

**CITY OF SHERMAN
CITY COUNCIL REGULAR MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
MONDAY, MAY 18, 2020
5:00 P.M.**

- A. 1. CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
- A. 2. PLEDGE OF ALLEGIANCE LED BY COUNCIL MEMBER DARON HOLLAND**
- A. 3. INVOCATION BY COUNCIL MEMBER DARON HOLLAND**
- A. 4. APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MAY 4, 2020**

Citizen Comments

B. 1. CITIZEN COMMENTS

During this meeting, the City Council welcomes public comment **only** on agenda items listed under the Open Meeting portion of the agenda, in accordance with Texas Government Code Section 551.007. For items not listed on the agenda, those matters may be discussed with City staff during regular business hours, or with the Mayor or any Council member by contacting them at times other than at City Council meetings.

Consent Agenda

C. 1. CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Resolutions

D. 1. RESOLUTION NO. 6617

Approving the Greater Texoma Utility Authority's Intention to Contract with Lynn Vessels Construction, LLC. for Construction of the WWTP Stormwater Management Project and Change Order No. 1

D. 2. * RESOLUTION NO. 6618

Authorizing Execution of an Encroachment Easement to Bridgestone Construction, LLC for the Encroachment of a Single Family Residential Structure within the Platted Public Utility Easement running along the West Side of Lot 1, Block 2 of Parkhaven Estates, Phase I, as shown in Volume 24, Page 34, Plat Records, Grayson County, Texas, locally known as 2610 Brossard Drive in the City of Sherman, Texas

D. 3. * RESOLUTION NO. 6619

Authorizing Execution of an Agreement with Lazy L Enterprises for the Abatement of Ad Valorem Property Taxes for the Construction of a New Single-Family Residence at 601 East Carter Street within City of Sherman Reinvestment Zone, Number Ten (#10)

Change Orders

E. 1. CHANGE ORDER NO. 1

Center Street & US 75 Utility Relocation Project; Vessels Construction, A Division of Vescor, Inc.;
\$92,510.00 Increase

Other Business

F. 1. OTHER BUSINESS

Receive Quarterly Progress Report from Sherman Economic Development Corporation President Kent Sharp

F. 2. * OTHER BUSINESS

Replat Approval of Lot 3, Block 2, Independence Square Addition, Section 3, a Replat of Part of Lot 1, Block 2, being Part of Lot 1, Block 2, Independence Square Addition, Section 3, containing 3.260 acres; Post Oak Liquidating Trust, Owners; The Stainback Organization, Developer; Luke Stainback, Representative; and Underwood Drafting and Surveying, Inc., Surveyor (2200 North U.S. Highway 75)

G. MEDIA QUESTIONS

H. COUNCIL COMMENTS

Executive Session

I. 1. EXECUTIVE SESSION

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections:

Section 551.071	Consultation with City Attorney concerning Pending or Contemplated Litigation
-----------------	---

Section 551.071	Consult with the City Attorney on a Matter in which the Duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter
-----------------	--

Section 551.074	Personnel Matters: (a) Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
-----------------	--

Section 551.087	Deliberation Regarding Economic Development Negotiations: (a) Deliberate Regarding Commercial or Financial Information that the City has Received from a Business Prospect and Deliberate any Offers or Incentives to the Business Prospect
-----------------	--

The Council reconvenes into General Session

J. 1. OPEN MEETING

Reconvene into Open Meeting and Consider Action, if any, on items discussed in Executive Session

K. ADJOURNMENT

COUNCIL CALENDAR

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Regular Meeting of the City Council of the City of Sherman is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall of said City of Sherman, Texas, a place convenient to the public, and said notice was posted on May 14, 2020 at 4:00 p.m., and said time of posting was 72 hours before said meeting was convened or called to order.

Dated this 14th day of May, 2020.
City of Sherman, Texas

City Clerk

The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

All agenda items are subject to final action by the City Council.

An unscheduled closed executive session may be held if the discussion of any of the above agenda items concerns the purchase, exchange, lease or value of real property; the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; the deployment or use of security personnel or equipment; or requires consultations with the City Attorney.

At the discretion of the City Council, non-agenda items under the headings of "Citizens Requests", "Media Questions", and "Council Concerns" may be presented to the Council for informational purposes; however, by law, the Council shall not discuss, deliberate, or vote upon such matters except that a statement of specific factual information, a recitation of existing policy, and deliberations concerning the placing of the subject on a subsequent agenda may take place.

The City Attorney has approved the Executive Session items on this agenda.

PERSONS WITH DISABILITIES, WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE, ARE REQUESTED TO CONTACT LINDA ASHBY AT (903) 892-7204, TWO (2) WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Mayor

David Plyler

Deputy Mayor

Willie Steele

Council Members

Willie Steele, Council-At-Large, PL #1
Sandra Melton, Council-At-Large, PL #2
Shawn C. Teamann, Council – District #1

Josh Stevenson, Council – District #2
Pamela L. Howeth, Council – District #3
Daron Holland, Council – District #4



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

A. 4.

Meeting Date: 05/18/2020

Prepared By: Linda Ashby, City Clerk

Approved By: Robby Hefton, City Manager

Caption:

APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MAY 4, 2020

Attachments

May 4, 2020

annexation is 6.00 acres off Lamberth Road and Meadowlake Drive. The annexation was requested by the property owner and is a family property they want to bring into the City.

Since Lamberth Road will be the future Friendship Road, as it extends, the staff and property owner discussed the dedication of the right-of-way and a utility easement, in exchange for a water line extension. Water is currently located near the property and could be extended to the site.

No citizens appeared before the City Council to discuss the annexation of 6.00 acres of land located east of Lamberth Road, at the intersection of Meadowlake Drive and Lamberth Road.

FIRST PUBLIC HEARING

CONDUCT THE FIRST PUBLIC HEARING CONCERNING THE ANNEXATION OF APPROXIMATELY 10.25 ACRES LOCATED WEST OF EAST STREET, SOUTH OF SHERMAN STREET, AND EAST OF MONTGOMERY STREET, ADJACENT TO THE SHERMAN CITY LIMITS AND IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION

Mayor Plyler asked if any citizens would like to speak on the proposed annexation.

Mr. Philpott said this annexation is a 10.25 piece of property in southeast Sherman. The property owner would like to develop the property into a residential subdivision, and would like to access the City's water and sewer system.

He will be submitting full design plans and going through the Planning and Zoning site plan approval process.

No citizens appeared before the City Council to discuss the annexation of 10.25 acres of land located west of East Street, South of Sherman Street, and east of Montgomery Street.

Mayor Plyler introduced Ordinance No. 6295 and called for a public hearing:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR A PERMANENT "STOP" SIGN ON WOODS STREET AT PELTON STREET WITHIN THE CITY LIMITS OF THE CITY OF SHERMAN, TEXAS; PROVIDING FOR A PENALTY PROVISION. PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

Mr. Philpott said the stop sign has been installed for 90 days on the northbound side of Woods Street. In the past there were three stop signs installed at that four-way intersection. Based on criteria from the Texas Manual on Uniform Traffic Control Devices, this intersection should be an "all-way stop."

There have been no complaints or accidents in the 90-day period that the sign has been in place.

**ANNEXATION
SOUTHSIDE ADDITION
POST OAK PLACE**

**ORD 6295
STOP SIGN
WOODS & PELTON
STREETS**

Deputy Mayor Steele asked what qualifies one area for a stop sign over another area. Mr. Philpott said the Texas Manual on Uniform Traffic Control Devices is very strict as to what a stop sign can be installed for.

He said a stop sign cannot be installed to reduce the speed on a street or for speed enforcement. In this specific case, because the intersection already had three stop signs, it didn't meet standards. The Uniform Code says you can either have a two-way stop or a four-way stop, but not a three-way stop. For this reason, this intersection qualified for another stop sign.

Mr. Philpott said the issue was brought up by a citizen, and the staff looked at the intersection and determined that it could be dangerous with one direction not stopping. He said many years ago, there was a history of stop signs being installed more than they should have been. The City's policy is not to remove stop signs once they have been installed because that could be more problematic. However, new signs are installed by the current standards.

Deputy Mayor Steele confirmed that when the City gets a request for traffic signage, there is a matrix that is used to determine if the signage is warranted. Mr. Philpott said the staff looks at vehicle counts, crash records from the Police Department, and then they look at each individual case to determine what signage is needed.

Council Member Melton said there are many streets in the residential areas that don't have stop signs. Council Member Teamann asked if the staff would actively look for three-way stops that needed additional signs. Mr. Philpott said they would not necessarily look for them, but as they are identified, they would be reviewed.

No citizens appeared before the City Council to discuss Ordinance No. 6295.

SECOND PUBLIC HEARING

CONDUCT THE SECOND PUBLIC HEARING CONCERNING THE ANNEXATION OF 6.00 ACRES OF LAND LOCATED EAST OF LAMBERTH ROAD, AT THE INTERSECTION OF MEADOWLAKE DRIVE AND LAMBERTH ROAD, ADJACENT TO THE SHERMAN CITY LIMITS AND TO THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION

Mayor Plyler asked if any citizens would like to speak on the proposed annexation.

No citizens appeared before the City Council to discuss the annexation of 6.00 acres of land located east of Lamberth Road, at the intersection of Meadowlake Drive and Lamberth Road.

ANNEXATION
WILEY DEVELOPMENT

SECOND PUBLIC HEARING

CONDUCT THE SECOND PUBLIC HEARING CONCERNING THE ANNEXATION OF APPROXIMATELY 10.25 ACRES LOCATED WEST OF EAST STREET, SOUTH OF SHERMAN STREET, AND EAST OF MONTGOMERY STREET, ADJACENT TO THE SHERMAN CITY LIMITS AND IN THE CITY OF SHERMAN'S EXTRA TERRITORIAL JURISDICTION

Mayor Plyler asked if any citizens would like to speak on the proposed annexation.

No citizens appeared before the City Council to discuss the annexation of 10.25 acres of land located west of East Street, South of Sherman Street, and east of Montgomery Street.

The Public Hearing was closed.

ADOPTION OF ORDINANCES

Ordinance 6295

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, PROVIDING FOR A PERMANENT "STOP" SIGN ON WOODS STREET AT PELTON STREET WITHIN THE CITY LIMITS OF THE CITY OF SHERMAN, TEXAS; PROVIDING FOR A PENALTY PROVISION. PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER.

ACTION TAKEN.

Motion by Council Member Stevenson to adopt Ordinance No. 6295, as presented. Second by Council Member Teamann.

VOTING AYE: Howeth, Melton, Steele, Stevenson, Teamann.

VOTING NAY: None.

MOTION CARRIED.

CONSENT AGENDA

The Council reviewed the Consent Agenda. Council Member Howeth moved to approve the Consent Agenda, as presented. Second by Council Member Stevenson. All present voted AYE.

RESOLUTION NO. 6614 – DESIGNATING THE CITY MANAGER TO CALCULATE THE VOTER-APPROVAL TAX RATE IN THE MANNER PROVIDED FOR A SPECIAL TAXING UNIT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, DESIGNATING THE CITY MANAGER TO CALCULATE THE VOTER-APPROVAL TAX RATE IN THE MANNER PROVIDED FOR A SPECIAL TAXING UNIT.

Mr. Hefton said this agenda item relates to the recent Declaration of Emergency that was issued by the Governor, concerning the COVID-19 issue. It also relates to the recently passed Senate Bill 2, which put a cap, from 8% to 3.5%, on tax rates for cities our size.

This agenda item allows the City flexibility, if they choose to do so, when considering the budget and the tax rate, to implement this provision to suspend the 3.5% cap, during the timeframe allowed by the Legislature.

ANNEXATION
SOUTHSIDE ADDITION
POST OAK PLACE

ORD 6295
STOP SIGN
WOODS & PELTON
STREETS

CONSENT AGENDA

RES 6614
VOTER-APPROVAL
TAX RATE

This doesn't mean the City will do that, but gives the Council the option, if they decide to use it.

He explained that Senate Bill 2 capped the voter-approval rate, formerly the rollback rate, at 3.5%, excluding new value and some other things.

During times of emergency, it is presumed that property values are going to "take a significant hit" as the economy recovers. The Senate and the House of Representatives recognized that there needed to be some mechanism to allow cities, counties, and other governments to "become whole" during those times of economic downturn.

This Resolution allows the staff to bring the City Council a plan to develop a budget with those provisions in mind. It's not a commitment from the City Council to set a certain rate, but allows them to use this "tool" to set their budget, if they choose to use it. They will set the tax rate after serious consideration and planning during the budget process.

This tool will also be available for the 2022 FY Budget development as well. The staff has already started the 2021 FY Budget process. This designation will allow the City to use those provisions for both budget years.

Mr. Hefton clarified that before the legislation setting the 3.5% cap, the 8% cap had been in place for decades. Senate Bill 2 reduced the cap to 3.5%, but not for "Special Taxing Units." This allows the City to be considered as a Special Taxing Unit, for a limited period of time, to be able to have that flexibility on the rate setting process.

Council Member Teamann asked if it was required that the City Manager be the person designated to calculate the voter-approval tax rate. Mr. Hefton said the City Council is the approval mechanism for setting any rate that the City sets. The staff puts the information together to present to the City Council. This just gives the City Manager the authority to calculate what these rates would be under the various budget scenarios.

The City Council will make the decision on what the actual tax rate will be based on their discussions.

ACTION TAKEN.

Motion by Council Member Melton to adopt Resolution No. 6614, as presented. Second by Council Member Howeth.
VOTING AYE: Howeth, Melton, Steele, Stevenson, Teamann.
VOTING NAY: None.
MOTION CARRIED.

RESOLUTION NO. 6615 – AWARDING A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH ENTRUST ONE FACILITY SERVICES, INC. FOR JANITORIAL SERVICES IN CERTAIN CITY-OWNED FACILITIES

**RES 6615
JANITORIAL SERVICES**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AWARDED A BID TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH ENTRUST ONE FACILITY SERVICES, INC. FOR JANITORIAL SERVICES IN CERTAIN CITY-OWNED FACILITIES.
CONSENT AGENDA.

RESOLUTION NO. 6616 – AUTHORIZING EXECUTION OF AN AGREEMENT WITH JOSE EDUARDO NAVIDAD SANTAMARIA AND ROSAURA S. RECINOS FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 2225 EAST TUCK STREET WITHIN CITY OF SHERMAN REINVESTMENT ZONE, NUMBER TEN (#10)

RES 6616
RESIDENTIAL TAX
ABATEMENT
(2225 E. TUCK ST)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN AGREEMENT WITH JOSE EDUARDO NAVIDAD SANTAMARIA AND ROSAURA S. RECINOS FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 2225 EAST TUCK STREET WITHIN CITY OF SHERMAN REINVESTMENT ZONE, NUMBER TEN (#10).
CONSENT AGENDA.

OTHER BUSINESS

REPAIR AND REWORK THE DORCHESTER 9 TRINITY WELL UNDER AN EMERGENCY DESIGNATION

DORCHESTER 9
TRINITY WELL
REPAIRS

The City Council approved a request to repair and rework the Dorchester 9 Trinity Well under an Emergency Designation. This well has suffered a failure and is inoperable.

It is a prime producer for the City's ground water supply zone and is needed to meet production demands, as soon as possible and in the coming Summer months. The estimate for repair is between \$250,000 and \$275,000, and payment will be made from the Utility Fund.
CONSENT AGENDA.

MEDIA QUESTIONS

There were no media questions.

MEDIA QUESTIONS

APPOINT/REMOVE OR CONSIDER QUALIFICATIONS TO BOARDS AND COMMISSIONS

SHERMAN HIGHER EDUCATION FINANCING CORPORATION BOARD (7)

ACTION TAKEN.

SHERMAN HIGHER
EDUCATION
FINANCING CORP.

Motion by Council Member Teamann to reappoint Dr. Al Hambrick, Sheryl Bradshaw, Delinda Lough, George Rowland, and Anna Laura Page, to the Sherman Higher Education Finance Corporation Board, for a term from April 18, 2020 to April 18, 2022, and to appoint David Stone and Eddie Brown for a term from May 5, 2020 to April 18, 2022, as presented. Second by Deputy Mayor Steele.

VOTING AYE: Howeth, Melton, Steele, Stevenson, Teamann.

VOTING NAY: None

MOTION CARRIED.

CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (1)

Mr. Hefton said at a previous meeting, the City Council established the Capital Improvements Advisory Committee, for consideration of the Impact Fee Study. They also appointed Planning and Zoning Commission members to serve on the Committee.

**CAPITAL
IMPROVEMENTS
ADVISORY
COMMITTEE**

The Committee will review things such as the projected Capital Improvement Plan for the next five to ten years; the assumptions that are made during the Impact Fee Study, on the Capital Projects to be replenished; and projects that have already been completed that would be part of the recoupment process.

One of the requirements of the Legislation that allows the City to do this, is that there needs to be representation of the Extra Territorial Jurisdiction. There is no requirement that they reside in the ETJ, but they do represent that group of citizens.

David Baca and Daniel Worrell have both agreed to serve if the City Council would like them too. Mr. Baca lives in the ETJ and Mr. Worrell lives inside the City limits, but has interests in development in the ETJ, and family that lives in the ETJ, and serves on the Sherman Economic Development Corporation Board.

Mr. Hefton said this Committee would be “short-lived” and the members are not appointed for a specific term. He said the project would be completed by late Summer.

Deputy Mayor Steele confirmed that the Committee would be composed of all Planning and Zoning Commission members and one outside person.

Council Member Teamann said most of the Planning and Zoning Commission members live primarily in two districts. He recognized the need for diversification in the Committee.

Mr. Hefton said the Planning and Zoning Commission, by definition and experience, gain planning and development experience by serving on the Board. He felt it was important to have members of the development community representing the citizens in this manner.

Both candidates meet this criteria, however Mr. Baca might be more responsive because he actually lives in the ETJ. Mr. Hefton said the staff wanted to give options to the City Council. Deputy Mayor Steele said both candidates would be qualified to serve.

ACTION TAKEN.

Motion by Deputy Mayor Steele to appoint David Baca to the Capital Improvements Advisory Committee, as presented. Second by Council Member Teamann.

COUNCIL MINUTES – MAY 4, 2020

VOTING AYE: Howeth, Steele, Stevenson, Teamann.
VOTING NAY: Melton.
MOTION CARRIED.

COUNCIL COMMENTS

ATTENDANCE AT COUNCIL MEETING

Council Member Melton said she was glad to be back and hoped everyone was staying safe.

**ATTENDANCE AT
COUNCIL MEETING**

ATTENDANCE AT COUNCIL MEETING

Council Member Howeth said she was glad to be back and thanked the City for taking steps for “social distancing.”

**ATTENDANCE AT
COUNCIL MEETING**

FACEBOOK POST

Council Member Howeth read on Facebook that the only people in the City getting their hair done, are members of the City Council. She said she hasn’t had hers done.

FACEBOOK POST

ATTENDANCE AT COUNCIL MEETING

Deputy Mayor Steele said he was glad to be back. The “Zoom” meetings didn’t work very well.

**ATTENDANCE AT
COUNCIL MEETING**

ATTENDANCE AT COUNCIL MEETING

Council Member Teamann said he was glad to see people and be around them. He also thanked Mayor Plyler and Mr. Hefton for working in the community to “stay on top of everything.” He said they have been working non-stop with the Governor’s Office and other local officials, during the COVID-19 issue.

**ATTENDANCE AT
COUNCIL MEETING**

ATTENDANCE AT COUNCIL MEETING

Council Member Stevenson said it was good to see everyone. He said it has been a rough couple of months, and everyone is emotionally, physically, and mentally exhausted. However, he said “it’s not over until it’s over” and pretending like it is, is a “fool’s errand.” He urged citizens to continue to keep making right decisions.

**ATTENDANCE AT
COUNCIL MEETING**

ANNOUNCEMENTS

Mayor Plyler said there were no announcements for tonight because there were no activities coming up.

ANNOUNCEMENTS

EXECUTIVE SESSION – IN ACCORDANCE WITH CHAPTER 551, GOVT. CODE, V.T.C.S., (OPEN MEETINGS LAW)

THE CITY COUNCIL WILL NOW HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, GOVERNMENT CODE, VERNONS TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN THE FOLLOWING SECTIONS.

EXECUTIVE SESSION

SECTION 551.071 --

**CONSULTATION WITH CITY
ATTORNEY CONCERNING
PENDING OR CONTEMPLATED
LITIGATION**

COUNCIL MINUTES – MAY 4, 2020

SECTION 551.071 -- CONSULT WITH THE CITY ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER

SECTION 551.087 -- DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS: DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE CITY HAS RECEIVED FROM A BUSINESS PROSPECT AND DELIBERATE ANY OFFERS OR INCENTIVES TO THE BUSINESS PROSPECT

Council Members did not enter an Executive Session as it was not needed.

ADJOURNMENT

On Motion duly made and carried, the meeting adjourned at 5:29 p.m.

ADJOURNMENT

MAYOR

CITY CLERK



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

C. 1.

Meeting Date: 05/18/2020

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

CONSENT AGENDA

Asterisked (*) items are considered to be routine and will be enacted in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately

Issue:

D. 2. * RESOLUTION NO. 6618

Authorizing Execution of an Encroachment Easement to Bridgestone Construction, LLC for the Encroachment of a Single Family Residential Structure within the Platted Public Utility Easement running along the West Side of Lot 1, Block 2 of Parkhaven Estates, Phase I, as shown in Volume 24, Page 34, Plat Records, Grayson County, Texas, locally known as 2610 Brossard Drive in the City of Sherman, Texas

D. 3. * RESOLUTION NO. 6619

Authorizing Execution of an Agreement with Lazy L Enterprises for the Abatement of Ad Valorem Property Taxes for the Construction of a New Single-Family Residence at 601 East Carter Street within City of Sherman Reinvestment Zone, Number Ten (#10)

F. 2. * OTHER BUSINESS

Replat Approval of Lot 3, Block 2, Independence Square Addition, Section 3, a Replat of Part of Lot 1, Block 2, being Part of Lot 1, Block 2, Independence Square Addition, Section 3, containing 3.260 acres; Post Oak Liquidating Trust, Owners; The Stainback Organization, Developer; Luke Stainback, Representative; and Underwood Drafting and Surveying, Inc., Surveyor (2200 North U.S. Highway 75)



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

D. 1.

Meeting Date: 05/18/2020

Prepared By: Tom Pruitt, Utility Engineer

Approved By: Robby Hefton, City Manager

Caption:

RESOLUTION NO. 6617

Approving the Greater Texoma Utility Authority's Intention to Contract with Lynn Vessels Construction, LLC. for Construction of the WWTP Stormwater Management Project and Change Order No. 1

Issue:

Approving the intention of the Greater Texoma Utility Authority (GTUA) to administer an agreement for construction of the WWTP Stormwater Management Project and Change Order No. 1

Background:

The current Capital Improvement Program contains a project to construct a storm sewer to prevent stormwater from leaving the wastewater treatment plant. The proposed storm sewer will replace an existing storm sewer. One (1) bidder responded to the request for bids; a bid tabulation is attached. The low bid in the amount of \$1,117,488.42 was submitted by Lynn Vessels Construction, LLC. As part of this contract award, a proposed change order to **decrease** the initial contract amount by about \$184,000.00 will be recommended.

Origination:

Engineering Department

Financial Consideration:

The project is funded through the Texas Water Development Board Clean Water State Revolving Fund (CWSRF) through the Greater Texoma Utility Authority.

Staff Recommendation:

It is recommended that the City Council approve GTUA's intention to contract with Lynn Vessels Construction, LLC. in the amount of \$1,117,488.42 for construction of the WWTP Stormwater Management Project and Change Order No.1, **decreasing** the amount of the original bid by \$184,153.63 and resulting in a new contract amount of \$933,334.79.

Alternatives:

As may be directed by the City Council

Attachments

Resolution No. 6617

Change Order No. 1

Award Recommendation Letter

Bid Proposal and Bond

Aerial Location Map

RESOLUTION NO. 6617

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, APPROVING THE GREATER TEXOMA UTILITY AUTHORITY'S INTENTION TO CONTRACT WITH LYNN VESSELS CONSTRUCTION, LLC. FOR CONSTRUCTION OF THE WWTP STORMWATER MANAGEMENT PROJECT AND CHANGE ORDER NO. 1; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City of Sherman hereby approves the Greater Texoma Utility Authority's intention to enter into a contract with Lynn Vessels Construction, LLC. in the total amount of One Million One Hundred Seventeen Thousand Four Hundred Eighty-Eight Dollars and Forty-Two Cents (\$1,117,488.42) for construction of the WWTP Stormwater Management Project.

SECTION 2. That the City of Sherman hereby approves Change Order No. 1 to said project, which decreases the total contract amount of One Million One Hundred Seventeen Thousand Four Hundred Eighty-Eight Dollars and Forty-Two Cents (\$1,117,488.42) by One Hundred Eighty-Four Thousand One Hundred Fifty-Three Dollars and Sixty-Three Cents (\$184,153.63), resulting in a new contract amount of Nine Hundred Thirty-Three Thousand Three Hundred Thirty-Four Dollars and Seventy-Nine Cents (\$933,334.79).

SECTION 3. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2020.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

CHANGE ORDER NO. 1

PROJECT: WWTP Storm Water Management Project

OWNER: Greater Texoma Utility Authority for City of Sherman

ENGINEER: Freeman-Millican, Inc.

DATE: 05.4.2020

This change order forms a part of the Contract Documents and modifies the original Project Manual and/or Drawings dated February 2020 as noted below. The Contractor is hereby authorized, subject to the Contract provisions, to make the following changes:

PROJECT MANUAL SECTION 00 42 00, Contractor Proposal

1. Refer to bid item P.1. Decrease \$1,500.00 for reduced bond cost.
2. Refer to bid item P.2. Decrease of \$42,543.75 for revised submerged wet well design per attached DRAWING EXHIBIT 1.
3. Refer to bid item P.3. Decrease for removal of mistakenly included sales tax and lower pump cost.
4. Refer to bid item P.4. Increase of \$4,051.20 for adding 2 warning lights; installing 2 soft-starts and additional electrical work to make system operational with deletion of SCADA, bid item 14.
5. Refer to bid item P.6. Decrease of \$37,518.75 for deletion of two custom designed manholes permitted by the revised wet well design.
6. Refer to bid item P.12. Increase of \$5,625.0 based on unit bid price due to error on bid proposal form. 37 square yards of pavement are required where only 1 was mistakenly call for.
7. Refer to bid item P.13. Decrease of \$13,565.00 for deletion of a gravel road from box culvert crossing to the ultraviolet disinfection building.
8. Refer to bid item P.14. Decrease of \$43,705.20 for deleting bid item 14, SCADA system. This decrease also relates to the increase in bid item P.3.
9. Refer to bid item P.15. Decrease of \$43,997.13 for deleting seeding/grass cover requirements and adding fertilized sod stapled to the basin perimeter slopes only, with irrigation as require to establish growth. Sod will extend 3' beyond top of slope on the flatter areas. The bottom of the detention basin, the excavation fill areas and miscellaneous disturbed area will not be plowed, fertilized, seeded, irrigated and mowed to establish ground cover.

Original Contract Amount, total of 15 bid items		\$1,117,488.42
Net Additions/Reductions Previous Change Orders:		0.00
Additions/Reductions This Change Order:		
BID ITEM	DESCRIPTION	AMOUNT
P.1	Decrease bond cost.	-\$1,500.00
P.2	Decrease for revised submerged wet well design per attached DRAWING EXHIBIT 1.	-\$42,543.75
P.3	Decrease for removal of sales tax and lower pump cost.	-\$11,000.00
P.4	Increase for warning lights and additional work to make system operational with deletion of SCADA, bid item 14.	\$4,051.20
P.6	Decrease of for deletion of two custom designed manholes permitted by the revised wet well design.	-\$37,518.75
P.12	Increase of due to error on bid proposal form. 37 square yards of pavement are required where only 1 was mistakenly call for.	\$5,625.00
P.13	Decrease for deletion of a gravel road.	-\$13,565.00
P.14	Decrease of for deleting bid item 14, SCADA system. This decrease also relates to the increase in bid item P.3.	-\$43,705.20
P.15	Decrease for deleting seeding/grass cover requirements and adding sod stapled to the basin slopes only, with irrigation as require to establish growth. Sod will extend 3' beyond top of slope on the flatter area.	-\$43,997.13
Revised Contract Amount:		\$933,334.79

Original Contract Time:	300	Days
Net Extensions/Reductions Previous Change Orders:	0	Days
Extension/Reduction This Change Order:	0	Days
Revised Contract Time:	300	Days

RECOMMENDED:

David E. Hatten

5/4/20

FREEMAN-MILLICAN, INC.

DATE

APPROVED:

[Signature]
CONTRACTOR

5/4/20
DATE

GREATER TEXOMA UTILITY AUTHORITY

DATE

TERRY MILLICAN, R.P.L.S.
VICTOR ACUY, P.E.
RICHARD A. DORMIER, P.E.
JOHN D. GATTIS, A.I.A.
DAMIR LULO, P.E.
MICHAEL K. STACEY, P.E.
LARRY J. FREEMAN, P.E.

May 5, 2020

Mr. Drew Satterwhite, P.E.
General Manager
Greater Texoma Utility Authority
5100 Airport Drive
Denison, Texas 75020

Re: Sherman WWTP Storm Water Management Project

Dear Mr. Satterwhite:

A bid was received for the construction of the WWTP Storm Water Management Project at the Sherman Engineering Department March 5, 2020. A copy of the bid is attached. The project includes a large earthen detention basin, a storm water pump station, a 24" pipeline to the west sludge storage & dewatering basin and accompanying electrical & control work. Replacement of an existing drainage ditch/road crossing, demolition of existing pump station, modifications to existing piping and underground electrical lines is also included.

Out of about 20 general contractors that downloaded the bid document, we recognized about 6 that would normally bid this type of project. Two very qualified general contractors we have worked with on Sherman projects came to the pre-bid conference. One bids from Lynn Vessels Construction, LLC was received in the total amount of \$1,117,488.42. The construction cost estimate for this project was \$620,000.00.

We have worked with Lynn Vessels Construction, LLC successfully on several previous Sherman projects and the City of Sherman has successfully worked with this contractor on several other projects.

The drawings have been reviewed by two good contractor we have worked with before on project at the Sherman plant. One would bid higher and the other was very skeptable that he could bid lower if we were to re-bid the project.

We have re-designed the pump station wet well and worked with the contractor and Sherman on other changes to reduce the cost. Those changes are reflected in the attached change order #1.

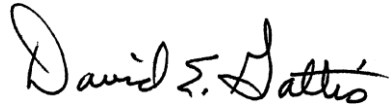
We recommend that the Greater Texoma Utility Authority (GTUA) award the contract for the Sherman Wastewater Treatment Plant Storm Water Management Project to Lynn Vessels Construction, LLC and approve the proposed change order #1 decreasing the contract amount to \$933,334.79.

Mr. Drew Satterwhite, P.E.
May 4, 2020

Page 2

Sincerely,

FREEMAN - MILLICAN, INC.

A handwritten signature in black ink that reads "David E. Gattis". The signature is written in a cursive style with a large initial 'D' and a stylized 'G'.

David E. Gattis, P.E.

Enclosures

Copy: Sherman, Tom Pruitt, Utility Engineer

SECTION 00 42 00

PROPOSAL FORM

GREATER TEXOMA UTILITY AUTHORITY
FOR
CITY OF SHERMANWWTP STORMWATER PROJECT
GENERAL CONTRACT

TO: Greater Texoma Utility Authority
5100 Airport Drive
Denison, Texas 75020

Pursuant to the foregoing Bidding Requirements and General Requirements, the undersigned Bidder hereby proposes to do all the work and to furnish all necessary superintendence, labor, machinery, equipment, tools and materials, and to complete all work upon which he bids as provided by the attached specifications and shown on the drawings, and binds himself on the accompanying forms, for performing and completing the said work within the required time, and furnish all required guarantees, for the prices to-wit:

ITEM	QUANTITY	UNITS	DESCRIPTION	TOTAL
P.1	1	L.S.	For furnishing all materials, labor and equipment to mobilize and demobilize on job site, complete in place, the sum of: <u>Fifty Four thousand Eight Hundred Seventy five</u> Dollars <u>Zero</u> Cents (\$ <u>54,875.00</u>) per lump sum	\$ <u>54,875.00</u>
P.2	1	L.S.	For furnishing all materials, labor, tools, equipment to construct the stormwater pump station including excavation, concrete wet well, piping into adjacent MH, French drain , conc. riprap, installation of pumping equipment and inlet screens, complete in place, the sum of: <u>Two hundred fifty two thousand five hundred forty three</u> Dollars <u>seventy five</u> Cents (\$ <u>252,543.75</u>), per lump sum.	\$ <u>252,543.75</u>

ITEM	QUANTITY	UNITS	DESCRIPTION	TOTAL
P.3	1	LS	For purchase of Pumping Equipment including (2) submersible sewage pump with pump bases, guide rails and appurtenances, the sum of: <u>one hundred and five thousand</u> Dollars <u>Zero</u> Cents (\$ <u>105,000.00</u>) per lump sum	\$ <u>105,000.00</u>
P.4	1	LS	For furnishing all materials, labor, tools, equipment to construct/install all project electrical, and instrumentation, (electrical subcontract only) complete in place, the sum of: <u>one hundred seventy two thousand eighty</u> Dollars <u>twenty five</u> Cents (\$), per lump sum. <u>172,080.25</u>	\$ <u>172,080.25</u>
P.5	661	L.F.	For furnishing all materials, labor and equipment to construct 24" SDR 25 PVC gravity storm sewer line including one joint of DIP and fence repairs as shown on the plans, complete in place, the sum of: <u>Two hundred thirteen</u> Dollars <u>Fifty eight</u> Cents (\$ <u>213.58</u>), per linear foot	\$ <u>141,176.38</u>
P.6	1	LS	For furnishing all materials, labor and equipment to construct one 5' dia. MH and one 6' dia. MH, complete in place, for the sum of: <u>Thirty seven thousand five hundred eighteen</u> Dollars <u>Seventy five</u> Cents (\$ <u>37,518.75</u>), per lump sum.	\$ <u>37,518.75</u>

ITEM	QUANTITY	UNITS	DESCRIPTION	TOTAL
P.7	1	LS	For furnishing all materials, labor and equipment to construct the concrete energy dissipator sump complete in place, the sum of: <u>Eight thousand</u> <u>Ninety three</u> Dollars <u>Seventy five</u> Cents (\$ <u>8,093.75</u>), per lump sum.	\$ <u>8,093.75</u>
P.8	1	LS	For furnishing all materials, labor and equipment to install/construct two 2'x 4' box culverts including concrete riprap, complete in place, the sum of: <u>Thirty Nine thousand</u> <u>fifty</u> Dollars <u>Zero</u> Cents (\$ <u>39,050.00</u>), per lump sum.	\$ <u>39,050.00</u>
P.9	1	LS	For furnishing all materials, labor and equipment to install/construct concrete valley gutter between basins, complete in place, the sum of: <u>Nine thousand five hundred</u> Dollars <u>Zero</u> Cents (\$ <u>9,500.00</u>), per lump sum.	\$ <u>9,500.00</u>
P.10	1	LS	For furnishing all materials, labor and equipment to excavate/fill including top soil/compact soil for the detention basin per site plan and grading plans; extend 4" UV force main to MH and temporarily relocate 4" storm water FM, complete in place, the sum of: <u>One hundred sixty nine thousand</u> <u>three hundred thirty six</u> Dollars <u>fifty</u> Cents (\$ <u>169,336.50</u>), per lump sum.	\$ <u>169,336.50</u>

ITEM	QUANTITY	UNITS	DESCRIPTION	TOTAL
P.11	661	L.F.	For furnishing all materials, labor and equipment to install trench safety system, complete in place, the sum of: <u>two</u> Dollars <u>Eighty six</u> Cents (\$ 2.86), per linear feet	\$ 1,890.46
P.12	1	SY	For furnishing all materials, labor and equipment to construct the concrete pavement complete in place, the sum of: <u>One Hundred fifty six</u> Dollars <u>twenty five</u> Cents (\$ 156.25), per square yard.	\$ 156.25
P.13	500 ?? Add. #1	SY	For furnishing all materials, labor and equipment to construct the gravel road complete in place, the sum of: <u>twenty seven</u> Dollars <u>thirteen</u> Cents (\$ 27.13), per square yard.	\$ 13,565.00
P.14	1	L.S.	For modifications of the existing SCADA Panel by by Control Subcontractor/System Integrator including reprogramming of the PLC to control duplex lift station, additional PLC IO cards, control relays, field installation of two (2) new 40 HP soft starters with OCPDs in empty space inside existing panel, installation of ventilation fan kit and programming of two (2) additional HMI screens at UV complex and Operations Center, complete in place, the sum of: <u>Forty three thousand</u>	\$ 43,705.20

Seven hundred five dollars
 twenty cents.
\$ 43,705.20 per lumpsum

ITEM	QUANTITY	UNITS	DESCRIPTION	TOTAL
P.15	1	LS	For furnishing all materials, labor and equipment to seed and establish ground cover on all excated, fill and disturbed areas, complete in place, the sum of: <u>Sixty eight thousand Nine Hundred Ninety seven</u> Dollars <u>thirteen</u> Cents (\$ <u>68,997.13</u>), per lump sum.	\$ <u>68,997.13</u>
			All items are eligible items for CWSRF funding. TOTAL AMOUNT OF BID (Items P.1 - P.14)	\$ <u>1,048,491.29</u>

Add P.15 = \$1,117,488.42

The undersigned bidder hereby declares that he has visited the site of the work and has carefully examined the Contract Documents pertaining to the work covered by the above bid, and he further agrees to commence work within ten (10) days after the date of the work order and that the number of consecutive calendar days required to substantially complete the work on which he has bid is:

300 days

(calendar days)

In accordance with Sections 151.309 and 151.311 of the Texas Tax Code, the cost of materials to be used in this project which are exempt from the payment of state sales tax is:

\$ 480,000.00

Pumping equipment brand included in the bid:

Wilo or KSB

No pump equipment substitution shall be allowed after Bid opening.

Quote amount for modifications of control modification by System Integrator given to electrical subcontractor:

\$ 40,656.00

The undersigned bidder understands and agrees that all work not provided for in the above proposal items but called for in the Contract Documents is subsidiary to these proposal items and that the cost of this subsidiary work has been included in the above prices.

The Contractor shall include the costs for purchase of the equipment, storage of the equipment upon delivery, installing the equipment and assisting in testing of the equipment. The costs shall be included in Bid Item No.P.1 of the Proposal (See Section 01 21 00). The "estimated days" shown in Section 01 21 00 are for the Contractor information and is an estimate of the time, starting at the date of award of the contract, until the delivery of equipment.

The lowest bid will be determined by the Total Amount of Bid (sum of proposal items P.1 through P.13) stated above and the successful bidder will be determined in accordance with Section 00 21 13, Instruction to Bidders of these specifications.

Enclosed with this proposal is a proposal bond in the sum of five percent (5%) of the total amount of bid, which it is agreed shall be collected and retained by the Owner as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) days after the bids are received and the undersigned fails to execute the contract required bond for the Owner within ten (10) days after date said proposal is accepted. Otherwise, said check or bond will be returned to the undersigned.

Addenda Received:

Addendum #1
Rec'd 2/28/2020

Bidder:

LYNN VESSELS CONSTRUCTION, LLC.
(Company)

By:



Office Held:

owner/manager

Address:

P.O. Box 1212

City:

Sherman

County:

Grayson

State:

Texas

Zip:

75091-1212

Phone:

903. 893. 4300





BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we Lynn Vessels Construction, LLC as principal, hereinafter called the "Principal," and **SURETEC INSURANCE COMPANY**, 2103 CityWest Boulevard, Suite 1300, Houston, TX 77042, as surety, hereinafter called the "Surety," are held and firmly bound unto Greater Texoma Utility Authority as obligee, hereinafter called the Obligee, in the sum of Five Percent of Greatest Amount Bid Percent (5% G.A.B.) of the Amount Bid by Principal for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal has submitted a bid for City of Sherman WWTP Stormwater Management Project.

NOW, THEREFORE, if the contract be timely awarded to the Principal and the Principal shall within such time as specified in the bid, enter into a contract in writing or, in the event of the failure of the Principal to enter into such Contract, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless Obligee prior to execution of the final contract shall furnish evidence of financing in a manner and form acceptable to Principal and Surety that financing has been firmly committed to cover the entire cost of the project.

SIGNED, sealed and dated this 5th day of March, 2020.

Lynn Vessels Construction, LLC
(Principal)

BY: [Signature]
(name, title)

SureTec Insurance Company

BY: [Signature]
Felix Navejar, Attorney-in-Fact





Stormwater pond and
Lift Station Improvements



Feet
600

1,200



Sherman
CLASSIC TOWN. BROAD HORIZON.



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

D. 2.

Meeting Date: 05/18/2020

Prepared By: Wayne Lee, Director of Engineering

Approved By: Robby Hefton, City Manager

Caption:

*** RESOLUTION NO. 6618**

Authorizing Execution of an Encroachment Easement to Bridgestone Construction, LLC for the Encroachment of a Single Family Residential Structure within the Platted Public Utility Easement running along the West Side of Lot 1, Block 2 of Parkhaven Estates, Phase I, as shown in Volume 24, Page 34, Plat Records, Grayson County, Texas, locally known as 2610 Brossard Drive in the City of Sherman, Texas

Issue:

To consider granting an encroachment easement into the platted public utility easement running along the west side of Lot 1, Block 2 of Parkhaven Estates, Phase I in the City of Sherman, Texas

Background:

During the improvements survey on the subject property, it was noted that the single family residence located at 2610 Brossard Drive encroaches into the platted utility easement by a maximum of one foot, three inches (1'3"). An Easement Encroachment will be necessary for this property to receive a Certificate of Occupancy from the City of Sherman.

Origination:

Bridgestone Construction, LLC, property owner

Financial Consideration:

None

Staff Recommendation:

City staff has no objections to the proposed encroachment and, upon receiving approval from the franchised utilities, it is recommended that the encroachment be granted.

Alternatives:

As may be directed by the City Council

Attachments

Resolution No. 6618

Encroachment Easement

Exhibit "A" as noted in both documents

Plat - Parkhaven Estates, Phase I

Aerial Location Map

RESOLUTION NO. 6618

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN ENCROACHMENT EASEMENT TO BRIDGESTONE CONSTRUCTION, LLC FOR THE ENCROACHMENT OF A SINGLE FAMILY RESIDENTIAL STRUCTURE WITHIN THE PLATTED PUBLIC UTILITY EASEMENT RUNNING ALONG THE WEST SIDE OF LOT 1, BLOCK 2 OF PARKHAVEN ESTATES, PHASE I, AS SHOWN IN VOLUME 24, PAGE 34, PLAT RECORDS, GRAYSON COUNTY, TEXAS, LOCALLY KNOWN AS 2610 BROSSARD DRIVE IN THE CITY OF SHERMAN, TEXAS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute an encroachment easement for the encroachment of a single family residential structure within the platted public utility easement running along the west side of Lot 1, Block 2 of Parkhaven Estates, Phase I, as shown in Volume 24, Page 34, Plat Records, Grayson County, Texas, locally known as 2610 Brossard Drive in the City of Sherman, Texas, as shown on the Exhibit "A" attached hereto and incorporated herein for all purposes.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2020.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

ENCROACHMENT EASEMENT

STATE OF TEXAS §
 § **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF GRAYSON §

That the **CITY OF SHERMAN**, a municipal corporation of the State of Texas, hereinafter called "GRANTOR," in consideration of ONE DOLLAR AND NO CENTS (\$1.00) and other good and valuable consideration to it, in hand paid, hereby grants to **BRIDGESTONE CONSTRUCTION, LLC** of Sherman, Texas, hereinafter called "GRANTEE," an encroachment easement to allow a single family residential structure to encroach a maximum of 1-foot, 3-inches within a platted 10' Utility Easement on Lot 1, Block 2 of Parkhaven Estates, Phase I, as shown in Volume 24, Page 34, Plat Records, Grayson County, Texas, in the City of Sherman, as shown on the Exhibit "A," attached hereto and incorporated herein for all purposes. Said encroachment easement shall be inferior, subordinate, and subject to the GRANTOR'S rights herein.

This instrument shall be construed as conveying an encroachment easement to GRANTEE, its heirs, successors and assigns, for the limited purpose of allowing a permanent residence within the herein described encroachment area. GRANTEE agrees that all maintenance of the residence shall be the responsibility of the GRANTEE without cost, fees or expense to GRANTOR.

That GRANTEE shall fully and completely indemnify and hold harmless the GRANTOR and any franchise utilities utilizing said easement from any and all damages, actions, suits, claims, demands, liabilities, executions and judgments, whether liquidated or unliquidated, absolute or contingent, direct or indirect, at law or in equity, together with attorney fees which may occur in any manner by reason of any manner, fact, or thing arising from this conveyance and use of the area.

In the event it becomes necessary for the GRANTOR or any public utility to utilize the encroachment area for the purpose of installing new utilities, removing or repairing any public utilities located therein, GRANTEE hereby releases GRANTOR and any public utility from any and all claims for damages, costs or expenses, and shall include, but specifically not be limited to, the cost of repair, relocation, or removal of structure and loss of use of such area.

TO HAVE AND TO HOLD the above described encroachment easement unto the said GRANTEE, its heirs, successors and assigns, until the use of such encroachment is no longer necessary.

EXECUTED this the _____ day of _____, 2020.

CITY:

CITY OF SHERMAN, a Texas home-rule
municipal corporation

OWNER:

**BRIDGESTONE CONSTRUCTION,
LLC**, property owner

BY: _____

Robby Hefton,
City Manager

BY: _____

Brandon Gillespie,
Manager of Bridgestone
Construction, LLC

Approved as to Form and Content:

By: _____

Brandon Shelby,
City Attorney

Attest: _____

Linda Ashby,
City Clerk

STATE OF TEXAS §
 §
COUNTY OF GRAYSON §

THIS INSTRUMENT was subscribed, sworn to and acknowledged before me on _____, 2020, by Robby Hefton, City Manager of the **CITY OF SHERMAN**, a Texas home-rule municipal corporation, on behalf of said corporation.

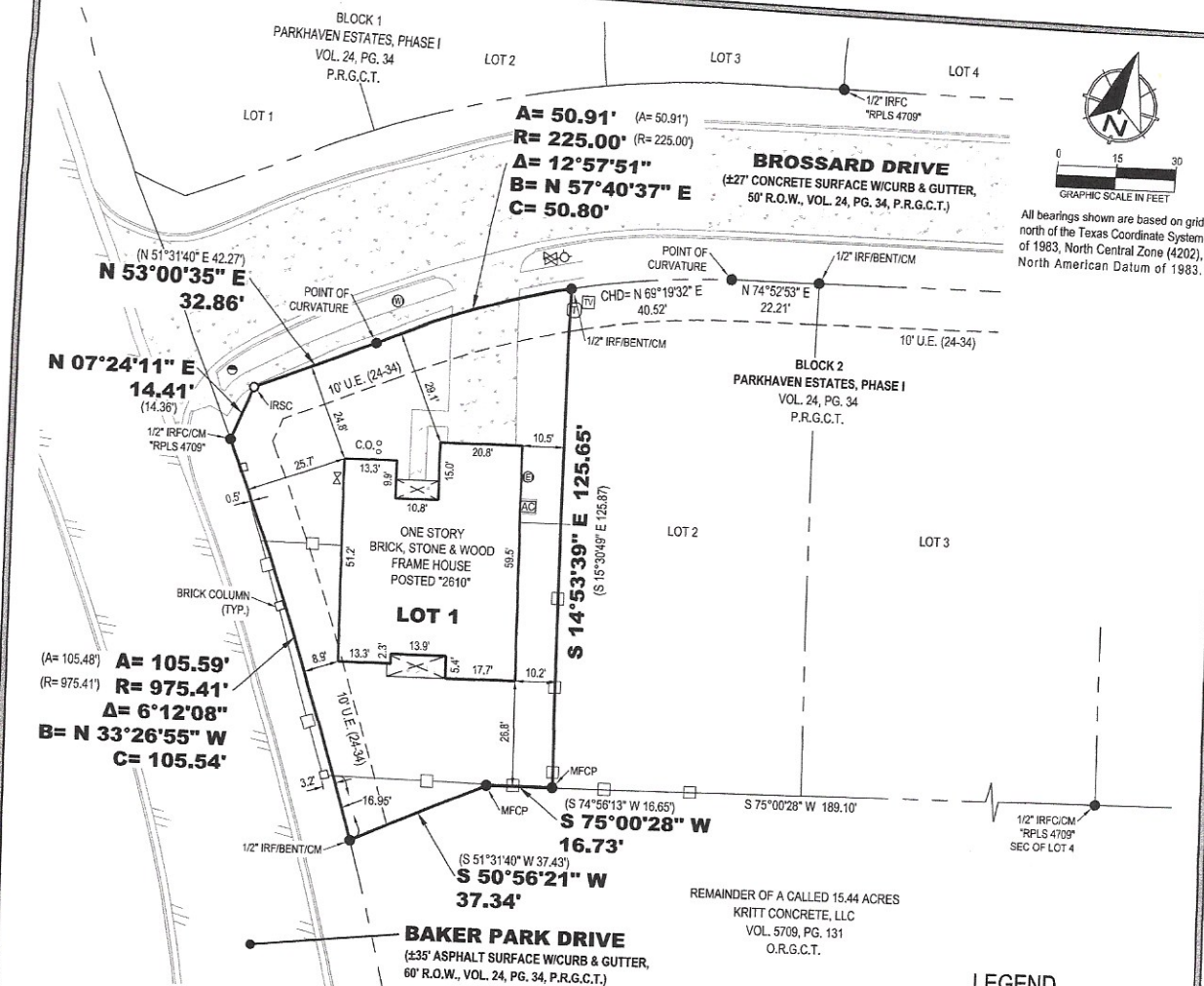
Notary Public, State of Texas
Printed Name of Notary: _____
My Commissions Expires: _____

STATE OF TEXAS §
 §
COUNTY OF GRAYSON §

THIS INSTRUMENT was subscribed, sworn to and acknowledged before me on _____, 2018, by Brandon Gillespie, Manager of Bridgestone Construction, LLC, to be the person whose name is subscribed to the forgoing instrument and who acknowledged to me that he executed the same for the purposes and consideration expressed therein.

Notary Public, State of Texas
Printed Name of Notary: _____
My Commissions Expires: _____

EXHIBIT "A"



LAND DESCRIPTION:

BEING Lot 1 in Block 2 of the Final Plat of Parkhaven Estates, Phase I, to the City of Sherman, as shown by Plat of record in Volume 24, Page 34, Plat Records, Grayson County, Texas.

NOTES ADDRESSING SCHEDULE "B" EXCEPTIONS:

Only those easements and/or other matters of record, as listed in Title Commitment GF No. 0132606, issued by WFG National Title Insurance Company, countersigned by Red River Title Company, with an effective date of April 6, 2020, and an issued date of April 13, 2020, and relisted below were considered for this Survey. The surveyor did not perform an abstract of title.

- 10e. The surveyed property is subject to any matter, including but not limited to, Easements, Roadways and/or Building Set Back Lines as shown on the recorded plat of Parkhaven Estates, Phase I, to the City of Sherman, Texas filed of record in Volume 24, Page 34, of the Plat Records of Grayson County, Texas.

FLOOD STATEMENT:

I have examined the F.E.M.A. Flood Insurance Rate Map for the City of Sherman, Grayson County, Texas, Community Number 485509, effective date 09/29/2010 and that map indicates that this property is within "Non-shaded Zone X" defined as "Areas determined to be outside the 0.2% annual chance flood" as shown on Panel 0400 F of said map. This flood statement does not imply that the property and/or structures thereon will be free from flooding or flood damage, on rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. This flood statement shall not create liability on the part of the surveyor.

Certify to: John R. Towles, Prosperity Home Mortgage, LLC; Bridgestone Construction, LLC; WFG National Title Insurance Company, Red River Title Company;

I, Chris R. Noah, a Registered Professional Land Surveyor in the State of Texas, do hereby certify that this survey has been prepared from an actual on-the-ground survey of the premises depicted hereon and described in the land description attached hereto, conducted under my direction and supervision on 04/10/2020, and there are no discrepancies, conflicts, shortages in area or boundary line conflicts, or any intrusions of visible improvements from adjoining tracts, or protrusions of visible improvements onto adjoining tracts, to the best of my knowledge and belief, except as shown. I further certify that this survey meets or exceeds the minimum standards established by the Texas Board of Professional Land Surveying.

Chris R. Noah
Chris R. Noah, R.P.L.S. No. 6585



TITLE SURVEY PARKHAVEN ESTATES, PHASE I BLOCK 2, LOT 1 2610 Brossard Drive, Sherman Grayson County, Texas

Preston Trail
LAND SURVEYING

TBPLS Firm No.
10194175

Drawn by: BNH
Checked by: CRN

Scale: 1"=30'
Date: 04/13/2020

Project No. 20-0173
Sheet No. 1 of 1

LEGEND

●	FOUND MONUMENT
○	SET MONUMENT
IRSC	1/2" IRON ROD W/ "PRESTON TRAIL LAND SURVEYING, RPLS 6585" CAP SET
IRF	IRON ROD FOUND
IRFC	IRON ROD FOUND W/ PLASTIC CAP
MFCP	METAL FENCE CORNER POST
CM	CONTROLLING MONUMENT
()	DEED OR PLAT CALL
R.O.W.	RIGHT-OF-WAY
P.R.G.C.T.	PLAT RECORDS, GRAYSON COUNTY, TEXAS
O.R.G.C.T.	OFFICIAL RECORDS, GRAYSON COUNTY, TEXAS
VOL., PG.	VOLUME, PAGE
AC	AC UNIT
U.E.	UTILITY EASEMENT
◇	FIRE HYDRANT
◇	WATER VALVE
⊕	ELECTRIC METER
⊕	TRANSFORMER
⊕	CATV BOX
C.O.	CLEAN OUT
⊕	LIGHT
---	BOUNDARY LINE
---	ADJOINER LINE
---	EASEMENT
---	WOOD FENCE
---	ASPHALT

LEGAL DESCRIPTION

Situated in the City of Sherman, Grayson County, Texas, being a part of the Elizabeth Jones Survey, Abstract No. 625, and being a part of the same tract of land described as 23.921 acres and referred to as Tract No. 3 as conveyed by Park Development, Inc. to Park Development, Ltd. by deed dated October 1, 1996, recorded in Volume 2497, Page 878, Official Public Records, Grayson County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at a 1/2" steel rod found in the East right-of-way line of Baker Park Drive said rod maintaining Southwest corner of Block Two of Parkhaven Addition Section Five to said City of Sherman as shown by plot of record in Volume 10, Page 55, said Plot Records, being the 6.403 acre tract of land also previously severed from said Tract No. 3;

Thence North 51°33'41" East with the South line of both said Parkhaven Addition Section Five and Block Two a distance of 153.44 feet to a 1/2" steel rod found maintaining an angle point;

Thence North 74°55'38" East a distance of 686.14 feet to a 1/2" steel rod found maintaining the Southeast corner of both said Parkhaven Addition Section Five and Block Two in the East line of said Tract No. 3;

Thence South 15°30'49" East with said East line of Tract No. 3 a distance of 289.05 feet to a 1/2" steel rod set;

Thence over and across said Tract No. 3 the following calls and distances: South 74°29'11" West a distance of 120.00 feet to a 1/2" steel rod set; South 15°30'49" East a distance of 20.14 feet to a 1/2" steel rod set; South 74°56'13" West a distance of 571.81 feet to a 1/2" steel rod set; South 51°31'40" West a distance of 37.43 feet to a 1/2" steel rod set in the east line of said Baker Park Drive;

Thence northwesterly along the east line of said Baker Park Drive with a non-tangent curve to the left having a radius of 975.41 feet, (chord bears North 34°19'30" West, a distance of 140.14 feet) an arc length of 140.26 feet to a 1/2" steel rod found;

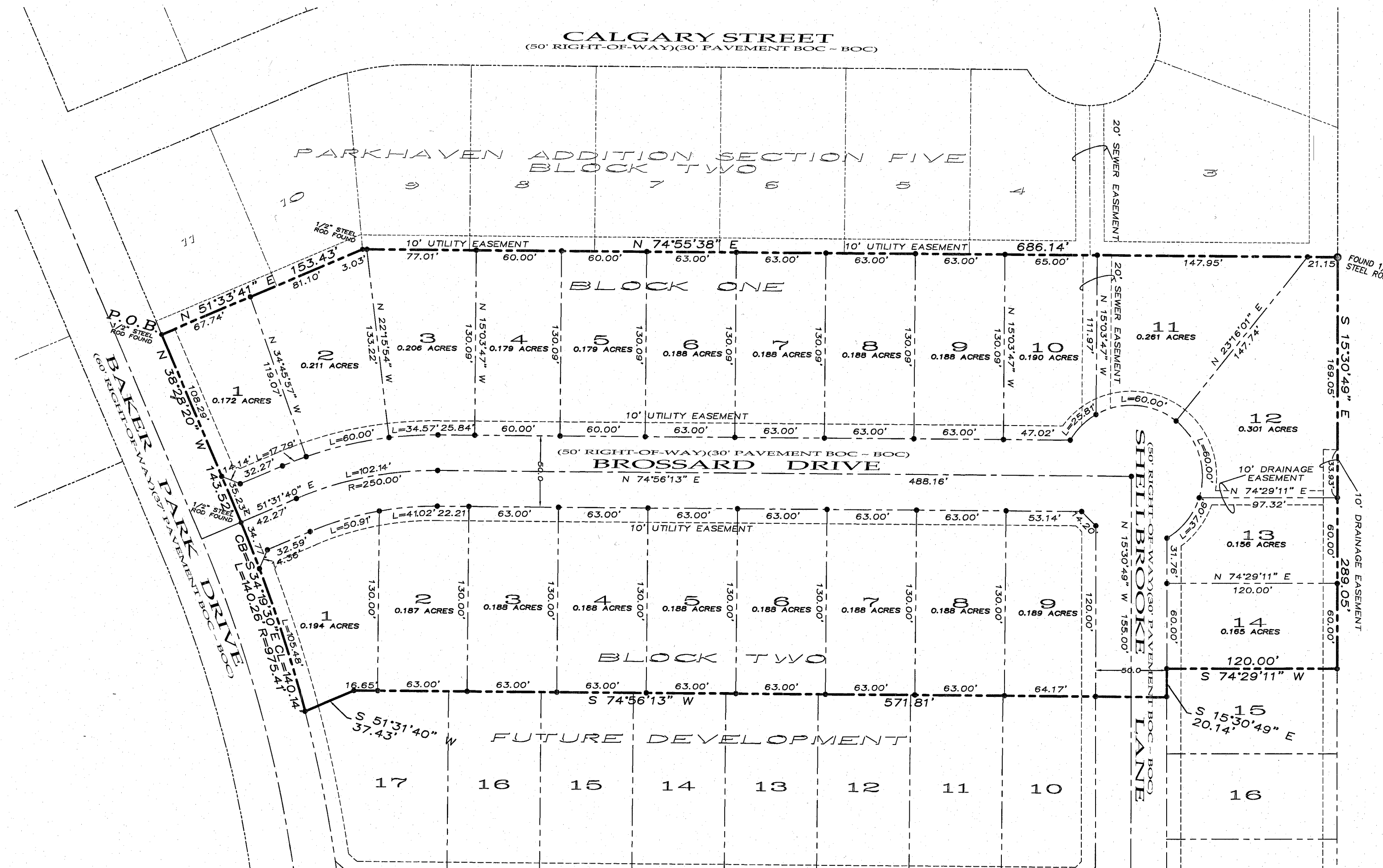
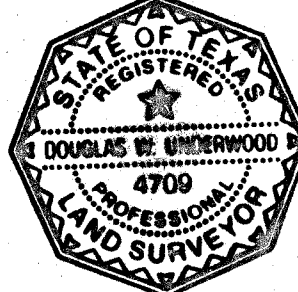
Thence North 38°28'20" West continuing along the east line of said Baker Park Drive, a distance of 143.52 feet to the Point-of-Beginning and containing 5.446 acres of land.

KNOWN ALL MEN BY THESE PRESENTS:

That I, Douglas W. Underwood, Registered Professional Land Surveyor, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments thereon where properly placed, under my personal supervision, in accordance with the subdivision regulations of the City of Sherman, Texas.

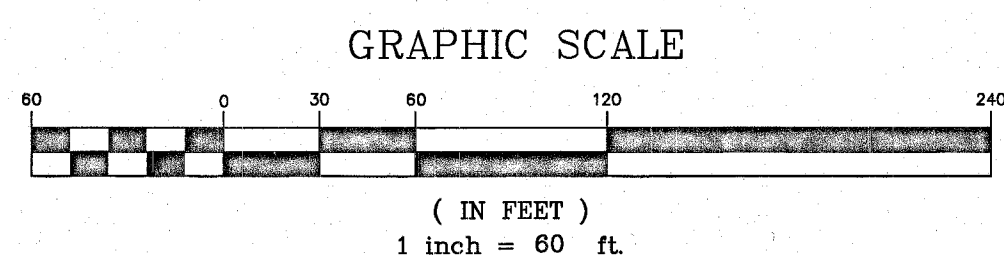
DW Underwood
Douglas W. Underwood
Registered Professional
Land Surveyor, No. 4709

12/5/16
Date



~ GENERAL NOTES ~

1. Water Supply to be provided by the City of Sherman.
2. Sewer Service to be provided by the City of Sherman.
3. Electrical service is provided by Oncor Electrical Delivery.
4. Blocking the flow of water or construction of Improvements in drainage easements, and filling or obstruction of the floodway is prohibited.
5. Any existing creeks or drainage channels traversing along or across the addition will remain as open channels and will be maintained by the individual owners of the lot or lots that are traversed by or adjacent to the drainage courses along or across said lots.
6. The City of Sherman will not be responsible for the maintenance and operation of said drainage ways or drainage easements for the control of erosion.
7. Neither the City of Sherman nor the undersigned surveyor will be responsible for any damage, personal injury, or loss of life or property occasioned by flooding or flooding conditions.
8. The owners and builders must comply with all other local, state and federal regulations regarding developments of this type.
9. Bearings are based on the City of Sherman Control Monument Network.
10. The City of Sherman reserves the right to require submission of Development Plat based on proposed use of each lot.
11. The proposed use is to be Single Family Residential.



3404 INTERURBAN ROAD DENISON, TEXAS 75021 (903)465-2151

NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:

THAT WE, KRITT CONCRETE, LLC, do hereby adopt this plat designating the hereinabove property as the PARKHAVEN ESTATES, PHASE I, an addition to the City of Sherman, and do hereby dedicate to the public use forever the streets and easements shown on this plat for the mutual use and accommodation of all public and private utilities desiring to use or using same. Any public or private utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths which in anyway endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of these easements strips and any public or private utility shall, at all times, have a right of ingress and egress to and from and upon the said easement strips for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or part of its respective system without the permission of anyone. This plat approved subject to all ordinances, rules regulations and resolutions of the City of Sherman, Texas.

WITNESS MY HAND this 6th day of December, 2016.

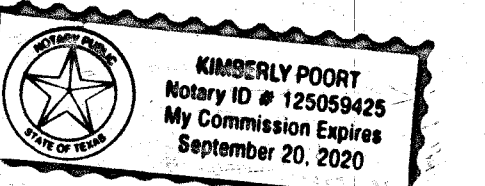
[Signature]
KRITT CONCRETE, LLC

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Bryan Gillespie, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 6th day of Dec., 2016.

Kimberly Poort
Notary Public in and for
the State of Texas
Commission Expires 9/20/20



Accepted by the City Council of the City Sherman

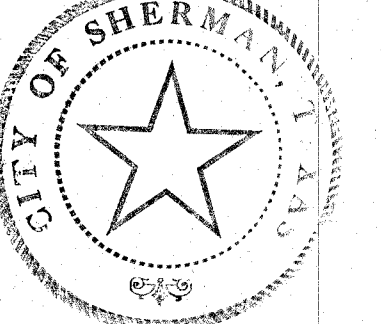
[Signature]
Mayor, City of Sherman, Texas

12/19/2016
Date

The Undersigned, the City Clerk of the City of Sherman, hereby certifies that the foregoing, PARKHAVEN ESTATES, PHASE I, an addition to the City of Sherman, Texas, was submitted to the City Council on the 19th day of December, 2016, and the City Council by formal action then and there accepted the dedication of streets, alleys, easements and public places, as shown and set forth in and upon said map or plat, and said City Council further authorized the Mayor to note the acceptance thereof by signing his name as herein above subscribed.

Witness my hand this 19th day of December, 2016.

[Signature]
Clerk, City of Sherman, Texas



Approved this 22nd day of November, 2016, by the City Planning Commission to the City of Sherman, Texas.

[Signature] Chairman *[Signature]* Secretary

ELIZABETH JONES SURVEY
ABST. NO. 625
W. COLLINS HOLDINGS, L.P.
OFFICIAL RECORD

21071
FILED FOR RECORD
at 10:04 o'clock 12-22-2016 M
Recorded in Vol. 24 Page 34
WILMA BLACKSHEAR BUSH
County Clerk, Grayson Co., Texas
By *[Signature]* Deputy

FINAL PLAT
LOTS 1-14, BLOCK ONE &
LOTS 1-9, BLOCK TWO
PARKHAVEN ESTATES
PHASE I
BEING 5.446 ACRES IN THE
ELIZABETH JONES SURVEY, ABSTRACT NO. 625
CITY OF SHERMAN
GRAYSON COUNTY, TEXAS

2610 Brossard - Easement Encroachment



0 250 500 1,000 1,500 2,000 1 inch = 500 feet Feet





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

D. 3.

Meeting Date: 05/18/2020

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: Robby Hefton, City Manager

Caption:

*** RESOLUTION NO. 6619**

Authorizing Execution of an Agreement with Lazy L Enterprises for the Abatement of Ad Valorem Property Taxes for the Construction of a New Single-Family Residence at 601 East Carter Street within City of Sherman Reinvestment Zone, Number Ten (#10)

Issue:

This item is to consider property tax abatement for the construction of a new single-family residence at 601 East Carter Street situated within City of Sherman Reinvestment Zone, Number Ten (#10).

Background:

Several years ago, the City Council began a residential tax abatement program to encourage the redevelopment of older sections of town. This application is for the construction of a new single-family residence at this location. This lot is in the current designated zone for residential tax abatement.

Origination:

Lazy L Enterprises, Owners

Financial Consideration:

A \$75.00 application fee has been received for this residential lot. If granted, the initial abatement for this property will be approximately \$384.57 annually.

Staff Recommendation:

The staff recommends approval of this abatement since it meets the requirements of the process.

Alternatives:

The City Council could decide against granting this abatement.

Attachments

Resolution No. 6619

Residential Tax Abatement Agreement

Application

Warranty Deed

Plat

Building Permit

Site Plan

Photo

Aerial Location Map

Reinvestment Zone Map

RESOLUTION NO. 6619

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS, AUTHORIZING EXECUTION OF AN AGREEMENT WITH LAZY L ENTERPRISES FOR THE ABATEMENT OF AD VALOREM PROPERTY TAXES FOR THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE AT 601 EAST CARTER STREET WITHIN CITY OF SHERMAN REINVESTMENT ZONE, NUMBER TEN (#10); FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERMAN, TEXAS:

SECTION 1. That the City Manager be and is hereby authorized and directed, subject to receipt of a fully-executed agreement from Lazy L Enterprises and subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute an agreement with Lazy L Enterprises for the abatement of ad valorem property taxes for a period of ten (10) years, for the construction of one (1) new single-family residence at 601 East Carter Street, lying within City of Sherman Reinvestment Zone, Number Ten (#10), in accordance with the City's policies and procedures established for this purpose.

SECTION 2. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED on this the ____ day of _____, 2020.

CITY OF SHERMAN, TEXAS

ATTEST:

BY: _____
LINDA ASHBY, CITY CLERK

BY: _____
DAVID PLYLER, MAYOR

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
**BRANDON S. SHELBY,
CITY ATTORNEY**

THE STATE OF TEXAS §
 §
COUNTY OF GRAYSON §

AGREEMENT

THIS AGREEMENT, entered into by and between the **CITY OF SHERMAN, TEXAS**, a home rule city and municipal corporation of the State of Texas, duly acting herein by and through its City Manager, hereinafter referred to as CITY, and **LAZY L ENTERPRISES** hereinafter referred to as OWNER,

WITNESSETH:

WHEREAS, on the 18th day of April, 2016, the City Council of Sherman, Texas, passed Ordinance No. 5948 establishing a reinvestment zone for residential tax abatement, as authorized by Chapter 312 of the Texas Tax Code, as amended, hereinafter referred to as CODE; and

WHEREAS, on the 19th day of August, 2019, the City Council of Sherman, Texas adopted Ordinance No. 6241 and redesignated the Reinvestment Zone to be City of Sherman Reinvestment Zone, Number Ten (#10); and

WHEREAS, the CITY has adopted a resolution (Resolution No. 6210) stating that it elects to be eligible to participate in a residential tax abatement program; and

WHEREAS, the CITY desires to create the proper economic and social environment to induce the investment of private resources in real estate construction located in incorporated areas of the CITY; and

WHEREAS, the CITY hereby finds that it may effectively encourage and assist the creation of such an environment by participating in tax abatement pursuant to the CITY; and

WHEREAS, the CITY has created a reinvestment zone within its jurisdiction to induce the investment of private resources in real estate construction located in incorporated areas of the CITY, and OWNER has agreed to construct certain real property improvements; and

WHEREAS, OWNER is prepared to comply with the provisions of the CITY'S guidelines and criteria enacted the 18th day of April, 2016;

NOW, THEREFORE, WITNESS THIS TAX ABATEMENT AGREEMENT which provides as follows:

I.

1.01 To the extent authorized by the Texas Constitution and by the Tax Code, CITY hereby agrees to exempt from City of Sherman taxation a portion of the increase in value of taxable

real property of OWNER in the CITY over the same real property and its value as calculated by the Grayson Appraisal District for ad valorem property tax purposes in accordance with the following schedule. Such tax exemption shall be in effect for tax years beginning January 1, 2020, and continuing for tax years 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028 and 2029, with same constituting ten (10) tax years. However, nothing contained herein shall be construed to grant an abatement of taxes to be assessed based on the change of use of the property from an agricultural use to another use, sometimes referred to as rollback taxes, penalties or interest. In the event rollback taxes are applicable for the real property utilized by OWNER, then such increase in value of taxable property resulting from such rollback shall be used as the tax value for such property for the tax year 2020, sometimes referred to herein as the Base Tax Year.

SCHEDULE OF TAXES ASSESSED

<u>TAX YEAR</u>	<u>ABATEMENT</u>
2020	100%
2021	100%
2022	100%
2023	100%
2024	100%
2025	100%
2026	80%
2027	60%
2028	40%
2029	20%

II.

2.01 OWNER warrants and represents that the real property upon which OWNER has constructed or will construct improvements is qualified property within the meaning of that Act, and that such has been and will remain eligible for tax abatement under the provisions of the Property Redevelopment and Tax Abatement Act, Sections 312.001, et seq., Texas Tax Code.

2.02 To continue to qualify for tax abatement under the terms of this Agreement, OWNER hereby warrants and represents that the improvements made by OWNER on the real property described herein are for residential use.

2.03 The tax abatement granted under the terms of the Agreement shall only be implemented if appraised value of all real property and improvements located thereon owned by OWNER and lying within designated zone exceeds the base year value. The OWNER agrees that Grayson Appraisal District shall, at reasonable times upon reasonable notice, have access to the property made the subject of this Agreement, and that the above set forth inspectors shall be able to inspect the property to insure that the improvements are being made in accordance with the terms and conditions hereof and utilized in accordance with this Agreement.

III.

3.01 The term of this Agreement shall be for tax years 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028 and 2029, as indicated above in paragraph 1.01.

IV.

4.01 The kind, number and location of all proposed property improvements are set forth as follows:

Construction of one (1) new single-family residence at 601 East Carter Street, Sherman, Texas, and as more particularly described by the following:

BEING LOT 8, BLOCK A, AUSTIN PARK ADDITION, REPLAT LOTS 13-21, BLOCK 4, WP CARTER ADDITION

5.01 OWNER agrees that, should he fail to make improvements substantially as described or fail to perform any other term or covenant hereof, CITY shall have the right, after giving notice and opportunity to cure as hereinafter set out, to recapture all tax revenue on said property in the zone lost as a result of this Agreement for the entire term of the Agreement. Such recapture shall mean that all of such property shall be taxed at the full improved value as assessed by the Grayson Appraisal District for all years this Agreement has been in effect. The payment of such recaptured taxes minus any taxes paid by OWNER during the years this Agreement has been in force shall be due January 1 of the next following year and shall be delinquent if not paid on or prior to January 31st. Penalties and interest shall be calculated thereafter as if all taxes had become due in the same year. The CITY agrees prior to enforcement of the terms of this paragraph to give 120 days written notice to the address shown below of OWNER'S default in completing the improvements called for in this Agreement, and OWNER shall have the right to cure such default within the 120-day period.

VI.

6.01 This Agreement shall inure to the benefit of CITY and OWNER, and shall be binding upon them, their heirs, successors and assigns. It is specifically provided and agreed that the right to tax abatement shall inure to the benefit of subsequent owners so long as the term and conditions of this Agreement are in effect.

VII.

7.01 CITY agrees that this Agreement may be assigned and the improvements leased or sub-leased, without any further necessity for consent, by the OWNER to any person, firm or corporation.

VIII.

8.01 At any time before the expiration of the term hereof, this Agreement may be modified by the mutual action of the parties hereto to include other provisions that could have been included in the original agreement or to delete provisions that were not necessary to the original

agreement. Such modification must be in writing and signed by all the parties hereto and made by the same procedure by which the original Agreement was approved and executed. In no event may the original Agreement be modified so as to extend the term beyond the original term of this Agreement.

IX.

9.01 This Agreement shall be construed subject to the laws of the State of Texas, and particularly to the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code.

9.02 All appraisal values for real property shall be made by the Grayson Appraisal District or such other entity as may succeed or replace such District.

9.03 OWNER is hereby notified that the Grayson Appraisal District may impose additional requirements which must be met in order for OWNER to realize the benefit of tax abatement and this Agreement. Contact should be made by OWNER with the District in person at 512 North Travis Street, Sherman, Texas, or by telephone at (903) 893-9673.

X.

10.01 This Agreement is subject to all provisions of all outstanding bond issues of CITY. To the extent that this Tax Abatement Agreement conflicts with any of the provisions of such bond issues, such bond issues and attendant documents thereto shall control.

XI.

11.01 This Tax Abatement Agreement is specifically subject to present laws of the State of Texas and any future laws enacted subsequent to the execution of this Agreement which may provide retroactively for a modification of Agreements of this type as a matter of law. Upon the effective date of any such law, then this Agreement shall automatically be so modified.

XII.

12.01 Notices required by this Agreement shall be mailed to the following addresses as same may be in the future changed by either party upon written notice to the other:

City of Sherman	Lazy L Enterprises
P.O. Box 1106	4 Timber Creek
Sherman, Texas 75091-1106	Sherman, TX 75092
(903) 892-7200	(972) 978-5721

Copy to: Grayson Appraisal District
512 North Travis Street
Sherman, Texas 75090
(903) 893-9673

This Agreement is performable in Grayson County, Texas. Witness our hands on this the _____ day of _____, 2020.

CITY:
CITY OF SHERMAN, TEXAS

OWNERS:
LAZY L ENTERPRISES

BY: _____
ROBBY HEFTON
CITY MANAGER

BY: _____
WILLIAM L MAGERS

ATTEST:

BY: _____
LINDA ASHBY
CITY CLERK

APPROVED AS TO FORM
AND CONTENT:

BY: _____
BRANDON S. SHELBY
CITY ATTORNEY

THE STATE OF TEXAS §

COUNTY OF GRAYSON §

BEFORE ME, the undersigned authority, on this day personally appeared **WILLIAM L MAGERS** known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein express.

GIVEN UNDER MY HAND and seal of office this ____ day of _____, 2020 A.D.

**NOTARY PUBLIC IN AND FOR THE
STATE OF TEXAS**

**CITY OF SHERMAN
APPLICATION FOR RESIDENTIAL TAX ABATEMENT**

Property Owner:

Name: LARRY L. GREENBERG

Mailing Address: 4 TIMBERDALE, SHERMAN, TX 75049

Telephone Number: (972) 978-5721

Contact (if different than owner):

Name: William L. Munn

Mailing Address: SAME AS ABOVE

Telephone Number: _____

Property:

Physical Address: 601 E. CANON, SHERMAN, TX 75049

Summary Legal Description: Lot: 8 Block: A Addition: ~~COOPER PARK~~ RUSTON PARK

Full Legal Description: Include as an attachment a full legal description with metes and bounds.

Improvements:

Type of Improvements (please check one). New Construction: ☒ Remodeling: ☐

Estimated Value of Improvements: 90,000

Estimated Date of Start of Construction: APRIL 2020

Estimated Date of Completion of Project: ~~THE SUMMER~~ 9/2020

Description of Project: 2 BR 1.5 BATH SINGLE
FAMILY HOME

Applicant(s): William L. Munn Date: 2/6/2020

Date: _____

Grayson County
Wilma Blackshear Bush
County Clerk
Sherman, Texas 75090



70 2009 00000961

Instrument Number: 2009-00000961

Recorded On: January 14, 2009

As
Recordings

Parties: BAILEY DONALD

To LAZY L ENTERPRISES

Billable Pages: 3

Number of Pages: 5

Comment: SPEC WD

(Parties listed above are for Clerks reference only)

**** Examined and Charged as Follows: ****

Recordings	24.00
Total Recording:	24.00

***** DO NOT REMOVE. THIS PAGE IS PART OF THE INSTRUMENT *****

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY
because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number: 2009-00000961

Receipt Number: 280762

Recorded Date/Time: January 14, 2009 10:31:57A

Book-Vol/Pg: BK-OR VL-4580 PG-671

User / Station: S Perkins - Cashlering Station 1

Record and Return To:

ROBERT E. RICHARDSON, JR

118 S. CROCKETT

SHERMAN TX 75090



THE STATE OF TEXAS
COUNTY OF GRAYSON

I hereby certify that this instrument was FILED in the File Number sequence on the date/time
printed hereon, and was duly RECORDED in the Official Records of Grayson County, Texas.

Wilma Blackshear Bush

Wilma Blackshear Bush, Grayson County Clerk

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY DEED

THE STATE OF TEXAS
COUNTY OF GRAYSON

Grantor DONALD BAILEY

Grantor's
Mailing Address 903 S. Crockett
Sherman, Grayson County, Texas 75090

Grantee LAZY L ENTERPRISES, an unincorporated proprietorship

Grantee's
Mailing Address #4 Timbercreek
Sherman, Grayson County, Texas 75092

Consideration:

\$10.00 cash and other good and valuable consideration to the undersigned paid by Grantee herein named, the receipt of which is hereby acknowledged, and for which no lien is retained, either express or implied.

Property:

All that certain tract or parcel of land being a part of the survey originally granted to J. B. McAnair and more specifically described as follows, to-wit:

BEGINNING at the intersection of the N. line of Carter Street, with the E. right of way line of the H&TC RR. Co. Right of Way;
THENCE N. 74 deg. E. with the N. line of Carter Street, 135 feet to the SW corner of a lot now or formerly owned by Lucinda Harrison;
THENCE N. 16 deg. W. 140 feet to the NW corner of said Lucinda Harrison lot on the S. line of the W. H. Lucas Tract;
THENCE S. 74 deg. W. with the S. line of said Lucas Tract 107 feet to the SW corner of said Lucas Tract on the East right-of-way line of said H&TC RR Co. right of way;
THENCE in a Southerly direction, along a curve to the left, with said H&TC RR Co.

right of way, 143 to the place of beginning, and being the same property described in a Warranty Deed dated August 18, 1965, from J. P. May, et ux, to Samuel J. Harris, et ux, recorded in Vol. 1035, Pg. 508, Public Records of Grayson County, Texas, and further being the same property described in Tax Resale Deed dated October 31, 2003, from the Sherman Independent School District, et al, to Donald Bailey, recorded in Vol. 3564, Pg. 176, Public Records of Grayson County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:

Any and all valid and subsisting easements, restrictions, rights-of-way, mineral reservations and oil and gas leases, properly of record, if any, and also to such zoning laws and other restrictions, regulations, ordinances and statutes of municipal or other governmental authorities as may be applicable to and enforceable against the above-described premises.

Grantor, for the foregoing consideration and subject to the foregoing reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, TO HAVE AND TO HOLD the above-described premises, together with all and singular the rights and appurtenances thereon in any wise belonging unto the said Grantee, it successors and assigns, and Grantor does hereby bind himself, his heirs, executors and administrators to WARRANT AND FOREVER DEFEND all and singular the said premises unto the Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, when the claim is by, through, or under Grantor, but not otherwise, except as to the reservations from this conveyance and exceptions to the conveyance and warranty.

EXECUTED this ^{8th} day of ~~January, 2009~~ ^{October, 2008}

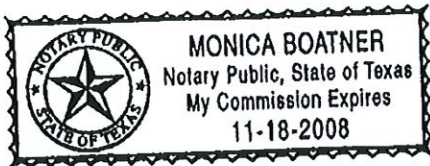

DONALD BAILEY

Bk Vol Ps
00000961 OR 4580 674

THE STATE OF TEXAS
COUNTY OF GRAYSON

This instrument was acknowledged before me on the ^{8th} ~~2nd~~ day of ~~January, 2009~~ ^{October 2008}, by DONALD BAILEY.

Monica Boatner
Notary Public, State of Texas



00000961 Bk Vol Pg
0R 4580 675

Filed for Record in:
Grayson County

On: Jan 14, 2009 at 10:31A

As a
Recording

Document Number: 00000961

Amount: 24.00

Receipt Number - 280762

By:
Shelley Perkins

STATE OF TEXAS COUNTY OF GRAYSON

I hereby certify that this instrument was
filed on the date and time stamped hereon by me
and was duly recorded in the volume and page
of the named records of:

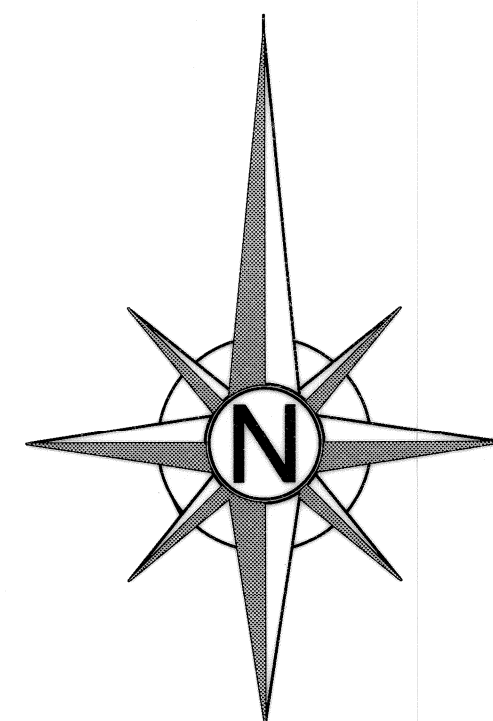
Grayson County
as stamped hereon by me.

Jan 14, 2009

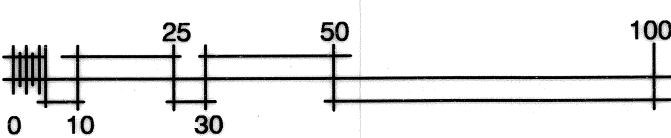
Wilma Blackshear Bush, County Clerk
Grayson County

DATE & TIME: Mon, 27 Jul 09, 9:11 AM

L=307.74'
R=2055.30'
Δ=08°34'44"
C LEN=307.45'
BRG=N 02°27'28" W



SCALE: 1" = 30'



LEGEND	
CM	CONTROLLING MONUMENT
IP	IRON PIN
IRF	IRON ROD FOUND
CIRF	CAPPED IRON ROD FOUND
CIRS	1/2" STEEL SQUARE TUBING SET
W/ CAP	"COX 4577"
SL	SURVEY LINE
DE	PROPERTY LINE
UE	DRAINAGE EASEMENT
BL	UTILITY EASEMENT
SYSS	BUILDING LINE
	SIDEYARD SET BACK

CERTIFICATE OF APPROVAL

APPROVED THIS 21st DAY OF July, 2009, BY THE CITY PLANNING AND ZONING COMMISSION OF THE CITY OF SHERMAN, TEXAS.

[Signature]
CITY CLERK

[Signature]
SECRETARY

ACCEPTED BY THE CITY COUNCIL OF THE CITY OF SHERMAN:

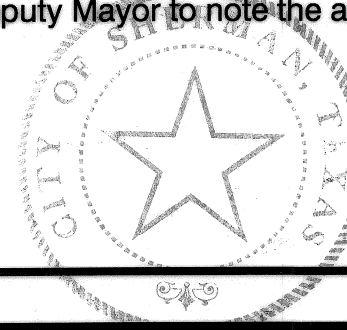
DEPUTY MAYOR, CITY OF SHERMAN, TEXAS

DATE

The undersigned, the City Clerk of the City of Sherman, hereby certifies that the foregoing final plat of College Street Addition, a Subdivision to the City of Sherman was submitted to the City Council on the 17th day of August, 2009, and the City Council by formal action then and there accepted the dedication of streets, alleys, easements and public places as shown and set forth in and upon said plat, and said City Council further authorizes the Deputy Mayor to note the acceptance thereof by signing his name as hereinabove subscribed.

Witness my hand this 17th day of Aug, A.D. 2009.

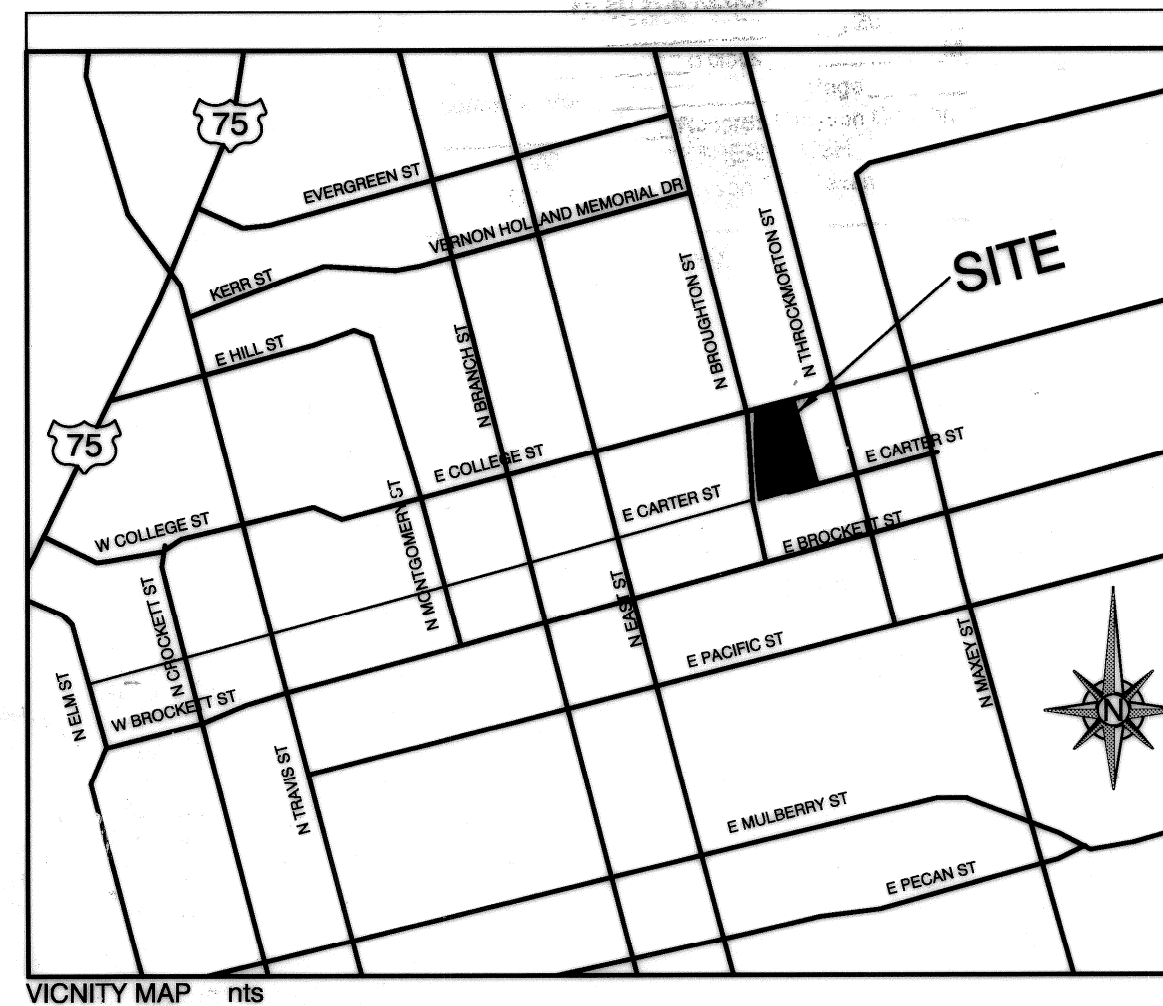
[Signature]
CITY CLERK, CITY OF SHERMAN, TEXAS



THROCKMORTON ST

COLLEGE ST
60' ROW

CARTER ST
50' ROW



DEDICATION

STATE OF TEXAS
COUNTY OF GRAYSON

WHEREAS, LAZY L. ENTERPRISES is the owner of all those certain tracts of land situated in the J.B. McANAIR Survey, Abstract Number 763, Grayson County, Texas, and being all of the four following tracts: TRACT 1, being all of a tract of land described in the deed from Barton Capital, LTD. to Lazy L. Enterprises recorded in Volume 4315, Page 743 of the Deed Records of Grayson County, Texas. TRACT 2 being all of a tract of land described in the deed from Austin College to Lazy L. Enterprises recorded in Volume 4364, Page 577 of the Deed Records of Grayson County, Texas, TRACT 3, being all of a tract of land described in the deed from Donald Bailey to Lazy L. Enterprises recorded in Volume 4580, Page 672 of the Deed Records of Grayson County, Texas. TRACT 4 being all of a tract of land described in the deed from The City of Sherman to Lazy L. Enterprises recorded in Volume 4644, Page 483 of the Deed Records of Grayson County, Texas; the subject tract being more fully described as follows:

Beginning for the northeast corner of the tract being described herein at a set 1/2 inch Steel Square Tubing, said tubing being the northeast corner of said Lazy L. tract 4644/483, and the northwest corner of a tract as described in Deed to Austin College, and Recorded in Volume 4560 Page 897 of said Deed Records, said tubing also being on the south Right-of-Way line of College Street;

Thence: South 16 degrees 08 minutes 59 seconds East, with the east line of said Lazy L. tract 4644/483, a distance of 300.00 feet to a found 1/2 inch Steel Rebar for the southeast corner of said Lazy L. tract 4644/483, and the southwest corner of a tract as conveyed to Edward Hawkins, and on the north Right-of-Way line of Carter Street;

Thence: South 74 degrees 44 minutes 33 seconds West, with the south line of said Lazy L. tract 4644/483, and the north row line of said street, a distance of 20.10 feet to a found 1/2 inch steel Rebar for the southwest corner of said Lazy L. tract 4644/483, and the southeast corner of said Lazy L. tract 4315/743;

Thence: South 74 degrees 52 minutes 05 seconds West, with the south line of said Lazy L. tract 4315/743, and the north row line of said street, a distance of 52.58 feet to a found 1/2 inch steel Rebar for the southwest corner of said Lazy L. tract 4315/743, and the southeast corner of said Lazy L. tract 4580/672;

Thence: South 74 degrees 50 minutes 00 seconds West, with the south line of said Lazy L. tract 4580/672, and the north row line of said street, a distance of 133.66 feet to a set 1/2 inch Steel Square Tubing for the southwest corner of said Lazy L. tract 4580/672, and the start of a curve to the right whose radius is 2055.30 feet, central angle of 08 degrees 34 minutes 44 seconds and a chord bearing of north 02 degrees 27 minutes 28 seconds west, a distance of 307.45 feet;

Thence: With said curve to the right, an Arc Length of 307.74 feet to a set 1/2 inch Steel Square Tubing for the northwest corner of said Lazy L. tract 4363/577, and on the south ROW of said College Street;

Thence: North 74 degrees 48 minutes 53 seconds East, with the north line of said Lazy L. tracts 4364/577 & 4644/743, and with the south ROW line of College Street, a distance of 133.56 feet to the POINT OF BEGINNING and containing 1.20 acres of land.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENT:

THAT, LAZY L. ENTERPRISES, does hereby adopt this plat designating the herein described property as AUSTIN PARK ADDITION in the City of Sherman, Grayson County, Texas and does hereby dedicate to the public use forever the street rights-of-way and public easement shown hereon.

[Signature]
LAZY L. ENTERPRISES

BY: *[Signature]*
BILL MAGERS

STATE OF TEXAS
COUNTY OF GRAYSON

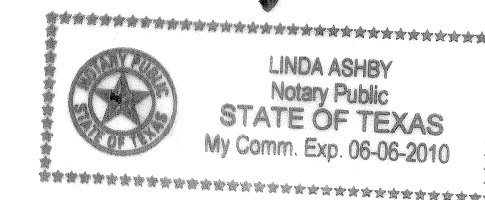
BEFORE ME, the undersigned Notary Public in and for the State of Texas on this day personally appeared Bill Magers, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledges to me that he/she executed the same for the purpose and consideration thereon expressed, and in the capacity therein stated:

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 17th DAY OF Aug, 2009.

Notary Public in the State of Texas

[Signature]
Linda Ashby

My Commission Expires: 6-6-2010



SURVEYOR'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

THAT I, DON K. COX, Registered Professional Land Surveyor #4577, do hereby certify that this plat was prepared from an actual survey of the land described hereon, and that the corner monuments shown hereon were found or placed under my personal supervision in accordance with the ordinances of the City of Sherman, Texas.

DON K. COX, Registered Professional Land Surveyor #4577

FINAL PLAT
LOTS 1-8, BLOCK A
AUSTIN PARK ADDITION
BEING A REPLAT OF LOTS 13-21, BLOCK 4,
IN THE W.P. CARTERS ADDITION
AND BEING .90 ACRES IN THE
J.B. McANAIR SURVEY, ABSTRACT NO. 763
CITY OF SHERMAN, GRAYSON COUNTY, TEXAS

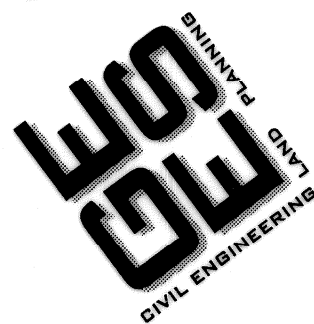
OWNER
LAZY L. ENTERPRISES
906 COTTONWOOD
SHERMAN, TEXAS
(903)-893-3500
CONTACT: BILL MAGERS

SURVEYOR
COX LAND SURVEYING CO.
P.O. BOX 597
103 N. MAIN
COLLINSVILLE, TX 76233
(903) -429-6125

DATE:
29 JUN 2009

REVISIONS:

GREG EDWARDS
ENGINEERING SERVICES, INC.
GREG EDWARDS, P.E.
1821 AMANDA COURT, PONDER, TX 76259
Ph: (940) 482-2907 Fax: (940) 482-8214
www.gees.us



DEVELOPER
LAZY L. ENTERPRISES
SHERMAN, TEXAS

CITY OF SHERMAN, GRAYSON COUNTY, TEXAS

Final Plat
Lots 1-8, Block A, Austin Park Addition,
Being a Replat of Lots 13-21, Block 4,
W.P. Carters Addition and .90 acres in the
J.B. McAnair Survey, Abstract No. 763

JOB NUMBER
1347

DESIGNED: GKE

DRAWN: mwn

CHECKED: GKE

01
OF
01

E-1-143



CITY OF SHERMAN
New Residential Building Permit
#20-000779 | Issued on: 04/02/2020 at 2:50 PM

ADDRESS
601 E CARTER ST

PERMIT HOLDER
JOSHUA ADAM HOLLEY
HOLLEY HOMES
(832) 499-7577

INFORMATION FIELDS

Square Feet	1028	Bedrooms	2
Bathrooms	1.5	Number of Stories	1
Number of Acres	0.5	Type of Construction List	Wood Frame
Off Street Parking	2	Tax Abatement	Yes
Sewer Disposal	Public Sewer	Water Supply	Public
Heating	Electric	Permit Certification	Yes
Proposed Use	SINGLE FAMILY RESIDENTIAL	Former Use	NONE
Firm Name	HOLLEY JOLLEY HOMES		

FEE	TOTAL	PAID	DUE
Storm Water Fee	\$ 25.00	\$ 25.00	\$ 25.00
TOTALS	\$ 25.00	\$ 0.00	\$ 25.00

NOTICE

This permit becomes null and void if work or constructions authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is started.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provision of any other state or local law regulating construction or the performance of construction.

(Signature of Contractor or Authorized Agent)

Date

(Approved By) Building & Zoning

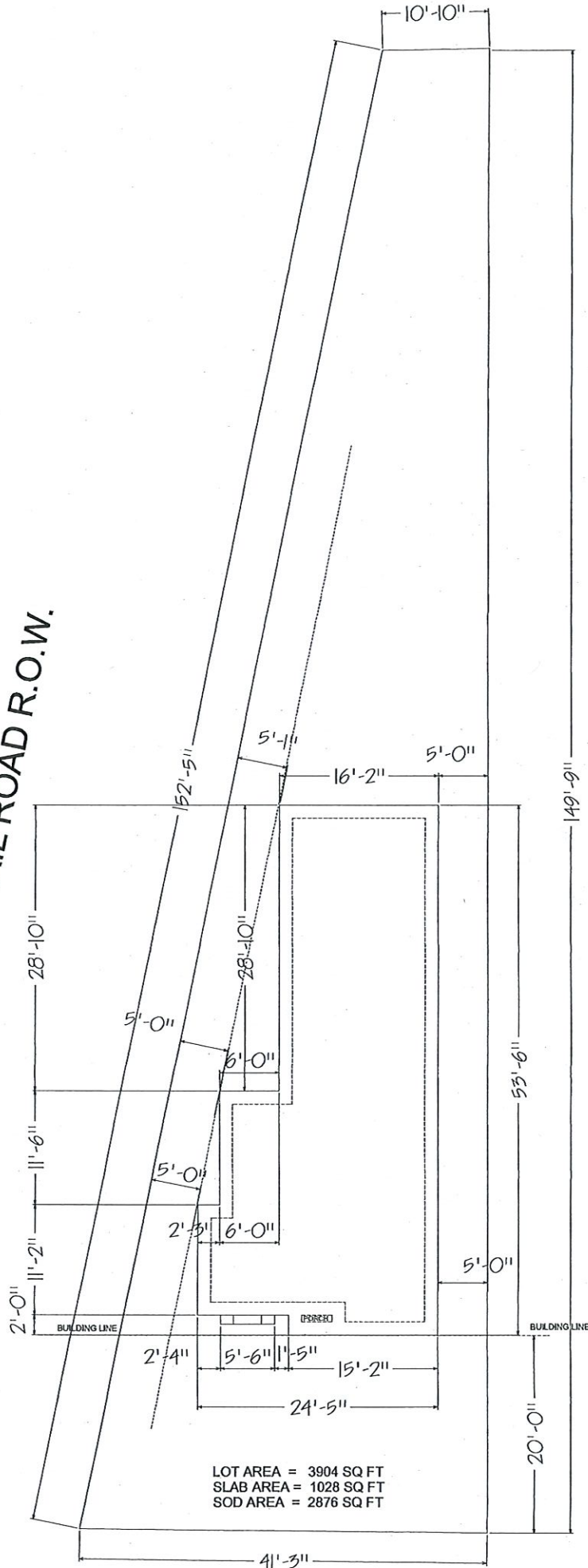
Date

(Approved By) Flood Plain Administrator

Date

per VARIANCE
GRANTED 7/21/09

RAIL ROAD R.O.W.



601 East Carter Street



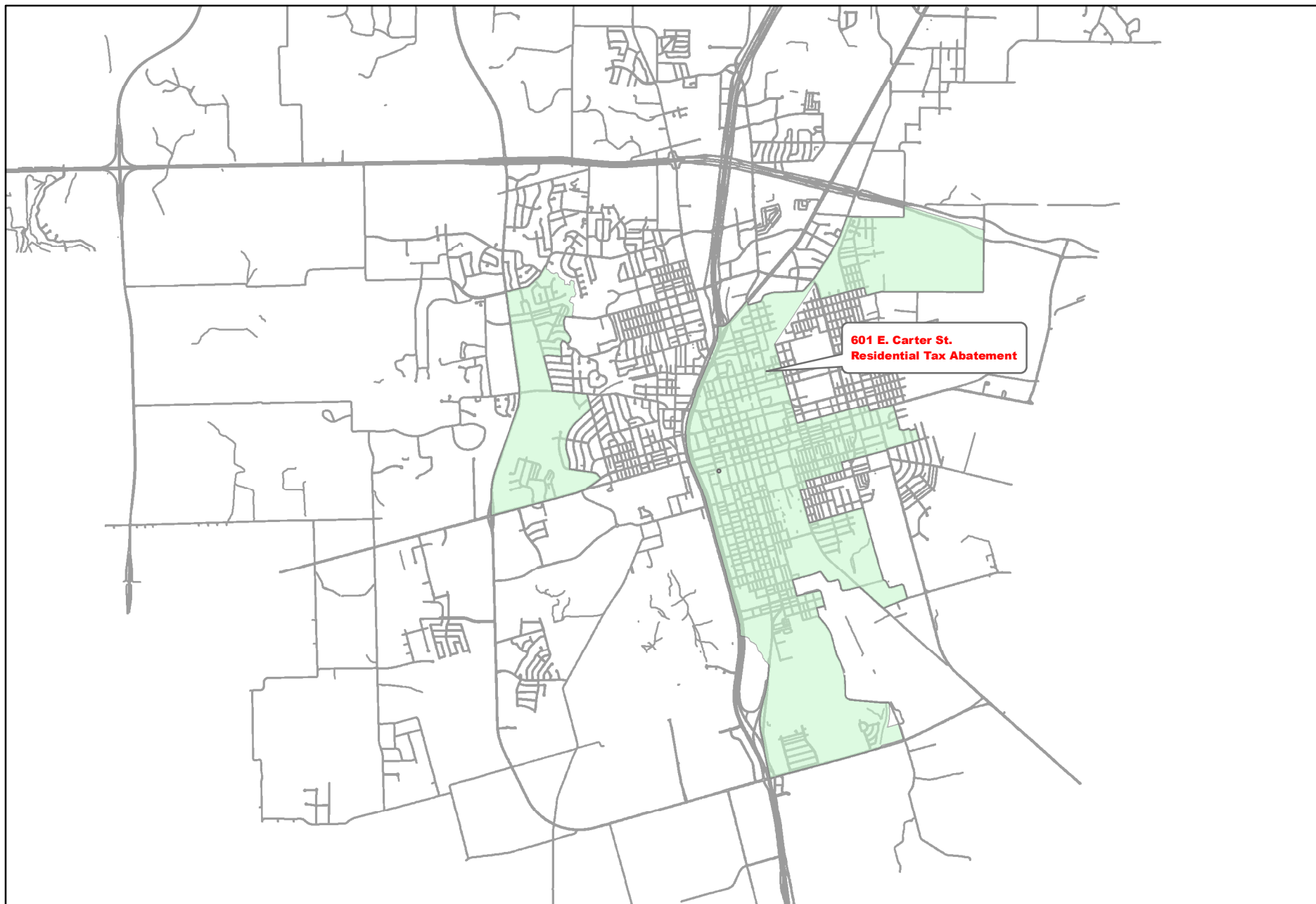


601 East Carter Street



City of Sherman, Texas
Developmental Services Department

$$1 \text{ in} = 300 \text{ ft}$$



**601 East Carter Street
Residential Tax Abatement**



City of Sherman, Texas
Developmental Services Department

1 inch = 6,000 feet





SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

E. 1.

Meeting Date: 05/18/2020

Prepared By: Tom Pruitt, Utility Engineer

Approved By: Robby Hefton, City Manager

Caption:

CHANGE ORDER NO. 1

Center Street & US 75 Utility Relocation Project; Vessels Construction, A Division of Vescor, Inc.;
\$92,510.00 Increase

Issue:

To consider the approval of Change Order No. 1 with Vessels Construction, A Division of Vescor, Inc. for the Center Street & US 75 Utility Relocation Project

Background:

The Burlington Northern Sante Fe (BNSF) Railroad has an existing project underway to improve drainage along its rail lines, including those that are within the city limits. As part of this project, it was determined that the City has a waterline within the BNSF right of way that is now required to be moved. In accordance with the City's right-of-way arrangement with BNSF, the City is required to relocate that sixteen inch (16") waterline at City expense. The project consists of approximately 100-linear feet of water line that will be bored along US 75 and also 20-linear feet of water line that will be relocated by open cut.

In an unrelated project, the City Council approved a contract with Vessels Construction at the February 17, 2020 Council meeting for sewer replacement along US 75 at Center Street related to TxDOT's ongoing Hwy 75 "Gap" project. This project with Vessels involves boring under US 75 in order to complete the sewer replacement.

Since Vessels will already have the equipment mobilized for boring under US 75 at Center Street, staff recommends modifying the scope of the Vessels contract to include a bore for the BNSF waterline relocation. Doing this will save about \$28,000.00 in costs that otherwise would be required to complete the BNSF project.

Origination:

Engineering Department

Financial Consideration:

The change order results in an \$92,510.00 increase in the contract amount, yielding a contract price of \$490,690.83. Funds are available through the Utility Improvement Fund.

Staff Recommendation:

Staff recommends approval of Change Order No. 1 for the Center Street & US 75 Utility Relocation Project.

Alternatives:

As may be directed by the City Council

Attachments

Change Order No. 1

Aerial Location Map

Change Order

No. 1 (One)

Date of Issuance: May 18, 2020

Project: Sherman Center Street & U.S. 75 Utility Relocation	Project No.: PW #2020-03
Owner: City of Sherman	Date of Contract: February 17, 2020
Contractor: Vessels Construction, a Division of Vescor	

The Contract Documents are modified as follows upon execution of this Change Order:

Mobilize, 94-LF 24" 0.375 WT Steel Bore and Case and 100-LF Fusion Welded PVC pipe, installed, With Trench Safety, Erosion Control Measures, complete, cleaned up.

Justification:

Increase of project to add Railroad Bore at U.S. 75, for relocation of 16" Water Line (west side of 75)

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Base Bid Price:

\$398,180.83

Increase from previously approved Change Orders No. 0 to No. 0:

\$0

Contract Price prior to this Change Order:

\$398,180.83

Increase of this Change Order:

\$92,510.00

Contract Price incorporating this Change

\$490,690.83

Original Contract Times:

Substantial completion days: 60

Substantial completion date: July 20, 2020

Increase from previously approved Change Orders

No. 0 to No. 0:

Substantial completion days: 0

Substantial completion date: TBD

Contract Times prior to this Change Order:

Substantial completion days: 60

Substantial completion date: July 20, 2020

Increase of this Change Order:

Substantial completion days: 10

Substantial completion date: July 30, 2020

Contract Times with all approved Change Orders:

Substantial completion days: 70

Substantial completion date: July 30, 2020

RECOMMENDED:

By: Thomas Lee Pruitt
Engineer (Authorized Signature)

Date: 5-12-2020

ACCEPTED:

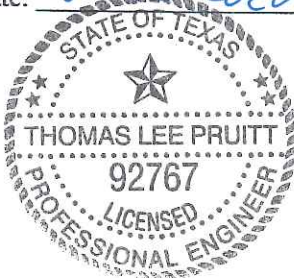
By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 5-18-20





Approximately 100-LF
24" Bore and Case
under RR



Feet
500

1,000

Sherman
CLASSIC TOWN. BROAD HORIZON.



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

F. 1.

Meeting Date: 05/18/2020

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

OTHER BUSINESS

Receive Quarterly Progress Report from Sherman Economic Development Corporation President Kent Sharp

Issue:

To receive the Sherman Economic Development Corporation (SEDCO) quarterly progress report from President Kent Sharp

Background:

The brief presentation by the SEDCO President will provide the City Council with an overview of SEDCO's activities and accomplishments during the last three (3) months. SEDCO's last update was presented at the January 6th City Council meeting.

Origination:

City Council

Financial Consideration:

This presentation is for informational purposes only and has no impact on the City's revenues or expenses.

Staff Recommendation:

No action is required of the City Council.

Alternatives:

None recommended

Attachments

SEDCO's Quarterly Progress Report

REPORTING FORM FOR BOARDS AND COMMISSIONS

Name of Board: Sherman Economic Development Corporation

Name of Chair: Janie Bates

Name of Vice-Chair: Gail Utter

Date of Report to City Council: May 4, 2020

1. In simple terms and as briefly as possible, please describe the mission of your board.

- *The mission of the Sherman Economic Development Corporation (SEDCO) is to grow and diversify the economy of Sherman and the surrounding area through the addition of new jobs and investment of primary employers.*

**2. Please list the top accomplishments of your board within the past quarter.
(Please limit the list to five or fewer items).**

- *In Q1 2020, the staff submitted proposals for 9 projects and hosted 3 site visits.*
- *Jan. 14: The SEDCO Board of Directors approved Resolution No. SEDCO-2020.01 which authorizes an increase in the maximum amount of incentive award for the Buy Local Grant program from the current level of \$20,000.00 to the new level of \$50,000.00.*
- *Feb. 20: SEDCO was one of 53 organizations to receive the Texas Economic Development Council's (TEDC) 2019 Economic Excellence Recognition.*
- *March 17: The SEDCO Board of Directors approved Resolution No. SEDCO-2020.03 which authorizes SEDCO to contribute \$75,000 in matching funds towards Texas Workforce Commission's (TWC) High Demand Job Training Grant Program. These funds will be used to purchase tools and equipment needed to tie in the classroom experience with the industry level experience, and SEDCO's participation is contingent on Workforce Solutions Texoma successfully being awarded the TWC grant.*
- *The SEDCO team has served as a communications resource for Sherman's industries during the COVID-19 crisis. Communications include weekly update emails to Plant Managers and SEDCO's entire contact network; a survey to the Plant Managers to get a temperature on their current and near future operating environments; and posts on SEDCO's social media pages.*

3. What are your plans for this board in the next quarter?

- *SEDCO will work to compete aggressively for the attraction of new jobs and investments to the city from existing Sherman employers and new companies, both nationally and internationally.*
- *SEDCO will work closely with companies that have announced new investments in Sherman to ensure they have the support to meet their goals and receive the incentives as identified in the Economic Development Performance Agreements.*
- *SEDCO will continue to serve and assist the Sherman industries during the COVID-19 crisis.*
- *SEDCO will assist in sharing information about the available Small Business Administration COVID-19 financial relief programs. The first effort includes a full-page ad in the Herald Democrat on April 12th detailing the Paycheck Protection Program, the Economic Injury Disaster Loan (EIDL), and the EIDL Emergency Advance. The second effort will be sharing this information through various social media posts.*

- *April 15: Kent will serve as a panelist during a TEDC webinar - Local Economic Developer's Response to the Covid-19 Crisis.*
- *SEDCO will host two Human Resource Network Meetings, a Plant Managers Forum, and a Safety Leaders Forum.*
- *Kent will complete BRE visits with the Sherman industries.*
- *SEDCO will wrap up production of the new marketing videos including interviews with Glitzy Girlz Owner Felicia Herron, as well as Paul and Lindsey Manley. The videos will be boosted on social media, uploaded to sedco.org, and included in a video business card mailer.*
- *Staff will continue to develop an entrepreneurship competition for Sherman involving partners in the community for the Board to consider during budget workshops.*
- *A bylaws committee, made up of two SEDCO board members, is working with staff and legal counsel to review the SEDCO bylaws to ensure they are consistent with any legislative changes which may have occurred in the last four legislative sessions since the bylaws were last reviewed in 2010. Any proposed changes will be put before the SEDCO Board and Sherman City Council for consideration.*
- *May 11: SEDCO will co-sponsor the Advanced Manufacturing Program (AMP) End of Year Celebration.*
- *June 23: SEDCO will host its Summer Leadership Breakfast.*
- *June 24: TWC has scheduled a Skills Development Check presentation.*

4. How often did this board meet in the last quarter?

- *The SEDCO Board meets on the second Tuesday of each month and holds special called meetings when needed. Since our last report, the SEDCO Board held three regularly scheduled meetings (January 14th, February 11th, March 17th).*

5. In what percentage of those meetings was a quorum of board members present?

- *100%*

6. Did any member attend less than 75% of those meetings? If so, which member and how often did they attend.

- *No*

7. What other information would your board like to communicate to the City Council? (please be concise in your response).

- *SEDCO is presently working 11 active projects with an estimated \$558 million in investments and approximately 1,722 new jobs.*
- *SEDCO continued the Business Retention and Expansion (BRE) Program with the following:*
 - *Jan. 13: SEDCO co-hosted the AMP Mid-Year Celebration which included AMP students from Sherman, Denison, Pottsville & Whitesboro, the Industry Support Team, and members of the Texoma Manufacturing Consortium. During the event, Emerson and Eaton presented checks totaling \$45,000 to be used for tuition for the AMP students.*
 - *Jan. 30: SEDCO hosted an HR Network Group lunch at Fulbelli's. Representatives from GlobiTech, Presco, and Sunny Delight were in attendance.*
 - *Feb. 11: Kent and Stacey completed a Business Retention & Expansion visit with II-VI (Finisar) Vice President and General Manager Jeff Brown.*

- Feb. 24: Stacey met with Kristi Lee of Workforce Solutions Texoma to discuss AMP. SEDCO will continue its role as a major AMP partner; however, Kristi will be taking on Stacey's daily AMP assignments.
- March 3: SEDCO hosted a Safety Leaders Forum at Fulbelli's. Justin Sloan from Emerson lead a presentation about how Emerson is handling the Coronavirus.
- March 11: SEDCO hosted the Plant Managers Forum at the SEDCO office. Kent presented on the SEDCO activities during his first year. Representatives from Eternity Technologies, Mueller, Altium Packaging (formerly Consolidated Container Company), and J.P. Hart Lumber Company were in attendance.
- Jan. 6: Kent, along with Sherman Chamber President Eddie Brown, met with the new Wilson N. Jones CEO Cory Countryman.
- Jan. 8: The staff met with Checkmate Creative for a video pre-production meeting to discuss interviewees, locations, and b-roll. The new marketing videos will feature a comprehensive look at what Sherman can offer potential companies and jobseekers.
- Jan. 9: Kent assisted with the City of Sherman booth at ICSC in Fort Worth.
- Jan. 9: Kent attended the Dallas Regional Chamber's Annual Meeting.
- Jan. 15: Stacey and Ashton met with two marketing representatives from Modular Power Solutions to discuss the opportunities available in Sherman to get involved as a corporate citizen.
- Jan. 16: Kent met with Anna Economic Development Director Joey Grisham to discuss Anna's future development plans and the impact on Sherman.
- Jan. 17: The staff attended Denison's 19th Annual Economic Development Summit. During the event, Emerson Plant Manager Mark Anderson & Pottsboro AMP Instructor Casy Blanton spoke about AMP.
- Jan. 17: Stacey served on the panel for Emerson Sherman's "Women in STEM: The Journey to Leadership."
- Jan. 24: SEDCO started a two-week market research campaign on Facebook to poll Grayson County with the question: Describe Sherman, Texas in one word.
- Jan. 31: Ashton received the "Volunteer of the Year" award at the Sherman Chamber of Commerce's Annual Awards Luncheon.
- Feb. 3 – 7: Kent participated in the DFW Marketing Team's California trip, visiting site selectors in Los Angeles and San Francisco.
- Feb. 10: SEDCO launched a second market research campaign on Facebook to poll the question: Describe Sherman, Texas in one word. This campaign targeted Dallas.
- Feb. 11: Kent met with Cary Wacker and Morris Center architects at Austin College to discuss potential community use of the planned Morris Center for Business.
- Feb. 14: Kent met with Tony Kaai at NTRA to visit with a potential prospect.
- Feb. 14: Kent met with McRight Smith Construction to talk about what's new in Sherman.
- Feb. 19-21: Kent attended the Texas Economic Development Council's Winter Conference in College Station.
- Feb. 24: SEDCO placed a half page ad in the 2020 Dallas Economic Development Guide. This is an annual publication by the Dallas Regional Chamber.
- Feb. 25: SEDCO hosted the Winter Leadership Breakfast which drew 17 community leaders and industry representatives.
- Feb. 27: Kent met with Janie Bates and the new Gainesville EDC Executive Director Audrey Schroyer.
- Feb. 27: SEDCO hosted a Farewell Party for Stacey Jones.

- *March 4: Three interviews were completed for the new marketing video. The interviewees included Councilman Darron Holland, Adrienne Johnson, and Sherman High School Senior Nate Estes.*
- *March 6: Staff met with the Sherman Parks & Rec team to discuss a partnership for the upcoming Corporate Challenge.*
- *March 12: Kent met with the team from RPM Staffing.*
- *March 17: The SEDCO Board of Directors approved a motion to have SEDCO attorney Mr. Jeff Moore draw up a lease agreement for \$1,500 per month to include taxes and insurance on the property located at 224 E. FM 1417, Sherman, Texas 75090.*
- *The staff attended the following events and meetings:*
 - *Career Connection Job Fair Planning Meeting*
 - *City Council Meeting*
 - *Crisis Center Board Training*
 - *CWL Advisory Board Meeting*
 - *High Demand Job Training Grant Meeting*
 - *Leadership Sherman Social Agency Day*
 - *Retirement Reception for Mark Gibson*
 - *Retirement Reception for Steve Ayers*
 - *Sherman Education Foundation Board Orientation*
 - *TEDC Board Meeting*



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

F. 2.

Meeting Date: 05/18/2020

Prepared By: Scott Shadden, Director of Developmental Services

Approved By: Robby Hefton, City Manager

Caption:

*** OTHER BUSINESS**

Replat Approval of Lot 3, Block 2, Independence Square Addition, Section 3, a Replat of Part of Lot 1, Block 2, being Part of Lot 1, Block 2, Independence Square Addition, Section 3, containing 3.260 acres; Post Oak Liquidating Trust, Owners; The Stainback Organization, Developer; Luke Stainback, Representative; and Underwood Drafting and Surveying, Inc., Surveyor (2200 North U.S. Highway 75)

Issue:

Replat Approval of Lot 3, Block 2, Independence Square Addition, Section 3, a Replat of part of Lot 1, Block 2, being part of Lot 1, Block 2, Independence Square Addition, Section 3, containing 3.260 acres; Post Oak Liquidating Trust, Owners; The Stainback Organization, Developer; Luke Stainback, Representative; and Underwood Drafting and Surveying, Inc., Surveyor (2200 North U.S. Highway 75)

Background:

The property is located at 2200 North U.S. Highway 75 between Taylor Street and Lamberth Road; the vacant property south of the Hoyte Dodge RAM, Chrysler, Jeep Dealership. The property is zoned a C-1 (Retail Business) District and is also located in the O-1 (75 & 82) Overlay District. The Stainback Organization would like to replat the property into one lot for commercial development.

Origination:

Post Oak Liquidating Trust (Owners)
The Stainback Organization (Developer)
Luke Stainback (Representative)
Underwood Drafting and Surveying (Surveyor)

Financial Consideration:

None

Staff Recommendation:

Due to the Coronavirus, the April 21, 2020 regular meeting of the Planning and Zoning Board was cancelled. The plat was submitted to the Development Services Department on March 24, 2020. Local Government Code Sec. 212.009 provides:

(a) The municipal authority responsible for approving plats shall approve, approve with conditions, or disapprove a plan or plat within 30 days after the date the plan or plat is filed. A plan or plat is approved by the municipal authority unless it is disapproved within that period and in accordance with Section 212.0091.

(b) If an ordinance requires that a plan or plat be approved by the governing body of the municipality in addition to the planning commission, the governing body shall approve, approve with conditions, or disapprove the plan or plat within 30 days after the date the plan or plat is approved by the planning commission or is approved by the inaction of the commission. A plan or plat is approved by the governing body unless it is disapproved within that period and in accordance with Section 212.0091.

Alternatives:

None

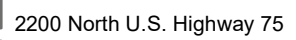
Attachments

Aerial Location Map

Zoning Map

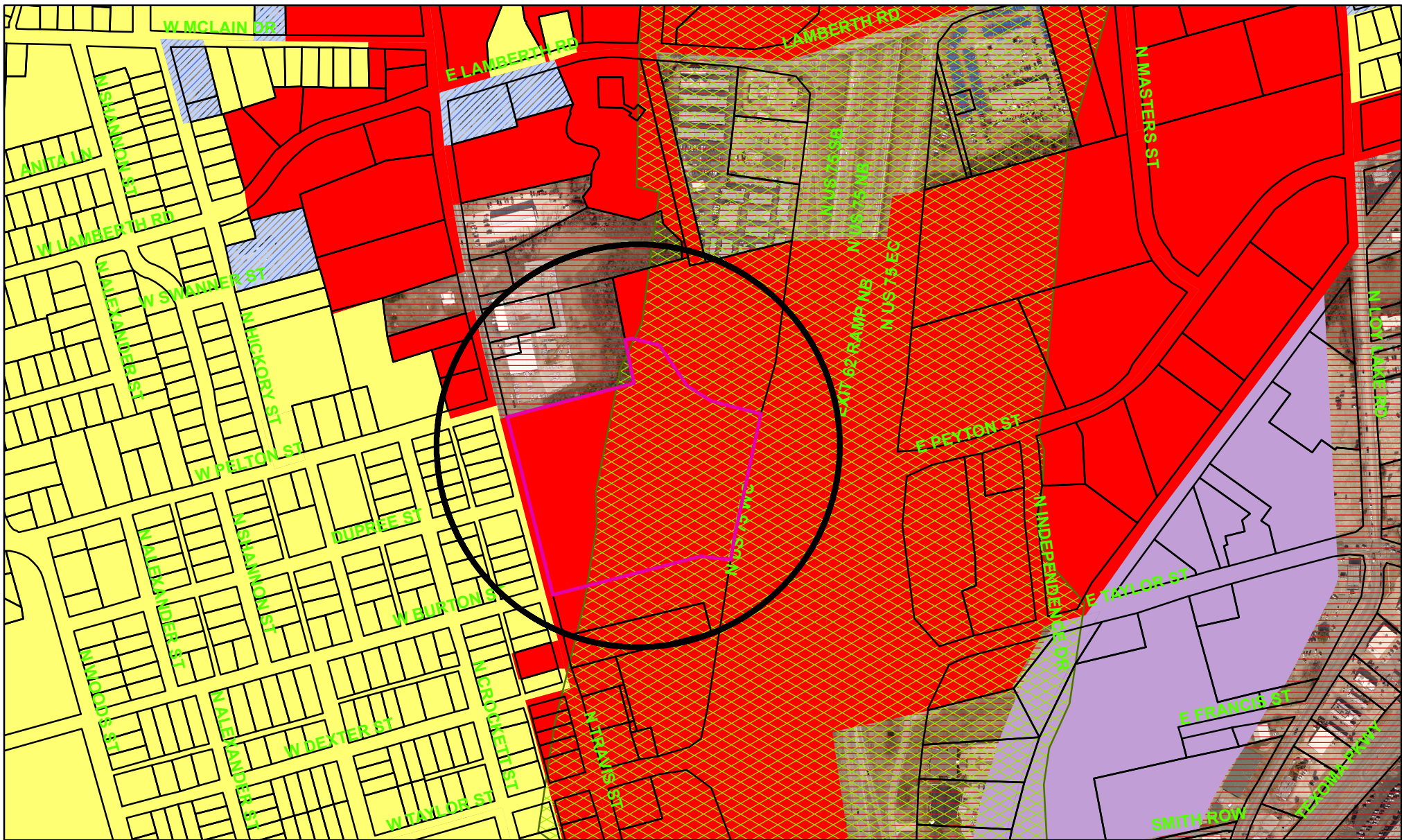
Replat

Staff Review Letter



NOT TO SCALE

1 in = 600 ft



Zoning - 2200 North U.S. Highway 75

Legend

Special Districts Overlay

DISTRICT_NAME	
Arts and Cultural District	
Blalock Commercial Overlay District	
Central Business District	
College Park District	
Downtown Overlay District	
Historic Preservation District	
Transportation Corridor	

Representation: ShermGIS.DBO.TransportationCorridor_Rep_1

FM 1417	
Sam Rayburn Freeway	
US Hwy 82 and 75	
SH 289	
FM 691	

Zoning Districts

Representation: ShermGIS.DBO.ZoningDistrict_Rep

Unknown	
BIP Blalock Industrial Park	
C-1 Retail Business District	
C-2 General Commercial District	

CO Office District	
Lakes	
M-1 Light Manufacturing District	
M-1.5 Medium Manufacturing District	
M-2 Heavy Manufacturing District	
MH Manufacturing Housing District	
R-1 One Family Residential District	
R-2 Multi-Family Residential District	
R-A Single Family Agricultural District	
SF-1 Single Family Residential District	
PD Planned Development	

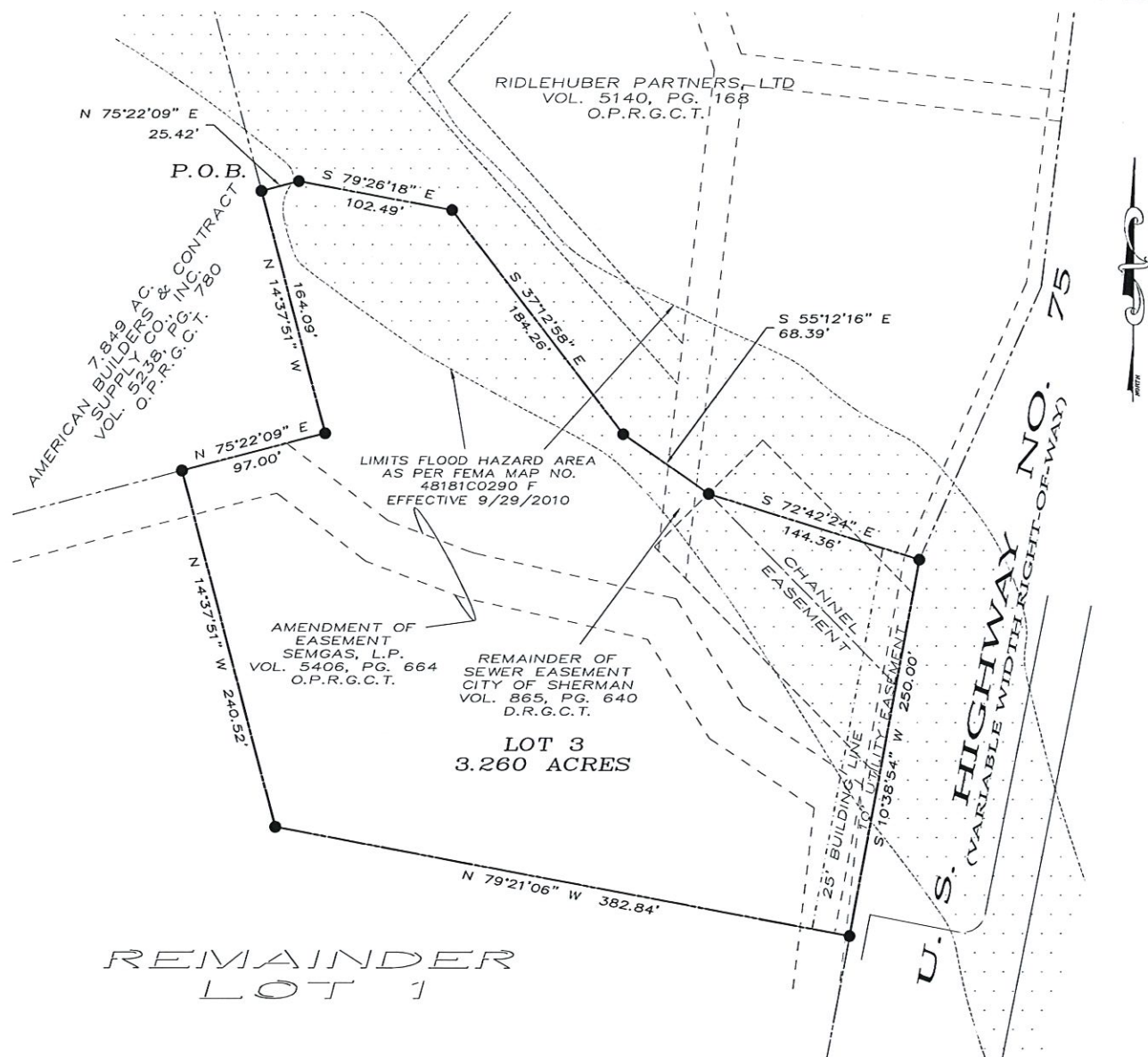
Sherman
CLASSIC TOWN. BROAD HORIZON.

City of Sherman, Texas
Developmental Services Department



NOT TO SCALE

1 in = 483 ft



AMENDED PLAT
LOT 3, BLOCK 2
INDEPENDENCE SQUARE ADDITION
SECTION THREE
BEING REPLAT OF PART OF LOT 1, BLOCK 2
CONTAINING 3.260 ACRES IN THE
J.B. McANAI SURVEY, ABSTRACT NO. 763
AN ADDITION TO THE CITY OF SHERMAN
GRAYSON COUNTY, TEXAS

03-24-2020

OWNERS/DEVELOPER
POST OAK TRUST
RUSSELL SPEARS
727 WESTWOOD
SHERMAN, TEXAS 76090

SURVEYOR
DOUGLAS W. UNDERWOOD
R.P.L.S. NO. 4709
3404 INTERURBAN ROAD
DENISON, TEXAS



3404 INTERURBAN ROAD DENISON, TEXAS 75021 (903)465-2151

SHEET 1 OF 2

LEGAL DESCRIPTION

Situated in the County of Grayson, State of Texas, being a part of the same tract of land described as Lot 1, Block 2, of the Independence Square Addition Section 3 by Plat recorded in Volume 10, Page 11, Official Public Records, Grayson County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at a set 1/2" steel rod at the northeast corner of Lot 1 Block 2;

Thence with the north line of said Lot 1 the following calls and distances:

North 75°22'09" East, a distance of 25.42 feet to a set 1/2" steel rod;
South 79°26'18" East, a distance of 102.49 feet to a set 1/2" steel rod;
South 37°12'58" East, a distance of 184.26 feet to a set 1/2" steel rod;
South 55°12'16" East, a distance of 68.39 feet to a set 1/2" steel rod;
South 72°42'24" East, a distance of 144.36 feet to a set 1/2" steel rod;

Thence South 10°38'54" West, with the east line of said Lot 1 a distance of 250.00 feet to a set 1/2" steel rod;

Thence over and across said Lot 1 the following calls and distances:

North 79°21'06" West, a distance of 382.84 feet to a set 1/2" steel rod;
North 14°37'51" West, a distance of 240.52 feet to a set 1/2" steel rod;

Thence North 75°22'09" East, a distance of 97.00 feet to a set 1/2" steel rod;
Thence North 14°37'51" West, a distance of 164.09 feet to the Point of Beginning and containing 3.260 acres of land.

KNOWN ALL MEN BY THESE PRESENTS:

That I, Douglas W. Underwood, Registered Professional Land Surveyor, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments thereon were properly placed, under my personal supervision, in accordance with the subdivision regulations of the City of Sherman, Texas.

Douglas W. Underwood
Registered Professional
Land Surveyor, No. 4709

Date

~ GENERAL NOTES ~

1. Water Supply to be provided by the City of Sherman.
2. Sewer Service to be provided by the City of Sherman.
3. Electrical service is provided by Oncor Electrical Delivery.
4. Blocking the flow of water or construction of improvements in drainage easements, and filling or obstruction of the roadway is prohibited.
5. Any existing ditches or drainage channels traversing along or across the addition will remain as open channels and will be maintained by the individual owners of the lot or lots that are traversed by or adjacent to the drainage courses along or across said lots.
6. The City of Sherman will not be responsible for the maintenance and operation of said drainage ways or drainage easements for the control of erosion.
7. Neither the City of Sherman nor the undersigned surveyor will be responsible for any damage, personal injury, or loss of life or property occasioned by flooding or flooding conditions.
8. The owners and builders must comply with all other local, state and federal regulations regarding developments of this type.
9. Bearings are based on the City of Sherman Central Monument Network.
10. The City of Sherman reserves the right to require submission of Development Plat based on proposed use of each lot.
11. Portions of the subject property lies within the limits of an area defined as Zone "AE", areas determined to be within Flood hazard areas, and Zone "K", areas determined to be outside Flood hazard areas, according to the Federal Emergency Management Agency Flood Insurance Rate Map for Grayson County, Texas and incorporated areas, Map No. 4818C0280 F, revised 9/29/2010.

AMENDED PLAT
LOT 3, BLOCK 2
INDEPENDENCE SQUARE ADDITION
SECTION THREE
BEING REPLAT OF PART OF LOT 1, BLOCK 2
CONTAINING 3.260 ACRES IN THE
J.B. McANAI SURVEY, ABSTRACT NO. 763
AN ADDITION TO THE CITY OF SHERMAN
GRAYSON COUNTY, TEXAS

03-24-2020

OWNERS/DEVELOPER
POST OAK TRUST
RUSSELL SPEARS
727 WESTWOOD
SHERMAN, TEXAS 76090

SURVEYOR
DOUGLAS W. UNDERWOOD
R.P.L.S. NO. 4709
3404 INTERURBAN ROAD
DENISON, TEXAS



3404 INTERURBAN ROAD DENISON, TEXAS 75021 (903)465-2151

SHEET 2 OF 2

NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:

THAT WE, POST OAK TRUST, RUSSELL CHARLES SPEARS Trustee, and RUSSELL CHARLES SPEARS individually, do hereby adopt this plat designating the hereinabove property as LOT 3, BLOCK 2, INDEPENDENCE SQUARE ADDITION, SECTION THREE, an addition to the City of Sherman, and do hereby dedicate to the public use forever the streets and easements shown on this plat for the mutual use and accommodation of all public and private utilities desiring to use or using same. Any public or private utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs or other improvements or growths which in anyway endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of these easements strips and any public or private utility shall, at all times, have a right of ingress and egress to and from and upon the said easement strips for the purpose of constructing, reconstructing, inspecting, petrolling, maintaining and adding to or removing all or part of its respective system without the permission of anyone. This plat approved subject to all ordinances, rules regulations and resolutions of the City of Sherman, Texas.

WITNESS MY HAND this _____ day of _____, 2020.

RUSSELL CHARLES SPEARS, INDIVIDUALLY,
& AS TRUSTEE OF POST OAK TRUST

STATE OF TEXAS
COUNTY OF GRAYSON

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared RUSSELL CHARLES SPEARS known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2020.

Notary Public in and for
the State of Texas
Commission Expires: _____

Approved this _____ day of _____, 2020, by the
City Planning Commission to the City of Sherman, Texas.

Chairman

Secretary

Accepted by the City Council of the City of Sherman

Mayor, City of Sherman, Texas

Date

The Undersigned, the City Clerk of the City of Sherman, hereby certifies that the foregoing, LOT 3, BLOCK 2, INDEPENDENCE SQUARE ADDITION, SECTION THREE, an addition to the City of Sherman, Texas, was submitted to the City Council on the _____ day of _____, 2020, and the City Council by formal action then and there accepted the dedication of streets, alleys, easements and public places, as shown and set forth in and upon said map or plat, and said City Council further authorized the Mayor to note the acceptance thereof by signing his name as herein above subscribed.

Witness my hand this _____ day of _____, 2020.

Clerk, City of Sherman, Texas



STAFF REVIEW LETTER

April 8, 2020

Post Oak Trust
Russell Spears
727 Westwood
Sherman, TX 75090

Underwood Drafting & Surveying, Inc.
3404 Interurban Road
Denison, TX 75021

Dear Applicants,

Due to the Coronavirus, the Planning and Zoning meeting for April 21, 2020 has been cancelled. All cases scheduled for this meeting will be heard at the next meeting. The request for approval of the Amended Plat Lot 3, Block 2 Independence Square Addition, Section Three has been scheduled to be heard by the Planning and Zoning Board on the day of Tuesday, May 19, 2020 at 5:00 p.m., in the City Council Chambers, City Hall at 220 W. Mulberry.

City staff has reviewed your request with regards to engineering and development guidelines and finds the following items need to be addressed:

1. Letters from various utility providers are required verifying availability of service and when service will be available.
2. Original tax certificates with \$0.00 balance shall be furnished for the purpose of recording the plat.
3. Drive approaches and sidewalks must conform to City of Sherman and TxDOT standards and a permit is required from City of Sherman Engineering Department.
4. The width of the right-of-way and pavement for streets shall be shown on the plat.
5. Plat name must be changed to either Replat of... or a new name entirely. This does not qualify as an amended plat.
6. Plat reference in metes and bounds should show prior plat being filed in Plat Records, Grayson County, Texas.
7. Metes and bounds do not match drawing.
8. Annotate all easements on plat.
9. Remove building line from plat.
10. Show dimensions of channel easement.
11. Acceptance and Dedication blurbs must be changed to examples previously submitted to surveyors.
12. Water and sewer pro-rata will be due at the time of development.
13. Privately owned and maintained detention in accordance with City criteria is required upon future development. Plat to denote who will be responsible for maintenance of the detention facility. Engineering plans shall be provided to the City of Sherman Engineering Department for review and approval.

14. Entrances/Exits off of Hwy. 75 Service Road will be Right-in, Right-out only.
15. All requirements of the Floodplain Ordinance shall be followed.
16. Any other changes made to the plat prior to the final fulfillment of the conditions of the staff review, must be considered minor by staff, as to not require resubmission to the Planning & Zoning Commission.
17. 1 Mylar and 3 paper copies must be submitted in 24"x36" size for recording. Both mylar and paper copies must be split, but not cut, to be 2-24"x18" pages per Grayson County requirements. 1 page must have the legal description (preferably in portrait layout) and the other page must have the image. Both mylar and paper copies must look the same. Both split pages must include the Subdivision Name block and page numbers. Submit digital image to the Engineering department for approval prior to printing mylars and paper copy. CAD file must be submitted digitally at time of final approval.

The Board will not consider a request unless it has representation. You are hereby notified to be present, either in person or by a legally authorized representative to present your case on the date and time stated above.

If additional information or clarification is needed, do not hesitate to contact Wayne Lee, at 903-892-7327 prior to the meeting.

Respectfully,



Wayne E. Lee, P.E., CFM,
Director of Engineering

cc: Robby Hefton, City Manager
Brandon Shelby, City Attorney
Billy Hartsfield, Fire Marshal

Scott Shadden, Director of Development Services
Tom Pruitt, Utility Engineer
Clint Philpott, Assistant City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

City Council Regular Meeting

Meeting Date: 05/18/2020

Prepared By: Pamela Cloer, Assistant to the City Manager

Approved By: Robby Hefton, City Manager

Caption:

COUNCIL CALENDAR

Attachments

2020 Council Calendar

2020

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1/20/2020	Martin Luther King, Jr. Day/Called City Council Meeting on 1/21/2020
2/12/2020	Called Council Meeting - Training Session for Council Members
3/30/2020	Called Council Meeting - Intro and PH of Ordinance No. 6288, Extending Declaration of Public Health Disaster Indefinitely and Other Matters related to COVID-19
4/6/2020	City Council Meeting - Cancelled
6/25/2020	Called Budget Workshop in the Council Chambers - Rescheduled for 06/25/2020
6/26/2020	Called Budget Workshop in the Council Chambers - Rescheduled for 06/26/2020
9/7/2020	Labor Day/Called City Council Meeting on 9/8/2020

[illegible]