CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, JUNE 7, 2010
5:00 P.M.

A.1 CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

A.2 PLEDGE OF ALLEGIANCE

A.3 INVOCATION BY COUNCIL MEMBER JOE N. SMITH

A.4 APPROVE MINUTES OF THE CALLED CITY COUNCIL (BUDGET PLANNING) MEETING OF APRIL 30, 2010 AND THE REGULAR CITY COUNCIL MEETING OF MAY 17, 2010

Public Hearing

B.1 PUBLIC HEARING
Final Statement/Action Plan for Program Year 2010 Community Development Block Grant

B.2 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5651
Providing for Permanent "No Parking" Signs Restricting Parking along the North and South Sides of State Highway 56, from Heritage Parkway (F.M. 1417) to Swan Ridge Drive, within the City Limits of the City of Sherman

B.3 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5652
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow a Single Faced Digital Billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District at 310 U.S. Highway 82 West, being 1.56 acres in the J.B. McAnair Survey, Abstract No. 763 (Wayne McCarley, Owner; Ricky Bates, Neon Signs and Designs, Representative); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

B.4 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5653
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow an Addition to the Existing Church for an Education Building in an R-1 (One Family Residential) District at 220 West Taylor Street, being Lots 1-10, Block 1, Northwood Heights Addition (Fairview Baptist Church, Owners; David Kight, Representative; and David Baca, David Baca Studio, Architect); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

B.5 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5654

Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant an Amendment to the Specific Use Permit and Site Plan to Allow a Hospital in a C-1 (Retail Business) District at 3601 and 3603 North Calais Drive, being Lot 6R, Block 1 of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase 2 (Grayson County Physician's Property, LLC, Owners; Heritage Park Surgical Hospital, Tenant; and David Vilbig, Vilbig & Associates, Engineers); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

Close Public Hearing and Consider Adoption of Ordinances

B.6 ADOPTION OF ORDINANCES

Consider Adoption of Ordinance Numbers:

(a) 5651
(b) 5652
(c) 5653
(d) 5654

B.7 CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

C.1 ** RESOLUTION NO. 5494*

Renewing Guidelines and Criteria for the City of Sherman's Industrial Tax Abatement Program to Promote Development/Redevelopment in Certain Areas of the City

C.2 ** RESOLUTION NO. 5495*

Authorizing Publication of the Proposed Final Statement/Action Plan for the Community Development Block Grant for Fiscal Year 2010; Authorizing Submission of the Block Grant Application; Authorizing Execution of Certain Assurances of Compliance in Connection with the Administration and Conduct of the Community Development Program for Fiscal Year 2010

C.3 ** RESOLUTION NO. 5496*

Authorizing Continued Participation with the Steering Committee of Cities Served by Oncor; Authorizing the Payment of Ten Cents ($0.10) Per Capita to the Steering Committee to Fund Regulatory and Related Activities Related to Oncor Electric Delivery Company LLC

Change Order

D.1 ** CHANGE ORDER NO. 1*
Brockett Street Improvement Project; Vessels Construction, a Division of VesCor, Inc.; $217,598.43, Decrease

Other Business

D.2 ** OTHER BUSINESS*
Consider Calling a Special Meeting of the City Council for Tuesday, July 6, 2010, due to Conflict with a Federal Holiday

D.3 ** OTHER BUSINESS*
Replat Approval of the Replat of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase Two; Grayson County Physician's Property, LLC, Owners, and Sartin and Associates, Inc., Surveyors (3601 and 3603 North Calais Drive)

D.4 CITIZEN REQUESTS

D.5 MEDIA QUESTIONS

D.6 COUNCIL COMMENTS

D.7 ADJOURNMENT

COUNCIL CALENDAR

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. A.1

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. A.2

PLEDGE OF ALLEGIANCE

The Honorable Joe N. Smith, Council Member

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. A.3

INVOCATION BY COUNCIL MEMBER JOE N. SMITH

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. A.4

APPROVE MINUTES
OF THE CALLED CITY COUNCIL (BUDGET PLANNING) MEETING OF APRIL 30, 2010 AND THE REGULAR CITY COUNCIL MEETING OF MAY 17, 2010

STATE OF TEXAS §

April 30, 2010

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Called Meeting of the Sherman City Council was begun and held in the Council Chambers of City Hall, 220 West Mulberry, Sherman, Texas, on April 30, 2010.

COUNCIL MEMBERS PRESENT: Mayor Bill Magers; Deputy Mayor Joe Smith.
Council Members Adami, Howeth, Softly, Steele, Wacker.

COUNCIL MEMBERS ABSENT: None.

CITY STAFF PRESENT: George Olson, City Manager; Robby Hefton, Assistant City Manager/CFO; Brandon Shelby, City Attorney; Scott Shadden, Director of Developmental Services; Mark Gibson, Director of Engineering/Public Works; Don Keene, Executive Director of Planning/Public Works; Jeff Miller, Director of Public Works; Tom Watt, Police Chief; Jeff Jones, Fire Chief; Mary Lawrence, Controller; Lisa Whitfield, Development Coordinator; Jacqueline Banfield, Library Services Administrator; Kevin Winkler, Parks and Recreation Administrator; Pam Cloer, Assistant to the City Manager; Linda Ashby, City Clerk.

PURPOSE:

Call to Order, Quorum Determined, Meeting Declared Open

INTRODUCTION
Introduction to Budget Planning Meeting

FINANCIAL UPDATE
Summary Financial Information

Estimated Financial Operating Results for 2009-2010

Capital Improvement Funds for 2009-2010

BUDGET PLANNING PROCESS
Discussion of Fiscal Year 2010 Budget Planning Process

LONG-TERM PLAN
Revenue Projection for 2011-2015

Debt Service Schedule

COUNCIL INPUT
Council Input for 2010-2011 Budget Year

Approved Budget Calendar

Adjournment

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

Mayor Magers called the meeting to order at 12:00 p.m., declared a quorum present, and opened the City Council Meeting.

INTRODUCTION TO BUDGET PLANNING MEETING

Mayor Magers reminded the City Council that, just like last year, this year's Budget will be an extremely tight Budget. The City has lost some employers and some of the revenue stream. Today's meeting will include a financial update and overview. Historically this has been the meeting where Council Members get to express their initiatives or their "wish list" and those initiatives usually equal dollars. This year, initiatives cannot mean dollars, because there is no surplus.

He felt this year's challenge for the Council is to look for ways to drive progress without raising taxes and without it costing money. He complimented the staff for focusing on necessities and for expanding that into a timely overall review of City resources. The staff is in the process of defining what complimentary and essential services mean to the City of Sherman. He asked the Council to keep in mind that it is a tight Budget as they consider projects.

George Olson, City Manager, emphasized that Sherman continues to operate in a very challenging economy, but the staff has tried to "stay on top" of the situation. This year the staff started the Budget process six weeks earlier and they are analyzing the essential core functions, how we do our job, are we being efficient, and identifying the organizational needs.

He added that a conditional hiring freeze has already been implemented and the staff is evaluating each job that comes open before considering hiring someone to fill the position. They are also evaluating the capital projects, capital expenditures, and the Capital Improvement Program, to determine the various options that might be implemented. He thanked the Council for their support adding that he was proud of the staff for their understanding of the difficult times that the City faces and their work to meet the challenges.

Robby Hefton, Assistant City Manager/CFO, said the staff is more interested in looking at the process for the Budget this year rather than looking at the "raw" numbers. Last year the staff began the process by taking a five year look at the financials. He outlined the process for the current Budget review.

This year the staff is spending a lot of time and energy on the Comprehensive Master Plan activities which encompass many different departments. These include development ordinances, drainage management, GIS, and downtown projects.

The current capital improvement projects in progress or completed include Pecan Grove Park Phase II, Washington Street, Lamberth Road, the Highway 75 North Sewer, and Brockett Street. The grand opening of Pecan Grove Park, Phase II is planned for the July 4, 2010 weekend. Deputy Mayor Smith verified that the Washington Street project and the Lamberth Road project will begin in the next 30 to 45 days and construction should continue for approximately 300 days, depending on weather. All right-of-way has been completed on Washington Street. Mayor Magers confirmed that the City had agreements with everyone on Washington Street and eminent domain was not used.

Mr. Hefton said the Brockett Street project is essentially complete. The City is looking to finalize the purchase of 10,700 acre feet additional Lake Texoma water storage which is being completed through the Greater Texoma Utility Authority.

There are challenges for the Budget in the General Fund and the Utility Fund. In the General Fund the sales taxes and franchise taxes aren't performing as budgeted, although the financial projects are flat versus last year, which is better than many Texas cities. Franchise taxes are down.

In the Water and Sewer Fund, the City is projecting the effects of MEMC and Folger's downsizing. If there is a wet summer, it will cost the City about $1 million in water and sewer revenues. The projection is for a normal "Texas summer." Deputy Mayor Smith asked if the staff has discussed marketing the water. Mr. Hefton felt that the City or any of its entities should not be saying we are trying to conserve the water. The City doesn't need to waste it, but there is plenty water to market, including raw water, effluent, and treated water. Mr. Olson said the staff has discussed developing a system to better market the water and are moving in that direction.

Mayor Magers said it is the Sherman Economic Development Corporation's job to develop the Sherman economy and he expected they would utilize this asset. Mr. Hefton reiterated that Sherman has plenty of water.

Mr. Hefton said the staff will also be looking at alternatives that the City might have in the group health plan. Today things are looking a lot better.

The City is also ramping up to increased debt service and the challenges of the increasing maintenance and overhead costs for the newest parks, Pecan Grove Phase II and Center Street Park.

Mayor Magers asked if the problem was on the expense side or is it primarily revenue. Mr. Hefton said it is both, but primarily today it's revenue. The staff does believe that by taking some of the approaches to the Budget that are being taken, the City will recognize some efficiencies on the expense side too. The expenses aren't occurring differently than projected, but the revenues aren't meeting projections.

FINANCIAL UPDATE
SUMMARY FINANCIAL INFORMATION

Mr. Hefton said the City currently employs ten more people than last year but all were hired in an effort to be more efficient. Three additional firemen were hired to reduce the cost of overtime, two Street Department employees were hired to handle street cuts in-house, and one employee was hired to manage Capital Improvement Projects and minimize the cost of these projects.

ESTIMATED FINANCIAL OPERATING RESULTS FOR 2009-2010

In the General Fund, the main revenue source is sales tax and franchise tax. Sales tax is flat from last year and behind the projected amount. Franchise taxes are down mainly because gas prices are down. Natural gas now costs about half of what it cost last year.

Mayor Magers asked how much of the franchise tax was attributed to the payback for Oncor. Mr. Hefton said about $200,000 is electric franchise. The City budgeted $2.1 million but it should have been $1.9 million. That's the $200,000 in revenue that the City is off. Mayor Magers confirmed that $200,000 of the shortfall is a payback to Oncor. The first payment was made during the first physical quarter of 2010 and the last payment will be made in the first quarter of 2011. Mr. Hefton said each payment is approximately $80,000.

Mr. Hefton said net revenues are down about $1.1 million. Deputy Mayor Smith confirmed that the City has experienced a downturn in building permits too. However, construction could pick-up in the spring. The staff is projecting building permits to be down slightly.

Mr. Hefton said one positive area that has a net effect of zero is grants. The City has received several grants that weren't budgeted for and that mainly offsets the extra $200,000 in personnel.

Projected expenditures are expected to be $300,000 below what was budgeted, mainly from conditional hirings and conditional purchases that are being evaluated on a case by case basis. The staff is "pulling back."

Mr. Hefton said if things happen as projected, the City will have about $900,000 more in expenses than revenues which means the fund balance will be about $4.3 million or 55 days by the end of the year. The City will need to make plans for that.

Mayor Magers expressed concern that there are a lot of classifications on the revenue line that don't show up on the expense line. For example, Cemetery Services shows $186,000 in revenue but no specific expenses. He asked how that would be reconciled with the essential and complimentary classifications.

Mr. Hefton said the staff will look at all departments to make sure the complimentary services break even. Typically departments are not set-up to be self-sufficient and departments in the General Fund are generally essential services that are funded by taxes. Council Member Adami asked what was done differently from FY 2008-2009 to FY 2009-2010 that caused an increase in revenue. Are there things that have been done in the past to increase revenue that aren't being done now?

In the Utility Fund, Mr. Hefton said the staff projects that expenses will be $875,719 greater than revenue for the current fiscal year. If water and sewer revenues perform like a normal year, then the Budget will be fine. It just depends on whether or not Sherman has a wet summer or a normal summer. The debt service is about $200,000

more than projected because the Greater Texoma Utility Authority issued more debt. This debt is not on the City's books, but is issued by GTUA in the City's behalf. A five-year projection has been completed on debt service.

In the Solid Waste Fund, the fees are $250,000 to $300,000 greater than budgeted. Last year there was a rate increase in both the residential and commercial program to cover the Texoma Area Solid Waste Authority costs, and the staff intentionally reduced the excess fund balance.

The residential program generated the amount of money that was expected and the program is performing as expected. The commercial program ended 2009 with about $200,000 more in revenue than was projected. There was a 9% rate increase for the commercial program. Therefore there is a $250,000 to $300,000 "positive swing" on the Budget.

Mr. Hefton added that the miscellaneous fees are up about $100,000 because of the market for corrugated cardboard. Paper mills are out of raw materials so the price has increased greatly.

It appears the City will have a positive year in the Solid Waste Fund with about $553,000 in excess receipts over expenditures. The City has already purchased a new automated truck for the residential program at about $220,000, but it was budgeted in a different fund. Since there is so much in reserves the staff plans to pay for the new automated truck from the excess fund balance as an out-of-pocket expense instead of a lease-purchase. Fleet will probably also be purchased out of reserves next year too. Mayor Magers confirmed that a minimum of 60 days is kept in reserve.

Council Member Adami asked if a transfer could be made to the General Fund. Mr. Hefton said approximately $60,000 was transferred to the General Improvement Fund for the repairs to the Solid Waste transfer area. He added that approximately $500,000 to $550,000 was transferred to the General Fund. A portion was also transferred to the Insurance Fund to help build those reserves.

Council Member Adami said a franchise fee used to be charged to other waste haulers operating in Sherman and he asked if there was a similar transfer fee for the City. Mr. Hefton explained that an 8% franchise fee used to be charged to other waste haulers so the City now charges the franchise fee to the Solid Waste Fund and transfers that amount to the General Fund. Council Member Adami asked if that fee should increase since revenues have increased. Mr. Hefton said the franchise fee should increase and would then increase the transfer amount.

Council Member Howeth asked where money would come from to replace the Solid Waste truck that was recently in a roll-over accident. Mr. Hefton said if the vehicle requires actual replacement, the insurance proceeds will be used and supplemented by the Budget as an unbudgeted amount. Cost of the truck was $106,000.

Mr. Hefton said the Insurance Fund was performing as expected for the first time since 2006, and it was a normal year. Normally the fund balance is $1 million to $1.5 million. The question is should the City pursue an indemnity plan instead of being self-funded. The City would pay a premium and would guarantee the insurance costs by capping their exposure. The problem is, last time anyone would quote the City this type of plan it was going to cost $4.5 million. Last year no insurance company would give the City a quote on the indemnity plan of insurance. It may take 12 to 18 months of good history before insurance companies want to cover the City. Mr. Hefton said the Insurance Fund is now back to positive.

CAPITAL IMPROVEMENT FUNDS FOR 2009-2010

Mr. Hefton said the City is projected to have an ending fund balance of $1.3 million to $1.4 million by the end of this year in the General Improvement Fund and a fund balance of $1.6 million in the Utility Improvement Fund. Normally this fund balance is used for projects, but the staff will be proposing a different purpose for next year.

BUDGET PLANNING PROCESS

DISCUSSION OF FISCAL YEAR 2010 BUDGET PLANNING PROCESS

Mr. Hefton said that during the 2008 planning meeting the City Council determined their priorities which were public safety, streets, administrative, and community services. The Day Care Center has now been moved to the private sector.

This year the staff has reviewed the services and determined whether or not they are essential or complementary and what the desired outcomes are. The essential services should be the first focus and their outcomes must be determined versus their outputs. Mr. Hefton asked if the City was "doing the right thing." If they are focusing on essential services the staff must make sure that all these essential services continue without interruption.

This is a process and is a change in the way the staff looks at things on an ongoing basis. The process is not finished but should be ongoing and a resetting of the way we think. He explained the difference between essential and complementary services and how the differentiation would be made. Other considerations are who delivers the service, the frequency of the service, the level of control, and who benefits and who pays.

The goal for essential versus complementary for the FY 2011 Budget is to identify the essential/ complementary outcomes, to re-set thinking to make this an ongoing part of operations, to identify areas for efficiency gains, and to identify revenue enhancement opportunities. Mr. Hefton said some of the information gathered will be used for the FY 2011 Budget, but other things may be identified that will take longer to address.

The plan is to complete what was started with the essential/complementary analysis, to develop an "essential services" Budget and add "complementary services", and to identify the gaps in service and funding.

Mr. Hefton said the City doesn't have to plan on growth, but that taxable goods and services increase at the rate of inflation. If that happens, the City will realize a 2% to 3% increase in sales tax every year.
The staff believes the economy will eventually turn around. For FY 2011, the plan is to use reserves to bridge these gaps first. Next year there should be better data and a different plan may need to be considered, but this year the staff recommends using reserves to bridge gaps, especially in the General Fund. The staff may need to consider service cuts or tax increases in the future, but the City is not at that point yet.

Mr. Hefton asked the City Council to use the aforementioned approach to help balance the Budget so the $1.3 million or $1.4 million fund balance in the General Improvement Fund, the $1.6 million fund balance in the Utility Improvement Fund, the excess fund balance in the Solid Waste Fund, and other fund balances that might be used to bridge the gaps.

Mayor Magers said regardless of how long the recession takes to pass, this is the right first step to take. There are some local things that have happened that have impacted the revenue. Water usage is down and inventory taxes will be down because of Folgers and MEMC. While influence is limited, he urged all Council Members and staff to help try and get things turned around.

LONG-TERM PLAN
REVENUE PROJECTION FOR 2011-2015
Mr. Hefton said the staff is trying to get a baseline to start from and then adjust that baseline to things that are known to be happening. For example, the effect of MEMC and Folgers on taxable property. The plant will still be there and will be taxable, but the equipment inside won't be taxable. Also, the plant closing will affect the Water and Sewer Fund.

He presented preliminary revenue estimates in each fund with known assumptions. Of course, these are assumptions and might be changed in the future. These revenue estimates are included for five years.

DEBT SERVICE SCHEDULE
Mr. Hefton presented a debt service schedule for FY 2010-2011, FY 2012-2013, and FY 2014-2015. The ongoing debt service is just short of $900,000. He discussed changes in the debt service and the reasons for the drop. The debt service reduction is one offset to losing the water sales from MEMC and Folgers.

Mayor Magers said membranes were just replaced at the Water Treatment Plant and he asked if there were any significant upcoming debt needs for the Plant in the next five years. Mark Gibson, Director of Engineering and Public Works, said he was not aware of any upcoming needs. Mayor Magers did not include regular maintenance items in his question.

Council Member Steele asked, with the additional water that is being purchased, how much more water can the City treat. The City currently only uses about 30% of the capacity and the Plant was designed for expansion. Mayor Magers said the City can sell a lot of treated water with no additional infrastructure cost. Water is a "fixed cost" business. If the City loses capacity in industry usage, they lose revenue or profit. The cost of treating the water remains the same. Mayor Magers said the loss of industrial water users must be replaced with other water usage. Mr. Hefton said $75,000 per year is the debt service on $1 million borrowed.

COUNCIL INPUT
COUNCIL INPUT FOR 2010-2011 BUDGET YEAR
Mr. Hefton reminded Council Members about the Budget Calendar and that the Budget Workshop is currently set for June 17 and June 18, 2010.

Mayor Magers asked if there were any areas that the staff should follow-up on prior to the Budget Workshop.

- Deputy Mayor Smith wanted information on marketing the water.

- Mayor Magers wanted to look at expanding the Downtown TIF. Beautifying Downtown does not need to come from General Fund dollars. There are buildings east of Downtown that need attention. He asked if it complicates issues to expand the TIF boundary beyond the Central Business District. He felt the TIF was a way to put money into the Downtown area without increasing taxes and using General Fund money.

- Mayor Magers felt the City has many assets that are underutilized and he wanted to look at the highest and best use for these assets and any alternate revenue streams for those assets.

- Council Member Wacker asked if there was any market for recycling or reusing construction materials instead of putting them in the landfill. Could it potentially be a revenue stream instead of a landfill cost?

- Council Member Howeth asked about stopping private businesses from taking advantage of the monthly bulk and brush pick-up.

- Council Member Steele expressed concern that the monthly brush and bulk pick-up is really saving the City money. He also felt that some people took advantage of the program. He wants to be sure that is really the most efficient way to handle the pick-ups.

- Council Member Steele said he was glad to see that maintenance and operating costs for the new parks was included in the Budget and that the City will continue what was started and take care of those parks.

- Council Member Howeth asked if there is something else that Sherman needs to get businesses to come to Sherman. Maybe there is a service that is needed that will help draw new business to the community.

APPROVED BUDGET CALENDAR
Council Members did not make any changes to the Budget Calendar.

ADJOURNMENT
There being no further business to come before the City Council, motion was duly made and approved to adjourn the Called Meeting at 1:20 p.m.

_____
MAYOR

ATTEST

_____
CITY CLERK

STATE OF TEXAS §

May 17, 2010

COUNTY OF GRAYSON §

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Sherman, Grayson County, Texas was begun and held in the Council Chambers of City Hall on May 17, 2010.

MEMBERS PRESENT: **MAYOR BILL MAGERS; DEPUTY MAYOR JOE SMITH. COUNCIL MEMBERS ADAMI, HOWETH, SOFTLY, STEELE, WACKER.**

MEMBERS ABSENT: **NONE.**

CALL TO ORDER — **CALL TO ORDER**

Mayor Magers called the meeting to order at 5:01 p.m. The Pledge of Allegiance and the Invocation were given by Mayor Bill Magers.

APPROVE MINUTES — **APPROVE MINUTES**

The Council reviewed the Minutes of the Regular City Council Meeting of May 3, 2010. Deputy Mayor Smith moved to approve the Minutes as presented; Second by Council Member Adami. All present voted AYE.
MOTION CARRIED.

OATH OF OFFICE AND PRESENTATION OF CERTIFICATE OF ELECTION — **OATH OF OFFICE**

Linda Ashby, City Clerk, administered the Oath of Office to the following Council-elect positions. All positions were unopposed, so the City was able to cancel the Election this year.

Council Member, District 1	**Joe N. Smith**
Council Member, District 3	**Pam Howeth**

A Certificate of Election was presented to each of the newly sworn-in Council Members. The new members were seated at the Council table.

NEW COUNCIL SEATED — **NEW COUNCIL SEATED**

MEMBERS PRESENT:
Mayor Bill Magers.
Council Members Adami, Howeth, Smith, Softly, Steele, Wacker.

MEMBERS ABSENT:
None.

COUNCIL ELECTION OF DEPUTY MAYOR — **ELECTION OF DEPUTY MAYOR**

Mayor Magers asked for nominations for the Office of Deputy Mayor.

ACTION TAKEN.

Motion by Deputy Mayor Smith to elect Council Member Willie Steele to serve as Deputy Mayor, for a term from May 17, 2010 to May 14, 2011. Second by Council Member Adami.

VOTING AYE: Adami, Howeth, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

CONSENT AGENDA

CONSENT AGENDA

The Council reviewed the Consent Agenda. Council Member Wacker moved to approve the Consent Agenda, as presented. Second by Council Member Howeth. All present voted AYE.

RESOLUTIONS

RESOLUTION NO. 5489 – APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF A "CONTRACT FOR WATER SUPPLY SERVICES" WITH THE GREATER TEXOMA UTILITY AUTHORITY IN RELATION TO THE LAKE TEXOMA WATER STORAGE PROJECT; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE EXECUTION AND DELIVERY OF SUCH CONTRACT

RES 5489
LAKE TEXOMA WATER STORAGE CONTRACT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF A "CONTRACT FOR WATER SUPPLY SERVICES" WITH THE GREATER TEXOMA UTILITY AUTHORITY IN RELATION TO THE LAKE TEXOMA WATER STORAGE PROJECT; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE EXECUTION AND DELIVERY OF SUCH CONTRACT.

Jerry Chapman, Greater Texoma Utility Authority General Manager, asked the Council to consider adoption of an ordinance that would allow the Mayor and City Clerk to sign an agreement for the acquisition of an additional amount of water from Lake Texoma.

Lake Texoma is a multi-purpose reservoir, built by the Corps of Engineers primarily for flood control and hydropower. Water supply was added as a project purpose in the 1950's. In 1986, Congressman Ralph Hall saw a need for an additional supply of water for municipal and industrial purposes and he placed a provision in the Water Resources Development Act of 1986 that permitted an additional 150,000 acre feet of supply to be used for Texas and a similar amount to be used for Oklahoma.

Fifty thousand acre feet of the Texas supply was available to GTUA and the other 100,000 acre feet was available to any other Texas water purveyor that wanted to apply for it. No one attempted to use the water until about 2000 when GTUA attempted to seek additional supplies for one of the member cities. At that time GTUA was told they needed to go through a reallocation process, which has taken approximately 10 years.

GTUA now has the three things needed for an additional water supply. They have the contract with the U.S. Army Corps of Engineers, have amended the permit to allow removal of an additional 50 million gallons of water per day from the Lake, and they have a means of financing the project in an economical fashion.

Mr. Chapman asked the Council to consider the ordinance which would allow the Mayor to sign a contract which would provide for an additional 10,666 acres or approximately 10.5 million gallons per day of additional water supply for the City of Sherman.

The City doesn't use that much water today, however the State of Texas currently has a population of 23 million people and expects that to increase to 46 million by mid-century. The additional water will be needed to meet the needs of the City of Sherman and her industrial customers.

Sherman has asked for the maximum amount of water available, which was 10,000 acre feet, and anything else that might become available. There have been some minor modifications in the amount available so now they are offering Sherman 10,633 acre feet of water which will yield about 10.5 million gallons per day.

Mr. Chapman explained that the Corps of Engineers would finance the purchase at the prevailing Federal interest rate, which is currently 4 1/8%. This interest rate changes each five years.

However, GTUA is proposing to finance the purchase through the Texas Water Development Board and the State Legislature, which have created a fund to finance future infrastructure needs for water in Texas. The interest rate for this fund is 2% below the market. Mr. Chapman said next month, he will ask the City Council to consider a resolution to sell the bonds to finance the project.

Mayor Magers confirmed that at the current time, all the water has been spoken for. He added that if any more becomes available, the City of Sherman would like to participate in the purchase.

He recognized former leaders of Sherman that saw the need for water and Mr. Chapman and his efforts since GTUA was founded. He reminded citizens that prior to Lake Texoma water, the City had to ration water during the summer months.

ACTION TAKEN.

Motion by Council Member Adami to approve Resolution No. 5489, as presented. Second by Council Member Smith.

VOTING AYE: Magers, Adami, Howeth, Smith, Softly, Steele, Wacker.

VOTING NAY: None.
MOTION CARRIED.

RES 5490
LEASE-PURCHASE FINANCING OF CAPITAL EQUIPT

RESOLUTION NO. 5490 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH LANDMARK BANK, NA FOR THE LEASE-PURCHASE FINANCING OF CAPITAL EQUIPMENT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH LANDMARK BANK, NA FOR THE LEASE-PURCHASE FINANCING OF CAPITAL EQUIPMENT.
CONSENT AGENDA.

RES 5491
RELIEF SEWER K4

RESOLUTION NO. 5491 – ACCEPTING THE CONTRACT WITH LYNN VESSELS CONSTRUCTION, LLC AS COMPLETE FOR CONSTRUCTION OF THE SHERMAN RELIEF SEWER K4 PROJECT, PHASE I

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, ACCEPTING THE CONTRACT WITH LYNN VESSELS CONSTRUCTION, LLC AS COMPLETE FOR CONSTRUCTION OF THE SHERMAN RELIEF SEWER K4 PROJECT, PHASE I.
CONSENT AGENDA.

RES 5492
WATER WELL REPAIRS

RESOLUTION NO. 5492 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH WEISINGER WATER WELL, INCORPORATED FOR EVALUATION OF THE STEPHENS #2 TRINITY WELL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH WEISINGER WATER WELL, INCORPORATED FOR THE EVALUATION OF THE STEPHENS #2 TRINITY WELL.
CONSENT AGENDA.

RES 5493
SWIMMING POOL ENCROACHMENT (3811 MERRIMAC DR.)

RESOLUTION NO. 5493 – AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO ORION AND CHERYL CARTER FOR THE CONSTRUCTION OF A SWIMMING POOL WHICH WOULD ENCROACH SEVEN AND ONE-HALF FEET INTO A 15' DRAINAGE EASEMENT IN BLOCK F, LOT 7 OF THE PECAN GROVE VILLAGE ADDITION, TO THE CITY OF SHERMAN (3811 MERRIMAC DRIVE)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO ORION AND CHERYL CARTER FOR THE CONSTRUCTION OF A SWIMMING POOL WHICH WOULD ENCROACH SEVEN AND ONE-HALF FEET INTO A 15' DRAINAGE EASEMENT IN BLOCK F, LOT 7 OF

THE PECAN GROVE VILLAGE, TO THE CITY OF SHERMAN (3811 MERRIMAC DRIVE).
CONSENT AGENDA.

CHANGE ORDER NO. 1 — **CHANGE ORDER**

SHERMAN RELIEF SEWER K4 PROJECT: McGEE STREET TO TURTLE CREEK WEST; LYNN VESSELS CONSTRUCTION, LLC; $28,814.32, DECREASE — **RELIEF SEWER K4**

The City Council approved Change Order No. 1, which is a final reconciliatory change order to adjust the final project quantities for the first phase of the Sherman Relief Sewer K4 Project, located from McGee Street to Turtle Creek West.

The project, which has been completed, was funded through debt issued by the Greater Texoma Utility Authority on the City's behalf. The change order results in a decrease of $28,814.32, yielding a final contract price of $400,182.60.
CONSENT AGENDA.

OTHER BUSINESS

RECEIVE PRESENTATION ON THE CITY OF SHERMAN'S RESIDENTIAL BULK TRASH AND BRUSH COLLECTION PROGRAM — **BULK TRASH & BRUSH COLLECTION**

Don Keene, Executive Director - Planning and Public Works, introduced the City's residential bulk trash and brush collection program adding that the staff is excited about the results and benefits of the program.

Aubrey Henderson, Solid Waste Superintendent, said the main goal of the program was for better service for the citizens. The challenge was to improve the bulk collection program and keep the City looking cleaner. This was accomplished by monthly collections using new efficient bulk collection trucks.

The brush program was begun in July 2008 and the bulk program was begun in October 2009. The new trucks were very efficient and allowed the Solid Waste Department to complete the pick-ups without help from other departments.

Mr. Henderson discussed advertising and promotion that has been presented on the program to educate citizens on the specifics and people are using the program. During March and April 2010 the participation rate has been 16% to 20%. The staff has estimated approximately 13,269 collection stops for 2010, which will be a major increase over both 2008 and 2009 collections.

The main problem with the program is the separation of trash from brush. Through the support of this program, the City is estimated to save $90,000 per year on landfill tipping fees. Brush is chipped and sent to a recycling center and therefore not placed in the landfill. It costs $0.75 per cubic yard to have the brush ground versus $30.00 per ton for the tipping fee.

The staff is continuing to work on promotion of the program through items such as magnets and residential truck "wraps" for a traveling billboard.

Mayor Magers asked if leaves should be included in the regular pick-up or with the brush pick-up. Mr. Henderson said they should be included with the regular pick-up.

Mayor Magers asked if there was a cost effective way to include leaves in with the brush. George Olson, City Manager, said the staff has looked at the situation, but will look at it again.

Council Member Howeth thanked Mr. Henderson and the staff because citizens in her area of Sherman really use the bulk and brush pick-ups. She also appreciated their creativity in trying to advertise the proper way to use the service.

RECEIVE PRESENTATION BY ANGELA GURLEY, CUSTOMER SERVICE MANAGER, ON THE NEW "E-BILL" FEATURE FOR UTILITY BILLS

E-BILL FOR UTILITY BILLS

Angela Gurley, Customer Service Manager, told the City Council about the new "e-bill" feature for utility bills. The new service will enhance customer service, expedite the delivery and receipt of utility statements, and reduce printing costs.

Customers enrolled in the program will receive a monthly email with their utility statement attached. The billing system will automatically generate the email when the bill is generated. Customers will be able to see their bill as soon as the Utility Service staff is able to see it on the utility account. If there is a 10% enrollment in the program, the City will recognize a $7,000 annual savings from printing costs.

Customers can enroll on the website or call the Utility Department to request an enrollment form.

Council Member Wacker asked if there was an option on the website where citizens could add their donation for the PRIDE program. Ms. Gurley said with the current website, citizens don't have that option, however it will be considered when the City moves to a new website.

CONSIDER REQUEST OF FIRE CHIEF J.J. JONES TO TEMPORARILY CLOSE CERTAIN STREETS FOR THE ANNUAL BATTLE OF THE BADGES BLOOD DRIVE ON THURSDAY, MAY 27 AND FRIDAY, MAY 28, 2010 AND THE FIRE DEPARTMENT TRUCK DEDICATION AND OPEN HOUSE ON SATURDAY, MAY 29, 2010

CLOSE STREETS

Jeff Jones, Fire Chief, asked the City Council to consider closing Travis Street from Jones to Cherry Street for the Annual Battle of the Badges Blood Drive on May 27 and May 28, 2010 and the Fire Department Truck Dedication and Open House on May 29, 2010.

Mayor Magers confirmed that the Battle of the Badges Blood Drive was a tie last year between the Fire Department and the Police Department. Last year, 186 pints of blood was

donated for the Blood Center and they had about 230 donors. The donors each voted to support either the Police Department or the Fire Department, and it was a tie.

The Fire Department will also hold an Open House on May 29, 2010 until about 1:00 p.m. to display both police and fire equipment and dedicate the City's new ladder truck. Chief Jones asked that the street also be closed for that event.

ACTION TAKEN.

Motion by Deputy Mayor Steele to approve the request to temporarily close certain streets for the Annual Battle of the Badges Blood Drive on May 27 and May 28, 2010 and for the Fire Department Truck Dedication and Open House on May 29, 2010, as presented. Second by Council Member Wacker.

VOTING AYE: Adami, Howeth, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

APPROVE REPLAT (NORTH HAVEN ADDITION)

REPLAT APPROVAL OF LOT 4, BLOCK B, NORTH HAVEN ADDITION AND LOT 2-R OF THE REPLAT OF LOTS 1-3, BLOCK B, NORTH HAVEN ADDITION; SPAVINAW DEVELOPMENT, OWNERS, AND SARTIN AND ASSOCIATES, INC., SURVEYORS (3112 AND 3116 RIVERCREST DRIVE)

The City Council approved the Replat of Lot 4, Block B, North Haven Addition and Lot 2-R of the Replat of Lots 1 through 3, Block B, North Haven Addition, which is located at 3112 and 3116 Rivercrest Drive. The owners would like to replat two adjacent lots for residential development. The Planning and Zoning Commission recommended approval of the Replat.

CONSENT AGENDA.

CITIZENS REQUESTS

CITIZENS REQUESTS

There were no citizen's requests.

MEDIA QUESTIONS

LAKE TEXOMA WATER CONTRACT

LAKE TEXOMA WATER CONTRACT

Kathy Williams, Herald Democrat Reporter, asked what the City's total allotment of water is that is coming from Lake Texoma.

Mr. Chapman said the original allotment that was granted in 1953 was 22,600 acre feet of storage that yields 25 million gallons of water per day. This additional storage of 10,600 acre feet of storage will yield an additional 10.7 million gallons per day. That makes a total surface water availability of approximately 35.7 million gallons per day.

APPOINT REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

COUNCIL AUDIT COMMITTEE (3)

COUNCIL AUDIT COMMITTEE

Mayor Magers asked if all Council Members wanted to continue to serve on the board on which they were already

serving. If they did, he suggested that all appointments be made with one motion.

Council Members Cary Wacker, Chip Adami, and Joe Smith did want to continue serving on the Council Audit Committee. Their terms would be from June 1, 2010 to June 1, 2011.

INVESTMENT COMMITTEE

INVESTMENT COMMITTEE (2)

Deputy Mayor Willie Steele and Council Member Robert Softly did want to continue serving on the Investment Committee. Their terms would be from May 2010 to May 2011.

TAX REINVESTMENT COMMITTEE

TAX REINVESTMENT COMMITTEE (2)

Council Members Joe Smith and Chip Adami did want to continue serving on the Tax Reinvestment Committee. Their terms would be from May 2010 to May 2011.

TAX INCREMENT FINANCING BOARD #1

TAX INCREMENT FINANCING BOARD #1 (3)

Mayor Bill Magers, Deputy Mayor Willie Steele, and Council Member Chip Adami did want to continue serving on the Tax Increment Financing Board #1. Their terms would be from May 2010 to May 2011.

TAX INCREMENT FINANCING BOARD #2

TAX INCREMENT FINANCING BOARD #2

Mayor Bill Magers, Deputy Mayor Willie Steele, and Council Member Chip Adami did want to continue serving on the Tax Increment Financing Board #2. Their terms would be from May 2010 to May 2011.

TAX INCREMENT FINANCING BOARD #3

TAX INCREMENT FINANCING BOARD #3 (3)

Mayor Bill Magers, Deputy Mayor Willie Steele, and Council Member Chip Adami did want to continue serving on the Tax Increment Financing Board #3. Their terms would be from May 2010 to May 2011.

ACTION TAKEN.

Motion by Council Member Smith to reappoint the aforementioned Council Members to the respective boards for terms as designated. Second by Deputy Mayor Steele.

VOTING AYE: Adami, Howeth, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

COUNCIL COMMENTS

LAKE TEXOMA WATER STORAGE

LAKE TEXOMA WATER STORAGE

Council Member Adami recognized Jerry Chapman, GTUA General Manager, adding that the additional water storage has been a ten year process and he is glad to move forward. This is an excellent opportunity for Sherman citizens to know that their future water needs are secure. He expressed his appreciation to GTUA.

LAKE TEXOMA WATER STORAGE — **LAKE TEXOMA WATER STORAGE**

Council Member Smith agreed adding that, during the four years he has served on the Council, the City has extended water north and west, have brought new parks online, and taken care of the Police and Fire Departments for the near future. He felt that acquiring Lake Texoma water storage was at the top of the list because it will meet Sherman's needs for the future.

MEMORIAL DAY WEEKEND — **MEMORIAL DAY WEEKEND**

Council Member Wacker and Council Member Softly agreed with the previous comments and Council Member Wacker wished everyone a great Memorial Day weekend.

CITY'S ANNUAL BUDGET — **CITY'S ANNUAL BUDGET**

Council Member Howeth said she appreciates living in a City like Sherman. She recently heard about furloughing police and firemen in Dallas and cutting services. Sherman is not doing that but is "holding our own."

NEW CITY COUNCIL MEMBERS — **NEW CITY COUNCIL MEMBERS**

Mayor Magers said tonight two new Council Members were sworn in instead of three or four. Since the Charter was amended to give Council Members three year terms instead of two year terms, new Council Members are elected two one year, two the next year, and three the following year.

Previously every other year, four new Council Members could be elected. Now there will not be a majority of Council Members that could possibly leave office at the same time, which will allow for better continuity.

CHARTER AMENDMENT — **CHARTER AMENDMENT**

Mayor Magers said State Representative Larry Phillips has enabled the City to move the local Election to November, if they so desire. Mayor Magers said he will ask that the issue be considered as an amendment to the City Charter, which will save approximately $30,000 annually and will encourage more citizens to vote in the local Election.

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW) — **EXECUTIVE SESSION**

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

SECTION 551.074	**PERSONNEL MATTERS: CONSIDER THE QUALIFICATIONS, APPOINTMENT OR REMOVAL OF MEMBERS TO BOARDS AND COMMISSIONS: CIVIL SERVICE COMMISSION (1) SHERMAN HOUSING AUTHORITY BOARD (3)**

SHERMAN HIGHER EDUCATION FINANCE CORPORATION BOARD (7)

Council Members decided not to go into Executive Session prior to making appointments to the Civil Service Commission, the Sherman Housing Authority Board, and the Sherman Higher Education Finance Corporation Board.

CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION (1)
Council Members considered the reappointment of Lee Salinas to the Civil Service Commission for a term from June 8, 2010 to June 8, 2013.

SHERMAN HOUSING AUTHORITY BOARD

SHERMAN HOUSING AUTHORITY BOARD (3)
Council Members considered the reappointment of Janet Roy to the Sherman Housing Authority Board for a term from June 1, 2010 to June 1, 2012; the appointment of Tina Garner for a term from June 1, 2010 to June 1, 2012; and the appointment of Wanda Crook as Resident Commissioner for a term from June 1, 2010 to June 1, 2012.

SHERMAN HIGHER EDUCATION FINANCE CORPORATION

SHERMAN HIGHER EDUCATION FINANCE CORPORATION BOARD (7)
Council Members considered the reappointment of William Richardson, Danna Bennett, Dr. Al Hambrick, Rad Richardson, Jerry Chapman, Delinda Lough, and George Rowland to the Sherman Higher Education Finance Corporation Board for a term from April 18, 2010 to April 18, 2012.

ACTION TAKEN.

Motion by Council Member Smith to confirm the City Manager's reappointment of Lee Salinas to the Civil Service Commission for a term from June 8, 2010 to June 8, 2013; to reappoint Janet Roy to the Sherman Housing Authority Board for a term from June 1, 2010 to June 1, 2012; to appoint Tina Garner to a term from June 1, 2010 to June 1, 2012; and to appoint Wanda Crook to serve as Resident Commissioner for a term from June 1, 2010 to June 1, 2012; and to reappoint William Richardson, Danna Bennett, Dr. Al Hambrick, Rad Richardson, Jerry Chapman, Delinda Lough, and George Rowland to the Sherman Higher Education Finance Corporation Board for a term from April 18, 2010 to April 18, 2012. Second by Council Member Wacker.

VOTING AYE: Adami, Howeth, Smith, Softly, Steele, Wacker.
VOTING NAY: None.
MOTION CARRIED.

ADJOURNMENT **ADJOURNMENT**

On Motion duly made and carried, the meeting adjourned at 5:38 p.m.

MAYOR

CITY CLERK

CITY COUNCIL UPDATE

City-Wide Monthly Bulk and Brush Collection

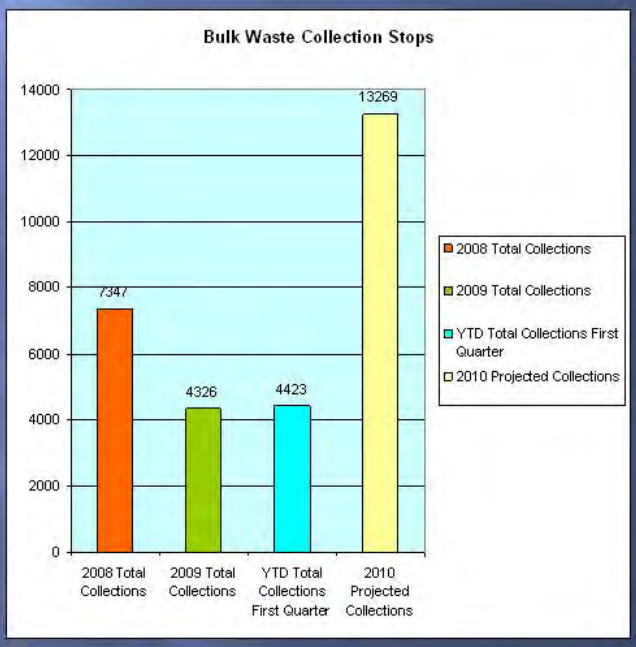
Better Service for Our Citizens

- ***Challenge***…improved bulk collection for a cleaner city
- ***Solution***…monthly collections using new efficient bulk collection trucks
- Promotion of program to educate residents
- Phased start
  - Brush - July 2008
  - Bulk - October 2009

Promotion Efforts

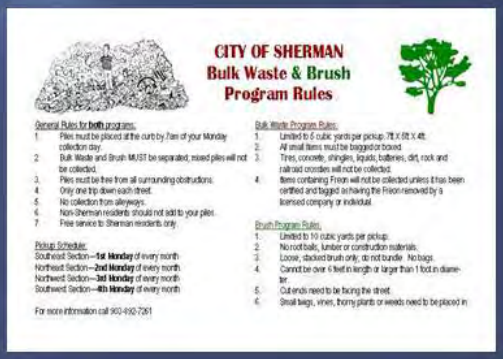
- Notice on Water Bill & Website
- Flyers at City Offices
- Solid Waste & Code Enforcement contacts with education
- TV spots prior to start of program
- Translation services

Collection Stops (2008-2010)



Summary

- We continue to look for ways to improve program efficiency and reduce landfill volume & cost
- Resident compliance is critical for program success
- Continued program promotion efforts include:
  - Media
  - Magnets
  - Truck wraps
- Better Service, Cleaner City



CITY OF SHERMAN
Bulk Waste & Brush Program Rules

General Rules for **both** programs:

1. Piles must be placed at the curb by 7am of your Monday collection day.
2. Bulk Waste and Brush MUST be separated, mixed piles will not be collected.
3. Piles must be free from all surrounding obstructions.
4. Only one trip down each street.
5. No collection from alleyways.
6. Non-Sherman residents should not add to your piles.
7. Free service to Sherman residents only.

Pickup Schedule:
Southeast Section—**1st Monday** of every month
Northeast Section—**2nd Monday** of every month
Northwest Section—**3rd Monday** of every month
Southwest Section—**4th Monday** of every month

For more information call 903-892-7261

Bulk Waste Program Rules:

1. Limited to 6 cubic yards per pickup 7ft.X 8ft.X 4ft.
2. All small items must be bagged or boxed.
3. Tires, concrete, shingles, liquids, batteries, dirt, rock and railroad crossties will not be collected.
4. Items containing Freon will not be collected unless it has been certified and tagged as having the Freon removed by a licensed company or individual.

Brush Program Rules:

1. Limited to 10 cubic yards per pickup.
2. No root balls, lumber or construction materials.
3. Loose, stacked brush only; do not bundle. No bags.
4. Cannot be over 6 feet in length or larger than 1 foot in diameter.
5. Cut ends need to be facing the street.
6. Small twigs, vines, thorny plants or weeds need to be placed in

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.1

PUBLIC HEARING
Final Statement/Action Plan for
Program Year 2010 Community Development Block Grant

Issue
Approval of the Fiscal Year (FY) 2010 Community Development Block Grant Final Statement/Action Plan

Background
Each year, the City of Sherman receives an entitlement grant (Community Development Block Grant) from the U.S. Department of Housing and Urban Development (HUD). We are required to prepare and submit an annual Action Plan, which is a description of the activities that will be undertaken during the coming year to address the needs of our low to moderate income citizens. This Action Plan is based on a five (5) year Consolidated Plan & Strategy developed by City staff and approved by the Sherman City Council. It serves as the City's long term planning tool to address the identified needs of affordable housing, public housing, homelessness, and other non-housing community development needs and activities within the City of Sherman. Over the past five (5) years, the City of Sherman's history of allocations for the Community Development Block Grant is as follows: FY 2005 - $370,520; FY 2006 - $333,097; FY 2007 - $332,014; FY 2008 - $321,189; and FY 2009 - $324,495.

Origination
Theresa Caudle, Neighborhood Services Coordinator

Financial Consideration
The City of Sherman has been allocated $351,141 in Community Development Block Grant funds from the U.S. Department of Housing and Urban Development to address our various community development needs for low to moderate income citizens during FY 2010.

Staff Recommendation
The staff recommends that the Sherman City Council approve the FY 2010 Community Development Block Grant Final Statement/Action Plan as submitted.

Alternatives
The Sherman City Council may change or re-appropriate these funds/allocations as they see fit.

Attachments
FY 2010 Community Development Block Grant Final Statement/Action Plan

Prepared and Approved by:
George Olson, City Manager

CITY OF SHERMAN, TEXAS
FINAL STATEMENT/ACTION PLAN OF
COMMUNITY DEVELOPMENT OBJECTIVES
AND PROJECTED USE OF FUNDS FOR PROGRAM YEAR 2010

GRANT NO: B-2010-MC-48-0027

The City of Sherman has received notice from the U.S. Department of Housing and Urban Development (HUD) that its entitlement grant for the Community Development Program (CDBG) for fiscal year 2010 is $351,141.00. These funds will be received on October 1, 2010. Activities that directly benefit low and moderate-income persons will be available citywide. Other activities which have an area benefit will only be available in areas of the city which are populated by a majority of low and moderate-income persons. The City has met citizen participation requirements.

The City of Sherman's Consolidated Plan is a document which is required by the U.S. Department of Housing and Urban Development, and includes the following subjects: (1) Housing and Homeless Needs Assessment - A description of the jurisdiction's estimated housing needs for the ensuing five-year period; (2) Housing Market Analysis - A description of the significant characteristics of the jurisdiction's housing market, including supply, demand, condition and cost of housing and the housing stock and services available {i.e., public and assisted housing, homeless, elderly, frail elderly, persons with disabilities (mental/physical/developmental), persons with alcohol and other drug addictions, and persons with HIV/AIDS and related diseases; (3) Strategic Plan - A description of the five-year strategy and plan to address affordable housing, homelessness, other special needs and non-housing community development plan; and, (4) Action Plan - A description of the jurisdiction's one-year plan of activities to be undertaken during the coming year.

The overall goal of this community development planning and development program is to develop viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities principally for low and moderate-income persons of the City of Sherman. Therefore, based on these objectives, the following use of funds is being proposed:

COMMUNITY DEVELOPMENT PROGRAM ACTION PLAN
PROGRAM YEAR 2010

OWNER-OCCUPIED HOUSING REHABILITATION:..... $195,000
A program of specific housing repairs will be provided to low and moderate income homeowners who reside within the city limits of Sherman, to bring their properties to code requirements. Expenditures will be limited to $5,000 per housing unit under this activity. This activity will cause no displacement of low and moderate income persons.

FIRST-TIME HOMEOWNERSHIP PROGRAM:..... $ 25,000
A program, in cooperation with local lending institutions, to provide technical, educational and financial assistance to low and moderate income first-time homebuyers through a variety of services, including basic closing-cost assistance, at a maximum of $2,000.

DEMOLITION/CLEARANCE PROGRAM:.....$ 20,241
A program to demolish vacant, substandard structures and clear property lots which pose a risk to health/safety of low-moderate income target neighborhoods.

PROGRAM ADMINISTRATION:.....$ 70,000
The City proposes to use the Administration funds for personnel and support for all phases of the application process, environmental reviews, fair labor standard compliance, contract management, fair housing Grantee Performance Report, preparation of annual Action Plan and Performance Report associated with the City of Sherman Five-Year Consolidated Plan and Strategy.

PUBLIC SERVICE ACTIVITIES:

Sherman Housing Authority:.....$ 10,000
A program to address the problems of drug abuse and associated crime in public housing. Activities include increasing law enforcement services to stop the sale of illegal drugs in and around assisted housing, apprehend sellers of such drugs and an overall reduction of crime in the assisted housing area.

Texoma Area Paratransit System, Inc:.....$ 20,000
A program that will provide transportation assistance to low and moderate income individuals who reside within the city limits of Sherman including transportation to and from work, to and from school, and to doctor and grocery trips for the elderly.

Crisis Center:.....$ 5,000
A program of activities that will provide emergency assistance to homeless women and children of domestic violence, who at one time, resided within the city limits of Sherman.

Child & Family Guidance Center of Texoma……$ 2,800
A program to provide counseling services for family dysfunction, alcohol and substance abuse, domestic violence and sexual abuse for the low and moderate income adult Sherman residents.

Boys & Girls Club of Sherman, Inc:.....$ 1,500
A program to provide scholarships for the low and moderate income Sherman youth. Scholarship funding will provide the opportunity for low/moderate income youth to participate in organized sports activities that would not otherwise be able to participate.

City of Sherman Parks & Recreation.....$ 1,600
A program to provide scholarships for the low and moderate income Sherman youth. Scholarship funding will provide the opportunity for low/moderate income youth to participate in organized activities that would not otherwise be able to participate.

TOTAL PROGRAM ALLOCATION:.....$351,141

The City of Sherman seeks, through the following program objectives, to improve housing conditions, neighborhood appearance, employment opportunities, and the overall quality of life for low and moderate-income citizens. No activities will be undertaken which cause involuntary displacement of persons.

CITY OF SHERMAN COMMUNITY DEVELOPMENT OBJECTIVES

1. Encourage citizen participation and input to obtain maximum public involvement in program activities.
2. Promote the rehabilitation and repair of deteriorating housing through the City's rehabilitation program.
3. Promote homeownership opportunities for low-moderate income persons through the City’s First-time Homeownership closing cost assistance program.
4. Eliminate slum and blight through the removal of structures that create unsafe, unsanitary and hazardous situations for the public.
5. Promote drug elimination programs for low and moderate income assisted housing families/households.
6. Provide support for transportation assistance to low and moderate income persons.
7. Provide support for provision of emergency shelter/assistance to the homeless.
8. Assist in providing counseling services to youth and adults from low and moderate income families.
9. Assist in providing youth activities for children from low and moderate income families.

The Action Plan of Community Development Objectives and Projected Use of Funds for Program Year 2010 are available in the Community Development Office of the City of Sherman. Any citizen or agency interested in commenting on this Final Statement of Objectives is invited to submit written comments c/o Theresa Caudle, CD Coordinator, City of Sherman, P. O. Box 1106 Sherman, TX 75091-1106. Written comments must be received prior to 5:00 p.m. on Monday, July 12, 2010. A summary of comments received will be made a part of the summary of citizen participation of this Plan.

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.2

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5651
Providing for Permanent "No Parking" Signs Restricting Parking along the North and South Sides of State Highway 56, from Heritage Parkway (F.M. 1417) to Swan Ridge Drive, within the City Limits of the City of Sherman

Issue
To introduce an ordinance and seek public input concerning the establishment of parking restrictions along the north and south sides of State Highway 56, between Heritage Parkway (F.M. 1417) and Swan Ridge Drive

Background
Two businesses have been established (market and landscape nursery) along State Highway 56 near the entrance to the Texoma Christian School, about one-quarter mile west of Heritage Parkway. Due to limited parking at the businesses, customers park along State Highway 56, creating traffic and pedestrian safety hazards. To reduce the potential for such hazards, "No Parking" signs were installed on both sides of State Highway 56 on May 14, 2010. The Texas Department of Transportation supports the establishment of "No Parking" along this section of State Highway 56.

Origination
Public Works Department

Financial Consideration
The Street Department has incurred costs of $2,689.00 for labor and materials to install seventeen (17) "No Parking" signs.

Staff Recommendation
Due to the immediate concern for traffic and pedestrian safety, it is recommended that the Council adopt the proposed ordinance (without a trial period) to provide for the restricted parking along the north and south sides of State Highway 56, between Heritage Parkway (F.M. 1417) and Swan Ridge Drive.

Alternatives
Those as may be recommended by the City Council

Attachments
Ordinance No. 5651
Location Map

Prepared by:
Don Keene, Exec. Director – Planning & Public Works

Approved by:
George Olson, City Manager

ORDINANCE NO. 5651

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR PERMANENT "NO PARKING" SIGNS RESTRICTING PARKING ALONG THE NORTH AND SOUTH SIDES OF STATE HIGHWAY 56, FROM HERITAGE PARKWAY (F.M. 1417) TO SWAN RIDGE DRIVE, WITHIN THE CITY LIMITS OF THE CITY OF SHERMAN; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That, from and after the passage of this ordinance, permanent "NO PARKING" signs will be erected within the corporate limits of the City of Sherman and parking is prohibited in the following locations:

Along the north and south sides of State Highway 56, between Heritage Parkway (F.M. 1417) and Swan Ridge Drive, as shown on the aerial photograph attached hereto and incorporated herein for all purposes.

SECTION 2. That the Director of Public Works is directed to designate this action by the appropriate markings and signs.

SECTION 3. That, from and after the erection of the "NO PARKING" signs herein authorized, it shall be unlawful for any motorist to park a vehicle in such area designated as a "NO PARKING" zone, as provided in Sec. 12.04.020 of the Code of Ordinances of the City of Sherman, Texas. Violators of this ordinance shall be subject to fine as provided in Section 1.01.009 of the Code of Ordinances of the City of Sherman, Texas.

SECTION 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of the ordinance.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2010.

ADOPTED on this the _____ day of _____, 2010.

EFFECTIVE DATE on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

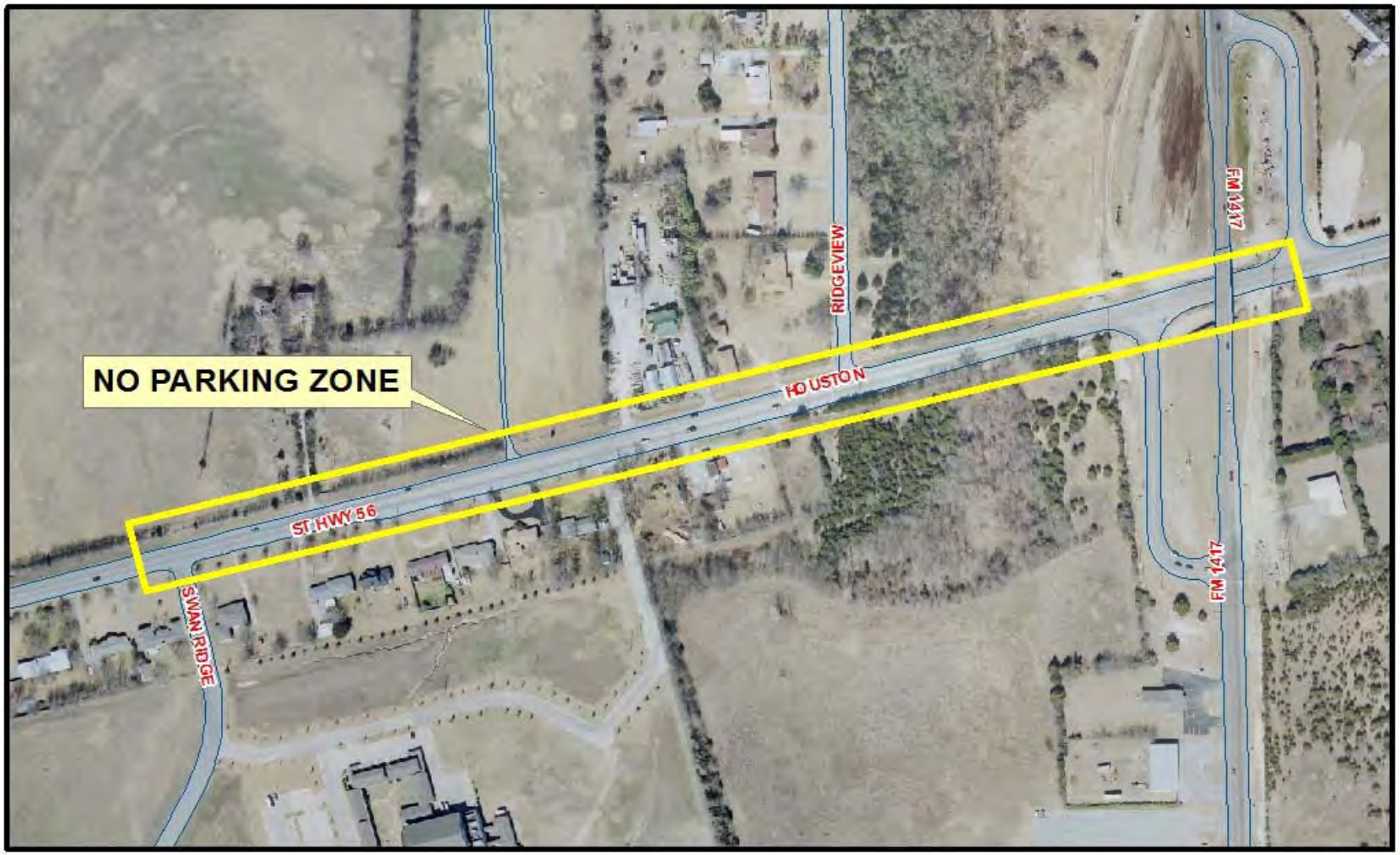
BY: _____
BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY



City of Sherman, Texas
Engineering Department

No Parking Ordinance

Hwy 56 from FM 1417 (Heritage Parkway) to Swan Ridge

N

0 65 130 260 Feet

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.3

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5652
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow a Single Faced Digital Billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District at 310 U.S. Highway 82 West, being 1.56 acres in the J.B. McAnair Survey, Abstract No. 763 (Wayne McCarley, Owner; Ricky Bates, Neon Signs and Designs, Representative); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

Issue
To consider the request of Wayne McCarley (Owner) and Ricky Bates, Neon Signs and Designs (Representative) concerning the property at 310 U.S. Highway 82 West, being 1.56 acres in the J.B. McAnair Survey, Abstract No. 763 to allow a single faced digital billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District

Background
The property is located at 310 U.S. Highway 82 West, the southwest corner of Highway 82 and Hickory Street. The owner would like to erect a 50' tall digital billboard 25' from the front property line. The property was granted an exception to the required screening device between commercial and residentially zoned property on October 18, 1994.

Origination
Wayne McCarley (Owner) and Ricky Bates, Neon Signs and Designs (Representative)

Board Recommendation
At the May 18, 2010 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the Specific Use Permit be approved subject to the Staff Review Letter and the billboard being a single faced sign only.

Attachments
Ordinance No. 5652
Location Map
Photograph
Site Plan
P&Z Communication Form

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager

ORDINANCE NO. 5652

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW A SINGLE FACED DIGITAL BILLBOARD IN A C-2 (GENERAL COMMERCIAL) DISTRICT AND O-1 (75 & 82) OVERLAY DISTRICT AT 310 U.S. HIGHWAY 82 WEST, BEING 1.56 ACRES IN THE J.B. MCANAIR SURVEY, ABSTRACT NO. 763 (WAYNE MCCARLEY, OWNER; RICKY BATES, NEON SIGNS AND DESIGNS, REPRESENTATIVE); PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Planning and Zoning Commission and the City Council, in accordance with the state law and the ordinances of the City of Sherman, have given the required notices and have held the required public hearings regarding this Specific Use Permit; and

WHEREAS, the City Council finds that this use will complement or be compatible with the surrounding uses and community facilities; contribute to, enhance, or promote the welfare of the area of request and adjacent properties; not be detrimental to the public health, safety, or general welfare; and conform in all other respects to all applicable zoning regulations and standards; and

WHEREAS, the City Council finds that it is in the public interest to grant this specific use permit, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS;

SECTION 1. That, from and after the passage of this ordinance, Wayne McCarley (Owner) and Ricky Bates, Neon Signs and Designs (Representative) are granted a Specific Use Permit to allow a digital billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District at 310 U.S. Highway 82 West, and that Section 8, Subsection (5)(a), Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

SITUATED in the County of Grayson, State of Texas, and being a part of the J.B. McAnair Survey, Abstract No. 763, and being the 1.560 acre tract of land conveyed by Warranty Deed dated March 27, 1989, from Texoma Trailer Sales, a Texas Corporation, to Wayne E. McCarley and wife, Stella McCarley, and recorded in Volume 2029, Page 243, Real Property Records, Grayson County, Texas, and being more particularly described by metes and bounds as follows to-wit:

BEGINNING at a concrete highway monument in the South right-of-way line of U.S. Highway No. 82, said monument maintaining the Southeast corner of said 1.560 acre tract of land;

THENCE South 74 deg. 36 min. 49 sec. West with the general course of a fence the occupied South line of said 1.560 acre tract a distance of 356.88 feet to an angle point;

THENCE South 74 deg. 52 min. 00 sec. West continuing with the occupied South line of said 1.560 acre tract, and said fence a distance of 264.20 feet to an angle point;

THENCE South 75 deg. 33 min. 37 sec. West continuing with the occupied South line of said 1.560 acre tract, and said fence a distance of 60.49 feet to a Bois D Arc fence corner post, the Southwest corner of said 1.560 acre tract;

THENCE North 01 deg. 14 min. 28 sec. East with a fence, the West line of said 1.560 acre tract, a distance of 174.56 feet to a point in the South right-of-way line of said U.S. Highway No. 82, the Northwest corner of said 1.560 acre tract;

THENCE North 85 deg. 51 min. 00 sec. East with the North line of said 1.560 acre tract the South right-of-way line of said U.S. Highway No. 82, a distance of 504.78 feet to a concrete highway monument, the Northeast corner of said 1.560 acre tract;

THENCE South 77 deg. 53 min. 00 sec. East with the East line of said 1.560 acre tract of land, the South right-of-way line of said U.S. Highway No. 82, a distance of 153.90 feet to the **PLACE OF BEGINNING and containing 1.57 acres of land**.

SECTION 2. That this specific use permit is granted on the following conditions:

Zoning

1. All aspects of the C-2 (General Commercial) District, the O-1 (75&82) Overlay District and the sign ordinance must be followed. The exterior façade is required to be masonry or equivalent on the sides of the buildings visible from front street right-of-way.
2. Billboards shall be a minimum 30’ from any residentially zoned property, the property on all sides of this tract are zoned R-1 (One Family Residential) District.
3. All lighting of the billboard shall be shielded as not to produce intensive or excessive light or glare on adjacent property or traffic.
4. Fire lanes shall be coordinated with the Fire Marshal (903.892.7267)
5. City Council approval is required for encroachment into any easements.
6. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Planning & Zoning Commission

7. The billboard shall be a single face sign only.

SECTION 3. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 8, Subsection (5)(a), Ordinance No. 2280.

SECTION 4. That a person who violates a provision of this ordinance, upon conviction, is punishable by a fine not to exceed $2,000.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2010.

ADOPTED on this the _____ day of _____, 2010.

EFFECTIVE DATE on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

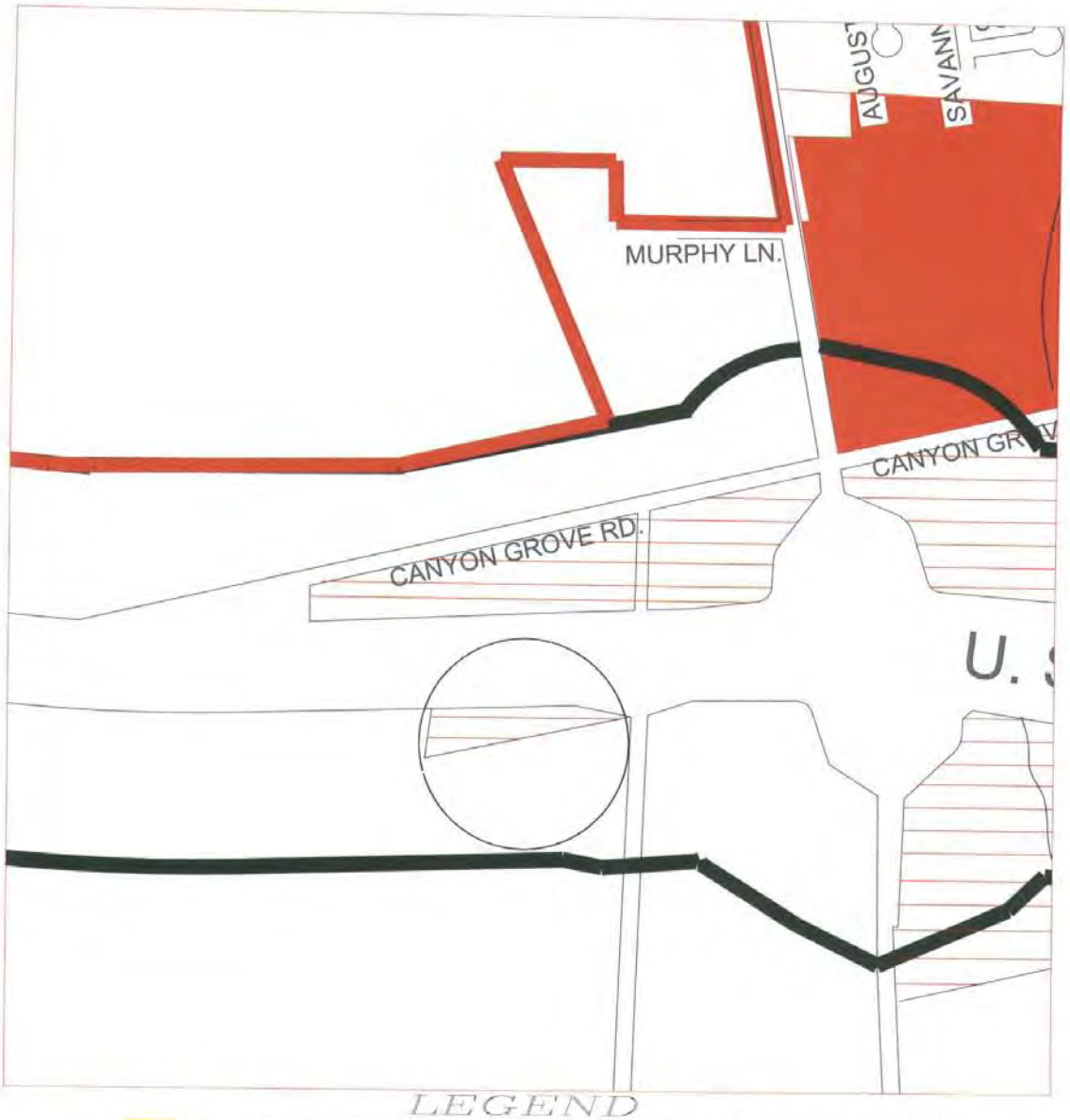
BY: _____
BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY



LEGEND

R-A	SINGLE FAMILY AGRICULTURAL DISTRICT	
SF-1	SINGLE FAMILY RESIDENTIAL DISTRICT	
R-1	ONE FAMILY RESIDENTIAL DISTRICT	
R-2	MULTI-FAMILY RESIDENTIAL DISTRICT	
C-1	RETAIL BUSINESS DISTRICT	
C-2	GENERAL COMMERCIAL DISTRICT	
C O	OFFICE DISTRICT	
M-1	LIGHT MANUFACTURING DISTRICT	
M-1.5	MEDIUM MANUFACTURING DISTRICT	
M-2	HEAVY MANUFACTURING DISTRICT	
M H	MANUFACTURED HOUSING DISTRICT	
	BLALOCK INDUSTRIAL PARK	
O-1	OVERLAY DISTRICT - 75 & 82	
O-1.1	OVERLAY DISTRICT - 1417	
O-1.2	OVERLAY DISTRICT -SAM RAYBURN FREEWAY	
CPO	COLLEGE PARK OVERLAY	
A&C	ARTS & CULTURAL OVERLAY DISTRICT	
CBD	CENTRAL BUSINESS DISTRICT	

310 U.S. HWY 82

Department of Developmental Services

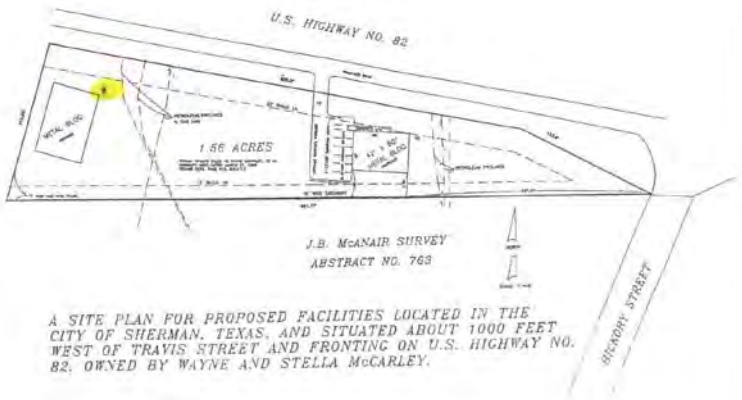
N

N

0 40 80 160 240 320 Feet

310 US Highway 82 West

310 W. Highway 82



A SITE PLAN FOR PROPOSED FACILITIES LOCATED IN THE CITY OF SHERMAN, TEXAS, AND SITUATED ABOUT 1000 FEET WEST OF TRAVIS STREET AND FRONTING ON U.S. HIGHWAY NO. 82, OWNED BY WAYNE AND STELLA McCARLEY.

I have carefully reviewed and hereby accept the drawing(s) as shown. I realize that any changes to these designs made before or after production may alter the contract price. All changes must be in writing and approved by both parties prior to production.

SIGNATURE

DATE

THE CUSTOM ARTWORK DEPICTED HEREIN IS FOR REPRESENTATIONAL PURPOSES ONLY AND MAY NOT EXACTLY MATCH THE COLORS OF THE MATERIALS PROPOSED.

ELECTRIC SIGNS PRODUCED AT THE SIGN MACHINE CONFORM TO UL 48 STANDARDS AND DISPLAY THE UNDERWRITERS LABORATORIES LABEL.

REVISIONS

DATE	DESCRIPTION	INIT.

The Sign Machine
1-800-225-SIGN
DENISON, SHERMAN
TEXAS
Www.signmachine.us
email signmachie@sbcglobal.net

TITLE	HWY 82 DIGITAL BILLBOARD
CUSTOMER	WAYNE MCCARLEY
LOCATION	SHERMAN TEXAS
SALESMAN	R.B.
DESIGNER	
DATE PREPARED	05-8-10
PREPARED BY	
SCALE	
DRAWING NUMBER	001-828B

AGENDA ITEM #8

City of Sherman

Planning and Zoning Commission
Board of Adjustments

Agenda Communication Form

May 18, 2010

Lawrence Davis, Chairman

Jim Jacobs, Vice Chairman	**Brad Morgan, Commissioner**
Robin Atherton, Commissioner	**David Plyler, Commissioner**
Ron Barton, Commissioner	**Darren Tankersley, Commissioner**
Don Hicks, Commissioner	**Vacant, Commissioner**

310 U.S. Highway 82 West
Being 1.56 acres in the J.B. McAnair Survey, Abstract No. 763
Specific Use Permit, Site Plan and Variance

Requested Action/Proposed Use:

Planning and Zoning Commission

Specific Use Permit and site plan approval to allow a digital billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District.

Board of Adjustments

Variance to allow a 25' front yard setback in lieu of the required 75' for a 50' tall digital billboard in C-2 (General Commercial) District and O-1 (75 & 82) Overlay.

Background

The property is located at 310 U.S. Highway 82 West; the southwest corner of Highway 82 and Hickory Street. The owner would like to erect a 50' tall digital billboard 25' from the front property line. The property was granted an exception to the required screening device between commercial and residentially zoned property on October 18, 1994.

Adjacent Zoning:

R-1 (One Family Residential) District

Origination:

Wayne McCarley (Owner) and Ricky Bates, Neon Signs and Designs (Representative)

Master Plan Designation:

Suburban Residential

Number of notices mailed:

2

Objections received:

0

Attachments:

Location map, Photographs, Site Plan, Staff Review Letter

Prepared by:	**Approved by:**
Patsy Reeves,	**Scott Shadden,**
Development Services Secretary	**Director of Development Services**

STAFF REVIEW LETTER

May 13, 2010

Wayne McCarley
PO Box 1873
Sherman, TX 75091

Neon Signs & Designs
Ricky Bates
103 E. Crawford
Denison, TX 75021

Dear Applicants,

The request for a Specific Use Permit and site plan approval to allow a digital billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District for the property located at 310 U.S. Highway 82 West has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, May 18, 2010 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Zoning:

1. All aspects of the C-2 (General Commercial) District, the O-1 (75&82) Overlay District and the sign ordinance must be followed. The exterior façade is required to be masonry or equivalent on the sides of the buildings visible from front street right-of-way.
2. Billboards shall be a minimum 30' from any residentially zoned property, the property on all sides of this tract are zoned R-1 (One Family Residential) District.
3. All lighting of the billboard shall be shielded as not to produce intensive or excessive light or glare on adjacent property or traffic.
4. Fire lanes shall be coordinated with the Fire Marshal, (903.892.7267)
5. City Council approval is required for encroachment into any easements.
6. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required

Any other changes made to the site plan prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning and Zoning Commission.

You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Scott Shadden at 903-892-7229 prior to the meeting.

Respectfully,

Scott Shadden
Secretary, Planning and Zoning Board and Board of Adjustment

cc: George Olson, City Manager
Mark Gibson, Director Utilities & Engineering Services
Brandon Shelby, City Attorney
Lisa Whitfield, Engineering & Development Coordinator
Danny Fuller, Fire Marshal
Jeff Miller, Director of Public Works
Don Keene, Exec. Dir. of Planning & Public Works

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.4

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5653
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow an Addition to the Existing Church for an Education Building in an R-1 (One Family Residential) District at 220 West Taylor Street, being Lots 1-10, Block 1, Northwood Heights Addition (Fairview Baptist Church, Owners; David Kight, Representative; and David Baca, David Baca Studio, Architect); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

Issue
To consider the request of Fairview Baptist Church (Owners), David Kight (Representative), and David Baca, David Baca Studio (Architect) concerning the property at 220 West Taylor Street, being Lots 1-10, Block 1, Northwood Heights Addition, to allow an addition to the existing church for an education building in an R-1 (One Family Residential) District

Background
The property is located at 220 West Taylor Street; Fairview Baptist Church is the tenant. The owners would like to construct an 11,950 square foot one story addition to the existing church for an education building. Exterior materials include brick, stone and stucco. No additional parking will be provided; 310 parking spaces exist.

Origination
Fairview Baptist Church (Owners), David Kight (Representative), and David Baca, David Baca Studio (Architect)

Board Recommendation
At the May 18, 2010 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the Specific Use Permit be approved subject to the Staff Review Letter.

Attachments
Ordinance No. 5653
Location Map
Photograph
Site Plan
P&Z Communication Form

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager

ORDINANCE NO. 5653

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT A SPECIFIC USE PERMIT TO ALLOW AN ADDITION TO THE EXISTING CHURCH FOR AN EDUCATION BUILDING IN AN R-1 (ONE FAMILY RESIDENTIAL) DISTRICT AT 220 WEST TAYLOR STREET, BEING LOTS 1-10, BLOCK 1, NORTHWOOD HEIGHTS ADDITION (FAIRVIEW BAPTIST CHURCH, OWNERS; DAVID KIGHT, REPRESENTATIVE; AND DAVID BACA, DAVID BACA STUDIO, ARCHITECT); PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Planning and Zoning Commission and the City Council, in accordance with the state law and the ordinances of the City of Sherman, have given the required notices and have held the required public hearings regarding this Specific Use Permit; and

WHEREAS, the City Council finds that this use will complement or be compatible with the surrounding uses and community facilities; contribute to, enhance, or promote the welfare of the area of request and adjacent properties; not be detrimental to the public health, safety, or general welfare; and conform in all other respects to all applicable zoning regulations and standards; and

WHEREAS, the City Council finds that it is in the public interest to grant this specific use permit, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS;

SECTION 1. That, from and after the passage of this ordinance, Fairview Baptist Church (Owners), David Kight (Representative), and David Baca, David Baca Studio (Architect) are granted an amendment to the Specific Use Permit to allow an addition to the existing church for an education building in an R-1 (One Family Residential) District at 220 West Taylor Street, and that Section 8, Subsection (5)(a), Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

BEING Lots 1-10, Block 1 of Northwood Heights Addition

SECTION 2. That this specific use permit is granted on the following conditions:

Zoning:

1. All aspects of the R-1 (One Family Residential) District and the Commercial Tree and Landscaping Ordinance must be followed.
2. Fire lanes shall be coordinated with the Fire Marshal, (903.892.7267)
3. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required.

Engineering:

4. Replatting of the property is required.
5. No permanent structures are to be placed on the 6" sanitary sewer main between Shannon and Crockett Street unless an encroachment easement is granted by the City Council.
6. Stormwater detention in accordance with City criteria is required.
7. New sidewalks on Fairview Street shall conform to the City of Sherman standards and a permit is required from the City of Sherman Engineering Department.
8. Fire Marshal shall review for fire protection.

SECTION 3. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 8, Subsection (5)(a), Ordinance No. 2280.

SECTION 4. That a person who violates a provision of this ordinance, upon conviction, is punishable by a fine not to exceed $2,000.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2010.

ADOPTED on this the _____ day of _____, 2010.

EFFECTIVE DATE on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

BY: _____
BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

LEGEND

R-A	SINGLE FAMILY AGRICULTURAL DISTRICT	M-2	HEAVY MANUFACTURING DISTRICT
SF-1	SINGLE FAMILY RESIDENTIAL DISTRICT	M H	MANUFACTURED HOUSING DISTRICT
R-1	ONE FAMILY RESIDENTIAL DISTRICT		BLALOCK INDUSTRIAL PARK
R-2	MULTI-FAMILY RESIDENTIAL DISTRICT	O-1	OVERLAY DISTRICT - 75 & 82
C-1	RETAIL BUSINESS DISTRICT	O-1.1	OVERLAY DISTRICT - 1417
C-2	GENERAL COMMERCIAL DISTRICT	O-1.2	OVERLAY DISTRICT -SAM RAYBURN FREEWAY
C O	OFFICE DISTRICT	CPO	COLLEGE PARK OVERLAY
M-1	LIGHT MANUFACTURING DISTRICT	A&C	ARTS & CULTURAL OVERLAY DISTRICT
M-1.5	MEDIUM MANUFACTURING DISTRICT	CBD	CENTRAL BUSINESS DISTRICT

220 WEST TAYLOR

ENGINEERING DEPARTMENT

220 West Taylor Street

220 W. Taylor

SITE PLAN DEVELOPMENT REVIEW

J.B. and Alene Carter Education Center

Fairview Baptist Church, 222 West Taylor Street, Sherman TX 75090

david price

proposed site plan

1001

04.27.10

SP1.0

SITE PLAN DEVELOPMENT REVIEW

davidbaca

J.B. and Alene Carter Education Center

Fairview Baptist Church, 220 West Taylor Street, Sherman TX 75092

exterior elevations

PROJECT NUMBER 1001

DATE 04.27.10

SHEET NUMBER SP2.0

AGENDA ITEM #7

City of Sherman

Planning and Zoning Commission
Board of Adjustments

Agenda Communication Form

May 18, 2010

Lawrence Davis, Chairman

Jim Jacobs, Vice Chairman
Robin Atherton, Commissioner
Ron Barton, Commissioner
Don Hicks, Commissioner
Brad Morgan, Commissioner
David Plyler, Commissioner
Darren Tankersley, Commissioner
Vacant, Commissioner

220 W. Taylor Street
Being Lots 1-10, Block 1, Northwood Heights Addition
Specific Use Permit and Site Plan Approval

Requested Action/Proposed Use:
Planning and Zoning Commission
Specific Use Permit and site plan approval to allow an addition to the existing church for an education building in an R-1 (One Family Residential) District.

Background
The property is located at 220 West Taylor Street; Fairview Baptist Church is the tenant. The owners would like to construct an 11,950 square foot one story addition to the existing church for an education building. Exterior materials include brick, stone and stucco. No additional parking will be provided, 310 parking spaces exist.

Adjacent Zoning:
R-1 (One Family Residential) District

Origination:
Fairview Baptist Church (Owners), David Kight (Representative) and David Baca, David Baca Studio (Architect)

Master Plan Designation:
Public/Institutional

Number of notices mailed:
16

Objections received:
0

Attachments:
Location map, Photographs, Site Plan, Staff Review Letter

Prepared by:
Patsy Reeves,
Development Services Secretary

Approved by:
Scott Shadden,
Director of Development Services

STAFF REVIEW LETTER

May 13, 2010

Fairview Baptist Church
David Kight
220 W. Taylor
Sherman, TX 75092

David Baca
100 N. Travis, Ste. 500-A
Sherman, TX 75090

Dear Applicants,

The request for a Specific Use Permit and site plan approval to allow an addition to the existing church for an education building in an R-1 (One Family Residential) District for the property located at 220 West Taylor Street has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, May 18, 2010 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Zoning:

1. All aspects of the R-1 (One Family Residential) District and the Commercial Tree and Landscaping Ordinance must be followed.
2. Fire lanes shall be coordinated with the Fire Marshal, (903.892.7267)
3. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required

Engineering:

4. Replatting of the property is required.
5. No permanent structures are to be placed on the 6" sanitary sewer main between Shannon and Crockett Street unless an encroachment easement is granted by the City Council.
6. Stormwater detention in accordance with City criteria is required.
7. New sidewalks on Fairview Street shall conform to the City of Sherman standards and a permit is required from the City of Sherman Engineering Department.
8. Fire Marshal shall review for fire protection.

Any other changes made to the site plan prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning and Zoning Commission.

You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Scott Shadden at 903-892-7229 prior to the meeting.

Respectfully,

Scott Shadden
Secretary, Planning and Zoning Board and Board of Adjustment

cc: George Olson, City Manager
Mark Gibson, Director Utilities & Engineering Services
Brandon Shelby, City Attorney
Lisa Whitfield, Engineering & Development Coordinator
Danny Fuller, Fire Marshal
Jeff Miller, Director of Public Works
Don Keene, Exec. Dir. of Planning & Public Works

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.5

INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5654
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant an Amendment to the Specific Use Permit and Site Plan to Allow a Hospital in a C-1 (Retail Business) District at 3601 and 3603 North Calais Drive, being Lot 6R, Block 1 of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase 2 (Grayson County Physician's Property, LLC, Owners; Heritage Park Surgical Hospital, Tenant; and David Vilbig, Vilbig & Associates, Engineers); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

Issue
To consider the request of Grayson County Physician's Property, LLC (Owners), Heritage Park Surgical Hospital (Tenant), and David Vilbig, Vilbig & Associates (Engineers) concerning the property located at 3601 and 3603 North Calais Drive, being Lot 6R, Block 1 of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase 2 to allow an amendment to the Specific Use Permit and site plan to allow a hospital in a C-1 (Retail Business) District

Background
The property is located at 3601 and 3603 North Calais Drive, the northeast corner of Calais and East Pecan Grove Road; Heritage Park Surgery Center is the tenant. The owners were granted a Specific Use Permit to allow a hospital on September 8, 2009 by Ordinance No. 5622. They have revised their site plan to increase the square footage of the Surgical Hospital from 31,013 square foot to 40,251 square foot and replat the tract into two lots adjacent to the existing Surgery Center. Exterior materials include face brick, smooth metal panels, cut stone and EIFS. The nursing unit will contain 14 private beds for 24-hour care. There will be four multi-specialty operating rooms and a 24-hour emergency room with a dedicated entrance. In-patient and out-patient services will include imaging, laboratory and pharmacy. The facility includes support spaces for administration, medical records, dietary, laundry and central services. Parking will be provided for 177 on-site spaces.

Origination
Grayson County Physician's Property, LLC (Owners), Heritage Park Surgical Hospital (Tenant), and David Vilbig, Vilbig & Associates (Engineers)

Board Recommendation
At the May 18, 2010 regular meeting, the Planning and Zoning Board voted 7/0 to recommend to the City Council that the Specific Use Permit be approved subject to the Staff Review Letter.

Attachments
Ordinance No. 5654
Location Map and Photograph
Site Plan
P&Z Communication Form

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager

ORDINANCE NO. 5654

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AMENDING SECTION 8, SUBSECTION (5)(A), ORDINANCE NO. 2280, SO AS TO GRANT AN AMENDMENT TO THE SPECIFIC USE PERMIT AND SITE PLAN TO ALLOW A HOSPITAL IN A C-1 (RETAIL BUSINESS) DISTRICT AT 3601 AND 3603 NORTH CALAIS DRIVE, BEING LOT 6R, BLOCK 1 OF THE REPLAT OF LOTS 6 AND 7, BLOCK 1, HERITAGE PARK ADDITION, PHASE 2 (GRAYSON COUNTY PHYSICIAN'S PROPERTY, LLC, OWNERS; HERITAGE PARK SURGICAL HOSPITAL, TENANT; AND DAVID VILBIG, VILBIG & ASSOCIATES, ENGINEERS); PROVIDING FOR A REPEALER; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE GRANTED SUBJECT TO CERTAIN CONDITIONS; PROVIDING A PENALTY NOT TO EXCEED $2,000; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Planning and Zoning Commission and the City Council, in accordance with the state law and the ordinances of the City of Sherman, have given the required notices and have held the required public hearings regarding this Specific Use Permit; and

WHEREAS, the City Council finds that this use will complement or be compatible with the surrounding uses and community facilities; contribute to, enhance, or promote the welfare of the area of request and adjacent properties; not be detrimental to the public health, safety, or general welfare; and conform in all other respects to all applicable zoning regulations and standards; and

WHEREAS, the City Council finds that it is in the public interest to grant this specific use permit, subject to certain conditions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS;

SECTION 1. That, from and after the passage of this ordinance, Grayson County Physician's Property, LLC (Owners), Heritage Park Surgical Hospital (Tenant). and David Vilbig, Vilbig & Associates (Engineers) are granted an amendment to the Specific Use Permit to allow a hospital in a C-1 (Retail Business) District at 3601 and 3603 North Calais Drive, and that Section 8, Subsection (5)(a), Ordinance No. 2280 is hereby amended so as to hereafter include the following described property:

BEING Lot 6R, Block 1 of the Replat of Lots 6 & 7, Block 1, Heritage Park Addition, Phase 2

SECTION 2. That this specific use permit is granted on the following conditions:

Zoning:

1. All aspects of the C-1 (Retail Business) District and the Commercial Tree and Landscaping Ordinance must be followed.
2. Fire lanes shall be coordinated with the Fire Marshal, (903.892.7267)
3. City Council approval is required for the encroachment into the 10' TXU easement.
4. Masonry or equivalent shall be required on the sides of all commercial buildings in the C-1 (Retail Business) District, masonry shall be brick, stone, EFIS or concrete lap siding.
5. All parking shall be on private property; parking is permitted on paved surfaces only.
6. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required

Engineering:

7. Drive approaches and sidewalks shall conform to City of Sherman Standards.
8. The 15' Utility Easement on the east side of the building shall be 20' in width.

SECTION 3. That this ordinance shall not become effective until entered upon the official zoning map as provided in Section 8, Subsection (5)(a), Ordinance No. 2280.

SECTION 4. That a person who violates a provision of this ordinance, upon conviction, is punishable by a fine not to exceed $2,000.

SECTION 5. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

INTRODUCED on this the _____ day of _____, 2010.

ADOPTED on this the _____ day of _____, 2010.

EFFECTIVE DATE on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

BY: _____

BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

LEGEND

R-A	SINGLE FAMILY AGRICULTURAL DISTRICT	
SF-1	SINGLE FAMILY RESIDENTIAL DISTRICT	
R-1	ONE FAMILY RESIDENTIAL DISTRICT	
R-2	MULTI-FAMILY RESIDENTIAL DISTRICT	
C-1	RETAIL BUSINESS DISTRICT	
C-2	GENERAL COMMERCIAL DISTRICT	
CO	OFFICE DISTRICT	
M-1	LIGHT MANUFACTURING DISTRICT	
M-1.5	MEDIUM MANUFACTURING DISTRICT	
M-2	HEAVY MANUFACTURING DISTRICT	
M H	MANUFACTURED HOUSING DISTRICT	
	BLALOCK INDUSTRIAL PARK	
O-1	OVERLAY DISTRICT - 75 & 82	
O-1.1	OVERLAY DISTRICT - 1417	
O-1.2	OVERLAY DISTRICT -SAM RAYBURN FREEWAY	
CPO	COLLEGE PARK OVERLAY	
A&C	ARTS & CULTURAL OVERLAY DISTRICT	
CBD	CENTRAL BUSINESS DISTRICT	

3601 AND 3603 CALAIS DRIVE

ENGINEERING DEPARTMENT

0 40 80 160 240 320 Feet

3601 and 3603 N. Calais Drive

N

3601 & 3603 N. Calais

IRMSCHER Since 1892 Construction

4-27-2010

HERITAGE PARK SURGICAL HOSPITAL

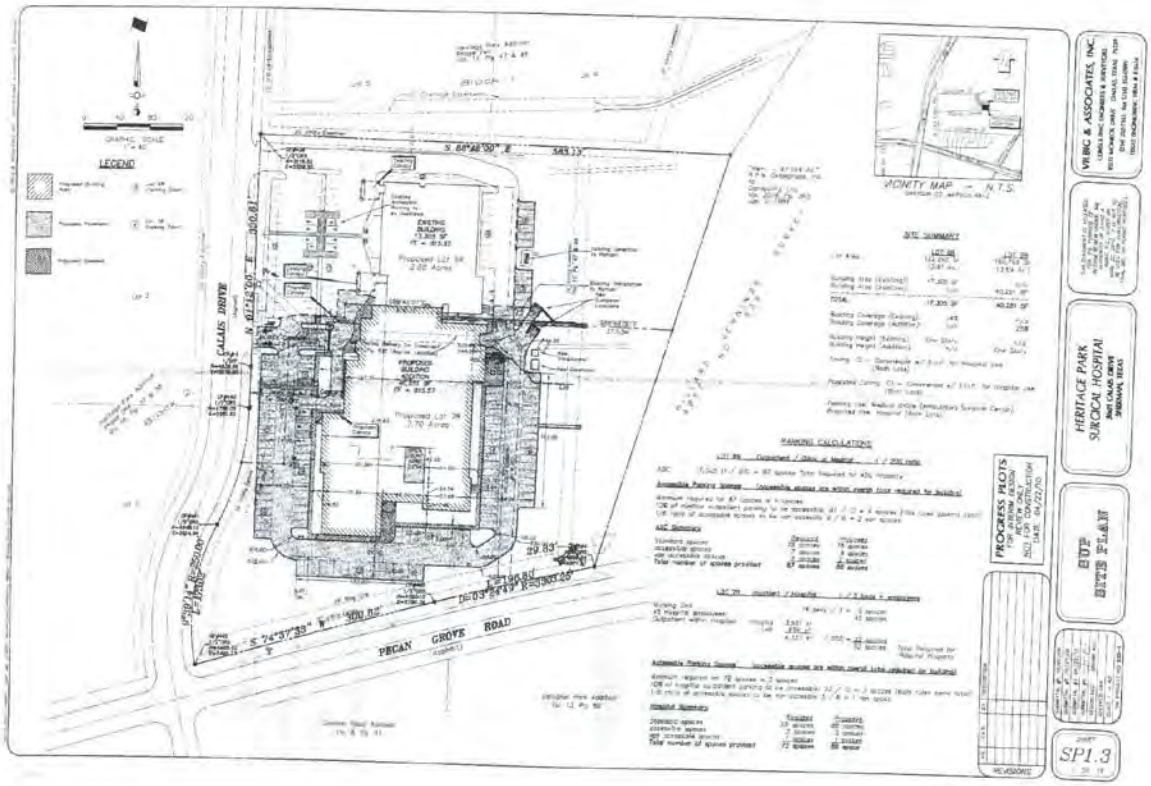
PROJECT NARRATIVE

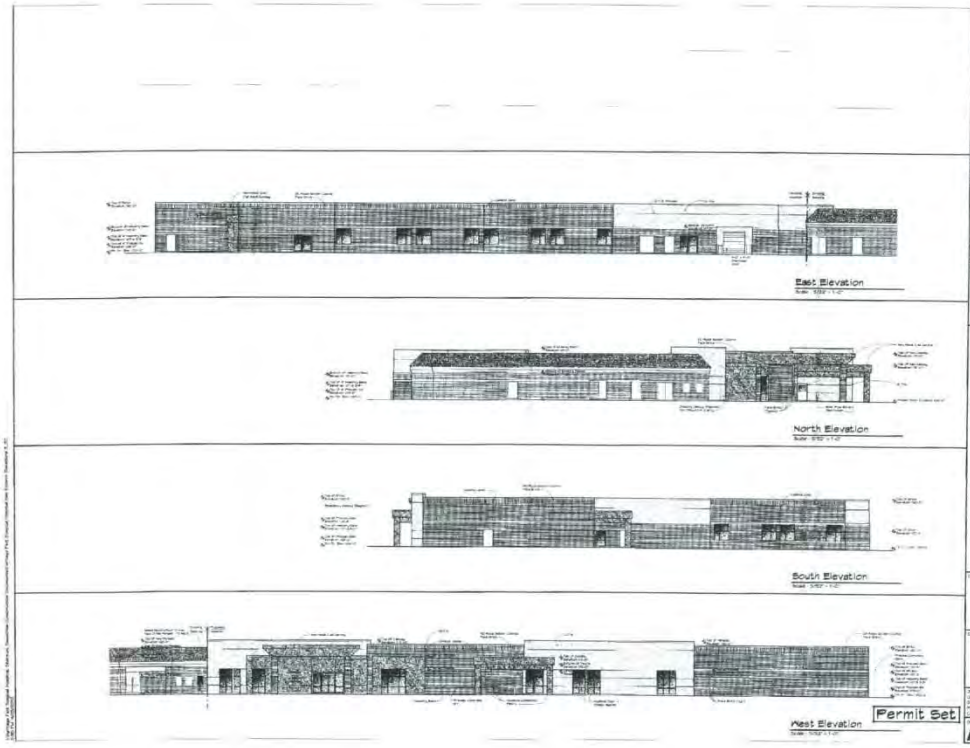
This project entails building a 40,251 square foot Surgical Hospital adjacent to the existing 17,300 square foot Surgery Center on a site of 3.70 acres at 3601 Calais Drive. This occupancy type of I-2 (Institutional) will be separated by a two-hour fire wall from the existing B (Business) occupancy of the Surgery Center. The Surgical Hospital construction will be Type II-B, fully sprinklered; same as the Surgery Center. Exterior materials include face brick, smooth metal panels, cut stone and EIFS (synthetic stucco).

A separate covered entrance for the hospital will lead into the main lobby with reception, security, admitting, waiting and a sandwich shop. The hospital's nursing unit will contain fourteen private beds for 24-hour care. The surgical suite will have four multi-specialty operating rooms and a 24-hour emergency room with a dedicated entrance. In-patient and out-patient services will include imaging, laboratory and pharmacy. The facility includes support spaces for administration, medical records, dietary, laundry and central services.

The total ASC / Hospital 6.50 acre site is designed for 177 on-site parking spaces, a fire lane the full perimeter of the building and service deliveries in the back. The two existing drive-under canopies will remain with one new hospital drive-under canopy located at the front of the facility. Appropriate site lighting, signage and landscaping will complete the exterior design.

1030 Osage Street, P.O. Box 11078 (46855)
Fort Wayne, IN 46808
Phone: (260) 422-5572 Fax: (260) 424-1487
e-mail: build@irmscherinc.com


LEGEND
GRAPHIC SCALE
1" = 40'
VICINITY MAP — N.T.S.
SITE SUMMARY
PARKING CALCULATIONS
PROGRESS PLOTS
FOR REVIEW (6/30/)
NOT FOR CONSTRUCTION
DATE: 04/22/10
HERITAGE PARK
SURGICAL HOSPITAL
3841 CALAIS DRIVE
SHERMAN, TEXAS
VRUNC & ASSOCIATES, INC
REVISIONS
SHEET
SP1.3
CALAIS DRIVE
PECAN GROVE ROAD
EXISTING BUILDING
PROPOSED BUILDING
Proposed Lot 3A
3.70 Acres
Proposed Lot 3B
2.00 Acres
S 69°48'39" E 543.13'
N 61°34'20" E 360.61'
S 74°37'39" W 300.00'
R=1190.80'
D=03°24'49"
L=70.93'
29.83'



IRMSCHER

Heritage Park Surgical Hospital
Grayson County Physicians Property, LLC.
2601 Cates Drive, Sherman, Texas
Exterior Elevations

A3.1

AGENDA ITEM #5

City of Sherman

Planning and Zoning Commission
Board of Adjustments

Agenda Communication Form

May 18, 2010

Lawrence Davis, Chairman

Jim Jacobs, Vice Chairman	**Brad Morgan, Commissioner**
Robin Atherton, Commissioner	**David Plyler, Commissioner**
Ron Barton, Commissioner	**Darren Tankersley, Commissioner**
Don Hicks, Commissioner	**Vacant, Commissioner**

3601 & 3603 North Calais Drive
Being Lot 6R, Block 1 of the Replat of Lots 6 & 7, Block 1, Heritage Park Addition, Phase 2
Amend the Specific Use Permit and Site Plan Approval

Requested Action/Proposed Use:
Planning and Zoning Commission
Amend the Specific Use Permit and site plan approval to allow a hospital in a C-1 (Retail Business) District.

Background
The property is located at 3601 and 3603 North Calais Drive, the northeast corner of Calais and East Pecan Grove Road, Heritage Park Surgery Center is the tenant. The owners were granted a Specific Use Permit to allow a hospital September 8, 2009 by Ordinance No. 5622. They have revised their site plan increasing the square footage of the Surgical Hospital from 31,013 square foot to 40,251 square foot and replatting the tract into two lots adjacent to the existing Surgery Center. Exterior materials include face brick, smooth metal panels, cut stone and EIFS. The nursing unit will contain 14 private beds for 24-hour care. There will be four multi-specialty operating rooms and a 24-hour emergency room with a dedicated entrance. In-patient and out-patient services will include imaging, laboratory and pharmacy. The facility includes support spaces for administration, medical records, dietary, laundry and central services. Parking will be provided for 177 on-site spaces.

Adjacent Zoning:
C-1 (Retail Business) District and R-1 (One Family Residential) District

Origination:
Grayson County Physician's Property, LLC (Owners) Heritage Park Surgical Hospital (Tenant) and David Vilbig, Vilbig & Associates (Engineers)

Master Plan Designation:
General Commercial

Number of notices mailed:
7

Objections received:
0

Attachments:
Location map, Photographs, Narrative, Revised Site Plan, Staff Review Letter

Prepared by:
Patsy Reeves,
Development Services Secretary

Approved by:
Scott Shadden,
Director of Development Services

STAFF REVIEW LETTER

May 13, 2010

Grayson County Physician's Property LLC
3603 Calais Drive
Sherman, Texas 75090

David Vilbig, PE, RPLS
10132 Monroe Dr.
Dallas, TX 75229

Dear Applicants,

The request to Amend the Specific Use Permit and site plan approval to allow a hospital in a C-1 (Retail Business) District for the property located at 3601 and 3603 North Calais Drive has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, May 18, 2010 at 5:00 P.M., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

Zoning:

1. All aspects of the C-1 (Retail Business) District and the Commercial Tree and Landscaping Ordinance must be followed.
2. Fire lanes shall be coordinated with the Fire Marshal, (903.892.7267)
3. City Council approval is required for the encroachment into the 10' TXU easement.
4. Masonry or equivalent shall be required on the sides of all commercial buildings in the C-1 (Retail Business) District, masonry shall be brick, stone, EFIS or concrete lap siding.
5. All parking shall be on private property; parking is permitted on paved surfaces only.
6. Site plan approval is valid for a period of one year, if progress has not been made within that time period; resubmission to the Planning & Zoning Commission is required

Engineering:

7. Drive approaches and sidewalks shall conform to City of Sherman Standards.
8. The 15' Utility Easement on the east side of the building shall be 20' in width.

Any other changes made to the site plan prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning and Zoning Commission.

You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Scott Shadden at 903-892-7229 prior to the meeting.

Respectfully,

Scott Shadden
Secretary, Planning and Zoning Board and Board of Adjustment

CC: George Olson, City Manager
Mark Gibson, Director Utilities & Engineering Services
Brandon Shelby, City Attorney
Lisa Whitfield, Engineering & Development Coordinator
Danny Fuller, Fire Marshal
Jeff Miller, Director of Public Works
Don Keene, Exec. Dir. of Planning & Public Works

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.6

ADOPTION OF ORDINANCES
Consider Adoption of Ordinance Numbers: 5651, 5652, 5653 and 5654

B.2 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5651
Providing for Permanent "No Parking" Signs Restricting Parking along the North and South Sides of State Highway 56, from Heritage Parkway (F.M. 1417) to Swan Ridge Drive, within the City Limits of the City of Sherman

B.3 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5652
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow a Single Faced Digital Billboard in a C-2 (General Commercial) District and O-1 (75 & 82) Overlay District at 310 U.S. Highway 82 West, being 1.56 acres in the J.B. McAnair Survey, Abstract No. 763 (Wayne McCarley, Owner; Ricky Bates, Neon Signs and Designs, Representative); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

B.4 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5653
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant a Specific Use Permit to Allow an Addition to the Existing Church for an Education Building in an R-1 (One Family Residential) District at 220 West Taylor Street, being Lots 1-10, Block 1, Northwood Heights Addition (Fairview Baptist Church, Owners; David Kight, Representative; and David Baca, David Baca Studio, Architect); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

B.5 INTRODUCTION AND PUBLIC HEARING OF ORDINANCE NO. 5654
Amending Section 8, Subsection (5)(a), Ordinance No. 2280, so as to Grant an Amendment to the Specific Use Permit and Site Plan to Allow a Hospital in a C-1 (Retail Business) District at 3601 and 3603 North Calais Drive, being Lot 6R, Block 1 of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase 2 (Grayson County Physician's Property, LLC, Owners; Heritage Park Surgical Hospital, Tenant; and David Vilbig, Vilbig & Associates, Engineers); Providing that this Specific Use Permit Shall be Granted Subject to Certain Conditions; Providing a Penalty Not to Exceed $2,000

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. B.7

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

C.1 **** RESOLUTION NO. 5494***

Renewing Guidelines and Criteria for the City of Sherman's Industrial Tax Abatement Program to Promote Development/Redevelopment in Certain Areas of the City

C.2 **** RESOLUTION NO. 5495***

Authorizing Publication of the Proposed Final Statement/Action Plan for the Community Development Block Grant for Fiscal Year 2010; Authorizing Submission of the Block Grant Application; Authorizing Execution of Certain Assurances of Compliance in Connection with the Administration and Conduct of the Community Development Program for Fiscal Year 2010

C.3 **** RESOLUTION NO. 5496***

Authorizing Continued Participation with the Steering Committee of Cities Served by Oncor; Authorizing the Payment of Ten Cents ($0.10) Per Capita to the Steering Committee to Fund Regulatory and Related Activities Related to Oncor Electric Delivery Company LLC

D.1 **** CHANGE ORDER NO. 1***

Brockett Street Improvement Project; Vessels Construction, a Division of VesCor, Inc.; $217,598.43, Decrease

D.2 **** OTHER BUSINESS***

Consider Calling a Special Meeting of the City Council for Tuesday, July 6, 2010, due to Conflict with a Federal Holiday

D.3 **** OTHER BUSINESS***

Replat Approval of the Replat of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase Two; Grayson County Physician's Property, LLC, Owners, and Sartin and Associates, Inc., Surveyors (3601 and 3603 North Calais Drive)

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. C.1

**** RESOLUTION NO. 5494***

Renewing Guidelines and Criteria for the City of Sherman's Industrial Tax Abatement Program to Promote Development/Redevelopment in Certain Areas of the City

Issue

To renew the guidelines and criteria established for the City of Sherman's Industrial Tax Abatement Program

Background

The City is required by Texas law to renew its Industrial Tax Abatement Program guidelines and criteria every two years. The last renewal was approved at the June 16, 2008 Council meeting. This program, which began on July 18, 1988 with the City Council's adoption of Resolution No. 2455, is intended to promote industrial development and the creation of jobs. No changes are proposed to the current guidelines and criteria.

Origination

Assistant City Manager/CFO

Financial Consideration

There is no immediate impact to approving guidelines and criteria for the Industrial Tax Abatement Program. The impact of a particular abatement is judged when the abatement agreement is presented to the City Council.

Staff Recommendation

The staff recommends that the City Council approve the resolution.

Alternatives

The Council could decide not to participate in the Industrial Tax Abatement Program.

Attachments

Resolution No. 5494

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager

RESOLUTION NO. 5494

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, RENEWING GUIDELINES AND CRITERIA FOR THE CITY OF SHERMAN'S INDUSTRIAL TAX ABATEMENT PROGRAM TO PROMOTE DEVELOPMENT/REDEVELOPMENT IN CERTAIN AREAS OF THE CITY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, by Resolution No. 5224, passed and approved on June 16, 2008, the City of Sherman declared its eligibility and intention to participate in the Tax Abatement Program to promote development/redevelopment in certain areas of the City and adopted Tax Abatement Guidelines and Criteria for use in all Tax Abatement Programs; and

WHEREAS, the City of Sherman is required to renew the guidelines and criteria adopted for this program every two years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Council of the City of Sherman, Texas, hereby renews the following Tax Abatement Guidelines and Criteria for use in all Tax Abatement Programs, as required by law:

CITY OF SHERMAN'S
RENEWED TAX ABATEMENT GUIDELINES AND CRITERIA

1. A tax abatement agreement must be reasonably likely to contribute to the retention or expansion of primary employment or to attract a primary employer to make a major capital investment that will benefit the City of Sherman's economic development. Primary employers are those companies whose sales, service and shipments are ultimately used in statewide, national or international markets.

2. A tax abatement agreement will not be entered into where a company is only changing its location within Grayson County, without increasing the number of employees, significantly expanding the facilities, or unless failure to grant such abatement would mean the loss of the business operation in Grayson County.

3. Tax abatement agreements will be considered for both new facilities and structures and for the expansion or modernization of existing facilities and structures.

4. The City Council of the City of Sherman will approve or deny a tax abatement request based upon the subjective evaluation of the following guidelines and criteria. The Council may consider any advisory recommendations received from the Tax Reinvestment Advisory Committee as it may choose:

- Employment Impact

  How many jobs will be created by this project?

  How many current jobs will be retained by this project?

  What types of jobs will be created or retained?

  What will the annual total payroll of the created and/or retained jobs be, in current dollars and projected for each of the next five years?

- Fiscal Impact

  How much real and personal property will be added to the tax rolls, for each tax year covered by the abatement agreement?

  What is the economic life to the additional property?

  What effect will this project have on existing businesses or facilities?

  What is the total budget for this project, projected for each year covered by the abatement agreement?

  What capital expenditures will the project require of the City of Sherman?

- Community Impact

  What effect would the project have on the local housing market?

  Is the project compatible with existing long-range or comprehensive plans?

  What is the environmental impact of the project?

SECTION 2. That these Renewed Tax Abatement Guidelines and Criteria shall be effective immediately upon the passage of this resolution.

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

BY: _____
BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. C.2

**** RESOLUTION NO. 5495***

Authorizing Publication of the Proposed Final Statement/Action Plan for the Community Development Block Grant for Fiscal Year 2010; Authorizing Submission of the Block Grant Application; Authorizing Execution of Certain Assurances of Compliance in Connection with the Administration and Conduct of the Community Development Program for Fiscal Year 2010

Issue
Approval of the Fiscal Year (FY) 2010 Community Development Block Grant Final Statement/Action Plan.

Background
Each year, the City of Sherman receives an entitlement grant (Community Development Block Grant) from the U.S. Department of Housing and Urban Development (HUD). We are required to prepare and submit an annual Action Plan, which is a description of the activities that will be undertaken during the coming year to address the needs of our low to moderate income citizens. This Action Plan is based on a five (5) year Consolidated Plan & Strategy that is established by City staff and approved by the Sherman City Council. It serves as the City's long term planning tool to address the identified needs of affordable housing, public housing, homelessness, and other non-housing community development needs and activities within the City of Sherman. Over the past five (5) years, the City of Sherman's history of allocations for the Community Development Block Grant is as follows: FY 2005 - $370,520; FY 2006 - $333,097; FY 2007 - $332,014; FY 2008 - $321,189; and FY 2009 - $324,495.

Origination
Theresa Caudle, Neighborhood Services Coordinator

Financial Consideration
The City of Sherman has been allocated $351,141 in Community Development Block Grant funds from the U.S. Department of Housing and Urban Development to address our various community development needs for low to moderate income citizens during FY 2010.

Staff Recommendation
It is staff recommendation that the Sherman City Council approve the resolution to adopt the Fiscal Year (FY) 2010 Community Development Block Grant Final Statement/Action Plan as submitted.

Alternatives
The Sherman City Council may change or re-appropriate these funds/allocations as they see fit.

Attachments
Resolution No. 5495
FY 2010 Final Statement/Action Plan
Memorandum from Theresa Caudle, Neighborhood Services Coordinator

Prepared and Approved by:
George Olson, City Manager

RESOLUTION NO. 5495

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING PUBLICATION OF THE PROPOSED FINAL STATEMENT/ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR FISCAL YEAR 2010; AUTHORIZING SUBMISSION OF THE BLOCK GRANT APPLICATION; AUTHORIZING EXECUTION OF CERTAIN ASSURANCES OF COMPLIANCE IN CONNECTION WITH THE ADMINISTRATION AND CONDUCT OF THE COMMUNITY DEVELOPMENT PROGRAM FOR FISCAL YEAR 2010; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, under the Housing and Community Development Act of 1974, as amended, the City of Sherman is eligible to receive an estimated $351,141.00 for fiscal year 2010, to be expended on eligible activities primarily benefiting low/moderate income families; and

WHEREAS, the Community Development Block Grant regulations require the opportunity for citizen participation in the development of the final statement and authorizing of the expenditure of such funds; and

WHEREAS, after proper notice was published in the Herald Democrat, a newspaper of general circulation in the City of Sherman, public hearings were held by said Community Development Staff to receive citizen participation and input on March 9, 2010 and June 7, 2010; and

WHEREAS, the City Council, after due consideration of the proposed Community Development Final Statement and of all matters raised at public meetings, is of the opinion that, unless public comment warrants revisions, said final statement should be submitted as the Community Development Application for the City of Sherman for the program year 2010 to the U.S. Department of Housing and Urban Development, in order to secure funding as provided herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the Community Development Final Statement, embodying those projects set forth on Attachment "A", attached hereto and made a part hereof for all purposes, is hereby approved and adopted as the Community Development Plan of the City of Sherman, Texas, for the program year 2010.

SECTION 2. That the City Council of the City of Sherman hereby certifies and assures the U.S. Department of Housing and Urban Development that development of this application for funds under the Housing and Community Development Act of 1974, as amended, and the implementation of the Block Grant Program will be conducted in accordance with all applicable provisions of the "Assurances" as required.

SECTION 3. That the City Manager of the City of Sherman is hereby authorized to execute, on behalf of the City of Sherman, the "Assurances" set forth on Attachment "B", attached hereto and made a part hereof for all purposes. These Assurances concern compliance with certain guidelines, regulations, and policies in preparation of this application and in conducting the Community Development Program of the City of Sherman.

SECTION 4. That the City Manager of the City of Sherman is hereby authorized to submit, as the Chief Executive Officer of the City of Sherman, and on behalf of the City of Sherman, the Community Development Final Statement and a certified copy of this resolution and all attachments thereto to the U.S. Department of Housing and Urban Development, in application for funds available to the City of Sherman under the Housing and Community Development Act of 1974, as amended. Said application shall be made on forms required by the U.S. Department of Housing and Urban Development.

SECTION 5. That the City Manager of the City of Sherman is hereby authorized and designated to act as Chief Executive Officer in connection with this application, and is hereby authorized and directed to provide such additional information as may be required in connection with said application.

SECTION 6. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
BILL MAGERS, MAYOR

BY: _____
LINDA ASHBY, CITY CLERK

APPROVED AS TO FORM AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

CITY OF SHERMAN, TEXAS
FINAL STATEMENT/ACTION PLAN OF
COMMUNITY DEVELOPMENT OBJECTIVES
AND PROJECTED USE OF FUNDS FOR PROGRAM YEAR 2010

GRANT NO: B-2010-MC-48-0027

The City of Sherman has received notice from the U.S. Department of Housing and Urban Development (HUD) that its entitlement grant for the Community Development Program (CDBG) for fiscal year 2010 is $351,141.00. These funds will be received on October 1, 2010. Activities that directly benefit low and moderate-income persons will be available citywide. Other activities which have an area benefit will only be available in areas of the city which are populated by a majority of low and moderate-income persons. The City has met citizen participation requirements.

The City of Sherman's Consolidated Plan is a document which is required by the U.S. Department of Housing and Urban Development, and includes the following subjects: (1) Housing and Homeless Needs Assessment - A description of the jurisdiction's estimated housing needs for the ensuing five-year period; (2) Housing Market Analysis - A description of the significant characteristics of the jurisdiction's housing market, including supply, demand, condition and cost of housing and the housing stock and services available {i.e., public and assisted housing, homeless, elderly, frail elderly, persons with disabilities (mental/physical/developmental), persons with alcohol and other drug addictions, and persons with HIV/AIDS and related diseases; (3) Strategic Plan - A description of the five-year strategy and plan to address affordable housing, homelessness, other special needs and non-housing community development plan; and, (4) Action Plan - A description of the jurisdiction's one-year plan of activities to be undertaken during the coming year.

The overall goal of this community development planning and development program is to develop viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities principally for low and moderate-income persons of the City of Sherman. Therefore, based on these objectives, the following use of funds is being proposed:

COMMUNITY DEVELOPMENT PROGRAM ACTION PLAN
PROGRAM YEAR 2010

OWNER-OCCUPIED HOUSING REHABILITATION:..... $195,000
A program of specific housing repairs will be provided to low and moderate income homeowners who reside within the city limits of Sherman, to bring their properties to code requirements. Expenditures will be limited to $5,000 per housing unit under this activity. This activity will cause no displacement of low and moderate income persons.

FIRST-TIME HOMEOWNERSHIP PROGRAM:..... $ 25,000
A program, in cooperation with local lending institutions, to provide technical, educational and financial assistance to low and moderate income first-time homebuyers through a variety of services, including basic closing-cost assistance, at a maximum of $2,000.

DEMOLITION/CLEARANCE PROGRAM:.....$ 20,241
A program to demolish vacant, substandard structures and clear property lots which pose a risk to health/safety of low-moderate income target neighborhoods.

PROGRAM ADMINISTRATION:.....$ 70,000
The City proposes to use the Administration funds for personnel and support for all phases of the application process, environmental reviews, fair labor standard compliance, contract management, fair housing Grantee Performance Report, preparation of annual Action Plan and Performance Report associated with the City of Sherman Five-Year Consolidated Plan and Strategy.

PUBLIC SERVICE ACTIVITIES:

Sherman Housing Authority:.....$ 10,000
A program to address the problems of drug abuse and associated crime in public housing. Activities include increasing law enforcement services to stop the sale of illegal drugs in and around assisted housing, apprehend sellers of such drugs and an overall reduction of crime in the assisted housing area.

Texoma Area Paratransit System, Inc:.....$ 20,000
A program that will provide transportation assistance to low and moderate income individuals who reside within the city limits of Sherman including transportation to and from work, to and from school, and to doctor and grocery trips for the elderly.

Crisis Center:.....$ 5,000
A program of activities that will provide emergency assistance to homeless women and children of domestic violence, who at one time, resided within the city limits of Sherman.

Child & Family Guidance Center of Texoma……$ 2,800
A program to provide counseling services for family dysfunction, alcohol and substance abuse, domestic violence and sexual abuse for the low and moderate income adult Sherman residents.

Boys & Girls Club of Sherman, Inc:.....$ 1,500
A program to provide scholarships for the low and moderate income Sherman youth. Scholarship funding will provide the opportunity for low/moderate income youth to participate in organized sports activities that would not otherwise be able to participate.

City of Sherman Parks & Recreation.....$ 1,600
A program to provide scholarships for the low and moderate income Sherman youth. Scholarship funding will provide the opportunity for low/moderate income youth to participate in organized activities that would not otherwise be able to participate.

TOTAL PROGRAM ALLOCATION:..... $351,141

The City of Sherman seeks, through the following program objectives, to improve housing conditions, neighborhood appearance, employment opportunities, and the overall quality of life for low and moderate-income citizens. No activities will be undertaken which cause involuntary displacement of persons.

CITY OF SHERMAN COMMUNITY DEVELOPMENT OBJECTIVES

1. Encourage citizen participation and input to obtain maximum public involvement in program activities.
2. Promote the rehabilitation and repair of deteriorating housing through the City's rehabilitation program.
3. Promote homeownership opportunities for low-moderate income persons through the City's First-time Homeownership closing cost assistance program.
4. Eliminate slum and blight through the removal of structures that create unsafe, unsanitary and hazardous situations for the public.
5. Promote drug elimination programs for low and moderate income assisted housing families/households.
6. Provide support for transportation assistance to low and moderate income persons.
7. Provide support for provision of emergency shelter/assistance to the homeless.
8. Assist in providing counseling services to youth and adults from low and moderate income families.
9. Assist in providing youth activities for children from low and moderate income families.

The Action Plan of Community Development Objectives and Projected Use of Funds for Program Year 2010 are available in the Community Development Office of the City of Sherman. Any citizen or agency interested in commenting on this Final Statement of Objectives is invited to submit written comments c/o Theresa Caudle, CD Coordinator, City of Sherman, P. O. Box 1106 Sherman, TX 75091-1106. Written comments must be received prior to 5:00 p.m. on Monday, July 12, 2010. A summary of comments received will be made a part of the summary of citizen participation of this Plan.

FILE REFERENCE _____

memorandum

DATE: Wednesday, June 2, 2010

TO: George Olson, City Manager

FROM: Theresa Caudle, CD Coordinator

SUBJECT: **PY 2010 Final Statement/Action Plan**

The City of Sherman's Proposed Final Statement/Action Plan of Community Development Objectives with projected use of the funds for Program Year 2010 was published in the Herald Democrat on May 3, 2010. The required 30-day public comment period has concluded and there were no public comments received on the Proposed Statement of Objectives.

Therefore, we are now ready to proceed with submitting this to the City Council in the form of a Resolution establishing the City of Sherman's PY 2010 Final Statement/Action Plan.

I am requesting that you set this item for public hearing and present the Resolution for consideration and approval by our City Council at the next regular scheduled meeting of June 7, 2010.

Should you have any questions, please let me know.

Sherman

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. C.3

**** RESOLUTION NO. 5496***

Authorizing Continued Participation with the Steering Committee of Cities Served by Oncor; Authorizing the Payment of Ten Cents ($0.10) Per Capita to the Steering Committee to Fund Regulatory and Related Activities Related to Oncor Electric Delivery Company LLC

Issue

This resolution authorizes the continued participation with the Oncor Cities Steering Committee and authorizes the payment of the Committee's annual assessment.

Background

The City of Sherman is one of 146 member cities to comprise the Steering Committee of Cities Served by Oncor (formerly TXU). The Steering Committee has been the primary public interest advocate for electric utility regulation matters. The work undertaken by the Steering Committee has saved cities and ratepayers millions of dollars in unreasonable charges; and, in 2004, the Committee's activities caused TXU to make settlement payments above and beyond normal franchise payments to member cities. The City has received approximately $430,000.00 to date in additional payments from Oncor due to the Committee's efforts. The Steering Committee will have authority to act for members, with each member retaining the ability to opt out of any proposed rate case action.

Origination

Finance

Financial Consideration

A participation fee of ten cents ($0.10) per capita, based upon the City of Sherman's population figures reflected in the latest TML Directory of City Officials (37,710), is required totaling $3,771.00.

Staff Recommendation

The staff recommends approval of this resolution and authorization of the required payment.

Alternatives

The City Council could deny this resolution.

Attachments

Steering Committee Chair Memorandum dated April 20, 2010
Resolution No. 5496
Staff Report on Assessment Resolution for Steering Committee of Cities Served by Oncor
List of Steering Committee Cities (146)

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor Electric Delivery

FROM: Jay Doegey, Chair

DATE: April 20, 2010

RE: **Action Needed – 2010 Membership Assessment Invoice**

Enclosed please find the 2010 Steering Committee of Cities Served by Oncor ("Steering Committee") membership assessment invoice and draft resolution. These items are discussed below. We ask that your city please take action on the membership assessment as soon as possible.

Although the Steering Committee does not require that your city take action by resolution to approve the assessment, some members have requested a resolution authorizing payment of the 2010 membership assessment. Payment of the membership assessment fee shall be deemed to be agreement with the terms of the Steering Committee participation agreement.

Forward the membership assessment fee and, if applicable, the signed resolution to Jay Doegey, Chair, Oncor Cities Steering Committee, c/o City Attorney's Office, Mail Stop 63-0300, P.O. Box 90231, Arlington, Texas 76004-3231. Checks should be made payable to: *Oncor Cities Steering Committee*. If you have any questions, please feel free to contact me at (817/459-6878) or Thomas Brocato (tbrocato@lglawfirm.com, 512/322-5857).

Membership Assessment Invoice and Resolution

The Steering Committee is the most active consumer group advocating the interests of cities and residential and small commercial customers within the cities to keep electric transmission and distribution (i.e. wires) rates reasonable. Steering Committee activities protect the authority of municipalities over the regulated wires service and rates charged by Oncor Electric Delivery Company LLC.

The work undertaken by the Steering Committee has saved cities and ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice before the Public Utility Commission, ERCOT, the Legislature, and in the courts, the Steering Committee must have your support. The membership assessment is deposited in an account which funds Steering Committee activities like the wires rate investigation that led to the settlement agreement with Oncor and more than $70 million in direct economic benefit to members.

In February 2010, the Executive Committee of the Steering Committee of Cities Served by Oncor approved the 2010 assessment for Steering Committee membership. We are anticipating a busy year for electric utility matters. Based upon the population-based assessment protocol previously adopted by the Steering Committee, the assessment for 2010 is a per capita fee of $0.10 based upon the population figures for each city shown in the latest TML Directory of City Officials. The enclosed invoice represents your city's assessment amount.

To assist you in the assessment process, we have attached several documents to this memorandum for your use:

- Model resolution approving the 2010 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Steering Committee members.

The model resolution, model staff report and list of Steering Committee members will also be provided electronically in a communication sent by the Steering Committee's counsel, Geoffrey Gay and Thomas Brocato.

RESOLUTION NO. 5496

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AUTHORIZING THE PAYMENT OF TEN CENTS ($0.10) PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY LLC; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City of Sherman is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee has historically intervened in Oncor (formerly known as TXU) rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Sherman and protect the interests of the customers of Oncor Electric Delivery Company LLC residing and conducting business within the City limits.

SECTION 2. That the City is further authorized to pay its assessment to the Steering Committee in the amount of ten cents ($0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

SECTION 3. That a certified copy of this resolution and the assessment payment check made payable to “Oncor Cities Steering Committee” shall be sent to:

Mr. Jay Doegey, Chair
Oncor Cities Steering Committee
c/o City Attorney's Office
Mail Stop 63-0300
P. O. Box 90231
Arlington, Texas 76004-3231.

SECTION 4. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the _____ day of _____, 2010.

CITY OF SHERMAN, TEXAS

BY: _____
BILL MAGERS, MAYOR

ATTEST:

BY: _____
LINDA ASHBY,
CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

STAFF REPORT ON ASSESSMENT RESOLUTION
FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of Sherman is a member of a 146-member city coalition known as the Steering Committee of Cities Served by Oncor. The resolution approves the assessment of a ten cent ($0.10) *per capita* fee to fund the activities of the Steering Commitee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric transmission and distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by TXU (since renamed as Oncor Electric Delivery Company) gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by *per capita* assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for nearly two decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of "Be It Resolved" Paragraphs

1. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City's membership.

2. This paragraph authorizes payment of the City's assessment to the Steering Committee in the amount of ten cents ($0.10) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

3. This paragraph requires notification to the Chair of the Steering Committee, Jay Doegey, that the City has adopted the Resolution.

Payment of Assessment

A copy of the resolution should be mailed with payment of the fee to Jay Doegey, Chair, Oncor Cities Steering Committee, c/o City Attorney's Office, Mail Stop 63-0300, P. O. Box 90231, Arlington, Texas 76004-3231. Checks should be made payable to: *Oncor Cities Steering Committee*.

STEERING COMMITTEE CITIES (146)

Addison
Allen
Alvarado
Andrews
Anna
Archer City
Argyle
Arlington
Bedford
Bellmead
Belton
Benbrook
Beverly Hills
Big Spring
Breckenridge
Bridgeport
Brownwood
Buffalo
Burkburnett
Burleson
Caddo Mills
Cameron
Canton
Carrollton
Cedar Hill
Celina
Centerville
Cleburne
Coahoma
Colleyville
Collinsville
Comanche
Commerce
Coppell
Copperas Cove
Corinth
Crowley
Dallas
Dalworthington Gardens
DeLeon
De Soto
Denison
Duncanville
Early
Eastland
Edgecliff Village
Euless
Everman
Fairview
Farmers Branch
Fate
Flower Mound
Forest Hill
Fort Worth
Frisco
Frost
Gainesville
Garland
Glenn Heights
Grand Prairie
Granger
Grapevine
Gunter
Haltom City
Harker Heights
Henrietta
Hewitt
Highland Park
Honey Grove
Howe
Hurst
Hutto
Iowa Park
Irving
Jolly
Josephine
Justin
Kaufman
Keller
Kerens
Krum
Lake Worth
Lakeside
Lamesa
Lancaster
Lewisville
Lindale
Little Elm
Little River Academy
Malakoff
Mansfield
McKinney
Mesquite
Midland
Midlothian
Murchison
Murphy
Nacogdoches
New Chapel Hill
North Richland Hills
Oak Leaf
Oak Point
Odessa
O'Donnell
Ovilla
Palestine
Pantego
Paris
Plano
Pottsboro
Prosper
Ranger
Rhome
Richardson
Richland Hills
River Oaks
Roanoke
Robinson
Rockwall
Rosser
Rowlett
Sachse
Saginaw
Seagoville
Sherman
Snyder
Southlake
Springtown
Stephenville
Sulphur Springs
Sunnyvale
Sweetwater
Temple
Terrell
The Colony
Tyler
University Park
Venus
Waco
Watauga
Waxahachie
White Settlement
Wichita Falls
Willow Park
Woodway
Wylie

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.1

**** CHANGE ORDER NO. 1***
Brockett Street Improvement Project; Vessels Construction, a Division of VesCor, Inc.; $217,598.43, Decrease

Issue
Change Order No. 1 is a final reconciliatory change order to adjust the final contract amount for the Brockett Street, Travis Street to Grand Avenue, Improvement Project.

Background
The reconstruction of Brockett Street from Travis Street to Grand Avenue is now complete. This project was funded through the Capital Improvement Program (CIP) budget. This change order results in a $217,598.43 decrease in the total contract amount of $1,467,346.73, bringing the total contract amount to $1,249,748.30. This reduction is due to several factors including a reduction in quantity of materials used, reduction in material prices, and the ingenuity and efforts of City inspection staff to efficiently complete the project.

Origination
Department of Public Works

Financial Consideration
The change order results in a $217,598.43 decrease in the contract amount, yielding a final contract price of $1,249,748.30.

Staff Recommendation
It is recommended that Change Order No. 1 be approved.

Alternatives
Those as may be directed by the City Council

Attachments
Change Order No. 1
Location Map

Prepared by:
Don Keene, Exec. Director - Planning & Public Works

Approved by:
George Olson, City Manager

CITY OF SHERMAN
CONTRACT CHANGE ORDER

Contract No._____ Date: May 21, 2010
Change Order No. 1 Project: Brockett Street Improvements

To: (Contractor) Vessels Construction, A Division of Vescor, Inc.

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item Number (1)	Description of Changes, Quantities Units, Unit Prices, change in completion schedule, etc. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
1	Overall Contract Reduction	$217,598.43	
Total		**$217,598.43**	**$**

The sum of **$217,598.43** is hereby **deducted from** the total contract price, **$1,467,346.73** and the total adjusted contract price to date thereby is **$1,249,748.30**.

This document shall become an amendment to the contract, and all provisions of the contract will apply hereto.

Accepted By: Bill Vessels Pres Date: 5-21-10
Bill Vessels, Vessels Construction, A Division of Vescor, Inc.

Recommended By: Jeff R. Miller Date: May 21, 2010
Jeff Miller, Director of Public Works

Approved By:_____ Date:_____
George Olson, City Manager

City of Sherman, Texas
Engineering Department

Location Map
Brockett Street Improvements
Travis Street to Grand Avenue

N

0 87.5175 350 Feet

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.2

*** OTHER BUSINESS**
Consider Calling a Special Meeting of the City Council for Tuesday, July 6, 2010, due to Conflict with a Federal Holiday

Issue
To consider calling a special meeting of the City Council for 5:00 p.m. on Tuesday, July 6, 2010, to make up for the first regular meeting in July, which falls on the Federal Holiday, Independence Day.

Background
The City Charter provides that City Council regular meetings shall fall "on the first and third Mondays of each month, excluding holidays, at its discretion." The regular date for the Council's first meeting in July is Monday, July 5th, a Federal Holiday to celebrate Independence Day. This day is an officially recognized holiday for City of Sherman employees and is traditionally respected by not holding regular City Council meetings on this Federal Holiday. While the Charter provision does not require the City Council to meet on a Federal Holiday, neither does it establish a make up date, which would be done by a motion and order with a 72-hour public notice.

Origination
City Manager's Office

Financial Consideration
There is no financial impact to be considered.

Staff Recommendation
It is recommended that the City Council call a special City Council meeting for 5:00 p.m. on Tuesday, July 6th.

Alternatives
As the City Charter does not require the City Council to make up a regular meeting which falls on a Federal Holiday, the Council could elect to skip this meeting.

Attachments
None

Prepared and Approved by:
George Olson, City Manager

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.3

**** OTHER BUSINESS***

Replat Approval of the Replat of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase Two; Grayson County Physician's Property, LLC, Owners, and Sartin and Associates, Inc., Surveyors (3601 and 3603 North Calais Drive)

Issue

To consider Replat approval of the Replat of the Replat of Lots 6 and 7, Block 1, Heritage Park Addition, Phase Two

Background

The property is located at 3601 and 3603 North Calais Drive. The owners would like to replat one tract into two lots for commercial development.

Origination

Grayson County Physician's Property, LLC (Owners); and Sartin and Associates, Inc. (Surveyors)

Board Recommendation

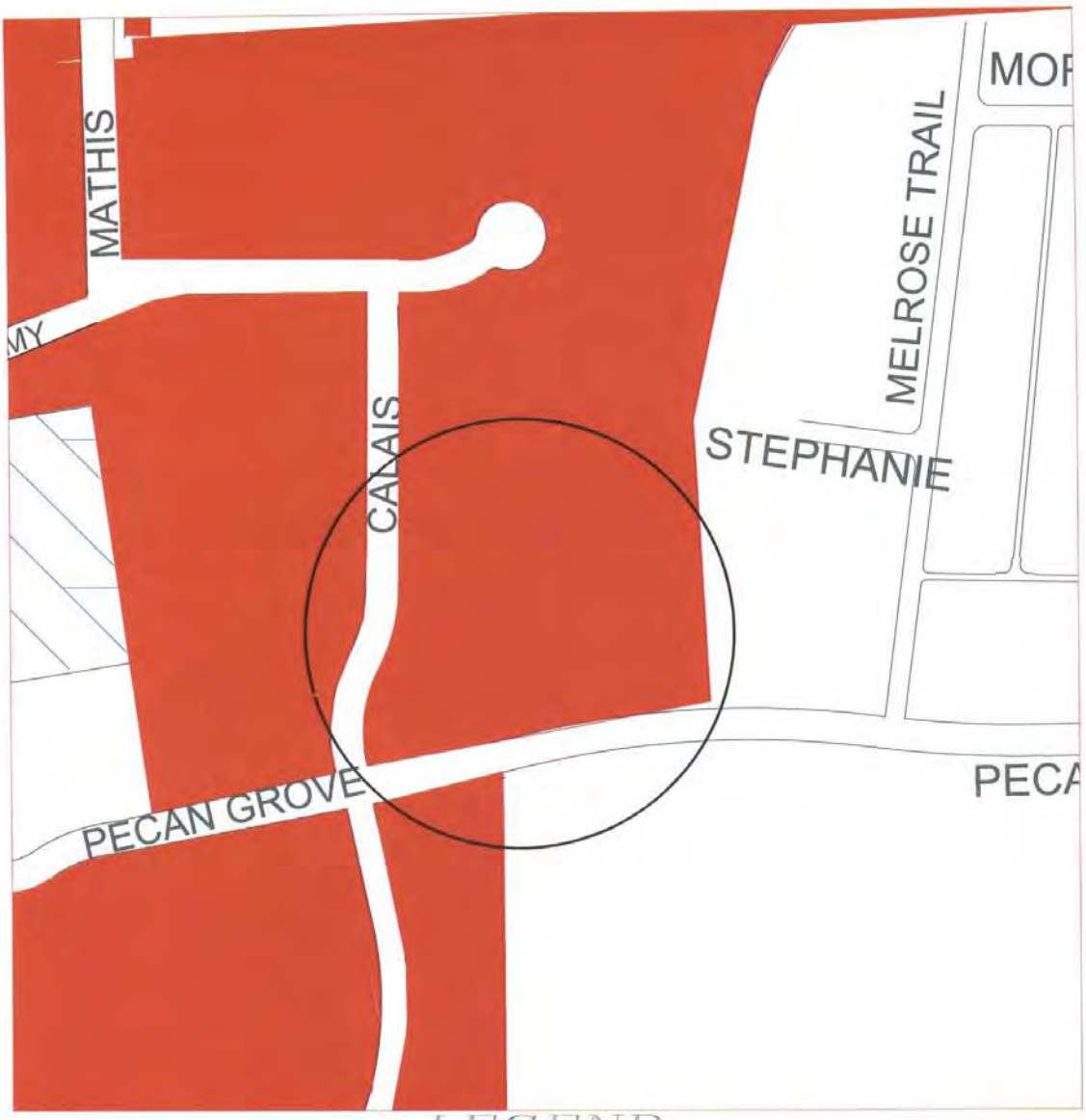
At the May 18, 2010 regular meeting, the Planning and Zoning Board voted unanimously to recommend to the City Council that the Replat be approved.

Attachments

Location Map
Photos
Plat
P&Z Communication
Staff Review Letter

Prepared by:
Scott Shadden, Development Services Director

Approved by:
George Olson, City Manager



LEGEND

R-A	SINGLE FAMILY AGRICULTURAL DISTRICT	M-2	HEAVY MANUFACTURING DISTRICT
SF-1	SINGLE FAMILY RESIDENTIAL DISTRICT	M H	MANUFACTURED HOUSING DISTRICT
R-1	ONE FAMILY RESIDENTIAL DISTRICT		BLALOCK INDUSTRIAL PARK
R-2	MULTI-FAMILY RESIDENTIAL DISTRICT	O-1	OVERLAY DISTRICT - 75 & 82
C-1	RETAIL BUSINESS DISTRICT	O-1.1	OVERLAY DISTRICT - 1417
C-2	GENERAL COMMERCIAL DISTRICT	O-1.2	OVERLAY DISTRICT -SAM RAYBURN FREEWAY
CO	OFFICE DISTRICT	CPO	COLLEGE PARK OVERLAY
M-1	LIGHT MANUFACTURING DISTRICT	A&C	ARTS & CULTURAL OVERLAY DISTRICT
M-1.5	MEDIUM MANUFACTURING DISTRICT	CBD	CENTRAL BUSINESS DISTRICT

3601 AND 3603 CALAIS DRIVE

ENGINEERING DEPARTMENT

N

0 40 80 160 240 320 Feet

3601 and 3603 N. Calais Drive

REPLAT of the REPLAT of LOTS SIX and SEVEN, BLOCK ONE, HERITAGE PARK ADDITION PHASE TWO, (Volume 20, Pages 123 & 124)

to the

CITY OF SHERMAN, TEXAS

being 6.50 Acres

Owner & Developer

Grayson County Physician's Property, LLP
Robert M. Byers, Manager

13900 N. Portland Ave. #200
Oklahoma City, OK. 73134-4005

SARTIN & ASSOCIATES, INC.
Registered Professional Land Surveyors

AGENDA ITEM # 6

City of Sherman

Planning and Zoning Commission

Board of Adjustments

Agenda Communication Form

May 18, 2010

Lawrence Davis, Chairman

Jim Jacobs, Vice Chairman
Robin Atherton, Commissioner
Ron Barton, Commissioner
Don Hicks, Commissioner
Brad Morgan, Commissioner
David Plyler, Commissioner
Darren Tankersley, Commissioner
Vacant, Commissioner

3601 and 3603 North Calais Drive
Being all of Lots 6 and 7, Block 1
Heritage Park Addition, Phase Two
Replat

Requested Action/Proposed Use:
Replat of Lot 6R, Block 1, Heritage Park Addition, Phase II.

Background:
This is a replat dividing one lot into two lots.

Adjacent Zoning:
C-1 (Retail Business) District

Origination:
Grayson County Physicians Property, LLC (Owners) and Sartin & Associates, Inc. (Surveyors)

Master Plan Designation:
Retail/Commercial

Attachments:
Location map
Photographs
Replat
Staff Review Letter

Prepared by:
Lisa Whitfield,
Engineering Development Coordinator

Approved by:
Scott Shadden,
Director of Development Services

STAFF REVIEW LETTER

May 12, 2010

Grayson County Physician's Property, LLP
13900 N. Portland Ave #200
Oklahoma City, OK 73134-4005

Dear Applicants,

The request for approval of a Replat of the Replat for Lots 6 and 7, Block 1, Heritage Park Addition concerning the property located at 3601 and 3603 North Calais Drive has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, May 18, 2010 at 5:00 p.m., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

1. Letters from the various utility providers are required verifying availability of service and when service will be available. (City will acquire).
2. Original tax certificates shall be furnished for the purpose of recording the replat.
3. Drive approaches and sidewalks shall conform to City of Sherman standards and a permit is required from the City of Sherman Engineering Department.
4. The 15' Utility Easement on the east side of the building shall be 20' in width.
5. The existing detention pond for Heritage Park Addition shall be utilized.
6. Any other changes made to the Replat prior to the final fulfillment of the conditions of the staff review, must be considered minor by the staff, as to not require resubmission to the Planning & Zoning Commission

The Board will not consider a request unless it has representation. You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Lisa Whitfield, Engineering and Development Coordinator at 903-892-7212 prior to the meeting.

Respectfully,

Mark Gibson
Director of Utilities and Engineering

cc: George Olson, City Manager
Brandon Shelby, City Attorney
Lisa Whitfield, Engineering & Development Coordinator
Sartin & Associates, PO Box 1843, Sherman, Texas 75090
Scott Shadden, Director of Development Services
Danny Fuller, Fire Marshal
Jeff Miller, Director of Public Works
Don Keene, Executive Director of Planning & Public Works

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.4

CITIZEN REQUESTS

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.5

MEDIA QUESTIONS

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.6

COUNCIL COMMENTS

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. D.7

ADJOURNMENT

The Honorable Bill Magers, Mayor

SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager **Date:** 6-7-2010

Subject: Agenda Item No. N/A

COUNCIL CALENDAR

2010

CITY COUNCIL MEETINGS

JANUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

01/04/10 - January 4th Council meeting cancelled - holiday schedules
01/18/10 - M.L.K., Jr. Birthday / Regular Council Meeting
02/15/10 - Washington's Birthday / Regular Council Meeting
04/30/10 - 12 Noon Budget Planning Meeting in Council Chambers
~~05/08/10 - City Council Election~~
~~05/11/10 - Called Meeting to Canvass Election Results~~
06/17-18/10 - Budget Workshop/Long Range Planning Workshop in Council Chambers
07/05/10 - Independence Day - Called Council Meeting on 07/06/10
09/06/10 - Labor Day / Called Council Meeting on 09/07/10