

**CITY OF SHERMAN
CITY COUNCIL CALLED MEETING AGENDA
COUNCIL CHAMBERS OF THE CITY HALL
220 WEST MULBERRY STREET
SHERMAN, TEXAS
WEDNESDAY, MARCH 13, 2013
12:00 NOON**

A.1 [CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN](#)

Presentation

B.1 [FINANCIAL UPDATE WITH OVERVIEW OF SERVICES AND PLANNING EFFORTS](#)

Other Business

B.2 [OTHER BUSINESS](#)

Consider Approval of the Budget Calendar for Fiscal Year 2013-2014

Executive Session

C.1 [EXECUTIVE SESSION](#)

In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law), "The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in the Following Sections"

Section 551.074

Personnel Matters:

(a) Deliberating the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee:

(i) Police Chief

The Council reconvenes into General Session

C.2 [OPEN MEETING](#)

Reconvene into Open Meeting and consider action, if any, on items discussed in Executive Session

C.3 [ADJOURNMENT](#)

[COUNCIL CALENDAR](#)



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. A.1

CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN

The Honorable Carolyn S. Wacker, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. B.1

FINANCIAL UPDATE

WITH OVERVIEW OF SERVICES AND PLANNING EFFORTS

Issue

To present the City Council with a financial update and overview of services and planning efforts

Background

This presentation is given in preparation for the upcoming fiscal year 2014 budget development process and will provide an update on the projected financial results for the current year. The presentation will also include a discussion of anticipated longer-term planning efforts and an overview of the City's operations.

Origination

City Manager's Office

Financial Consideration

This presentation is for informational purposes only and has no impact on the City's revenues or expenses.

Council Action Requested

No action is needed by the Council. This presentation is informational only.

Attachments

None

Prepared by:
Robby Hefton, Assistant City Manager/CFO

Approved by:
George Olson, City Manager



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. B.2

OTHER BUSINESS

Consider Approval of the Budget Calendar for Fiscal Year 2013-2014

Issue

Set budget calendar for the fiscal year (FY) 2013-2014

Background

Several meetings are necessary to develop the budget for the upcoming fiscal year. There is some flexibility in meeting dates reflected in the proposed budget calendar. Particularly important are the dates for the Budget Planning Meeting and the Budget Workshop. The Budget Planning Meeting will be used to garner Council input on Council initiatives to be included in the budget development process. The Budget Workshop will present a more detailed picture of the City budget and will be used to summarize Council direction for the upcoming year.

Included in this year's budget process will be discussion of the five-year financial and operational projections as has been the practice for the past several years. Although we will only be developing a budget and appropriating funds for FY 2013-2014, this five-year time horizon will reflect the impacts of such things as the capital improvement program, debt service, and projected tax base changes on the City's long-term financial state.

Origination

George Olson, City Manager

Robby Hefton, Assistant City Manager/Chief Financial Officer

Financial Consideration

None

Staff Recommendation

The staff recommends that the Council, **by motion and order**, approve the budget calendar as presented and confirm the City Council Chambers as the site for the Budget Planning Meeting and Budget Workshop.

Alternatives

The Council could select alternative dates for the meetings, subject to Charter requirements.

Attachments

Proposed Budget Calendar for FY 2013-2014

Prepared by:

Robby Hefton, Assistant City Manager/CFO

Approved by:

George Olson, City Manager

PROPOSED BUDGET CALENDAR FISCAL YEAR 2013-2014

Financial Update	March 13, 2013
Budget Planning Meeting with City Council*	April 25, 2013
Budget Workshop**	June 20-21, 2013
Present Draft Budget to Council	July 15, 2013
Introduce Budget Ordinance	August 5, 2013
Final Action on Budget Ordinance Introduce Tax Rate Ordinance	August 19, 2013
Final Action on Tax Rate Ordinance	September 3, 2013

Notes:

Meeting times to be confirmed after the Budget Calendar is approved.

* An alternative date is Friday, April 26th.

** This is expected to be a one-day Workshop; but an additional day is scheduled as a placeholder in case more time is needed.



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. C.1

EXECUTIVE SESSION

**In Accordance with Chapter 551, Government Code, V.T.C.S. (Open Meetings Law),
“The City Council Will Now Hold a Closed Executive Meeting Pursuant to the Provisions
of the Open Meetings Law, Chapter 551, Government Code, Vernon’s Texas Codes
Annotated, in Accordance with the Authority Contained in the Following Sections”**

Section 551.074

Personnel Matters:

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 - (i) Police Chief**

The Honorable Carolyn S. Wacker, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. C.2

OPEN MEETING

**Reconvene into Open Meeting and consider action, if any,
on items discussed in Executive Session**

The Honorable Carolyn S. Wacker, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. C.3

ADJOURNMENT

The Honorable Carolyn S. Wacker, Mayor



SHERMAN CITY COUNCIL

Agenda Communication Form

From: The Office of the City Manager

Date: 3-13-2013

Subject: Agenda Item No. N/A

COUNCIL CALENDAR

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JANUARY						
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03/13/2013	12 noon Called Council Meeting for General Services, Financial, and Comprehensive Master Plan Updates
09/02/2013	Labor Day/Called Council Meeting on 09/03/2013
