000 annually with a weekly average of 349 pick-ups and an average of two pick-ups per block per week. Approximately 2,500 tons of waste is removed per week.

Mayor Magers said the combined trash and brush going into the Texoma Area Solid Waste Authority Landfill is equal to 21% of Sherman's annual average. Mr. Keene said currently the brush is stored at the South Plant until it is ground later at about one-third of the cost of sending it to the landfill.

He added that by grinding the brush instead of sending it to the landfill, it is saving the City about $60,000 annually. The net cost per pick up is $7.90 and the net cost per solid waste customer per month is $0.97. Mayor Magers felt this was a good return on the program.

Mr. Keene discussed the education efforts that the City has done and plans in the future to publicize the program to citizens. He added that the challenge is resident compliance, which is critical for the success of the program. Five percent of the set-outs are non-compliant and are either set out too early or too late, have mixed piles of trash and brush, or are placed unsafely at the curb. Many people seem to set their trash out too early and Mr. Keene said the rules did not have a "no earlier than" date.

The staff proposed to continue the brush and bulk collection program on the same schedule but to clarify the rules including volume limits, no mixing of brush and bulk, no unsafe placement of trash, and specific set out times including a rule that it can be set out "no earlier than the Saturday before the bulk/brush collection week."

The proposal also includes the increased enforcement of rules and policies, a designated compliance officer, and the initiation of an ordinance allowing charges for collection of non-compliant piles. The City will collect all piles, including mixed piles, during the scheduled week but with door hangers for first time non-compliance and penalties for continued non-compliance. The penalty would be based on the cost of a special pick-up and would be $28 per yard with a $40 minimum. Mr. Keene added that no additional personnel would be hired for the compliance officer, and he reiterated that the City would be more proactive in both education and enforcement. He also discussed specific means to educate the citizens in these changes.

Mayor Magers asked how citizens would be billed for the special pick-up. Mr. Hefton said some of the other solid waste charges are currently added to the water bill and if it is legal, the water bill could be "cut-off" for nonpayment of the charges. Mayor Magers felt it was a good program but the compliance was an issue and made the program "look bad." He would like to see that the penalties are enforceable and that they have "teeth." Abusers of the program should receive a fine and the fine should be enforced so they understand the problem.

Council Member Smith felt the bulk and brush program was one of the best programs the City has. Deputy Mayor Steele asked how long the City had been trying to educate the public about the program. Council Member Wacker said with any program it is a continual process to educate the public, but most citizens benefit from this program.

Mr. Keene said some of this education should have been done earlier and the staff will communicate first and then fine for non-compliance. Mayor Magers said it was hard to argue with a program that is costing 8% of your revenues and producing 21% annual impact on your waste stream.

Financial Presentation

Operations

Mr. Hefton said the proposed budget is about "catching up." For the last three or four years the City has been trying to "keep its head above water." This budget focuses on catching up with both people and capital needs. In the General Fund, 70% of the costs are "people costs."

The fund balances are where they need to be and the General Fund will be at 80 days at the end of 2013. He said 60 to 90 days is the desired range and Mr. Hefton said he wants to be at 75+ days. That has been achieved in the General and Utility Funds. The Solid Waste Fund is at the lower end of that range and is a little over 60 days. Overall, fund balances are appropriate.

In the General Fund the sales tax revenues are up a little and the Street Sales Tax was reauthorized by voters for another four years. Mayor Magers reminded Council Members that the Street Sales Tax passed by 90% of the voters.

In the Utility Fund, 2013 represents the third year of the three-year program to initiate rate increases to help replace revenue that was lost through the closing of industries.

Expenditures in the 2013 Budget are up about $3.5 million versus the 2012 Budget and are related to capital and people costs.

Mr. Hefton reiterated several new programs and needs to help "catch up." These include a new Parks Maintenance crew of three, an across-the-board pay increase of 2.5%, a Systems Coordinator, various well and Water Treatment Plant repairs, the meter replacement program, a Parking Attendant, increased funding for group health insurance, and street materials. These items are estimated at $1.6 million.

Mr. Hefton explained that the Systems Coordinator is mainly for the Public Safety area and is needed because the staff currently is unable to respond to all the needs. The staff has also increased the expectations about the annual costs of the group health insurance plan. For many years costs have averaged $3 million to $3.5 million annually, however the estimate has now been increased to $4 million annually. Increased funding for health insurance is reflected in the General Fund, Utility Fund, and the Solid Waste Fund budgets.

Additional fleet needed to "catch up" includes two residential solid waste side load trucks, a solid waste transfer trailer, fire engine and Expedition for the Fire Department, four police patrol vehicles, a backhoe, bucket truck and dump truck for the Street Department, eight various pick-up replacements, and a mini track loader for the Utility Department. These items are estimated at $1.7 million.

Mr. Hefton reminded Council Members that the cost for the Police Department Tahoes is a couple thousand dollars more up front, however the history of other cities shows that their usefulness and lifespan is longer so in the long run, the City should save money. Money is budgeted to purchase four police Tahoes. Mayor Magers confirmed that the operating costs are about the same as the Crown Victoria.

Council Member Smith confirmed that the fleet replaced is eventually auctioned, however they are cycled down through other departments first. Mr. Hefton added that the City doesn't receive a lot for the auctioned vehicles because they don't auction three year old vehicles, they replace 15, 20, and 25 year old trucks.

Mr. Hefton said that today, if nothing else changes, the three major funds are balanced, ongoing. He added that he is very conservative and the balancing is probably the "worst case scenario." Even with catching up, on an ongoing basis, the funds are balanced.

City Council Members took a lunch break from 11:49 a.m. to 12:05 p.m.

Major Funds

General Fund

Mr. Hefton said the sales tax, compared with the projected amount for 2012, is up about $1 million. Most of the increase reflects that it is a full year of having the sales tax for streets back in force. Previously only four months of the sales tax for streets was accounted for in the General Fund. However since the voters reauthorized the sales tax for streets, the income is carried through the entire year. The remaining $300,000 increase is from a sales tax growth of about 5%. Mr. Hefton said he originally predicted a 2% growth.

Fines and forfeitures have also increased and Mr. Hefton said the staff feels that if downtown parking enforcement is "stepped up," then that position should pay for itself. The fines and forfeitures budget has been increased by about the same amount as the cost of the additional employee.

Mr. Hefton said personnel costs in the General Fund have increased by about $1.1 million and includes three major items which account for about 90% of the increase. It includes an increase in funding for group health insurance of about $540,000; the 2.5% pay raise is another $400,000; and the additional personnel.

There is also an increase in supplies due to an expected grant and for equipment for the Police Department. The maintenance line item has been increased for materials due to the reauthorization of the Sales Tax for Street Maintenance. Computer services is the allocation that is charged to each fund and includes the General Fund portion of the new IT person. There is also a transfer out to the Fleet Fund to account for fleet purchases.

Mr. Hefton added that the $6.5 million fund balance projected for the end of 2013, is about 80 to 81 days. The fund balance is appropriate.

Utility Fund

Mr. Hefton said the Utility Fund ends up in 2013 with about $6.3 million, which is over 100 days of fund balance. The fund balance was built up in 2011 because of the really hot summer. Fund balance is being spent down, but not on an ongoing basis. The numbers are up 4% from the projection. There is a 4% rate increase proposed, but there are some revenues in 2012 from industries that are closing but that were open for part of the year. The net effect of the 4% is reflected in the budget numbers.

Mayor Magers expressed concern about a 12% increase in the ending reserve from 2010 to 2012. Mr. Hefton said the staff would want the ending fund balance to be in the $5.5 million to $5 million range. The goal is not to keep the ending fund balance at $6.3 million. The plan that was set last year was to use the Utility Fund and the Solid Waste Fund as part of the "Sherman, Inc." and money will be moved around as needed.

Mayor Magers verified that this is the last year of the rate increase to catch up on the revenues that were lost. He was concerned, as a tax payer, that the fund is $800,000 "to the good" then why are rates being increased. He asked what changed. Mr. Hefton said the City gained $1.2 million to $1.4 million in revenue from the summer of 2011 being really hot and dry. That is not projected for 2012.

Mayor Magers said the City will enter FY 2012-2013 with a surplus of $800,000. He verified that $5.5 million is the low end of the appropriate fund balance. Panda Energy will come on line in 2014 or 2015, adding another $600,000. Mr. Hefton said items not showing up in 2013 include some huge projects at the Wastewater Treatment Plant that will cost between $5 million and $10 million. These include the Nutrient Removal Process and the Headworks Project, which will be paid for from the debt service line item. The relief from the debt service in 2013 won't last long. This is why the City looks at the five year dashboard.

Mr. Hefton said the current fund balance is a little higher than normal, but these projects are coming in the future and will reduce this fund balance to a normal amount. Council Member Wacker said the revenue increases are done incrementally to spread the cost of the projects over several years.

Mayor Magers said the City had a three-year plan in place to increase revenues to make up a portion of money that was lost from several industries that closed. From 2010 to 2011 the City's retained earnings were greater than anticipated. He still expressed his concern about a rate increase with a large fund balance when revenues from Panda Energy will also be added in the near future. Mr. Hefton said if the City wants to choose to pay for some of the capital improvement projects through the Greater Texoma Utility Authority, the City still has more projects than they have money for. This is why the projects must be funded through debt service.

If the City decides to reduce the fund balance to the appropriate amount, some of the projects can be funded with cash instead of financing them through GTUA with debt service.

Mr. Hefton verified that the reason the Utility Fund performed so well was the water sales in the summer of 2011 when it was so hot and dry. He added that this was the highest revenue the City has ever had in the Utility Fund. Of course the rates had already been increased to offset the loss of several industries, and some of those industries had not closed yet.

Council Member Wacker said so much is not in the City's control, such as weather and plant closings. Mr. Hefton explained that the City could be "up" $1 million to $1.5 million during a dry summer and "down" $1 million to $1.5 million during a wet summer, so the swing could be $2.5 million to $3 million in revenue without anything in the City's control.

Mr. Hefton said contractual and special services are going down and the City is completing the Biosolids Project of empting the basins at the Wastewater Treatment Plant. The City is working on a long-term plan to treat biosolids in the future and the plan is expected to cost $300,000 to $400,000 annually. Money is available through one of the recent GTUA bond issuances to pay for the infrastructure for this project.

Mr. Hefton added that there is a transfer from the Utility Fund to the General Fund of a little over $3 million, which will be used to manage that bottom line over the next few years.

Council Member Smith asked why the capital expenses for FY 2010-2011 were so high compared to this year's request. Mr. Hefton said there were some one-time items that needed to be capitalized for accounting purposes and they had to be paid from the General Fund.

Solid Waste Fund

Mr. Hefton said the Solid Waste Fund revenue is down a little, with the variance in operations in the commercial area. Residential service and curbside recycling are very predictable. One of the major industries has implemented a recycling program, which has resulted in a loss of revenue for the City. Revenue is down about $200,000 in the Solid Waste Fund.

Contractual and sundry services reflect the increase in disposal fees for the Texoma Area Solid Waste Authority Landfill. Vehicle usage costs have also increased.

The ending fund balance for the Solid Waste Fund is $911,368, which is a range of 60 to 90 days. Mr. Hefton said he would like to have a fund balance of $1.1 million, which is 75 days, but the current amount is within the City's range. No Solid Waste rate increase is proposed for 2013 in this budget.

Mr. Hefton added that TASWA will begin to build up reserves to pay for additional cells with cash, which should save about $2 million. To do that, reserves at TASWA need to be built up and that requires revenue from the City. For a three year period, from 2014 to 2016, the City will either have to use fund balance and transfer the money in, or increase rates to provide this funding. Mayor Magers said TASWA's rates increased $2 per ton this year. For that three year period, Mr. Hefton said the cost would

increase from $35 to $45 per ton, which will be several hundred thousand dollars a year. Mayor Magers added that TASWA will be using cash to fund operations and won't be borrowing money.

Insurance Fund

Mr. Hefton said a cash infusion will be put into the Insurance Fund in 2012 to keep it "afloat." The employer contributions have been increased by about $600,000. The cost is born mostly in the General Fund, where most of the employees are budgeted. The staff is now proposing to budget $4.1 million annually for employee health insurance expenses. Mr. Hefton said historically, when the cost of group health claims is considered since 2005, the $4.1 million is a more realistic number.

The staff will review health care costs annually to determine the average. This year the consultant is working on a "request for proposals" to bid out the group health plan to see what an indemnity plan would cost. Results will be presented to the City Council when they are available. Mr. Hefton said no proposals are being made to the City Council at the current time to change the way the plan is funded. It will still be a self-funded plan with stop/loss insurance to protect the City from risk.

Hotel/Motel Tax Fund

The Hotel/Motel Tax Fund balance is at $108,369, which is appropriate. Mr. Hefton explained that 5% of the receipts are used for operations and 2% are used for debt service. For 2013 the fund is okay, however there needs to be some planning for the future.

General Improvement Fund and Utility Improvement Fund

Mr. Hefton said there are few projects in the General Improvement Fund and the Utility Improvement Fund. Projects in the General Improvement Fund include money for the GIS System, the Fielder Park Pilot Program, repairs to the Municipal Building, and the Taylor Street Complex.

There are also several projects budgeted in the Utility Improvement Fund. Mr. Hefton said it has been more than 10 years since the water towers have been painted and it is time to do that again. Mark Gibson, Director of Engineering and Utilities, confirmed that the City has five elevated water towers storing both surface water and ground water.

Long-Term Projections

Mr. Hefton presented the City Council with the five-year dashboard so they could see how their decisions affect the budget and allowing them to see various scenarios and their effect. At 2013's level, the City is staying where they need to be in regards to the fund balance. The scenario does factor in the effect of things like Panda Energy, which is expected in 2015. Their effect on the General Fund will vary due to when they start and when they get their Certificate of Occupancy. There will be some value on the tax rolls during construction.

Mayor Magers confirmed that the staff "felt good" about looking out three to five years with what is known at this point. Mr. Hefton said with everything the same and the same level of services that are provided today, he felt good about everything today. He added that in the Utility Fund there are some unknown costs for future projects such as the Nutrient Removal Process at the Wastewater Treatment Plant, which could be between $1 million and $20 million.

Mr. Hefton said there is a reduction in GTUA debt service in the Utility Fund which is allowing a transfer into the General Fund. However, the debt service begins to increase again with the Wastewater Treatment Plant projects and the debt service needed.

In the Utility Fund the fund balances are where they need to be and revenues for 2013 are okay. The staff will monitor the need to change rates and the impact of the larger projects as time goes on.

Capital Improvements Program

Mr. Hefton said years two through five of the Capital Improvement Program were available if the City Council wanted to discuss them.

He added that the City should receive the results of the Espy Study for storm water drainage this year and the study will include a list of recommended projects with a priority list. The projects are expected to be costly and are currently not included in the CIP list.

Deputy Mayor Steele asked if the $600,000 proposed in FY 2014-2015 for the Cypress Grove Road Rebuild from Rex Cruse to Redbud was the City's portion. Mr. Hefton said that is the total cost of the project and doesn't include the money Carrus Medical and North Haven has put into escrow.

Deputy Mayor Steele asked the staff to get an estimate to add a stone veneer to the Cemetery Building that was discussed in previous Budget Work Sessions and was a "pet project" of former City Council Member Chip Adami.

In the Utility Improvement Fund, Mr. Hefton said the S.H. 289 Sewer line A is budgeted at $1.65 million and funded by SEDCO. SEDCO is also funding $500,000 in the current CIP for the S.H. 289 Water Line Project. Mayor Magers praised SEDCO for participating in the projects to extend services to Sherman's west City limits.

Mr. Hefton said the City will probably have $5.5 million in debt service with GTUA at any given time for water and sewer improvements. The City is currently paying off the debt quicker than it is being built up, but the current reduction won't be sustained because additional debt will be added.

Council Direction
Mr. Hefton asked City Council Members if they had any other items to include in the budget. If not, the staff will compile a draft budget incorporating everything discussed for Council consideration.

ADJOURNMENT
There being no further business to come before the City Council today, motion was duly made and approved to adjourn the Called meeting at 12:58 p.m. Documentation for the Budget Work Session is held in the General File "Budget Work Session FY 2012-2013" in the City Clerk's Office.

_____
MAYOR

ATTEST

_____
CITY CLERK

STATE OF TEXAS §

June 25, 2012

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Called Meeting of the Sherman City Council was begun and held in the City Council Chambers on June 25, 2012.

COUNCIL MEMBERS PRESENT: Mayor Bill Magers; Deputy Mayor Willie Steele. Council Members Plyler, Smith, Softly, Wacker.

COUNCIL MEMBERS ABSENT: Council Member Howeth.

CITY STAFF PRESENT: George Olson, City Manager; Robby Hefton, Assistant City Manager/CFO; Brandon Shelby, City Attorney; Mark Gibson, Director of Engineering and Utilities; Scott Shadden, Director of Development Services; Jeff Jones, Fire Chief; Lisa Whitfield, Engineering and Development Coordinator; Clay Barnett, City Engineer; Pam Cloer, Assistant to the City Manager; Linda Ashby, City Clerk.

PURPOSE: **Call to Order, Quorum Determined, Meeting Declared Open**

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5747
Extending the Corporate Limits of Said City so as to Annex 71.671 Acres along Washington Street in the City of Sherman's Extra Territorial Jurisdiction; Providing for a Municipal Plan

ADOPTION OF ORDINANCE
Consider Adoption of Ordinance No. 5747

ADJOURNMENT

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

Mayor Magers called the meeting to order at 12:00 p.m., declared a quorum present, and opened the City Council Meeting.

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5747
EXTENDING THE CORPORATE LIMITS OF SAID CITY SO AS TO ANNEX 71.671 ACRES ALONG WASHINGTON STREET IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION; PROVIDING FOR A MUNICIPAL PLAN

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, EXTENDING THE CORPORATE LIMITS OF SAID CITY SO AS TO ANNEX 71.671 ACRES ALONG WASHINGTON STREET IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION; PROVIDING FOR A MUNICIPAL PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

No citizens appeared before the City Council to discuss Ordinance 5747.

The Public Hearing was closed.

ADOPTION OF ORDINANCE

Ordinance 5747

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, EXTENDING THE CORPORATE LIMITS OF SAID CITY SO AS TO ANNEX 71.671 ACRES ALONG WASHINGTON STREET IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION; PROVIDING FOR A MUNICIPAL PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

ACTION TAKEN.

Motion by Council Member Smith to approve Ordinance No. 5747, as presented. Second by Council Member Wacker.

VOTING AYE: Plyler, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

ADJOURNMENT

There being no further business to come before the City Council, motion was duly made and approved to adjourn the Called Meeting at 12:01 p.m.

_____
MAYOR

ATTEST

_____
CITY CLERK

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. B.1

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5748
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow an Auto Service Oil and Lube Center in a C-2 (General Commercial) District at 1504 West Houston Street, being Lot 1A of the Oasis Addition, Replat of Lot 1, Block 1 (Aziz Hassan, Owner); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000.00

Issue
To consider the request of Aziz Hassan (Owner) concerning the property located at 1504 West Houston Street, being Lot 1A of the Oasis Addition, Replat of Lot 1, Block 1, to allow an auto service oil and lube center in a C-2 (General Commercial) District

Background
The property is located at 1504 West Houston Street, between Tolbert Street and Sunset Boulevard. Site plan approval was granted on June 10, 1997 for an auto care facility; and an exception was granted on June 9, 1998 to allow overhead doors facing a major thoroughfare. The property is located in the floodplain; and the building was constructed with a water-proofing system to protect it in case of flood. The business has been vacant for a number of years, therefore requiring approval for a Specific Use Permit to operate as an auto care facility.

Origination
Aziz Hassan (Owner)

Board Recommendation
At the June 19, 2012 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the Specific Use Permit be approved subject to the Staff Review Letter.

Attachments
Ordinance No. 5748
Location Map
Photograph
Site Plan
P&Z Communication Form
Staff Review Letter

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager

ORDINANCE NO. 5748

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW AN AUTO SERVICE OIL AND LUBE CENTER IN A C-2 (GENERAL COMMERCIAL) DISTRICT AT 1504 WEST HOUSTON STREET, BEING LOT 1A OF THE OASIS ADDITION, REPLAT OF LOT 1, BLOCK 1 (AZIZ HASSAN, OWNER); PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000.00; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Planning and Zoning Commission and the City Council, in accordance with the state law and the ordinances of the City of Sherman, have given the required notices and have held the required public hearings regarding this Specific Use Permit; and

WHEREAS, the City Council finds that this use will complement or be compatible with the surrounding uses and community facilities; contribute to, enhance, or promote the welfare of the area of request and adjacent properties; not be detrimental to the public health, safety, or general welfare; and conform in all other respects to all applicable zoning regulations and standards; and

WHEREAS, the City Council finds that it is in the public interest to grant this specific use permit, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS;

SECTION 1. That, from and after the passage of this ordinance, Aziz Hassan (Owner) is granted a Specific Use Permit to allow an auto service oil and lube center in a C-2 (General Commercial) District at 1504 West Houston Street, and that Section 8, Subsection (5)(a), Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

BEING Lot 1A of the Oasis Addition, Replat of Lot 1, Block 1

SECTION 2. That this specific use permit is granted on the following conditions:

Zoning:

1. All aspects of the C-2 (General Commercial) District, the sign ordinance and the Commercial Tree and Landscaping Ordinance must be followed.
2. Parking is permitted on paved surfaces only; concrete or asphalt.

3. No outside parking or storage of dismantled vehicles, wrecks, parts or tires is allowed.
4. All parking shall be on private property and shall not encroach into West Houston Street right-of-way.
5. Fire lanes and codes shall be coordinated with the Fire Marshal, (903.892.7267).
6. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering

7. All requirements of the floodplain ordinance shall be followed.
8. To comply with the City's sanitary sewer ordinance, the applicant must disconnect any surface/roof drainage from the City sewer system.

SECTION 3. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 8, Subsection (5)(a), Ordinance No. 2280.

SECTION 4. That a person who violates a provision of this ordinance, upon conviction, is punishable by a fine not to exceed $2,000.00.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2012.

ADOPTED on this the _____ day of _____, 2012.

EFFECTIVE DATE on this the _____ day of _____, 2012.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
BILL MAGERS, MAYOR

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY, CITY ATTORNEY

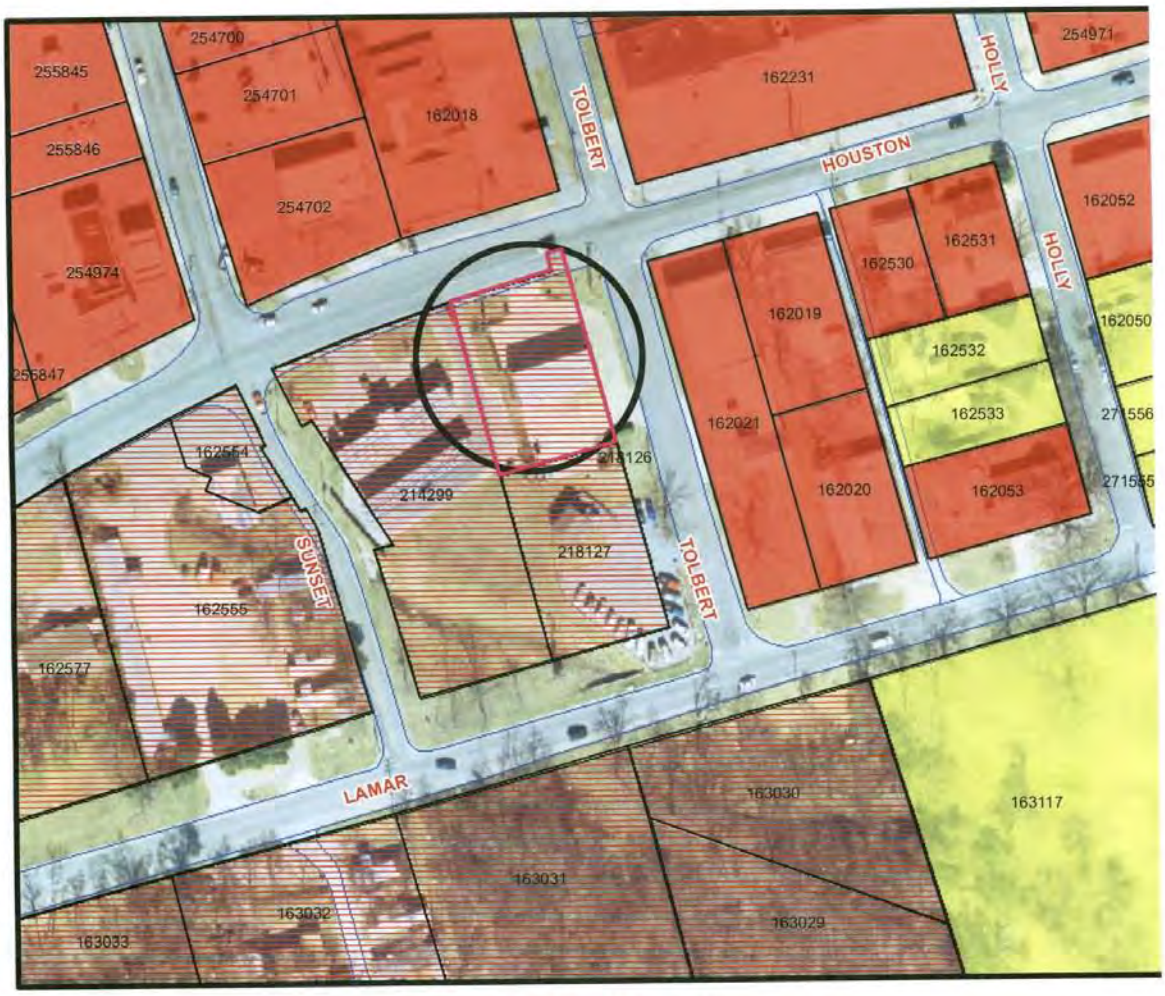
1504 West Houston Street

City of Sherman, Texas
Developmental Services Department

Sherman
CLASSIC TOWN. BROAD HORIZON.

N

1 inch = 107 feet



Zoning - 1504 West Houston

Legend

- O 1 HIGHWAY 75 & 82 OVERLAY DISTRICT
- O 1.1 FM 1417 OVERLAY DISTRICT
- O 1.2 SAM RAYBURN FREEWAY OVERLAY DISTRICT
- C B D DOWNTOWN BUSINESS DISTRICT
- C P O COLLEGE PARK OVERLAY DISTRICT
- A & C ARTS & CULTURAL OVERLAY DISTRICT
- CO Office District
- R-1 One Family Residential District
- R-2 Multi-Family Residential District
- C-1 Retail Business District
- C-2 General Commercial District
- M-1 Light Manufacturing District
- R-A Single Family Agricultural District
- SF-1 Single Family Residential District
- M-1.5 Medium Manufacturing District
- M-2 Heavy Manufacturing District
- MH Manufacturing Housing Distgrict
- Blaylock Commercial Distrist
- BIP Blalock Industrial Park

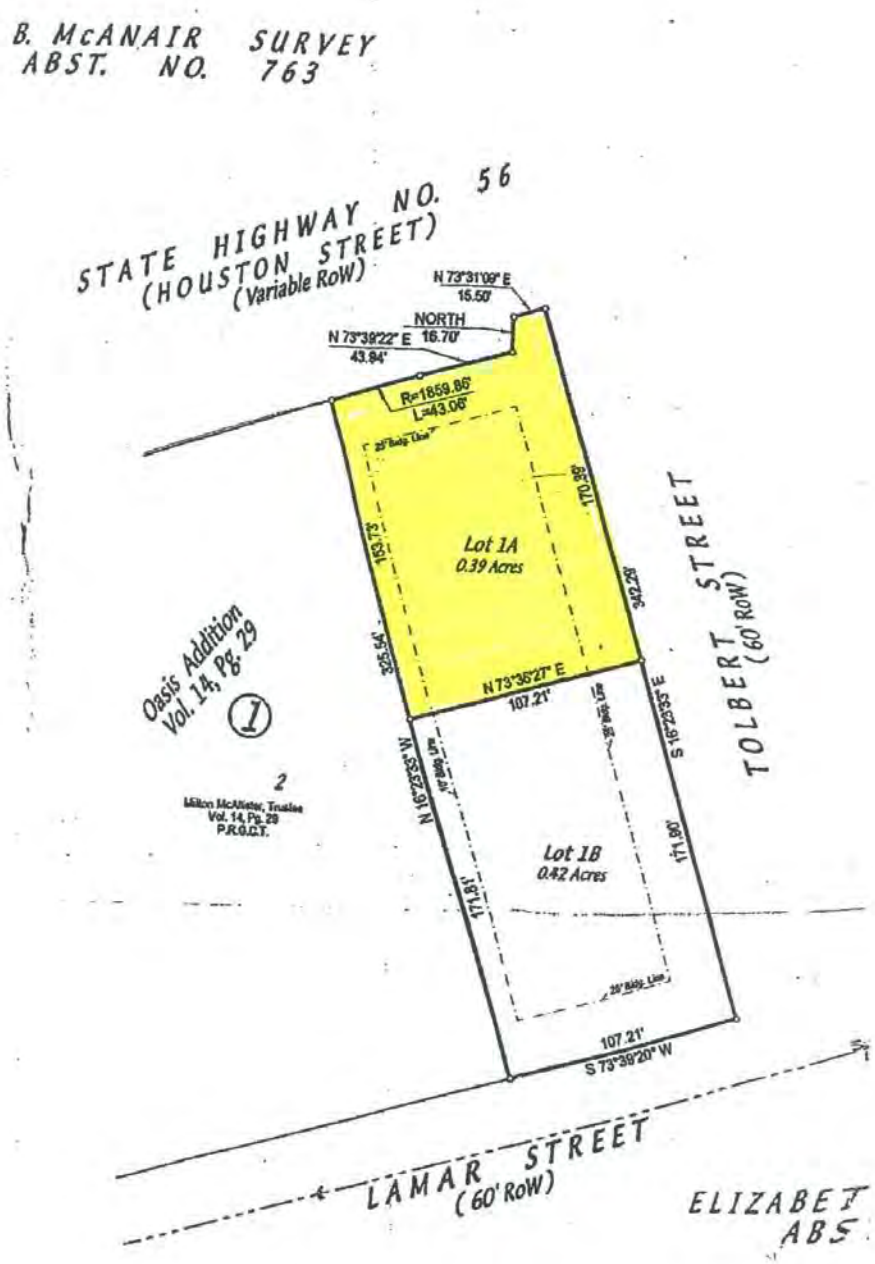
N

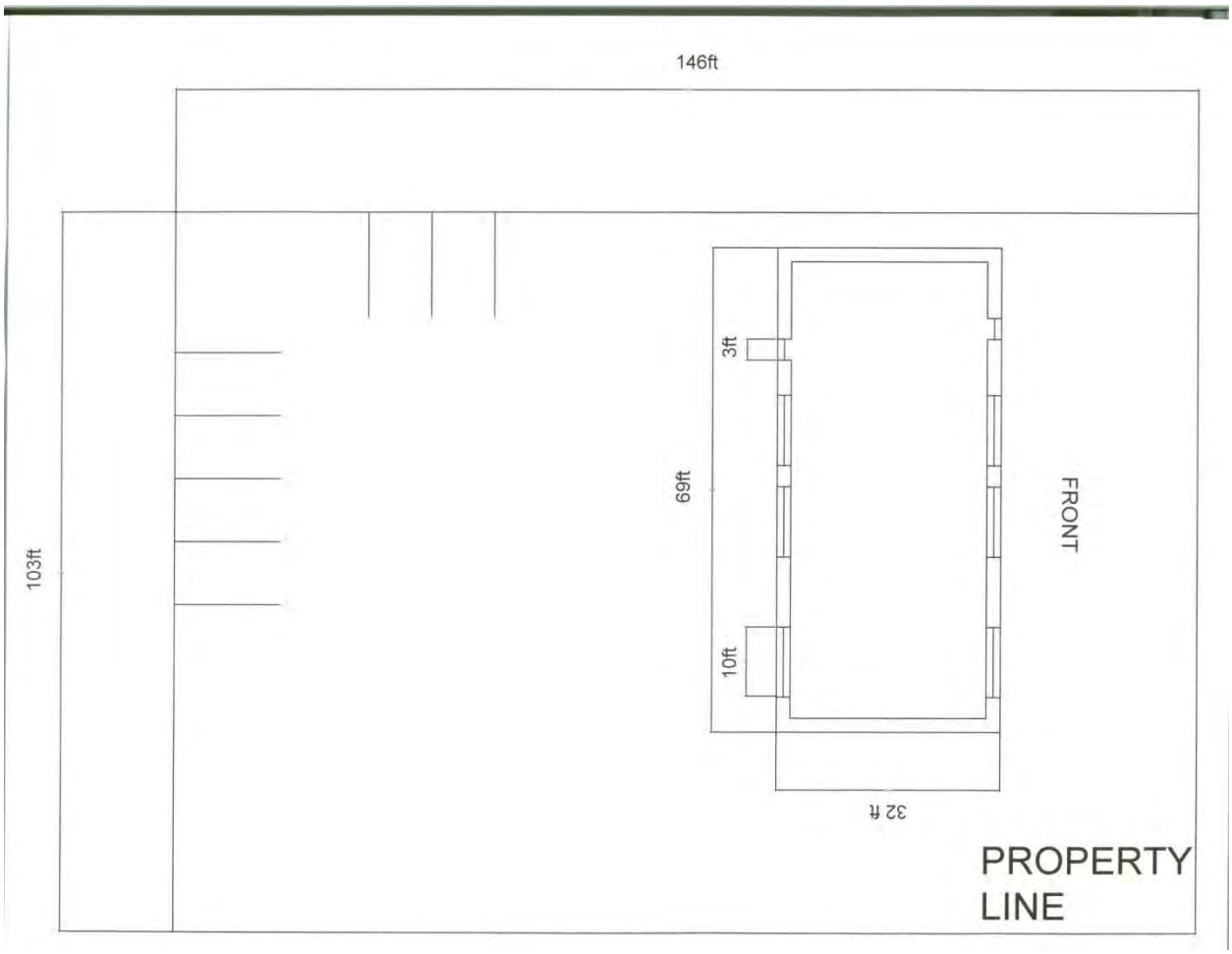
1 inch = 129 feet

City of Sherman, Texas
Developmental Services Department

Sherman
CLASSIC TOWN. BROAD HORIZON.

1504 W. Houston


B. McANAIR SURVEY
ABST. NO. 763
STATE HIGHWAY NO. 56
(HOUSTON STREET)
(Variable RoW)
N 73°31'09" E
15.50'
NORTH
N 73°39'22" E 16.70'
43.94'
R=1859.86'
L=43.06'
25' Bldg Line
170.98'
153.73'
Lot 1A
0.39 Acres
342.29'
325.54'
N 73°35'27" E
107.21'
TOLBERT STREET
(60' RoW)
Oasis Addition
Vol. 14, Pg. 29
1
2
Lilton McAlister, Trustee
Vol. 14, Pg. 29
P.R.C.C.T.
N 16°23'33" W
25' Bldg Line
S 16°23'33" E
Lot 1B
0.42 Acres
171.81'
171.90'
107.21'
S 73°39'20" W
LAMAR STREET
(60' RoW)
ELIZABET
ABS


146ft
103ft
69ft
3ft
10ft
32 ft
FRONT
PROPERTY
LINE

WESTWOOD VILLAGE
LUBE & TUNE
PENNZOIL
1504

AGENDA ITEM #4

City of Sherman

Planning and Zoning Commission

Board of Adjustments

Agenda Communication Form

June 19, 2012

Lawrence Davis, Chairman

Don Hicks, Vice-Chairman	**Brad Morgan, Commissioner**
Darren Tankersley, Commissioner	**Ron Barton, Commissioner**
Richard Barber, Commissioner	**Joe Gilbert, Commissioner**
Ryan Michael Kreck, Commissioner	**Sam Thorpe, Commissioner**

1504 West Houston Street
Being Lot 1A of the Oasis Addition, Replat of Lot 1, Block 1
Specific Use Permit & Site Plan

Requested Action/Proposed Use:

Planning and Zoning Commission

Specific Use Permit and site plan approval to allow an auto care facility in a C-2 (General Commercial) District.

Background:

The property is located at 1504 West Houston Street between Tolbert Street and Sunset Boulevard. Site plan approval was granted June 10, 1997 for an auto care facility and an exception was granted June 9, 1998 to allow overhead doors facing a major thoroughfare. The property is located in the floodplain and the building was constructed with a water-proofing system to protect it in case of flood. The business has been vacant for a number of years, therefore requiring approval for a Specific Use Permit to operate as an auto care facility.

Adjacent Zoning:

C-2 (General Commercial) District and C-1 (Retail Business) District

Origination:

Aziz Hassan (Owners)

Master Plan Designation:

Auto Urban Commercial – Require more land for parking than building floor area. Automobiles and parking are the most prominent features. Parking lots reduce building density and prevent any possibility of creating an enclosed space.

Number of notices mailed:

10

Objections received:

0

Attachments:
Location map
Photographs
Site Plan
Staff Review Letter

Prepared by:
Patsy Reeves,
Developmental Services Secretary

Approved by:
Scott Shadden,
Director of Developmental Services

SHERMAN

STAFF REVIEW LETTER

June 13, 2012

Aziz Hassan
18 Links Estates
Denison, TX 75020

Dear Applicants,

Your request for Specific Use Permit and site plan approval to allow an auto service oil and lube center in a C-2 (General Commercial) District located at 1504 West Houston Street has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, June 19, 2012 at 5:00 p.m., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to zoning, engineering and development guidelines and finds the following items need to be addressed:

Zoning:

1. All aspects of the C-2 (General Commercial) District, the sign ordinance and the Commercial Tree and Landscaping Ordinance must be followed.
2. Parking is permitted on paved surfaces only; concrete or asphalt.
3. No outside parking or storage of dismantled vehicles, wrecks, parts or tires is allowed.
4. All parking shall be on private property and shall not encroach into West Houston Street right-of-way.
5. Fire lanes and codes shall be coordinated with the Fire Marshal, (903.892.7267).
6. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering

7. All requirements of the floodplain ordinance shall be followed.

Any other changes made to the site plan prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

You are hereby notified to be present, either in person or by your authorized representative to present your request on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Scott Shadden at 903-892-7229 prior to the meeting.

Respectfully,

Scott Shadden,
Secretary, Planning and Zoning Board and Board of Adjustment

cc: George Olson, City Manager
Mark Gibson, Director Utilities & Engineering Services
Clay Barnett, City Engineer
Nathan Huffman, Fire Marshal
Brandon Shelby, City Attorney
Lisa Whitfield, Engineering & Development Coordinator

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. B.2

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5749
Repealing Ordinance No. 3729 in its Entirety; Amending Chapter 1 of the Code of Ordinances, entitled "General Provisions", at Article 1.07, entitled "Aviation", to Delete Division 3 in its Entirety

Issue
Repeal of Ordinance No. 3729

Background
The Sherman Municipal Airport Advisory Board was established by Ordinance No. 3729, effective March 26, 1984.

The City Charter states that an ordinance remains binding until it is officially amended or repealed.

Origination
Mayor

Financial Consideration
None

Alternatives
The City Council could choose not to approve this Ordinance, leaving Ordinance No. 3729 unchanged.

Attachments
Ordinance No. 5749
Ordinance No. 3729

Prepared by:
Brandon Shelby, City Attorney

Approved by:
George Olson, City Manager

ORDINANCE NO. 5749

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, REPEALING ORDINANCE NO. 3729 IN ITS ENTIRETY; AMENDING CHAPTER 1 OF THE CODE OF ORDINANCES, ENTITLED "GENERAL PROVISIONS", AT ARTICLE 1.07, ENTITLED "AVIATION", TO DELETE DIVISION 3 IN ITS ENTIRETY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Ordinance No. 3729, adopted at the March 19, 1984 City Council meeting, is hereby repealed in its entirety.

SECTION 2. That Chapter 1 of the Code of Ordinances, entitled "General Provisions", be amended at Article 1.07, entitled "Aviation", to delete in its entirety Division 3, "Municipal Airport Advisory Board", as follows:

~~**Division 3. Municipal Airport Advisory Board**~~

~~**Sec. 1.07.061 Created; composition; qualifications; appointments**~~

~~(a) The city council does hereby create and establish an advisory board to be known as the Sherman Municipal Airport Advisory Board, such board to be composed of seven (7) citizens of the city, who shall reside and continue to reside within the corporate limits of the city during their terms of appointment. Not more than three (3) members of such board shall be selected from among those who hold a current private pilot's license.~~

~~(b) Membership on the advisory board shall be by appointment by members of the city council for terms of two (2) years each. A member of the airport advisory board can serve a maximum of two (2) successive terms. After at least one (1) year's absence from such board, the person will be eligible for reappointment. All members shall serve at the pleasure of the city council.~~

~~(1991 Code, sec. 5-46)~~

~~**Sec. 1.07.062 Compensation**~~

~~Members of the airport advisory board shall serve without pay, but may receive reimbursement for actual expenses incurred after prior approval of the city when such expenses result from the performance of official duties. (1991 Code, sec. 5-47)~~

~~**Sec. 1.07.063 Officers; meetings**~~

~~The airport advisory board shall elect from its membership a chairman who shall serve for a term of one (1) year and who shall be eligible for reelection. The chairman shall preside over the board and shall have the right to vote. There shall also be elected from the board a recording secretary who shall serve a term of one (1) year with right of reelection. Such recording secretary shall record the minutes of the board meetings for review by the city council. The board shall meet at such times as it may determine or upon call of the chairman. (1991 Code, sec. 5-48)~~

~~**Sec. 1.07.064 Duties**~~

~~The airport advisory board shall act in an advisory capacity to the city council. It shall review current fees and charges for airport T-hangar rentals and related airport services and advise the city council as to any recommended changes. It shall review the airport rules, regulations and operations and recommend changes in same to the city council for approval. It shall review and recommend to the city council how best to manage and operate the municipal airport facilities so as to maximize both cost savings to the city and improvement to general aviation. It shall advise the city council on short- and long-range airport planning for grounds, buildings and runway upkeep. It shall provide such other airport advisory functions as may be directed by the city council. (1991 Code, sec. 5-49)~~

~~Secs. 1.07.065–1.07.090 Reserved~~

SECTION 3. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall become a part of the Code of Ordinances of the city of Sherman, Texas, and that sections of this ordinance may be renumbered or re-lettered to accomplish such intention.

SECTION 4. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity of effectiveness of the remainder of the ordinance.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

INTRODUCED on this the _____ day of _____, 2012.

ADOPTED on this the _____ day of _____, 2012.

EFFECTIVE DATE on this the _____ day of _____, 2012.

CITY OF SHERMAN, TEXAS

BY: _____
BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

ORDINANCE NO. 3729

AN ORDINANCE OF THE CITY OF SHERMAN, TEXAS; CREATING AN AIRPORT ADVISORY BOARD; SPECIFYING DUTIES AND RESPONSIBLITIES OF SAID BOARD; PROVIDING FOR INCLUSION IN THE CODE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That Chapter 4, Aviation, be amended by adding new sections 4-14; 4-15; and 4-16, such sections to read as follows:

"Section 4-14. Sherman Municipal Airport Advisory Board.

a. The City Council of the City of Sherman, Texas, does hereby create and establish an advisory board to be known as the "Sherman Municipal Airport Advisory Board", such board to be composed of seven (7) citizens of the City of Sherman, Texas, who shall reside and continue to reside within the corporate limits of the City during their term of appointment. Not more than three (3) members of such board shall be selected from among those who hold a current private pilots license.

b. Membership to the advisory board shall be by appointment by members of the City Council for a term of two (2) years each. A member of the Airport Advisory Board can serve a maximum of two (2) successive terms. After at least one year absence from such board, the person will be eligible for reappointment. In the appointment of the initial board, the City Council shall appoint three (3) board members for an initial term of (1) year and four (4) board members for an initial term of two (2) years. All members shall serve at the pleasure of the City Council.

c. Members of the Sherman Municipal Airport Advisory Board shall serve without pay, but may receive reimbursement for actual expenses incurred after prior approval of the City when such expenses result from the performance of official duties.

Section 4-15. Meetings of the Board.

The board shall elect from its membership a chairman who shall serve for a term of one year and who shall be eligible for re-election. The chairman shall preside over the board and shall have the right to vote. There shall also be elected from the board a recording secretary who shall serve a term of one year with right of re-election. Such recording secretary shall record the minutes of the board meetings for revie-

by the City Council. The board shall meet at such times as it may determine or upon call of the chairman.

Section 6-14 Duties of the Board

The Sherman Municipal Airport Advisory Board shall act in an advisory capacity to the City Council. It shall review current fees and charges for airport T-hanger rentals and related airport services and advise the City Council as to any recommended changes. It shall review the airport rules, regulations and operations and recommend changes in same to the City Council for approval. It shall review and recommend to the City Council how best to manage and operate the Municipal Airport facilities so as to maximize both cost savings to the city and improvement to general aviation. It shall advise the City Council on short and long range airport planning for grounds, buildings and runway upkeep. It shall provide such other airport advisory functions as may be directed by the City Council."

SECTION 2. That it is the intention of the City Council of the City of Sherman, Texas, that the provisions of this ordinance shall beomce a part of the Code of Ordinances of the City of Sherman, Texas, and that sections of this ordinance may be renumbered or relettered to accomlish such intention.

SECTION 3. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public as required by law and that public notice of the time, place, and purpose of said meeting was given as required.

PASSED AND APPROVED:

1st reading 5th day of March, 1984.

2nd reading 19th day of March, 1984.

Rod Freund
MAYOR

ATTEST:

Helen J. Freund
City Clerk

APPROVED AS TO FORM & LEGALITY:

City Attorney

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. B.3

ADOPTION OF ORDINANCES
Consider Adoption of Ordinance Numbers: 5748 and 5749

B.1 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5748
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow an Auto Service Oil and Lube Center in a C-2 (General Commercial) District at 1504 West Houston Street, being Lot 1A of the Oasis Addition, Replat of Lot 1, Block 1 (Aziz Hassan, Owner); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000.00

B.2 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5749
Repealing Ordinance No. 3729 in its Entirety; Amending Chapter 1 of the Code of Ordinances, entitled “General Provisions”, at Article 1.07, entitled “Aviation”, to Delete Division 3 in its Entirety

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. B.4

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

D.1 **** REQUEST TO ADVERTISE***
Annual Supply of Tires and Tubes

D.3 **** OTHER BUSINESS***
Consider Request of United Way of Grayson County to Temporarily Close Certain Streets for the "United Way Hustle for Health" on Saturday, August 25, 2012

D.6 **** OTHER BUSINESS***
Final Plat Approval of the Reynoso Addition, being 9.98 acres in the J.B. McAnair Survey, Abstract No. 763; Rodolfo Reynoso, Owner; Underwood Drafting and Surveying, Inc., Surveyors (2000 Block of West Houston Street)

D.7 **** OTHER BUSINESS***
Final Plat Approval of the Thomason Addition, being 4.42 acres in the A.C. Smith Survey, Abstract No. 1561; T.J. Thomason Enterprises, Inc., Owner; Underwood Drafting and Surveying, Inc., Surveyors (5800 Block of U.S. Highway 75 North)

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. C.1

RESOLUTION NO. 5682
Authorizing Execution of an Interlocal Agreement with the City of Denison for the Submission of a Joint Grant Application and the Acceptance of Grant Funding to be Awarded by the Federal Emergency Management Agency under its Assistance to Firefighters Grant Program

Issue
Seeking approval to submit a joint grant application with the City of Denison and other participating agencies under the Federal Emergency Management Agency (FEMA) Assistance to Firefighters (AFF) Grant Program

Background
This resolution and Interlocal Agreement authorize the City to apply jointly with the City of Denison and other participating emergency response agencies and participating medical facilities for the AFG grant that will be used to purchase 26 defibrillators and accessories. The unit price per defibrillator is $29,482.00. The Sherman Fire Department will receive four (4) defibrillators and accessories. The grant will fund 80% of the total charges, with the City being responsible for the remaining 20%.

Origination
Sherman Fire Department

Financial Consideration
Funds are available in the fiscal year (FY) 2012-2013 budget for the City of Sherman's local match (20%), totaling $23,585.60.

Staff Recommendation
The staff recommends execution of the Interlocal Agreement.

Alternatives
The Council could decline this grant opportunity.

Attachments
Denison Notification of Grant Application
Resolution No. 5682
Interlocal Agreement

Prepared by:
J. J. Jones, Fire Chief

Approved by:
George Olson, City Manager

CITY OF DENISON
Fire Department
700 W. Chestnut
Denison, TX 75020
903.464.4427 Phone
903.465.3806 Fax
www.cityofdenison.com

Denison

The City of Denison has submitted the regional FEMA AFG grant application in advance of the stated grant deadline and we will continue to keep you abreast of any developments in that regard. Enclosed please find the proposed agreement in support of the joint application for Assistance to Firefighters Grant. Please review and should you have any questions or comments, please notify me.

The City of Denison is asking that you obtain the signature of the appropriate officer of your agency and return the executed signature page to me, along with a copy of the resolution or other evidence of authority for participation in the grant. You will notice that the agreement is not effective unless and until we are notified that the grant has been awarded.

Billy D. Ray
Asst. Chief
Denison Fire Department
700 W. Chestnut
Denison, Tx 75020
903-464-4427 office
903-819-1219 Cell
903-815-7751 FD Cell
bray@cityofdenison.com

RESOLUTION NO. 5682

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT WITH THE CITY OF DENISON FOR THE SUBMISSION OF A JOINT GRANT APPLICATION AND THE ACCEPTANCE OF GRANT FUNDING TO BE AWARDED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY UNDER ITS ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Mayor be and is hereby authorized and directed, subject to all documents being properly completed and approved as to form and content by the City Attorney, to execute an Interlocal Agreement with the City of Denison for the submission of a Joint Grant Application and the acceptance of grant funding to be awarded by the Federal Emergency Management Agency under its Assistance to Firefighters Grant Program, in accordance with all contract documents attached hereto and made a part hereof for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2012.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
BILL MAGERS, MAYOR

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

INTERLOCAL AGREEMENT

This Agreement is made and entered into this __ day of July, 2012, by and between the participating emergency response agencies and the participating medical facilities, acting by and through their respective governing bodies, hereinafter referred to individually as **PARTICIPATING AGENCY**, and collectively as **PARTICIPATING AGENCIES** and the City of Denison, Texas, a municipal corporation, acting by and through its City Council, hereinafter referred to as **DENISON**.

WHEREAS, this Agreement is made under the authority of Chapter 791 of the Texas Government Code; and

WHEREAS, PARTICIPATING AGENCIES and **DENISON** are making application to Federal Emergency Management Agency (**FEMA**) for an Assistance to Firefighters Grant (**AFG**), and the better practice is to apply for and administer grant funds on a regional basis so that the various **PARTICIPATING AGENCIES** and medical facilities enjoy compatibility in technology and in communicating vital health data; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, PARTICIPATING AGENCIES and **DENISON**, believe it to be in their best interests to allocate the funds and responsibilities;

NOW THEREFORE, PARTICIPATING AGENCIES and DENISON agree as follows:

Section 1

The **PARTICIPATING AGENCIES** are:

Medical Facilities Agencies
- Texoma Medical Center, Denison, Texas;
- Texas Health Presbyterian Hospital-WNJ, Sherman, Texas;
- Red River Regional Hospital, Bonham, Texas;

Emergency Response Agencies
- The City of Denison, Texas;
- The City of Sherman, Texas;
- The City of Van Alstyne, Texas;
- The City of Bonham, Texas;
- The Preston Volunteer Fire Department;
- Bryan County, Oklahoma; and
- The City of Colbert, Oklahoma; and
- Vital Care, Bells, Texas.

Each **PARTICIPATING AGENCY** represents that it is authorized by its governing body to participate in making application for **AFG** funds, to incur any and all costs associated with the acquisition, implementation and deployment, and upkeep and maintenance of medical equipment to be acquired, to enter into and execute this Interlocal Agreement and any and all related documents

pertaining thereto, and to perform each and every obligation herein required.

Section 2

Each Participating Emergency Response Agency shall receive the following number of base unit defibrillators, batteries, and base unit chargers at an anticipated price per base unit of $29,482.00; to-wit:

EMS Unit	Defibrillators	Batteries	Base Unit Chargers	Price per Unit	Agency %
Denison	4	8	3	$ 29,482.00	$23,585.60
Sherman	4	8	1	$ 29,482.00	$23,585.60
Van Alstyne	4	4	1	$29,482.00	$23,585.60
Vital Care	4	4	2	$29,482.00	$23,585.60
Bonham	3	6	3	$29,482.00	$17,689.20
Preston	3	6	1	$29,482.00	$17,689.20
Bryan County	3	6	3	$29,482.00	$17,689.20
Colbert	1	2	1	$29,482.00	$ 5,896.40
Total	**26**	**44**	**15**		

Each Participating Emergency Response Agency, in addition to the base unit, batteries and chargers listed above, will receive accessories for the equipment as itemized in the attached **Exhibit A**, which Exhibit is incorporated herein for all intents and purposes.

Each Participating Medical Facilities Agency shall receive at no charge one (1) data receiving monitor.

Section 3

The purpose of this agreement is to establish the rights and duties of each party participating in this agreement, and to establish the administration and division of any **FEMA/AFG** award received.

Section 4

Unless otherwise terminated, the term of this agreement shall begin on the date **PARTICIPATING AGENCIES** are notified of the award of the grant, and shall continue in effect for 24 months following the date of purchase of the equipment.

Section 5

DENISON shall submit the application for **AFG** funds on behalf of **PARTICIPATING AGENCIES**, and further agrees that it will administer any grant award received, purchase the equipment contemplated in the grant application, and cooperate with the **PARTICIPATING AGENCIES** in coordinating training, equipment servicing and warranty claims. Copies of any and all documentation submitted to the **FEMA** compiled in the administration of the grant by **DENISON** shall be provided to or made available for the **PARTICIPATING AGENCIES**.

Section 6

It is anticipated that the amount of the grant will cover 80% the cost of acquisition of the equipment specified herein. Contribution by the Participating Emergency Response Agencies of the remaining cost of acquisition calculated by the multiplication of the number of base units times the cost per unit shall be due and payable to **DENISON** upon thirty (30) days notice and invoicing by **DENISON** as the lead agency, who shall coordinate the purchase of the equipment for distribution to the **PARTICIPATING AGENCIES**. However, in the event that funding of the grant fails to meet the 80% cost of acquisition, the **PARTICIPATING AGENCIES** agree that each **PARTICIPATING AGENCY** will contribute its share within fifteen (15) days of the date of the invoice issued by **DENISON** on a per unit basis for the amount determined to be necessary to fund the purchase of the equipment specified herein. **DENISON** shall give a full accounting of the receipt of all funds, both grant award and local matching, to each **PARTICIPATING AGENCY** within sixty (60) days of the final payment to vendor.

Section 7

Upon distribution of the equipment purchased pursuant to the terms of this Interlocal Agreement, each **PARTICIPATING AGENCY** will be responsible for the care, custody, upkeep, maintenance and risk of loss or damage of the equipment. **DENISON** shall cooperate in the processing of claims against warranty, but shall not be responsible for the functionality nor sufficiency of the equipment for any use or purpose.

Section 8

Each **PARTICIPATING AGENCY** covenants, promises and agrees that it will fully and faithfully abide by the conditions, limitations and obligations associated with the **AFG**. Each **PARTICIPATING AGENCY** agrees to use its best efforts to resolve any discrepancy between its use of the equipment funded by the **AFG** and any condition, limitation or obligation associated and arising out of the terms of the **AFG**. With regard to any third party claims associated or relating to the use of the equipment, and to the extent permitted by the respective state law, the offending **PARTICIPATING AGENCY** agrees to indemnify and hold harmless at its sole cost and expense the remaining **PARTICIPATING AGENCIES** and their respective officers, and employees.

Section 9

All notices from one party to another must be in writing and are effective when mailed, hand delivered or transmitted by facsimile as follows:

Texoma Medical Center
5016 South U. S. Hwy. 75
Denison, Tx 75020

Texas Health Presbyterian Hospital-WNJ
500 North Highland
Sherman, Tx 75092

Red River Regional Hospital
504 Lipscomb St.
Bonham, Tx 75418

City of Denison, Texas
P. O. Box 347
Denison, Tx 75020-0347

City of Sherman, Texas
318 S. Travis
Sherman, Tx 75020

Preston Volunteer Fire Department
P. O. Box 518
Pottsboro, Tx 75076

Bryan County, Oklahoma EMS
306 South 22nd Ave.
Durant, Ok 74701

Vital Care, Inc.
612 E. Bells Blvd.
Bells, TX 75414

City of Bonham, Texas
2509 N. Center Street
Bonham, Tx 75418

City of Colbert, Oklahom
705 Moore Ave.
Colbert, Ok 74733

City of Van Alstyne, Texas
215 Preston St.
Van Alstyne, Tx75495

Section 10

This document constitutes the entire agreement of the parties concerning the **AFG** award. There are no oral representations, warranties, agreements or promises not incorporated into this writing. This agreement may be amended only by an instrument in writing signed by all parties.

Section 11

As required by Texas and Oklahoma law, in performing governmental functions or in paying for the performance of governmental functions hereunder, each **PARTICIPATING AGENCY** shall make payments from current revenues legally available to that party: and

Section 12

Nothing in the performance of this Agreement shall impose any liability for claims against **PARTICIPATING AGENCIES** and **DENISON**, other than claims for which liability may be imposed by Texas and Oklahoma law.

Section 13

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of services by the other party.

Section 14

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]

THE CITY OF SHERMAN, TEXAS

_____
Signature

_____
Printed Name

_____
Title

ATTEST:

_____
Signature

_____
Printed Name

_____
Title

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SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.1

**** REQUEST TO ADVERTISE***
Annual Supply of Tires and Tubes

Issue
Request to advertise for public bids for the fiscal year (FY) 2012-2013 annual supply of tires and tubes. Necessary fleet and equipment tires and tubes/supplies for the City's fleet is bid annually in support of all City fleet and equipment operational and repair needs.

Background
Historically, public bid specifications are let annually for the City's supply of fleet tires and tubes. The last annual contract, including four (4) renewals, ends at the end of the 2012 fiscal year.

Origination
Finance Department

Financial Consideration
Funding for tires and tubes is proposed in the draft budget for FY 2012-2013. Cost of advertising is less than $200.00.

Staff Recommendation
Approve the request to advertise

Alternatives
None are recommended.

Attachments
None

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.2

OTHER BUSINESS
Receive Quarterly Progress Report from Sherman Economic Development Corporation Board Secretary Chris Pendergrass and SEDCO President Scott Connell

Issue
To receive the Sherman Economic Development Corporation's (SEDCO's) quarterly progress report from Board Secretary Chris Pendergrass and President Scott Connell

Background
The brief presentation by the SEDCO Board Secretary and President will provide the City Council with an overview of SEDCO's activities and accomplishments during the last three months. SEDCO's last progress report was presented at the April 16, 2012 regular City Council meeting.

Origination
City Council

Financial Consideration
None

Attachments
SEDCO's Quarterly Progress Report

Prepared and Approved by:
George Olson, City Manager

REPORTING FORM FOR BOARDS AND COMMISSIONS

Name of Board: **Sherman Economic Development Corporation**

Name of Chairman: **Juston Dobbs**
Name of Vice Chairman: **Dean Gilbert Jr.**

Date of Report to City Council: July 16, 2012

1. **In simple terms and as briefly as possible, please describe the mission of your board.**
   - *The mission of the Sherman Economic Development Corporation (SEDCO) is to grow and diversify the Sherman and surrounding area economies through the addition of new jobs and investment.*

2. **Please list the top accomplishments of your board within the past quarter. (Please limit the list to five or fewer items).**
   - *SEDCO completed the sale of a 208 acre site in Progress Park to Panda Power Funds on June 1. Panda Funds has given Bechtel Construction limited notice to proceed to do site preparation. This will allow the project to maintain the schedule to meet the commercial operation date. SEDCO hosted a meeting for Bechtel reps to meet with City of Sherman Police and Fire staff and Grayson County Sheriff. Persons interested in employment, vendor relationship or media requests should refer to www.pandafunds.com and click Contact Us.*
   - *Halco Rock Tools completed facility renovations and have moved operations to the facility in Midway Industrial Park. It is an investment of $8 million and the creation of 20 new jobs in addition to the current employment of 20 people.*
   - *SEDCO entered into an Economic Development Performance Agreement with Titan UTV to relocate the company to Sherman. Titan UTV is a manufacturer and distributor of electric and hybrid outdoor vehicles. The company moved to 3601 N. Travis Street and will invest $139,000 and employ 26 people in the next three years. The company received the first incentive payment to assist with equipment relocation costs.*
   - *SEDCO entered into an Economic Development Performance Agreement with Bacc Coffee to assist with the company relocation to another building in Sherman. Bacc Coffee imports, roasts and packages coffee products. The company primarily sells to institutional and government sectors and have been in operation in Sherman since 1993. They currently employ 5 people and will invest $57,000 in facility renovations to the new space.*
   - *SEDCO approved funding the extension of a water line along TX Highway 289 and a sewer line extension project in the area bounded by TX 289, US 82, US 56 and FM 1417 providing opportunity for new investment. SEDCO will work with City staff to develop a financing package for the projects. SEDCO staff have developed a document to assist the Board with planning land and infrastructure investments. Members of the SEDCO Real Estate Committee will be leading the review process.*

3. **What are your plans for this board in the next quarter?**
   - *SEDCO will continue to actively promote the Sherman area for new investment and jobs expanding the marketing venues. SEDCO staff are working with a local marketing firm to develop a detailed plan including message, design and materials.*

- *SEDCO will manage the real estate assets of Progress Park including agricultural leases and an active landscape maintenance schedule. Staff will begin developing a plan for annual investments that provide a variety of quality sites for businesses.*
- *SEDCO will work closely with companies that have announced new investments in Sherman to ensure they have the support to meet their goals including Panda Sherman Power, Globitech, Sunny Delight, Progress Rail, Austin College Idea Center and others.*
- *SEDCO will begin the process to analyze the Sherman Youth Center building as a possible office location for the organization, as well as, other business support agencies.*
- *SEDCO will develop a work plan for 2012-2013 and a budget to support those efforts.*

4. **How often did this board meet in the last quarter?**
   - *The SEDCO Board held three regularly scheduled meetings (April 10, May 8 and June 12, 2012).*

5. **In what percentage of those meeting was a quorum of board members present?**
   - *100%*

6. **Did any member attend less than 75% of those meetings? If so, which member and how often did they attend.**
   - *No*

7. **What other information would your board like to communicate to the City Council? (please be concise in your response).**
   - *SEDCO launched a new website on June 14 at www.sedco.org. The new site includes additional data and a format that allows the organization to add reports and materials in the future. The website will be a focal point of our marketing efforts.*
   - *SEDCO staff participated with the Governor's office and Texas One on a trip to New York in May to meet with site location consultants.*
   - *SEDCO submitted initial proposals for seven projects and hosted six site visits during the second quarter 2012.*
   - *SEDCO is actively working with North Texas Regional Airport staff on economic development projects for the airport area.*
   - *SEDCO President Scott Connell continues to regularly meet with community leaders and businesses. Thank you to each City Council member who gave their time to meet with him over the last quarter.*

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.3

**** OTHER BUSINESS***

Consider Request of United Way of Grayson County to Temporarily Close Certain Streets for the "United Way Hustle for Health" on Saturday, August 25, 2012

Issue

United Way of Grayson County will kick off its 2012 annual campaign with the "United Way Hustle for Health" on Saturday, August 25th, and is requesting the City of Sherman's assistance with street closures in the downtown area.

Background

United Way of Grayson County, in conjunction with multiple sponsors, will hold its annual campaign kickoff with the "Hustle for Health", a 5K/10K Road Race and 1 Mile "Strut your Mutt" Fun Run on Saturday, August 25th. The event will begin at 8:00 a.m. and will follow the route displayed on the attached map. The event will require traffic control assistance and barricades from the City of Sherman.

Origination

David Cortinas, President/CEO of United Way of Grayson County

Financial Consideration

Labor and equipment to provide traffic control assistance and place/remove barricades

Staff Recommendation

It is recommended that the City Council approve this request and authorize the necessary traffic control to accommodate the event.

Alternatives

None recommended

Attachments

Written request dated June 28, 2012
Map of Proposed Route

Prepared by:
Don Keene, Director of Public Works

Approved by:
George Olson, City Manager

713 E. Brockett, Post Office Box 1112
Sherman, TX 75091
Tel 903 893-1920 Fax 903 893-4141
www.unitedwaygrayson.org

United Way
United Way
of Grayson County

June 28, 2012

George Olson
City of Sherman
220 West Mulberry Street
Sherman, TX 75090-5832

Mr. Olson

Last year's United Way Campaign Kickoff featured a 10k/5k/1k Fun run that was a huge success. With over 500 people in attendance and over 200 race participants, we could not have been more pleased.

We are requesting from the city, traffic support and cones to be placed along the course. We are estimating three hundred (300) runners to participate. Please find below the details and attached the proposed course map.

What:	"Hustle for Health" 10K 5K &1K "Strut your Mutt" Fun Run /Annual Campaign Kickoff
Who:	United Way of Grayson County
When:	August 25th 2012
Time:	Race Start 8:00 a.m. finish 11:00 a.m.
Where:	County Courthouse/ through down town/ County Courthouse

We want to thank you in advance for your consideration of this event. If we can be of any assistance please call David Cortinas at the United Way of Grayson County office. We look forward to working with the city on this endeavor.

Sincerely,

David Cortinas
President/CEO
United Way of Grayson County

Give. Advocate. Volunteer.
LIVE UNITED.

5K & 10K
Start:
East on Houston

North on Walnut

East on Brockett

North on Grand

5K Turn around

Follow Sign

(Out & Back Course)

10K

Same as above

At 5K finish

Continue to Crockett

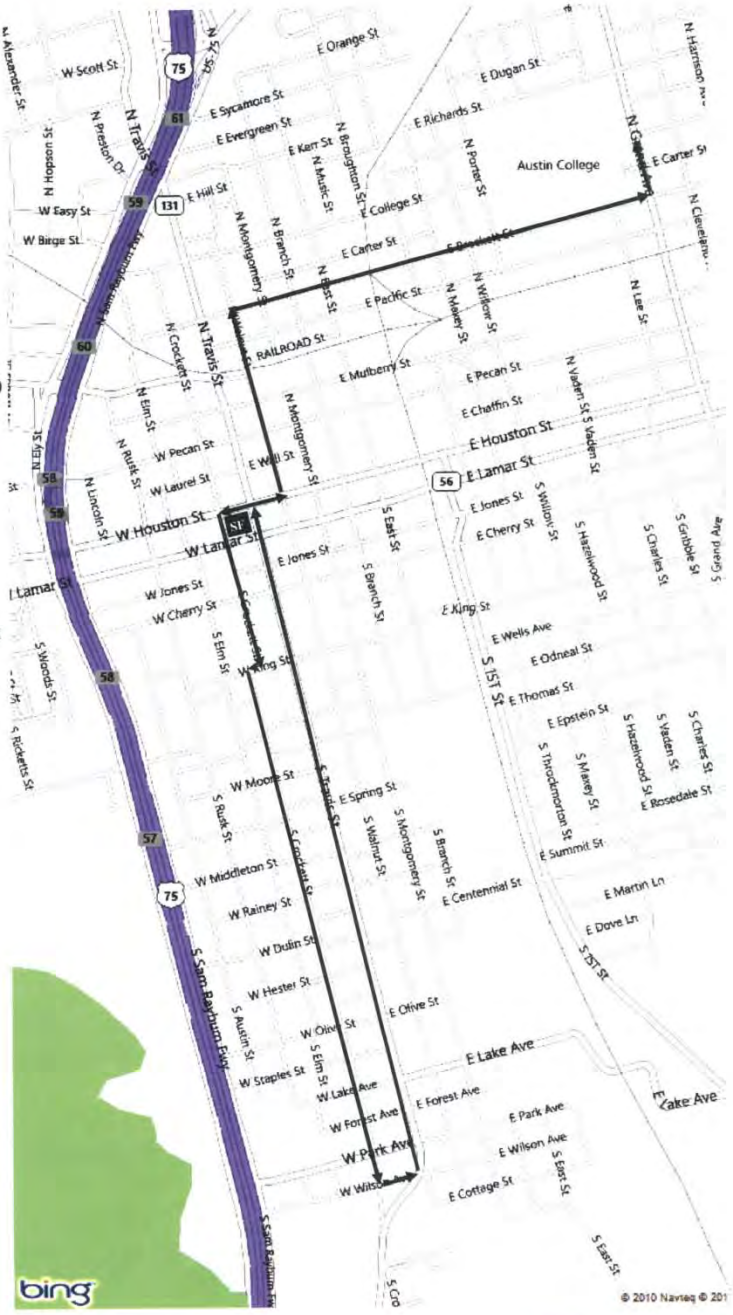
South on Crockett

East on Wilson

North on Travis

West on Houston

Finish



N

HUSTLE FOR HEALTH

CIGNA

United Way
United Way of Grayson County

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.4

OTHER BUSINESS
Review 2012-2013 Draft Budget

Issue
Reviewing the draft budget for the 2012-2013 fiscal year

Background
The City Charter requires that a draft budget be submitted to the Council at least 50 days prior to the start of the new fiscal year. This draft budget reflects the direction given by the Council at the recent Budget Workshop held on June 21, 2012 and is focused on continuing to provide essential services. The budget contains $60.4 million in appropriations, which is higher than the prior year's original budget of $57.1 million, due in large part to capital expenditures to catch up from delaying spending in prior years. In accordance with the discussions at the Budget Workshop, the draft budget maintains the property tax rate at $.32/$100 and provides for increases in water/sewer rates of about 4%. More detailed information is available on the attachments.

Origination
Assistant City Manager/Chief Financial Officer

Financial Consideration
The proposed draft budget contains appropriations of $60.4 million for the 2012-2013 fiscal year.

Staff Recommendation
The staff recommends that the budget ordinance be prepared using the draft budget as presented herein. If the draft meets with the Council's approval, the staff will present the budget ordinance at the August 6, 2012 meeting of the City Council.

Alternatives
The Council could make changes to the proposed budget, subject to existing available financial resources, and subject to statutory requirements relating to the timing of the budget adoption.

Attachments
Summary budget text; summary budget schedule; individual fund statements; bonded debt summary; property tax historical summary

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager

DRAFT BUDGET FOR THE CITY OF SHERMAN
FOR FISCAL YEAR 2012-2013
July 16, 2012

SUMMARY:

The attached draft budget for 2012-2013 is based on the direction provided by the City Council at the budget workshop that was held on June 21, 2012.

The draft budget reflects a focus on catching up on capital expenditures and maintenance, completing the tasks given by the Council for the current year, and maintaining fund balances at targeted levels while holding the property tax rate unchanged at $.32/$100 valuation. The revenue from the last year of a three year plan to adjust water and sewer rates is included to help offset the loss of industrial revenues.

Appropriations for 2012-2013 total about $60.4 million, of which $5.4 million is earmarked for capital spending. This budget is about $3.2 million more than original 2011-2012 budget, primarily from an increase in capital spending.

Total budgeted full-time positions in the draft budget are 408, up from 403 in fiscal year 2011-2012. The increase is due to the addition of three parks maintenance employees, one technology/communications employee, and a parking attendant.

The General Fund is balanced on an ongoing but unbalanced for fiscal year 2012-2013 due to non-recurring capital expenditures. The street sales tax was renewed for an additional four years providing an additional estimated $0.7 million increase for the 2013 budget year. A decrease in property taxes for the General Fund is primarily due to the allocation of a portion of the tax to the debt service funds. Other revenues, such as sales tax and fines and forfeitures, are expected to increase slightly. Fund balance is projected to be $6.6 million or 82 days at the end of FY 2013.

For the budget year 2013, the Utility Fund is balanced on an ongoing basis but unbalanced for fiscal year 2012-2013 due to non-recurring capital expenditures. Losses in industrial revenues in the last few years have reduced revenue by about $2.3 million annually. This year is the last year of a 3 year plan to adjust rates to help offset the projected revenue loss. Remaining fund balances at the end of 2013 are projected to be about $6.1 million, or about 108 days of operating expenses.

The Solid Waste Fund is balanced on an on-going basis. Fund balances in this fund remain adequate, with an expected $0.9 million, or 60 days of operating funds, available at the end of FY 2013.

The draft budget of about $0.5 million in the General Improvement Fund consists of funding for repairs to the Municipal Building, renovation of the MLK Park building and

improvements to Fielder Park. Reserves of about $55,000 are expected at the end of FY 2013.

The Utility Improvement Fund draft budget consists of well repairs, line replacements, water tower repair and painting, and system upgrades. Utility Improvement Fund reserves will be about $1.3 million at the end of FY 2013.

DETAILED INFORMATION:

Additional information on major components of the 2012-2013 draft budget follows.

Water/Sewer Rate Increase - Revenue losses from local industries have contributed to the need for a rate increase of 4%. This 4% rate increase is expected to generate about $720,000 annually.

Property Tax Rates – The current property tax rate of $.32/$100 valuation will remain unchanged, and is expected to generate about $5.9 million in revenues for the General Fund and about $0.8 for the debt service funds.

Street Sales Tax Election - A one-eighth cent sales tax to fund street improvements was renewed by a vote of the citizens of Sherman in November of 2011 and will generate about $1.0 million annually.

Neighborhood Revitalization – As part of the Comprehensive Master Plan, Fielder Park will be targeted for a neighborhood revitalization pilot project using public and private resources. The City will provide park and street improvements, code enforcement and home repair assistance through the Community Development Block Grant program. The estimated cost to the City is about $250,000.

Wage Increase – 2.5% Across-the-Board – The draft budget contains a 2.5% increase in base salaries. The annual cost of this increase for all funds is projected to be about $525,000.

Staffing – Five new staff positions are included in the budget. A systems coordinator is included to address the increasing technology demands of the City, especially in the public safety area. A parking attendant will help enforce the City's parking ordinance, and a 3-man parks maintenance crew will primarily mow, pick up trash, and respond to special requests as needed. The expected total cost is about $225,000 annually for the five new positions.

Fleet and Equipment – Major expenditures for this year include 4 police vehicles ($150,000), a fire truck ($420,000), 2 residential trash trucks ($555,000) and various other trucks and equipment totaling about $2.0 million.

Water Meter Replacement Program – A city-wide, multi-year water meter testing/replacement program will begin in budget year 2013 adding $340,000 to expenditures in its first year.

SUMMARY SCHEDULES, DETAILED FUND STATEMENTS, AND OTHER INFORMATION

The following pages include a schedule that summarizes the draft 2012-2013 budget, eliminating double counting for internal service funds and inter-fund transfers. Also included are statements of revenues and expenditures/expenses for each fund, and a debt schedule.

Summary of Budgeted Receipts and Expenditures/Expenses
Fiscal Year 2012-2013

	General Fund	Enterprise Funds	Internal Service Funds	Special Revenue Funds	Capital Improvement Funds	Trust Fund	Debt Service Funds	Elim. Interfund Transfers	Totals
Beginning Fund Balance	$ 6,806,621	$ 8,164,191	$ 475,266	$ 486,166	$ 5,089,766	$ 1,177,902	$ 531,893	$ 74,118	$ 22,805,923
Receipts:									
Taxes	22,318,500	-	-	484,000	116,000	-	1,128,000	-	24,046,500
Water Sales	-	11,859,000	-	-	-	-	-	-	11,859,000
Sewer Sales	-	7,019,000	-	-	-	-	-	-	7,019,000
Solid Waste Sales	-	5,361,000	-	-	-	-	-	-	5,361,000
Other Fees for Services	3,699,600	640,000	7,956,324	925,000	-	-	-	(7,155,324)	6,065,600
Interest	70,000	17,400	330	985	27,250	70,000	1,000	-	186,965
Other	329,475	718,425	-	135,270	-	8,000	-	-	1,191,170
Transfers In	3,670,766	123,700	1,720,417	-	200,000	-	115,000	(5,829,883)	-
Total Receipts	30,088,341	25,738,525	9,677,071	1,545,255	343,250	78,000	1,244,000	(12,985,207)	55,729,235
Expenditures/Expenses:									
Personnel	21,121,369	6,134,898	1,089,825	136,941	-	-	-	-	28,483,033
Supplies	1,449,533	1,207,210	1,127,521	549,400	-	-	-	-	4,333,664
Maintenance	1,201,576	1,933,277	775,215	210,230	-	-	-	-	4,120,298
Utilities	1,397,480	2,853,646	87,500	53,900	-	-	-	-	4,392,526
Contract Wages	209,110	66,080	23,500	-	-	-	-	-	298,690
Computer Services	582,540	98,520	10,710	-	-	-	-	(691,770)	-
Debt Service	69,405	4,804,012	220,228	-	-	-	1,350,194	-	6,443,839
Contractual Services	1,633,361	3,145,080	4,841,461	373,860	-	-	-	(3,843,064)	6,150,698
Vehicle Usage	1,271,470	1,347,610	-	1,410	-	-	-	(2,620,490)	-
Capital Expenses	207,876	15,300	1,746,706	24,000	3,452,000	-	-	-	5,445,882
Other	-	443,857	-	273,314	-	-	-	-	717,171
Transfers Out	1,147,868	4,354,315	-	127,700	200,000	-	-	(5,829,883)	-
Total Expenditures/Expense	30,291,588	26,403,805	9,922,666	1,750,755	3,652,000	-	1,350,194	(12,985,207)	60,385,801
Ending Fund Balance	$ 6,603,374	$ 7,498,911	$ 229,671	$ 280,666	$ 1,781,016	$ 1,255,902	$ 425,699	$ 74,118	$ 18,149,357

General Fund
Summary of Revenues & Expenditures (Budget Basis)

	Actual 2010-2011	Adjusted Budget 2011-2012	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 4,908,275	$ 6,095,359	$ 6,095,359	$ 6,713,420
Revenues				
Property Taxes	6,658,517	6,041,500	5,994,500	5,877,500
Sales Taxes	11,567,605	11,727,000	12,413,000	13,350,000
Franchise Taxes	3,396,896	3,195,000	2,937,000	2,982,000
Other Taxes	127,032	127,000	109,000	109,000
Fines & Forfeitures	1,068,692	1,053,700	1,020,200	1,063,200
Recreation	281,904	275,000	281,800	281,800
Permits & Licenses	222,539	227,500	227,700	234,700
Rentals	147,030	70,650	69,400	69,700
Cemetery Sales and Services	127,505	190,200	173,675	151,200
Sales & Services	499,163	492,340	497,160	499,000
Ambulance Services	1,310,937	1,400,000	1,400,000	1,400,000
Interest	76,167	70,000	66,000	70,000
Grants and Miscellaneous	682,089	193,600	182,712	312,850
Total Revenues	26,166,076	25,063,490	25,372,147	26,400,950
Transfers In	3,138,066	3,206,500	3,207,997	3,670,766
Total Receipts	29,304,142	28,269,990	28,580,144	30,071,716
Total Funds Available	34,212,417	34,365,349	34,675,503	36,785,136
Expenditures				
Personnel	20,654,256	20,214,727	20,162,241	21,121,369
Supplies	1,296,228	1,162,481	1,142,250	1,449,533
Maintenance	844,783	993,289	1,047,584	1,201,576
Utilities	1,364,336	1,327,400	1,358,300	1,397,480
Contract Wages	236,294	202,420	218,676	209,110
Computer Services	574,868	496,790	510,140	582,540
Debt Service	69,262	69,263	69,263	69,405
Contractual and Sundry Services	1,481,487	1,403,779	1,515,241	1,527,741
Vehicle Usage	1,212,035	1,291,020	1,207,652	1,271,470
Equipment and Buildings	268,398	151,068	161,025	207,876
Transfer Out to Debt Service Fund	100,000	75,563	75,563	-
Transfer Out to Fleet Fund	15,111	494,148	494,148	1,147,868
Total Expenditures	28,117,058	27,881,948	27,962,083	30,185,968
Excess Receipts over Expenditures	1,187,084	388,042	618,061	(114,252)
Ending Fund Balance	$ 6,095,359	$ 6,483,401	$ 6,713,420	$ 6,599,168

Utility Fund
Summary of Revenues & Expenses (Budget Basis)

	Actual 2010-2011	Adjusted Budget 2011-2012	Projected 2011-2012	Requested 2012-2013
Beginning Reserve	$ 3,064,222	$ 5,457,071	$ 5,457,071	$ 6,848,028
Revenues				
Water Revenues	12,193,932	11,090,000	11,590,000	11,859,000
Sewer Revenues	7,247,880	6,416,000	7,231,000	7,019,000
Laboratory Charges	112,689	100,000	110,000	110,000
Service & Penalties	498,110	475,000	475,000	475,000
Earned Interest	11,361	10,000	10,000	10,000
Intergovernmental	215,942	453,447	453,447	449,700
Miscellaneous	285,032	224,148	220,861	82,725
Total Revenues	20,564,946	18,768,595	20,090,308	20,005,425
Transfers-in	1,121,500	1,167,500	967,500	123,700
Total Receipts	21,686,446	19,936,095	21,057,808	20,129,125
Total Funds Available	24,750,668	25,393,166	26,514,879	26,977,153
Expenses				
Personnel	4,543,788	4,436,555	4,412,782	4,627,730
Supplies	840,847	1,015,477	819,042	1,100,730
Maintenance & Repair	1,058,606	1,626,127	1,623,727	1,879,657
Utilities	2,771,327	2,778,300	2,589,700	2,835,796
Computer Services	90,522	78,720	80,820	85,670
Debt Service	5,963,122	5,783,068	5,908,289	4,768,807
Contract Wages	41,684	64,000	64,000	64,000
Contractual & Special Services	1,470,429	1,798,602	1,777,799	1,535,521
Vehicle Usage	237,929	229,750	289,987	302,310
Other	248,158	330,107	330,107	443,857
Capital Expenses	422,919	21,500	16,898	15,300
Total Expenses	17,689,331	18,162,206	17,913,151	17,659,378
Transfers Out				
General Fund	1,604,266	1,544,000	1,544,000	3,044,000
Others	-	209,700	209,700	128,795
Total Transfers Out	1,604,266	1,753,700	1,753,700	3,172,795
Total Expenses	19,293,597	19,915,906	19,666,851	20,832,173
Excess Revenues over Expenditures	2,392,849	20,189	1,390,957	(703,048)
Ending Reserve	$ 5,457,071	$ 5,477,260	$ 6,848,028	$ 6,144,980

Solid Waste Fund
Summary of Revenues & Expenditures (Budget Basis)

	Actual 2010-2011	Adjusted Budget 2011-2012	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 1,575,873	$ 1,975,227	$ 1,975,227	$ 885,162
Revenues				
Solid Waste Fees	5,484,886	5,586,850	5,361,000	5,361,000
Service Penalties	46,500	62,000	45,000	45,000
Interest	4,639	5,000	7,000	5,000
Miscellaneous	182,470	196,500	186,000	186,000
Total Revenues	5,718,495	5,850,350	5,599,000	5,597,000
Total Funds Available	7,294,368	7,825,577	7,574,227	6,482,162
Expenses				
Personnel	1,510,637	1,458,185	1,422,355	1,507,168
Supplies	56,576	92,216	90,700	106,480
Maintenance & Repair	35,670	51,320	51,300	53,620
Utilities	18,397	21,100	18,800	17,850
Contract Wages	-	2,080	-	2,080
Computer Services	11,315	9,370	9,620	12,850
Solid Waste Debt Service	58,499	58,499	58,499	35,205
Contractual & Sundry Services	1,448,633	1,497,146	1,449,672	1,599,559
Vehicle Usage	890,954	942,209	1,005,552	1,045,300
Capital Expenses	236,121	-	-	-
Transfers Out	1,052,339	2,782,567	2,582,567	1,181,520
Total Expenses	5,319,141	6,914,692	6,689,065	5,561,632
Excess Receipts over Expenditures	399,354	(1,064,342)	(1,090,065)	35,368
Ending Fund Balance	$ 1,975,227	$ 910,885	$ 885,162	$ 920,530

General Improvement Fund
Summary of Revenues and Expenditures (Budget Basis)

	Actual 2010-2011	Amended Budget 2011-2012	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 4,683,932	$ 1,036,393	$ 1,036,393	$ 545,014
Revenues:				
Transfers In	210,439	-	-	200,000
SEDCO	1,430,000	-	-	-
Grant Proceeds	-	166,500	166,500	-
Investment Interest	3,627	3,000	1,200	500
Total Revenues	1,644,066	169,500	167,700	200,500
Total Funds Available	6,327,998	1,205,893	1,204,093	745,514
Expenditures:				
Comprehensive Plan Study	17	-	-	-
Pecan Grove Park - Phase I	2,650	-	-	-
Washington Street West	1,610,488	262,473	185,000	-
Lamberth Rd West	734,897	-	-	-
Pecan Grove Park - Phase II	17,600	-	-	-
Center Street Sports Complex	11,076	-	-	-
Travis Street - Washington to Houston St.	117,461	-	-	-
Drainage Improvement Projects	21,011	125,000	20,000	-
GIS System	54,175	100,000	71,000	50,000
Solid Waste Interior Driveway Rebuild Phase V	-	47,000	47,007	
OSP Shade Structure Repairs	47,460	-	-	-
Watershed Management	44,770	-	202,000	
Hwy 74 and 1417 Ramp Reversal-TxDOT	1,430,000	-	-	-
Soil Conservation Emergency Action Plan Study	-	50,000	47,185	
Hawn Spray Ground Rehab	-	20,000	20,000	-
OSP Quad Backstop Nets	-	45,000	34,300	-
Tennis Court Windscreens	-	-	6,161	-
Street ROW and Oversize Funding	-	50,000	-	-
Travis St ROW - Taylor to Lamberth	-	100,000	-	-
** Pecan Grove	-	-	24,486	-
MLK Park Building Remodel	-	-	1,940	
Neighborhood Revitalization-Fielder Park	-	-	-	250,000
Municipal Building Repair	-	-	-	190,000
Taylor Street Complex	-	-	-	200,000
Transfer to Debt Service	700,000	-	-	-
Transfer to General Fund	500,000	-	-	-
Total Expenditures	5,291,605	799,473	659,079	690,000
Ending Fund Balance	$ 1,036,393	$ 406,420	$ 545,014	$ 55,514

Utility Improvement Fund
Summary of Revenues and Expenses (Budget Basis)

	Actual 2010-2011	Amended Budget 2010-2012	Projected 2010-2012	Requested 2012-2013
Beginning Fund Balance	$ 6,261,569	$ 5,177,586	$ 5,177,586	$ 3,411,680
Revenues				
Interest Income/Other Income	33,034	25,000	36,000	25,000
Total Revenues	33,034	25,000	36,000	25,000
Total Funds Available	6,294,603	5,202,586	5,213,586	3,436,680
Expenses				
Utility Oversizing	-	25,000	-	100,000
Hwy 75 Water/Sewer to Hwy 691	1,576	-	-	-
Pelton Street Water Line Replacement	825	-	-	-
WWTP Digester Rehab	53,148	-	12,207	-
WWTP - Upgrade Mixers, Phase I	10,865	-	3,599	-
WWTP Drain Line	-	75,000	-	-
Gallagher Tower Evaluation	-	50,000	30,000	-
Lift Station	19,353	-	9,750	
WWTP Peak Flow II	29,000	-	32,600	
WTP Second Feed	2,250	-	80,000	
WTP Flocculation Basin	-	-	19,000	
Hwy 289 Water	-	-	14,750	
Upgrade Metering and Telemetry for Water System				350,000
Well Repairs and Upgrades	-	-	-	625,000
Gallagher Elevated Tank Painting and Repair	-	-	-	625,000
Infiltration & Inflow Office and Storage Facility				75,000
Woods Street Water Line Replacement				32,000
Lamberth Road Water Line Replacement				31,000
Texoma Parkway Water Replacement-Ph IV				134,000
Transfers Out-Utility Fund	1,000,000	400,000	400,000	-
Transfers Out-General CIP	-	-	-	200,000
Transfers Out-Employee Insurance Fund	-	-	1,200,000	-
	1,117,017	550,000	1,801,906	2,172,000
Ending Fund Balance	$ 5,177,586	$ 4,652,586	$ 3,411,680	$ 1,264,680

Insurance Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Budget 2011-2012	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 791,498	$ 459,143	$ (26,450)	$ 52,550
Receipts				
Employer Contributions	3,262,835	3,290,000	3,250,000	3,840,924
Employee Contributions	626,430	612,000	601,000	601,000
Retiree Contributions	179,403	225,000	200,000	200,000
COBRA Contributions	4,342	-	8,000	-
Interest Earned	7,534	3,500	-	-
Transfers In	-	-	1,200,000	
Total Receipts	4,080,544	4,130,500	5,259,000	4,641,924
Total Funds Available	4,872,042	4,589,643	5,232,550	4,694,474
Expenses				
Health & Dental Claims	4,301,647	3,600,000	4,600,000	4,100,000
Insurance Premiums & Cost	551,978	550,000	510,000	510,000
Life Insurance	44,867	45,000	45,000	45,000
Miscellaneous	-	25,000	25,000	25,000
Total Expenses	4,898,492	4,220,000	5,180,000	4,680,000
Ending Fund Reserve	$ (26,450)	$ 369,643	$ 52,550	$ 14,474

Public Charities Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 49,277	$ 66,768	$ 24,256
Receipts			
Interest	92	120	120
Glennie O. Ham Donations	1,614	50	500
Altrusa (W.A.F.A.)	250	250	250
Library Donations	14,104	-	2,500
Animal Shelter Donations	3,379	1,500	1,500
Fishing Festival	106	110	110
Fire Dept Donations	2,150	500	2,500
Police Dept Donations	-	-	-
Genealogical Donations	79	25	25
Summer Track Program	1,437	1,500	1,500
Parks Concessions Revenue	4,522	5,000	5,000
Parks & Recreation Donations	1,050	2,500	2,500
AmBus Donations	14,125	-	-
Total Receipts	42,908	11,555	16,505
Total Funds Available	92,185	78,323	40,761
Expenditures			
Library Donations	14,278	50	2,500
Glennie O. Ham Center	855	800	500
Altrusa (W.A.F.A.)	233	250	250
Senior Citizen's Dance Club	1,095	120	120
Animal Shelter Donations	-	15,000	15,000
Fire Dept Donations	-	5,000	5,000
Fishing Festival	-	750	750
Police Dept Donations	-	-	-
Genealogical	289	100	300
Remodeling Contingency	-	17,000	7,200
Summer Track Program	1,039	1,500	1,500
Parks Concessions Expense	-	4,000	4,000
Parks & Recreation Donations	-	3,000	3,500
AmBus Expenditures	7,628	6,497	-
Total Expenditures	25,417	54,067	40,620
Ending Fund Balance	$ 66,768	$ 24,256	$ 141

Land Transaction Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 67,108	$ 68,825	$ 68,945
Receipts			
Land Sales	1,600	-	-
Interest Earned	117	120	120
Total Receipts	1,717	120	120
Total Funds Available	68,825	68,945	69,065
Expenditures			
Miscellaneous	-	-	65,000
Total Expenditures	-	-	65,000
Ending Fund Balance	$ 68,825	$ 68,945	$ 4,065

Street Revolving Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 447,677	$ 448,872	$ 450,072
Receipts			
Interest Income	1,195	1,200	1,200
Total Receipts	1,195	1,200	1,200
Total Funds Available	448,872	450,072	451,272
Total Expenditures	-	-	-
Ending Fund Balance	$ 448,872	$ 450,072	$ 451,272

TIF #3 Construction Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ -	$ 676,149	$ 679,849
Receipts			
Property Tax	58,220	53,500	54,000
Other Income	-	150,000	-
Transfer from Street Sales Tax Fund	619,204	-	-
Interest	148	200	50
Total Receipts	677,572	203,700	54,050
Total Funds Available	677,572	879,849	733,899
Expenditures			
Improvements	1,423	200,000	725,000
Total Expenditures	1,423	200,000	725,000
Ending Fund Balance	$ 676,149	$ 679,849	$ 8,899

TIF #2 Construction Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 528,242	$ 495,258	$ 3,151
Receipts			
Transfer from TIF Debt Service	10,000	15,330	-
Property Tax	-	61,500	62,000
Transfer from General Fund	-	75,563	-
Interest	816	500	500
Total Receipts	10,816	152,893	62,500
Total Funds Available	539,058	648,151	65,651
Expenditures			
Improvements	43,800	195,000	65,000
Transfer to 2009 CO Debt Service	-	450,000	-
Total Expenditures	43,800	645,000	65,000
Ending Fund Balance	$ 495,258	$ 3,151	$ 651

Auditorium Debt Service Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 144,738	$ 144,467	$ 144,917
Receipts			
Transfers-in from Hotel/Motel Tax	116,375	115,000	115,000
Interest	329	500	500
Total Receipts	116,704	115,500	115,500
Total Funds Available	261,442	259,967	260,417
Expenditures			
Debt Service	116,375	114,450	117,438
Agent Fees	600	600	600
Total Expenditures	116,975	115,050	118,038
Ending Fund Balance	$ 144,467	$ 144,917	$ 142,379

TIF #1 Debt Service Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 170,294	$ 190,242	$ 227,447
Receipts			
Property Tax	330,079	350,000	350,000
Interest	516	500	500
Total Receipts	330,595	350,500	350,500
Total Funds Available	500,889	540,742	577,947
Expenditures			
Debt Service	310,447	313,095	318,913
Agent Fees	200	200	300
Total Expenditures	310,647	313,295	319,213
Ending Fund Balance	$ 190,242	$ 227,447	$ 258,734

2008 CO Debt Service Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 195,180	$ 13,863	$ 8,834
Receipts			
Transfer from General CIP Fund	175,000	-	-
Property Tax Revenues	-	350,000	358,000
Total Receipts	175,000	350,000	358,000
Total Funds Available	370,180	363,863	366,834
Expenditures			
Debt Service	356,317	354,529	357,470
Agent Fees	-	500	500
Total Expenditures	356,317	355,029	357,970
Ending Fund Balance	$ 13,863	$ 8,834	$ 8,864

2009 CO Debt Service Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 7,212	$ 14,770	$ 149,376
Receipts			
Property Tax Revenues	-	-	175,000
Transfer from TIF#2 Debt Serv		450,000	-
Transfer from General CIP	285,000	-	-
Total Receipts	285,000	450,000	175,000
Total Funds Available	292,212	464,770	324,376
Expenditures			
Debt Service	276,942	314,894	311,560
Agent Fees	500	500	500
Total Expenditures	277,442	315,394	312,060
Ending Fund Balance	$ 14,770	$ 149,376	$ 12,316

2009A CO Bond Debt Service
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 12,795	$ 12,832	$ 1,319
Receipts			
Property Tax Revenues	-	230,000	245,000
Transfer from General Improvement Fund	240,000	-	-
Total Receipts	240,000	230,000	245,000
Total Funds Available	252,795	242,832	246,319
Expenditures			
Debt Service	239,463	241,013	242,413
Agent Fees	500	500	500
Total Expenditures	239,963	241,513	242,913
Ending Fund Balance	$ 12,832	$ 1,319	$ 3,406

Police Programs Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 115,081	$ 164,769	$ 112,511
Receipts			
E 9-1-1 Service Fees	256,613	304,000	304,000
Security and Technology Fees	51,202	52,000	52,000
Interest	275	300	300
Grant	-	34,560	86,270
Total Receipts	308,090	390,860	442,570
Total Funds Available	423,171	555,629	555,081
Expenditures			
Personnel	110,566	109,052	110,735
Supplies	8,122	37,470	71,000
Maintenance/Repairs	58,955	112,325	173,430
Contractual Payments	80,759	142,241	145,600
Equipment	-	42,030	
Total Expenditures	258,402	443,118	500,765
Ending Fund Balance	$ 164,769	$ 112,511	$ 54,316

Parks Pride Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 22,307	$ 6,149	$ 174
Receipts			
PRIDE Donations	10,905	11,000	11,000
Interest Income	61	25	25
Total Receipts	10,966	11,025	11,025
Total Funds Available	33,273	17,174	11,199
Expenditures			
Athletic Assistance Program	-	-	-
Park Improvements	27,124	17,000	11,000
Total Expenditures	27,124	17,000	11,000
Ending Fund Balance	$ 6,149	$ 174	$ 199

Police Pride Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 25,312	$ 26,700	$ 15,740
Receipts			
PRIDE Donations	10,905	11,000	11,000
Interest Income	64	40	40
Total Receipts	10,969	11,040	11,040
Total Funds Available	36,281	37,740	26,780
Expenditures			
Supplies	3,730	4,000	4,000
Travel/Tuition	3,134	3,000	5,500
Contractual Services	717	2,500	3,800
Canine Replacement Dog	2,000	12,500	13,000
Total Expenditures	9,581	22,000	26,300
Ending Fund Balance	$ 26,700	$ 15,740	$ 480

Donations Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2010-2011	Requested 2012-2013
Beginning Fund Balance	$ 1,865	$ 1,153	$ 173
Receipts			
Donations	1,082	2,000	2,000
Interest Income	3	20	20
Total Receipts	1,085	2,020	2,020
Total Funds Available	2,950	3,173	2,193
Expenditures			
Supplies	1,797	3,000	2,100
Total Expenditures	1,797	3,000	2,100
Ending Fund Balance	$ 1,153	$ 173	$ 93

Hotel/Motel Tax Fund
Summary of Receipts & Expenditures

Beginning October 1, 2011, the Auditorium/Ballroom operations are included in this fund. Actual results have been combined for prior years to improve comparison between years.

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 457,987	$ 301,594	$ 221,124
Receipts			
Hotel/Motel Tax 5%	345,417	346,000	346,000
Hotel/Motel Tax 2%	138,167	138,000	138,000
Penalties	15,208	5,000	-
Miscellaneous	30	25	-
Interest	529	300	300
Program/Sponsor Fees	24,950	26,000	30,000
Auditorium/Ballroom Rental	26,614	29,500	35,000
Total Receipts	550,915	544,825	549,300
Total Funds Available	1,008,902	846,419	770,424
Expenditures			
Tourism			
Administration	99,551	93,208	117,184
Programs	272,958	156,100	156,130
Downtown Building Incentive	-	25,000	25,000
Museum Support	82,500	82,500	82,500
Arts Council	35,811	36,000	36,000
Ballroom:			
Personnel	27,503	19,350	19,202
Supplies	523	8,950	12,650
Maintenance	4,737	12,275	15,300
Utilities	27,653	27,700	28,500
Equipment	-	-	11,000
Auditorium:			
Personnel	2,970	6,812	7,004
Maintenance	13,910	19,900	14,000
Utilities	9,417	9,300	9,500
Transfer to General Fund, admin	13,400	13,200	12,700
Transfer to Auditorium Debt Service	116,375	115,000	115,000
Total Expenditures	707,308	625,295	661,670
Excess Receipts over Expenditures	(156,393)	(80,470)	(112,370)
Ending Fund Balance	$ 301,594	$ 221,124	$ 108,754

Drug Enforcement Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 19,912	$ 41,351	$ 31,601
Receipts			
Police Confiscated Funds	60,428	25,000	25,000
Interest Income	69	100	100
Total Receipts	60,497	25,100	25,100
Total Funds Available	80,409	66,451	56,701
Expenditures			
Supplies	24,066	25,616	25,000
Maintenance and Repair	-	-	2,000
Contractual Services	-	-	-
Travel & Tuition	9,972	9,234	14,400
Equipment	5,020	-	13,000
Total Expenditures	39,058	34,850	54,400
Ending Fund Balance	$ 41,351	$ 31,601	$ 2,301

Municipal Airport Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 473,951	$ 93,777	$ 104,843
Receipts			
Interest Income	192	200	200
Airport Rentals	49,295	49,000	49,000
Fuel Sales	409,794	455,000	455,000
Total Receipts	459,281	504,200	504,200
Total Funds Available	933,232	597,977	609,043
Expenditures			
Fuel Purchases	387,326	432,000	432,000
Other Supplies	784	3,100	2,650
Maintenance	450	5,000	5,500
Contractual Services	36,578	37,054	37,060
Utilities	14,001	14,700	15,900
Vehicle Usage	316	1,280	1,410
Transfer Out to General Fund	400,000	-	-
Total Expenditures	839,455	493,134	494,520
Ending Fund Balance	$ 93,777	$ 104,843	$ 114,523

Computer Service Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 119,124	$ 106,610	$ 107,949
Revenues			
Computer Usage:			
General Fund	574,812	510,140	582,540
Tourism	2,263	1,920	2,140
Equipment Services Fund	15,841	11,550	10,710
Utility Fund	90,522	80,820	85,670
Solid Waste Fund	11,315	9,620	12,850
Interest Earned	77	30	30
Miscellaneous Revenue	690	1,309	-
Total Revenues	695,520	615,389	693,940
Total Funds Available	814,644	721,999	801,889
Expenses			
Personnel	281,049	287,740	362,624
Supplies	33,236	13,600	52,490
Maintenance & Repairs	176,506	187,000	190,458
Utilities	43,145	44,300	52,200
Contract Wages	27,800	18,000	23,500
Debt Service	95,231	47,616	-
Contractual Services & Other	10,544	9,100	12,640
Equipment, Capital Outlay	40,523	6,694	-
Total Expenses	708,034	614,050	693,912
Ending Fund Balance	$ 106,610	$ 107,949	$ 107,977

Equipment Service Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 100,032	$ 92,281	$ 93,403
Revenues			
Equipment Service Revenue:			
General Fund	1,185,115	1,207,652	1,271,470
Airport Fund	316	1,280	1,410
Utility Fund	237,929	289,987	302,310
Solid Waste Fund	890,954	1,005,642	1,045,300
Miscellaneous Revenue	-	-	-
Total Revenues	2,314,314	2,504,561	2,620,490
Total Funds Available	2,414,346	2,596,842	2,713,893
Expenses			
Personnel	738,221	631,619	727,201
Supplies	912,119	1,126,826	1,075,031
Maintenance & Repair	506,104	563,399	584,757
Utilities	27,210	25,900	35,300
Contract Wages	5,262	-	-
Computer Services	15,841	11,550	10,710
Contractual Services	117,308	144,145	148,821
Equipment	-	-	38,517
Total Expenses	2,322,065	2,503,439	2,620,337
Ending Fund Balance	$ 92,281	$ 93,403	$ 93,556

Fleet Replacement Fund
Summary of Receipts & Expenditures

	Actual 2010-2011	Projected 2011-2012	Requested 2012-2013
Beginning Fund Balance	$ 338,762	$ 185,029	$ 221,364
Revenues			
Transfers-In for Debt Serv	15,111	220,228	220,228
Transfers-In for Fund Balance	200,000	140,000	-
Transfer In for Equip Purchas	-	709,387	1,500,189
Grant Proceeds	14,000	32,648	-
Interest	2,961	300	300
Total Revenues	232,072	1,102,563	1,720,717
Total Funds Available	570,834	1,287,592	1,942,081
Expenses			
Debt Service	220,228	220,228	220,228
Major Repair	139,667	140,000	-
Equipment-General Fund	25,910	295,000	927,640
Equipment-Utility Fund	-	189,000	128,795
Equipment-Solid Waste Fund	-	222,000	651,754
Total Expenses	385,805	1,066,228	1,928,417
Ending Fund Balance	$ 185,029	$ 221,364	$ 13,664

Water Customer Deposits
Summary of Receipts and Expenses

	Actual 2010-2011	Projected 2010-2011	Requested 2012-2013
Beginning Fund Balance	$ 236,125	237,123	238,323
Receipts			
Interest Income	998	1,200	1,200
Total Funds Available	237,123	238,323	239,523
Expenses			
Miscellaneous	-	-	-
Ending Fund Balance	$ 237,123	$ 238,323	$ 239,523

Water & Sewer Pro Rata Fund
Summary of Receipts and Expenses

	Actual 2009-2010	Projected 2010-2011	Requested 2012-2013
Beginning Fund Balance	$ 185,077	$ 190,976	$ 198,276
Receipts			
Interest Income	301	300	1,200
Pro Rata Fees	5,598	7,000	10,000
Total Receipts	5,899	7,300	11,200
Total Funds Available	190,976	198,276	209,476
Expenses			
Miscellaneous	-	-	10,000
Ending Fund Balance	$ 190,976	$ 198,276	$ 199,476

TRANSFERS SCHEDULE

FUND	DETAILS	BUDGETED FY12/13 *Expense TRANSFER FROM* Debit	*Revenue TRANSFER TO* Credit
100	From fund 700 5% franchise, admin cost		$ 3,044,000.00
	From fund 790, dept 243, 244, 245		$ 614,066.00
	From fund 460, admin cost		$ 12,700.00
	To fund 660 for debt service	$ 220,228.00	
	To fund 660 for equipment purchases	$ 927,640.00	
222	From fund 770		$ 200,000.00
310	From fund 460		$ 115,000.00
460	To fund 310	$ 115,000.00	
	To fund 100	$ 12,700.00	
480	To fund 100		
660	From fund 100		$ 1,147,868.00
	From fund 700		$ 128,795.00
	From fund 790, equipment purchase		$ 443,754.00
700	To fund 100 5% franchise, admin cost	$ 3,044,000.00	
	From fund 790, admin cost		$ 123,700.00
	To fund 660 for equipment purchase	$ 128,795.00	
	To fund 100, excess		
770	To fun 222 for General CIP	$ 200,000.00	
790	To fund 100 8% franchise, admin cost RSW	$ 229,378.00	
790	To fund 700 admin cost RSW	$ 46,200.00	
790	To fund 100 8% franchise, admin cost CSW	$ 330,362.00	
790	To fund 700 admin cost CSW	$ 66,600.00	
790	To fund 100 8% franchise, admin cost Recycl	$ 54,326.00	
790	To fund 700 admin cost Recycle	$ 10,900.00	
790	To fund 660, equipment purchase	$ 443,754.00	
	TOTALS	$ 5,829,883.00	$ 5,829,883.00

City of Sherman, Texas

Bonded Debt as of 7/15/12

	(1)				(2)			
	$2,840,000				***$1,605,000***			
	Combination Tax & Tax Increment Revenue				***General Obligation Refunding, Series 2006***			
	2004 Series TIF Zone#1, Certificates of Obligation							
Fiscal Yr	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Coupon**	**Principal**	**Interest**	**TOTAL**
2013	4.44%	150,000.00	92,574.00	242,574.00	3.50%	60,000.00	57,437.50	117,437.50
2014	4.44%	155,000.00	85,914.00	240,914.00	3.50%	55,000.00	55,425.00	110,425.00
2015	4.44%	160,000.00	79,032.00	239,032.00	3.75%	60,000.00	53,337.50	113,337.50
2016	4.44%	170,000.00	71,928.00	241,928.00	3.75%	60,000.00	51,087.50	111,087.50
2017	4.44%	180,000.00	64,380.00	244,380.00	3.75%	65,000.00	48,743.75	113,743.75
2018	4.44%	185,000.00	56,388.00	241,388.00	3.75%	70,000.00	46,212.50	116,212.50
2019	4.44%	195,000.00	48,174.00	243,174.00	4.00%	70,000.00	43,500.00	113,500.00
2020	4.44%	205,000.00	39,516.00	244,516.00	4.00%	75,000.00	40,600.00	115,600.00
2021	4.44%	215,000.00	30,414.00	245,414.00	4.00%	80,000.00	37,500.00	117,500.00
2022	4.44%	230,000.00	20,868.00	250,868.00	4.00%	80,000.00	34,300.00	114,300.00
2023	4.44%	240,000.00	10,656.00	250,656.00	4.00%	85,000.00	31,000.00	116,000.00
2024		-	-	-	4.00%	85,000.00	27,600.00	112,600.00
2025		-	-	-	4.25%	85,000.00	24,093.75	109,093.75
2026		-	-	-	4.25%	95,000.00	20,268.75	115,268.75
2027		-	-	-	4.25%	100,000.00	16,125.00	116,125.00
2028		-	-	-	4.375%	100,000.00	11,812.50	111,812.50
2029		-	-	-	4.375%	105,000.00	7,328.13	112,328.13
2030		-	-	-	4.375%	115,000.00	2,515.63	117,515.63
		2,085,000.00	599,844.00	2,684,844.00		1,445,000.00	608,887.51	2,053,887.51

(1) These bonds were issued in 2004 to provide funding for infrastructure development for Sherman Town Center. Debt service is financed through tax increment property tax revenues.

(2) These bonds were issued in 2006 to partially refund the 2000 Series Auditorium/Ballroom restoration bonds.

City of Sherman, Texas

Bonded Debt as of 7/15/12

	(3)				(4)			
	$5,000,000				***$4,100,000***			
	2008 Series Revenue Certificates of Obligation				***Capital Improvement Fund Projects***			
					2009 Series Revenue Certificates of Obligation			
Fiscal Yr	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Coupon**	**Principal**	**Interest**	**TOTAL**
2013	3.62%	200,000.00	157,470.00	357,470.00	3.98%	168,333.00	143,227.00	311,560.00
2014	3.62%	210,000.00	150,049.00	360,049.00	3.98%	173,333.00	138,177.00	311,510.00
2015	3.62%	215,000.00	142,356.50	357,356.50	3.98%	178,333.00	132,977.00	311,310.00
2016	3.62%	225,000.00	134,392.50	359,392.50	3.98%	180,000.00	127,627.00	307,627.00
2017	3.62%	235,000.00	126,066.50	361,066.50	3.98%	185,000.00	121,327.00	306,327.00
2018	3.62%	245,000.00	117,378.50	362,378.50	3.98%	191,667.00	114,852.00	306,519.00
2019	3.62%	255,000.00	108,328.50	363,328.50	3.98%	196,667.00	107,665.00	304,332.00
2020	3.62%	265,000.00	98,916.50	363,916.50	3.98%	208,333.00	99,799.00	308,132.00
2021	3.62%	280,000.00	89,052.00	369,052.00	3.98%	213,333.00	91,465.00	304,798.00
2022	3.62%	290,000.00	78,735.00	368,735.00	3.98%	225,000.00	82,932.00	307,932.00
2023	3.62%	305,000.00	67,965.50	372,965.50	3.98%	231,667.00	73,932.00	305,599.00
2024	3.62%	315,000.00	56,743.50	371,743.50	3.98%	241,667.00	64,665.00	306,332.00
2025	3.62%	330,000.00	45,069.00	375,069.00	3.98%	253,333.00	54,696.00	308,029.00
2026	3.62%	345,000.00	32,851.50	377,851.50	3.98%	265,000.00	44,246.00	309,246.00
2027	3.62%	360,000.00	20,091.00	380,091.00	3.98%	240,000.00	32,851.00	272,851.00
2028	3.62%	375,000.00	13,575.00	388,575.00	3.98%	250,000.00	22,531.00	272,531.00
2029		-	-	-	3.98%	265,000.00	11,594.00	276,594.00
2030		-	-	-		-	-	-
		4,450,000.00	1,439,040.50	5,889,040.50		3,666,666.00	1,464,563.00	5,131,229.00

(3) These bonds were issued in 2008 to provide funding for park and street development and improvements.

(4) These bonds were issued in the spring of 2009 to provide funding for park and street development and improvements

City of Sherman, Texas

Bonded Debt as of 7/15/12

	(5)				(6)						
	$900,000 TIF #1 2009 Series Revenue Certificates of Obligation				*$3,500,000 Capital Improvement Fund Projects 2009A Series Revenue Certificates of Obligation*				**TOTALS**		
Fiscal Yr	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Coupon**	**Principal**	**Interest**	**TOTAL**	**Principal**	**Interest**	**TOTAL**
2013	3.00%	46,666.67	29,672.49	76,339.16	3.00%	125,000.00	117,412.50	242,412.50	749,999.67	597,793.49	1,347,793.16
2014	3.00%	46,666.67	28,272.49	74,939.16	3.00%	130,000.00	113,662.50	243,662.50	769,999.67	571,499.99	1,341,499.66
2015	3.00%	46,666.67	26,872.49	73,539.16	3.00%	135,000.00	109,762.50	244,762.50	794,999.67	544,337.99	1,339,337.66
2016	3.50%	50,000.00	25,472.49	75,472.49	3.00%	145,000.00	105,712.50	250,712.50	830,000.00	516,219.99	1,346,219.99
2017	3.50%	50,000.00	23,722.49	73,722.49	3.25%	150,000.00	101,362.50	251,362.50	865,000.00	485,602.24	1,350,602.24
2018	3.75%	53,333.33	21,972.49	75,305.83	3.50%	155,000.00	96,487.50	251,487.50	900,000.33	453,290.99	1,353,291.33
2019	4.00%	53,333.33	19,972.49	73,305.83	3.50%	165,000.00	91,062.50	256,062.50	935,000.33	418,702.49	1,353,702.83
2020	4.00%	56,666.67	17,839.16	74,505.83	3.50%	170,000.00	85,287.50	255,287.50	979,999.67	381,958.16	1,361,957.83
2021	4.00%	56,666.67	15,572.49	72,239.16	3.75%	180,000.00	79,337.50	259,337.50	1,024,999.67	343,340.99	1,368,340.66
2022	4.00%	60,000.00	13,305.83	73,305.83	3.75%	190,000.00	72,587.50	262,587.50	1,075,000.00	302,728.33	1,377,728.33
2023	4.00%	63,333.33	10,905.83	74,239.16	4.00%	200,000.00	65,462.50	265,462.50	1,125,000.33	259,921.83	1,384,922.16
2024	4.13%	63,333.33	8,372.49	71,705.83	4.00%	210,000.00	57,462.50	267,462.50	915,000.33	214,843.49	1,129,843.83
2025	4.13%	66,666.67	5,760.00	72,426.67	4.00%	215,000.00	49,062.50	264,062.50	949,999.67	178,681.25	1,128,680.92
2026	4.30%	70,000.00	3,010.00	73,010.00	4.00%	230,000.00	40,462.50	270,462.50	1,005,000.00	140,838.75	1,145,838.75
2027		-	-	-	4.125%	240,000.00	31,262.50	271,262.50	940,000.00	100,329.50	1,040,329.50
2028		-	-	-	4.125%	250,000.00	21,362.50	271,362.50	975,000.00	69,281.00	1,044,281.00
2029		-	-	-	4.25%	260,000.00	11,050.00	271,050.00	630,000.00	29,972.13	659,972.13
2030		-	-	-		-	-	-	115,000.00	2,515.63	117,515.63
		783,333.34	250,723.25	1,034,056.59		3,150,000.00	1,248,800.00	4,398,800.00	15,579,999.34	5,611,858.26	21,191,857.60

(5) These bonds were issued in 2009 to fund infrastructure in the Town Center TIF Zone.

(6) These bonds were issued in the fall of 2009 to provide funding for park and street development and improvements.

City of Sherman

Property Tax Historical Summary

Fiscal Year	Estimated Taxable Value (in 000)	Tax Levy (in 000)	Total Collections (in 000)	Property Tax Rate (per $100)
2003	$ 1,474,063	$ 5,896	$ 5,846	$ 0.40
2004	$ 1,514,256	$ 6,057	$ 5,921	$ 0.40
2005	$ 1,557,228	$ 6,229	$ 6,258	$ 0.40
2006	$ 1,767,235	$ 7,069	$ 6,802	$ 0.40
2007	$ 1,894,959	$ 7,580	$ 7,283	$ 0.40
2008	$ 1,994,144	$ 7,921	$ 7,491	$ 0.40
2009	$ 2,070,926	$ 6,627	$ 6,478	$ 0.32
2010	$ 2,226,215	$ 7,124	$ 7,020	$ 0.32
2011	$ 2,213,943	$ 7,085	$ 6,923	$ 0.32
2012 (est)	$ 2,200,000	$ 7,040	$ 6,858	$ 0.32

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.5

OTHER BUSINESS
Discussion of the Proposed Tax Rate for Fiscal Year 2012-2013 and Scheduling Public Hearings for the Budget and Proposed Tax Rate

Issue
Discussing the tax rate proposed for the upcoming fiscal year (FY) and scheduling public hearing dates for the budget and the proposed tax rate

Background
The requirements for due process regarding budget and tax rate adoption are somewhat complex and have been expanded in recent years. Because more property tax revenues will be generated in the upcoming fiscal year, compared to the current year, a series of public hearings must be held, even though the proposed tax rate of $.32/$100 will be maintained. Accordingly, attached is a schedule that outlines the applicable requirements for public hearings and adoption of the Budget and Tax Rate Ordinances. In summary, the required Council action is as follows:

- August 6th: Introduction and First Public Hearing of Budget Ordinance
- August 20th: Second Public Hearing and Adoption of Budget Ordinance; Introduction and First Public Hearing on Tax Rate Ordinance
- September 4th: Second Public Hearing and Adoption of Tax Rate Ordinance

Origination
Finance

Financial Consideration
Failure to follow the law allows a taxpayer to sue in district court to stop the City of Sherman from adopting a tax rate until it complies with the law.

Staff Recommendation
The staff recommends following the schedule shown above, which meets the requirements of State law.

Alternatives
As these requirements are set by State law; no alternatives can be offered.

Attachments
Budget and Tax Calendar - FY 2013

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager

Budget and Tax Calendar - FY 2013

	Budget	Tax Rate	Meeting or Advertisement	Notes
Budget Filed with City Clerk	07/16/12		N/A	Must be filed with Clerk over 15 days from date of final public hearing on budget, and 30 days before tax rate is adopted; budget must be posted on internal website
Draft Budget Presented to Council	07/16/12		Meeting	If tax revenue increase, must include a statement prescribed by HB 3195: "This budget will raise more total property taxes than last year's budget by $_____ and ___%, and of that amount $_____ is tax revenue to be raised from new property added to the roll this year".
Publish Effective and Rollback Rate in Newspaper, Website		08/05/12	Ad	
Meeting to discuss tax rate and schedule public hearings on rate increase		07/16/12	Meeting	If proposed rate will exceed lower of rollback or effective rate, must take record vote and schedule public hearings (Step 3 of Truth in Tax)
Notice of Public Hearing on Budget	07/27/12		Ad	At least 10 days before the budget hearing; must include the statement from HB 3195 if applicable; Chapter 102 of Local Gov Code dictates only one public hearing on the budget adoption
Notice of Public Hearing on Tax Rate Increase		N/A	Ad	At least 7 days prior to first Public Hearing on Tax Rate Increase; also must put on Website and Gov't Access Channel
Public Hearing on Budget if there's an increase in property tax revenues	08/06/12		Meeting	Hearing must be at a date before the date of the Tax Adoption; must be after 15th day the proposed budget is filed with City Clerk; the Council is required to take some action (vote) on the budget at the conclusion of the hearing, even if it is to postpone final vote on budget until another meeting
Introduce Budget Ordinance	08/06/12		Meeting	
Public Hearing on Tax Rate Increase-1st		N/A	Meeting	At least 3 days before 2nd Public Hearing on Tax Rate Increase
Notice of Final Budget Adoption	08/15/2012		Ad	Per Charter - at least 5 days prior to final adoption
Public Hearing #2 on Budget and Adopt Budget Ordinance	08/20/12		Meeting	
Ratification of Property Tax Revenue Increase by Council - must be a separate vote (separate agenda item) than adoption of budget ordinance and tax rate ordinance	N/A		Meeting	
Public Hearing on Tax Rate Increase - 2nd		N/A	Meeting	At least 3 days before Adopt Tax Rate, no more than 14 days before Adopt Tax Rate
Publish Notice of Vote on Tax Rate Increase		N/A	Ad	Must be done after 2nd hearing on Tax Rate Increase
Adopt Tax Rate		09/04/12	Meeting	

Advertisements
July 16 Meeting
August 6 Meeting
August 20 Meeting
September 4 Meeting

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.6

**** OTHER BUSINESS***

Final Plat Approval of the Reynoso Addition, being 9.98 acres in the J.B. McAnair Survey, Abstract No. 763; Rodolfo Reynoso, Owner; Underwood Drafting and Surveying, Inc., Surveyors (2000 Block of West Houston Street)

Issue

To consider Final Plat approval of the Reynoso Addition located in the 2000 block of West Houston Street, being 9.98 acres in the J.B. McAnair Survey, Abstract No. 763

Background

The property is located in the 2000 block of West Houston Street, between Binkley Park Drive and Arapaho East. The owner would like to divide the property into two lots for commercial and residential development.

Origination

Rodolfo Reynoso (Owner) and Underwood Drafting and Surveying, Inc. (Surveyors)

Board Recommendation

At the June 19, 2012 regular meeting, the Planning and Zoning Board voted unanimously to recommend to the City Council that the Final Plat be approved.

Attachments

Location Map
Photos
Plat
P&Z Communication
Staff Review Letter

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager

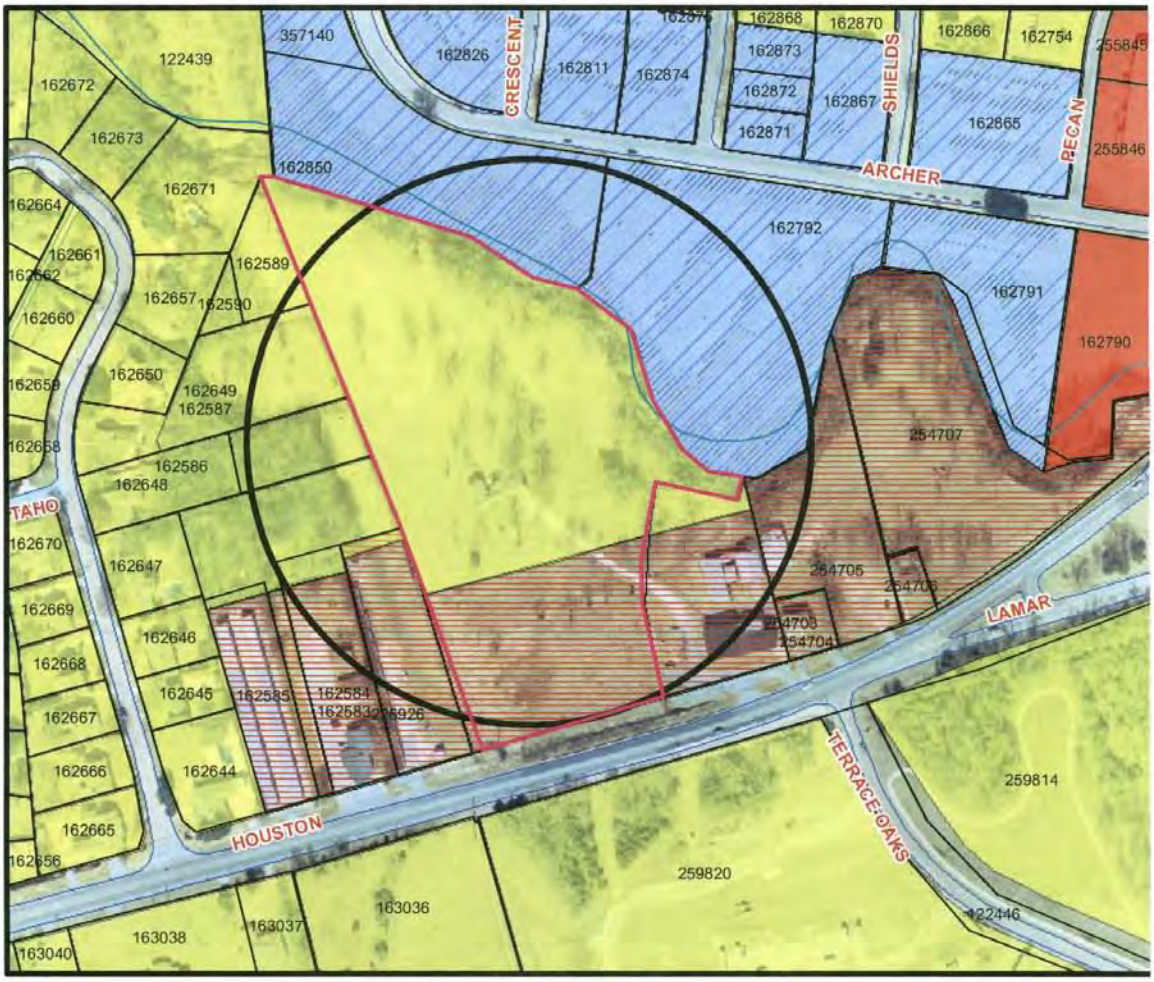
2000 Blk. West Houston

City of Sherman, Texas
Developmental Services Department

Sherman
CLASSIC TOWN. BROAD HORIZON.

N

1 inch = 206 feet



Zoning - 2000 Blk. West Houston

Legend

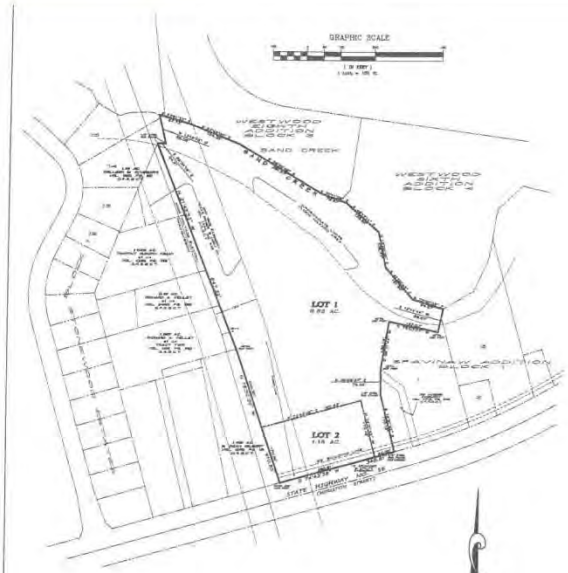
- O 1 HIGHWAY 75 & 82 OVERLAY DISTRICT
- O 1.1 FM 1417 OVERLAY DISTRICT
- O 1.2 SAM RAYBURN FREEWAY OVERLAY DISTRICT
- C B D DOWNTOWN BUSINESS DISTRICT
- C P O COLLEGE PARK OVERLAY DISTRICT
- A & C ARTS & CULTURAL OVERLAY DISTRICT
- CO Office District
- R-1 One Family Residential District
- R-2 Multi-Family Residential District
- C-1 Retail Business District
- C-2 General Commercial District
- M-1 Light Manufacturing District
- R-A Single Family Agricultural District
- SF-1 Single Family Residential District
- M-1.5 Medium Manufacturing District
- M-2 Heavy Manufacturing District
- MH Manufacturing Housing Distgrict
- Blaylock Commercial Distrist
- BIP Blalock Industrial Park

City of Sherman, Texas
Developmental Services Department

Sherman
CLASSIC TOWN, BROAD HORIZON.

N

1 inch = 258 feet



FINAL PLAT
OF
REYNOSO ADDITION
TO THE CITY OF
SHERMAN, TEXAS
8.98 ACRES
OUT OF THE
J. B. McANAIR SURVEY
ABST. NO. 783
GRAYSON COUNTY, TEXAS
9-29-12

OWNER - DEVELOPER
RODOLFO REYNOSO
2231 W. HOUSTON STREET
SHERMAN, TEXAS 75092

SURVEYOR
JAMES R. MORAL
R.P.L.S. NO. 5433
UNDERWOOD DRAFTING & SURVEYING
3404 INTERURBAN ROAD
DENISON TEXAS, 75021

UNDERWOOD
DRAFTING & SURVEYING
2404 INTERURBAN ROAD DENISON, TEXAS 75021 (903)465-2151

LEGAL DESCRIPTION:

Situated in the City of Sherman, Grayson County, Texas, being a part of the J. B. McANAIR SURVEY, ABSTRACT NO. 783 and being the same tract of land described as Tract 1 and Tract 2 in a Warranty Deed from Rodolfo Reynoso to Rodolfo Reynoso and wife, Bridget Gil, dated December 28, 2005, recorded in Document No. 2006041, Official Public Records, Grayson County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at a 1/2" steel rod found (disturbed) in a chain link fence post for the most Easterly Southeast corner of the said Reynoso tract and the most Northerly Northeast corner of Lot 1 of Westwood South Addition Block 4, an addition to the City of Sherman, Texas, as shown by plat of record in Volume 17, Page 165, Plat Records, Grayson County, Texas;

Thence South 74°43'39" West with the said North line of Highway 56 a distance of 348.91 feet to a 1/2" steel rod found for the Southeast corner of the herein described tract, same being the most Southerly Southwest corner of the said Reynoso tract and the most Easterly Southeast corner of a 1.488 acre tract conveyed by Bridget A. Gil, et ux to Reynoso & Valley, et ux by deed dated December 13, 1977, recorded in Volume 1418, Page 282, Deed Records, Grayson County, Texas;

Thence North 21°56'53" West continuing along and near said fence a distance of 643.22 feet to a 1/2" steel rod found for the most Northerly Northeast corner of the said 1.488 acre Reynoso tract and an interior "L" corner of Lot 10 and Block 1 of Shenwood Estates addition to said City of Sherman, Texas, as shown of record in Volume 2, Page 74, said Plat Records, same being the most Easterly Southeast corner of a 1.82 acre tract conveyed by Bridget A. Gil, et ux to Reynoso & Valley, et ux by deed dated April 30, 2003, recorded in Clerks File No. 2003-0016170, Official Public Records;

Thence South 89°34'58" East a distance of 24.21 feet to a 1/2" steel rod found marking an inside "L" corner in the said East line of the Reynoso tract and an outside "L" corner in said West line of Lot 10 and Block 1 of Shenwood Estates;

Thence North 13°16'19" West a distance of 85.06 feet to a point for the Northeast corner of the herein described tract in the said East line of the Reynoso tract;

Thence in a Southeasterly direction with said center of Sand Creek the following calls and distances:

South 73°01'30" East, a distance of 87.73 feet;
South 67°59'00" East, a distance of 134.35 feet;
South 72°11'00" East, a distance of 78.87 feet;
South 72°11'00" East, a distance of 78.87 feet;
South 48°17'11" East, a distance of 129.68 feet;
South 41°50'47" East, a distance of 131.82 feet;
South 41°50'47" East, a distance of 131.82 feet;
South 19°42'09" East, a distance of 84.67 feet to a point for the Northeast corner of the said Reynoso tract and the most Northerly Northwest corner of Lot 7 of said Shenwood Addition;

Thence South 13°16'19" West, partly with a chain link fence and partly with the West line of said Lot 7 and said Lot 8 and continuing for a total distance of 483.51 feet to a metal angle post marking a Southeasterly "L" corner in the East line of the Reynoso tract and the most Northerly "L" corner in both said Lot 1 and Block 1;

Thence North 76°53'27" West with a chain link fence a distance of 13.00 feet to a metal corner post and with a fence a distance of 136.14 feet to a metal corner post;

South 70°28'37" East a distance of 75.38 feet to a 1/2" steel rod found for an interior "L" corner of Lot 1;

South 14°01'48" East a distance of 170.18 feet to the Point-of-Beginning and containing 8.98 acres of land more or less.

KNOWN ALL MEN BY THESE PRESENTS:

That I, James R. Moral, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments thereon shown properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Sherman, Texas.

James R. Moral
Registered Professional
Land Surveyor, No. 5433

GENERAL NOTES:

1. PROPOSED USE – LOT 1 RESIDENTIAL
   LOT 2 COMMERCIAL
2. WATER SUPPLIED BY THE CITY OF SHERMAN
3. SANITARY SEWER PROVIDED BY THE CITY OF SHERMAN
4. ELECTRIC SERVICE SUPPLIED BY TEX-LA ELECTRIC COOP.
5. A PORTION OF THIS PROPERTY LIES WITHIN A FLOOD HAZARD AREA ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP, GRAYSON COUNTY, TEXAS AND INCORPORATED AREAS, PANEL 480262 0010 D, MAP REVISED: AS USED ON SEPTEMBER 29, 2011.

BASIS OF BEARINGS – CITY OF SHERMAN CONTROL MONUMENTATION, GRID OBSERVATION, GRID NORTH, NAD 83.

NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:

THAT I, Rodolfo Reynoso, do hereby adopt this plat designating the hereinabove property as REYNOSO ADDITION, an addition to the City of Sherman, Texas, and do hereby dedicate to the public use forever the streets and alleys shown thereon and do hereby reserve the easement strips shown on this plat for the mutual use and accommodation of all public and private utilities desiring to use or using same. Any public or private utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on any of these easement strips of this addition or shall have the right to cut, trim or control the growth of trees and shrubs in favor of its respective system without the permission of anyone. This plat is approved subject to all platting ordinances, rules, regulations and resolutions of the City of Sherman, Texas.

WITNESS MY HAND this_____day of_____, 2012.

Rodolfo Reynoso

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Rodolfo Reynoso, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this____day of_____, 2012.

Notary Public in and for the State of Texas

Commission Expires

Approved this____day of_____, 2012, by the City Planning and Zoning Commission of the City of Sherman, Texas.

Chairman Secretary

Accepted by the City Council of the City Sherman

Mayor, City of Sherman, Texas Date

The Undersigned, the City Clerk of the City of Sherman, hereby certifies that the foregoing plat of REYNOSO ADDITION to the City of Sherman, Texas, was submitted to the City Council on the____day of_____, 2012, and the City Council, upon said date and time duly accepted the dedication of streets, alleys, parks, water mains or sanitary sewers, as shown and set forth in said plat and said City Council further authorized the Mayor to note the acceptance thereof by signing his name as hereinabove subscribed.

Witness my hand this____day of_____, 2012.

Clerk, City of Sherman, Texas

JOB NO. 12050184

AGENDA ITEM #5

City of Sherman

Planning and Zoning Commission
Board of Adjustments

Agenda Communication Form

June 19, 2012

Lawrence Davis, Chairman

Don Hicks, Vice-Chairman	**Brad Morgan, Commissioner**
Darren Tankersley, Commissioner	**Ron Barton, Commissioner**
Richard Barber, Commissioner	**Joe Gilbert, Commissioner**
Ryan Michael Kreck, Commissioner	**Sam Thorpe, Commissioner**

2000 Block of West Houston Street
Being 9.98 acres in the J.B. McAnair Survey, Abstract No. 763
Preliminary and Final Plat

Requested Action/Proposed Use:
Approval of the Preliminary and Final Plat of the Reynosa Addition.

Background
This is a preliminary and final plat proposing the division of an existing tract for the purpose of development. The property has never been platted.

Adjacent Zoning:
C-2 (General Commercial) District, R-1 (One Family Residential) and R-2 (Multi-Family Residential).

Origination:
Rodolfo Reynoso (Owner) and Underwood Drafting and Surveying, Inc. (Surveyors).

Master Plan Designation:
Estate – A large lot residential use (1-5 acres) with open space and a rural street network (ditches and no sidewalk). These homes are unlikely to have access to full service public utilities, especially sewer service.

Attachments:
Location map
Photographs
Site Plan
Staff Review Letter

Prepared by:
Lisa Whitfield,
Engineering & Development Coordinator

Approved by:
Scott Shadden,
Director of Developmental Services

SHERMAN

STAFF REVIEW LETTER

June 13, 2012

Rodolfo Reynoso
2011 W. Houston
Sherman, TX 75092

Dear Applicants,

The request for approval of a Preliminary and Final Plat for the Reynosa Addition located in 2000 Block of West Houston Street has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, June 19, 2012 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Preliminary Plat:

1. A point of beginning (POB) shall be shown on the preliminary plat.
2. The boundary survey shall be shown.
3. Platting of the property is required.
4. Drive approaches shall conform to TxDOT and City of Sherman standards and a permit is required from City of Sherman Engineering Department.
5. Lot 2 access may be limited and could require a shared access with the Lot 1.
6. The floodplain area shown on the preliminary plat shall be corrected to reflect location as determined by the 59th District Court.
7. All requirements of the floodplain ordinance shall be followed.
8. The contours shall be shown.
9. Detention in accordance with City criteria is required.
10. An Operation and Maintenance Manual and Landscaping Plan for the detention pond shall be provided to the Engineering Department.
11. A drainage and utility easement of 20' is required along State Highway 56.
12. A utility, drainage and grading plan shall be provided to the City of Sherman Engineering Department for review and approval in conjunction with the development of the property.
13. The width of right-of-way for streets and the pavement width shall be shown.
14. The location and size of all existing utilities shall be shown.
15. Any other changes made to the preliminary plat prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

Final Plat:

1. Letters from the various utility providers are required verifying availability of service and when service will be available.

2. Original tax certificates shall be furnished for the purpose of recording the plat.
3. A point of beginning (POB) shall be shown on the final plat.
4. Drive approaches shall conform to TxDOT and City of Sherman standards and a permit is required from City of Sherman Engineering Department.
5. Lot 2 access may be limited and could require a shared access with the Lot 1.
6. The floodplain area shown on the preliminary plat shall be corrected to reflect location as determined by the 59th District Court.
7. All requirements of the floodplain ordinance shall be followed.
8. Detention in accordance with City criteria is required.
9. An Operation and Maintenance Manual and Landscaping Plan for the detention pond shall be provided to the Engineering Department.
10. A drainage and utility easement of 20' is required along State Highway 56.
11. A utility, drainage and grading plan shall be provided to the City of Sherman Engineering Department for review and approval in conjunction with the development of the property.
12. The width of right-of-way for streets and the pavement width shall be shown.
13. Building setback lines shall be removed from the plat.
14. Preliminary plat requirements are to be met prior to filing the final plat.
15. Any other changes made to the final plat prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

The Board will not consider a request unless it has representation. You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Lisa Whitfield, Engineering and Development Coordinator at 903-892-7212 prior to the meeting.

Respectfully,

Clay Barnett
City Engineer

cc: George Olson, City Manager
Brandon Shelby, City Attorney
Nathan Huffman, Fire Marshal
Don Keene, Dir. of Public Works
Scott Shadden, Director of Development Services
Mark Gibson, Dir. of Engineering & Utilities
Lisa Whitfield, Engineering & Development Coordinator
Underwood Drafting & Surveying, Inc., 3404 Interurban Rd., Denison, TX 75021

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.7

**** OTHER BUSINESS***

Final Plat Approval of the Thomason Addition, being 4.42 acres in the A.C. Smith Survey, Abstract No. 1561; T.J. Thomason Enterprises, Inc., Owner; Underwood Drafting and Surveying, Inc., Surveyors (5800 Block of U.S. Highway 75 North)

Issue

To consider Final Plat approval of the Thomason Addition located in the 5800 block of U.S. Highway 75 North, being 4.42 acres in the A.C. Smith Survey, Abstract No. 1561

Background

The property is located in the 5800 block of U.S. Highway 75 North, the northeast corner of Blue Flame Road and U.S. Highway 75 North. The owner would like to divide the property into two lots for commercial development.

Origination

T.J. Thomason Enterprises, Inc. (Owners) and Underwood Drafting and Surveying, Inc. (Surveyors)

Board Recommendation

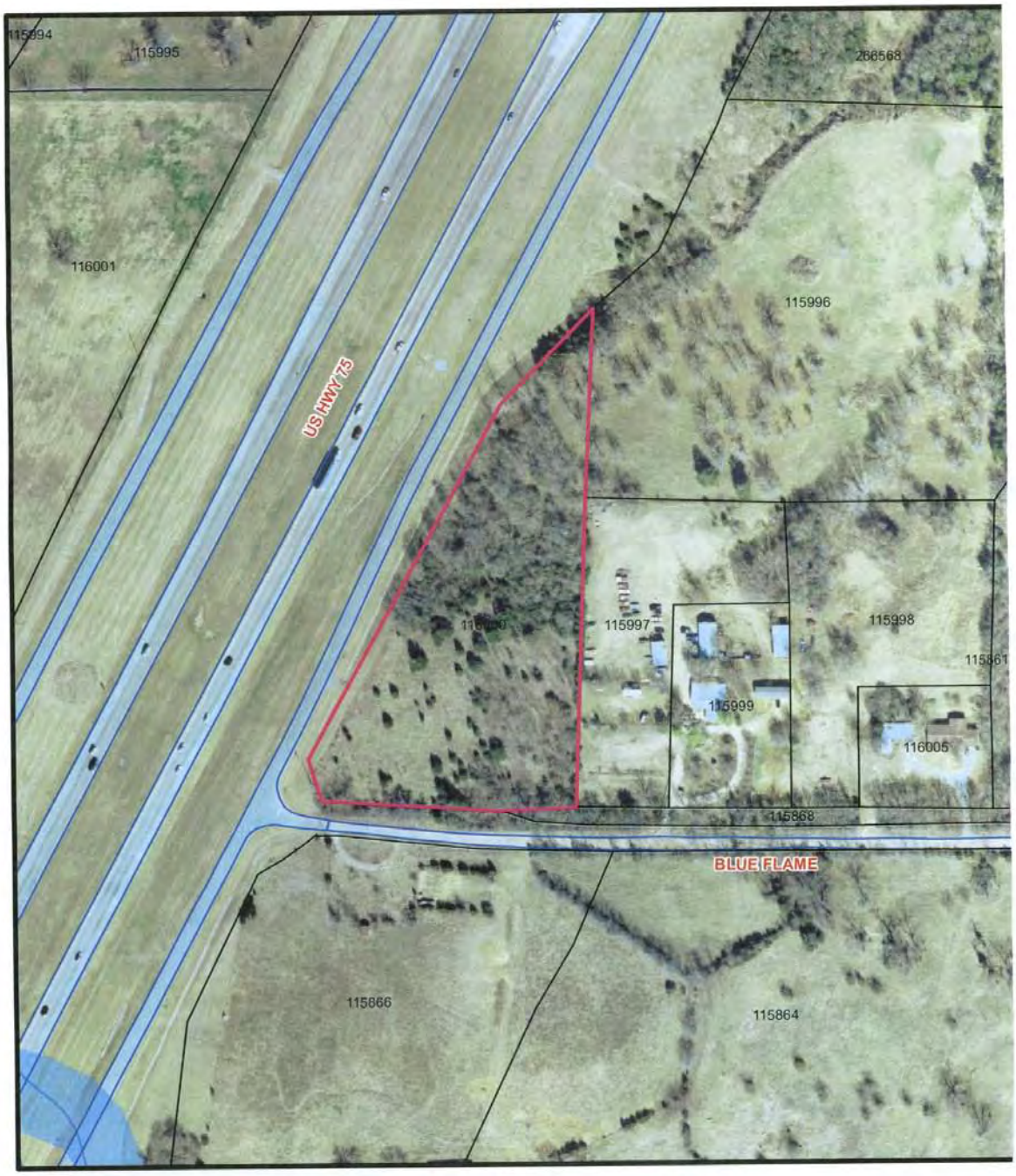
At the June 19, 2012 regular meeting, the Planning and Zoning Board voted unanimously to recommend to the City Council that the Final Plat be approved.

Attachments

Location Map
Photos
Plat
P&Z Communication
Staff Review Letter

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager



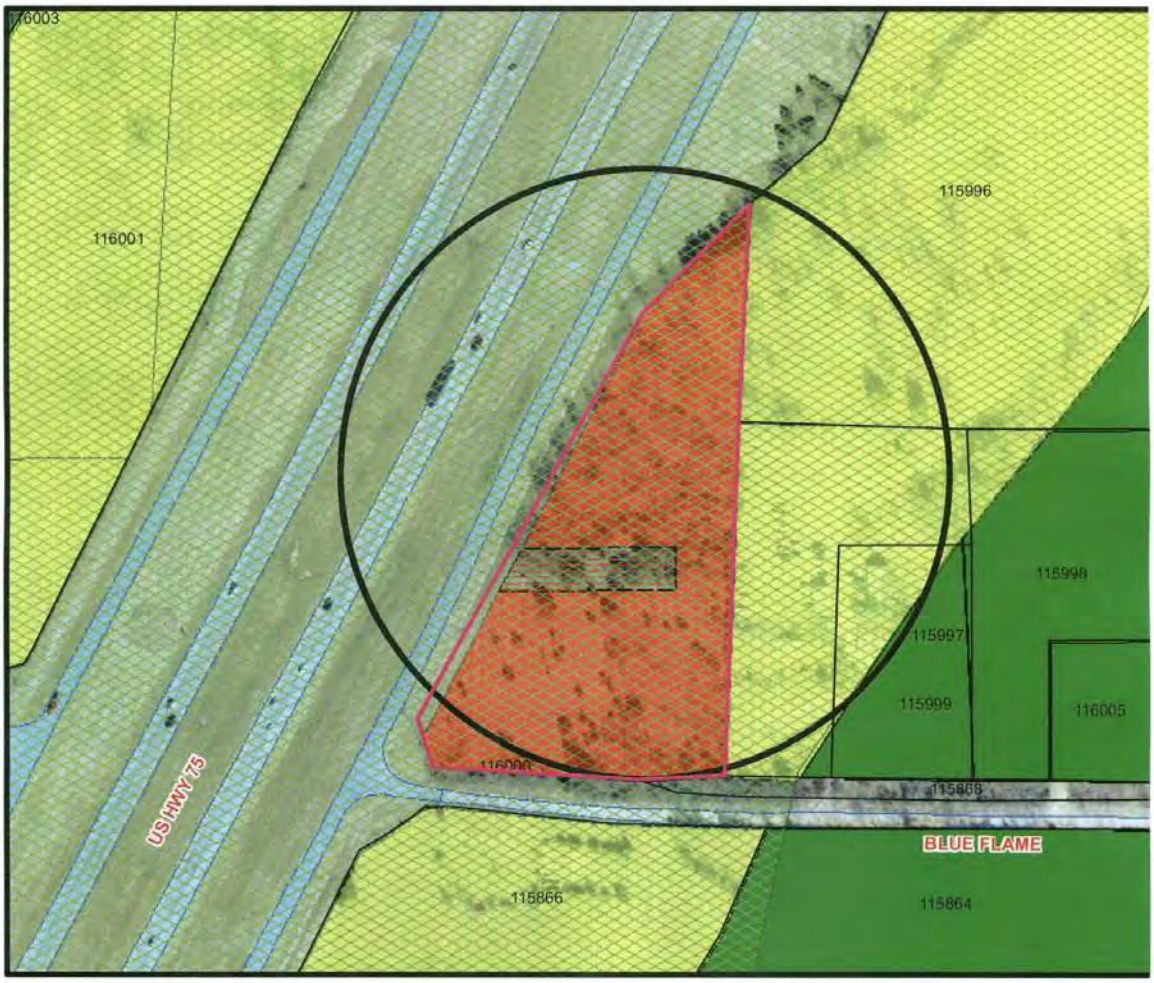
5800 Blk. U.S. Highway 75 North

City of Sherman, Texas
Developmental Services Department

Sherman
CLASSIC TOWN. BROAD HORIZON.

N

1 inch = 206 feet



Zoning - 5800 Blk. U.S. Highway 75 North

Legend

- O 1 HIGHWAY 75 & 82 OVERLAY DISTRICT
- O 1.1 FM 1417 OVERLAY DISTRICT
- O 1.2 SAM RAYBURN FREEWAY OVERLAY DISTRICT
- C B D DOWNTOWN BUSINESS DISTRICT
- C P O COLLEGE PARK OVERLAY DISTRICT
- A & C ARTS & CULTURAL OVERLAY DISTRICT
- CO Office District
- R-1 One Family Residential District
- R-2 Multi-Family Residential District
- C-1 Retail Business District
- C-2 General Commercial District
- M-1 Light Manufacturing District
- R-A Single Family Agricultural District
- SF-1 Single Family Residential District
- M-1.5 Medium Manufacturing District
- M-2 Heavy Manufacturing District
- MH Manufacturing Housing Distgrict
- Blaylock Commercial Distrist
- BIP Blalock Industrial Park

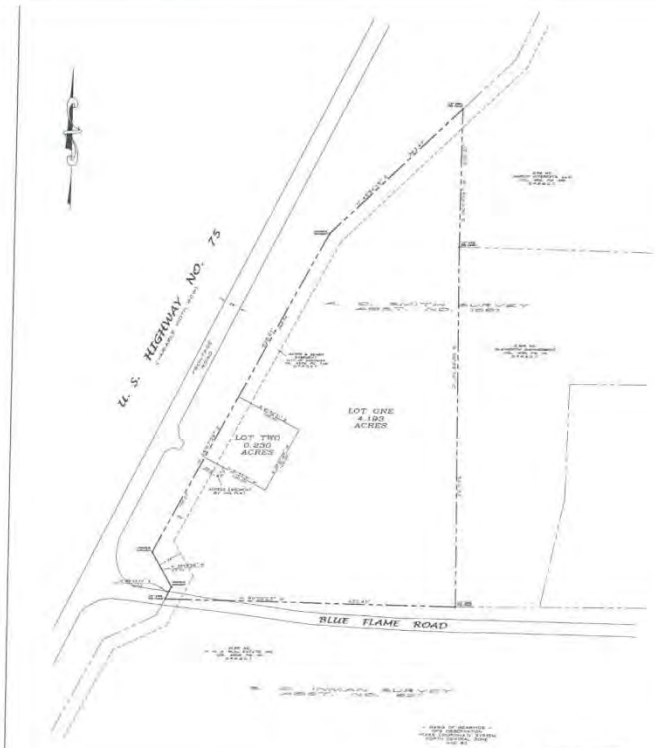
City of Sherman, Texas
Developmental Services Department

Sherman
CLASSIC TOWN. BROAD HORIZON.

N

1 inch = 206 feet

JOB NO. 12030207



Approved this _____ day of _____, 2012, by the City Planning and Zoning Commission of the City of Sherman, Texas.

Chairman Secretary

Accepted by the City Council of the City Sherman

Mayor, City of Sherman, Texas Date

The undersigned, the City Clerk of the City of Sherman, hereby certifies that the foregoing FINAL PLAT OF THOMASON ADDITION to the City of Sherman was submitted to the City Council on the _____ day of _____, 2012, and the City Council by action duly and duly recorded the dedication of streets, alleyways, parks, easements and public places thereon shown for and on behalf of the public and the City Council further authorized the Mayor to note the acceptance thereof by signing his name as hereon subscribed.

Witness my hand this _____ day of _____, 2012.

Clerk, City of Sherman, Texas

NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:

THAT WE, TJ THOMASON ENTERPRISES, LLC, do hereby adopt this plat designating the hereinabove described property as LOT ONE and LOT TWO, THOMASON ADDITION, an addition to the City of Sherman, and do hereby dedicate to the public use forever the streets and easements shown thereon. The easements as shown, except those easements specifically designated for use by utility boxes, do not prohibit the property owner from erecting or constructing fences, garden walls or trellises and keep relevant of the same on the easements as shown on this plat; and the maintenance of the aforementioned easements is at all times subject to the paramount right of use by the public and the City of Sherman and any and all of these easements which may be traversed by or adjacent to any public utility shall be subject to the rights of the City of Sherman to remove the said easement at any time for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone. And we do hereby bind ourselves, our heirs, successors and assigns to warrant and forever defend the title to the land so dedicated.

WITNESS MY HAND this _____ day of _____, 2012.

Tony Thomason, President
TJ Thomason Enterprises, LLC

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State on this day personally appeared Tony Thomason, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2012.

Notary Public in and for
The State of Texas
Commission Expires _____

SURVEYOR
JASON B. ARMSTRONG
R.P.L.S. NO. 5321
2434 INTERURBAN ROAD
DENISON, TEXAS 75021
PHONE (903) 465-7151

OWNER/DEVELOPER
TJ THOMASON ENTERPRISES LLC
8591 CRIPPING SPRINGS ROAD
DENISON, TEXAS 75021

LEGAL DESCRIPTION

Situated in the County of Grayson, State of Texas, being a part of the A. C. Smith Survey, Abstract No. 1561, and being the same tract of land described as 4.42 acres recorded in Instrument No. 2012-[illegible] of the Official Public Records of Grayson County, Texas, and being more fully described by metes and bounds as follows:

Beginning at a 1/2" steel rod found monumenting the Southeast corner of said 4.42 acre tract in the center of a public road known as Blue Flame Road, same being the Southwest corner of the same tract of land described as 0.230 acre tract and being the Northwest corner of a 10.0 acre tract of land described as "Tract 1" in a Special Warranty Deed to Thomas Brunson recorded in Volume 1288, Page 141, said Official Public Records;

Thence North 89°44'14" East with said South right-of-way line of Blue Flame Road a distance of 19.89 feet to a concrete monument found for corner;

Thence North 89°42'08" East continuing with said South right-of-way line a distance of 93.70 feet to a concrete monument found for corner;

Thence North 89°07'29" East continuing with said South right-of-way line a distance of 329.61 feet to a concrete monument found for corner;

Thence North 89°04'17" East continuing with said South right-of-way line a distance of 263.47 feet to a 1/2" steel rod found monumenting the Southeast corner of the same 4.42 acre tract and the Southwest corner of a 4.193 acre tract of land described as Tract 2 in Special Warranty Deed to Wallace and Mallory D. Tate as recorded in Volume 4832, Page 465, said Official Public Records;

Thence North 00°17'16" West a distance of 220.31 feet to a 1/2" steel rod found monumenting the Southwest corner of the said 0.230 acre tract and the Northwest corner of the said Tate 4.193 acre tract described as 0.928 acres and referred to as Tract One in an Special Warranty Deed to Thomas Brunson and Tony Thomason as recorded in Instrument No. 2012-[illegible], said Official Public Records;

Thence South 10°29'24" East a distance of 520.33 feet to a 1/2" steel rod found monumenting the Southeast corner of the said 0.230 acre tract and the Northeast corner of said Tract Two on the North side of said Blue Flame Road;

Thence North 89°55'37" West along said North side of road, passing at a distance of 220.00 feet a 1/2" steel rod found for reference, a distance of 240.44 feet to the Point-of-Beginning and containing 4.42 acres of land.

KNOWN ALL MEN BY THESE PRESENTS:

That I, Jason B. Armstrong, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision in accordance with the subdivision regulations of the City of Sherman, Texas.

Jason B. Armstrong
Registered Professional
Land Surveyor No. 5321

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State on this day personally appeared Jason B. Armstrong, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2012.

Notary Public in and for
the State of Texas
Commission Expires _____

FINAL PLAT
THOMASON ADDITION
A 4.42 ACRE ADDITION
TO THE CITY OF SHERMAN
A.C. SMITH ADDITION, ABSTRACT NO. 1561
GRAYSON COUNTY, TEXAS

UNDERWOOD

2434 INTERURBAN ROAD DENISON, TEXAS 75021 (903)465-7151

AGENDA ITEM #6

City of Sherman

Planning and Zoning Commission
Board of Adjustments

Agenda Communication Form

June 19, 2012

Lawrence Davis, Chairman

Don Hicks, Vice-Chairman	**Brad Morgan, Commissioner**
Darren Tankersley, Commissioner	**Ron Barton, Commissioner**
Richard Barber, Commissioner	**Joe Gilbert, Commissioner**
Ryan Michael Kreck, Commissioner	**Sam Thorpe, Commissioner**

5800 Block of U.S. Highway 75 North
Being 4.42 acres in the A.C. Smith Survey, Abstract No. 1561
Preliminary and Final Plat

Requested Action/Proposed Use:
Approval of the Preliminary and Final Plat of the Thomason Addition.

Background
This is a preliminary and final plat proposing the division of an existing tract for the purpose of development. The property has never been platted.

Adjacent Zoning:
R-1 (One Family Residential) District

Origination:
T.J. Thomason Enterprises, Inc. (Owners) and Underwood Drafting and Surveying, Inc. (Surveyors).

Master Plan Designation:
Suburban Commercial – A greener and more open feel compared to more intensively developed area where buildings, parking areas and other improvements cover a higher proportion of lots and development sites.

Attachments:
Location map
Photographs
Site Plan
Staff Review Letter

Prepared by:
Lisa Whitfield,
Engineering & Development Coordinator

Approved by:
Scott Shadden,
Director of Developmental Services

SHERMAN

STAFF REVIEW LETTER

June 13, 2012

Tony Thomason
9591 Dripping Springs Rd.
Denison, TX 75021

Dear Applicants,

The request for approval of a Preliminary and Final Plat for the Thomason Addition located in the 5800 Block of U.S. Highway 75 North has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, June 19, 2012 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Preliminary Plat:

1. A point of beginning (POB) notation shall be shown on the preliminary plat.
2. Platting of the property is required.
3. Drive approaches shall conform to TxDOT and City of Sherman standards and a permit is required from City of Sherman Engineering Department.
4. Detention in accordance with City criteria is required upon development.
5. An Operation and Maintenance Manual and Landscaping Plan for the detention shall be provided to the Engineering Department.
6. A utility, drainage and grading plan shall be provided to the City of Sherman Engineering Department for review and approval prior to development.
7. A 30' roadway dedication from the centerline of the existing Blue Flame Road shall be shown on the preliminary plat.
8. Any other changes made to the preliminary plat prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

Final Plat:

1. Letters from the various utility providers are required verifying availability of service and when service will be available.
2. Original tax certificates shall be furnished for the purpose of recording the plat.
3. A point of beginning (POB) notation shall be shown on the preliminary plat.
4. Drive approaches shall conform to TxDOT and City of Sherman standards and a permit is required from City of Sherman Engineering Department.
5. Detention in accordance with City criteria is required upon development.
6. An Operation and Maintenance Manual and Landscaping Plan for the detention shall be provided to the Engineering Department.

7. A utility, drainage and grading plan shall be provided to the City of Sherman Engineering Department for review and approval prior to development.
8. A 30' roadway dedication from the centerline of the existing Blue Flame Road shall be shown on the plat.
9. All preliminary plat requirements are to be met prior to filing the final plat.
10. Any other changes made to the final plat prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission.

The Board will not consider a request unless it has representation. You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Lisa Whitfield, Engineering and Development Coordinator at 903-892-7212 prior to the meeting.

Respectfully,

Clay Barnett
City Engineer

cc: George Olson, City Manager
Brandon Shelby, City Attorney
Nathan Huffman, Fire Marshal
Don Keene, Dir. of Public Works
Scott Shadden, Director of Development Services
Mark Gibson, Dir. of Engineering & Utilities
Lisa Whitfield, Engineering & Development Coordinator
Underwood Drafting & Surveying, Inc., 3404 Interurban Rd., Denison, TX 75021

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.8

CITIZEN REQUESTS

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.9

MEDIA QUESTIONS

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. D.10

COUNCIL COMMENTS

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. E.1

EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections"

Section 551.074 Personnel Matters

(a) Consider the Qualifications, Appointment and Removal of Members to Boards and Commissions:

(1) Planning and Zoning Commission (2)

(2) Planning and Zoning Commission Chairman

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. F.1

OPEN MEETING
Reconvene into Open Meeting and consider action, if any, on items discussed in Executive Session

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. F.2

ADJOURNMENT

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL
Agenda Communication Form

From: The Office of the City Manager **Date:** 7-16-2012

Subject: Agenda Item No. N/A

COUNCIL CALENDAR
2012
CITY COUNCIL MEETINGS

JANUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	~~2~~	3	4	5	6	7
8	9	10	11	12	13	14
15	**16**	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	**6**	7	8	9	10	11
12	13	14	15	16	17	18
19	**20**	21	22	23	24	25
26	27	28	29			

MARCH

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	**5**	6	7	8	9	10
11	12	13	14	15	16	17
18	**19**	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	~~2~~	3	4	5	6	7
8	9	10	11	12	13	14
15	**16**	17	18	19	**20**	21
22	23	24	25	26	27	28
29	30					

MAY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	**7**	8	9	10	11	12
13	14	15	16	17	18	19
20	**21**	22	23	24	25	26
27	28	29	30	31		

JUNE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	**4**	5	6	7	8	9
10	11	12	13	14	15	16
17	**18**	19	20	**21**	**22**	23
24	**25**	26	27	28	29	30

JULY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	**2**	3	4	5	6	7
8	9	10	11	12	13	14
15	**16**	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	**6**	7	8	9	10	11
12	13	14	15	16	17	18
19	**20**	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
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16	**17**	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	**15**	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	**5**	6	7	8	9	10
11	12	13	14	15	16	17
18	**19**	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	**3**	4	5	6	7	8
9	10	11	12	13	14	15
16	**17**	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

01/02/12 - January 2nd Council meeting cancelled
01/16/12 - M.L.K., Jr. Birthday / Regular Council Meeting
02/20/12 - Washington's Birthday / Regular Council Meeting
04/02/12 - April 2nd Council meeting cancelled
04/20/12 - 12 Noon Budget Planning Meeting in Council Chambers
06/21-22/12 - Budget Workshop in Council Chambers
(06/22/12 Budget Workshop date unnecessary)
06/25/12 - 12 Noon Called Meeting for Annexation Ordinance
(71.671 acres on Washington Street)
07/02/12 - July 2nd Council meeting cancelled

09/03/12 - Labor Day / Called Council Meeting on 09/04/12